



BUSINESS PAPER

Ordinary Council Meeting

24 January 2023

**Notice is hereby given that an Ordinary Meeting of Council of the
Yarrabah Aboriginal Shire Council
will be held in the Yarrabah Aboriginal Shire Council Chambers on:
Tuesday 24 January 2023 at 9.00am**

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- 1 WELCOME**
- 2 WELCOME TO COUNTRY**
- 3 APOLOGIES**
- 4 CONFIRMATION OF PREVIOUS MINUTES**

Ordinary Council Meeting - 21 December 2022

**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE YARRABAH ABORIGINAL SHIRE COUNCIL CHAMBERS
ON WEDNESDAY, 21 DECEMBER 2022 AT 9.00AM**

PRESENT: Cr Ross Andrews (Mayor), Cr Brian Underwood, Cr Lucrecia Willett, Cr Kenneth Jackson, Cr Hezron Murgha

IN ATTENDANCE: Richard Wright (CEO), Mike Mair (Director – Corporate Services), Preston Andrews (Director Works and Infrastructure), Leona Worrell (A/Director, Human Resources Risk & Regulations), Bernadette Joinbee (A/Director, Community Services), Charlene Cressbrook (PA to CEO & Mayor – Minute Taker)

1 MEETING OPEN

Mayor Andrews declared the meeting open at 9:20am.

The Mayor welcomed councillors and staff members present to the meeting and informed Council that Deputy Mayor Underwood and Councillor Willet had advised that they would be running late.

The Mayor noted that since the last meeting, one of Council's employees had passed away. The Mayor also noted the tragic circumstances that resulted in the loss of life of two Queensland Police Officers. The Mayor (supported by Councillors) requested the CEO to send a message of sympathy to the Police Service.

The Mayor also noted that as there was "Sorry Business" in community today, the meeting would adjourn at 10:00am for 45 minutes.

One minute silence was then observed to respect those who have passed away.

CEO requested Council consider a change in order for the Agenda today. The Director – Corporate Services was required to attend to another appointment this afternoon, and as a result it was proposed that the Director present Agenda Item 7.2 (Finance Report) and Agenda Item 8.1 (Correspondence in relation New Local Government Sustainability Framework) at the commencement of the meeting. Council agreed.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians from both Gunggandji and Mandingalbay Yidinji nations on whose country the meeting is being held today, their elders, past present and emerging still reside in Yarrabah.

Acknowledgment also offered to the other Trustees of this land (the PBCs), the stolen generations and for our historical descendants whose elders past present and emerging also call Yarrabah home and support progress in the Shire.

3 APOLOGIES

Advice that Deputy Mayor Underwood and Councillor Willet would be late noted by Council.

7.2 YASC MONTHLY FINANCIAL REPORT

PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 30 November 2022.

The Director Corporate Services commenced his report.

Councillor Willett entered at 9:27am

Deputy Mayor Underwood entered at 9:39am

Mayor noted that debts were increasing in other areas. Director advised that in consultation with CEO, a letter would be sent to blockholders in the New Year, similar to that already sent to Social Housing debtors.

Mayor noted over expenditure for wages in some Works areas and reminded CEO and Directors that fiscal responsibility for this was at an operational level. CEO advised that processes were being implemented by the Director Works & Infrastructure to address this issue.

Cr Murgha noted that trends should be monitored to identify potential issues to be addressed. The Director advised that part of the work to be undertaken by QTC in the new year would assist in this process.

RESOLUTION 01:21/12/2022

That Council accept the 30 November 2022 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grants Report

Moved: Cr Kenneth Jackson

Seconded: Cr Brian Underwood

CARRIED 5/5

8.1 NEW LOCAL GOVERNMENT SUSTAINABILITY FRAMEWORK

PURPOSE OF THE REPORT

Update Council on the new sustainability framework superseding the Financial Management (Sustainability) Guidelines 2013.

The Director Corporate Services referred to the tabled correspondence and highlighted the new framework and measures for reporting on sustainability. Mayor noted the grouping of indigenous Councils in Tier 8 was a fairer measure. The Director advised that QTC were visiting in January and would welcome the opportunity to brief Councillors. CEO would arrange workshop with Councillors and QTC.

RESOLUTION 02:21/12/2022

That Council note the new financial sustainability measures that are anticipated to be effective 1 July 2023, and correspondence tabled relating to this, as read.

Moved: Cr Kenneth Jackson

Seconded: Cr Brian Underwood

CARRIED 5/5

Meeting adjourned at 10:00am

Meeting reconvened at 10:45am

4 CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION 03:21/12/2022

That the minutes of the Ordinary Council Meeting held on 23 November 2022 be adopted.

Moved: Cr Ross Andrews

Seconded: Cr Kenneth Jackson

CARRIED 5/5

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

The Mayor reminded the Councillors of the requirement to declare their conflicts of interest to the CEO prior to the meeting and called on all councillors to re-declare then now.

The Mayor and Councillor Willett declared a conflict of interest in relation to Agenda Items 7.9 (Confirmation of Aboriginality – [REDACTED]) and Agenda item 7.10 (Confirmation of Aboriginality – [REDACTED]).

CEO confirmed that the Mayor and Councillor Willett had declared their conflict of interest prior to the meeting.

7 MATTERS FOR DISCUSSION**7.1 CEO OPERATIONAL REPORT****PURPOSE OF THE REPORT**

Monthly Council meeting report on the operational and strategic performance of council business for months of November/December 2022.

CEO read to the report.

CEO advised that the action plan for Yarrabah as a Reef Guardian Council was to be presented at this meeting. This provided access to funding opportunities. There was also a Reef Guardian Councils Working Group meeting and funding workshop to be conducted in Townsville on 1 February 2023. The CEO suggested consideration for attendance at this workshop by the Mayor and CEO.

CEO advised that following the SES presentation in relation to the Starlink satellite communications equipment, Council had ordered two units. The cost associated is offset by cancelling the two satellite phone contracts currently held by Council. These phones have been identified as not functioning. One unit is to be placed at chambers for use in disaster management and the other is to be trialed at the Arts Museum complex. If this resolves ongoing connectivity issues it may not be necessary to have the fibre optics installed that had been costed to the W4Q4 programs. Consideration can then be given by Council as to other projects utilising this funding. As a result, the CEO will await the outcome from the tests and then seek guidance from Council. No variation to the funding body for W4Q4 has been submitted until this is decided.

RESOLUTION 04:21/12/2022

That Council accept the CEO Operational Report for the period to 20 December 2022

Moved: Cr Ross Andrews

Seconded: Cr Kenneth Jackson

CARRIED 5/5

At 11:00 am, Director Corporate Services left the meeting.

7.3 COMMUNITY SERVICES - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To provide Council an overview of operational activities undertaken within the Department of Community Services for the following period, November / December 2022.

The Acting Director read to the report.

Arrangements to be made in the New Year for Artists to paint murals on the new “Gillian Bann Women’s facility at Jilara Oval.

Cr Willett inquired as to whether appropriate authorities had been obtained from people in relation to the proposed photographic exhibition by Wayne Coolwell. The Acting Director to follow up and advise Council.

Next community meeting for Survival day scheduled for Tuesday 10 January 2023. Council requested a “run sheet” be prepared for Survival Day activities. Consideration as to engaging a MC for the day. Mayor suggested an EOI to community for this position.

RESOLUTION 05:21/12/2022

That Council accept the Acting Director of Community Services Operational Report for November to December 2022.

Moved: Cr Lucrecia Willett

Seconded: Cr Brian Underwood

CARRIED 5/5

Meeting adjourned at 12:30pm

Meeting reconvened at 1:10pm

7.4 HUMAN RESOURCES - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To report to Council the status/activities of Human Resources areas for the month up to 13 December 2022.

The Acting Director read to the report.

Mayor requested that as CEO had now been appointed, a formal letter of resignation from substantive position of Director – Human Resources, Risk & Regulations be submitted. CEO advised that new CEO contract supersedes previous contract, but agreed to formalise this as requested.

Council inquired as to organisations / groups that are eligible for funding contribution of the Yarrabah DFV (Social Reinvestment) Grant being delivered by Council. In particular for organisations such as Seahawks who have programs that may fit within criteria. CEO to follow up with Planz Town Planning, who are managing the delivery of this on behalf of Council.

RESOLUTION 06:21/12/2022

That Council resolve to accept the report of the Acting Director, Human Resources, Risk & Regulations, tabled as read.

Moved: Cr Kenneth Jackson

Seconded: Cr Lucrecia Willett

CARRIED 5/5

7.5 WORKS & INFRASTRUCTURE - OPERATIONAL REPORT

PURPOSE OF THE REPORT

To report to Council the status/activities of Works & Infrastructure Department areas for the month up to 21 December 2022.

The Director read to the report.

Council inquired as to progress of cyclone clean-up in community. Director advised that this was progressing and would continue over the Christmas / New Year break by the skeleton crew rostered on and also into the New Year when normal operations resume.

Council requested confirmation from the contractor as to the completion of Bishop Malcolm Park with the view of using this for some activities on Survival Day. Director to obtain confirmation.

CEO advised Council that initial quotes had been received for the landscaping of the park, which extensively exceeded initial allocations for this project. Alternative options were being developed and would be workshopped with Council.

RESOLUTION 07:21/12/2022

That Council accept the report of the Director – Works & Infrastructure, tabled as read.

Moved: Cr Kenneth Jackson

Seconded: Cr Brian Underwood

CARRIED 5/5

7.6 RESERVOIR BETTERMENT WORKS

PURPOSE OF THE REPORT

Contract YASC2022-009 QRA funded - Reservoir road betterment works for sum of \$368,031.50 (ex GST).

The Director read to the report.

The Director confirmed that QRA had been consulted throughout this process. In principle support had been obtained for funding and formal approval is forthcoming. Council should consider awarding the contract, subject to QRA funding.

RESOLUTION 08:21/12/2022

That Council award Contract YASC2022-009 to Terranovus Civil for sum of \$368,031.50 excluding GST on the proviso that QRA provide funding approval to complete the entire scope of works.

Moved: Cr Kenneth Jackson

Seconded: Cr Ross Andrews

CARRIED 5/5

7.7 ORDINARY COUNCIL MEETING DATES - 2023**PURPOSE OF THE REPORT**

To seek endorsement by Council for the Ordinary Meeting dates for 2023.

The CEO advised Council that under the provisions of the Local Government Regulations 2012, Council were required to publish their meeting dates for 2023. Council had previously resolved that Ordinary Council meetings were to be held on the third Wednesday of every month at 9.00am.

Council may wish to confirm these dates and times for the 2023 calendar year.

RESOLUTION 09:21/12/2022

That Council resolve that the Ordinary Council Meetings for 2023 will occur at 9.00am on the third Wednesday of every month.

Council instructs the CEO to ensure appropriate notice of these dates are advertised, in accordance with legislative requirements.

Moved: Cr Ross Andrews

Seconded: Cr Brian Underwood

CARRIED 5/5

7.8 DRAFT - REEF GUARDIAN COUNCIL ACTION PLAN**PURPOSE OF THE REPORT**

To present to Council the draft plan for Yarrabah Aboriginal Shire –Reef Guardian Council Action Plan

CEO advised that as a signatory to the Reef Guardian Councils, Action Plans were required to be developed and these ran in conjunction with Council's term in office. No action plan was provided in 2020. To rectify this a draft plan been prepared for Council's consideration and endorsement.

RESOLUTION 10:21/12/2022

That Council endorse the Yarrabah Aboriginal Shire Council –Reef Guardian Council Action Plan, as presented by the CEO.

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

CARRIED 5/5

Mayor Ross Andrews and Cr Lucrecia Willett declared conflict of interest and left the meeting at 3:00pm

7.9 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

CEO advised that formal resolution sought.

Due to the urgency of this matter, verbal approval was obtained and as a result, this application was endorsed by Deputy Mayor Underwood and Councillor Jackson on 19th December 2022.

The approved form was signed, sealed and recorded in the common seal register.

CEO requested that signing Councillors move and second the resolution.

RESOLUTION 11:21/12/2022

That Council endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

Moved: Cr Brian Underwood

Seconded: Cr Kenneth Jackson

CARRIED 3/3

7.10 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

CEO advised that formal resolution sought.

Due to the urgency of this matter, verbal approval was obtained and as a result, this application was endorsed by Deputy Mayor Underwood and Councillor Jackson on 19th December 2022.

The approved form was signed, sealed and recorded in the common seal register.

CEO requested that signing Councillors move and second the resolution.

RESOLUTION 12:21/12/2022

That Council endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

Moved: Cr Brian Underwood

Seconded: Cr Kenneth Jackson

CARRIED 3/3

Mayor Ross Andrews and Cr Lucrecia Willett returned to the meeting at 3:05pm

8 CORRESPONDENCE

8.2 LETTER - APPROVAL FOR SPECIAL HOLIDAYS 2023

PURPOSE OF THE REPORT

To advise Council of the formal approval of holidays for Yarrabah for 2023.

The CEO advised Council that formal notification had been received, confirming dates applied for as special holidays in 2023. Correspondence tabled.

RESOLUTION 13:21/12/2022

That Council note the correspondence tabled as read.

Moved: Cr Kenneth Jackson

Seconded: Cr Lucrecia Willett

CARRIED 5/5

8.3 LETTER FROM HONOURABLE LEEANNE ENOCH MP, MINISTER FOR COMMUNITIES AND HOUSING, MINISTER FOR DIGITAL ECONOMY AND MINISTER FOR THE ARTS.

PURPOSE OF THE REPORT

To advise Council of correspondence received from the Honourable Leeanne Enoch MP, Minister for Communities and Housing, Minister for Digital Economy and Minister for the Arts in relation to Housing Related Infrastructure and Land Development activities.

CEO advised that written confirmation has been received from the Minister that the community led master planning activity for the proposed Balamba subdivision is within the scope of funds already approved for Council under the Interim Remote Capital Program. Preliminary activities have commenced to advance this activity.

RESOLUTION 14:21/12/2022

That Council note the correspondence tabled as read.

Moved: Cr Lucrecia Willett

Seconded: Cr Brian Underwood

CARRIED 5/5

8.4 CORRESPONDENCE FROM TCICA

PURPOSE OF THE REPORT

To advise Council of correspondence from Torres Cape Indigenous Council Alliance Inc (TCICA) in relation to membership.

CEO advised that as a result of recent conversations with TCICA, at request of the Mayor he liaised with the TCICA Executive Officer with regards to the process of Yarrabah joining this association. Correspondence to be tabled has now been received from the TCICA Chair with regards to the process for membership. Matter is for Council to debate and instruct the CEO accordingly.

Council debated and identified that there were a number of key challenges that were common to Yarrabah and TCICA members, including Remote Indigenous Housing, Telecommunications and Digital Connectivity, Climate Change, Natural Disasters, Cost of delivery of Municipal Services and Tourism.

Council agree that membership of TCICA will provide further avenues of advocacy for these issues.

RESOLUTION 15:21/12/2022

That Council:

1. note the correspondence tabled, as read.
2. instruct the CEO to make formal written application for membership to TCICA.

Moved: Cr Lucretia Willett

Seconded: Cr Hezron Murgha

CARRIED 5/5

9 STRATEGIC PORTFOLIO UPDATE

Councillors to provide updates on Meetings and Trips and other information for the meeting.

10 OTHER MATTERS

Nil

3 CLOSE OF MEETING

Date for the next Council Ordinary Meeting is Wednesday 18 January 2023.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 3:33 pm.

.....
MAYOR

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

7 MATTERS FOR DISCUSSION

7.1 CEO OPERATIONAL REPORT

File Number: 01.MFD_OM.20220124

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Monthly Council meeting report on the operational and strategic performance of council business for months of December 2022 / January 2023.

BACKGROUND

This monthly report covers the period from 21 December 2022 to 20 January 2023.

KEY FOCUS AREAS:

- Animal Management issues – Director of Works & Infrastructure to provide update in report as to actions to date in relation to dog attacks in Community on 10 January 2023.
- COEX – Meeting with COEX on 10 January 2023 with regards to container exchange. Tentative opening in March 2023. CEO raised concerns that funding only provided for 6 months of operation and seeking amendment to agreement with COEX to allow Council the option to transfer agreement to another third party to operate.
- Yarrabah Leaders Forum - Meeting on 19 January 2023 attended by Councillors Willett and Jackson and CEO.
- Queensland Treasury Corporation (QTC) – Staff from QTC have attended Council from 16 – 18 January 2023. Please refer to separate report at Agenda Item 7.6
- Department of Communities, Housing and Digital Economy and QBuild - Meeting on 17 January 2023. CEO met with Executive Directors and Regional Managers as to progress, strategy and actual program delivery in Yarrabah.

