



BUSINESS PAPER

Ordinary Council Meeting

15 March 2023

**Notice is hereby given that an Ordinary Meeting of Council of the
Yarrabah Aboriginal Shire Council
will be held in the Yarrabah Aboriginal Shire Council Chambers on:
Wednesday 15 March 2023 at 9:00am**

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- 1 WELCOME**
- 2 WELCOME TO COUNTRY**
- 3 APOLOGIES**
- 4 CONFIRMATION OF PREVIOUS MINUTES**

Ordinary Council Meeting - 23 February 2023

**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE YARRABAH ABORIGINAL SHIRE COUNCIL CHAMBERS
ON THURSDAY, 23 FEBRUARY 2023 AT 10.50AM**

PRESENT: Cr Ross Andrews (Mayor), Cr Brian Underwood, Cr Lucrecia Willett, Cr Kenneth Jackson, Cr Hezron Murgha

IN ATTENDANCE: Richard Wright (CEO), Mike Mair (Director – Corporate Services), Preston Andrews (Director – Building Services), Sam Bann (Director – Infrastructure), Leona Worrell (Minute Taker)

1 MEETING OPEN

Mayor Andrews declared the meeting open at 10.50am.

The Mayor welcomed councillors and staff members present to the meeting.

One minute silence was observed to respect those who have passed away.

Councillor Willett opened with a word of Prayer.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians from both Gunggandji and Mandingalbay Yidinji nations on whose country the meeting is being held today, their elders, past present and emerging who still reside in Yarrabah.

Acknowledgment also offered to the other Trustees of this land (the PBCs), the stolen generations and for our historical descendants whose elders past present and emerging also call Yarrabah home and support progress in the Shire.

3 APOLOGIES

Nil

4 CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION 01:23/02/2023

That the minutes of the Ordinary Council Meeting held on 24 January 2023 be adopted.

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

CARRIED 5/5

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Mayor inquired as to arrangements being planned for the official opening following the redevelopment of Bishop Malcolm Park and use thereof. Council discussed that this should

include invitation to dignitaries and family and involvement of the church. Consider the Easter period, in consultation with the church. CEO to follow up with church and commence arrangements for opening.

6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

The Mayor reminded the Councillors of the requirement to declare their conflicts of interest to the CEO prior to the meeting and called on all councillors to re-declare then now.

No declarations made

Meeting adjourned 11.20am

Meeting reconvened 11.25am

7 MATTERS FOR DISCUSSION

7.1 CEO OPERATIONAL REPORT

PURPOSE OF THE REPORT

Monthly Council meeting report on the operational and strategic performance of council business for months of January 2023 / February 2023.

CEO advised Council that in consultation with Mayor, he would be seeking approval from the leave in April 2023. Dates to be determined. As a result, a report for the appointment of an Acting CEO would be presented to the next Council meeting for consideration.

CEO reminded Council that the annual rotation for the role of Deputy Mayor would also be presented at next month's meeting.

CEO read report.

Council inquired as to status of LED signage at front of Chambers. CEO advised that footings and wiring have been installed and awaiting on sign to be delivered and installed.

RESOLUTION 02:23/02/2023

That Council accept the CEO Operational Report for the period to 20 February 2023.

Moved: Cr Kenneth Jackson

Seconded: Cr Brian Underwood

CARRIED 5/5

Meeting adjourned 12noon

Meeting reconvened 12.40pm

7.2 YASC MONTHLY FINANCIAL REPORT

PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 31 January 2023.

Director-Corporate Services read report

RESOLUTION 03:23/02/2023

That Council accept the 31 January 2023 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grants Report

Moved: Cr Brian Underwood

Seconded: Cr Ross Andrews

CARRIED 5/5

7.3 PEOPLE & COMMUNITIES - OPERATIONAL REPORT

PURPOSE OF THE REPORT

To provide Council an update on operational activities undertake within the Department of People and Communities for the period 1 January 2023 to 31 January 2023.

CEO read report

RESOLUTION 04:23/02/2023

That Council accept the Director of People and Communities Operational Report, tabled as read.

Moved: Cr Kenneth Jackson

Seconded: Cr Hezron Murgha

CARRIED 5/5

Meeting adjourned 1.46pm

Reconvened 2.08

Mayor absent

Mayor returned to meeting at 2.13pm

7.4 BUILDING SERVICES - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To report to Council the status/activities of Works & Infrastructure Department areas for the month of January 26th up to 15th February 2023.

Director-Building Services read report.

Mayor suggested if Council can use indigenous businesses more.

Healthy Housing project should be completed in April 2023.

CR Willett stated the community were very happy with the Healthy Housing project, the only point was if the tenants could be given some notice when the work is to be done in their homes.

RESOLUTION 05:23/02/2023

That Council accept the report of the Director – Building Services, tabled as read.

Moved: Cr Brian Underwood

Seconded: Cr Kenneth Jackson

CARRIED 5/5

Cr Willett left meeting at 2.55pm

7.5 INFRASTRUCTURE - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To report to Council the status/activities of Infrastructure Department areas for the month up to 08 February 2023.

Director-Infrastructure read report

Councillors asked if the pre-cyclone clean-up is still on-going, Director Infrastructure stated it was, as long as items were placed by the side of the road for pick up.

Cr Jackson asked about water quality in Yarrabah, Director Infrastructure stated the water was tested daily & sent to the regulator, all boxes were ticked when it comes to water quality in Yarrabah.

Cr Jackson praised the W4Q crew for their good work.

Director advised Council of use/cost of Community Swimming Pool and suggested consideration to close the pool during the cooler winter months as usage is very low. Director to provide additional details and costings so Council can make an informed decision.

RESOLUTION 06:23/02/2023

That Council accept the report of the Director – Infrastructure, tabled as read.

Moved: Cr Kenneth Jackson

Seconded: Cr Brian Underwood

CARRIED 4/4

7.6 PLANNING REPORT FOR DJENGHI STAGE 6 & 7 CIVIL WORKS, BALAMBA SUBDIVISION AND AMBRYM STREET INFILL DEVELOPMENT

PURPOSE OF THE REPORT

Report prepared by Planz Town Planning

This report is to provide Council with information in relation to planning for:

- 1. Djenghi Stage 6 & 7 Civil works – 15 Lots;**
- 2. The Balamba subdivision;**
- 3. Ambrym Street infill development:**

RESOLUTION 07:23/02/2023

That Council resolve to:

1. Stop work on the Djenghi subdivision Stages 6A & B and 7A & B as the geotechnical constraints of the hillslope development make the development a poor investment at this time.
2. Request a variation to the existing Funding Agreement for the Forward Remote Capital Program (6.520M) to commit this funding to:
 - a. \$500,000 to Master Plan the Staged Development of Balamba and \$120,000 to Master Plan Ambrym Street;
 - b. Undertake the construction of serviced lots including earthworks, road works and trunk infrastructure (sewer, water and stormwater) to service establish developable lots for future housing stages;
3. Prepare a submission to the Department of Communities, Housing and Digital Economy for how the notional \$5 Million funding will be allocated for residential lot development and trunk infrastructure to achieve social housing outcomes;
4. Call for tenders for a Master Plan for the Balamba subdivision; and
5. Call for tenders for a Master Plan for the Ambrym Street redevelopment.

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

CARRIED 4/4

7.7 FLOOD STUDY AND DEFINED FLOOD LEVEL**PURPOSE OF THE REPORT****Report prepared by Planz Town Planning**

To provide Council with information in relation to Flood Risk Management in the Yarrabah Local Government area; and

To obtain a resolution in relation to the declaration of a Defined Flood Level (DFL) and a Finished Floor Level (FFL) for Yarrabah.

RESOLUTION 08:23/02/2023

That Council resolve, in accordance with section 8 of the *Building Regulation 2021*, to:

- a. Adopt the Flood Study for Yarrabah (Reference: Cardno - Q184020); and
- b. Proceed with the further flood investigation to determine the following matters for all of the designated flood hazard area in Yarrabah:
 - i. the defined flood level for each individual lot;
 - ii. the finished floor level of class 1 buildings.

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

CARRIED 4/4

7.8 DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE – RESIDENTIAL CARE FACILITY. GINDAJA TREATMENT AND HEALING IND. CORPORATION OVER PART OF LOT 47 SP279560**PURPOSE OF THE REPORT****Report prepared by Planz Town Planning**

To seek Council resolution in relation to a Development Application for the expansion of the existing residential care facility, operated by Gindaja Treatment and Healing Indigenous Corporation.

CEO advised that this matter required a resolution from the Trustee Meeting just held. The Trustee had deferred a decision with regards to this matter until a workshop could be conducted with the applicant. As a result, this matter could not proceed in this meeting and would be deferred to a later date.

7.9 DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE – COMMUNITY CARE CENTRE AND RECONFIGURING A LOT – LEASE GREATER THAN 10 YEARS. GINDAJA TREATMENT AND HEALING IND. CORPORATION OVER PART OF LOT 18 SP284220

PURPOSE OF THE REPORT

Report prepared by Planz Town Planning

To seek Council resolution in relation to a Development Application For Material Change Of Use – Community Care Centre And Reconfiguring A Lot – Lease Greater Than 10 Years. Gindaja Treatment and Healing Ind. Corporation Over Part Of Lot 18 Sp284220

CEO advised that this matter required a resolution from the Trustee Meeting just held. The Trustee had deferred a decision with regards to this matter until a workshop could be conducted with the applicant. As a result, this matter could not proceed in this meeting and would be deferred to a later date.

7.10 PROCUREMENT MATTER - YARRABAH FORESHORE MASTERPLAN - AWARDING OF CONTRACT

PURPOSE OF THE REPORT

Report prepared by Planz Town Planning

To provide Council with information to enable the awarding of a tender for the Yarrabah Foreshore Masterplan.

RESOLUTION 09:23/02/2023

That Council resolve to award the contract for the Foreshore Masterplan to CA Architects.

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

CARRIED 4/4

7.11 POLICY REVIEW**PURPOSE OF THE REPORT****Review of Procurement Policy - Schedule 1****RESOLUTION 10:23/02/2023**

That Council resolve to endorse and adopt the recommend changes to Schedule 1 of the Procurement Policy.

Council authorise the implementation action to be carried out by CEO and Director.

Moved: Cr Kenneth Jackson

Seconded: Cr Ross Andrews

CARRIED 4/4

7.12 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

Council advised that it could not confirm this application, based on the information provided.

Matter to be deferred and the CEO to seek additional information in regards to ties in Yarrabah to support the application.

7.13 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

RESOLUTION 11:23/02/2023

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

Moved: Cr Ross Andrews

Seconded: Cr Kenneth Jackson

CARRIED 4/4

7.14 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

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PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – ■■■■■■■■■■.

RESOLUTION 12:23/02/2023

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by ■■■■■■■■■■

1. To accept the application as submitted

Moved: Cr Ross Andrews

Seconded: Cr Kenneth Jackson

CARRIED 4/4

Cr Willett entered meeting 3.58pm

7.15 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

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PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – ■■■■■■■■■■.

RESOLUTION 13:23/02/2023

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by ■■■■■■■■■■.

1. To accept the application as submitted

Moved: Cr Brian Underwood

Seconded: Cr Lucrecia Willett

CARRIED 5/5

7.16 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

RESOLUTION 14:23/02/2023

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED].

1. To accept the application as submitted

Moved: Cr Brian Underwood

Seconded: Cr Lucrecia Willett

CARRIED 5/5

7.17 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

RESOLUTION 15:23/02/2023

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED].

1. To accept the application as submitted

Moved: Cr Brian Underwood

Seconded: Cr Lucrecia Willett

CARRIED 5/5

7.18 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

RESOLUTION 16:23/02/2023

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Lucretia Willett

Seconded: Cr Brian Underwood

CARRIED 5/5

7.19 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

RESOLUTION 17:23/02/2023

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Lucretia Willett

Seconded: Cr Brian Underwood

CARRIED 5/5

7.20 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

RESOLUTION 18:23/02/2023

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Lucretia Willett

Seconded: Cr Brian Underwood

CARRIED

8 CORRESPONDENCE**8.1 CORRESPONDENCE - REQUEST FOR SPONSORSHIP – YARRABAH STATE SCHOOL****PURPOSE OF THE REPORT**

To inform Council of correspondence received from Peter Gavel, teacher of Yarrabah State School, for financial assistance to reduce the price of the shirts for the families.

Councillors request that the CEO determine all donations that fall within the provisions of the Community Grants Policy moving forward.

RESOLUTION 19:23/02/2023

That Council:-

1. Note the correspondence tabled as read.
2. Authorise the Acting CEO to donate \$700.00 to assist with the financial burden outstanding.

Moved: Cr Ross Andrews

Seconded: Cr Kenneth Jackson

CARRIED 5/5

9 STRATEGIC PORTFOLIO UPDATE

Councillors to provide updates on Meetings and Trips and other information for the meeting.

10 CONFIDENTIAL MATTERS / MATTERS WITHOUT NOTICE

Cr Jackson agreed to attend Mayors Summit in Cairns 9 March 2023. Proxy for this event will be Deputy Mayor Underwood.

11 CLOSE OF MEETING

Date for the next Council Ordinary Meeting is Wednesday 15 March 2023.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 4.15pm.

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MAYOR

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

7 MATTERS FOR DISCUSSION

7.1 CEO OPERATIONAL REPORT

File Number: 01.MFD_OM.20230315

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Monthly Council meeting report on the operational and strategic performance of council business for months of February 2023 / March 2023.

BACKGROUND

This monthly report covers the period from 21 February 2023 to 13 March 2023.

KEY FOCUS AREAS:

- Joint Agency Meeting – (YASC / Qld Health / Gurriny / Ambulance / Police) on 24 February 2023. Meeting adjourned as only representatives from Council and Qld Health were in attendance.
- Exercise Talisman Sabre 23 – 28 February 2023. Meeting with Army representatives seeking permission in relation to using Yarrabah as part of annual joint military exercises (Australia and USA) in July / August 2023. Following meeting with Mayor, Deputy Mayor and CEO, Army referred to Elders to discuss.
- ATSI Housing, CHDE Meeting – 28 February 2023. Discussion with regards to a range of housing options in community, including draft Local Housing Plan. CHDE to arrange further meeting / workshop to identify further housing options for inclusion in the plan. Mayor and CEO attended.
- TCICA Meeting – 8 March 2023 – Mayor and CEO attended TCICA Meeting in Cairns. TCICA endorsed YASC membership to TCICA.
- First Nations Discrete Community Mayors Summit with Qld Police - in Cairns on 9 March 2023. Mayor, Cr Jackson and CEO attended.
- LGMA Indigenous Local Government CEO Meeting – Cairns on 10 March 2023. CEO attended.

GOVERNANCE:

Internal processes continued to be monitored to ensure compliance with legislative requirements. Continuing annual returns as legislatively required.

Date to be confirmed with DSDILGP for new Councillor training session. DSDILGP also to assist in providing other management training to staff.

COUNCIL MEETING ACTIONS

Ordinary Meeting – 23 February 2023

Item	Action item	Status
7.1	CEO advised Council that in consultation with Mayor, he would be seeking approval from the leave in April 2023. Dates to be determined. As a result, a report for the appointment of an Acting CEO would be presented to the next Council meeting for consideration.	Report for appointment of Acting CEO presented for consideration at this meeting.
7.1	CEO reminded Council that the annual rotation for the role of Deputy Mayor would also be presented at next month's meeting.	Report for rotation of Deputy Mayor presented for consideration at this meeting.
7.1	Council inquired as to status of LED signage at front of Chambers. CEO advised that footings and wiring have been installed and awaiting on sign to be delivered and installed.	Awaiting on sign to be delivered and installed.
7.4	Mayor asks if Council can support local & indigenous businesses more & if we use Black Business Finder	 Consideration to be made in future tenders.

AGENDA ACTIONS

Ordinary Meeting –23 February 2023

Item	Agenda item	Status
7.1	CEO Operational Report	Tabled
7.2	YASC Monthly Financial Report	Tabled
7.3	People and Communities - Operational Report	Tabled
7.4	Building Services - Operational Report	Tabled
7.5	Infrastructure - Operational Report	Tabled
7.6	Planning Report for Djenghi Stage 6	Actioned

Item	Agenda item	Status
	and 7 Civil Works, Balamba Subdivision and Ambrym St Infill Development	
7.7	Flood Study and Defined Flood Level	Actioned
7.8	Development Application for Material Change of Use - Residential Care Facility. Gindaja Treatment and Healing Ind. Corporation Over Part of Lot 47 SP279560	Deferred
7.9	Development Application for Material Change of Use – Community Care Centre and Reconfiguring a Lot – Lease Greater than 10 years. Gindaja Treatment and Healing Ind. Corporation Over Part of Lot 18 SP284220	Deferred
7.10	Procurement Matter – Yarrabah Foreshore Masterplan – Awarding of Contract	Actioned
7.11	Policy Review	Actioned
7.12	Confirmation of Aboriginality / Community Affiliation Applicant form: [REDACTED]	Deferred
7.13	Confirmation of Aboriginality / Community Affiliation Applicant form: [REDACTED]	Actioned
7.14	Confirmation of Aboriginality / Community Affiliation Applicant form: [REDACTED]	Actioned
7.15	Confirmation of Aboriginality / Community Affiliation Applicant form: [REDACTED]	Actioned
7.16	Confirmation of Aboriginality / Community Affiliation Applicant form: [REDACTED]	Actioned
7.17	Confirmation of Aboriginality / Community Affiliation Applicant form: [REDACTED]	Actioned

Item	Agenda item	Status
	██████████	
7.18	Confirmation of Aboriginality / Community Affiliation Applicant form: ██████████	Actioned
7.19	Confirmation of Aboriginality / Community Affiliation Applicant form: ██████████	Actioned
7.20	Confirmation of Aboriginality / Community Affiliation Applicant form: ██████████	Actioned
8	Request for Sponsorship – Yarrabah State School	Actioned

UPCOMING MATTERS:

- Voice presentation: Council Chambers on 22 March 2022.
- FNQROC State Mayoral Delegation: 29 – 30 March 2023 in Brisbane. Mayor attending.
- FNQROC Board Meeting: 5 – 6 April 2023 at Mission Beach. Mayor and CEO attending.
- Bishop Malcolm Park: official opening on 7 April 2023.

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the CEO Operational Report for the period to 13 March 2023.

7.2 YASC MONTHLY FINANCIAL REPORT

File Number: 02.MFD_OM.20230315

Author: Mike Mair, Director - Corporate Services

PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 28 February 2023.

BACKGROUND

This report is created with the following in mind:

Local Government Regulations, s204 - Financial

(1) The local government must prepare a financial report.

(2) The chief executive officer must present the financial report—

(a) if the local government meets less frequently than monthly—at each meeting of the local government; or

(b) otherwise—at a meeting of the local government once a month.

(3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

CEO delegates the reporting responsibility to the Corporate Services Director – Mike Mair.

COMMENT

The information provided in this report reflects the financial accounts and statements for the month end.

The content of the reports to include information on the following:

Overview of

1. Operating results
2. Current Debtors
 - Trade Debtors & Trade Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Commercial leases
7. Areas of Interest Report
8. Grants Report

POLICY/FUNDING CONSIDERATIONS

Local Government Regulations, s204 - Financial

RISK

Compliance.

