MINUTES
Yarrabah Aboriginal Shire Council
Ordinary Meeting
19th March, 2015

PRESENT:

Errol Neal	Mayor
Mark Wilson	Deputy Mayor
Henry Miller	Councillor
Bevan Walsh	Councillor
Malcolm Canendo	Councillor

APOLOGIES:

STAFF:

Janelle Menzies	Chief Executive Officer

VISITORS:

01. WELCOME, OPENING OF MEETING and PRAYER

The Mayor declared the meeting open 11:45am. The councillors and staff members present were welcomed to the meeting. The Mayor asked the council if there were any apologies for the meeting and reminded the councillors of the need to declare their conflicts of interest as required for items in the meeting.

Prayer to open the meeting: Mayor Errol Neal.

02. CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION 01:19/03/2015 – That the Council – adopt the minutes of the 19th February 2015 Ordinary Meeting, 27th February 2015 Special Meeting and the 13th March 2015 Special Meeting.

MOVED:	Cr. Miller	CARRIED.
SECONDED:	Cr. Walsh	

03. BUSINESS ARISING FROM PREVIOUS MINUTES

Councillor	Comment
Mayor	Resolution 2.2 – Don't worry about legal advice – Gazetted Road
Deputy Mayor Wilson	
Cr Miller	
Cr Canendo	
Cr Walsh	

04. MATTERS FOR DECISION

4.1	Chief Executive Office	Approval of Mandatory Policies as required under the Local Government Act

Summary/Purpose: Approval of Mandatory Policies as required under the Local Government Act

I. Part 4 of the Local Government Regulations 2012 – Financial Policies
   1. Investment Policy (Section 191)
   2. Debt Policy (Section 192)

II. Part 6 of the Local Government Regulations 2012 – Spending
   1. Advertisement Spending (Section 197)
   2. Procurement Policies (Section 198)

III. Expenses Reimbursement Policy required under Division 2 – Reimbursement of Expenses and Provision of Facilities

RESOLUTION 02: 19/03/2015 – That the Council – deferred to next meeting.		
MOVED:		DEFERRED.
SECONDED:		

4.2	Chief Executive Officer	FNQ – Scrap Metal Recycling Contract

Summary/Purpose: Contractual matter – contract FNQ004 Collection & Removal of ferrous metal & used lead acid batteries

RESOLUTION 03: 19/03/2015 – That the Council – accept and sign the contract from FNQROC to going to Collection and removal of Ferrous Metal.		
MOVED:	Cr. Walsh	CARRIED.
SECONDED:	Cr. Miller	

4.3	Chief Executive Officer	Delegations Register

Summary/Purpose: for the Council to adopt a Delegation
Council to CEO
CEO to Employee or Contractor

RESOLUTION 04: 19/03/2015 – That the Council – defer to adopt Delegation until the next Council Meeting		
MOVED:		DEFERRED.
SECONDED:		

4.4	Chief Executive Officer	Local Law Making Process

Summary/Purpose: For the Council to adopt a Local Law Making Process

RESOLUTION 05: 19/03/2015 – That the Council – Resolve to adopt the Local Law Making Process		
MOVED:	Cr Canendo	CARRIED.
SECONDED:	Cr Walsh	

4.5	Chief Executive Officer	Operational Plan 2014-15

Summary/Purpose: For the Council to adopt the Operational Plan for 2014-15

RESOLUTION 06: 19/03/2015 – That the Council – Resolve to adopt the Operational Plan for 2014-15		
MOVED:	Cr Canendo	CARRIED.
SECONDED:	Cr Miller	

4.6	Chief Executive Officer	Acceptable Requests Guidelines and Administrative Action Complaints Policy and procedure

Summary/Purpose: For Council to adopt Acceptable Requests Guidelines and Administrative Action Complaints Policy & Procedure

RESOLUTION 07: 19/03/2015 – That the Council – defer to adopt Acceptable Requests Guidelines and Administrative Action Complaints Policy & Procedure until the next Council Meeting		
MOVED:		DEFERRED.
SECONDED:		

4.7	Planner	Land Lease Rental for Place of Worship

Summary/Purpose: To seek Yarrabah Aboriginal Shire Council as Trustee's approval for the annual land lease rental for permitted uses defined as "Place of Worship"

RESOLUTION 08: 19/03/2015 – That the Council – resolved to waive the lease fee for places of worship.		
MOVED:	Cr. Walsh	RESOLVED.
SECONDED:	Cr. Miller	

EM Corporate Services, Jemma Lichtenfeld joined the meeting at 12:30pm

4.8	EM Corporate Services	Monthly Report

Summary/Purpose: To present report

RESOLUTION 09: 19/03/2015 – That the Council – Resolve to accept the Executive Manager – Corporate Services' report		
MOVED:	Cr. Wilson	CARRIED.
SECONDED:	Cr. Walsh	

EM Corporate Services, Jemma Lichtenfeld left the meeting at 2:30pm

EM Community Services Conrad Yeatman joined the meeting at 12:30pm

4.13	EM Works and Infrastructure	BAS Upgrade

Summary/Purpose: BAS covered upgrade for 23 Nobel Drive

Following companies applied for quotation:

- RM Bishop $ 94,445
- Indigenous Solutions $ 85,625
- MiHaven $ 81,061

BAS will be paying Council $ 113,460 for this work

RESOLUTION 14: 19/03/2015 – That the Council – resolves to accept the quote from Indigenous Solutions for the work at 23 Noble Drive.

Council plans to allocate future jobs as following subject to quotes and final allocation.

- Indigenous Solutions
  - Ambrym Street
  - 72 Stanley Street
- MiHaven
  - 36 Sawmill Road
  - 54 Sawmill Road
  - 121B Back Beach Road

MOVED:	Cr Canendo	RESOLVED.
SECONDED:	Cr Wilson	

EM Works and Infrastructure Shahab Katebi left the meeting at 3.00 pm

4.14	Acting Arts & Cultural Precinct Manager	Monthly Report

Summary/Purpose: To present report

RESOLUTION 15: 19/03/2015 – That the Council – accept the report from the Art Centre.

MOVED:	Cr. Canendo	CARRIED.
SECONDED:	Cr. Wilson	

4.15	Glennis Murgha	Business Permit

Summary/Purpose: Gavin Murgha would like to a business permit to operate his business on the family land opposite the YASC office

RESOLUTION 16: 19/03/2015 – That the Council – investigate who owns the lot.		
MOVED:	Cr. Canendo	CARRIED.
SECONDED:	Cr. Wilson	

4.16	Bacon Factory Films	NITV Documentary

Summary/Purpose: Seeking permission to film in Yarrabah for the NITV Documentary on Aunty Flo Watson

RESOLUTION 12: 17/03/2015 – That the Council – give permission to NITV to do a Documentary in Yarrabah featuring Aunty Flo Watson.		
MOVED:	Cr. Canendo	RESOLVED.
SECONDED:	Cr. Miller	

CLOSE OF MEETING

Date for the next Council Ordinary Meeting Monday 20 April, 2015.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 3:25pm.

Mayor Errol Neal