COUNCIL MEETING ACTIONS

Ordinary Meeting – 21 December 2022

Item	Action item	Status
7.4	Council inquired as to organisations / groups that are eligible for funding contribution of the Yarrabah DFV (Social Reinvestment) Grant being delivered by Council. In particular for organisations such as Seahawks who have programs that may fit within criteria. CEO to follow up with Planz Town Planning, who are managing the delivery of this on behalf of	Planz Town Planning advise that Seahawks were not legible under the guidelines. Other potential sources of funding opportunities are being explored.

	Council.	
7.4	Mayor requested that as CEO had now been appointed, a formal letter of resignation from substantive position of Director – Human Resources, Risk & Regulations be submitted.	Actioned – Letter has been sent to Mayor on 21 December 2022.
7.5	Council requested confirmation from the contractor as to the completion of Bishop Malcolm Park with the view of using this for some activities on Survival Day.	Advice received that Bishop Malcolm Park completion date is 20 January 2023.
8.1	Workshop with Councillors and QTC in January with regards to budgeting forecast and sustainability	Councillors Underwood and Willett attended workshop with QTC on Monday 16 January 2023. Due to availability, Councillors Murgha and Jackson briefed by CEO at later dates.

AGENDA ACTIONS

Ordinary Meeting – 23 November 2022

Item	Agenda item	Status
7.1	CEO Operational Report	Tabled
7.2	YASC Monthly Financial Report	Tabled
7.3	Community Services - Operational Report	Tabled
7.4	Human Resources - Operational Report	Tabled
7.5	Works & Infrastructure - Operational Report	Tabled
7.6	Reservoir Betterment Works	Actioned
7.7	Ordinary Council meeting Dates – 2023	Actioned. Placed on Council website and public notice.
7.8	Reef Guardian Council Action Plan	Actioned
7.9	Confirmation of Aboriginality – [REDACTED] [REDACTED]	Actioned

Item	Agenda item	Status
7.10	Confirmation of Aboriginality – [REDACTED] [REDACTED]	Actioned
8.1	Correspondence – New Local Government Sustainability Framework	Tabled
8.2	Correspondence – Approval of Special Holidays 2023.	Tabled
8.3	Correspondence – Balamba subdivision master planning funds	Tabled
8.4	Correspondence from TCICA in relation to application for membership.	Actioned – Letter sent to TCICA

UPCOMING MATTERS:

- Reef Guardian Council - Reef Guardian Councils Working Group meeting and funding workshop is being conducted on 1 February 2023 in Townsville to discuss opportunities for funding, potential projects and how this will be implemented. Due to other meeting requirements (FNQROC on 2 February 2023 in Cairns), Mayor and CEO will participate by Teams.
- FNQROC Board Meeting – Cairns on 2 February 2023. Mayor and CEO attending.

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the CEO Operational Report for the period to 20 January 2023.

7.2 YASC MONTHLY FINANCIAL REPORT

File Number: 02.MFD_OM.20230124

Author: Mike Mair, Director - Corporate Services

PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 31 December 2022.

BACKGROUND

This report is created with the following in mind:

Local Government Regulations, s204 - Financial

(1) The local government must prepare a financial report.

(2) The chief executive officer must present the financial report—

(a) if the local government meets less frequently than monthly—at each meeting of the local government; or

(b) otherwise—at a meeting of the local government once a month.

(3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

CEO delegates the reporting responsibility to the Corporate Services Director – Mike Mair.

COMMENT

The information provided in this report reflects the financial accounts and statements for the month end.

The content of the reports to include information on the following:

Overview of

1. Operating results
2. Current Debtors
 - Trade Debtors & Trade Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Commercial leases
7. Areas of Interest Report
8. Grants Report

POLICY/FUNDING CONSIDERATIONS

Local Government Regulations, s204 - Financial

RISK

Compliance.

CONSULTATION

Executive Leadership Team

Finance Manager

ATTACHMENTS

1. Finance Report December 2022
2. Areas of Concern December 2022
3. Grants Report December 2022

RECOMMENDATION

That Council accept the 31 December 2022 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grants Report

**CORPORATE SERVICES REPORT
TO THE YARRABAH ABORIGINAL SHIRE COUNCIL
For the Period Ended 31 December 2022**

FINANCIAL SERVICES

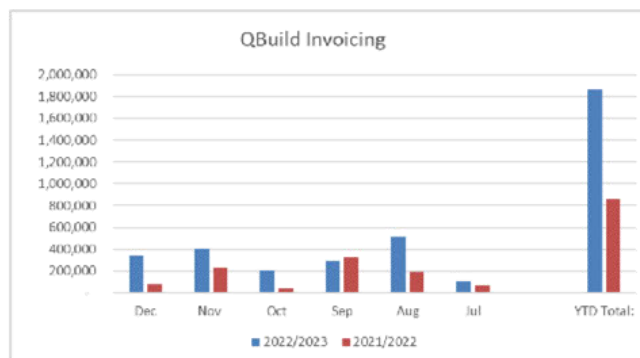
I. Overview of Operating Results as at 31 December 2022

	ACTUAL YTD	BUDGET YTD 22/23	VARIANCE	VARIANCE	BUDGET FY 22/23
	\$	\$	\$	%	\$
Recurrent Income					
Fees & charges	189,524	574,839	-385,315	-67%	1,149,678
Other incomes	312,227	268,389	43,838	16%	536,778
Rental income	1,490,957	1,487,035	3,922	0%	2,974,069
Interest received	41,701	10,000	31,701	317%	20,000
Sales & recoverable works	1,636,623	1,465,297	171,327	12%	2,930,593
Grants & Subsidies	3,558,481	3,219,510	338,971	11%	6,439,020
	7,229,513	7,025,069	204,444	3%	14,050,138
Recurrent Expenditure					
Employees costs	3,214,601	3,122,453	92,148	3%	6,244,906
Materials and services	3,647,164	3,854,063	-206,899	-5%	7,708,125
Finance costs	3,489	159,780	-156,291	-98%	319,560
Donations Paid	800	-	800		
Depreciation	2,412,841	2,641,245	-228,404	-9%	5,282,489
	9,278,894	9,777,540	-498,646	-5.10%	19,555,080
Less: Capitalised Expenses	9,278,894	9,777,540	-498,646	5.10%	19,555,080
Net Operating Profit	-2,049,381	-2,752,471	703,090	-26%	-5,504,942

Council's Operating result is a loss of \$2.049M to the end of December 2022, which is under budget by \$703K.

Recurrent income is \$204k better than budget. Recurrent expenditure is \$499K under budget.

QBuild Recoveries have increased by \$931K on that of last year as follows:



Month	2022/2023	2021/2022	Inc/Dec
Dec	346,036	77,821	268,216
Nov	405,457	230,187	175,270
Oct	201,208	39,465	161,743
Sep	294,551	321,443	(26,892)
Aug	511,454	192,605	318,849
Jul	106,000	72,596	33,405
Total	1,864,707	934,117	930,590

However, QBuild R&M service continues to lose money of \$234k YTD.

Liquidity Highlights

II. Current Trade Debtors, Housing Debtors & Trade Creditors

	90 Days	60 Days	30 Days	Current	Total
Total Debtor Type	-	-	-	-	-
Debtors Sundry	181,547	28,653	31,572	56,919	298,692
Blockholders Service Fees	302,690	61,267	-	600	363,357
Commercial Service Fees	127,474	49,441	-	-	176,915
Grants	479	-	-	-	479
Ex - Rent (pre 2013)	963,680	494	243	-	964,418
Trustee Leases	23,768	683	-	-	24,451
Commercial Leases	52,999	5,512	8,607	4,294	71,412
Daycare Debtors	95,454	5,508	2,974	-	103,936
Housing Current Rent	2,403,692	1,949	1,420	1,951	2,409,012
TOTAL DEBTORS	4,151,784	1,812	28,488	685,235	4,412,672
TOTAL CREDITORS	25,053	5,359	37,381	512,043	579,835

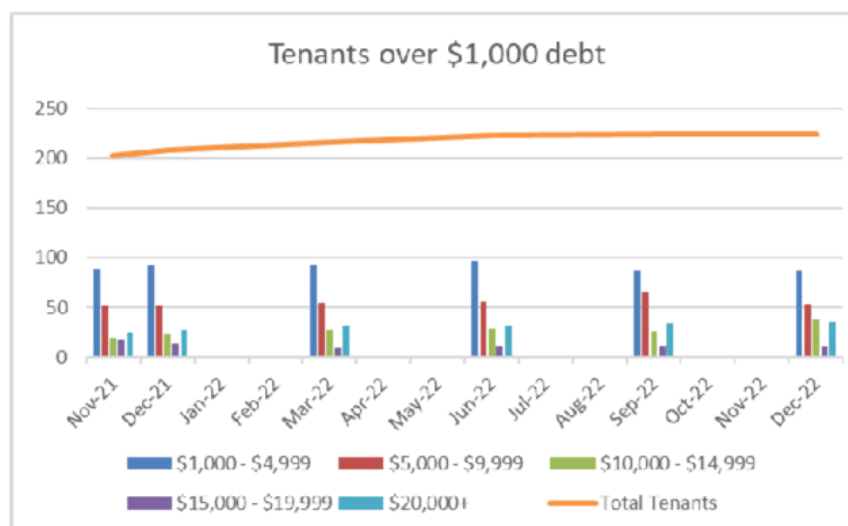
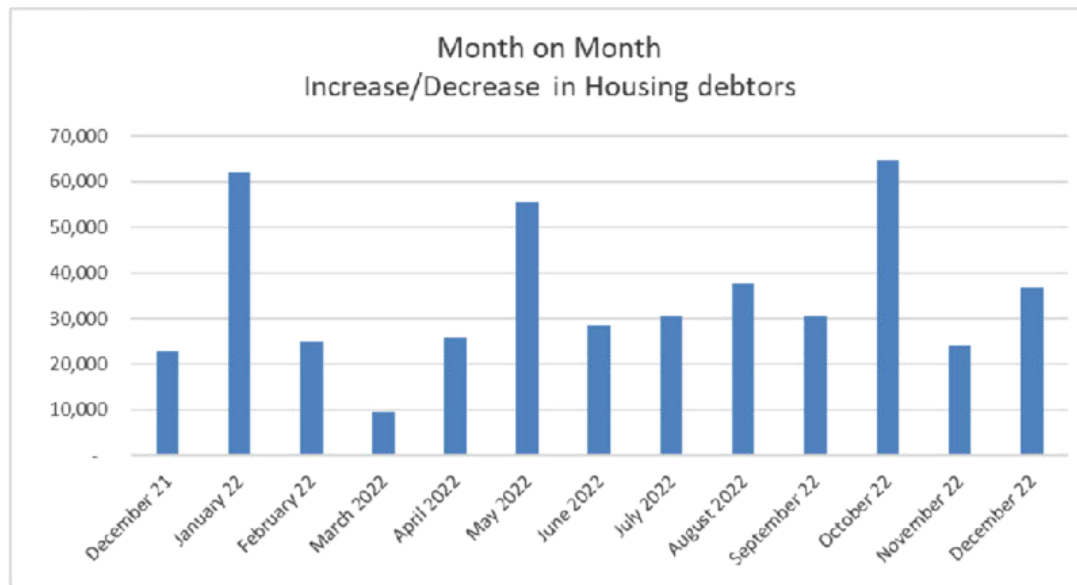
Of the \$4.413M owing to Council, only \$1.029M is estimated as collectable with \$3.384 million included in our provision for doubtful debts. A full recalculation of doubtful debts provision was done at 30 June 2022 resulting in the provision being increased by \$334k. This increase was mostly in the housing area.

Snapshot: SOCIAL HOUSING DEBT LEVEL (CURRENT)

Over the past 12 months, the rental arrears to Council for social housing has increased by 22% from \$1,978,351 to \$ 2,409,012. A review of debtors has highlighted the following:

58% of current tenants are in arrears and total tenants owing over \$1,000 has stayed the same as the previous quarter at 224 total tenants. December's housing debt increased by \$36,835.

The 35 debtors owing over \$20k is \$1.098M.



Monthly movement to housing debt	
Month	Actual increase/(decrease)
December 21	22,758
January 22	62,161
February 22	24,913
March 2022	9,416
April 2022	25,979
May 2022	55,595
June 2022	28,594
July 2022	30,408
August 2022	37,678
September 22	30,490
October 22	64,674
November 22	24,317
December 22	36,835

	# Tenants	# Tenants	# Tenants	# Tenants	# Tenants	# Tenants
Amount Owning to Council	Nov-21	Dec-21	Mar-22	Jun-22	Sep-22	Dec-22
\$1,000 - \$4,999	89	92	93	96	87	87
\$5,000 - \$9,999	52	52	55	56	66	54
\$10,000 - \$14,999	20	23	27	28	26	38
\$15,000 - \$19,999	17	14	9	11	11	10
\$20,000+	25	27	32	32	34	35
Total Tenants	203	208	216	223	224	224
Percent of tenants in arrears	52%	54%	56%	57%	58%	58%

III. Capital Works

The following is an overview of Capital Works for specific large projects. The capital project reviews are for the total project; from start to completion. This means the below totals may encompass more than one financial year.

<i>Capital Expenditure 31/12/2022</i>	Total Grant Budget	Monies Received to Date	Expenses to Date	Variation v Budget	Brief Description
Interim Remote Capital Program	2,139,036	1,283,423	1,234,190	904,846	5 lots 6A Djenghi Estate
Works For Qld - Covid	2,380,000	2,380,000	2,536,197	- 156,197	Council Chambers, Malcolm Park Redevelopment, Community Hall, Jilira Oval Sports Facility upgrade, Sawmill Road Pathway, Community Shelters
Works for Qld 4 - 21/24	3,280,000	1,640,000	544,012	2,735,988	Fibre Optic installation, Housing driveways, Security fencing, Council buildings upgrade and refurbishment, Yarrabah beautification
Roads to recovery	42,409	31,337	11,150	31,259	Construction or maintenance of roads
Sewerage Pump Stations (ICCIP)	1,210,455	1,222,865	405,060	805,395	Replace gantrys, pump upgrades and maintenance, SCADA, assesment of future expansion, new switchboard pump 3
Water Mains Upgrade (ICCIP)	1,260,720	916,753	1,197,682	63,038	Replace water main Back Beach Road, SCADA, Fit bore 2 & 7 pumps, water treatment upgrade.
Community Message Sign (NIAA)	44,765	44,765	-	44,765	Disaster information, events in and around the community and special events out of the community.
Qbuild Housing demolition and construction	3,498,000	-	167,709	3,330,291	14 Smith St, 4 Dabah Close, 19 Smith St, 32 Workshop Rd, 7 Beach St, 64 Gribble St
Qbuild Housing construction	2,093,892	1,072,950	1,389,621	704,271	Lots 601,611 Millie, 701,702,715 Gurrngga St Houses construction
Forward Capital Program	5,927,444	1,778,233	8,600	5,918,844	16 Lots Djenghi, 10 houses Gurrngga St
Water Treatment Plant Upgrade (LGGSP)	1,253,159	375,948	1,995	1,251,164	Water Treatment Plant upgrade
Buddabadoo Road drainage upgrades (QRA)	566,475	-	6,412	560,063	Buddabadoo Road drainage upgrades
	\$23,696,355	\$10,746,273	\$7,502,628		
Estimated Capital Deficit		0			

IV. Balance Sheet

Yarrabah Aboriginal Shire Council		
Statement of Financial Position		
At 31 December 2022		
	Council	
	At 31 December 2022	At 30 June 2022
	\$	\$
Current assets		
Cash and cash equivalents	10,934,539	8,594,157
Trade and other receivables	2,920,493	2,666,312
Inventories	180,176	159,548
Total current assets	14,035,209	11,420,018
Non-current assets		
Property, plant and equipment	148,703,846	145,520,339
Total non-current assets	148,703,846	145,520,339
Total assets	162,739,055	156,940,356
Current liabilities		
Trade and other payables	6,949,880	5,735,068
Provisions	575,271	575,271
Total current liabilities	7,525,151	6,310,339
Non-current liabilities		
Provisions	1,620,203	1,765,897
Total non-current liabilities	1,620,203	1,765,897
Total liabilities	9,145,354	8,076,236
Net community assets	153,593,700	148,864,120
Community equity		
Asset revaluation surplus	95,873,414	95,873,414
Retained surplus/(deficiency)	57,720,287	52,990,706

V. Cash Position

	\$	\$
CBA - General Fund	159,381	
CBA - Housing Fund	3,369,400	
CBA - Remote Capital	951,989	
CBA - Forward Capital	1,956,056	
QTC - Leases	318,234	
QTC - Investment	4,035,670	
Cash Floats	<u>450</u>	
Total Cash		10,791,180
Trade Debtors	4,412,672	
Provision Doubtful Debts	<u>(3,384,426)</u>	1,028,246
 Less: Trade Creditors		 (579,835)
Less: Tied Grant Funds		(7,112,755)
Less: Current Commitments		<u>(2,638,827)</u>
Cash Position at EOM		<u>1,488,008</u>