CONSULTATION

Executive Leadership Team

Finance Manager

ATTACHMENTS

1. Finance Report Feb 2023
2. Areas of Interest Report Feb 2023
3. Grants Report Feb 2023

RECOMMENDATION

That Council accept the 28 February 2023 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grants Report

**CORPORATE SERVICES REPORT
TO THE YARRABAH ABORIGINAL SHIRE COUNCIL
For the Period Ended 28 February 2023**

FINANCIAL SERVICES

I. Overview of Operating Results as at 28 February 2023

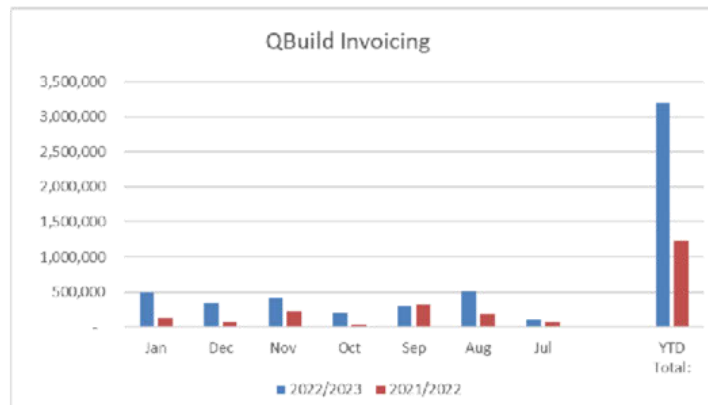
	ACTUAL YTD	BUDGET YTD 22/23	VARIANCE	VARIANCE	BUDGET FY 22/23
	\$	\$	\$	%	\$
Recurrent Income					
Fees & charges	229,990	766,452	-536,462	-70%	1,149,678
Other incomes	305,589	357,852	-52,263	-15%	536,778
Rental income	1,997,751	1,982,713	15,038	1%	2,974,069
Interest received	69,191	13,333	55,858	419%	20,000
Sales & recoverable works	2,480,206	1,953,729	526,477	27%	2,930,593
Grants & Subsidies	4,458,917	4,292,680	166,237	4%	6,439,020
	9,541,644	9,366,759	174,885	2%	14,050,138
Recurrent Expenditure					
Employees costs	3,969,243	4,163,271	-194,028	-5%	6,244,906
Materials and services	5,098,278	5,138,750	-40,472	-1%	7,708,125
Finance costs	5,116	213,040	-207,924	-98%	319,560
Donations Paid	800	-	800		
Depreciation	3,827,100	3,521,659	305,440	9%	5,282,489
	12,900,537	13,036,720	-136,183	-1.04%	19,555,080
Less: Capitalised Expenses					
	12,900,537	13,036,720	-136,183	1.04%	19,555,080
Net Operating Profit	-3,358,893	-3,669,961	311,068	-8%	-5,504,942

Council's Operating result is a loss of \$3.359M to the end of February 2023, which is under budget by \$311K.

Recurrent income is \$175K over budget.

Recurrent expenditure is \$136K under budget. All expenditure lines except depreciation are better than budget. Budget depreciation was calculated prior to the revaluation of assets being finalised.

QBuild Recoveries have increased by \$1,957K on that of last year as follows:



QBuild R&M's YTD loss is \$239k. An independent analytical review of billing to QBuild and staff productivity has been finalised. Issues identified were revenue leakage from incorrect pricing and low staff productivity of billable hours to QBuild.

Actions taken or to be taken:

1. Pricing by Building Services has now been reallocated to three Works Dept resources instead of through one only. This is to increase both the speed and accuracy of the process.
2. Director Building Services has identified 3 R&M staff who are being actively encouraged to either set up their own contractor business or get employment with existing contractors currently working in community. The current status of this action can be covered by the Director Building Services.

Liquidity Highlights

II. Current Trade Debtors, Housing Debtors & Trade Creditors

	90 Days	60 Days	30 Days	Current	Total
Total Debtor Type	-	-	-	-	-
Debtors Sundry	222,188	2,484	14,959	229,744	469,375
Blockholders Service Fees	370,596	1,525	- 1,301	24,509	395,330
Commercial Service Fees	181,580	-	-	-	181,580
Grants	479	-	-	-	479
Ex - Rent (pre 2013)	962,402	243	518	290	963,453
Trustee Leases	24,371	-	-	683	25,054
Commercial Leases	53,846	5,857	8,670	4,097	72,471
Daycare Debtors	91,634	1,341	773	4,736	98,485
Housing Current Rent	2,505,793	2,374	3,614	2,437	2,514,218
TOTAL DEBTORS	4,412,890	1,812	28,488	685,235	4,720,444
TOTAL CREDITORS	36,537	8,572	15,568	573,625	634,302

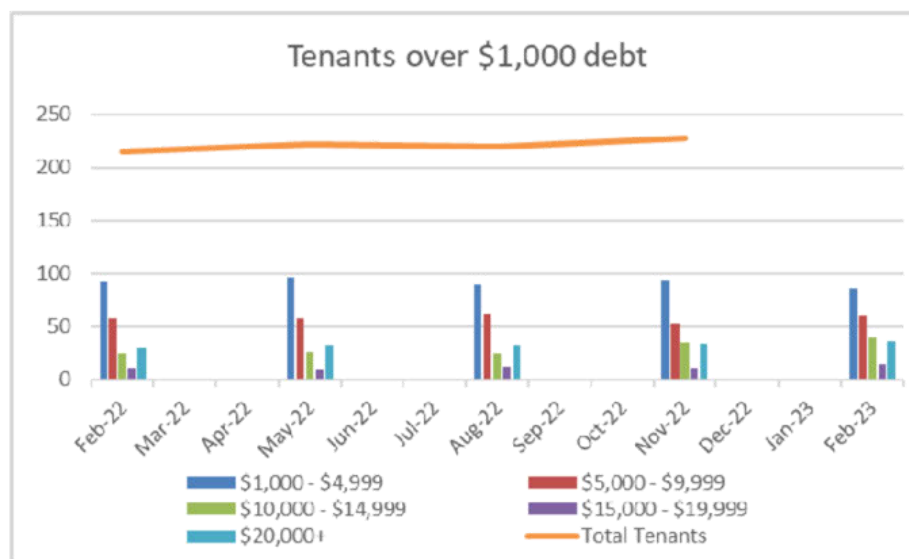
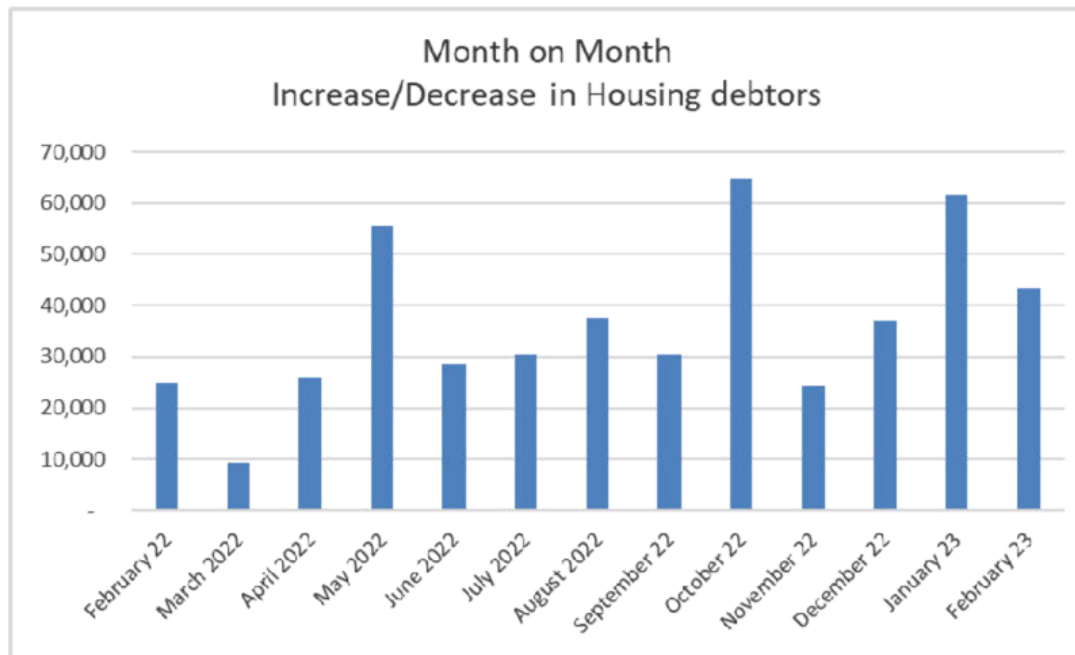
Of the \$4.516M owing to Council, only \$1.132M is estimated as collectable with \$3.384 million included in our provision for doubtful debts. A full recalculation of doubtful debts provision was done at 30 June 2022 resulting in the provision being increased by \$334k. This increase was mostly in the housing area.

Snapshot: SOCIAL HOUSING DEBT LEVEL (CURRENT)

Over the past 12 months, the rental arrears to Council for social housing has increased by 22% from \$2,065,425 to \$ 2,514,218. A review of debtors has highlighted the following:

61% of current tenants are in arrears and total tenants owing over \$1,000 has decreased by 8 tenants on that of the previous quarter. February's housing debt increased by \$43,492.

The 36 debtors owing over \$20k continues to get larger and is \$1.145M.



Monthly movement to housing debt	
Month	Actual increase/(decrease)
February 22	24,913
March 2022	9,416
April 2022	25,979
May 2022	55,595
June 2022	28,594
July 2022	30,408
August 2022	37,678
September 22	30,490
October 22	64,674
November 22	24,317
December 22	36,835
January 23	61,714
February 23	43,492

	# Tenants	# Tenants	# Tenants	# Tenants	# Tenants
Amount Owing to Council	Feb-22	May-22	Aug-22	Nov-22	Feb-23
\$1,000 - \$4,999	93	96	89	94	86
\$5,000 - \$9,999	57	58	62	53	60
\$10,000 - \$14,999	24	26	25	35	39
\$15,000 - \$19,999	11	10	12	11	14
\$20,000+	30	32	32	34	36
Total Tenants	215	222	220	227	235
Percent of tenants in arrears	55%	57%	57%	59%	61%

III. Capital Works

The following is an overview of Capital Works for specific large projects. The capital project reviews are for the total project; from start to completion. This means the below totals may encompass more than one financial year.

Capital Expenditure 28/02/2023	Total Grant Budget	Monies Received to Date	Expenses to Date	Variation v Budget	Brief Description
Interim Remote Capital Program	2,139,036	1,283,423	1,234,820	904,216	5 lots 6A Djenghi Estate
Works For Qld - Covid	2,380,000	2,380,000	2,638,904	- 258,904	Council Chambers, Malcolm Park Redevelopment, Community Hall, Jilira Oval Sports Facility upgrade, Sawmill Road Pathway, Community Shelters
Works for Qld 4 - 21/24	3,280,000	1,640,000	635,723	2,644,277	Fibre Optic installation, Housing driveways, Security fencing, Council buildings upgrade and refurbishment, Yarrabah beautification
Roads to recovery	42,409	31,337	11,150	31,259	Construction or maintenance of roads
Sewerage Pump Stations (ICCIP)	1,210,455	1,222,865	405,060	805,395	Replace gantrys, pump upgrades and maintenance, SCADA, assesment of future expansion, new switchboard pump 3
Water Mains Upgrade (ICCIP)	1,260,720	916,753	1,212,519	48,201	Replace water main Back Beach Road, SCADA, Fit bore 2 & 7 pumps, water treatment upgrade.
Community Message Sign (NIAA)	44,765	44,030	-	44,765	Disaster information, events in and around the community and special events out of the community.
Qbuild Housing demolition and construction	3,498,000	-	206,365	3,291,635	14 Smith St, 4 Dabah Close, 19 Smith St, 32 Workshop Rd, 7 Beach St, 64 Gribble St
Qbuild Housing construction	2,093,892	1,522,070	1,626,244	467,648	Lots 601,611 Millie, 701,702,715 Gurmga St Houses construction
Forward Capital Program	5,927,444	1,778,233	16,000	5,911,444	16 Lots Djenghi, 10 houses Gurmga St
Water Treatment Plant Upgrade (LGGSP)	1,253,159	375,948	4,935	1,248,224	Water Treatment Plant upgrade
Buddabadoo Road drainage upgrades (QRA)	566,475	-	6,622	559,853	Buddabadoo Road drainage upgrades
	\$23,696,355	\$11,194,658	\$7,998,343		
Estimated Capital Deficit		0			

IV. Balance Sheet

Yarrabah Aboriginal Shire Council		
Statement of Financial Position		
At 28 February 2023		
	Council	
	At 28 February 2023	At 30 June 2022
	\$	\$
Current assets		
Cash and cash equivalents	10,298,231	8,594,157
Trade and other receivables	3,173,233	2,666,312
Inventories	200,251	159,548
Total current assets	13,671,715	11,420,018
Non-current assets		
Property, plant and equipment	149,533,268	145,520,339
Total non-current assets	149,533,268	145,520,339
Total assets	163,204,983	156,940,356
Current liabilities		
Trade and other payables	6,514,570	5,735,068
Provisions	575,271	575,271
Total current liabilities	7,089,841	6,310,339
Non-current liabilities		
Provisions	1,620,203	1,765,897
Total non-current liabilities	1,620,203	1,765,897
Total liabilities	8,710,044	8,076,236
Net community assets	154,494,938	148,864,120
Community equity		
Asset revaluation surplus	95,873,414	95,873,414
Retained surplus/(deficiency)	58,621,525	52,990,706
Total community equity	154,494,938	148,864,120

V. Cash Position

	\$	\$
CBA - General Fund	301,455	
CBA - Housing Fund	2,564,700	
CBA - Remote Capital	951,989	
CBA - Forward Capital	1,956,056	
QTC - Leases	320,062	
QTC - Investment	4,060,159	
Cash Floats	<u>450</u>	
Total Cash		10,154,872
Trade Debtors	4,720,444	
Provision Doubtful Debts	<u>(3,384,426)</u>	1,336,017
Less: Trade Creditors		(634,302)
Less: Tied Grant Funds		(6,798,012)
Less: Current Commitments		(2,518,590)
Cash Position at EOM		<u>1,539,985</u>

VI. Commercial Leases

Status of Council Commercial Leases	No.
Total Council leasable properties	21
No. of current leases outstanding	2
<i>Being made up of those:</i>	
- Expression of interest released	1
- awaiting signature of tenant	0
- Expression of interest to be done	1

VII. Other

Queensland Audit Office visited Council on site in February 23 to do the Audit Plan for this financial year. The audit plan has now been agreed and finalised.

Work continues with Queensland Treasury Corporation to improve budget working papers for better presentation to Council.

Mike Mair

Director Corporate Services



300. Program GL Report with IE Code Detail

2:24 PM
Wednesday, 8 March, 2023

YARRABAH ABORIGINAL SHIRE COUNCIL

For Period Ending: 28/02/2023

Year : 22/23

67%

		Current Budget	YTD Actual	Order Value	Total Actual	Variance \$	Variance %
Sub Programme: 306 SGFA - Parks & Gardens							
<u>Operating Expenditure</u>							
13062000	Parks & Gardens - Employee Costs						
201	Salaries & Wages	144,324.60	82,416.37	0.00	82,416.37	(61,908.23)	57%
203	Sick Leave	0.00	13,586.98	0.00	13,586.98	13,586.98	(100%)
205	Long Service Leave	0.00	2,006.59	0.00	2,006.59	2,006.59	(100%)
206	Annual Leave	0.00	14,430.30	0.00	14,430.30	14,430.30	(100%)
208	Superannuation	18,040.58	9,251.03	0.00	9,251.03	(8,789.55)	51%
211	Workwear	945.00	1,213.60	0.00	1,213.60	268.60	128%
212	Workcover	2,435.48	1,968.24	0.00	1,968.24	(467.24)	81%
	Total: 13062000	165,745.66	124,873.11	0.00	124,873.11	(40,872.55)	(75%)
13062100	Parks & Gardens - Materials & Services						
315	Hire of equipment	0.00	2,790.00	1,800.00	4,590.00	4,590.00	(100%)
321	Materials & operating	6,000.00	12,712.95	1,000.00	13,712.95	7,712.95	229%
323	Motor Vehicle - Fuel & oil	5,000.00	5,825.24	0.00	5,825.24	825.24	117%
326	Motor Vehicle - Registration	1,000.00	368.50	0.00	368.50	(631.50)	37%
327	Motor Vehicle - R&M	10,000.00	800.00	0.00	800.00	(9,200.00)	8%
333	R&M - Equipment	8,000.00	(84.54)	0.00	(84.54)	(8,084.54)	1%
345	Minor Equipment	6,000.00	1,355.72	0.00	1,355.72	(4,644.28)	23%
346	Motor Vehicles - expenses	0.00	4,878.52	0.00	4,878.52	4,878.52	(100%)
	Total: 13062100	36,000.00	28,646.39	2,800.00	31,446.39	(4,553.61)	(87%)
	Total Act Type: OPERATING EXPENDITURE	201,745.66	153,519.50	2,800.00	156,319.50	(45,426.16)	77%
	Net Profit/(Loss): SGFA - Parks & Gardens	(201,745.66)	(153,519.50)	(2,800.00)	(156,319.50)	(45,426.16)	77%
Sub Programme: 307 Pool							
<u>Operating Income</u>							
13071000	Pool - Income						
114	Pool Income	5,000.00	1,943.17	0.00	1,943.17	3,056.83	39%
	Total: 13071000	5,000.00	1,943.17	0.00	1,943.17	3,056.83	39%
	Total Act Type: OPERATING INCOME	5,000.00	1,943.17	0.00	1,943.17	3,056.83	39%
<u>Operating Expenditure</u>							
13072000	Pool - Employee Costs						
201	Salaries & Wages	14,000.00	23,497.63	0.00	23,497.63	9,497.63	168%
208	Superannuation	1,750.00	2,275.70	0.00	2,275.70	525.70	123%

