

**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE YARRABAH ABORIGINAL SHIRE COUNCIL CHAMBERS
ON WEDNESDAY, 21 FEBRUARY 2024 AT 9.00AM**

PRESENT: Cr Ross Andrews (Mayor), Cr Brian Underwood, Cr Lucrecia Willett, Cr Kenneth Jackson, Cr Hezron Murgha

IN ATTENDANCE: Richard Wright (CEO), Mike Mair (Director – Corporate Services), Sam Bann (Director – Infrastructure), Richard Fitowski (Director – People & Community Services) Leona Worrell (Minute Taker)

1 MEETING OPEN

Mayor Andrews declared the meeting open at 9.30am.

The Mayor welcomed councillors and staff members present to the meeting.

One minute silence was observed to respect those who have passed away.

2 ACKNOWLEDGEMENT TO COUNTRY

The Mayor acknowledged the traditional custodians the Gunggandji People whose country this meeting is being held today, acknowledgement to their elders, past present and emerging.

Acknowledgment also offered to the other Trustees of this land the Northern & Southern PBCs, the Stolen Generations and for our historical descendants whose elders past present and emerging also call Yarrabah home and support progress in the Shire.

3 APOLOGIES

CEO advised Council that Cr Lucrecia Willett (Deputy Mayor) was arriving late.

RESOLUTION 01:21/02/2024

Council accept the apology of the Deputy Mayor Willett.

Moved: Cr Kenneth Jackson

Seconded: Cr Brian Underwood

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4 CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION 02:21/02/2024

That the minutes of the Ordinary Council Meeting held on 17 January 2024 and the Special Council Meeting held on 24 January 2024 be adopted.

Moved: Cr Brian Underwood

Seconded: Cr Kenneth Jackson

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5 BUSINESS ARISING FROM PREVIOUS MINUTES

Minutes for the Council Meeting on 18 December 2023 presented for Council endorsement.

RESOLUTION 03:21/02/2024

That the minutes of the Ordinary Council Meeting held on 8 December 2023 be adopted.

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

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6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

The Mayor reminded the Councillors of the requirement to declare their conflicts of interest to the CEO prior to the meeting and called on all councillors to re-declare then now.

No declarations made.

7 MATTERS FOR DISCUSSION**7.1 CEO OPERATIONAL REPORT****PURPOSE OF THE REPORT**

Monthly Council meeting report on the operational and strategic performance of council business for months of January 2024 / February 2024.

CEO read to the report.

RESOLUTION 04:21/02/2024

That Council accept the CEO Operational Report for the period to 14 February 2024.

Moved: Cr Kenneth Jackson

Seconded: Cr Hezron Murgha

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At 10.15am meeting adjourned.

At 10.40am Meeting reconvened.

At 10.41am Director Corporate Services entered the meeting.

At 10.53am Deputy Mayor Willett entered the meeting.

7.2 YASC MONTHLY FINANCIAL REPORT**PURPOSE OF THE REPORT**

Provide council with monthly financial report. This report covers the financial period 31 January 2024.

Director Corporate Services read to the report

RESOLUTION 05:21/02/2024

That Council accept the 31 January 2024 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grants Report

Moved: Cr Kenneth Jackson

Seconded: Cr Hezron Murgha

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At 11.16am Director Corporate Services left the meeting.

At 11.17am meeting adjourned.

At 11.33am meeting reconvened.

At 11.34am Director People and Communities entered the meeting.

7.3 PEOPLE & COMMUNITIES - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To provide Council an update on operational activities undertaken within the Department of People and Communities.

Director People and Communities read to the report.

RESOLUTION 06:21/02/2024

That Council accept the Director of People and Communities Operational Report, tabled as read.

Moved: Cr Brian Underwood

Seconded: Cr Kenneth Jackson

5/5

At 12.45pm Director People and Communities left the meeting.

At 12.46pm meeting adjourned.

At 1.20pm meeting reconvened.