VI. Commercial Leases

Status of Council Commercial Leases	No.
Total Council leasable properties	21
No. of current leases outstanding	2
<i>Being made up of those:</i>	
- Expression of interest released	1
- awaiting signature of tenant	0
- Expression of interest to be done	1

Mike Mair
Director Corporate Services



300. Program GL Report with IE Code Detail

1:57 PM
Wednesday, 11 January, 2023

YARRABAH ABORIGINAL SHIRE COUNCIL

For Period Ending: 31/12/2022

Year : 22/23

50%

		Current Budget	YTD Actual	Order Value	Total Actual	Variance \$	Variance %
Sub Programme: 306 SGFA - Parks & Gardens							
Operating Expenditure							
13062000	Parks & Gardens - Employee Costs						
201	Salaries & Wages	144,324.60	89,285.00	0.00	89,285.00	(55,039.60)	62%
203	Sick Leave	0.00	13,378.06	0.00	13,378.06	13,378.06	(100%)
205	Long Service Leave	0.00	2,006.59	0.00	2,006.59	2,006.59	(100%)
206	Annual Leave	0.00	12,618.64	0.00	12,618.64	12,618.64	(100%)
208	Superannuation	18,040.58	10,476.63	0.00	10,476.63	(7,563.95)	58%
211	Workwear	945.00	1,213.60	0.00	1,213.60	268.60	128%
212	Workcover	2,435.48	1,968.24	0.00	1,968.24	(467.24)	81%
	Total: 13062000	165,745.66	130,946.76	0.00	130,946.76	(34,798.90)	(79%)
13062100	Parks & Gardens - Materials & Services						
315	Hire of equipment	0.00	2,790.00	1,800.00	4,590.00	4,590.00	(100%)
321	Materials & operating	6,000.00	7,865.24	2,809.08	10,674.32	4,674.32	178%
323	Motor Vehicle - Fuel & oil	5,000.00	2,948.63	0.00	2,948.63	(2,051.37)	59%
326	Motor Vehicle - Registration	1,000.00	368.50	0.00	368.50	(631.50)	37%
327	Motor Vehicle - R&M	10,000.00	386.37	0.00	386.37	(9,613.63)	4%
333	R&M - Equipment	8,000.00	(84.54)	0.00	(84.54)	(8,084.54)	1%
345	Minor Equipment	6,000.00	1,355.72	0.00	1,355.72	(4,644.28)	23%
346	Motor Vehicles - expenses	0.00	4,543.20	0.00	4,543.20	4,543.20	(100%)
	Total: 13062100	36,000.00	20,173.12	4,609.08	24,782.20	(11,217.80)	(69%)
	Total Act Type: OPERATING EXPENDITURE	201,745.66	151,119.88	4,609.08	155,728.96	(46,016.70)	77%
	Net Profit(Loss): SGFA - Parks & Gardens	(201,745.66)	(151,119.88)	(4,609.08)	(155,728.96)	(46,016.70)	77%
Sub Programme: 307 Pool							
Operating Income							
13071000	Pool - Income						
114	Pool Income	5,000.00	1,806.81	0.00	1,806.81	3,193.19	36%
	Total: 13071000	5,000.00	1,806.81	0.00	1,806.81	3,193.19	36%
	Total Act Type: OPERATING INCOME	5,000.00	1,806.81	0.00	1,806.81	3,193.19	36%
Operating Expenditure							
13072000	Pool - Employee Costs						
201	Salaries & Wages	14,000.00	18,477.50	0.00	18,477.50	4,477.50	132%
208	Superannuation	1,750.00	1,824.31	0.00	1,824.31	74.31	104%
211	Workwear	315.00	0.00	0.00	0.00	(315.00)	0%
212	Workcover	236.25	873.04	0.00	873.04	636.79	370%
	Total: 13072000	16,301.25	21,174.85	0.00	21,174.85	4,873.60	(130%)
13073100	Pool - Materials & Services						

310	Electricity & gas	9,102.00	4,328.92	0.00	4,328.92	(4,773.08)	48%
315	Hire of equipment	0.00	1,145.45	0.00	1,145.45	1,145.45	(100%)
318	Insurance - Other	29,364.00	13,266.88	0.00	13,266.88	(16,097.12)	45%
321	Materials & operating	39,000.00	15,712.32	2,564.67	18,276.99	(20,723.01)	47%
323	Motor Vehicle - Fuel & oil	500.00	0.00	0.00	0.00	(500.00)	0%
332	R&M - Buildings	5,000.00	9,261.49	772.73	10,034.22	5,034.22	201%
333	R&M - Equipment	2,500.00	1,631.82	393.00	2,024.82	(475.18)	81%
339	Telephone & internet	2,500.00	671.95	0.00	671.95	(1,828.05)	27%
345	Minor Equipment	2,325.00	0.00	0.00	0.00	(2,325.00)	0%
Total: 13072100		94,365.00	46,018.83	3,730.40	49,749.23	(44,615.77)	(53%)
Total Act Type: OPERATING EXPENDITURE		110,666.25	67,193.68	3,730.40	70,924.08	(39,742.17)	64%
Net Profit/(Loss): Pool		(105,666.25)	(65,386.87)	(3,730.40)	(69,117.27)	(36,548.98)	63%
Sub Programme: 501 Upgrades (Contract Works)							
Capital Income							
15011000	Upgrades (Contract Works) - Income						
154	Services - Contract Works	1,000,000.00	372,147.45	0.00	372,147.45	627,852.55	37%
201	Salaries & Wages	0.00	(302.01)	0.00	(302.01)	302.01	(100%)
332	R&M - Buildings	0.00	(1,660.00)	0.00	(1,660.00)	1,660.00	(100%)
Total: 15011000		1,000,000.00	370,185.44	0.00	370,185.44	629,814.56	37%
Total Act Type: CAPITAL INCOME		1,000,000.00	370,185.44	0.00	370,185.44	629,814.56	37%
Capital Expenditure							
15019020	Upgrades (Contract Works) - Capital Houses						
201	Salaries & Wages	0.00	29,173.25	0.00	29,173.25	29,173.25	(100%)
208	Superannuation	0.00	4,626.10	0.00	4,626.10	4,626.10	(100%)
212	Workcover	0.00	4,927.12	0.00	4,927.12	4,927.12	(100%)
321	Materials & operating	0.00	6,340.03	0.00	6,340.03	6,340.03	(100%)
334	R&M - Houses	0.00	11,232.45	12,587.31	23,819.76	23,819.76	(100%)
338	Subscriptions	11,666.67	0.00	0.00	0.00	(11,666.67)	0%
860	Capital Purchases	0.00	458,717.65	603,847.03	1,062,564.68	1,062,564.68	(100%)
998	Stock Overheads	0.00	937.56	0.00	937.56	937.56	(100%)
999	Plant Recovery	0.00	3,102.38	0.00	3,102.38	3,102.38	(100%)
Total: 15019020		11,666.67	519,056.54	616,434.34	1,135,490.88	1,123,824.21	(9733%)
15019040	Upgrades (Contract Works) - Capital Houses WIP						
860	Capital Purchases	988,333.33	0.00	0.00	0.00	(988,333.33)	0%
Total: 15019040		988,333.33	0.00	0.00	0.00	(988,333.33)	(0%)
Total Act Type: CAPITAL EXPENDITURE		1,000,000.00	519,056.54	616,434.34	1,135,490.88	135,490.88	114%
Net Profit/(Loss): Upgrades (Contract Works)		0.00	(148,871.10)	(616,434.34)	(765,305.44)	765,305.44	75%
Sub Programme: 502 Planned Maintenance							
Operating Income							
15021000	Planned Maintenance - Income						
153	Services - Housing Maintenance	1,700,000.00	1,469,305.93	0.00	1,469,305.93	230,694.07	86%
201	Salaries & Wages	0.00	(130.23)	0.00	(130.23)	130.23	(100%)
334	R&M - Houses	0.00	(3,486.40)	0.00	(3,486.40)	3,486.40	(100%)
Total: 15021000		1,700,000.00	1,465,689.30	0.00	1,465,689.30	234,110.70	86%
Total Act Type: OPERATING INCOME		1,700,000.00	1,465,689.30	0.00	1,465,689.30	234,110.70	86%

15022000	Planned Maintenance - Employee Costs						
201	Salaries & Wages	238,659.54	272,687.18	0.00	272,687.18	34,027.64	114%
208	Superannuation	29,832.44	27,439.53	0.00	27,439.53	(2,392.91)	92%
211	Workwear	2,520.00	3,331.95	0.00	3,331.95	811.95	132%
212	Workcover	4,027.38	4,000.54	0.00	4,000.54	(26.84)	99%
334	R&M - Houses	0.00	7,437.13	0.00	7,437.13	7,437.13	(100%)
	Total: 15022000	275,039.36	314,896.33	0.00	314,896.33	39,856.97	(114%)
15022100	Planned Maintenance - Materials & Services						
201	Salaries & Wages	0.00	2,880.40	0.00	2,880.40	2,880.40	(100%)
306	Computer expenses	1,200.00	0.00	0.00	0.00	(1,200.00)	0%
310	Electricity & gas	2,000.00	423.15	0.00	423.15	(1,576.85)	21%
315	Hire of equipment	2,000.00	0.00	0.00	0.00	(2,000.00)	0%
321	Materials & operating	58,000.00	92,591.16	3,101.34	95,692.50	37,692.50	165%
332	R&M - Buildings	0.00	5,664.80	1,230.00	6,894.80	6,894.80	(100%)
334	R&M - Houses	1,423,357.98	1,211,914.44	47,057.50	1,258,971.94	(164,386.04)	88%
338	Subscriptions	0.00	4,332.00	0.00	4,332.00	4,332.00	(100%)
345	Minor Equipment	4,000.00	0.00	0.00	0.00	(4,000.00)	0%
346	Motor Vehicles - expenses	24,500.00	0.00	0.00	0.00	(24,500.00)	0%
860	Capital Purchases	0.00	38,475.00	287.28	38,762.28	38,762.28	(100%)
998	Stock Overheads	0.00	16,572.91	0.00	16,572.91	16,572.91	(100%)
999	Plant Recovery	0.00	11,903.77	0.00	11,903.77	11,903.77	(100%)
	Total: 15022100	1,515,057.98	1,384,757.63	51,676.12	1,436,433.75	(78,624.23)	(95%)
	Total Act Type: OPERATING EXPENDITURE	1,790,097.34	1,699,653.96	51,676.12	1,751,330.08	(38,767.26)	98%
	Net Profit/(Loss): Planned Maintenance	(90,097.34)	(233,964.66)	(51,676.12)	(285,640.78)	195,543.44	92%
Sub Programme: 601 FAGS							
<u>Operating Income</u>							
16011700	Roadgang FAGS - Grant Income						
171	General Purpose Grants	31,771.00	3,745.50	0.00	3,745.50	28,025.50	12%
	Total: 16011700	31,771.00	3,745.50	0.00	3,745.50	28,025.50	12%
	Total Act Type: OPERATING INCOME	31,771.00	3,745.50	0.00	3,745.50	28,025.50	12%
<u>Operating Expenditure</u>							
16012000	Roadgang FAGS - Employee Costs						
127	Workcover Claim Proceeds	0.00	(356.93)	0.00	(356.93)	(356.93)	(100%)
201	Salaries & Wages	100,286.55	96,807.83	0.00	96,807.83	(3,478.72)	97%
203	Sick Leave	0.00	4,722.09	0.00	4,722.09	4,722.09	(100%)
206	Annual Leave	0.00	6,790.03	0.00	6,790.03	6,790.03	(100%)
208	Superannuation	12,535.82	12,543.39	0.00	12,543.39	7.57	100%
211	Workwear	1,575.00	1,446.85	0.00	1,446.85	(128.15)	92%
212	Workcover	1,692.34	1,797.82	0.00	1,797.82	105.48	106%
	Total: 16012000	116,089.71	123,751.08	0.00	123,751.08	7,661.37	(107%)
16012100	Roadgang FAGS - Materials & Services						
308	Contractors fees	22,000.00	0.00	0.00	0.00	(22,000.00)	0%
315	Hire of equipment	10,000.00	0.00	2,210.00	2,210.00	(7,790.00)	22%
321	Materials & operating	10,000.00	5,362.80	1,165.96	6,528.76	(3,471.24)	65%
323	Motor Vehicle - Fuel & oil	6,000.00	7,645.37	0.00	7,645.37	1,645.37	127%
324	Motor Vehicle - Insurance	700.00	0.00	0.00	0.00	(700.00)	0%

327	Motor Vehicle - R&M	4,000.00	0.00	0.00	0.00	(4,000.00)	0%
332	R&M - Buildings	0.00	0.00	454.55	454.55	454.55	(100%)
333	R&M - Equipment	5,000.00	356.24	0.00	356.24	(4,643.76)	7%
335	R&M - Infrastructure	10,000.00	377.17	0.00	377.17	(9,622.83)	4%
339	Telephone & internet	0.00	340.93	0.00	340.93	340.93	(100%)
345	Minor Equipment	3,000.00	0.00	0.00	0.00	(3,000.00)	0%
346	Motor Vehicles - expenses	0.00	14,862.70	0.00	14,862.70	14,862.70	(100%)
Total: 16012100		71,400.00	29,275.20	3,830.51	33,105.71	(38,294.29)	(46%)
Total Act Type: OPERATING EXPENDITURE		187,489.71	153,026.28	3,830.51	156,856.79	(30,632.92)	84%
Net Profit/(Loss): FAGS		(155,718.71)	(149,280.78)	(3,830.51)	(153,111.29)	(2,607.42)	73%
Sub Programme: 819 Container Exchange							
<u>Operating Income</u>							
18091700	Container Exchange - Grant Income						
172	State Government Grants - Operating	0.00	74,884.00	0.00	74,884.00	(74,884.00)	(100%)
Total: 18091700		0.00	74,884.00	0.00	74,884.00	(74,884.00)	(100%)
Total Act Type: OPERATING INCOME		0.00	74,884.00	0.00	74,884.00	(74,884.00)	(100%)
Net Profit/(Loss): Container Exchange		0.00	74,884.00	0.00	74,884.00	(74,884.00)	(100%)



500. SPECIFIC PURPOSE GRANT BALANCES BY PROJECT

YARRABAH ABORIGINAL SHIRE COUNCIL

2:01 PM

Wednesday, 11 January, 2023

as at 31 December 2022

	Opening Balance	Receipts Grants	Receipts Other	Disbursements	Closing Balance
Department of Local Government Racing and Multicultural Affairs					
FAGS	904,930.00	604,461.00	356.93	(153,383.21)	1,356,364.72
IEDG Grant	0	160,000.00	0	(127,068.87)	32,931.13
Works for Qld COVID	(276,507.88)	238,000.00	0	(679,688.96)	(718,196.84)
Revenue Replacement Grant	0	49,500.00	0	0	49,500.00
SGFA	0	2,868,983.00	500.00	(1,255,194.94)	1,614,288.06
Works For Queensland	(356,061.28)	275,000.00	0	(13,344.14)	(94,405.42)
Advancing the Planning Act	2,682.50	0	0	0	2,682.50
Sewerage Pumps Stations Upgrade ICCIP	807,745.19	0	0	(41,057.75)	766,687.44
Water Mains Upgrade ICCIP	(282,050.36)	70,000.00	0	(13,750.00)	(225,800.36)
Bukki Road Upgrade Stage 2 (LGGSP)	(19,826.66)	0	0	0	(19,826.66)
Waste ICCIP	(177,102.38)	0	0	(182,238.18)	(359,340.56)
Works for Qld 4	1,513,010.43	0	0	(284,277.44)	1,228,732.99
Total: Department of Local Government Racing and Multicultural Affairs	2,116,819.56	2,592,370.59	856.93	(2,750,003.49)	3,633,617.00
Queensland Health					
ATSI Health Grant	0	95,813.00	0	(102,044.39)	(6,231.39)
Total: Queensland Health	0	95,813.00	0	(102,044.39)	(6,231.39)
Department of Communities Housing and Digital Economy: Arts Qld					
YCMF 2021 - Local Musicians/Facilitator (FNCF)	5,592.00	0	0	0	5,592.00
Forward Remote Capital Program	0	1,778,232.73	0	(8,600.00)	1,769,632.73
Total: Department of Communities Housing and Digital Economy: Arts Qld	5,592.00	1,778,232.73	0	(8,600.00)	1,775,224.73
Department of Environment and Science: Arts Qld					
Fashion & Wearable Art	240.45	0	0	(254.37)	(13.92)
Arts BIA	0	0	0	(5,488.39)	(5,488.39)
QMF 2021 (Open Air)	54,000.00	0	0	0	54,000.00
Conatiner Exchange	0	74,884.00	0	0	74,884.00