212	Workcover	236.25	873.04	0.00	873.04	636.79	370%
Total: 13072000		16,301.25	26,695.87	0.00	26,695.87	10,394.62	(164%)
13072100	Pool - Materials & Services						
304	Cleaning	4,074.00	66.80	0.00	66.80	(4,007.20)	2%
310	Electricity & gas	9,102.00	6,468.74	0.00	6,468.74	(2,633.26)	71%
315	Hire of equipment	0.00	1,145.45	0.00	1,145.45	1,145.45	(100%)
318	Insurance - Other	29,364.00	21,381.79	0.00	21,381.79	(7,982.21)	73%
321	Materials & operating	39,000.00	20,672.74	2,719.22	23,391.96	(15,608.04)	60%
323	Motor Vehicle - Fuel & oil	500.00	0.00	0.00	0.00	(500.00)	0%
332	R&M - Buildings	5,000.00	9,261.49	2,211.21	11,472.70	6,472.70	229%
333	R&M - Equipment	2,500.00	2,024.82	393.00	2,417.82	(82.18)	97%
339	Telephone & internet	2,500.00	873.02	0.00	873.02	(1,626.98)	35%
345	Minor Equipment	2,325.00	0.00	0.00	0.00	(2,325.00)	0%
Total: 13072100		94,365.00	61,894.85	5,323.43	67,218.28	(27,146.72)	(71%)
Total Act Type: OPERATING EXPENDITURE		110,666.25	88,590.72	5,323.43	93,914.15	(16,752.10)	85%
Net Profit/(Loss): Pool		(105,666.25)	(86,647.55)	(5,323.43)	(91,970.98)	(13,695.27)	83%
Sub Programme: 501 Upgrades (Contract Works)							
Capital Income							
15011000	Upgrades (Contract Works) - Income						
153	Services - Housing Maintenance	0.00	1,036.20	0.00	1,036.20	(1,036.20)	(100%)
154	Services - Contract Works	1,000,000.00	719,216.95	0.00	719,216.95	280,783.05	72%
201	Salaries & Wages	0.00	(302.01)	0.00	(302.01)	302.01	(100%)
332	R&M - Buildings	0.00	(1,660.00)	0.00	(1,660.00)	1,660.00	(100%)
Total: 15011000		1,000,000.00	718,291.14	0.00	718,291.14	281,708.86	72%
Total Act Type: CAPITAL INCOME		1,000,000.00	718,291.14	0.00	718,291.14	281,708.86	72%
Capital Expenditure							
15019020	Upgrades (Contract Works) - Capital Houses						
201	Salaries & Wages	0.00	32,137.97	0.00	32,137.97	32,137.97	(100%)
208	Superannuation	0.00	5,685.44	0.00	5,685.44	5,685.44	(100%)
212	Workcover	0.00	4,927.12	0.00	4,927.12	4,927.12	(100%)
321	Materials & operating	0.00	6,340.03	0.00	6,340.03	6,340.03	(100%)
334	R&M - Houses	0.00	23,924.76	0.00	23,924.76	23,924.76	(100%)
338	Subscriptions	11,666.67	0.00	0.00	0.00	(11,666.67)	0%
860	Capital Purchases	0.00	705,880.24	601,200.26	1,307,080.50	1,307,080.50	(100%)
998	Stock Overheads	0.00	937.56	0.00	937.56	937.56	(100%)
999	Plant Recovery	0.00	4,361.02	0.00	4,361.02	4,361.02	(100%)
Total: 15019020		11,666.67	784,194.14	601,200.26	1,385,394.40	1,373,727.73	(11875%)
15019040	Upgrades (Contract Works) - Capital Houses WIP						
860	Capital Purchases	988,333.33	0.00	0.00	0.00	(988,333.33)	0%
Total: 15019040		988,333.33	0.00	0.00	0.00	(988,333.33)	0
Total Act Type: CAPITAL EXPENDITURE		1,000,000.00	784,194.14	601,200.26	1,385,394.40	385,394.40	139%

Sub Programme: 502 Planned Maintenance

Operating Income

15021000	Planned Maintenance - Income						
153	Services - Housing Maintenance	1,700,000.00	2,255,128.12	0.00	2,255,128.12	(555,128.12)	133%
154	Services - Contract Works	0.00	28,448.72	0.00	28,448.72	(28,448.72)	(100%)
201	Salaries & Wages	0.00	(130.23)	0.00	(130.23)	130.23	(100%)
334	R&M - Houses	0.00	(3,486.40)	0.00	(3,486.40)	3,486.40	(100%)
Total: 15021000		1,700,000.00	2,279,960.21	0.00	2,279,960.21	(579,960.21)	134%
Total Act Type: OPERATING INCOME		1,700,000.00	2,279,960.21	0.00	2,279,960.21	(579,960.21)	134%

Operating Expenditure

15022000	Planned Maintenance - Employee Costs						
201	Salaries & Wages	238,659.54	340,763.37	0.00	340,763.37	102,103.83	143%
208	Superannuation	29,832.44	33,587.26	0.00	33,587.26	3,754.82	113%
211	Workwear	2,520.00	3,331.95	0.00	3,331.95	811.95	132%
212	Workcover	4,027.38	4,000.54	0.00	4,000.54	(26.84)	99%
334	R&M - Houses	0.00	7,437.13	0.00	7,437.13	7,437.13	(100%)
Total: 15022000		275,039.36	389,120.25	0.00	389,120.25	114,080.89	(141%)
15022100	Planned Maintenance - Materials & Services						
201	Salaries & Wages	0.00	2,880.40	0.00	2,880.40	2,880.40	(100%)
306	Computer expenses	1,200.00	0.00	0.00	0.00	(1,200.00)	0%
310	Electricity & gas	2,000.00	556.79	0.00	556.79	(1,443.21)	28%
315	Hire of equipment	2,000.00	9,000.00	0.00	9,000.00	7,000.00	450%
321	Materials & operating	58,000.00	98,109.48	2,674.08	100,783.56	42,783.56	174%
332	R&M - Buildings	0.00	7,974.80	1,764.00	9,738.80	9,738.80	(100%)
334	R&M - Houses	1,423,357.98	1,936,843.85	53,009.13	1,989,852.98	566,495.00	140%
338	Subscriptions	0.00	4,332.00	0.00	4,332.00	4,332.00	(100%)
345	Minor Equipment	4,000.00	0.00	0.00	0.00	(4,000.00)	0%
346	Motor Vehicles - expenses	24,500.00	0.00	0.00	0.00	(24,500.00)	0%
860	Capital Purchases	0.00	38,747.73	0.00	38,747.73	38,747.73	(100%)
998	Stock Overheads	0.00	17,004.13	0.00	17,004.13	17,004.13	(100%)
999	Plant Recovery	0.00	14,391.12	0.00	14,391.12	14,391.12	(100%)
Total: 15022100		1,515,057.98	2,129,840.30	57,447.21	2,187,287.51	672,229.53	(144%)
Total Act Type: OPERATING EXPENDITURE		1,790,097.34	2,518,960.55	57,447.21	2,576,407.76	786,310.42	144%
Net Profit/(Loss): Planned Maintenance		(90,097.34)	(239,000.34)	(57,447.21)	(296,447.55)	206,350.21	139%

Sub Programme: 601 FAGS

Operating Income

16011700	Roadgang FAGS - Grant Income						
171	General Purpose Grants	31,771.00	5,618.25	0.00	5,618.25	26,152.75	18%
Total: 16011700		31,771.00	5,618.25	0.00	5,618.25	26,152.75	18%
Total Act Type: OPERATING INCOME		31,771.00	5,618.25	0.00	5,618.25	26,152.75	18%

Operating Expenditure

127	Workcover Claim Proceeds	0.00	(356.93)	0.00	(356.93)	(356.93)	(100%)
201	Salaries & Wages	100,286.55	100,029.12	0.00	100,029.12	(257.43)	100%
203	Sick Leave	0.00	5,176.86	0.00	5,176.86	5,176.86	(100%)
205	Long Service Leave	0.00	3,664.91	0.00	3,664.91	3,664.91	(100%)
206	Annual Leave	0.00	7,322.92	0.00	7,322.92	7,322.92	(100%)
208	Superannuation	12,535.82	12,820.57	0.00	12,820.57	284.75	102%
211	Workwear	1,575.00	1,599.54	0.00	1,599.54	24.54	102%
212	Workcover	1,692.34	1,797.82	0.00	1,797.82	105.48	106%
Total: 16012000		116,089.71	132,054.81	0.00	132,054.81	15,965.10	(114%)
16012100	Roadgang FAGS - Materials & Services						
308	Contractors fees	22,000.00	0.00	0.00	0.00	(22,000.00)	0%
315	Hire of equipment	10,000.00	0.00	2,210.00	2,210.00	(7,790.00)	22%
321	Materials & operating	10,000.00	11,597.92	1,362.17	12,960.09	2,960.09	130%
323	Motor Vehicle - Fuel & oil	6,000.00	11,573.72	0.00	11,573.72	5,573.72	193%
324	Motor Vehicle - Insurance	700.00	0.00	0.00	0.00	(700.00)	0%
326	Motor Vehicle - Registration	700.00	329.99	0.00	329.99	(370.01)	47%
327	Motor Vehicle - R&M	4,000.00	0.00	0.00	0.00	(4,000.00)	0%
332	R&M - Buildings	0.00	0.00	454.55	454.55	454.55	(100%)
333	R&M - Equipment	5,000.00	356.24	0.00	356.24	(4,643.76)	7%
335	R&M - Infrastructure	10,000.00	377.17	0.00	377.17	(9,622.83)	4%
339	Telephone & internet	0.00	427.30	0.00	427.30	427.30	(100%)
345	Minor Equipment	3,000.00	0.00	0.00	0.00	(3,000.00)	0%
346	Motor Vehicles - expenses	0.00	17,418.07	0.00	17,418.07	17,418.07	(100%)
Total: 16012100		71,400.00	42,080.41	4,026.72	46,107.13	(25,292.87)	(65%)
Total Act Type: OPERATING EXPENDITURE		187,489.71	174,135.22	4,026.72	178,161.94	(9,327.77)	95%
Net Profit/(Loss): FAGS		(155,718.71)	(168,516.97)	(4,026.72)	(172,543.69)	16,824.98	84%
Sub Programme: 819 Container Exchange							
<u>Operating Income</u>							
18091700	Container Exchange - Grant Income						
172	State Government Grants - Operating	0.00	74,884.00	0.00	74,884.00	(74,884.00)	(100%)
Total: 18091700		0.00	74,884.00	0.00	74,884.00	(74,884.00)	(100%)
Total Act Type: OPERATING INCOME		0.00	74,884.00	0.00	74,884.00	(74,884.00)	(100%)
<u>Operating Expenditure</u>							
18092000	Container Exchange - Employee costs						
201	Salaries & Wages	0.00	313.59	0.00	313.59	313.59	(100%)
Total: 18092000		0.00	313.59	0.00	313.59	313.59	(100%)
18092100	Container Exchange - Materials and Services						
321	Materials & operating	0.00	4,756.69	47,392.61	52,149.30	52,149.30	(100%)
Total: 18092100		0.00	4,756.69	47,392.61	52,149.30	52,149.30	(100%)
Total Act Type: OPERATING EXPENDITURE		0.00	5,070.28	47,392.61	52,462.89	52,462.89	(100%)
Net Profit/(Loss): Container Exchange		0.00	69,813.72	(47,392.61)	22,421.11	(22,421.11)	(100%)



500. SPECIFIC PURPOSE GRANT BALANCES BY PROJECT

YARRABAH ABORIGINAL SHIRE COUNCIL

as at 28 February 2023

3:09 PM
Tuesday, 7 March, 2023

	Opening Balance	Receipts Grants	Receipts Other	Disbursements	Closing Balance
Department of Local Government Racing and Multicultural Affairs					
FAGS	904,930.00	906,691.50	356.93	(174,339.46)	1,637,638.97
IEDG Grant	0	160,000.00	0	(153,772.45)	6,227.55
Works for Qld COVID	(276,507.88)	238,000.00	0	(782,260.77)	(820,768.65)
Revenue Replacement Grant	0	49,500.00	0	(49,500.00)	0
SGFA	0	2,868,983.00	500.00	(1,608,628.39)	1,260,854.61
Works For Queensland	(356,061.28)	275,000.00	0	(15,010.93)	(96,072.21)
Advancing the Planning Act	2,682.50	0	0	0	2,682.50
Sewerage Pumps Stations Upgrade ICCIP	807,745.19	0	0	(41,057.75)	766,687.44
Water Mains Upgrade ICCIP	(282,050.36)	70,000.00	0	(28,587.27)	(240,637.63)
Bukki Road Upgrade Stage 2 (LGGSP)	(19,826.66)	0	0	0	(19,826.66)
Waste ICCIP	(177,102.38)	0	0	(182,238.18)	(359,340.56)
Works for Qld 4	1,513,010.43	0	0	(375,988.40)	1,137,022.03
Total: Department of Local Government Racing and Multicultural Affairs	2,116,819.56	3,611,846.85	856.93	(3,411,383.60)	3,274,467.39
Queensland Health					
ATSI Health Grant	0	141,762.00	0	(121,002.63)	20,759.37
Total: Queensland Health	0	141,762.00	0	(121,002.63)	20,759.37
Department of Communities Housing and Digital Economy: Arts Qld					
YCMF 2021 - Local Musicians/Facilitator (FNCF)	5,592.00	0	0	0	5,592.00
Forward Remote Capital Program	0	1,778,232.73	0	(16,000.00)	1,762,232.73
Total: Department of Communities Housing and Digital Economy: Arts Qld	5,592.00	1,778,232.73	0	(16,000.00)	1,767,824.73
Department of Environment and Science: Arts Qld					
Fashion & Wearable Art	240.45	0	0	(254.37)	(13.92)
Arts BIA	0	0	0	(5,488.39)	(5,488.39)

Conatiner Exchange	0	74,884.00	0	(5,070.28)	69,813.72
Total: Department of Environment and Science: Arts Qld	54,240.45	74,884.00	0	(10,813.04)	118,311.41
Dept of Infrastructure Transport Regional Development & Communications					
Arts IVAIS Relief & Recovery	24,978.24	0	0	(24,978.24)	0
LRCI 2020 Traffic Calming Devices	0	0	0	0	0
LRCI 21-22	(45,164.85)	0	0	0	(45,164.85)
LRCI 22-23	0	61,704.55	0	(210.01)	61,494.54
LGGSP - Foreshore Development Plan	0	75,000.00	0	0	75,000.00
LGGSP - Water Treatment Plant upgrade	0	375,947.70	0	(4,935.00)	371,012.70
Total: Dept of Infrastructure Transport Regional Development & Communica	(20,186.61)	512,652.25	0	(30,123.25)	462,342.39
Dept of the Premier and Cabinet					
YCMF 2021 Premier \$220K	100,000.00	0	0	0	100,000.00
Total: Dept of the Premier and Cabinet	100,000.00	0	0	0	100,000.00
Department of Communities Disability Services and Seniors					
Floodtide Sensors	0	0	0	(259.22)	(259.22)
SES Building Upgrade	0	0	0	0	0
NAIDOC \$500	0	0	0	0	0
Total: Department of Communities Disability Services and Seniors	0	0	0	(259.22)	(259.22)
Australia Council for the Arts					
Arts Adapt to Digital Era	1,852.92	0	0	0	1,852.92
Yarrabah Fashion Style 2023	21,400.00	0	0	(18,369.07)	3,030.93
Total: Australia Council for the Arts	23,252.92	0	0	(18,369.07)	4,883.85
National Australia Day Council					
National Australia Day Council	0	24,000.00	0	(19,857.27)	4,142.73
Total: National Australia Day Council	0	24,000.00	0	(19,857.27)	4,142.73
Department of Social Services					
Daycare Centre Grant	223,380.30	376,169.50	169,041.08	(604,904.28)	163,686.60
Total: Department of Social Services	223,380.30	376,169.50	169,041.08	(604,904.28)	163,686.60

Department of Science Information Technology & Innovation					
QGAP Grant	0	32,180.00	0	0	32,180.00
Total: Department of Science Information Technology & Innovation	0	32,180.00	0	0	32,180.00
Department of Communications and the Arts					
IVAIS	13,007.46	215,000.00	0	(183,757.13)	44,250.33
Total: Department of Communications and the Arts	13,007.46	215,000.00	0	(183,757.13)	44,250.33
Dept of Housing & Public Works					
Interim Remote Capital Program	676,111.38	0	0	(33,834.89)	642,276.49
Total: Dept of Housing & Public Works	676,111.38	0	0	(33,834.89)	642,276.49
Department of Prime Minister and Cabinet					
CDP Like Activities	377,983.35	0	0	0	377,983.35
Community Message Sign (NIAA)	44,765.00	(735.00)	0	0	44,030.00
Total: Department of Prime Minister and Cabinet	422,748.35	(735.00)	0	0	422,013.35
National Indigenous Australians Agency					
Market Garden Feasibility Study	27,129.52	0	0	0	27,129.52
YCMF 2021 (NIAA)	100,000.00	0	0	0	100,000.00
NAIDOC	0	0	0	(5,822.16)	(5,822.16)
Total: National Indigenous Australians Agency	127,129.52	0	0	(5,822.16)	121,307.36
Queensland Fire and Emergency Services					
SES	(5,043.47)	13,550.60	0	(8,499.79)	7.34
Total: Queensland Fire and Emergency Services	(5,043.47)	13,550.60	0	(8,499.79)	7.34
Department of Innovation and Tourism Industry Development					
Deadly Active Sports & Rec Program	0	41,596.00	0	(5,600.00)	35,996.00
Total: Department of Innovation and Tourism Industry Development	0	41,596.00	0	(5,600.00)	35,996.00
Department of Education					
Vacation Care Grant	16,915.92	6,460.60	0	(16,491.85)	6,884.67
Total: Department of Education	16,915.92	6,460.60	0	(16,491.85)	6,884.67

Work First Start	(48,425.92)	19,340.27	0	(29,792.02)	(58,877.67)
Total: Department of Employment Small Business and Training	(48,425.92)	19,340.27	0	(29,792.02)	(58,877.67)
State Library of Queensland					
IKC	7,153.37	53,362.00	0	(37,336.62)	23,178.75
Total: State Library of Queensland	7,153.37	53,362.00	0	(37,336.62)	23,178.75
Office of Liquor and Gaming Regulation					
Total: Office of Liquor and Gaming Regulation	0	0	0	0	0
Queensland Reconstruction Authority					
Get Ready Qld	7,606.95	7,848.00	0	(3,363.64)	12,091.31
NQNDMP Flood Study	0	66,000.00	0	0	66,000.00
QDRF	4,689.61	0	0	0	4,689.61
REPA 2021	781,885.02	0	0	(291,268.07)	490,616.95
QRRRF 2020	17,347.88	0	0	(6,622.00)	10,725.88
Total: Queensland Reconstruction Authority	811,529.46	73,848.00	0	(301,253.71)	584,123.75
LGAQ					
Coastal Hazard Adaption	(101,015.82)	135,133.68	0	(78,375.00)	(44,257.14)
Total: LGAQ	(101,015.82)	135,133.68	0	(78,375.00)	(44,257.14)
Department of Transport and Main Roads					
TIDS	(58.95)	(9,706.29)	0	(20,402.27)	(30,167.51)
Cycle Paths Stage 1	20,164.92	0	0	0	20,164.92
Cycle Paths Stage 2	(34,567.50)	0	0	0	(34,567.50)
Total: Department of Transport and Main Roads	(14,461.53)	(9,706.29)	0	(20,402.27)	(44,570.09)
Department of State Development					
RTC Extension Design (MIPP2)	0	0	0	0	0
Total: Department of State Development	0	0	0	0	0
Department of Aboriginal and Torres Strait Islander Partnerships					
RTIC - 100% funding	0	10,000.00	0	(10,000.00)	0

Service Enhancement	0	55,000.00	0	0	55,000.00
Social Reinvestment Project	31,500.17	0	0	0	31,500.17
Community Safety Plan	6,692.10	50,000.00	0	685.00	57,377.10
Total: Department of Aboriginal and Torres Strait Islander Partnerships	38,192.27	125,000.00	0	(17,496.82)	145,695.45
FNQROC					
Transport Network Plan	(52,783.00)	52,783.00	0	0	0
Total: FNQROC	(52,783.00)	52,783.00	0	0	0
Untied					
Untied	0	0	7,155,152.31	(8,183,508.29)	(1,028,355.98)
Total: Untied	0	0	7,155,152.31	(8,183,508.29)	(1,028,355.98)
Grand Total	4,394,156.61	7,277,360.19	7,325,050.32	(13,154,882.91)	5,841,684.21
Negative Grants					- 1,761,264.07
Tied Grants					6,689,138.33

7.3 PEOPLE & COMMUNITIES - OPERATIONAL REPORT

File Number: 03.MFD_OM.20230315

Author: Terry Farrelly, Director People & Communities

PURPOSE OF THE REPORT

To provide Council an update on operational activities undertake within the Department of People and Communities for the period 1 February 2023 to 7 March 2023.

