

**MINUTES**  
**Yarrabah Aboriginal Shire Council**  
**Ordinary Meeting**  
**Held at Yarrabah Aboriginal Shire Council Chambers**  
**56 Sawmill Road, Yarrabah**  
**30 January, 2018**  
**at 9.00am**

**PRESENT:**

Ross Andrews	Mayor
Michael Sands	Deputy Mayor
Colin Cedric	Councillor
Nadine Cannon	Councillor
Ian Patterson	Councillor

**APOLOGIES:**

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**STAFF:**

Janelle Menzies	Chief Executive Officer
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**VISITORS:**

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**01. WELCOME AND OPENING OF MEETING**

Mayor Andrews declared the meeting open 9.52 am. The councillors and staff members present were welcomed to the meeting

The Mayor asked the council if there were any apologies for the meeting and reminded the councillors of the need to declare their conflicts of interest as required for items in the meeting.

**02. CONFIRMATION OF PREVIOUS MINUTES**

**RESOLUTION 01:30/01/2018 – That the Council – adopt the minutes:**

- Ordinary Meeting 5 December, 2017

MOVED:	Cr Sands	CARRIED.
SECONDED:	Cr Patterson	

**03. BUSINESS ARISING FROM PREVIOUS MINUTES**

Councillor	Comment
Mayor Andrews	
Deputy Mayor Sands	
Cr Cannon	
Cr Cedric	
Cr Patterson	
CEO	

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<b>04. MATTERS FOR DECISION</b>
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4.1	Monthly Financial Report	Exec Manager Corporate Services
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Summary/Purpose: Finance Report for December, 2017

<b>RESOLUTION 02:30/01/2018</b> – that the council resolve to adopt the finance report for December, 2017.
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MOVED:	Cr Cedric	CARRIED.
SECONDED:	Cr Sands	

4.2	Yarrabah Pump Station Upgrade	CEO
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Summary/Purpose: Approve the contract for the upgrade of Sewerage Pump Station Upgrade (7& 8)

<b>RESOLUTION 03:30/01/2018</b> – that the council resolve to Approve award of contract to Upgrade Yarrabah Pump Stations (YASC 2017-08) for the value of \$448,765 GST Exclusive) to Koppens Development Pty Ltd ;
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to approve an additional value of up to \$25,121 (GST Exclusive) for variations to the scope of works; and

Delegates authority to the Chief Executive Officer in accordance with Government Act 2009 to negotiate, finalise and execute any and all matters in relation to these arrangements.

MOVED:	Cr Andrews	CARRIED.
SECONDED:	Cr Sands	

Meeting adjourned at 10.55pm  
Meeting recommence at 11.27pm

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4.3	National Regulatory System for Community Housing Registration	CEO
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Summary/Purpose: To advise Council that we are now registered under the National Regulatory System for Community Housing (NRSCH).

<b>RESOLUTION 04:30/01/2018</b> – that the council resolve to note the NRSCH Registration and requirements.		
MOVED:	Cr Cannon	CARRIED.
SECONDED:	Cr Andrews	

4.4	CEO Report	CEO
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Summary/Purpose Appointment of Executive Manager Infrastructure & Works and Governance Manager / Deputy CEO Position

Cr Sands suggested 1 year with a review, other councillors supported 3 year appointment.

<b>RESOLUTION 05:30/01/2018</b> – that the council resolved to appoint Dawn Lake as Executive Manager Infrastructure & Works for a period of 3 year and advertise for a Governance Manager / Deputy CEO position.		
MOVED:	Cr Patterson	CARRIED.
SECONDED:	Cr Cedric	

Cr Sands declared a Conflict of Interest at 12.11pm

4.5	St Albans Rectory House	CEO
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Summary/Purpose: The Council to make a determination regarding the Tenancy of 3A Smith Street

<b>RESOLUTION 06:30/01/2018</b> – that the council resolve to defer the matter so that all parties be involved in group mediation to assist with resolving the issue amicably.		
MOVED:	Cr Cannon	CARRIED.
SECONDED:	Cr Cedric	

Meeting adjourned at 12.45 pm

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Meeting recommenced at 1.20 pm

4.6	Lease for Elders Hub	CEO
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Summary/Purpose : Council to consider the lease term and amount

Cr Sands would encourage the Elders Group apply for funding to cover their insurances.

**RESOLUTION 07:30/01/2018** – that the council resolve to offer the Elders Hub a 5 year lease at the Old Council Chambers at a peppercorn lease of \$1 per year. CEO to investigate insurance liability.

MOVED:	Cr Andrews	CARRIED.
SECONDED:	Cr Cedric	

4.7	Councillor Remuneration 2018/19	CEO
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Summary/Purpose : Council to adopt the Councillor remuneration for 2018/19 as set the by the Local Government Remuneration and Discipline Tribunal

**RESOLUTION 08:30/01/2018** – that the council resolve to adopt the 2018/19 Councillor Remuneration as set the by the Local Government Remuneration and Discipline Tribunal.

