

**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE YARRABAH ABORIGINAL SHIRE COUNCIL CHAMBERS  
ON WEDNESDAY, 27 SEPTEMBER 2023 AT 9.00AM**

**PRESENT:** Cr Ross Andrews (Mayor), Cr Brian Underwood, Cr Lucrecia Willett, Cr Kenneth Jackson, Cr Hezron Murgha

**IN ATTENDANCE:** Richard Wright (CEO), Mike Mair (Director – Corporate Services), Preston Andrews (Director – Building Services), Sam Bann (Director – Infrastructure), Lyn Russell (Acting Director – People & Community Services) Leona Worrell (Minute Taker)

### **1 MEETING OPEN**

Mayor Andrews declared the meeting open at 10.51am.

The Mayor welcomed councillors and staff members present to the meeting.

One minute silence was observed to respect those who have passed away.

Councillor Cr Hezron Murgha opened with a word of Prayer.

### **2 ACKNOWLEDEMENT TO COUNTRY**

The Mayor acknowledged the traditional custodians the Gunggandji People whose country this meeting is being held today, acknowledgement to their elders, past present and emerging.

Acknowledgment also offered to the other Trustees of this land the Northern & Southern PBCs, the Stolen Generations and for our historical descendants whose elders past present and emerging also call Yarrabah home and support progress in the Shire.

### **3 APOLOGIES**

Mayor noted apology from Cr Lucrecia Willett who was delayed and would be attending shortly. As quorum existed, meeting to proceed.

### **4 CONFIRMATION OF PREVIOUS MINUTES**

#### **RESOLUTION 01:27/09/2023**

That the minutes of the Ordinary Council Meeting held on 23 August 2023 be adopted.

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

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**5 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES**

The Mayor reminded the Councillors of the requirement to declare their conflicts of interest to the CEO prior to the meeting and called on all councillors to re-declare then now.

No declarations made

11.05am Cr Lucrecia Willett entered the meeting

**7 MATTERS FOR DISCUSSION****7.1 CEO OPERATIONAL REPORT****PURPOSE OF THE REPORT**

Monthly Council meeting report on the operational and strategic performance of council business for months of August 2023 / September 2023.

CEO read to the report.

**RESOLUTION 02:27/09/2023**

That Council accept the CEO Operational Report for the period to 21 September 2023.

Moved: Cr Hezron Murgha

Seconded: Cr Kenneth Jackson

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11.23am, meeting was adjourned

11.37am meeting was reconvened

11.38am Director – Corporate Services entered the meeting

## 7.2 YASC MONTHLY FINANCIAL REPORT

### PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 31 August 2023.

Director Corporate Services read to the report.

### RESOLUTION 03:27/09/2023

That Council accept the 31 August 2023 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
  - Trade Debtors & Creditors,
  - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grants Report

Moved: Cr Kenneth Jackson

Seconded: Cr Brian Underwood

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12.17pm Director – Corporate Services left the meeting

12.20pm, meeting was adjourned

12.49pm, meeting was reconvened

12.50pm Acting Director – People & Communities entered the meeting

### 7.3 PEOPLE & COMMUNITIES - OPERATIONAL REPORT

#### PURPOSE OF THE REPORT

To provide Council an update on operational activities undertaken within the Department of People and Communities.

Acting Director People and Communities read to the report.

The CEO and the Councillors conveyed their appreciation to the Housing team for their exceptional work in debt recovery efforts within this area.

#### RESOLUTION 04:27/09/2023

That Council accept the Acting Director of People and Communities Operational Report, tabled as read.

Moved: Cr Kenneth Jackson

Seconded: Cr Hezron Murgha

5/5

1.22pm Acting Director – People & Communities left the meeting

1.23pm Cr Willett was excused from the meeting

1.30pm Director – Building Services entered the meeting

### 7.4 BUILDING SERVICES - OPERATIONAL REPORT

#### PURPOSE OF THE REPORT

To report to Council the status/activities of Building Services areas for the month of 21<sup>st</sup> August 2023 to 27<sup>th</sup> September 2023.

Director Building Services read to the report.

The CEO and the Councillors commended the Building Services team for their work in transforming the previously deficit-ridden area into a positive financial position.

#### RESOLUTION 05:27/09/2023

That Council accept the report of the Director – Building Services, tabled as read.

Moved: Cr Brian Underwood

Seconded: Cr Kenneth Jackson

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1.43pm Director – Building Services left the meeting  
1.44pm meeting was adjourned  
1.54pm meeting was reconvened  
1.55pm Director – Infrastructure entered the meeting

## **7.5 INFRASTRUCTURE - OPERATIONAL REPORT**

### **PURPOSE OF THE REPORT**

To report to Council the status/activities of Infrastructure Department areas for the month August up to 08 September 2023.