OPERATIONAL UPDATE

This report covers activities for the period 1 February 2023 to 7 March 2023. This report provides Council information on activities and progress of projects for the Department in-line with Council functions, community services, funding agreements and project timelines.

HOUSING

Total Number of stock	Year to Date Occupied	Current Vacant	Total Stock
	382	1 – Awaiting upgrade	383 1 Awaiting upgrade
Revenue - Year	Total rent for all stock charged	Year to Date Rent collected amount	Waitlist numbers Year to Date
	01.07.22 to 27.02.23 – \$1,808,982.39	01.07.22 to 28.02.23 – \$1,353,017.96	Year to Date Total – 324
Revenue - Month	Total rent for all stock charged Feb 2023	Rent collected Feb 2023 amount	
	\$205,927.44	\$153,021.44	
Arrears	Total Rent Arrears As at 28/02/23	Total Rent Arrears (previous years) as at 28/02/2022	Change from year on year
	Tenants - 240 Amount - \$2,079,763.01 Total arrears collected Month \$13,921.48	Tenants - 198 Amount - \$1,622,489.70	Increase in rental arrears of \$457,273.31 since Feb 2022 Tenants  21% increase Amount  28% increase
Property Inspections	Monthly inspections	Year to date	February inspections
	Recommencing in Feb 2023	61 Inspections	12 inspections

Engagement activities	Number of discussions with tenants regarding arrears/concerns Month to Date	Number of discussions with tenants regarding arrears/concerns Year to Date	
	85	428	
Notices	Number of Notice 11's Month to Date	Number of Notice 11's Year to Date	
	70 Notices	97 Notices	
	Number of second Notice 11's Month to Date	Number of third Notice 11's Month to date	Number of Final Notices
	To send out in March 2023 as part of new housing policy implementation	To send out March 2023 as part of new housing policy implementation	Nil to date

- As per Council adopted Housing Policy an Independent Allocation Panel convened in February to review all waitlist applicants for four (4) and three (3) bedroom homes.
- Housing enquiries have significantly increased due to new houses coming online soon. Two complaints received from applicants to the Office of the Information Commissioner and Ombudsman, responses provided to both authorities.
- Three (3) properties in Gurrngga Street completed, homes will be handed over to Housing Department following finalisation of defects and final inspections, expected handover by 11 March 2023. Allocations completed, new tenants will be notified following official handover date.

DAY CARE

Number of Children	Current enrolment 0-15 months	Current enrolment 15months-5years
42 Placements Total	9	30
Year to date	Enrolment 0-15 months	Enrolment 15months-5years
	9	30
Outside School Hours Care	Enrolments	Hours per Month
	4	60
Arrears	Month to Date	Year to Date
	\$1,450.54	\$69,640.87

- Waitlist has increased to 10 of overall numbers on waitlist.

- Investigating solutions on outstanding arrears for aged debtors.
- Minor capital grant submission still in progress, quotes pending before submission can be submitted.
- Deputy Chief Executive of Early Education attended service in February to discuss potential expansion of service to increase numbers.

YARRABAH KNOWLEDGE CENTRE

Number of patrons	Month to Date	Year to Date
	44*	366*

- First 5 Forever Program for 0-5 year olds commencing every Tuesday from 7 March 2023.
- Library Coordinator attending the Future Libraries Stakeholder Engagement on the State Library 10 Year Roadmap on 16-17 March 2023.
- Variation to the Refurbishment Grant with Queensland State Libraries to vary refurbishments to include a generator has been declined, seeking other grant opportunities.

** Estimated patronage due to manual system, currently awaiting installation of door counters to reflect patronage for library services.*

TRANSPORT

Number of Children	Registered	Month to Date transports	Year to Date transports
	56	960	8,960

- Coordinator Knowledge Centre attending bus runs to accurately record all bus routes and stops and gathering registration records from parents/care givers.

YARRABAH ARTS AND CULTURAL PRECINCT

Number of patrons	Month to Date	Year to Date
	62	632
Sales	Month to Date	Year to Date
	\$8,150	\$70,904

- TAFE Cert III in Arts to commence on 17 April for 14 participants (12 from Wugu and 2 from YACP). The course will be delivered in Yarrabah at YACP and the Council training room for 20 weeks.
- UMI Arts 'You & Me' exhibition to launch on 10 March with YACP artist: Philomena Yeatman, Michelle Yeatman, Edna Ambrym, Valmai Pollard and Wayne Connolly.
- An exhibition has been locked in for June-July at Baileys Crystalbrook Collection in Cairns. The exhibition will showcase the artist ceramics. As the exhibition will showcase around NAIDOC time we will keep within their theme 'For our Elders'.
- Unsuccessful obtaining funding for the First Nations Commissioning Fund for \$70,000 project and \$60,000 for employment. Waiting to hear back as to why we were unsuccessful. Also applying for the Qld Arts Showcase Program funding for \$70,000 for 1 year and \$150,000 for 2 years (applications close 13 March).
- Textile and Ceramic workshops continue this month for works to be created for CIAF and Baileys Crystalbrook Collection exhibition.
- Working with Gindaja to produce artworks/design to complement their new development project.
- Edna Ambrym's work to be displayed in the Balaclava School Library, refer to attached. Will advise Council of the launch to attend.
- Philomena Yeatman to be featured in the Australian Ceramic Magazine.
- Edna Ambrym to be featured in the Australian Imprint Magazine.
- Applications have been submitted for the Ravenswood Australian Women's Artist prize \$5,000 for: Philomena Yeatman, Michelle Yeatman, Edna Ambrym and Valmai Pollard.

COMMUNITY EVENTS & PROGRAMS

- Currently recruiting for a Community Services Officer that will focus on events and community programming in the community. Advertising internal and external and through Wugu occurred but no applications received. Advertised in Cairns Post, with closing date of 10 March 2023.
- Currently recruiting for a Sport and Recreation Officer, funded by the Department of Tourism, Innovation and Sport – First Nations, Deadly Active and Torres Strait Community Sport and Recreation Programs. The role will focus on Sport and Recreation programs and encouragement of young people to participate in sport and healthy activities.

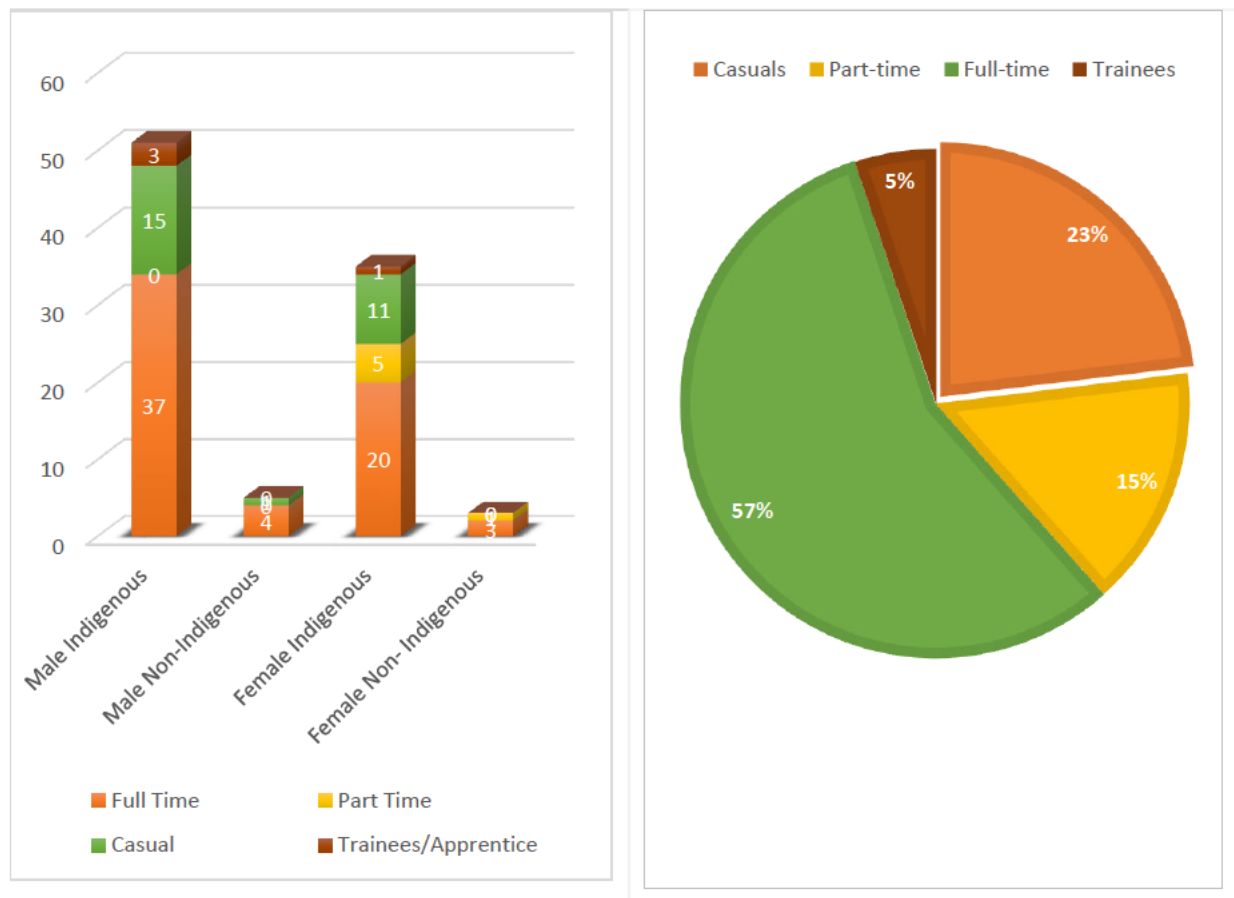
- Expression of Interest for Event Producer for the Yarrabah Music and Cultural Festival closed on 14 February 2023, currently reviewing submission. Meeting with Queensland Music Festival to finalise roles occurred, meetings with Queensland Music Festival Production Team will commence

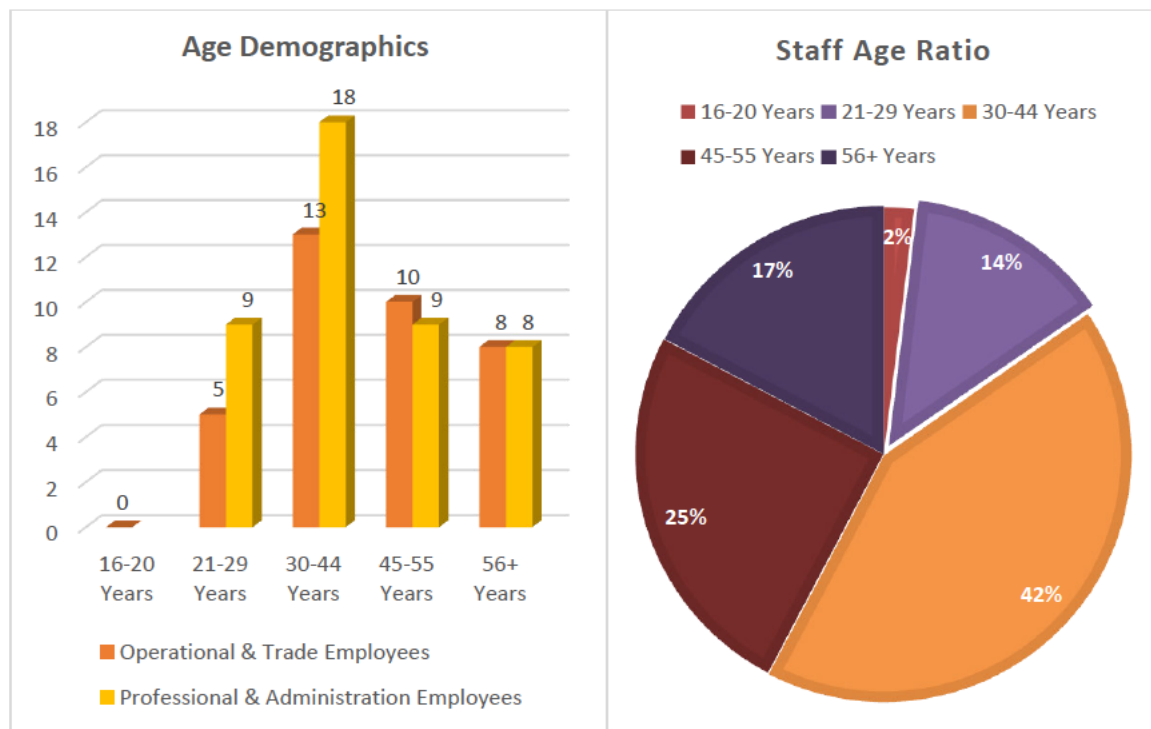
HUMAN RESOURCES

STAFFING:

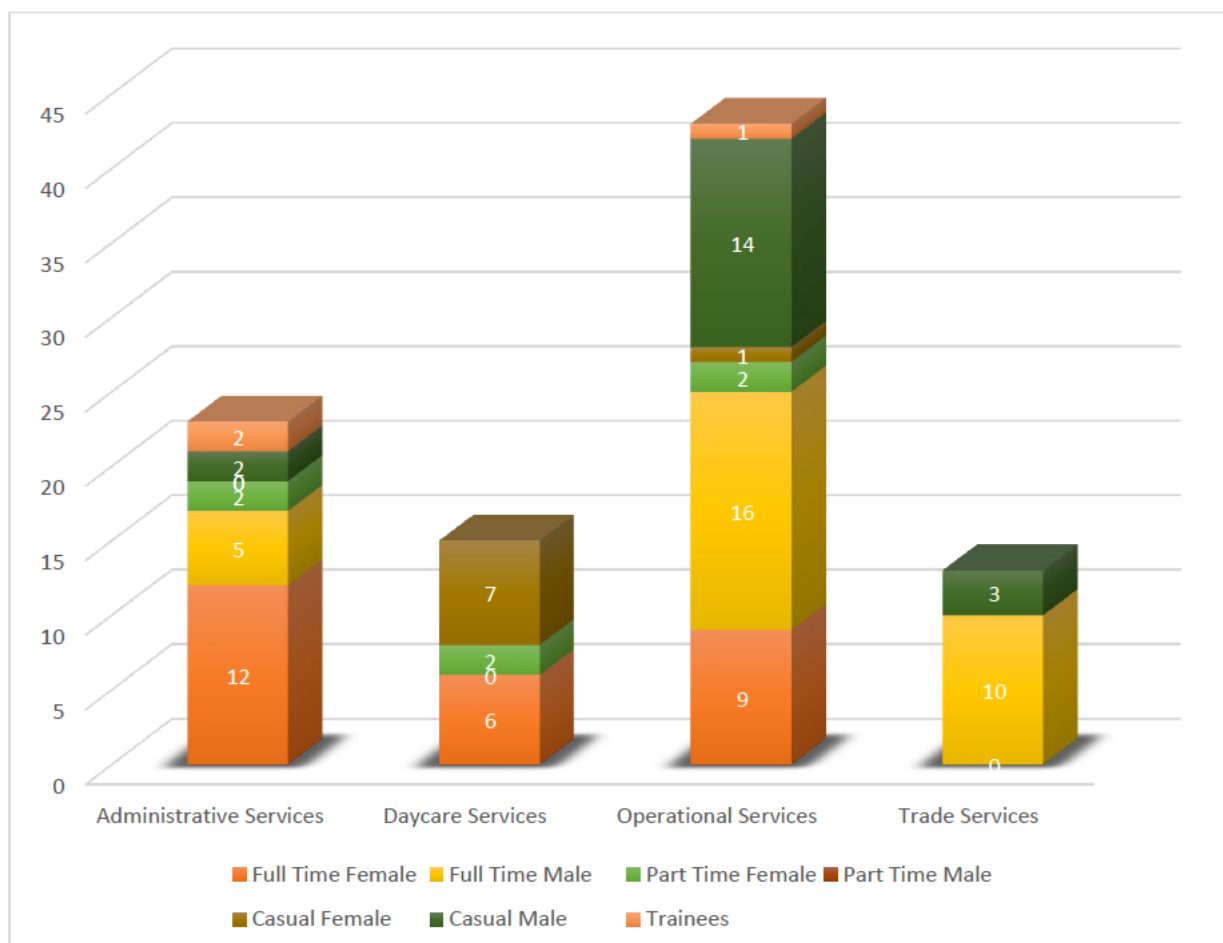
Our current employment Ratios are as follows:-

COUNCIL EMPLOYEES	MALE INDIGENOUS	MALE NON-INDIGENOUS	FEMALE INDIGENOUS	FEMALE NON-INDIGENOUS	TOTAL
Full Time	34	4	20	2	60
Part Time	0	0	5	1	06
Casual	14	1	9	0	24
Trainees/Apprentice	3	0	1	0	4
TOTAL	51	05	35	03	94

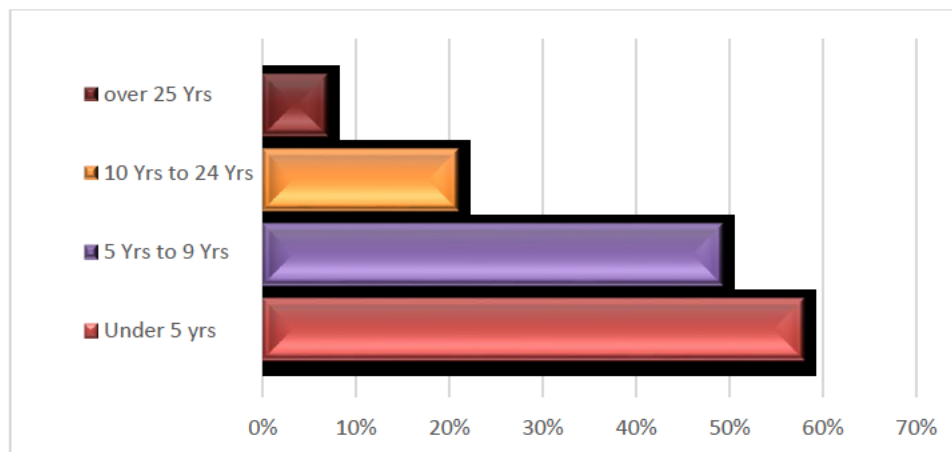




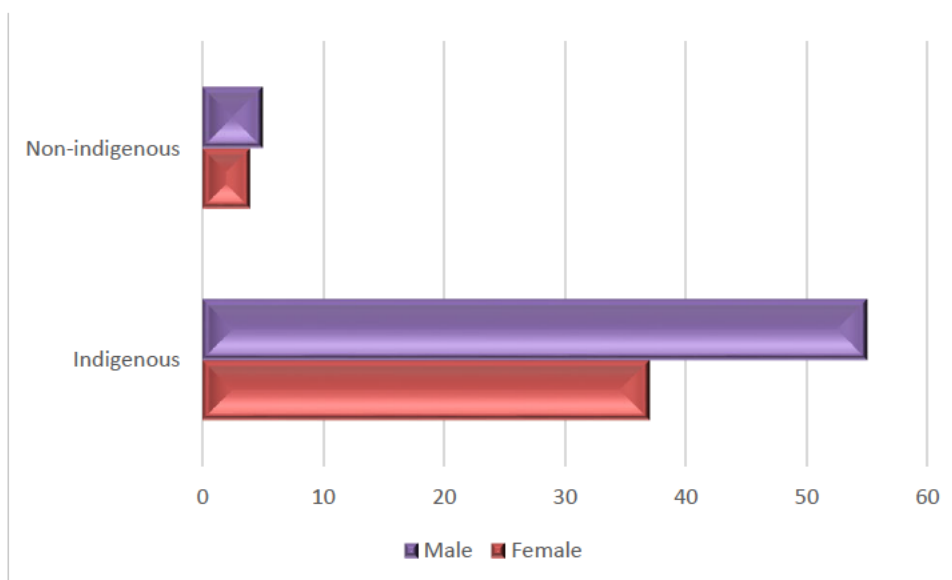
Staffing By Areas



Employees Years Of Service



Graph for indigenous / non indigenous employees

RESIGNATIONS / TERMINATIONS

No Resignations for the period 1 February 2023 to 7 March 2023.