MOVED:	Cr Cannon	CARRIED.
SECONDED:	Cr Cedric	

4.8	Security Tender	CEO
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Summary/Purpose Council to consider tendering out the Council Security Service

**RESOLUTION 09:30/01/2018** – that the council resolve not to tender out the Council Security Service at this point in time.

MOVED:	Cr Patterson	CARRIED.
SECONDED:	Cr Cannon	

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Cr Andrews left the meeting at 2.05pm  
 Cr Andrews returned to the meeting at 2.10 pm

4.9	FRC Endorsement	CEO
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Summary/Purpose Council to endorse support for the FRC being introduced in Yarrabah

<b>RESOLUTION 10:30/01/2018</b> - That the Council resolve to endorse support for the FRC being introduction in Yarrabah and referred to the YLF for further discussions.		
MOVED:	CR Cedric	CARRIED.
SECONDED:	CR Sands	

Anthea Stafford and Wyndham Ludwick going the meeting to discuss the pilot program for Lobster in Yarrabah joint the meeting at 2.30pm

<b>RESOLUTION 11:30/01/2018</b> – that council resolve provide support to the Lobster Grow-out Pilot Project in Yarrabah		
MOVED:	Cr Cedric	CARRIED.
SECONDED:	Cr Sands	

Anthea Stafford and Wyndham Ludwick Left the Meeting at 2.50 pm

4.10	Setting of Monthly Council Meeting Dates	CEO
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Summary/Purpose Council to set day and time for Monthly Ordinary Meetings

<b>RESOLUTION 12:30/01/2018</b> – That Council resolve to set the council meeting dates as the 4 <sup>th</sup> Tuesday of the month		
MOVED:	Cr Cannon	CARRIED.
SECONDED:	Cr Sands	

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4.11	YLF Charter of Rules	CEO
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Summary/Purpose Council to Endorse the Yarrabah Leadership Forum Charter of Rules

**RESOLUTION 13:30/01/2018** – that the council resolve to endorse the Yarrabah Leadership forum Charter of Rules

MOVED:	Cr Andrews	CARRIED.
SECONDED:	Cr Cannon	

4.12	Expired Leases	CEO
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Summary/Purpose Council to consider renewing expired leases

deferred until next month CEO to write to tenants again.

MOVED:		CARRIED.
SECONDED:		

4.13	Yarrabah Junior Secondary Rugby League Academy	CEO
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Summary/Purpose Request for Sponsorship

**RESOLUTION 14:30/01/2018** – that the council resolve to donation \$500

MOVED:	Cr Cedric	CARRIED.
SECONDED:	Cr Cannon	

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4.14	BAS Works	CEO
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Summary/Purpose Dept of Public Housing and Works requested that we go out to market on Bathroom & Kitchen renovations using both ours and their Preregistered Suppliers to get a market update on our pricing.

**RESOLUTION 15:30/01/2018** – That Council resolve to approve the awarding of BAS upgrade works to BAS preferred suppliers , and Delegates authority to the Chief Executive Officer in accordance with Local Government Act 2009 to negotiate, finalise and execute any and all matters in relation to these arrangements.

Yarrabah Aboriginal Shire Council's purchasing policy to be updated to reflect the same.

MOVED:	Cr Andrews	CARRIED.
SECONDED:	Cr Cedric	

**05. CORRESPONDENCE**

15	Community Correspondence	Various	Tabled
16	Dept Premier & Cabinet	Public Service Medal	Tabled
17	Dept Of the Prime Minister	Per & Polly-Fluoroalkyl (PFAS)	Tabled
18	Ann Leah MP Shadow Minister Local Government	Introduction	Tabled
19	The Street Movement	Yarrabah Boxing Gym Development	Tabled
20	LGAQ	2018 Civic Leaders Summit	Tabled
21	Queensland Ombudsman	Whistle while they work	
22	National Australia Day Council	Australian Citizenship Affirmations	

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<b>06. STRATEGIC PORTFOLIO FEEDBACK</b>
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<b>Councillor</b>	<b>Comment</b>
Mayor Andrews	Mayor invited to Canberra next week for NAPRI Meeting Council invited for LGAQ Delegation next Thursday QShelter also invited a delegate Mayor invited to CQU Closing the Gap Refresh Palm Island opening next week
Deputy Mayor Sands	CDP Like Positions
Cr Cannon	
Cr Cedric	Street Lights Kids hanging around Mourigan and Reeves Creek
Cr Patterson	
CEO	Pool 10 year anniversary on 8 <sup>th</sup> March, 2018

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<b>CLOSE OF MEETING</b>
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Date for the next Council Ordinary Meeting Tuesday 27 February, 2018, The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 4.25 pm

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Mayor Andrews