Total: Department of Environment and Science: Arts Qld	54,240.45	74,884.00	0	(5,742.76)	123,381.69
Dept of Infrastructure Transport Regional Development & Communications					
Arts IVAIS Relief & Recovery	24,978.24	0	0	0	24,978.24
LRCI 2020 Traffic Calming Devices	0	0	0	0	0
LRCI 21-22	(45,164.85)	0	0	0	(45,164.85)
LRCI 22-23	0	61,704.55	0	(0.01)	61,704.54
LGGSP - Foreshore Development Plan	0	75,000.00	0	0	75,000.00
LGGSP - Water Treatment Plant upgrade	0	375,947.70	0	(1,995.00)	373,952.70
Total: Dept of Infrastructure Transport Regional Development & Communica	(20,186.61)	512,652.25	0	(1,995.01)	490,470.63
Dept of the Premier and Cabinet					
YCMF 2021 Premier \$220K	100,000.00	0	0	0	100,000.00
Total: Dept of the Premier and Cabinet	100,000.00	0	0	0	100,000.00
Department of Communities Disability Services and Seniors					
Floodtide Sensors	0	0	0	(172.80)	(172.80)
SES Building Upgrade	0	0	0	0	0
NAIDOC \$500	0	0	0	0	0
Total: Department of Communities Disability Services and Seniors	0	0	0	(172.80)	(172.80)
Australia Council for the Arts					
Arts Adapt to Digital Era	1,852.92	0	0	0	1,852.92
Yarrabah Fashion Style 2023	21,400.00	0	0	(15,369.07)	6,030.93
Total: Australia Council for the Arts	23,252.92	0	0	(15,369.07)	7,883.85
National Australia Day Council					
National Australia Day Council	0	24,000.00	0	0	24,000.00
Total: National Australia Day Council	0	24,000.00	0	0	24,000.00
Department of Social Services					
Daycare Centre Grant	223,380.30	376,169.50	139,681.14	(490,117.39)	249,113.55
Total: Department of Social Services	223,380.30	376,169.50	139,681.14	(490,117.39)	249,113.55
Department of Science Information Technology & Innovation					
QGAP Grant	0	32,180.00	0	0	32,180.00
Total: Department of Science Information Technology & Innovation	0	32,180.00	0	0	32,180.00

IVAIS	13,007.46	215,000.00	0	(156,505.63)	71,501.83
Total: Department of Communications and the Arts	13,007.46	215,000.00	0	(156,505.63)	71,501.83
Dept of Housing & Public Works					
Interim Remote Capital Program	676,111.38	0	0	(33,204.89)	642,906.49
Total: Dept of Housing & Public Works	676,111.38	0	0	(33,204.89)	642,906.49
Department of Prime Minister and Cabinet					
CDP Like Activities	377,983.35	0	0	0	377,983.35
Community Message Sign (NIAA)	44,765.00	0	0	0	44,765.00
Total: Department of Prime Minister and Cabinet	422,748.35	0	0	0	422,748.35
National Indigenous Australians Agency					
Market Garden Feasibility Study	27,129.52	0	0	0	27,129.52
YCMF 2021 (NIAA)	100,000.00	0	0	0	100,000.00
NAIDOC	0	0	0	(5,822.16)	(5,822.16)
Total: National Indigenous Australians Agency	127,129.52	0	0	(5,822.16)	121,307.36
Queensland Fire and Emergency Services					
SES	(5,043.47)	13,550.60	0	(6,140.49)	2,366.64
Total: Queensland Fire and Emergency Services	(5,043.47)	13,550.60	0	(6,140.49)	2,366.64
Department of Innovation and Tourism Industry Development					
Deadly Active Sports & Rec Program	0	41,596.00	0	0	41,596.00
Total: Department of Innovation and Tourism Industry Development	0	41,596.00	0	0	41,596.00
Department of Education					
Vacation Care Grant	16,915.92	6,460.60	0	(14,650.00)	8,726.52
Total: Department of Education	16,915.92	6,460.60	0	(14,650.00)	8,726.52
Department of Employment Small Business and Training					
Work First Start	(48,425.92)	19,340.27	0	(24,693.45)	(53,779.10)
Total: Department of Employment Small Business and Training	(48,425.92)	19,340.27	0	(24,693.45)	(53,779.10)
State Library of Queensland					
IKC	7,153.37	53,362.00	0	(50,946.18)	9,569.19

Total: State Library of Queensland	7,153.37	53,362.00	0	(50,946.18)	9,569.19
Office of Liquor and Gaming Regulation					
Total: Office of Liquor and Gaming Regulation	0	0	0	0	0
Queensland Reconstruction Authority					
Get Ready Qld	7,606.95	7,848.00	0	(3,363.64)	12,091.31
NQNDMP Flood Study	0	66,000.00	0	0	66,000.00
QDRF	4,689.61	0	0	0	4,689.61
REPA 2021	781,885.02	0	0	(139,206.85)	642,678.17
QRRRF 2020	17,347.88	0	0	(6,412.00)	10,935.88
Total: Queensland Reconstruction Authority	811,529.46	73,848.00	0	(148,982.49)	736,394.97
LGAQ					
Coastal Hazard Adaption	(101,015.82)	61,041.68	0	(78,375.00)	(118,349.14)
Total: LGAQ	(101,015.82)	61,041.68	0	(78,375.00)	(118,349.14)
Department of Transport and Main Roads					
TIDS	(58.95)	(9,706.29)	0	(20,402.27)	(30,167.51)
Cycle Paths Stage 1	20,164.92	0	0	0	20,164.92
Cycle Paths Stage 2	(34,567.50)	0	0	0	(34,567.50)
Total: Department of Transport and Main Roads	(14,461.53)	(9,706.29)	0	(20,402.27)	(44,570.09)
Department of State Development					
RTC Extension Design (MIPP2)	0	0	0	0	0
Total: Department of State Development	0	0	0	0	0
Department of Aboriginal and Torres Strait Islander Partnerships					
DFV Social Reinvestment	0	40,000.00	0	(18,181.82)	21,818.18
Service Enhancement	0	35,000.00	0	0	35,000.00
Social Reinvestment Project	31,500.17	0	0	0	31,500.17
Community Safety Plan	6,692.10	50,000.00	0	685.00	57,377.10
Total: Department of Aboriginal and Torres Strait Islander Partnerships	38,192.27	125,000.00	0	(17,496.82)	145,695.45
FNQROC					
Transport Network Plan	(52,783.00)	52,783.00	0	0	0
Total: FNQROC	(52,783.00)	52,783.00	0	0	0

Untied	0	0	4,753,534.84	(6,051,316.11)	(1,297,781.27)
Total: Untied	0	0	4,753,534.84	(6,051,316.11)	(1,297,781.27)
Grand Total	4,394,156.61	6,138,577.93	4,894,072.91	(9,982,580.40)	7,117,800.46
				Negative Grants	- 1,717,326.60
				Tied Grants	7,112,755.55

7.3 HUMAN RESOURCES - OPERATIONAL REPORT

File Number: 03.MFD_OM.20230124

Author: Leona Worrell, Acting Director - Human Resources, Risk & Regulations

PURPOSE OF THE REPORT

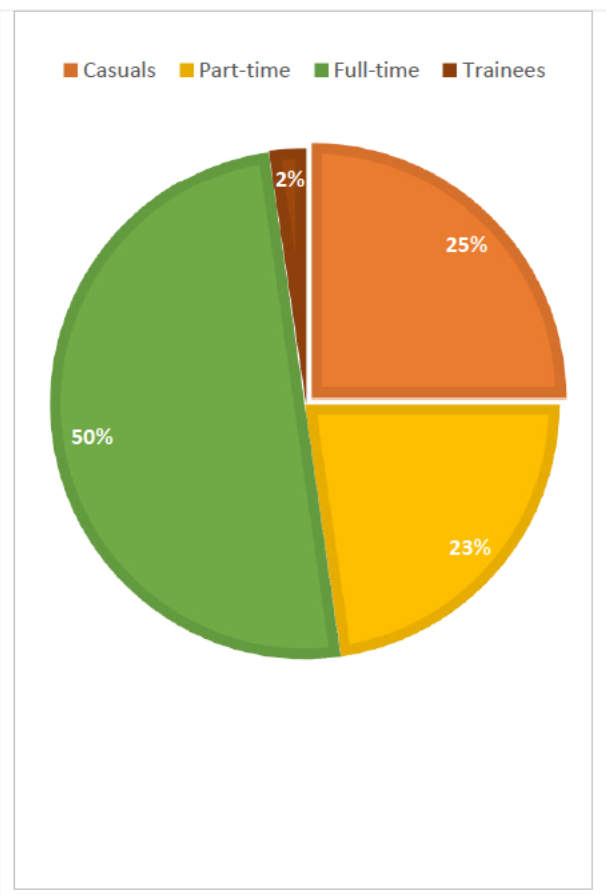
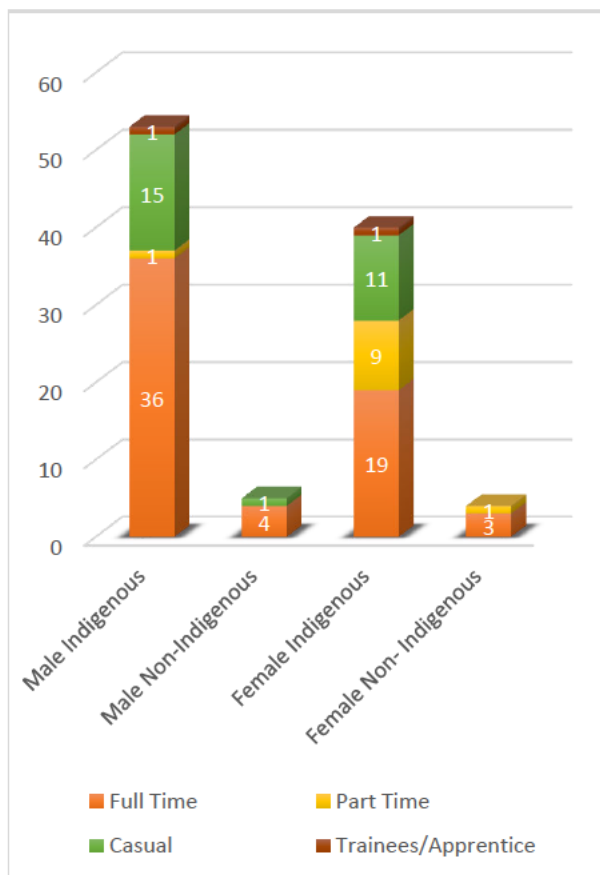
To report to Council the status/activities of Human Resources areas for the month up to 20 January 2023.

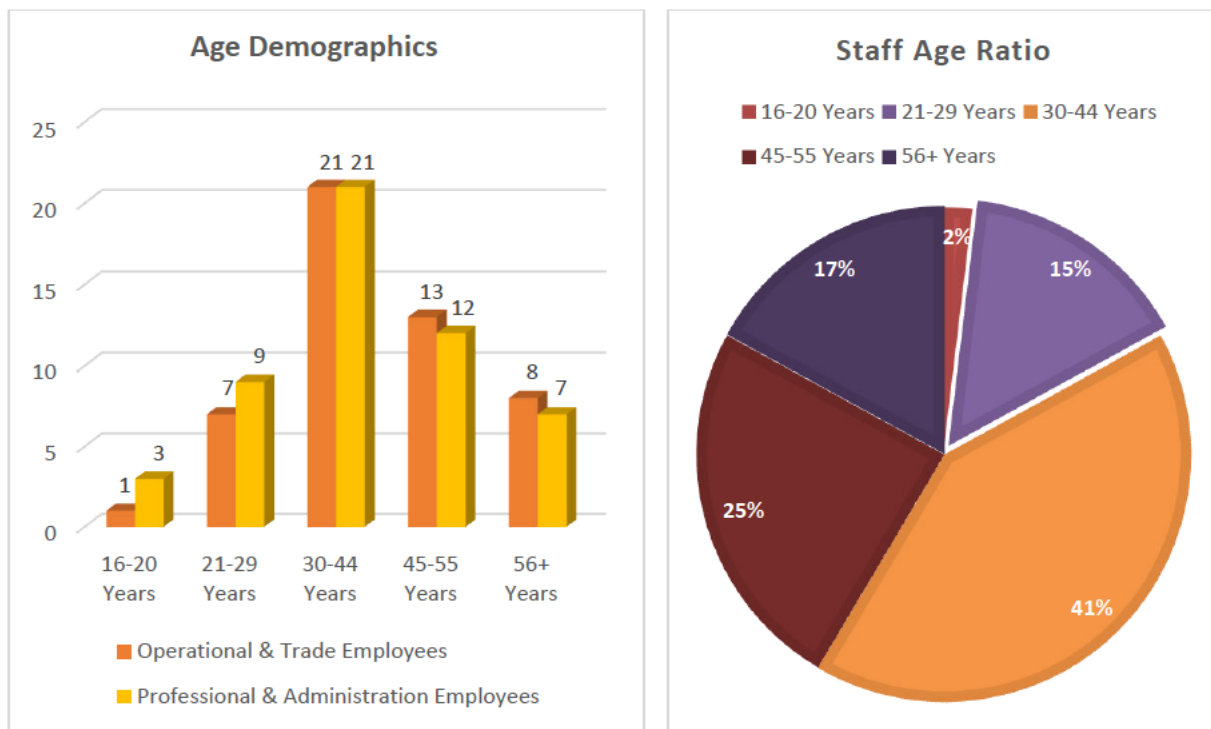
HUMAN RESOURCES

STAFFING:

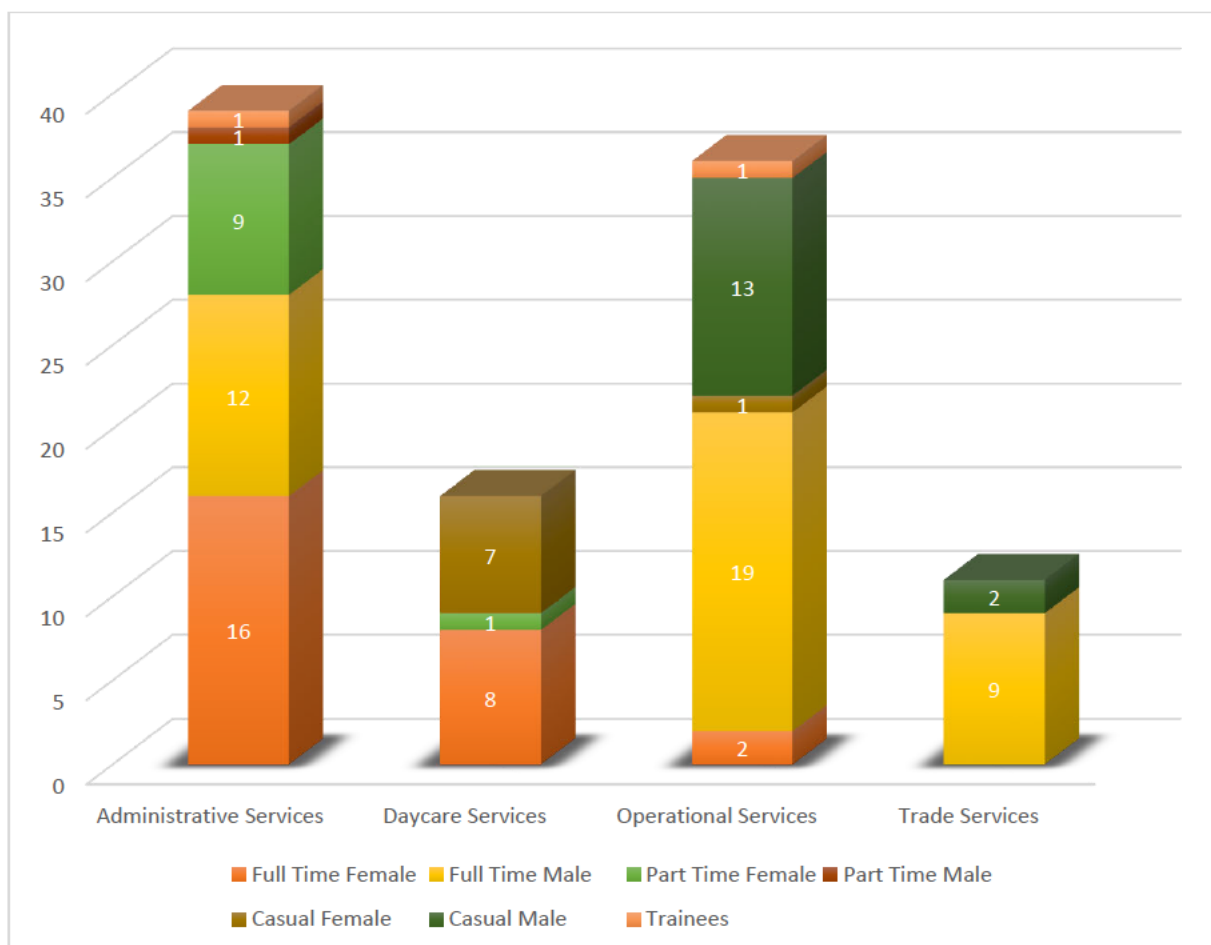
Our current employment Ratios are as follows:-