One termination for the period.

RECRUITING:

Community Services Officer – People and Communities internally for 1 Week, Advertised in the Community for 1 week, currently advertised externally, applications close Friday 10 March 2023.

Administrative Support Officer – Arts Precinct advertised internally for 1 Week, Advertised in the Community for 1week, currently advertised externally, applications close Friday 10 March 2023.

Sports & Recreation Officer – People and Communities advertised internally for 1 Week, currently advertised externally, applications close Friday 10 March 2023.

TRAINING

- Traffic Control Officers training will commence in March, AATS Training is the RTO. ICB Funding will be paying for this training.
- ICB Funding is also covering fees for First Aid and CPR training for 20 Council employees.
- Traineeships - Warehousing certificate trainee & Business Administration certificate trainees are on track to complete their training 2023
- Wugu Nyambil Placement – YASC has signed an agreement with Wugu to host 10 participants in Administration, Library and the Arts Precinct. One participant has commenced in the Library and others areas will be commencing by mid March 2023.

Indigenous Capacity Building Project (ICB) Funding

- Indigenous Capacity Building Project 2022-2025 round released. The purpose of the Indigenous Capacity Building Project (ICB) is to provide supported training places and pathways for Aboriginal and Torres Strait Islander people to participate in and complete vocational qualifications that lead to employment outcomes and support the skills needs of local small businesses. The ICB builds on the existing three-way partnership established through the Indigenous VET Partnership Program between LGAQ, Councils and Registered Training Organisations.
- The Department of Employment, Small Business and Training (DESBT) has contracted the LGAQ to manage funds for the implementation of the ICB project across the sixteen Aboriginal and Torres Strait Islander Councils in Queensland plus those councils with high Indigenous populations, Human Resources Officer currently investigating opportunities.

SAFETY

- Nil incidents occurred for the period.

DRUG & ALCOHOL TESTING

- Random Drug and Alcohol testing of staff and contractors no cases this month.

SECURITY

- RTC centre broken into over weekend 25-27 February 2023, locks broken in 'Wugu' and Yarricino cafe, locksmith engaged to repair.
- Reports of theft of generator fuel from bore station, patrols increased after being notified.
Ongoing patrols and monitoring occurring.

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the Director of People and Communities Operational Report, tabled as read.

7.4 BUILDING SERVICES - OPERATIONAL REPORT**File Number:** 04.MFD_OM.20230315**Author:** Preston Andrews, Director - Building Services**PURPOSE OF THE REPORT**

To report to Council the status/activities of Building Services areas for the month of February 15TH up to March the 15th 2023

OPERATIONAL UPDATE

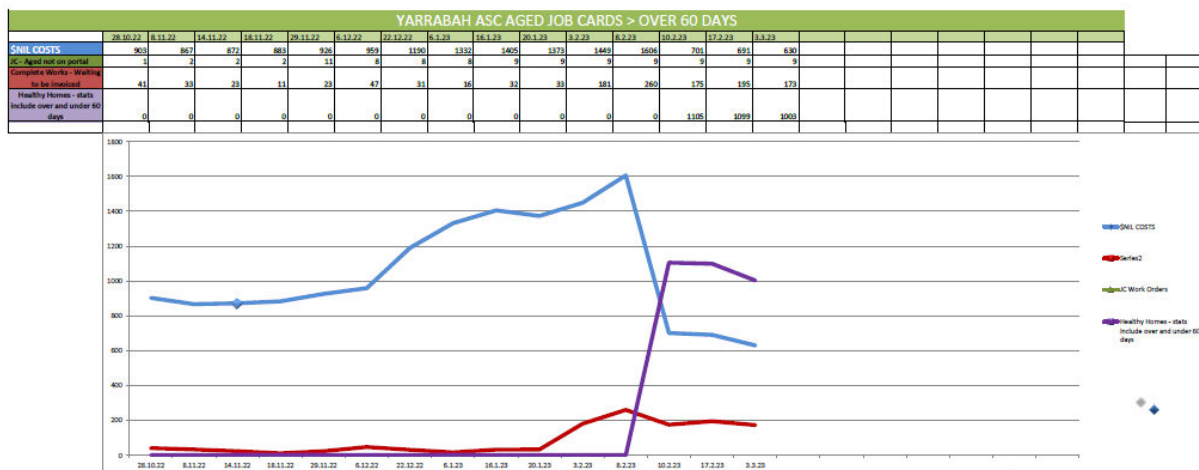
This report covers performance up to and including the 15 March 2023. Items contained below reflect actions and tasks performed to progress the projects in-line with funding agreements and project plans.

Planning and engagement with stakeholders and consultants about programmed / scheduled works.

BUILDING / CONSTRUCTION AREAS - GENERALS**Repairs & Maintenances & Healthy Housing Pilot Program**

The following tables contains the data for workflow activities in the works department for building and construction and field workers:

Current Workflow below for QBuild Work Orders. (as of 3 March 2023)



NAHA UPGRADES & MAINTENANCES

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
1.	UPGRADES- 20 SAWMILL RD	10%	WIP
2.	REFURBISHMENT 11/9 GRIBBLE ST	10%	WIP
3.	WATER SERVICE UPGRADE 1A MAJOR CL	10%	WIP
4.	WATER SERVICE UPGRADE 38 SAWMILL RD	10%	WIP
5.	REFURBISHMENTS UPGRADE 6 SAWMILL RD	10%	WIP
6.	REFURBISHMENTS UPGRADE 10 SAWMILL RD	10%	WIP
7.	REFURBISHMENTS- 67 WORKSHOP RD	10%	WIP
8.	REFURBISHMENTS- 25 SAWMILL RD	10%	WIP
9.	SHARED LAUNDRY 9 GRIBBLE S	10%	WIP
10.	EXTERNAL CLADDING & ELECTRICAL 16 AMBRYM	10%	WIP
11.	KITCHEN UPGRADE 24 WORKSHOP RD	10%	WIP
12.	KITCHEN UPGRADE 49 BACK BEACH RD	10%	WIP
13.	BATHROOM UPGRADE 39 GRIBBLE ST	10%	WIP
14.	BATHROOM UPGRADE 1A STONEWIG C	10%	WIP
15.	KITCHEN, BATHROOM, LAUNDRY UPGRADE 23 SAWMILL RD	10%	WIP
16.	REFURBISHMENTS- 9/15 WORKSHOP RD	10%	WIP
17.	REFURBISHMENTS UPGRADE 24 SAWMILL RD	10%	WIP
18.	REFURBISHMENT 2/9 GRIBBLE S	10%	WIP
19.	DRIVEWAY / PATH UPGRADE 20 WORKSHOP RD	10%	WIP
20.	Carry out various upgrades at 7 Schrieber St Djenghi, Yarrabah	10%	Contract Awarded
21.	37 Back Beach Rd, Yarrabah - Carry out Internal Paint.	45%	Contract Awarded
22.	37 Back Beach Rd, Yarrabah - Carry out Internal Works.	45%	Contract Awarded
23.	21 Sawmill Rd, Yarrabah - Carry out External Paint.	90%	Contract Awarded
24.	21 Sawmill Rd, Yarrabah - Carry out	90%	Contract Awarded

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
	External Works.		
25.	21 Sawmill Rd, Yarrabah - Carry out Internal Paint.	90%	Contract Awarded
26.	21 Sawmill Rd, Yarrabah - Carry out Internal Works.	90%	Contract Awarded
27.	39 Sawmill Rd, Yarrabah - Carry out External Paint.	45%	Contract Awarded
28.	39 Sawmill Rd, Yarrabah - Carry out External Works.	45%	Contract Awarded
29.	39 Sawmill Rd, Yarrabah - Carry out Internal Paint.	45%	Contract Awarded
30.	39 Sawmill Rd, Yarrabah - Carry out Internal Works.	45%	Contract Awarded
31.	Carry out refurbishment works at 32 Stanley St, Yarrabah	45%	WIP
32.	31 Gribble St Yarrabah - Carry out Internal Paint.	45%	Contract Awarded
33.	31 Gribble St Yarrabah - Carry out External Paint.	45%	Contract Awarded
34.	31 Gribble St Yarrabah - Carry out External Works.	45%	Contract Awarded
35.	32 Gribble St Yarrabah - Carry out Internal Works	45%	Contract Awarded

CAPITALS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
<u>81911</u>	<u>Djenghi 2x New Built</u>	<u>80%</u>	2x New Build YASC to self-perform WIP Commencement Date – 24 / 10 / 2022
<u>81907</u>	<u>4 Demolitions + 5 New House and 1 x 2 Bedroom Extension.</u>	<u>95%</u>	POD'S Awarded- Design Contract Design Completion Stage

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ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the report of the Director – Building Services, tabled as read.

7.5 INFRASTRUCTURE - OPERATIONAL REPORT

File Number: 05.MFD_OM.20230315

Author: Sam Bann, Director Infrastructure

PURPOSE OF THE REPORT

To report to Council the status/activities of Infrastructure Department areas for the month up to 08 March 2023.

OPERATIONAL UPDATE

This report covers performance up to and including the 08 March 2023. Items contained below reflect actions and tasks performed to progress the projects in-line with funding agreements and project plans.

Planning and engagement with stakeholders and consultants about programmed / scheduled works.

NOTE:

Incident occurred on February 23rd Bore Station 5 electrical failure, causing bore 7 to operate on its own, reservoir levels dropped which caused low pressure and colour throughout town area, TPHU have been notified, YASC requested assistance with Sampling to monitor water quality, Bore 2 still sitting with water regulators for approval to come online and bore 6 under repairs.

INFRASTRUCTURE AREA -GENERALS

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Roads	Routine Maintenance Plan	Cyclone preparation and Drain Clearing, Road and Road Reserve Maintenance
Waste Management	Routine Waste Management Plan	Continuing to collect general waste dumped outside properties
Mechanics	Routine Maintenance Plan	General fleet management
Parks & Gardens	Routine Maintenance Plan	Ongoing maintenance throughout community
<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Animal Control	Routine preventative Action Plan	Currently collecting and impounding roaming dogs and horses Workshop Rd incident still in investigation period, a destruction notice has been issued.

Environmental Health	Routine preventative Action Plan	Assisting animal management team and participating in healthy housing program.
ESO	Routine Maintenance Plan,	Water – Routine maintenance as per DWQMP Sewer – On going sewerage pump station maintenance
Aquatic centre	Routine Maintenance Plan,	Operation as normal. Break in on the 19 th February, Minor damages to building, major damage to recently repaired shade sail.
W4Q project team	General construction	Completing Qbuild and W4Q 4 driveways, including general waste collection

CAPITALS**Road recovery projects**

PROJECT ID	JOB DESCRIPTION	ACTION	COMPLETION
REPA	Reservoir Rd Betterment	Received approval from QRA which will allow Council to award the contract to TerraNovus per Council resolution.	<u>10%</u>
REPA	Seal Package - Back beach Rd - Connolly close - Partially reservoir road roundabout	Works completed with exception of reservoir road betterment	<u>90%</u>
REPA	Buddabadoo Betterment - Pavements improvements	- Report prepared for Council meeting - Anticipate completion by June 2023	<u>10%</u>
QDRF	Buddabadoo Bridge	- Report prepared for Council meeting - Anticipate completion by June 2023	<u>20%</u>
REPA	Buddabadoo Landslide	Contractor has mobilised to site, works commencing Anticipate	<u>50%</u>

		completion by April 2023	
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CAPITALS**ICCIP – Indigenous Council Critical Infrastructure Program**

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
1.05	Water SCADA upgrade ICCIP 1.05 -	5%	DSDILGP awaiting close out on completed projects
1.13	Bores Security (Fencing)	5%	DSDILGP awaiting close out on completed projects
1.15	Replace reservoir roof	10%	EOT and variation for change of scope to be submitted due to roof structure require replacements
2.10	Pest Control at waste water pump stations	100%	Final acquittal required
<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>		
2.11	SCADA sewerage system & additional monitoring equipment	5%	DSDILGP awaiting close out on completed projects
2.14	SPS 2 Upgrade (pump replacement)	5%	DSDILGP awaiting close out on completed projects

LGGSP Water treatment plant upgrade - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
LGGSP	Water treatment plant refurbishment	10%	Tender review/assessment

WORK 4 QLD AREA - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
WFQ COVID	Malcolm Park Redevelopment	100%	Stage and Initial Landscaping completed

WFQ 4	Yarrabah Beautification	0%	Councillor's Strategic Planning Decision
WFQ 4	Cattle Grids	0%	Councillor's Strategic Planning Decision
WFQ 4	Housing Driveways Phase 2	85%	WIP
WFQ 4	Upgrade and Refurbishment of Council Buildings	25%	WIP
WFQ 4	Security Fencing Project	5%	Councillor's Strategic Planning Decision
WFQ 4	Fibre Optics Extension	5%	Councillor's Strategic Planning Decision

ATTACHMENTS**Nil****RECOMMENDATION**

That Council accept the report of the Director – Infrastructure, tabled as read.

7.6 APPOINTMENT OF ACTING CEO

File Number: 06.MFD_OM.20230315

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To brief Council of the status of the provisions of Section 195 of the Local Government Act 2009 – “Appointing an acting chief executive officer”.

BACKGROUND

To ensure continuity of the operational leadership of Council in periods of absence (leave or otherwise) of the Chief Executive Officer, Council should consider the appointment of an Acting Chief Executive Officer to cover such periods.

Section 195 of the Local Government Act 2009 provides:-

195 Appointing an acting chief executive officer

A local government may appoint a qualified person to act as the chief executive officer during—

- (b) any period, or all periods, when the chief executive officer is absent from duty or can not, for another reason, perform the chief executive officer’s responsibilities.*

COMMENT

The Chief Executive Officer, in discussions with the Mayor, is proposing to take leave for a period of two weeks from Monday 10 April 2023 to Friday 21 April 2023 with a further two weeks in the August/September period (to be confirmed).

To ensure continuity of fiscal control in consideration of current budgetary constraints, the CEO is recommending that Mike Mair, Director of Corporate Services, be appointed to act in this role during absences of the CEO.

ATTACHMENTS

Nil

RECOMMENDATION

1. That Council appoint Mike Mair, Director of Corporate Services, as Acting Chief Executive Officer during any period, or all periods, when the chief executive officer is absent from duty or can not, for another reason, perform the chief executive officer’s responsibilities.

7.7 ROTATION OF DEPUTY MAYOR

File Number: 07.MFD_OM.20230315

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To inform Council of rotation provisions for position of Deputy Mayor.

BACKGROUND

On 21 April 2020 Council resolved that the position of Deputy Mayor would be rotated yearly to allow each Councillor the opportunity and experience to perform the associated duties of this role.

RESOLUTION 01:21/04/2020

That Council resolve to adopt the rotational arrangement for the position of Deputy Mayor. The rotational timeframe commences at the first meeting after the Local Government election and concludes on the anniversary of the Local Government election (3rd Saturday, March).

COMMENT

In accordance with the above resolution, the position of Deputy Mayor is to be rotated, effective Saturday, 18 March 2023.

By agreement amongst the Mayor and Councillors, the annual rotation was to be in the following order:-

- Year 1: Councillor David Baird
- Year 2: Councillor Kenneth Jackson
- Year 3: Councillor Brian Underwood
- Year 4: Councillor Lucrecia Willett

As a result, in accordance with this resolution, Council may wish to confirm that as of Saturday 18 March 2023, Councillor Underwood relinquishes the position of Deputy Mayor and Councillor Willett is appointed to this position.

POLICY/FUNDING CONSIDERATIONS

Local Government Act 2002

Local Government Regulations 2012

RISK

Compliance

CONSULTATION

Mayor and Councillors to consult.

ATTACHMENTS

Nil

RECOMMENDATION

That Council resolve to

1. Note that Councillor Brian Underwood ceases in the position of Deputy Mayor, effective 18 March 2023.
2. Councillor Willett is appointed to the position of Deputy Mayor, effective 18 March 2023.

7.8 POLICY REVIEW

File Number: 08.MFD_OM.20230315

Author: Mike Mair, Director - Corporate Services

PURPOSE OF THE REPORT

Review of Procurement Policy – Procurement Delegation limits.

COMMENT

As a result of the organisation restructure a review of the Procurement Policy was conducted to recommend an update of the Procurement Delegation limits. The only change recommended is renaming Directors titles in line with the new organisational structure. Dollar value delegations remain unchanged.

POLICY/FUNDING CONSIDERATIONS

Policy review

RISK

- Policy compliance
- Regulatory compliance
- Communication
- Service standard

CONSULTATION

- YASC CEO

ATTACHMENTS**1. Procurement Policy - Delegation Limits****RECOMMENDATION**

That Council resolve to endorse and adopt the recommend changes to Procurement Delegation limits of the Procurement Policy.

Council authorise the implementation action to be carried out by CEO and Director Corporate Services.

1. FINANCIAL DELEGATIONS

Those staff of Yarrabah Aboriginal Shire Council – including the CEO, Directors, Managers, Supervisors and other Officers – with authority to make purchases in their area of responsibility are identified in Council's Register of Delegations.

For each of these officers, the maximum value of any purchase that he or she has authority to make is as per below.

Officer	Financial Delegation (GST Exclusive)
Workshop Manager/Supervisor	\$1,000
Day Care Manager	\$1,000
Art Centre Manager	\$1,000
Building Coordinators	\$2,000
Building Manager	\$5,000
Operations Manager	\$5,000
Finance Manager	\$10,000
Project Manager	\$10,000
Director People & Communities	\$20,000
Director Corporate Services	\$50,000
Director Infrastructure	\$20,000
Director Building Services	\$20,000
Chief Executive Officer	\$200,000
Council Resolution	\$200,001 +

7.9 AWARD THE CONTRACT FOR THE QRA FUNDED BUDDABADOO BETTERMENT WORKS AT SITE 1 AND SITE 2

File Number: 09.MFD_OM.20230315

Author: Sam Bann, Director Infrastructure

PURPOSE OF THE REPORT

To seek Council endorsement and award the contract for the QRA funded Buddabadoo Betterment Works at site 1 and site 2.

