

**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE YARRABAH ABORIGINAL SHIRE COUNCIL CHAMBERS
ON WEDNESDAY, 19 DECEMBER 2018 AT 10.00AM**

PRESENT: Cr Ross Andrews (Mayor), Cr Michael Sands (Deputy Mayor), Cr Nadine Cannon, Cr Colin Cedric, Cr Ian Patterson

IN ATTENDANCE: Janelle Menzies (CEO)

1 WELCOME

Mayor Andrews declared the meeting open at 10.05 am.

The councillors and staff members present were welcomed to the meeting.

One minutes silence was observed to respect those who have passed away.

2 APOLOGIES

Nil

Visitors - , Anthea Stafford, Bob Patterson, Wyndam Ludwick, Leon Yeatman, Janelle Menzies and Derek Willie

Regarding Wunkula Training Education and Development Aboriginal Corporation regarding training plan and aqua culture project.

Outcomes of Meeting

- YASC's Economic Development Plan to be put on Council Website
- Anthea to talk with Darren Birt at Wugu Nyambil Ltd to see how they can assist
- Derek to assist the Mayor draft a letter to Minister for Small Business Shannon Fentiman
- Anthea to decide what options are available for the project and then Derek will assist with sourcing some funding for the business case and feasibility Study.
- Anthea and Janelle will email Derek with the two option for the project

Visitors left the meeting at 10.50am

Mayor thanked everyone for a great 2019 and at this is the last meeting of the year and 2019 will be leading up to the 2020 Elections, reminder that if you are considering retiring from Council to keep focused during 2019 and early 2020.

3 CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION 62:19/12/2018

Moved: Cr Nadine Cannon

Seconded: Cr Michael Sands

That the minutes of the Ordinary Council Meeting held on 28 November 2018 be adopted.

CARRIED

Avril Yeatman (Governance Manager) joined the meeting at 11.20 am

4 BUSINESS ARISING FROM PREVIOUS MINUTES

Avril Yeatman provided an update on Outstanding Correspondence

- 03. Let_A.Creed Formal Complaint - Referred to complaints process. - **Finalised**
- 04. Support-Request Letter J. Connelly - Referred to D. Lake & V. Jones. **CEO to follow up**
- 05. Let_J.Keys-Lively - Tabled. Refer to Preston Law for legal advice. **Letter Sent on 14/12/2018**
- 08. Support Let_J.Graham - Tabled - Refer to Housing. – **Letter Sent on 17/12/2018**
- 11. RSAS Team No School No Shop Policy – **CEO to follow up**

Cr Sands queried that the Debt Collection officer position was being advertised – **CEO Confirmed**

Cr Sands queried about the apprentice graduation which has been postponed until January, 2019. We want all new apprentices to be employed by Council and not a training scheme – **CEO confirmed**

5 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

The Mayor reminded the councillors of the need to declare their conflicts of interest as required for items in the meeting.

6 MATTERS FOR DISCUSSION

6.1 2019 MEETING DATES

RESOLUTION 63:19/12/2018

Moved: Cr Colin Cedric

Seconded: Cr Nadine Cannon

That Council resolved to adopt the 2019 Ordinary Council Meeting Dates. The last Wednesday of the Month except of December, 2019 which will be the 3rd Wednesday of the month. Subject to change if there is any sorry business and cultural obligations in the community.

CARRIED

Mayor Andrews declared his interest and left the meeting at 12.01pm

6.2 GURRINY BUILDING APPROVALS**RESOLUTION 64:19/12/2018**

Moved: Cr Colin Cedric

Seconded: Cr Ian Patterson

That Council resolves to:

A. Approve the change application for Development Permit : Material Change of Use (Community Care Centre) over land described as Lot 632 SP270854, located at 6 Workshop Road, Yarrabah, as outlined below:

1. Amend condition 6 as follows:

Undertake the following external works within two (2) years commencement of the use at no cost to Council:

a. Provision of a 2m wide concrete footpath for the full frontage of the site.

2. Amend condition 12 as follows:

Provide a minimum of 6 parking spaces within two (2) years of commencement of the use in accordance with the 'Australian Standard AS2890.1-2004 Parking Facilities – off street car parking' and constructed in accordance with good engineering design.

3. Amend condition 13 as follows:

All parking, driveway and vehicular manoeuvring areas must be imperviously sealed, drained and line marked within two (2) years of commencement of the use.

