



**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL  
SPECIAL COUNCIL MEETING  
HELD AT THE YARRABAH ABORIGINAL SHIRE COUNCIL CHAMBERS  
ON THURSDAY, 3 SEPTEMBER 2020 AT 10:00AM**

**PRESENT:** Cr Ross Andrews (Mayor), Cr David Baird, Cr Brian Underwood, Cr Lucrecia Willett, Cr Kenneth Jackson

**IN ATTENDANCE:** Leon Yeatman (CEO), Avril Yeatman (Director Policy and Governance), Samuel Bann (W4Q Manager)

**1 WELCOME**

Mayor Andrews declared the meeting open at 10:30am.

The councillors and staff members present were welcomed to the meeting.

One minutes silence was observed to respect those who have passed away.

**2 APOLOGIES**

Cr. Lucrecia Willett,  
Michael Geoghan  
Preston Andrews.

**3 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES**

The Mayor reminded the councillors of the need to declare their conflicts of interest as required for items in the meeting.

**4 MATTERS FOR DISCUSSION****4.1 TENDER AWARD - DJENGHI RESIDENTIAL SUBDIVISION STAGE 6B & 7  
RFT NO.: YASC 2020-003. DATE: 21ST AUGUST 2020****RESOLUTION 01:03/09/2020**

Following this evaluation, the Tender Review Team has determined a Contractor suitable to complete the works relevant to this Contract and recommends to Council that Gulf Civil be awarded the Contract to complete the Civil Works Associated with Djenghi Residential Subdivision Stages 6B and 7.

**Recommended Gulf Civil Contract Value**

Subtotal (ex GST) - \$892,847.41

GST - \$ 89,284.74

Total (incl GST) - \$982,132.15

**Contract Contingency**

The tender review team request that Council consider including a Contingency for this Contract in the event additional works are required. Council's Consulting Engineers, ERSCON, have advised a contract contingency of 20% be allocated to the project budget.

*Contract value excl GST = **\$892,847.41***

*Project Contingency excl GST = **\$178,569.48 (20% of Contract value)***

Moved: Cr Kenneth Jackson

Seconded: Cr Brian Underwood

**CARRIED****4.2 DECEASED ESTATE TENANCY DEBT - ANDREW WILSON****RESOLUTION 02:03/09/2020**

That the Director of Community services – Vicki Jones recommends that Council resolve to write off the amount of \$11,048.095 (Mr Wilson's component of rent arrears) in accordance with Housing's Debt Management Policy Section 5.

1. The amount of \$11,048.095 be written off as deceased arrears for the Tenancy Account of Vera and Andrew Wilson and a new tenancy created for Vera Wilson.

Moved: Cr David Baird

Seconded: Cr Kenneth Jackson

**CARRIED****5 STRATEGIC PORTFOLIO UPDATE**

Councillors to provide updates on Meetings and Trips and other information for the meeting.

**6 CLOSE OF MEETING**

Date for the next Council Ordinary Meeting is Tuesday 16 September 2020.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 11:15am.

  
.....

**MAYOR**