Director Infrastructure read to the report.

The CEO and the Councillors expressed their appreciation to the Water Gang and the Director of Infrastructure for their exceptional work in the overnight cleaning and maintenance of the water reservoir on Thursday, September 21, 2023.

### **RESOLUTION 06:27/09/2023**

That Council accept the report of the Director – Infrastructure, tabled as read.

Moved: Cr Kenneth Jackson

Seconded: Cr Hezron Murgha

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2.15pm Director – Infrastructure left the meeting

**7.6 ADOPTION OF THE COMMUNITY SAFETY PLAN****PURPOSE OF THE REPORT**

To consider and adopt the:

- Community Safety Plan Volume 2 (Yoofella Way – Your Way 2022)
- Community Safety Plan Volume 1 (Moofella Way - Alcohol Management Strategy 2021)

CEO read to the report.

**RESOLUTION 07:27/09/2023**

That Council resolve to:

- a. Instruct the CEO to arrange the replacement of the image on page 18 of the Community Safety Plan Volume 1 (Moofella Way - Alcohol Management Strategy 2021)
- b. Following actions identified in part a, adopt the Community Safety Plan Volume 2 (Yoofella Way – Your Way 2022) and the Community Safety Plan Volume 1 (Moofella Way - Alcohol Management Strategy 2021)
- c. Review the Community Safety Plans (Vol 1 and Vol 2) and identify:
  - i. additional priority actions and service enhancement actions
  - ii. additional actions that respond to new or emerging community priorities
  - iii. allocate timeframes and the budget to the existing and additional actions.

Moved: Cr Ross Andrews

Seconded: Cr Kenneth Jackson

**4/4**

**7.7 HOUSING AND LAND SUPPLY: 10 YEAR CAPITAL WORKS PROGRAM****PURPOSE OF THE REPORT**

To provide council with information on the 10 Year Housing and Land Supply Capital Works Program.

CEO read to the report.

**RESOLUTION 08:27/09/2023**

That Council resolve to endorse:-

1. the 10 Year Capital Works Program
2. Authorise the CEO to advise the Department of Housing accordingly.

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

**4/4**

**7.8 RECOMMENDATION FOR ANNUAL CLOSEDOWN - CHRISTMAS PERIOD 2023****PURPOSE OF THE REPORT**

To report to Council proposed options for Annual Closure during Christmas & Festive Season – 2023.

CEO read to the report.

**RESOLUTION 09:27/09/2023**

That Council resolve to

1. In accordance with clause 19 of the *Queensland Local Government Industry (Streams A, B & C) Award – State 2017*, Council resolve to declare the Annual Closedown period for from close of business on Thursday 21 December 2023 to Friday 29 December 2023 with staff returning to work on Tuesday 2 January 2024.
2. Council further resolves to provide 1 paid “Council Shutdown” day to all employees during this period.
3. Council further resolves that staff required to work as part of required service delivery during this period will accumulate the 1 paid “Council Shutdown” day and will be required to take this day in the first quarter of 2024.

Moved: Cr Kenneth Jackson  
Seconded: Cr Brian Underwood

**4/4**



**7.9 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:  
JOHN MILLER****PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – John Norman MILLER.

CEO read to the report.

**RESOLUTION 10:27/09/2023**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- John Norman MILLER

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Kenneth Jackson

Seconded: Cr Ross Andrews

**4/4**

**7.10 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:  
JACK MILLER****PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – Jack Baker MILLER.

CEO read to the report.

**RESOLUTION 11:27/09/2023**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- Jack Baker MILLER

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Kenneth Jackson

Seconded: Cr Ross Andrews

**4/4****8 CORRESPONDENCE****8.1 CORRESPONDENCE - MINISTER FOR HOUSING****PURPOSE OF THE REPORT**

Tabling of correspondence from the Minister for Housing, the Honourable Meaghan Scanlon MP, dated 25 August 2023.

CEO read to the report.

**RESOLUTION 12:27/09/2023**

That Council note the correspondence tabled, as read.

Moved: Cr Ross Andrews

Seconded: Cr Kenneth Jackson

**4/4**

**9 STRATEGIC PORTFOLIO UPDATE**

Councillors to provide updates on Meetings and Trips and other information for the meeting.

**10 CONFIDENTIAL MATTERS**

Nil

**11 CLOSE OF MEETING**

Date for the next Council Ordinary Meeting is Wednesday 25 October 2023.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 2.57 pm.



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**MAYOR**