4. Amend condition 14 as follows:

One (1) accessible off-street car parking space must be provided and designed in accordance with 'Australian Standard AS2890.6- Off-Street Car Parking for People with Disabilities', including parking bay dimensions and shared area within two (2) years of commencement of the use.

5. Amend condition 18 as follows:

~~Prior to the commencement of use~~ Within two (2) years of commencement of the use landscaping is undertaken that retains or incorporates the following features:

- a. a landscaping strip along the western and southern boundaries;
- b. retention of existing mature trees on the western and northern boundaries;
- c. landscaping areas around the parking and driveway areas;
- d. landscaping areas around and between the existing and proposed buildings;

B. Council issue a Negotiated Decision Notice to the applicant with the amended conditions.

CARRIED

The meeting was adjourned at 12.10pm

The meeting recommenced at 12.26 pm

Vicki Jones Executive Manager Community Services joined the meeting at 12.40 pm

6.3 HOUSING DEBT POLICY**RESOLUTION 65:19/12/2018**

Moved: Cr Colin Cedric

Seconded: Cr Ian Patterson

That Council resolve to adopt the revised Housing Debt Policy.

CARRIED

Cr Sands requested that Housing Team review the rental arrears for Tenants

Council questioned the succession plan of tenant who passed away.

Vicki Jones left the meeting at 12.49 pm

6.4 COUNCIL INSURANCE PREMIUM INCREASE**RESOLUTION 66:19/12/2018**

Moved: Cr Colin Cedric

Seconded: Cr Michael Sands

That Council resolve to accept the 2019 Insurance Premium of \$879,298 to AON Insurance Brokers.

CARRIED

7 CORPORATE SERVICES – FINANCIAL REPORT**7.1 PROCUREMENT POLICY - UPDATE****RESOLUTION 67:19/12/2018**

Moved: Cr Colin Cedric

Seconded: Cr Michael Sands

That Council resolve to adopt the updated procurement policy V8 – December, 2018.

CARRIED

7.2 CORPORATE SERVICES REPORT NOVEMBER 2018

RESOLUTION 68:19/12/2018

Moved: Cr Colin Cedric

Seconded: Cr Nadine Cannon

That Council resolve to accept the November 2018 Corporate Services Report.

CARRIED

7.3 2018-19 ANNUAL REPORT

RESOLUTION 69:19/12/2018

Moved: Cr Colin Cedric

Seconded: Cr Nadine Cannon

That Council resolve to adopt the 2018-19 Annual Report.

CARRIED

8 CORRESPONDENCE**8.1 COUNCILLOR REMUNERATION 2019-20****RESOLUTION 70:19/12/2018**

Moved: Cr Colin Cedric

Seconded: Cr Ian Patterson

That Council resolve to adopt the recommended 2019-20 Remuneration as published in the 2018 Local Government Remuneration and Disciplinary Tribunal.

CARRIED

8.2 COUNCIL CORRESPONDENCE FOR DECEMBER 2018.**ATTACHMENTS**

1. 01. Let_Qld Housing Strategy
2. 02. Let_Reef Council Integrated Project – CEO to write to them to become members
3. 03. Let_LG Workcare Bank Guarantee
4. 04. Let_Qld Treasury Corp
5. 05. Let_Dept of TMR
6. 06. Let_ATSI Public Health
7. 07. Let_EPA 1994 Changes to Annual Notice
8. 08. Replot & reendorse SP292848 Djenghi Stage 6A

Tabled

8.3 REEF COUNCIL ENDORSEMENT OF MIP PROJECT**RESOLUTION 71:19/12/2018**

Moved: Cr Colin Cedric

Seconded: Cr Ross Andrews

That Council

1. endorse the Reef Councils MIP proposal as a prospectus for seeking external investment in priority collaborative actions by Queensland Reef region Councils
2. resolve to allow the LGAQ to include its logo for the publication and promotion of the Reef Councils MIP
3. resolve to investigate how to become a member of the Qld Reef Guardian Council.

CARRIED

8.4 APPOINTMENT OF DEPUTY CEO AND ACTING EXECUTIVE MANAGEMENT STAFF**RESOLUTION 72:19/12/2018**

Moved: Cr Michael Sands

Seconded: Cr Colin Cedric

As per Section 195 of Local Government 2009, The Council resolve to appoint Avril Yeatman (Governance Manager) as acting CEO in all instances where the CEO is absent from the office/community for a period of more the 3 days along with a CEO's current financial delegation with consultation with Executive Manager Corporate Service .