COUNCIL EMPLOYEES	MALE INDIGENOUS	MALE NON-INDIGENOUS	FEMALE INDIGENOUS	FEMALE NON-INDIGENOUS	TOTAL
Full Time	36	4	19	3	62
Part Time	1		9	1	11
Casual	15	1	11		27
Trainees/Apprentice	1		1		2
TOTAL	53	5	40	4	102

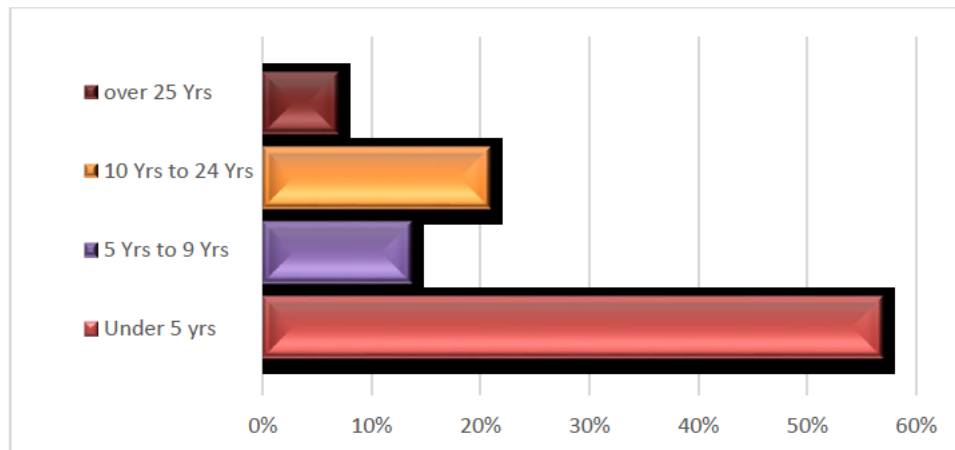




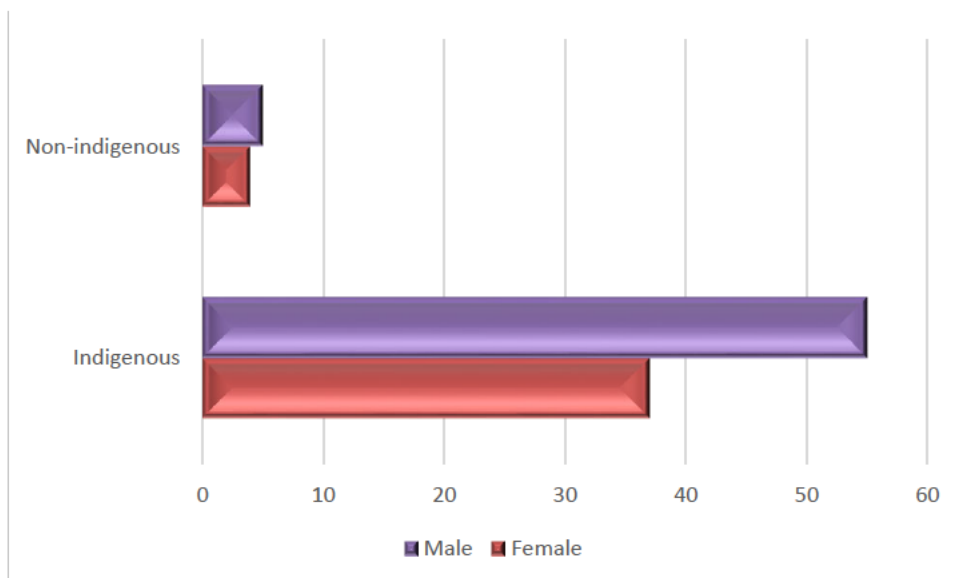
Staffing By Areas



Employees Years Of Service



Graph for indigenous / non indigenous employees

RESIGNATIONS / TERMINATIONS

One Administration resignation.

RECRUITING:

- Housing Officer temporary position - ongoing
- Human Resources Officer temporary position – recruitment completed

TRAINING

Formulating a new training plan for 2023 - ongoing

TRAINING UPDATE

- Traineeships:
 - One Business Administration Certificate III trainee started and will complete their training in 2024

- Two Certificate III in Conservation and Ecosystem Management trainees started on a two year traineeship

GRANT MANAGEMENT

Grants Team continue to build a comprehensive list/status of all grant briefs, grants considered, grants applied and forecast opportunities in collaboration with each Department.

SUREPACT UPDATE

SurePact has been updated to reflect the current status of all Grants with input from all relevant Departments. Ongoing updating and monitoring continues, providing an updated picture of grants held by Council.

GRANTS APPLIED

- NIL

GRANTS AWAITING OUTCOME

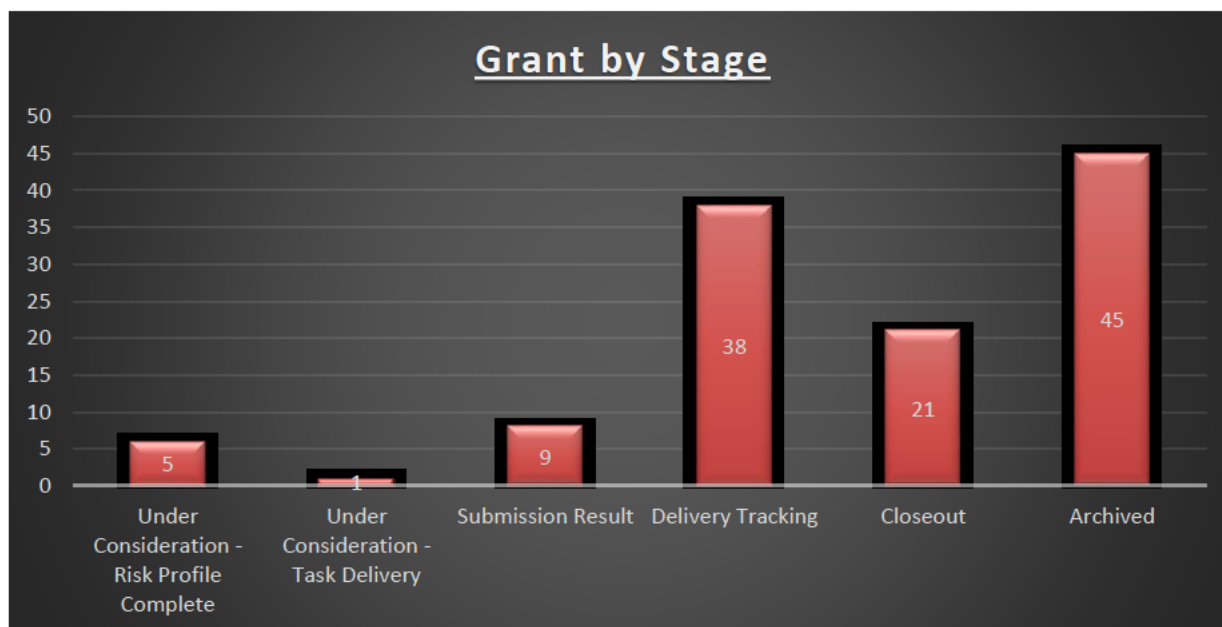
- **The First Nations Commissioning Fund** - Single-year projects—**up to \$70,000** for projects and programs for up to 12 months **and \$60,000** towards First Nations full-time industry placement focused on investing in opportunities that share First Nations stories and cultural knowledge and elevate awareness of Queensland's exceptional First Nations arts and cultural products and experiences.
- **SES 2023-24 Support Grant** - The aim of the Program is to provide financial assistance to Local Governments enabling the SES to respond to disasters and emergencies. Funding is available to assist with the provision of suitable accommodation up to a maximum amount of **\$75,000**. Funding is also available for the acquisition or replacement of suitable new and second-hand vehicles up to a maximum of **\$30,000** per vehicle.
- **Ergon Community Fund Application - \$10,000**
The Community fund works with and supports local communities. The Community Fund is designed to empower non-profit groups to create change for the better.
Grant applied for contribution towards Chambers/Disaster Management Centre Generator to assist with Disaster preparation and readiness.
- **Festivals Rd 15 – \$50,000**
Festivals Australia provides funding to support individual art projects at festivals or significant one-off community events, such as a town celebration or opening of a new community resource. Funding sought to hold the Jabu Birriny (land + sea) Cultural Festival.
- **Gambling Community Benefit Fund – \$15,089**
The objective of the fund is to allocate funding to not-for-profit community groups to help them provide services, leisure activities and opportunities for Queensland communities.
Funding is being sought for the Arts Precinct and Safety Equipment including Fire Hoses, Chainsaws and Blowers for disaster prevention and mitigation.
- **First 5 Forever Innovation Grant 2022-2023** – Funding up to **\$30,000** available for Councils to deliver innovative early literacy projects through Public Libraries and Indigenous Knowledge Centres across Queensland.
- **Department of Environment and Science - The Looking after Country Grant Program \$75,000** Applied for Feral Animal Management through a fencing project. The LACGP provides funding to First Nations communities to conserve and manage environmental and cultural heritage on country. The program supports the delivery of on-ground conservation projects.

- **Arts Projects for Organisations - \$80,000**

Grants are available from \$20,000 to \$100,000 to support activities for employment of artists along with creating new art work. Grant lodged to do new works and to keep employment of artists.

GRANTS APPROVED DURING PERIOD

- NIL



GRANTS APPROVED - MOVED TO DELIVERY TRACKING STAGE

- **NADC Australia Survival Day Reconciliation 2023 - \$30,000**

The National Australia Day Council (NADC) Community Grants Program makes grants available to support communities to hold an Australia Day event designed to promote the theme – “reflect, respect, celebrate”.

- **Queensland Restoration Authority – Get Ready Queensland Grant 2022/23 - \$8,720** to carry out The House and Lot Numbering Consultation Program which will include writing to the Head Tenant / Leaseholder of each lot to advise of the proposed House and Lot number and will provide residents with the opportunity to discuss the proposed House and Lot number if required. The project will include social media engagement and notices of the project at key sites to promote awareness.
- **Regional Arts Fund - \$4,620** - This program aims to support immediate needs that arise where the activity is unable to be planned for or supported in other funding rounds. It is one of the streams under the Regional Arts Fund that support artists and communities in regional and remote areas.
- **DCHDE – Forward Remote Capital Program - \$6,520,188**

Funding to increase the supply of housing in the Community through lot development, new construction, or extension of dwellings.

1. Construct 10 new dwellings at Gurrnga Street;
2. Develop 16 residential allotments for future housing at Djenghi sub-division

- **DATSIP - Yarrabah DFV (Social Reinvestment) – Variation - \$110,000**

Funding contribution to support the Yarrabah Aboriginal Shire Council (YASC) with development, implementation and monitoring of their Domestic and Family Violence (DFV) Social Reinvestment project.

- **DATSIP – Renewed Approach – Variation - \$200,000**

Funding to promote community safety and address supply, harms and reduction of alcohol in the community through a Community Safety Plan and Service Enhancement Funding.

GRANTS UNDER CONSIDERATION

- **QRA - Disaster Ready Fund (DRF) - Round One 2023-24 - Closes 6 March 2023**

The DRF is the Australian Government's flagship disaster risk reduction initiative which will fund a diverse set of projects in partnership with states and territories to deliver medium-term and long-term national outcomes, investing up to \$1 billion over the next five years. For the 2023-24 financial year, up to \$200 million is available to state and territory governments.

Eligible projects may include, but are not limited to infrastructure like flood levees, drainage improvements, fire breaks and evacuation centres to help reduce the vulnerability of communities facing high levels of disaster risk, or initiatives that improve collection and sharing of data, improve land use planning or strengthen community capabilities. QRA encourages local governments to review their respective Local Resilience Action Plans to identify potential projects.

- **ATSI Transport Infrastructure Development Scheme (TIDS) – Closes 14 Feb 2023**

Aimed at supporting the local transport needs of Aboriginal and Torres Strait Islander Communities, providing councils with the opportunity to upgrade primary (100% funding) or non-primary (50% funding on a matched basis) transport infrastructure such as roads, aerodromes, helipads and barge ramps.

- **Indigenous Knowledge Centre Establishment and Refurbishment Grant 2022-2023**

Grant funding between **\$10,000** and **\$60,000** is available to assist Indigenous Councils to establish a new Indigenous Knowledge Centre, refurbish or relocate an existing Indigenous Knowledge Centre. IKC Establishment and Refurbishment funding can be used for interior furnishings and non-fixed items such as hard and soft furnishings, equipment, signage and air-conditioning.

- **Community Partnership Innovation Grants – Closes 30 Jan 2023**

Grant towards youth justice for short term or one-off local projects in communities across Queensland, with funding of up to **\$300,000** per project available.

Grant funding is for new or innovative project ideas that could help respond to drivers of youth crime in your area and that are designed in partnership with the local community.

FORECAST OPPORTUNITIES

- **Gambling Community Benefit Fund – \$100,000 - Super Round Closing 28 Feb 2023**

The Gambling Community Benefit Fund (GCBF) is Queensland's largest one-off community grants program and distributes approximately \$60 million each year to not-for-profit community groups. The GCBF funding helps these groups to provide services, leisure activities and opportunities for Queensland communities. The fund encourages community organisations to submit proposals usually for small infrastructure projects or essential equipment.

- **Minor Infrastructure Program - Up to \$415,000 available for Discreet Communities**

Apps Open 31 Jan 2023 - Apps Close 2 March 2023

The Minor Infrastructure Program provides targeted funding to eligible organisations to help the sport and active recreation industry deliver new, upgraded and end of life replacement projects and works that demonstrate alignment with the program objective. Eligible activities include Rugby League/Union, Soccer, Basketball, Swimming, Athletics, and Mixed Martial Arts etc.

POLICY AND GOVERNANCE

Internal processes continued to be monitored to ensure compliance with legislative requirements. Continuing annual returns as legislatively required.

SAFETY

The Safety Officer has been:

- Checking Contractors SWMS on a regular basis and liaising with Q-Build to ensure legislative compliance, e.g. New Build at Djenghi
- Continuing to conducting workplace safety audits in accordance with audit plan, Arts & Museum Centre and RTC Building.
- Assisting Animal Management with the dog issues currently in community, advice around worker welfare when dealing with aggressive and abusive owners who do not want to surrender the animals.
- SurePact risk assessments on projects, ongoing.
- Ensuring SafetyCircle meetings are occurring in the workplace.

WORKPLACE INCIDENTS / INJURIES:

NIL

DRUG & ALCOHOL TESTING

Random Drug and Alcohol testing of staff and contractors. One positive case detected and action commenced in accordance with Council's policy and procedures.

SECURITY

Patrols of Council facilities and CCTV monitoring has been maintained.

OTHER BUSINESS

End of year Staff celebrations

Staff attended a successful Kup Murri luncheon, cooked by a team from the Works & Infrastructure department, held on the 23 December 2022.

There was an official introduction of the New Councillor Hezron Murgha.

Certificates of completion for the 12 month Foundation Course were handed out by the Mayor and the facilitator from TAFE.

Bradley Sands received the volunteer of the year certificate.

Some photos below.



Staff dinner end of year celebration on the Spirit of Cairns, December 2022



ATTACHMENTS

Nil

RECOMMENDATION

That Council resolve to accept the report of the Acting Director, Human Resources, Risk & Regulations, tabled as read.

7.4 COMMUNITY SERVICES - OPERATIONAL REPORT

File Number: 04.MFD_OM.20230124

Author: Bernadette Joinbee, Acting Director - Community Services

PURPOSE OF THE REPORT

To provide Council an overview of operational activities undertaken within the Department of Community Services for the following period, December 2022 to January 2023.

HOUSING

Item	Action	Response
<u>Maintenance</u>	Orders raised over the month are at their highest for the past 3 months – 69 orders raised with housing	To be addressing by works department in a timely manner.
<u>Waitlist</u>	47 new applicants have been entered onto the waitlist for the month	Old waitlist to be reviewed and inactive applicants to be removed
<u>Property inspections/entry notices</u>	Housing officer to deliver inspection notices daily. All documents and procedures currently being reviewed. 2 Houses have been inspected this month	Direction given to housing team to review their inspection procedure. Photos need to be taken when inspecting to be added to tenant's files.
<u>Arrear breaches</u>	Rental arrear breaches have been issued for the month – 23 Notice 11 breaches issued by the end of the month.	As per revised policy notice 11 breaches have been issued – tenants have 7 days to comply.
<u>Policy review</u>	Draft Policy submitted Draft Housing policy to be reviewed by Council this meeting	Workshopping with staff and Councillors

Day Care Centre

Item	Action	Response
<u>Casual Staff</u>	Employed 4 new casual workers and a new kitchen hand.	Casual workers are being called in when required to ensure legislative ratios Educators / children.