BACKGROUND

Yarrabah Aboriginal Shire Council (Council) have received betterment funding via the REPA program (2021) and the QRRRF program to undertake stormwater drainage and road pavement improvements along Buddabadoo Road. Council issued a "Request for Quotes" to select local (to the region) Local Buy preferred suppliers and Council preferred suppliers with suitable experience to complete the QRA funded betterment works package on Buddabadoo Road.

COMMENT

Quotes for these works have been submitted by Koppens, Gulf Civil Pty Ltd and Fleas Concreting.

A detailed tender assessment document is attached for consideration with scoring outcomes and a breakdown of costs.

POLICY/FUNDING CONSIDERATIONS

The works required have been documented and RFQ's issued to select tenderers with suitable experience to complete the works resulting in the greatest value for money for council and the funding body.

RISK

Contractor management / Budget management.

CONSULTATION

Consultation with QRA (the funding body) throughout design and tender assessments. The works are fully funded by QRA's Betterment Program and QRRF Program.

ATTACHMENTS

- 1. Buddabadoo Rd Betterment Tender Assessment**
- 2. Buddabadoo Rd Betterment Sites**
- 3. Fleas Combined Tender Schedule of Quantities**

RECOMMENDATION

That Council resolves to

1. award Buddabadoo Betterment Works Site 1 to Fleas Concreting for sum of \$225,800.00 excluding GST.
2. award Buddabadoo Betterment Works Site 2 to Fleas Concreting for sum of \$457,320.00 excluding GST

Criteria	Weighting (%)	Key Personnel Skills and Experience (15%)		Demonstrated Understanding (20%)		Local Preference Policy (30%)		Respondents Resources (10%)		Program (5%)	
Price	20%	TOTAL		TOTAL		TOTAL		TOTAL		TOTAL	
Key/Personnel Skills and Experience	15%	15.00%		20.00%		30.00%		10.00%		5.00%	
Demonstrated Understanding	20%	20.00%		20.00%		30.00%		10.00%		5.00%	
Local Preference Policy	30%	30.00%		0.00%		30.00%		0.00%		0.00%	
Respondents Resources	10%	10.00%		0.00%		10.00%		10.00%		0.00%	
Program	5%	0.00%		0.00%		0.00%		0.00%		0.00%	
		0 to 5		0 to 5		Business and Staff in Yamalo-Nenets Autonomous Okrug		Suitable plant and operators		Suitable program with tender	
		5 to 10		5 to 10		Staff in Yamalo-Nenets Autonomous Okrug		Either suitable plant or operators		No suitable program	
		10+		10+		Business in Garmo Region		No suitable plant or operators			
						Business not in listed areas					

ITEM	DESCRIPTION	UNIT	QTY	KOPPENS		GULF CIVIL PTY LTD		FLEAS CONCRETING	
				RATE	AMOUNT Excl. GST (\$)	RATE	AMOUNT Excl. GST (\$)	RATE	AMOUNT Excl. GST (\$)
A	PRELIMINARIES								
A.1	Site Establishment & Dis-establishment	lump sum	1	\$ 25,614.00	\$ 25,614.00	\$ 10,046.69	\$ 10,046.69	\$ 6,500.00	\$ 6,500.00
A.2	Provision for traffic	lump sum	1	\$ 63,884.00	\$ 63,884.00	\$ 34,480.23	\$ 34,480.23	Not required	\$ -
B	EARTHWORKS & ROADWORKS								
B.1	Pavement Surfacing								
	i) 150mm Thick N40 concrete pavement	m²	84	\$ 2,146.06	\$ 180,269.04	\$ 2,302.67	\$ 193,424.28	\$ 1,340.00	\$ 112,560.00
B.2	Concrete Kerbing								
	i) Kerb & channel/tray (in-situ poured as part of concrete pavement)	m	124	\$ 211.80	\$ 26,263.20	\$ 210.62	\$ 26,116.88	\$ 85.00	\$ 10,540.00
B.3	Sprayed concrete verge	m²	248	\$ 122.11	\$ 30,283.28	\$ 119.00	\$ 29,512.00	\$ 150.00	\$ 37,200.00
B.4	Mesh safety fence	m	124	\$ 194.33	\$ 24,096.92	\$ 287.05	\$ 35,594.20	\$ 175.00	\$ 21,700.00
C	STORMWATER DRAINAGE								
C.1	Subsoil drainage								
	i) In Roads	m	130	\$ 121.64	\$ 15,813.20	\$ 75.14	\$ 9,768.20	Nil	\$ -
	ii) Cleanout points	No.	4	\$ 327.00	\$ 1,308.00	\$ 199.91	\$ 799.64	Nil	\$ -
C.2	Rock outlet protection to overland flow outlet	m²	74	\$ 125.40	\$ 9,279.60	\$ 95.54	\$ 7,069.96	\$ 200.00	\$ 14,800.00
D	Miscellaneous - Other								
								Additional - Cut/Fill in Drains	
D.1	Additional works - if required							1	\$ 22,500.00
TOTAL					\$ 376,811.24		\$ 346,812.08		\$ 225,800.00

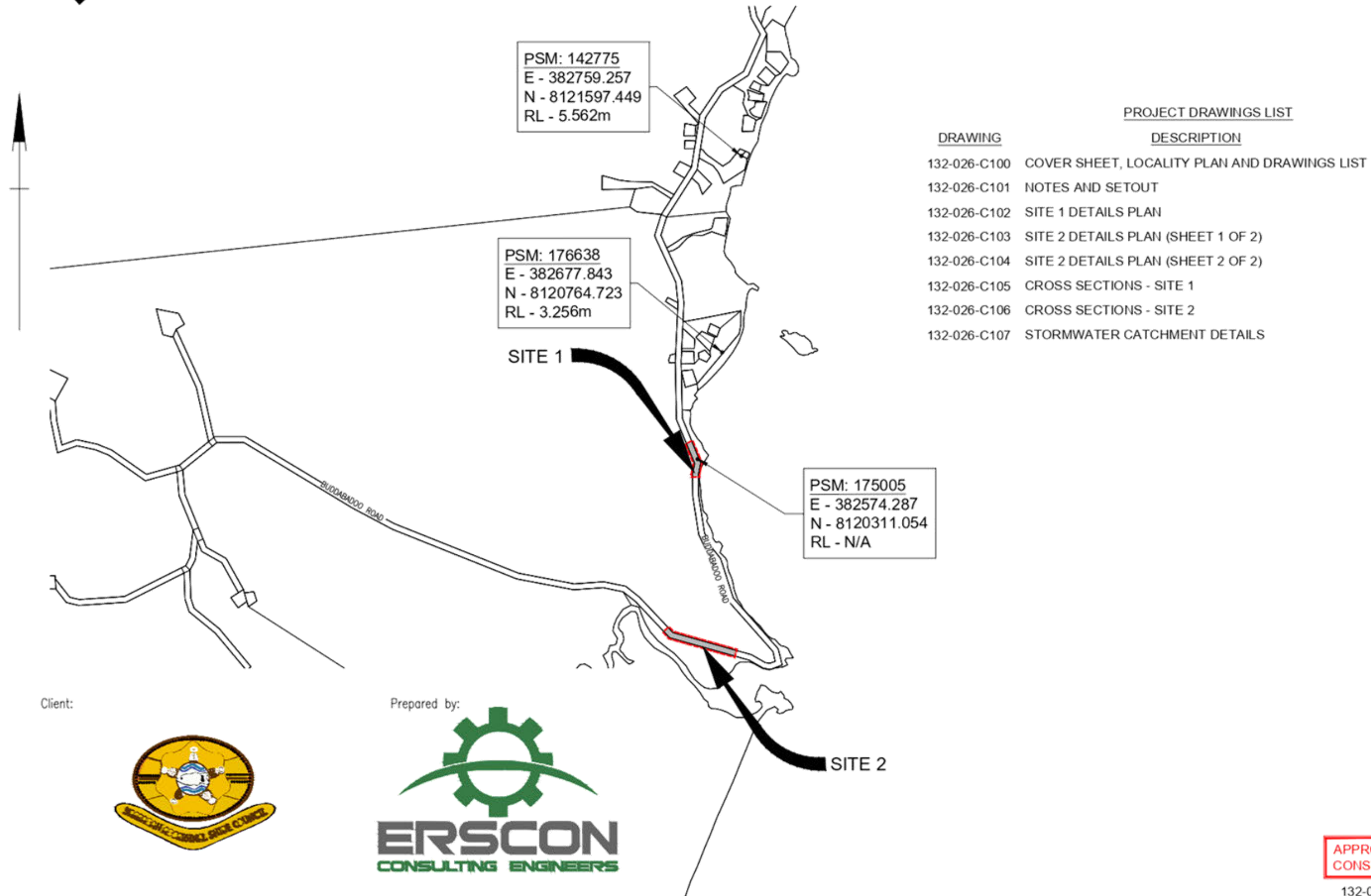
(including concrete sprayed rock insitu per quote)

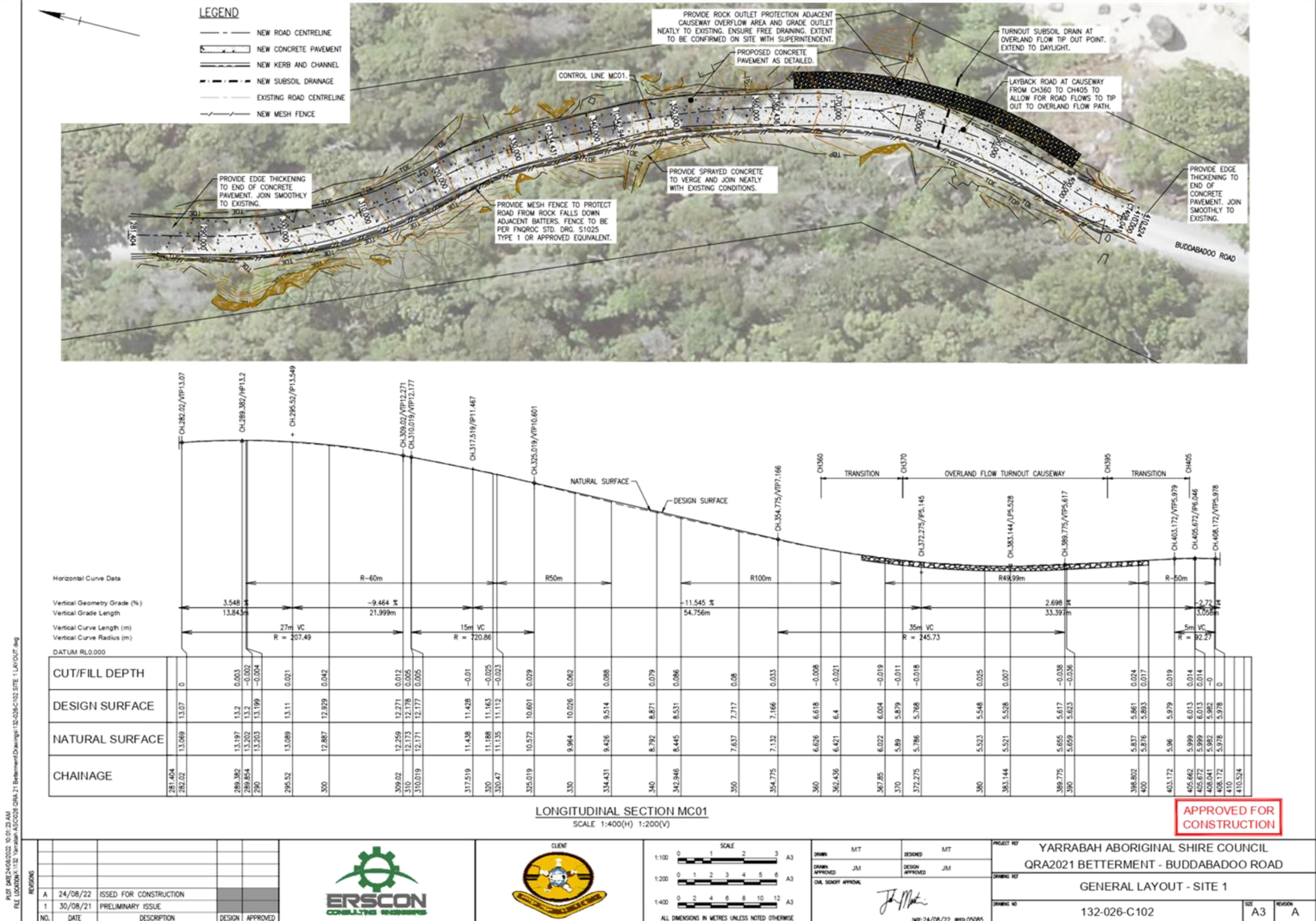
ITEM	DESCRIPTION	UNIT	QTY	KOPPENS		GULF CMIL PTY LTD		FLEAS CONCRETING	
				RATE	AMOUNT Excl. GST (\$)	RATE	AMOUNT Excl. GST (\$)	RATE	AMOUNT Excl. GST (\$)
A	PRELIMINARIES								
A.1	Site Establishment & Dis-establishment	lump sum	1	\$ 30,294.00	\$ 30,294.00	\$ 10,046.69	\$ 10,046.69	\$ 6,500.00	\$ 6,500.00
A.2	Provision for traffic	lump sum	1	\$ 146,862.00	\$ 146,862.00	\$ 51,720.34	\$ 51,720.34	Not required	\$ -
B	EARTHWORKS & ROADWORKS								
B.1	Pavement Surfacing								
	i) 150mm Thick N40 concrete pavement	m²	170	\$ 2,035.91	\$ 346,104.70	\$ 2,296.04	\$ 390,326.80	\$ 1,340.00	\$ 227,800.00
B.2	Concrete Kerbing								
	i) Kerb & channel/tray (in-situ poured as part of concrete pavement)	m	237	\$ 221.63	\$ 52,526.31	\$ 196.27	\$ 46,515.99	\$ 85.00	\$ 20,145.00
B.3	Sprayed concrete verge	m²	592	\$ 126.41	\$ 74,834.72	\$ 102.37	\$ 60,603.04	\$ 150.00	\$ 88,800.00
B.4	Mesh safety pedestrian fence in accordance with FNQROC	m	237	\$ 187.26	\$ 44,380.62	\$ 287.05	\$ 68,030.85	\$ 175.00	\$ 41,475.00
C	STORMWATER DRAINAGE								
C.1	Subsoil drainage								
	i) In Roads	m	244	\$ 126.97	\$ 30,980.68	\$ 33.12	\$ 8,081.28		
	ii) Cleanout points	No.	8	\$ 327.10	\$ 2,616.80	\$ 199.91	\$ 1,599.28		
C.2	Rock outlet protection to overland flow outlet	m²	138	\$ 124.03	\$ 17,116.14	\$ 72.79	\$ 10,045.02	\$ 200.00	\$ 27,600.00
D	Miscellaneous - Other								
								Additional - Cut/Fill in Drains	
D.1	Additional works - if required							1	\$ 45,000.00
TOTAL					\$ 745,715.97		\$ 646,969.29		\$ 457,320.00

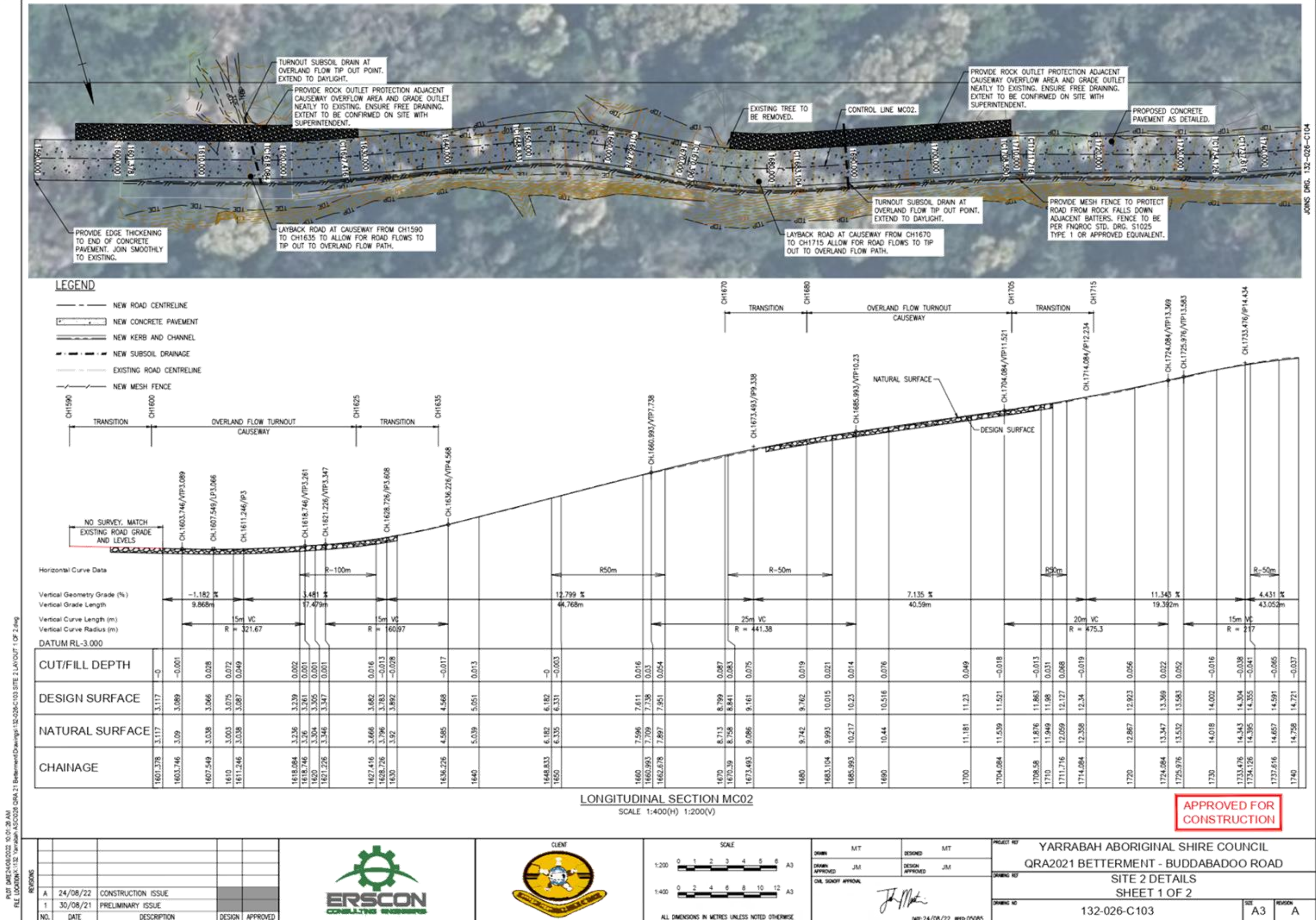
(including concrete sprayed rock insitu per quote)

