

**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL  
SPECIAL COUNCIL MEETING  
HELD AT THE "THE INLET ROOM" AT DOUBLETREE BY HILTON CAIRNS, 121-123 ESPLANADE,  
CAIRNS CITY  
ON THURSDAY, 5 MAY 2022 AT 2.00 PM**

**PRESENT:** Cr Ross Andrews (Mayor), Cr David Baird, Cr Brian Underwood, Cr Lucrecia Willett, Cr Kenneth Jackson

**IN ATTENDANCE:** Richard Wright (Director Human Resources, Risk and Regulations), Preston Andrews (Director Works and Infrastructure)

### **1 MEETING OPEN**

Mayor Andrews declared the meeting open at 1.57pm

The Mayor welcomed councillors and staff members present to the meeting.

One minute silence was observed to respect those who have passed away.

Councillor Baird opened with a word of Prayer.

### **WELCOME TO COUNTRY**

The Mayor acknowledged the traditional custodians from both Gunggandji and Mandingalbay Yidinji nations also he acknowledged all community residents, whose elders, past present and emerging still reside in Yarrabah, on whose country the meeting is being held today.

Acknowledgment also offered for our historical elders past present and emerging who also call Yarrabah home and support progress in the Shire.

### **2 APOLOGIES**

The Mayor advised that CEO Leon Yeatman is on sick leave.

### **3 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES**

The Mayor reminded the Councillors of the requirement to declare their conflicts of interest to the CEO prior to the meeting and called on all councillors to re-declare then now.

The Mayor and Councillor Willett declared a conflict of interest in relation to the bedroom extensions in Agenda item 4.3 . The Mayor and Councillor Willett noted that one of the addresses identified in the business papers was occupied by a family member.

## 2 MATTERS FOR DISCUSSION

### 4.1 TENDER AWARD – PROFESSIONAL SERVICES 2022-2024

#### PURPOSE OF THE REPORT

To provide a summary of the results of the evaluation of the Request for Tender (RFT) for the establishment of Panel of Pre-Qualified Suppliers for Professional Services 2022 – 2024 (YASC 2022-005).

#### RESOLUTION 01:05/05/2022

That Council resolve to include the attached list of suppliers on Councils' list of Pre-Qualified Suppliers for Professional Services for 2022-2024.

Suppliers	Category
AARON SEXTON CONSULTING PTY LTD	Project Management
ALL ENERGY QUEENSLAND PTY LTD	Renewable Energy Consultancy and Supply
ANDITI PTY LTD	Engineering Consultants
BRENROB PTY LTD	Drug and Alcohol Testing in the Workplace
C.A ARCHTECTS PTY LTD	Architectural Services, Interior Design, Urban Design & Master planning, Project Management
MORRIS & PIPER ADVISORY PTY LTD	Grant Writing Services
SELECTABILITY LTD.	Professional Counselling Services
SIECAP PTY LTD	Economic Development, Grant Writing Services,
TROPICAL VET SERVICES	Vet Services
VICTOR G FEROS TOWN PLANNING CONSULTANTS	Town Planning

Moved: Cr Brian Underwood

Seconded: Cr David Baird

**CARRIED 5/5**

## 4.2 VEHICLE ACTIVATION SIGNS

### PURPOSE OF THE REPORT

Consideration and review of quotes received. Award a PO for the supply and installation of roadside furniture (8 x vehicle activated signs) to i-LEC Solutions.

The Mayor inquired whether there were any exclusions to the quote provided. The Director – Works & infrastructure advised that there were no exclusions. Options included in the quote were not being exercised.

### RESOLUTION 02:05/05/2022

That Council resolve to endorse the recommendation from the Director of Works and Infrastructure to award project for the supply and installation of roadside furniture (8 x vehicle activated signs) to i-LEC Solutions for quoted amount:

\$269,748.17 (Inc GST)

Moved: Cr Lucretia Willett

Seconded: Cr Kenneth Jackson

**CARRIED 5/5**

At 2.15pm, Cr Ross Andrews left the meeting.

At 2.15pm, Cr Lucretia Willett left the meeting.

## 4.3 DESIGN OF 5 X DETACHED DWELLINGS AND 4 EXTENSIONS IN YARRABAH COMMUNITY

### PURPOSE OF THE REPORT

To report to Council and seek endorsement of the appointment of POD (People Oriented Design) to provide architectural services for 5 houses & the 2 Bedroom Extensions.

### RESOLUTION 03:05/05/2022

1. That Council resolve to enter negotiations with POD (People Oriented Design) to value manage the existing scope of works to be within the Architect design project budget.

Moved: Cr Kenneth Jackson

Seconded: Cr David Baird

**CARRIED 3/3**

At 2.20pm, Cr Ross Andrews returned to the meeting.

At 2.20pm, Cr Lucretia Willett returned to the meeting.

**3 STRATEGIC PORTFOLIO UPDATE**

Councillors to provide updates on Meetings and Trips and other information for the meeting.

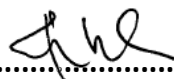
**4 CLOSE OF MEETING**

Date for the next Council Ordinary Meeting is Tuesday 18 May 2022.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Closing Prayer by Councillor Baird.

Meeting closed at 2.24 pm.

  
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**MAYOR**