7.4 BUILDING SERVICES - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To report to Council the status/activities of Building Services areas for the month of January to 16th February 2024.

CEO read to the report.

RESOLUTION 07:21/02/2024

That Council accept the report of the Builders Services as presented by the CEO, Tabled as read

Moved: Cr Brian Underwood

Seconded: Cr Lucrecia Willett

5/5

At 1.30pm Director Infrastructure entered the meeting.

7.5 INFRASTRUCTURE - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To report to Council the status/activities of Infrastructure Department areas for the month of January 2024 up to 08 February 2024.

Director Infrastructure read to the report.

RESOLUTION 08:21/02/2024

That Council accept the report of the Director – Infrastructure, tabled as read.

Moved: Cr Brian Underwood

Seconded: Cr Kenneth Jackson

5/5

At 2.00pm Director Infrastructure left the meeting.

7.6 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM: WENDY BURNS**PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – Wendy BURNS.

CEO read to the report.

RESOLUTION 09:21/02/2024

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by Wendy BURNS.

1. To accept the application as submitted.

Moved: Cr Lucrecia Willett

Seconded: Cr Kenneth Jackson

5/5

**7.7 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:
MURIEL BROWN****PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – Muriel BROWN.

CEO read to the report.

RESOLUTION 10:21/02/2024

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by Muriel BROWN.

1. To accept the application as submitted.

Moved: Cr Brian Underwood

Seconded: Cr Lucrecia Willett

5/5

**7.8 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:
ELIZA SAILOR-TABUAI****PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – Eliza SAILOR-TABUAI.

CEO read to the report.

RESOLUTION 11:21/02/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- o Eliza SAILOR-TABUAI

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Brian Underwood

Seconded: Cr Kenneth Jackson

5/5

**7.9 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:
MARTHA TABUAI****PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – Martha TABUAI.

CEO read to the report.

RESOLUTION 12:21/02/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- Martha TABUAI

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Brian Underwood

Seconded: Cr Ross Andrews

5/5

**7.10 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:
SHANIKA MURGHHA****PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – Shanika MURGHHA.

CEO read to the report.

RESOLUTION 13:21/02/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- Shanika MURGHHA

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Brian Underwood

Seconded: Cr Lucrecia Willett

5/5

**7.11 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:
GABRIELLE CHURCH****PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – Gabrielle CHURCH.

CEO read to the report.

RESOLUTION 14:21/02/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- Gabrielle CHURCH

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Brian Underwood

Seconded: Cr Kenneth Jackson

5/5

**7.12 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:
CARMILLE PEARSON****PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – Carmille PEARSON.

CEO read to the report.

RESOLUTION 15:21/02/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- Carmille PEARSON

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Brian Underwood

Seconded: Cr Ross Andrews

5/5

**7.13 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:
TIANA THOMAS****PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – Tiana THOMAS.

CEO read to the report.

RESOLUTION 16:21/02/2024

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by Tiana THOMAS

1. To accept the application as submitted.

Moved: Cr Kenneth Jackson

Seconded: Cr Hezron Murgha

5/5

8 CORRESPONDENCE**8.1 CORRESPONDENCE - DIRECTOR GENERAL DEPARTMENT OF HOUSING, LOCAL GOVERNMENT, PLANNING AND PUBLIC WORKS****PURPOSE OF THE REPORT**

To advise Council that key amendments have been made to the model meeting procedures in accordance with The Local Government Act 2009 (LGA).

CEO read to the report.

RESOLUTION 17:21/02/2024

That Council note the correspondence tabled, as read.

Moved: Cr Lucrecia Willett

Seconded: Cr Brian Underwood

5/5

9 STRATEGIC PORTFOLIO UPDATE

Councillors to provide updates on Meetings and Trips and other information for the meeting.

10 CONFIDENTIAL MATTERS

Nil

11 CLOSE OF MEETING

Date for the next Council Ordinary Meeting is Wednesday 11 March 2024.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 2.10 pm.



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MAYOR