Item	Action	Response
<u>Department visit</u>	Centre has been visited by a departmental officer to complete the annual compliance check	To date no correspondence has been sent with compliancy issues noted.
<u>Centre Closure Over Christmas break</u>	Centre closed to families from the 16 th December and reopens 10 th January	This allows for cleaning and preparing rooms for new year – staff have been giving training through this time also.

Communication

Item	Action	Response
<u>Community Advertisements</u>	Emails to All users and community to advertise community notices due to media communications officer unavailable at the moment. Arrangements to have notices placed on Council's Facebook page	Nil

Yarrabah Knowledge Centre

Item	Action	Response
<u>YKC Refurbishment</u>	New furniture installed Old furniture has been repurposed into other areas (Daycare etc..) Generator to be included in variation with residual funding.	Technology upgrade requested by YKC supervisor
<u>Bonds clothing donation</u>	Shipment of Bond clothing delivered to community for distribution Given out at events and to general community for lead up to Christmas.	Gift packs done up and distributed to all the members of the community that are using the Knowledge center to build interest within the center and what the YKC offers to community.

Community Events

Item	Action	Response
<u>NYE</u>	Fireworks delivered on NYE	Received funding from Brightworks for Gold package

Item	Action	Response
<u>Australia day funding</u>	Funding request submitted for Survival day	Planning has begun with Funding successful Community Hall has been picked as venue EOI to go out for MC/Stalls etc.
<u>Vacation care program</u>	Vacation care program to begin in new year	Community Hall program YKC daily program Play Matters Program – Fridays
<u>Deadly active program</u>	Target of Sports and Rec officer to be added into program EOI discussed and waiting on direction to post.	Implementing draft programs to suit 6 months of activity within the community targeting all age groups. Programs to be advertised once planning is finalized.
<u>Women's facility</u>	Invitation sent out to Community members.	Engage Community members to sit on steering committee to move forward to engage community with their thoughts on activities to be delivered.

Art Cultural precinct centre

Item	Action	Response
<u>Sales of artist works At precinct and in other shops/galleries</u>	Yarrabah Art Precinct: \$2,415.00 Yakal Gallery: \$45.00	40% commission Yakal Gallery owners Simone Arnol and Bernard Singleton do not take any commission from sales).
<u>Archives</u>	On inspection of archives it has been identified that there are termites in the back door	This poses a risk to the artefacts housed in the room and needs immediate attention Email has been sent to Works for actioning

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the Acting Director of Community Services Operational Report, tabled as read.

7.5 WORKS & INFRASTRUCTURE - OPERATIONAL REPORT

File Number: 05.MFD_OM.20230124

Author: Preston Andrews, Director - Infrastructure & Works

PURPOSE OF THE REPORT

To report to Council the status/activities of Works & Infrastructure Department areas for the month up to 20 January 2023.

OPERATIONAL UPDATE

This report covers performance up to and including the 20 January 2023. Items contained below reflect actions and tasks performed to progress the projects in-line with funding agreements and project plans.

Planning and engagement with stakeholders and consultants about programmed / scheduled works.

Due to operational / performance issues, a trial restructure of management responsibilities within my Works & Infrastructure Department has taken place for a period of 6 months. This will then be assessed in line with departmental outcomes over this period.

Environmental Heath / Animal Control – DOG INCIDENT Report

Yarrabah Aboriginal Shire Council Employees have collected to date –

- 14 dogs, 8 dogs have been surrender and removed , 3 have been identified by Ambrym St Victim, 3 have been identified by Schrieber St Victim,
- 2 Roaming Dogs have been collected unclaimed, we currently have 6 dogs impounded that's waiting to be claimed.

NOTE:

Incident occurred on Workshop Rd in December 2022 is still under investigation, Due to Dog owners refusing to surrender dogs. Victim mother has been notified to submit a doctor report, which this matter may need to be dealt with via Police.

Once a statement has been obtained from Dog owners, Victim and ACO, forms will then be forwarded to the CEO & QPS.

INFRASTRUCTURE AREA -GENERALS

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Roads	Routine Maintenance Plan	Cyclone preparation and Drain Clearing, Road Patching
Waste Management	Routine Waste Management Plan	Response as Required
Mechanics	Routine Maintenance Plan	Response as Required
Parks & Gardens	Routine Maintenance Plan	Response as Required

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Animal Control	Routine preventative Action Plan	Response as Required
Environmental Health	Routine preventative Action Plan	Response as Required
ESO	Routine Maintenance Plan,	Response as Required

CAPITALS

PROJECT ID	JOB DESCRIPTION	ACTION	COMPLETION
REPA	Reservoir Rd Betterment	Contract Awarding Process	<u>40%</u>
REPA	Seal Package	WIP	<u>40%</u>
REPA	Buddabadoo Betterment	WIP	<u>40%</u>
QDRA (QLD Recovery Funding Arrangements)	Buddabadoo Bridge	Sourcing Quotation	<u>20%</u>
QDRA	Buddabadoo Landslide	Construction Program to be issued upon confirmation of delivery of materials	<u>50%</u>

CAPITALSICCIP – Indigenous Council Critical Infrastructure Program

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>
1.05	Water SCADA upgrade ICCIP 1.05 -	60%
1.09	Water Treatment Upgrade	60%
1.13	Bores Security (Fencing)	20%
1.16	Generator Bore 6	20%
2.08	Sewerage upgrade rails, generator covers ICCIP 2.08	20%
2.09	Roofs to Pumping Stations	20%
2.10	Pest Control at waste water pump stations	60%

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>
2.11	SCADA sewerage system & additional monitoring equipment	60%
2.12	Short Term Sewerage Treatment Plant upgrade	60%
2.14	SPS 2 Upgrade (pump replacement)	20%
2.15	Fencing to Sewerage Pump stations	20%

WORK 4 QLD AREA - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
WFQ COVID	Malcolm Park Redevelopment	90%	WIP
WFQ 4	Yarrabah Beautification	0%	Councillor's Strategic Planning Decision
WFQ 4	Cattle Grids	0%	Councillor's Strategic Planning Decision
WFQ 4	Housing Driveways Phase 2	80%	WIP
WFQ 4	Upgrade and Refurbishment of Council Buildings	80%	WIP
WFQ 4	Security Fencing Project	5%	Councillor's Strategic Planning Decision
WFQ 4	Fibre Optics Extension	5%	Councillor's Strategic Planning Decision

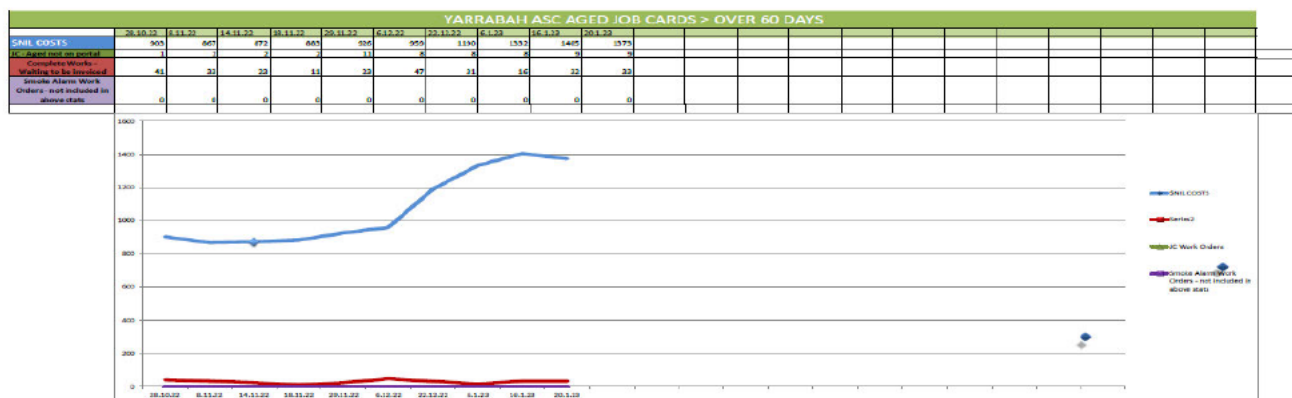
BUILDING / CONSTRUCTION AREAS - GENERALS**Repairs & Maintenances & Healthy Housing Pilot Program**

The following tables contains the data for workflow activities in the works department for building and construction and field workers:

- ② Current Workflow below for QBuild Work Orders. 20/01/2023

(Under review)

Workflow		
Unscheduled		37
Work In Progress		2126
Awaiting Approval		0
Completed		209
Invoiced		3196



NAHA UPGRADES & MAINTENANCES

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
1.	Upgrade Work 13 Ambrym St, Yarrabah Upgrading	70%	WIP (Work in Progress)
2.	Upgrade Work 8/9 Gribble Street, Yarrabah Refurbishment	20%	Awarded - Contractor
3.	Upgrade Work 6/9 Gribble St, Yarrabah Refurbishment	30%	Awarded - Contractor
4.	Upgrade Work 1 Schrieber Street, Yarrabah Water Service Upgrade 1 Schrieber St Djenghi Yarrabah	20%	On-Hold
5.	37 Back Beach Rd, Yarrabah - Carry out Internal Paint.	45%	Contract Awarded
6.	37 Back Beach Rd, Yarrabah - Carry out Internal Works.	45%	Contract Awarded
7.	21 Sawmill Rd, Yarrabah - Carry out External Paint.	45%	Contract Awarded
8.	21 Sawmill Rd, Yarrabah - Carry out External Works.	45%	Contract Awarded
9.	21 Sawmill Rd, Yarrabah - Carry out Internal Paint.	45%	Contract Awarded
10.	21 Sawmill Rd, Yarrabah - Carry out Internal Works.	45%	Contract Awarded
11.	39 Sawmill Rd, Yarrabah - Carry out External Paint.	45%	Contract Awarded
12.	39 Sawmill Rd, Yarrabah - Carry out External Works.	45%	Contract Awarded
13.	39 Sawmill Rd, Yarrabah - Carry out	45%	Contract Awarded

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
	Internal Paint.		
14.	39 Sawmill Rd, Yarrabah - Carry out Internal Works.	45%	Contract Awarded
15.	Carry out refurbishment works at 32 Stanley St, Yarrabah	45%	WIP
16.	31 Gribble St Yarrabah - Carry out Internal Paint.	45%	Contract Awarded
17.	31 Gribble St Yarrabah - Carry out External Paint.	45%	Contract Awarded
18.	31 Gribble St Yarrabah - Carry out External Works.	45%	Contract Awarded
19.	32 Gribble St Yarrabah - Carry out Internal Works	45%	Contract Awarded
20.	32 Gribble St Yarrabah - Carry out Internal Paint.	45%	Contract Awarded
21.	48 Gribble St Yarrabah - Carry out External Paint.	45%	Contract Awarded
22.	8 Sawmill Rd Yarrabah - Carry out External Paint.	45%	Contract Awarded
23.	8 Sawmill Rd Yarrabah - Carry out Internal Paint.	45%	Contract Awarded
24.	8 Sawmill Rd Yarrabah - Carry out Internal Works.	45%	Contract Awarded
25.	8 Sawmill Rd Yarrabah - Carry out External Works.	45%	Contract Awarded
26.	12 Sawmill Rd Yarrabah - Carry out External Paint.	45%	Contract Awarded
27.	12 Sawmill Rd Yarrabah - Carry out Internal Paint.	45%	Contract Awarded
28.	12 Sawmill Rd Yarrabah - Carry out External Works.	45%	Contract Awarded
29.	30 Sawmill Rd Yarrabah - Carry out External Paint.	45%	Contract Awarded
30.	30 Sawmill Rd Yarrabah - Carry out Internal Paint.	45%	Contract Awarded
31.	30 Sawmill Rd Yarrabah - Carry out Internal Works.	45%	Contract Awarded
32.	30 Sawmill Rd Yarrabah - Carry out External Works.	45%	Contract Awarded

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
33.	23 Smith St Yarrabah - Carry out Internal Paint.	45%	Contract Awarded
34.	23 Smith St Yarrabah - Carry out Internal Works.	45%	Contract Awarded
35.	Carry out various upgrades at 7 Schrieber St Djenghi, Yarrabah	5%	WIP
36.	Carry Out Kitchen Upgrade At 8 Major Cl, Yarrabah	5%	WIP
37.	Carry Out Water Service Upgrade To 24 Sawmill Rd, Yarrabah	5%	WIP
38.	Carry Out Water Service Upgrade To 38 Sawmill Rd, Yarrabah	5%	WIP
39.	Carry Out Water Service Upgrade To 24 Stanley St, Yarrabah	5%	WIP
40.	Carry Out Water Service Upgrade To 3 Walker Cl, Yarrabah	5%	WIP
41.	Carry Out Water Service Upgrade To 20 Workshop, Yarrabah	5%	WIP
42.	Carry Out Roof Re-Screw At 44 Stanley St, Yarrabah	40%	WIP

CAPITALS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
<u>81911</u>	<u>Djenghi 5x New Built</u>	<u>95%</u> <u>60%</u>	HC – Building & Construction WIP (Work in Progress) 2x New Build YASC to self-perform WIP Commencement Date – 24 / 10 / 2022
<u>81907</u>	<u>4 Demolitions + 5 New House and 1 x 2 Bedroom Extension.</u>	<u>80%</u>	POD'S Awarded- Design Contract Design Completion Stage

.

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the report of the Director – Works & Infrastructure, tabled as read.

7.6 QUEENSLAND TREASURY CORPORATION - BUDGET FORECASTING AND SUSTAINABILITY REVIEW

File Number: 06.MFD_OM.20230124

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To seek formal Council endorsement of engagement with the Queensland Treasury Corporation (QTC) to conduct Budget Forecasting and sustainability review.

BACKGROUND

QTC have recently conducted Budget Forecasting and sustainability reviews for other Councils through TCICA and presented at FNQROC. As a result of negotiations, an offer was made to conduct similar budget forecasting and sustainability review for this Council.

This service is offered at no expense to Council.

COMMENT

From 16 to 18 January 2023, QTC staff attended Council. Workshops were held with available Councillors and with management. Where Councillors were unavailable, the CEO has provided a briefing at a later time.

The Budget and Forecasting Review (BFR) includes four key elements:

- . Element 1: Current state review
- . Element 2: Cost of services analysis
- . Element 3 : Budget and forecasting process review
- . Element 4: Reforecasting (if necessary)

In addition to these services being undertaken, QTC also offer financial training to Councillors and staff.

A formal endorsement by Council to for QTC is required to show Council's commitment for the project.

POLICY/FUNDING CONSIDERATIONS

Nil

RISK

Nil

CONSULTATION

Refer to comment.

ATTACHMENTS

Nil

RECOMMENDATION

That Council resolve to

1. *Endorse the Budget and Forecast Review Project to be undertaken by Queensland Treasury Corporation.*
2. *Authorise retrospectively the CEO to sign on behalf of Council any documents required to facilitate this engagement.*

7.7 NEW POLICY - HOUSING POLICY

File Number: 07.MFD_OM.20230124

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To seek Council endorsement of a new Housing Policy.

BACKGROUND

Council's Housing Policy should provide clarity to community members as to their requirements as a Tenant in social housing provided by Council. The policy should also identify actions required by staff in their application of relevant legislation when dealing with tenancy matters.

COMMENT

The Acting Director – Community Services, in collaboration with Housing staff, have prepared a draft policy for consideration by Council. In preparing this policy, guidelines and procedures taken by Aboriginal and Torres Strait Islander Housing, Department of Communities, Housing and Digital Economy as well as similar policies in place by other Councils have been taken into consideration.

The policy addresses areas in relation to tenancy management, rent management and allocation of social houses.

The draft policy has been workshopped with Councillors and their comments have been included in the version now presented to Council for consideration.

POLICY/FUNDING CONSIDERATIONS

New Policy

RISK

Nil

CONSULTATION

Refer to Comment.

ATTACHMENTS**1. Draft - Housing Policy****RECOMMENDATION**

That Council resolve to

1. Endorse the Yarrabah Aboriginal Shire Council Housing Policy, effective 24 January 2023.



HOUSING POLICY

Community Services
YASC POL **DRAFT**



2022

YARRABAH ABORIGINAL SHIRE COUNCIL
56 Sawmill Rd Yarrabah, QLD 4871

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1. LEGISLATION AND AUTHORITY

The Local Government Act 2009 (Qld)
Local Government Regulation 2012 (Qld)
Public Records Act 2009 (Qld)
Right to Information Act 2009 (Qld)
Information Privacy Act 2009 (Qld)
Privacy Act 1988 (Cth)

2. COUNCIL'S STATEMENT

Yarrabah Aboriginal Shire Council ('Council') conducts its business with integrity, honesty and fairness. All employees are expected to work within the rules and actions of Council will comply with all relevant laws, regulations, codes and corporate standards.