Executive Managers are also to appoint an Yarrabah Local person to act in their role during when absent from the office/community for a period of more than 3 days along with the Executive Manager's current financial delegation with consultation with the Executive Manager Corporate Service or the CEO when the Executive Manager Corporate Services is absent.

CARRIED

Mayor Andrews raised the issue of Hall being used when alcohol is being consumed. It was confirmed by the CEO that Hall is an Alcohol Free Zone and will only be hired out for wakes, workshops and meetings.

Cr Cannon asked if the email from Glennis Noble has been resolved. CEO will follow it up.

Discussion regarding Lot 30 Workshop Street took place. CEO to write to Elders Group for Support

Discussion regarding Executive Managers Leave to be included in the CEO Report each month.

Store request for rent free period – defer to next month

Mayor Andrews Declared an interested and left the meeting at 2.41 pm

Mayor Andrews returned to meeting 2.50pm

Mayor would like CEO to organise a two day Strategic Planning and team building workshop in February with the all the staff from the Office of the CEO.

CEO to organise for new staff to be introduced to Council at monthly meetings

9 STRATEGIC PORTFOLIO UPDATE

Councillors provided an update on Meetings and Trips and other information for the meeting they attended.

Mayor Andrews

- Visit to Brisbane for Indigenous Community Cabinet meeting
- Visit to Brisbane with Leon Yeatman and Cleveland Fagan to visit Tony Cook Deputy Director for Education who is the Government Champion for Yarrabah Aboriginal Shire Council regarding the Principal Engagement Officer based at the Yarrabah State School
- Constitutional Recognition workshop with the University New South Wales regarding the Voice for Parliament
- Dialled into DDMG meetings for Bushfires and Cyclone Owen
- Attended Community Safety Meeting at community hall
- Attending Opening of the Jilji Signage for the GMYPBC
- Opening of the Cairns Performing Art Centre
- Opening of the Yarrabah School Exhibition at the Cairns Museum
- Yarrabah Band Festival Briefing

Cr Sands

- Attended Community Safety Meeting at community hall
- Attending Opening of the Jilji Signage for the GMYPBC
- Yarrabah Band Festival Briefing
- Attended the Safe Gambling campaign
- Clontarf Foundation Graduation

Cr Patterson

- Attended Community Safety meeting at Community Hall
- Attended the Sexual Health forum held by Gurriny
- Attended the Yarrabah State School Concert
- Attended the Safe Gambling campaign
- Attended Tribal Warriors Graduation
- Attended Workshop Housing Workshop with Mick Gooda and Nolene Mulley
- Clontarf Foundation Graduation
- Yarrabah Band Festival Briefing

Cr Colin Cedric

- Health meeting scheduled 14 December was cancelled
- Yarrabah Band Festival Briefing
- Attended Community Safety meeting at Community Hall
- Attended Tribal Warriors Graduation
- Attended Workshop Housing Workshop with Mick Gooda and Nolene Mulley
- Clontarf Foundation Graduation

Cr Nadine Cannon

- Elders Hub and Elders Strategic Plan with DATSIP
- ATSIC Womens Yarning Circle – CEO to Send reponse for shirts to June Oscar
- Womens Shelter request assistance with Grant Application for Play Ground Equipment
- Attended the Live Streaming of the QPAC Ballet
- Christmans break up for Community for Children hosted by Mission Australia
- Yarrabah Band Festival Briefing
- Attended Community Safety meeting at Community Hall
- Attended the Yarrabah State School Concert
- Attended the Safe Gambling campaign
- Attending Opening of the Jilji Signage for the GMYPBC
- Attended Tribual Warriors Graduation
- Attened Workshop Housing Workshop with Mick Gooda and Nolene Mulley
- Clontarf Foundation Gradution

10 CLOSE OF MEETING

Mayor thanked councillors and staff for the achievements this year and looks forward to next year.

Deputy Mayor also thanked fellow councillors and staff for the achievements this year

Date for the next Council Ordinary Meeting is Wednesday 30 January, 2019.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 3.46 pm.



Cr Ross Andrews
Mayor