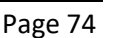
YARRABAH ABORIGINAL SHIRE COUNCIL

QRA2021 BETTERMENT - BUDDABADOO ROAD

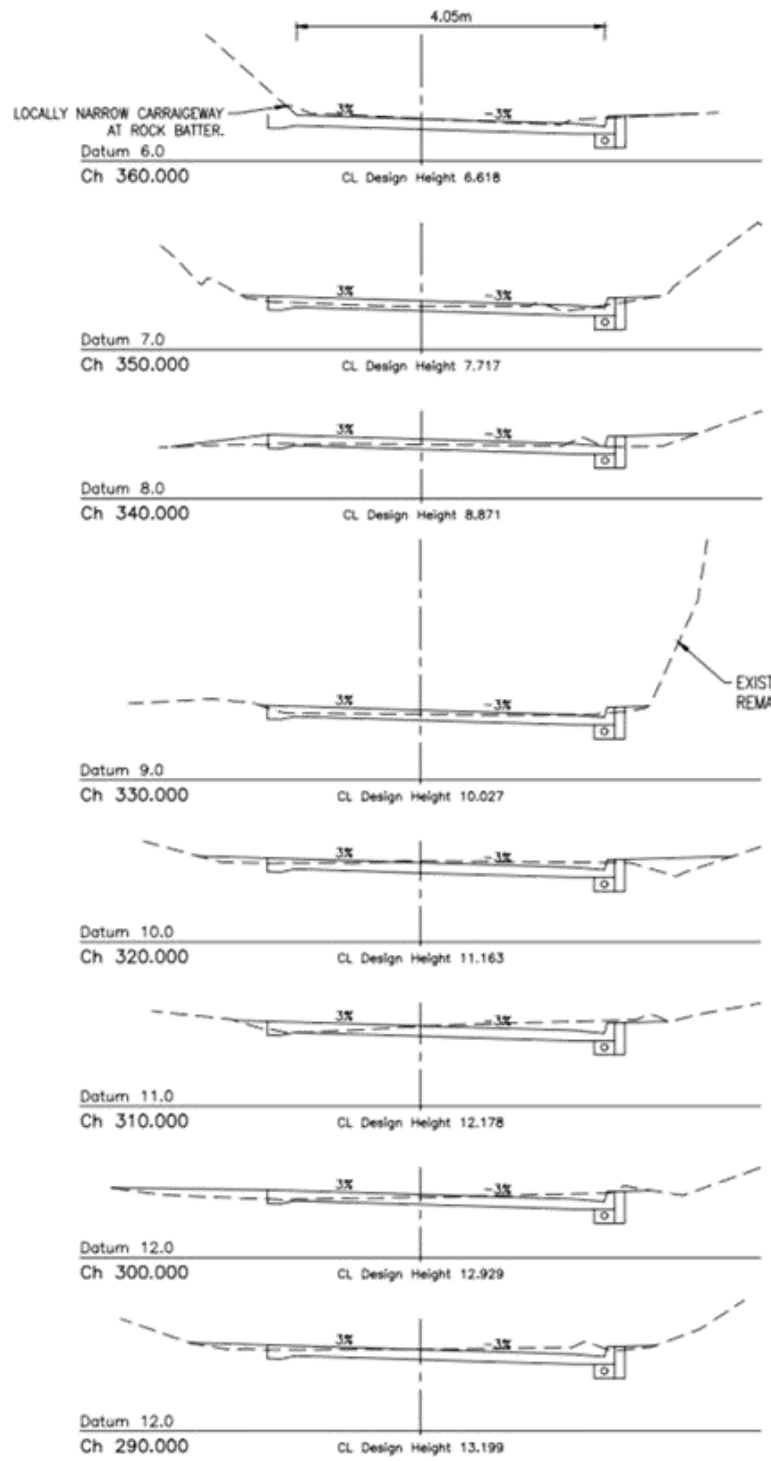




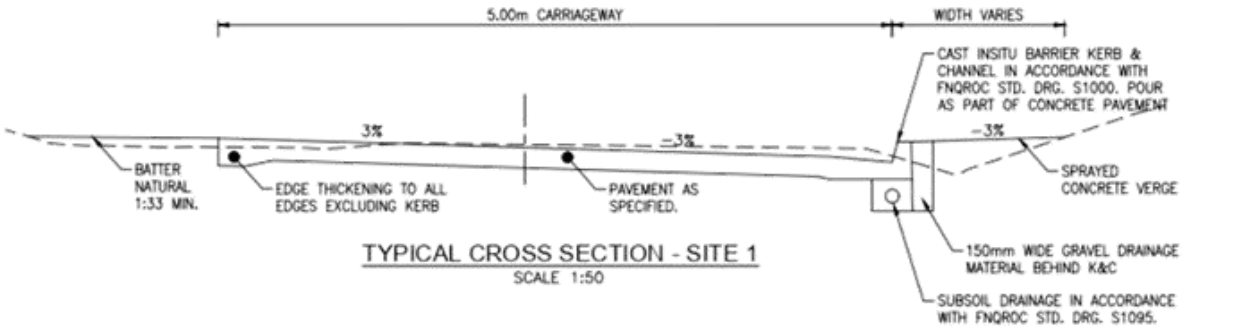
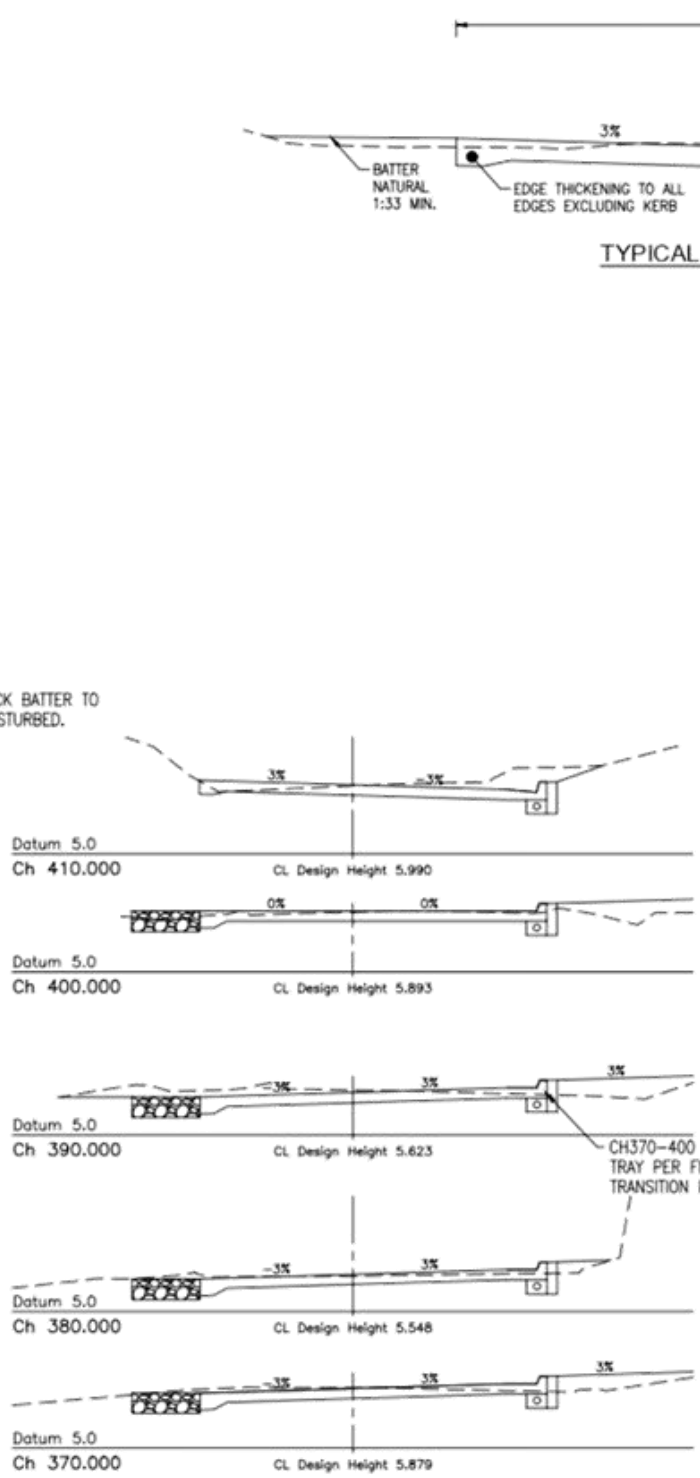




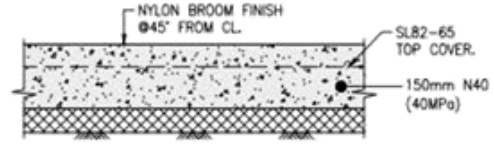
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CROSS SECTIONS - SITE 1
SCALE 1:100

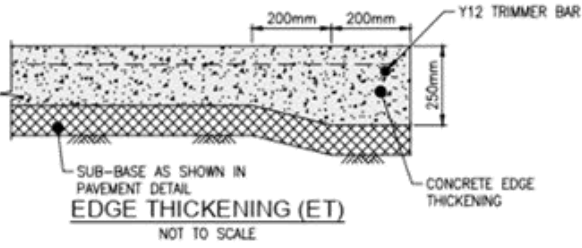


TYPICAL CROSS SECTION - SITE 1
SCALE 1:50

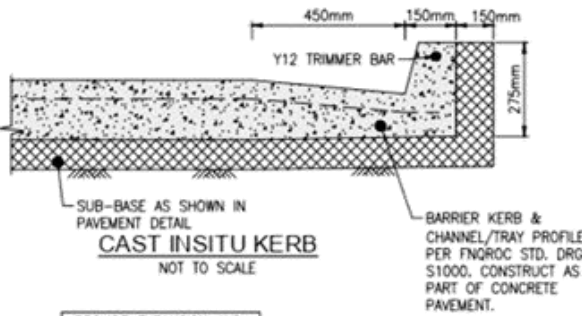


CONCRETE PAVEMENT DETAIL
NOT TO SCALE

- 1. COMPACT SUBGRADE TO 98% SRDD (CBR TO BE CONFIRMED BY TESTING IN ACCORDANCE WITH SPECIFICATIONS)
- 2. PROVIDE ADDITIONAL SUB-BASE LAYER OF 75mm THICK TYPE 2.3 MATERIAL SHOULD SUBGRADE CBR BE BELOW CBR10%.



EDGE THICKENING (ET)
NOT TO SCALE

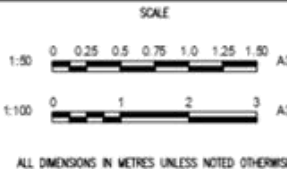


CAST INSITU KERB
NOT TO SCALE

PROVIDE EXPANSION AND CONTRACTION JOINTS PER FNQROC STD. DRG. S1035

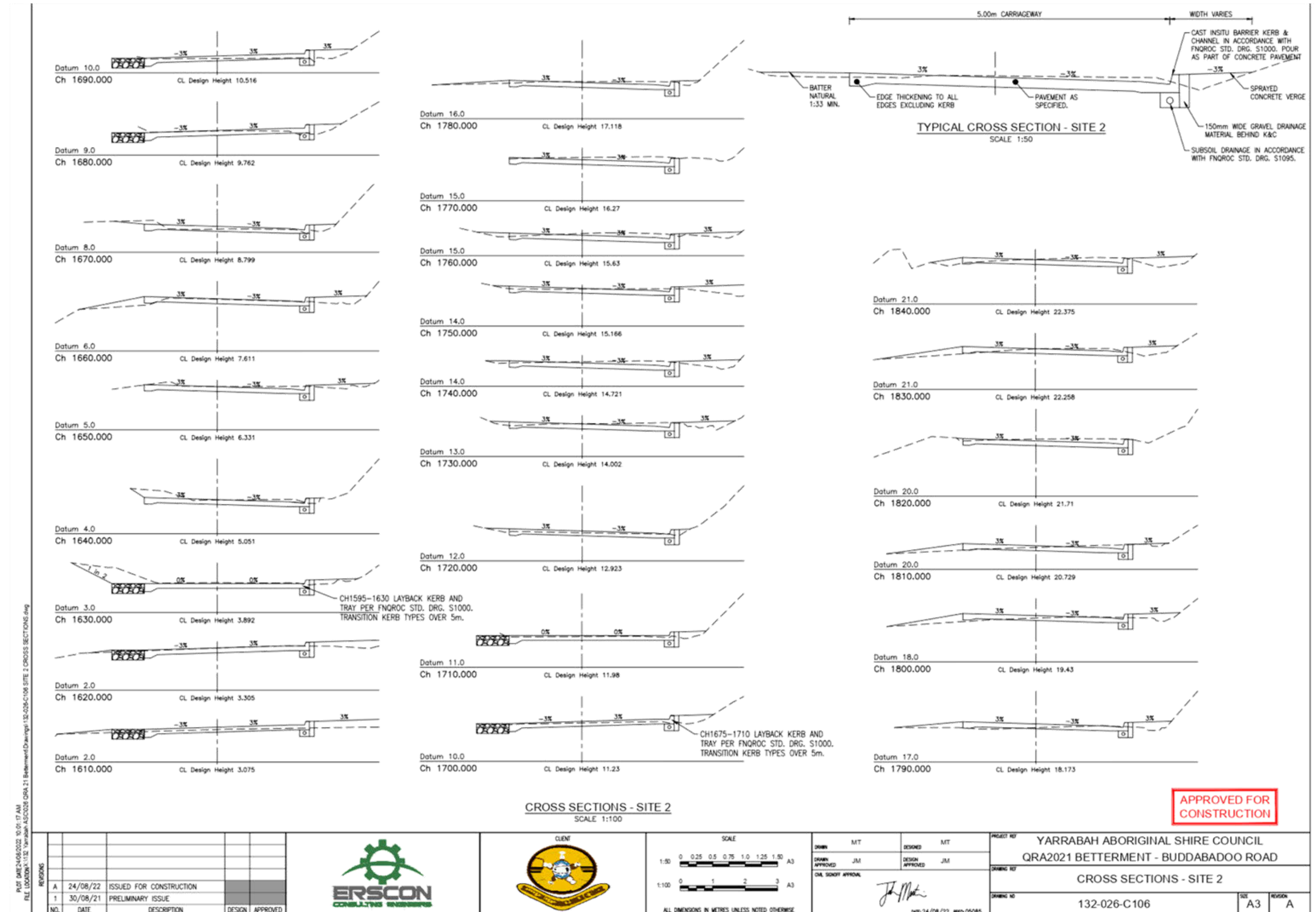
APPROVED FOR
CONSTRUCTION

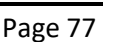
REVISIONS				
NO.	DATE	DESCRIPTION	DESIGN	APPROVED
A	24/08/22	ISSUED FOR CONSTRUCTION		
1	30/08/21	PRELIMINARY ISSUE		



DESIGNED	MT	DESIGNED	MT
DRAWN	JM	DRAWN	JM
CHECKED		CHECKED	
DATE	24/08/22	DATE	24/08/22

PROJECT REF	YARRABAH ABORIGINAL SHIRE COUNCIL		
	QRA2021 BETTERMENT - BUDDABADOO ROAD		
DRAWING REF	CROSS SECTIONS - SITE 1		
DRAWING NO	132-026-C105	SHEET	A3
REVISION			A





PROJECT NUMBER: 132-026
 CLIENT YARRABAH ABORIGINAL SHIRE COUNCIL
 PROJECT NAME: QRA21 BETTERMENT BUDDABADDOO SITE 1
 SCHEDULE OF QUANTITIES

31/08/22 - REVISION 1A



SECTION	DESCRIPTION				VALUE
A	PRELIMINARIES				\$ 6,500.00
B	EARTHWORKS & ROADWORKS				\$ 182,000.00
C	STORMWATER DRAINAGE				\$ 8,880.00
D	MISCELLANEOUS / PROVISIONAL SUMS				\$ 22,500.00
	SUBTOTAL (EX. GST)				\$ 219,880.00
	PRELIMINARY PHASE CONTINGENCY 30% (EX.GST)				\$ 65,964.00
	GST				\$ 28,584.40
	TOTAL (INC. GST)				\$ 314,428.40

A	PRELIMINARIES	UNIT	QTY	RATE	AMOUNT
A.1	Site Establishment & Dis-establishment	lump sum	1	\$ 6,500.00	\$ 6,500.00
A.2	As-Constructed Drawings / Surveying (By others)	lump sum	1		\$ -
A.3	Contract works insurance (Business Insurance & PL,WC)	lump sum	1		\$ -
A.4	Confirmation of location and depth of existing services in works area (by others)	lump sum	1		\$ -
A.5	Erosion and sediment control measures (By others)				
	i) Sand Bags / Sediment Logs allowance for purchased items	ea	14		\$ -
	ii) Gully Pit protection	ea	0		\$ -
	iii) Batter Chutes	ea	0		\$ -
	iv) Sediment Fence	m	129		\$ -
	v) Diversion Bund (if reqd- Allowance only)	m	129		\$ -
	vi) Shaker Grid (na)	ea	1		\$ -
	vii) Develop ESC Plan	lump sum	1		\$ -
	viii) Implement ESC Measures (Provisional Sum Allowance)	lump sum	1		\$ -
A.6	Provision for traffic (by Others)	lump sum	1		\$ -
	Inspections / Reports / Council Fees etc (by Others or at cost)	lump sum	1		\$ -
TOTAL					\$ 6,500.00

B	EARTHWORKS & ROADWORKS	UNIT	QTY	RATE	AMOUNT
B.1	Earthworks (solid volume) - To roads				
	i) Cut to fill including placement, compaction, grading and trimming	m³	22		\$ -
B.2	Trimming and compaction of pavement subgrade	m²	675		\$ -
B.3	Supply. Load. Cart. Spread and compact sub-base course material (CBR 30) - as noted below in BOQ				
	i) 75mm thick	m³	51		\$ -
	Cart, Load, Spread and compact				
	Material @ 140% waste and 1.6t per m3	t	114		\$ -
B.4	Pavement Surfacing				
	i) 150mm Thick N32 concrete pavement SL82	m³	84	\$ 1,340.00	\$ 112,560.00
		m²	642	\$ 175.00	\$ -
B.5	Concrete Kerbing				
		m	124	\$ 85.00	\$ 10,540.00
B.6	Sprayed concrete verge	m²	248	\$ 150.00	\$ 37,200.00
	Allowance - as allowing 2m ave from road way				
B.7	Mesh safety fence *	m	124	\$ 175.00	\$ 21,700.00
TOTAL					\$ 182,000.00

C	STORMWATER DRAINAGE	UNIT	QTY	RATE	AMOUNT
C.1	Subsoil drainage - Not Req'd / Removed (Rev 1A)				
	i) In Roads	m	130	na	
	ii) Cleanout points	No.	4	na	
C.2	Rock outlet protection to overland flow outlet	m²	74	\$ 120.00	\$ 8,880.00
	Spray Creat Rocks insitu	m²	74	\$ 80.00	\$ 5,920.00
TOTAL					\$ 8,880.00

D	MISCELLANEOUS / PROVISIONAL SUMS	UNIT	QTY	RATE	AMOUNT
D.1.1	Provisional Sum for drain works (civil cut / fill etc)	m³	250	\$ 90.00	\$ 22,500.00
D.1.2		m³	270		\$ -
TOTAL					\$ 22,500.00

PROJECT NUMBER: 132-026
 CLIENT YARRABAH ABORIGINAL SHIRE COUNCIL
 PROJECT NAME: QRA21 BETTERMENT BUDDABADDOO SITE 2
 SCHEDULE OF QUANTITIES