Everyone representing Council must reflect the highest standards of behaviour. Our relationships are critical to the ongoing success of our organisation. Our leaders have responsibility for fostering a culture where ethical conduct is recognised, valued and applied at all levels.

This policy is to be read in conjunction with relevant legislation and the Code of Conduct, which outlines our standards of behaviour and workplace culture are in accordance with Council's principles:-

3. PURPOSE

The purpose of the Yarrabah Aboriginal Shire Council (YASC) HOUSING POLICY is to outline how YASC will manage its obligations to the public.

4. COMMENCEMENT OF POLICY

This Policy will commence from XXXX. It replaces all other HOUSING policies of YASC (whether written or not).

5. APPLICATION OF THE POLICY

This policy applies to Guiding principles for councillors and staff.

Rent & Debt management policies

Moving to alternate management arrangements

Complaints and appeals

Allocation procedure

6. REFERENCES

1 Schedule 5 Indigenous Housing Program Assistance Agreement – Part 2.8 Rent Policies &	2 Residential Tenancies and Rooming Accommodation Act 2008
---	--

7. POLICY STATEMENT: DIRECTION AND INTENDED END RESULT

YASC is committed to prevention and early intervention as a strategy for ensuring current tenants are paying their rent in accordance with Schedule 5 Indigenous Housing Program Assistance Agreement – Part 2.8 Rent Policies & Residential Tenancies and Rooming Accommodation Act 2008.

YASC is committed to ensuring a fair and unbiased allocation procedure for all waitlist applications.

YASC is committed to ensuring all tenants adequate support and transparency through this procedure.

Rent is the periodic payment of money by a tenant for the use of a house owned and managed by YASC.

For the purpose of this policy the person or persons who signed the tenancy agreement are responsible for paying the rent and will be assessed on their ability to maintain this agreement.

8. PROCEDURES: OVERVIEW

To be eligible for social housing in Yarrabah, applicants must meet all eligibility criteria.

- 1) Evidence of independent income – Social housing will not be provided to applicants who cannot demonstrate income. This is to ensure that applicants are able to meet rent repayments once they become tenants.
- 2) Current and valid proof of identity
- 3) Not own or be in the process of purchasing property
 - Exception: The housing Manager and Director of Community Services has discretion in allocating where there is a home ownership interest, to facilitate home ownership in Yarrabah.
- 4) Applicants with current or ex-tenancy debts will only be eligible once they have entered into and sustained an unbroken Arrears Payment Plan for a minimum of three (3) months.

All tenants who signed a tenancy agreement are responsible for paying the weekly rent amount outlined in their tenancy agreement. Rent collected by YASC is used towards maintaining service delivery in Community.

YASC Housing staff will once a week conduct checks on client's rental accounts through CHINTARO, to support early identification of rental arrears. Clients at risk will be assessed for individual tenancy sustainment plans.

Where a tenant is assessed as being vulnerable with a high level of risk of a tenancy breaking down, the housing staff will seek the tenant's informed consent to link with appropriate support providers.

A support provider may already be in place or if the assessment identifies that inadequate support is in place, then with the tenant's consent, referrals will be made to appropriate support providers.

YASC Housing staff will work with the tenant and support provider to develop an appropriate plan for ensuring that any issues that may place a tenancy at risk are identified as early as possible and addressed in a preventative way.

YASC Housing staff, support provider and tenant will work together to identify key triggers indicating risks are worsening and will invoke a support plan and tenancy sustainment plan in those circumstances.

YASC housing staff will remove tenants from Tenancy agreement if they are no longer residing in Community after a period of 12 months or greater.

If the tenant has permanent residency outside Community, tenants will be instructed to surrender their tenancy arrangement.

In the case tenants are in rental credit of more the \$1000, YASC housing staff will withhold a total of two (2) weeks rent if a credit reimbursement is requested by the tenant.

Housing staff will be trained in identifying and working constructively to address common risk factors such mental illness, substance use, behavioral issues, the impacts of trauma, and the implications of being housed and sustaining housing on exit from institutions such as hospital, mental health facilities and prison, as well as long term involvement with the child safety system. This will include training to identify these factors within the tenancy management relationship as a basis for appropriate and assertive referrals to support providers.

Tenants will be breached with a Notice 11 if they have not fulfilled their responsibilities outlined in the tenancy agreement signed at the beginning of the tenancy.

All allocations of social housing will be based on eligibility and need, should Council receive a request from a tenant that a property be retained within their family Council will discuss this request with tenants to gain views on the validity and enquiry of the request. Where an application is made to change the head tenant on any agreement, an assessment will be conducted as to the capacity of any proposed head tenant to maintain rental payments.

9. DEBT MANAGEMENT PROCESSES:

Debt Management – Rental Arrears

When a tenant/s sustain a rental arrears they will be will be issued a Form 11 Breach Notice and required to rectify the rental account within (7) working days.

If Rental arrears are not rectified, then a second Form 11 Breach Notice is sent and tenant/s required to rectify the rental account within (7) working days. YASC Housing staff will follow up by either home visit, phone or email contact with the tenant/s to discuss and implement appropriate support measures and enter into a rent owing agreement.

Failure to rectify rental arrears will result in a third Form 11 Breach Notice sent to the tenants to rectify the rental account within (7) working days.

YASC Housing staff will again attempt to make contact with tenant/s by either home visit, phone or email contact, allowing the tenant/s 30 working days from time of contact to rectify rental account.

Failure to rectify rental account within (30) working days will result in a Form 12 Notice to Leave sent by the CEO – The Notice to Leave is requesting the tenants and household members to vacate the property within (7) working days.

Where the tenant/s fail to vacate the property within (7) working days, two applications will be submitted to the Queensland Civil & Administrative Tribunal (QCAT). – These applications are for a

Warrant of Possession of the property and Debt Collection for the outstanding amount of rental arrears.

Debt Management – Rent Owing Agreements

Tenants in arrears will be required to enter into a Rent Owing Agreement which will be arranged by the YASC Housing staff.

Setting up a Rent Owing Agreement means you have time to slowly pay back your rent arrears at an agreed minimal fortnightly amount. It is very important that you keep to this agreement or you will receive a notice to remedy breach.

Failure to maintain your Rent Owing Agreement until your outstanding arrears are finalised will result in being issued a Form 12 - Notice to Leave.

Debt Management – Vacated Arrears

Tenant/s surrendering their tenancy with the council are required to enter into a Rent Owing Agreement and are to repay the total amount owing. – Failure to uphold the agreement will result in the debt being transferred to a Debt Collection Agency for recovery and an application to the Queensland Civil & Administrative Tribunal (QCAT). For Debt Collection for the outstanding amount of rental arrears.

If a tenant surrenders his or her tenancy, where the tenancy agreement was shared between two or more registered tenants, the arrears will be shared and based on a fair percentage. This means the debt will be divided and each person will be responsible of repaying their portion of the debt to YASC.

Debt Management – Deceased Arrears

If a co-tenant is deceased, the debt based on fair percentage will be submitted to council for debt process. The allocated split debt may result as a write-off at council discretion. The existing tenant/s are still required to rectify the remaining rental arrears.

If the tenancy involves the death of a sole tenant, the property will return to council stock if no listed household member has been nominated for Succession of Tenancy. The debt is unable to be transferred to family members and will be submitted to council for debt write off process.

Willful Damage Debt

Any person who intentionally damages property without lawful excuse, whether it is public, private or commercial property, may be charged with the offence of willful damage in Qld.

Governed by section 469 of the Criminal Code 1899, many actions constitute willful damage, and with this comes varying penalties.

If a tenant is charged in regards to this, they will be responsible to cover damage costs which will be quoted and invoiced by an external contractor, the external contract fees will be additional to the willful damage costs and payable by the tenant also.

To monitor any damage, Housing Staff will conduct a pre-entry inspection prior to any tenant occupying social or transition housing. Housing staff will also conduct an exit inspection after any tenant departs social or transition housing.

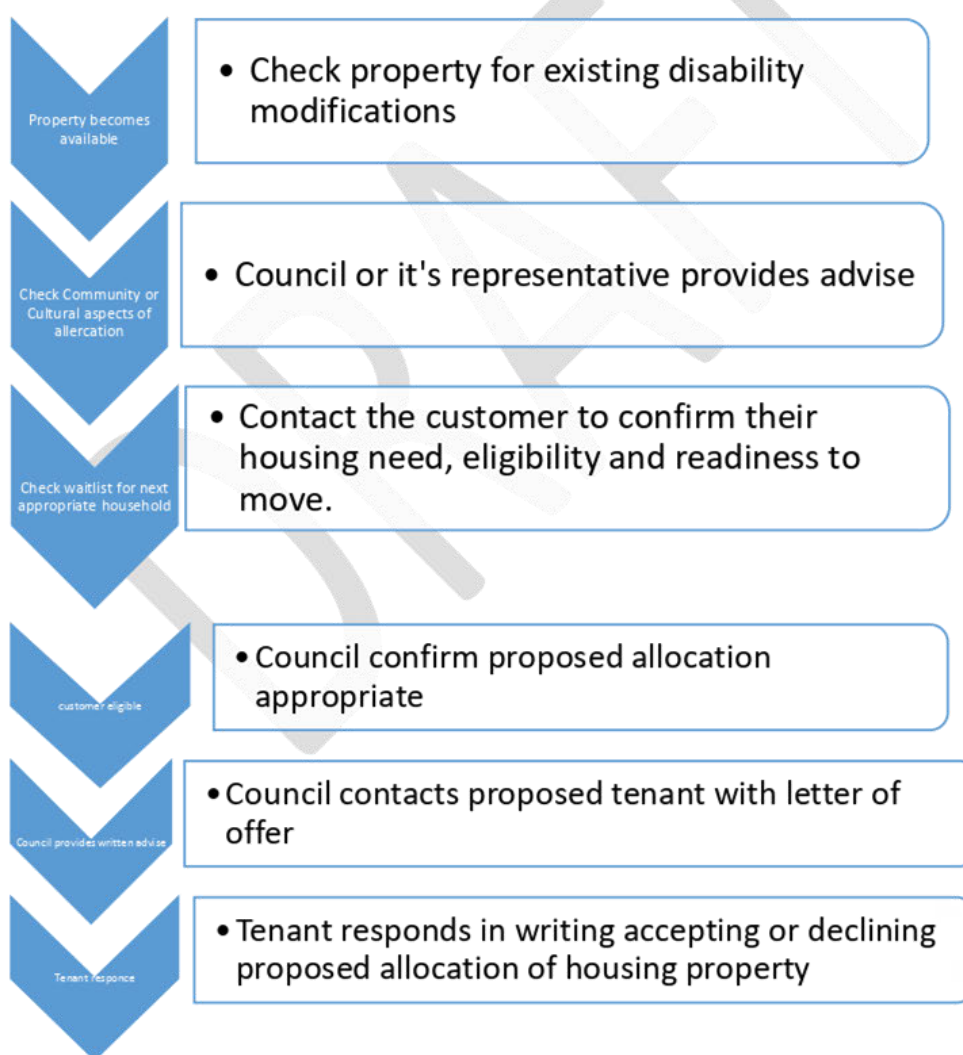
10. WAITLIST ALLOCATION PROCESS

The allocation of housing to waitlist applicants will follow a process which will be overseen by the Housing Manager, Director of Community Services and an Independent 3rd party, selection is based on the level of needs of the applicant which is criteria based, reviewed by the housing team on a regular basis.

Suitable houses will be allocated and best matched to tenants based on their waitlist information held in their tenancy file. This information needs to be updated if tenant circumstances change or on a regular basis to keep their waitlist application current.

In the event that the Tenant declines the allocation of a social housing property or is not eligible due to the inability to pay the required weekly rental amount, Council will identify another waitlist customer and follow the below procedure for allocation.

Allocation flowchart



11. DOCUMENT CONTROL

Adoption Date:	XXXXX	Resolution No: 0XXXXX	Version No: 1
Next Review Date:	2024		
Responsible Officer:	Director – Community Services		

Richard Wright
Chief Executive Officer

7.8 CONSIDERATION OF DEPARTMENTAL RESTRUCTURE TO ORGANISATIONAL CHART

File Number: 08.MFD_OM.20230124

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To present to Council a recommendation for the endorsement of a new Organisational Chart, reflecting a re-alignment of management and other responsibilities.

BACKGROUND

Council is presently being impacted by budgetary restraints. The impact will “flow-on” for the next several years.

This financial position is, in part, a result of decreasing grant income and increasing costs to do business (COVID-19 has highlighted this further). Recent review of historical workplace culture issues and service delivery challenges has provided an opportunity to reset and refocus council to be more attuned to our business. The opportunities that have presented themselves have the potential to address service gaps, improve council performance and assist with taking the community forward.

COMMENT

The CEO has identified change management opportunities with Executive staffing in line with capacity of the management team. This will ensure appropriate levels of accountability and productivity. In this time of financial uncertainty, measures to help reduce cost is considered an imperative.

The proposed action will also demonstrate the commitment of this Council to adapt to change and provide opportunity for existing staff to evolve further into their roles.

The proposed chart also truly acknowledges the roles of the Councillors and Mayor and reflects the alignment of responsibilities.

Option 2 also addresses two critical areas in Council’s service delivery, being building services (in particular QBuild activities) and Infrastructure currently under the single Director. These areas account for approximately half Council’s workforce. By separating these areas, there will be a direct line of communication and accountability for the Directors to the CEO.

POLICY/FUNDING CONSIDERATIONS

There is no impact on funding. The recommended restructure reduces expenditure on budget.

RISK

Nil

CONSULTATION

Organisational restructure has been discussed by the CEO with Directors and Acting Directors. The CEO has conducted a workshop with Councillors and presented Options 1 and 2 for their consideration.

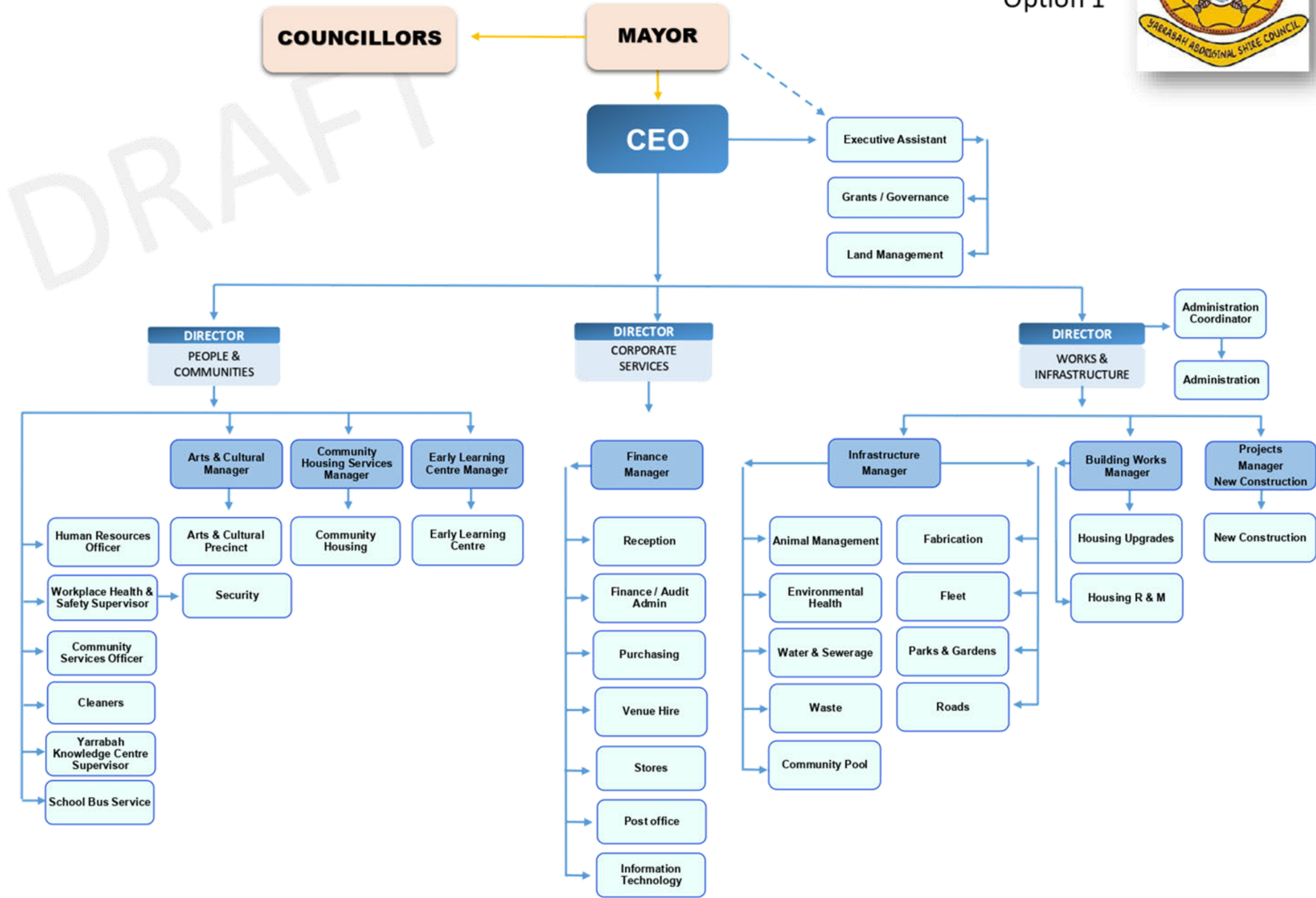
ATTACHMENTS**1. Draft - Organisational Chart (Options 1 & 2)**

RECOMMENDATION

That Council resolve to endorse the Organisational Chart – Option 2, as presented by the CEO, effective 24 January 2023.