31/08/22 - REVISION 1A



SECTION	DESCRIPTION				VALUE
A	PRELIMINARIES				\$ 6,500.00
B	EARTHWORKS & ROADWORKS				\$ 378,220.00
C	STORMWATER DRAINAGE				\$ 16,560.00
D	MISCELLANEOUS / PROVISIONAL SUMS				\$ 45,000.00
	SUBTOTAL (EX. GST)				\$ 446,280.00
	PRELIMINARY PHASE CONTINGENCY 30% (EX.GST)				\$ 133,884.00
	GST				\$ 58,016.40
	TOTAL (INC. GST)				\$ 638,180.40

A	PRELIMINARIES	UNIT	QTY	RATE	AMOUNT
A.1	Site Establishment & Dis-establishment	lump sum	1	\$ 6,500.00	\$ 6,500.00
A.2	As-Constructed Drawings / Surveying (By others)	lump sum	1		\$ -
A.3	Contract works insurance (Business Insurance & PL,WC)	lump sum	1		\$ -
A.4	Confirmation of location and depth of existing services in works area (by others)	lump sum	1		\$ -
A.5	Erosion and sediment control measures (By others)				
	i) Sand Bags / Sediment Logs allowance for purchased items	ea	26		\$ -
	ii) Gully Pit protection	ea	0		\$ -
	iii) Batter Chutes	ea	0		\$ -
	iv) Sediment Fence (if reqd)	m	248		\$ -
	v) Diversion Bund (if reqd- Allowance only)	m	248		\$ -
	vi) Shaker Grid (na)	ea	1	\$ -	\$ -
	vii) Develop ESC Plan	lump sum	1		\$ -
	viii) Implement ESC Measures (Provisional Sum Allowance)	lump sum	1		\$ -
A.6	Provision for traffic By Others	lump sum	1	\$ -	\$ -
	Inspections / Reports / Council Fees etc (by Others or at cost)	lump sum	1		\$ -
TOTAL					\$ 6,500.00

B	EARTHWORKS & ROADWORKS	UNIT	QTY	RATE	AMOUNT
B.1	Earthworks (solid volume)				
	i) Cut to fill including placement, compaction, grading and trimming	m ³	42		\$ -
B.2	Trimming and compaction of pavement subgrade	m ²	1,354		\$ -
B.3	Supply. Load. Cart. Spread and compact sub-base course material (CBR 30)				
	i) 75mm thick	m ³	102		\$ -
	Cart, Load, Spread and compact				
	Material @ 140% waste and 1.6t per m3	t	228		
B.4	Pavement Surfacing				
	i) 150mm Thick N32 concrete pavement	m ³	170	\$ 1,340.00	\$ 227,800.00
		m ²	1,200	\$ 180.00	\$ -
	NB 240 lm x 0.150 x 5m = 180m3 not 170m3				
B.5	Concrete Kerbing				
	i) Kerb & channel/tray (in-situ poured as part of concrete pavement) - Labour Contribution	m	237	\$ 85.00	\$ 20,145.00
B.6	Sprayed concrete verge	m ²	592	\$ 150.00	\$ 88,800.00
B.7	Mesh safety fence *	m	237	\$ 175.00	\$ 41,475.00
TOTAL					\$ 378,220.00

C	STORMWATER DRAINAGE	UNIT	QTY	RATE	AMOUNT
C.1	Subsoil drainage - Not Req'd / Removed (Rev 1A)				
	i) In Roads	m	244		\$ -
	ii) Cleanout points	No.	8		\$ -
C.2	Rock outlet protection to overland flow outlet	m ²	138	\$ 120.00	\$ 16,560.00
	Spray Creat Rocks insitu	m ²	138	\$ 80.00	\$ 11,040.00
TOTAL					\$ 16,560.00

D	MISCELLANEOUS / PROVISIONAL SUMS	UNIT	QTY	RATE	AMOUNT
D.1.1	Provisional Sum for drain works (civil cut / fill etc)	m3	500	\$ 90.00	\$ 45,000.00
D.1.2		m3	500		\$ -
TOTAL					\$ 45,000.00

7.10 W4Q4 PROJECTS

File Number: 10.MFD_OM.20230315

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To seek Council endorsement of projects under W4Q4 funding, following Council review. To seek Council endorsement for variation to the funding agreement.

BACKGROUND

Council requested the opportunity to review projects submitted and approved by the Department of Local Government, Racing and Multicultural Affairs (as it was at that time) for the 2021-2024 Works for Queensland funding.

COMMENT

Council has conducted a strategic workshop and identified projects that are a priority to community. Projects identified have been costed and are attached. Identified projects currently fall within the original approved projects, with the following exclusions:-

Cattle Grids:- In further consideration of this approved project, Council have now had the opportunity to assess the needs and impact on community. Council considers that there would be no benefit in installing a cattle grid without extensive expenditure for fencing around the entire area. Monies assigned to this project would be of more benefit to community if re-allocated to beautification/landscaping around community facilities and common areas.

Fibre Optics extension:- In further consideration of this approved project, Council have now been informed that the installation of Starlink at the Arts Precinct will address connectivity issues in that area. This is an immediate and cheaper option. Council considers that there would be no benefit in continuing with this project. Monies assigned to this project would be of more benefit to community if re-allocated to beautification/landscaping around community facilities and common areas.

POLICY/FUNDING CONSIDERATIONS

Current proposed projects are within the scope of works for existing approvals.

Variation to amend agreement by removing cattle grid and fibre optics and these associated budgets assigned to beautification / landscaping to community facilities and common areas to be approved by funding body.

RISK

Compliance to funding agreement

CONSULTATION

Workshop has been conducted with Councillors.

ATTACHMENTS

1. Original Projects - W4Q4
2. Proposed Projects list (for endorsement)

RECOMMENDATION

That Council endorse:-

1. Proposed Projects List; and
2. Authorise the CEO to seek a variation to the funding agreement by
 - (a) Removing the allocation of funding for the cattle grid and allocate to beautification/landscaping around community facilities and common areas.
 - (b) Removing the allocation of funding for the fibre optics extension and allocate to beautification/landscaping around community facilities and common areas.

Department of Local Government, Racing and Multicultural Affairs

2021-24 Works for Queensland (W4Q) List of Projects

Council name	Yarrabah Aboriginal Shire Council	Council's total approved W4Q allocation	\$3,280,000.00	\$0.00
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Project Details

Project title	Project Category 'select from drop down'	Project Sub-category 'select from drop down'	Project Type 'select from drop down'	Project description (including scope of works)	W4Q project budget (excluding GST)
Yarrabah Beautification	Essential_Services		Maintenance	Council Parks and Gardens teams with the use of Work for the Dole participants will conduct maintenance and landscaping to existing public community spaces. This will be in the form of a 3 year program.	\$517,080.00
Cattle Grids	Community_Well-Being		Minor Infrastructure	Cattle grids, including fencing and relocation of horses to areas beyond cattle grid barriers to ensure roaming animals kept of township and community areas.	\$125,075.00
Household driveways Phase 2	Community_Well-Being		Upgrades	Driveway construction, installation of concrete driveways from road side to carport along Workshop Road. (approx 100m3 of concrete)	\$198,300.00
Upgrade & Refurbishment of Council Buildings	Essential_Services		Upgrades	Extend, upgrade and refurbishment various Council buildings and sheds that supply essential service activities to Community. Focusing on structures that are currently not meeting service standards and Community needs.	\$2,221,310.00
Security Fencing Project	Community_Well-Being		Minor Infrastructure	Installation of fencing around perimeter of community hall complex and raw materials yard to improve security and keep roaming animals out.	\$64,200.00
Fibre Optics extension	Economic_Development		Minor Infrastructure	Extend the current fibre optics from Reeves Creek Bridge to the Arts Precinct (approx 500m) allowing increased internet connectivity to the extended Precinct which currently relies on point of sight which continually drops out.	\$154,035.00

By submission of this form, I certify that:

I am authorised by council to submit this list of projects

I have read the 2020-21 W4Q Program guidelines

I understand that submission of list of projects does not guarantee funding approval for either all or part of the funding being sought

the details in this list of projects, are true and represent a delivery commitment that council is obligated to fulfil if funded

council will deliver the project/s by 30 June 2024 and in accordance with relevant guideline requirements

the project/s will comply with all relevant Acts, laws, regulations, state or Commonwealth policies and industrial agreements and awards.

Authorised officer

Name	Leon Yeatman
Phone number	(07) 4056 9120
Email	leyeatman@yarrabah.qld.gov.au

Contact officer

Name	Preston Andrews
Phone number	(07) 4056 9120
Email	pandrews@yarrabah.qld.gov.au

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Work for Queensland 4 - Current Expenditure (January 2023)		
Project ID	Project Names	
W4Q.4.01	Yarrabah Beautification Project	\$ 170,259.38
W4Q.4.02	Cattle Grids	\$ -
W4Q.4.03	Housing driveways phase 2	\$ 176,426.55
W4Q.4.04	Upgrade and Refurbishment of Council Buildings	\$ 18,687.61
W4Q.4.05	Security Fencing Project	\$ 775.41
W4Q.4.06	Fibre Optics extension	\$ -
W4Q.4.07	Capital Building - RTC	\$ 8,210.48
W4Q.4.08	Capital Building - Old Chambers office upgrade	\$ 171,017.14

Total excl GST \$ 545,376.57

\$ 3,280,000.00

\$ 2,734,623.43

Project Budget
remaining balance

Work for Queensland 4 - Proposed Projects		
Project ID	Project Names	
W4Q.4.09	Works Department Shed Improvements	\$ 403,600.00
W4Q.4.10	Leisure Centre and Community Hall (Lighting/Landscaping/Fencing/Patio)	\$ 137,400.00
W4Q.4.11	Community Hall - New Covered Area (on beach side)	\$ 143,200.00
W4Q.4.12	Arts Precinct - Covered pathways and fencing improvements	\$ 182,140.00
W4Q.4.13	Jilara Oval - Building extension / toilet upgrades / Patio Area / CCTV	\$ 305,000.00
W4Q.4.14	RTC / YKC - Fencing / undercover parking / outdoor patio area	\$ 131,400.00

Total excl GST \$ 1,302,740.00

Yarrabah Aboriginal Shire Council

Client: Yarrabah Aboriginal Shire Council

Project Estimate

Project: Works Department Shed Improvements

No.	Description	Unit	Qty	Rate	YASC	Machinery / Vehicle	Materials	Subcontractors	Subtotal excl GST
1	Stage 1								
a	Demolish existing shed 1	item	1.00	\$50,000.00				\$50,000.00	\$50,000.00
b	Cut existing bay of shed 4, frame out and sheet	item	1.00	\$30,000.00	\$30,000.00				\$30,000.00
c	Animal Management / EHO - Construct 1 x shed buildings approx 12m x 12m with 2 x vehicle bays and office / storage space	m2	144.00	\$700.00	\$100,800.00				\$100,800.00
d	XXXXXXXXXXXXX - Construct 1 x shed buildings approx 12m x 12m with 2 x vehicle bays and office / storage space	m2	144.00	\$700.00	\$100,800.00				\$100,800.00
e	Refurbish hygiene shed building to be used as Road Crew shed and office	item	1.00	\$50,000.00	\$50,000.00				\$50,000.00
f	Construct high set skillion roof for heavy vehicle / machinery bays approx 12m x 20m with gravel hardstand	m2	240.00	\$300.00	\$72,000.00				\$72,000.00
								Total Excl GST	\$403,600.00

Yarrabah Aboriginal Shire Council

Client: Yarrabah Aboriginal Shire Council **Project Estimate**
 Project: Leisure Centre and Community Hall (Lighting/Landscaping/Fencing/Patio)

No.	Description	Unit	Qty	Rate	Labour	Machinery / Vehicle	Materials	Other	Subtotal excl GST
1	Lighting Improvements								
a	Decommission old unused lighting and install new security lighting and flood lighting	item	1.00	\$15,000.00				\$15,000.00	\$15,000.00
2	Landscaping improvements / soft landscaping								
a	Install garden beds and trim / mulch garden areas	item	1.00	\$30,000.00	\$30,000.00				\$30,000.00
3	Fencing improvements								
a	Install security fencing around perimeter including 2 x lockable vehicle gates	item	1.00	\$60,000.00				\$60,000.00	\$60,000.00
4	Covered patio area between buildings								
a	Supply and install - 6m x 18m awning	m2	108.00	\$300.00				\$32,400.00	\$32,400.00
								Total Excl GST	\$137,400.00

Client: Yarrabah Aboriginal Shire Council **Project Estimate**
Project: Community Hall - New Covered Area (on beach side)

No.	Description	Unit	Qty	Rate	Labour	Machinery / Vehicle	Materials	Other	Subtotal excl GST
1	Covered Awning with Power Supply and Lighting - approx. 12m x 20m								
a	Power supply to Beach Side including machinery and reinstate roadway and electrical fit out, power supply and lighting	item	1.00	\$20,000.00				\$20,000.00	\$20,000.00
b	Plumbing	item	1.00	\$10,000.00				\$10,000.00	\$10,000.00
c	Earthworks / prep and concrete install slab and footings	m2	240.00	\$180.00				\$43,200.00	\$43,200.00
d	Kit supply for 12m x 20m roofed awning	m2	240.00	\$250.00				\$60,000.00	\$60,000.00
e	Additional for seating	item	1.00	\$10,000.00				\$10,000.00	\$10,000.00
								Total Excl GST	\$143,200.00

Yarrabah Aboriginal Shire Council

Client: Yarrabah Aboriginal Shire Council **Project Estimate**

Project: Arts Precinct - Covered pathways and fencing improvements

No.	Description	Unit	Qty	Rate	Labour	Machinery / Vehicle	Materials	Other	Subtotal excl GST
1	Covered Pathways								
a	Arts Centre to Gateway Building	m	13.00	\$480.00				\$6,240.00	\$6,240.00
b	Kiosk Covered area through gardens, returning to Museum building	m	170.00	\$480.00	\$81,600.00				\$81,600.00
2	Covered Awnings								
a	Gateway to Museum front door	m	30.00	\$300.00				\$9,000.00	\$9,000.00
b	Kiosk to Museum side door	m	20.00	\$300.00	\$6,000.00				\$6,000.00
3	Fence Improvements								
a	Remove and Replace front fence 120m	m	120.00	\$340.00				\$40,800.00	\$40,800.00
b	Repair existing chainwire fence including remove vegetation from fenceline and repair as required	m	385.00	\$100.00	\$38,500.00				\$38,500.00
								Total Excl GST	\$182,140.00

Yarrabah Aboriginal Shire Council

Client: Yarrabah Aboriginal Shire Council **Project Estimate**

Project: Jilara Oval - Building extension / toilet upgrades / Patio Area / CCTV

No.	Description	Unit	Qty	Rate	Labour	Machinery / Vehicle	Materials	Other	Subtotal excl GST
1	Gym Building 2nd Level Deck Extension								
a	2nd level verandah / deck from gym building and AC's in building	m2	110.00	\$1,000.00				\$110,000.00	\$110,000.00
2	Public bathroom upgrades								
a	Allowances for builder to complete upgrades	item	1.00	\$60,000.00				\$60,000.00	\$60,000.00
3	Northern Patio/Deck Extension								
a	Estimated lump sum item	m2	200.00	\$600.00				\$120,000.00	\$120,000.00
4	CCTV								
a	CCTV Allowances	item	1.00	\$15,000.00				\$15,000.00	\$15,000.00
								Total Excl GST	\$305,000.00

Client: Yarrabah Aboriginal Shire Council **Project Estimate**
Project: RTC / YKC - Fencing / undercover parking / outdoor patio area

No.	Description	Unit	Qty	Rate	Labour	Machinery / Vehicle	Materials	Other	Subtotal excl GST
1	Covered Patio / Seating area								
a	Covered parking - 6m x 7m	m2	42.00	\$400.00				\$16,800.00	\$16,800.00
b	Seating	item	1.00	\$5,000.00	\$5,000.00				\$5,000.00
2	Covered Parking Area								
a	Covered parking - 6m x 34m	m2	204.00	\$400.00				\$81,600.00	\$81,600.00
b	Line marking	item	1.00	\$3,000.00	\$3,000.00				\$3,000.00
3	Fence Improvements								
a	Fence improvements including PA gates 120m	m	100.00	\$250.00				\$25,000.00	\$25,000.00
							Total Excl GST		\$131,400.00

7.11 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 11.MFD_OM.20230315

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Her mother is [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

ACTION

If confirmed – form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to make application to the relevant PBC.

ATTACHMENTS

1. Confirmation of Aboriginality / Community Affiliation Form [REDACTED]

RECOMMENDATION

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, [REDACTED]
(First Name) (Other Name) (Last Name)

Born on [REDACTED]
(Location of birth)

And now living at [REDACTED]
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is/was [REDACTED]

My father's names is/was [REDACTED]

The language group and/or home community is Yindiji

Culturally I identify as Aboriginal

I have lived in this community for 29 years

Signature: [REDACTED] Date: 28 / 02 / 2023

To be completed by an incorporated Aboriginal and/or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: _____	Position: _____
Signature: _____	Date: ____/____/____
Name: _____	Position: _____
Signature: _____	Date: ____/____/____

7.12 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 12.MFD_OM.20230315

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Her parents are [REDACTED] and [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

ACTION

If confirmed – form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to make application to the relevant PBC.

ATTACHMENTS**1. Confirmation of Aboriginality / Community Affiliation Form [REDACTED]****RECOMMENDATION**

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination.

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56 Sawmill Road YARRABAH
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Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, _____

(First Name)

(Other Name)

(Last Name)

Born on _____

(Location of birth)

And now living at _____

(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is/was _____

My father's name is/was _____

The language group and/or home community is Guru-Gulu Gungaandji

Culturally I identify as Aboriginal

I have lived in this community for 21 years

Signature _____

Date: 28, 02, 2023

To be completed by an incorporated Aboriginal and/or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: **Yarrabah Aboriginal Shire Council**

Name: _____

Position: _____

Signature: _____

Date: ____/____/____

Name: _____

Position: _____

Signature: _____

Date: ____/____/____

7.13 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 13.MFD_OM.20230315

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

BACKGROUND

Applicant for consideration identified as [REDACTED]. Her parents are [REDACTED] and [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

ACTION

If confirmed – form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to make application to the relevant PBC.

ATTACHMENTS**1. Confirmation of Aboriginality / Community Affiliation Form [REDACTED]****RECOMMENDATION**

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED].

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination.

c/- Post Office YARRABAH 4871
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Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I,

(First Name)

(Other Name)

(Last Name)

Born on

(Location of birth)

And now living at

(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is/was

My father's names is/was

The language group and/or home community is

Guru-Gulu Gungaandji

Culturally I identify as

Aboriginal

I have lived in this community for

18 years

years

Signature:

Date: 28 / 02 / 2023

To be completed by an incorporated Aboriginal and/or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council

Name: _____

Position: _____

Signature: _____

Date: ____/____/____

Name: _____

Position: _____

Signature: _____

Date: ____/____/____

7.14 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 14.MFD_OM.20230315

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Her parents are [REDACTED] and [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

ACTION

If confirmed – form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to make application to the relevant PBC.

ATTACHMENTS**1. Confirmation of Aboriginality / Community Affiliation Form [REDACTED]****RECOMMENDATION**

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED].

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination.

Signature: _____ Date: ____/____/____

8 CORRESPONDENCE

Nil

9 CONFIDENTIAL MATTERS

Nil

10 CLOSE OF MEETING