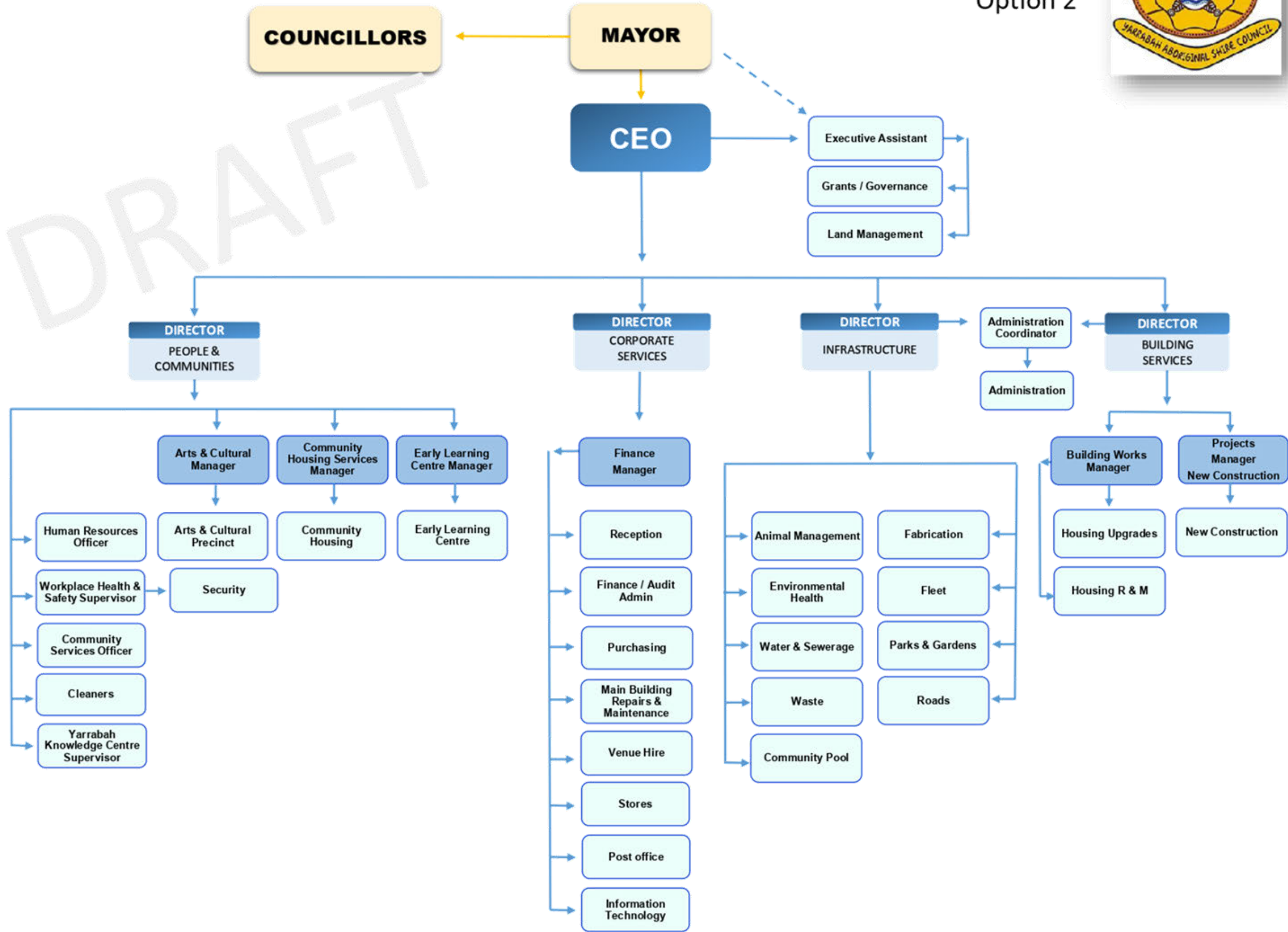
Yarrabah Aboriginal Shire Council
Overall Organisational Structure

Option 1



Yarrabah Aboriginal Shire Council
Overall Organisational Structure

Option 2



7.9 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 09.MFD_OM.20230124

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

BACKGROUND

Applicant for consideration identified as [REDACTED], now of U7-73 Sabine Road, Millner, NT 0810. Parents are [REDACTED] and [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised persons in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

Applicant is a non-resident but claims strong family connection with Yarrabah. Item highlighted for council discussion or referral to PBC for endorsement consideration.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Matter recommended for resolution or referral at this meeting.

ACTION

If confirmed - form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to PBC.

ATTACHMENTS

1. Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]

RECOMMENDATION

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

or

2. not accept the application as submitted. The CEO is instructed to refer the matter to the relevant PBC for determination.



c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au

ABN 30 977 526 871

Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, _____
(First Name) (Other Name) (Last Name)

Born on _____ at _____
(Location of birth)

And now living at _____
(Your Full Address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever does not refer to you)

My mother's name is/was _____

My Father's names is/was _____

The language group and/or home community are Gunggandji

Culturally I identify as Aboriginal

I have lived in this community for 3 years

Signature: _____ Date: _____

To completed by ab incorporate Aboriginal and/or Torres Strait Islander Organisation or
association within the applicant's community.

*The above person is accepted and recognised as a member or was a member of the Yarrabah
Aboriginal Shire.*

Name of Organisation: YARRABAH ABORIGINAL SHIRE COUNCIL

Name: _____	Position: _____
Signature: _____	Date: / /
Name: _____	Position: _____
Signature: _____	Date: / /

* these Signature must not be members of the Applicant's family

Northern Territory Of Australia
Births, Deaths and Marriages Registration Act

BIRTH CERTIFICATE



CHILD Surname Given Names Sex Multiple Birth Date of Birth Place of Birth	NOBLE Female No 	
MOTHER Name Maiden Surname Age Place of Birth Occupation Usual Residence	Unknown Home Duties 	
FATHER Name Age Place of Birth Occupation	Calms Qld Labourer	
MARRIAGE OF PARENTS		
PREVIOUS CHILDREN		
WITNESSES	Medical Staff Dr. Flieschl Sr. Malone Sr. Denmead Sr. O' Brien	Other Witnesses
INFORMANTS Name Relationship to Child	Mother	
REGISTRATION Registration Number Registering Officer Date and Place	20083384 Gail Shirley Fleay, Deputy Registrar Of Births, Deaths & Marriages 23 January 1986 Darwin N.T.	

I certify that the above are particulars contained in an entry in the Register of Births.
Dated this 3rd day of September, 2018

340261



Northern Territory Government

(Signature)

Irini Parimeros

Deputy Registrar of Births, Deaths & Marriages

COMMONWEALTH OF AUSTRALIA

Marriage Act 1961

OFFICIAL CERTIFICATE OF MARRIAGE

paragraph 50(1)(b) Marriage Act 1961 (Cth)

Marriage was solemnised in the Northern Territory of Australia

between the parties particulars of whom are given below

On the 19th day of July, 2018

At Cullen Bay Lawns, Marina Boulevard, Cullen Bay, Northern Territory

According to The Rites of the Civil Celebrant

Detail	Groom	Bride
Surname		
Other names		
Usual occupation	Soldier	Rigger
Usual place of residence		
Conjugal Status	Never Validly Married	Never Validly Married
Birthplace		
Date of birth		
Father's name in full		
Mother's name in full		

Witnesses to marriage

On the date and at the place specified above, Ms Julie Mary O'Brien duly solemnised marriage in accordance with the provisions of the *Marriage Act 1961* between the parties specified above.

I certify the foregoing to be a true and correct copy of the original
16 DEC 2021
A Justice of the Peace

Registration number 20016029 Date registered 25 July 2018 Darwin N.T.
Registering Officer Sharon Annette Johnson, Deputy Registrar of Births Deaths and Marriages

Amanda Steff
A Justice of Peace in
The Northern Territory
Ph: (08) 8999 6137

I certify that the above are particulars contained in an entry in the Register of Marriages.

Dated this 16th day of December, 2021

Sharon Annette Johnson
Deputy Registrar of Births Deaths and Marriages

401460

7.10 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 10.MFD.OM.20230124

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

BACKGROUND

Applicant for consideration identified as [REDACTED]. Mother is [REDACTED]. Father is [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Matter recommended for resolution or referral at this meeting.

ACTION REQUIRED

If confirmed – form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to PBC.

ATTACHMENTS

1. Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]

RECOMMENDATION

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted
or
2. not accept the application as submitted. The CEO is instructed to refer the matter to the relevant PBC for determination.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, [Redacted] (First Name) [Redacted] (Other Name) [Redacted] (Last Name)

Born on [Redacted] (Location of birth)

And now living at [Redacted] (Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is /was [Redacted]

My father's names is/was [Redacted]

The language group and/or home community is english

Culturally I identify as Aboriginal

I have lived in this community for 20+ years

Signature: [Redacted] Date: 12/01/23

To be completed by an incorporated Aboriginal and/or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: _____	Position: _____
Signature: _____	Date: ____/____/____
Name: _____	Position: _____
Signature: _____	Date: ____/____/____

8 CORRESPONDENCE**8.1 CORRESPONDENCE - REQUEST FOR EQUIPMENT FOR THE 2023 SPORTS SEASON**

File Number: 01.COR_OM.20230124

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To inform Council of correspondence received on 12th January 2023 from Ashleigh Schrieber, Secretary, **Yarrabah Seahawks Senior Rugby League Club**, requesting sponsorship for replacing goal post padding for the 2023 season and beyond.

BACKGROUND

1. In correspondence received (attached) Yarrabah Seahawks Senior Rugby League Club, advise that the goal post padding was damaged (set in fire) during the Christmas break.
2. In return Council would be promoted as an event's official continued sponsor.

Council may consider this request falls within the ambit of Council's Community Grants Policy and contribute \$1000.00 in line with "assistance" to a sporting grant. The Policy provides that community grants are capped at \$1,000.00 per year per organisation.

ATTACHMENTS

1. **Correspondence - Request for Equipment for the 2023 Sports Season**

RECOMMENDATION

That Council:-

1. Note the correspondence tabled as read.
2. Authorise the CEO to donate \$1000.00 towards the equipment.

Yarrabah Seahawks Rugby League Football & Sports Club Aboriginal Corporation

C/- Post Office Yarrabah 4871 • Back Beach Road Yarrabah

Email: yssrlc@outlook.com

ABN 534 125 591 075



12th January 2023

Richard Wright

CEO

Yarrabah Aboriginal Shire Council

Sawmill Road, Yarrabah

QLD 4871

Financial Support for Yarrabah Seahawks Rugby League

On behalf of Yarrabah Seahawks Sports Club, I am writing to seek financial assistance with replacing our goal post padding for the 2023 season and beyond.

Our local Committee recognises the efforts that Yarrabah Council plays in assisting community development to address social responsibility, thus facilitating sound business practice to the general public. Your role in continuing to improve the quality of life for the Yarrabah community by enabling them to access appropriate products and services is well noted. As you may appreciate, Indigenous social disadvantage is increasing due to a number of contributing factors. Football being the sole recreational activity within the community provides a safe space for women, men and children of all ages.

Our request for financial support is to help cover the costs associated with the purchasing of goal post padding that was damaged (set on fire) during the break by vandalism.

We are grateful for any contribution made on your behalf.

Thank you for your time.

Yours in Sports

Ashleigh Schrieber

Secretary

Yarrabah Seahawks Senior Rugby League Club.

23/11/2022, 12:17

Invoice 22-00031751



INTERSPORT Cairns Superstore

ABN: 77160284240

Tenancy 19 58-80 Kenny St, Portsmith QLD 4870

Ph: 07 4031 1333, Fax: 07 4031 1322, Email: cairns@intersport.com.au

QUOTE 22-00031751

Sales Person: Rachel K

Date: 22 Nov 2022

CUSTOMER DETAILS			
Billing		Delivery	
Yarrabah Seahawks Snr RL Club Account	P:Sondra - 0428 331198	4882	
2/37 Badilla Street Edmonton Qld 4869 Australia	Account#: TO-415598		

Order Comments

Thank you for shopping with us and we hope to see you again soon.

Don't forget to become a member for a 10% discount.

T & C's apply.

DESCRIPTION:	QTY:	UNIT PRICE: (INC TAX)	TOTAL: (EX TAX)	TOTAL: (INC TAX)
Custom Square Rugby Post Pads 50cm set 4 (ID: 840921, 9-980-PR, 9-980)	1	\$2,680.00	\$2,436.36	\$2,680.00
Freight to Cairns (ID: 157610, King, King) Size: N/A	1	\$399.00	\$362.73	\$399.00

Freight:	\$0.00	\$0.00
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OUR DIRECT DEPOSIT DETAILS:

ACC Name: Far Northern Sportscene
BSB: 124100
ACC: 90523237

TOTAL ITEMS:	2	GRAND TOTAL:	\$2,799.09	\$3,079.00
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TOTAL PAID:	\$0.00
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ROUNDING:	\$0.00
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TOTAL DISCOUNT:	DISC: \$940.00
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	(23.4%)
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TOTAL GST:	\$279.91
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BALANCE DUE:	\$3,079.00
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8.2 CORRESPONDENCE - REQUEST FOR SPONSORSHIP – YARRABAH CRICKET TEAM

File Number: 02.COR_OM.20230124

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To inform Council of correspondence received from Sergeant Andrew Guest of Yarrabah PCYC, on behalf of Chantal Gordon, Eunice King and Tia Singleton, for financial assistance to participate in an under 13 cricket carnival in Ingham.

BACKGROUND

3. In correspondence received (attached) Sergeant Guest advises that the cost of participation in the carnival is between \$2,500 and \$3,000. Some fundraising has been conducted to cover costs.

Council may consider this request falls within the ambit of Council's Community Grants Policy to a sporting grant. The Policy provides that community grants are capped at \$1,000.00 per year per organisation or \$500.00 for an individual.

4. Update:

5. Sergeant Guest of Yarrabah PCYC has advised the CEO that Chantal Gordon, Eunice King and Tia Singleton have participated in the carnival and have proudly represented their community.

6. Fund raising was able to assist but a deficit of \$800.00 remains.

ATTACHMENTS**1. Correspondence - Request for sponsorship****RECOMMENDATION**

That Council:-

1. Note the correspondence tabled as read.
2. Authorise the Acting CEO to donate \$800.00 to assist with the financial burden outstanding.



The CEO

Yarrabah Aboriginal Shire Council

Hello Richard,

I am writing to you regarding the Yarrabah Cricket Team and in particular three girls who have been selected to play in the Cricket Far North U/13 Team to play in a developmental Carnival in Ingham from Dec 17-19, 2022.

As you would be aware the Yarrabah PCYC last year put together a mixed youth cricket team which plays in the Cairns District Cricket Tier 1 Competition. Until now this has been funded through the Yarrabah PCYC's Club and Culture Program with generous support from the Mulgrave Cricket Club.

Every Saturday two PCYC staff escort the team to games in Cairns and the team is managed, coached and umpired by Sergeant Andrew Guest from the Yarrabah PCYC. This year three of the girls, Chantel Gordon, Eunice King and Tia Singleton will travel to Ingham for the aforementioned cricket carnival.

The cost of this trip will be approximately \$2.5-\$3k for the girl's registration fees, team uniforms, hotel accommodation and meals. The PCYC is doing some local fundraising to try to cover these costs but would really appreciate any financial contribution the council might be able to provide to support these young Yarrabah girls on the beginning of their representative cricket journey.

Sincerely,

Andrew Guest
Sergeant 26547
Youth Club Manager
Yarrabah PCYC

40 Castlemaine St, Milton QLD 4064
P 07 3909 9555 | F 07 3909 9533
Charity ABN 58 005 666 193



Building safer, healthier communities through youth development

9 CONFIDENTIAL MATTERS

Nil

10 CLOSE OF MEETING