



BUSINESS PAPER

Ordinary Council Meeting

26 April 2023

**Notice is hereby given that an Ordinary Meeting of Council of the
Yarrabah Aboriginal Shire Council
will be held in the Yarrabah Aboriginal Shire Council Chambers on:
Wednesday 26 April 2023 at 9:00am**

Order Of Business

1	Welcome.....	3
2	Welcome to Country.....	3
3	Apologies	3
4	Confirmation of Previous Minutes	3
5	Business Arising from Previous Minutes.....	23
6	Disclosure of Interest – Council / Register Updates	23
7	Matters for Discussion.....	24
7.1	CEO Operational Report	24
7.2	YASC Monthly Financial Report	31
7.3	People & Communities - Operational Report	51
7.4	Building Services - Operational Report	60
7.5	Infrastructure - Operational Report	65
7.6	Award Buddabadoo Bridge Project to Fleas Concreting	69
7.7	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED] [REDACTED]	73
7.8	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	75
8	Correspondence	77
8.1	Correspondence - Director General, Department of State Development, Infrastructure, Local Government and Planning	77
8.2	Correspondence - Local Government Remuneration Commission council category review	80
8.3	Correspondence - Yarrabah Jetty Plaque Request.....	83
9	Confidential Matters	86
	Nil	
10	Close of Meeting	86

- 1 WELCOME**
- 2 WELCOME TO COUNTRY**
- 3 APOLOGIES**
- 4 CONFIRMATION OF PREVIOUS MINUTES**

Ordinary Council Meeting - 15 March 2023

Special Council Meeting - 4 April 2023

**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE YARRABAH ABORIGINAL SHIRE COUNCIL CHAMBERS
ON WEDNESDAY, 15 MARCH 2023 AT 9:40AM**

PRESENT: Cr Ross Andrews (Mayor), Cr Brian Underwood, Cr Lucrecia Willett, Cr Kenneth Jackson, Cr Hezron Murgha

IN ATTENDANCE: Richard Wright (CEO), Mike Mair (Director – Corporate Services), Preston Andrews (Director – Building Services), Sam Bann (Director – Infrastructure), Terry Farrelly (Director –People & Communities) Leona Worrell (Minute Taker)

1 MEETING OPEN

Mayor Andrews declared the meeting open at 9.40am.

The Mayor welcomed councillors and staff members present to the meeting.

One minute silence was observed to respect those who have passed away.

Councillor Murgha opened with a word of Prayer.

The Mayor reminded Council that this was an open meeting and members of the public may be present, unless the meeting went into a closed session in accordance with legislative requirements. The Mayor reminded Councillors of their legislative obligations in representing all of community in an equal manner and requested that the CEO update the Standing Orders for meetings and circulate to all Councillors.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledges the traditional custodians the Gunggandji People whose country this meeting is being held today, acknowledgement to their elders, past present and emerging.

Acknowledgment also offered to the other Trustees of this land the Northern & Southern PBCs, the Stolen Generations and for our historical descendants whose elders past present and emerging also call Yarrabah home and support progress in the Shire.

3 APOLOGIES

The Mayor advised Council that Councillor Jackson was delayed but would be attending shortly.

4 CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION 01:15/03/2023

That the minutes of the Ordinary Council Meeting held on 23 February 2023 be adopted.

Moved: Cr Lucrecia Willett

Seconded: Cr Brian Underwood

4/4

5 BUSINESS ARISING FROM PREVIOUS MINUTES

CEO advised Council that a workshop with Gindaja Board members and Councillors had been arranged for Monday 20th March 2023 to discuss papers relating to Agenda Items 7.8 and 7.9 from February's meeting that had been deferred.

6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

The Mayor reminded the Councillors of the requirement to declare their conflicts of interest to the CEO prior to the meeting and called on all councillors to re-declare them now.

No declarations made.

7 MATTERS FOR DISCUSSION**7.1 CEO OPERATIONAL REPORT****PURPOSE OF THE REPORT**

Monthly Council meeting report on the operational and strategic performance of council business for months of February 2023 / March 2023.

The CEO read to the report.

The Mayor inquired as to the status of the LED sign at the front of Chambers. CEO reported that still awaiting delivery/ installation of the sign. This is expected in the next couple of weeks.

The Mayor commented that arrangements should be made for the family of Bishop Malcolm to unveil the signage for the park when opened. CEO will liaise with family with regards to this.

RESOLUTION 02:15/03/2023

That Council accept the CEO Operational Report for the period to 13 March 2023.

Moved: Cr Hezron Murgha

Seconded: Cr Brian Underwood

4/4

Meeting adjourned at 10.15am.

Meeting reconvened at 10.20am.

Director of Corporate Services entered the meeting at 10.20am.

Cr Kenneth Jackson entered meeting at 10.29am.

7.2 YASC MONTHLY FINANCIAL REPORT

PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 28 February 2023.

The Director of Corporate Services read to the report.

The Mayor noted that Directors need to ensure they make appropriate decisions within their areas to address budget issues and financial sustainability. CEO advised that QTC would be providing a presentation to Councillors on the afternoon of Monday 20th March 2023 in relation to sustainability and budgeting. Mayor requested that all Directors attend this presentation. CEO to issue instructions accordingly.

Cr Jackson noted the ongoing costings for the pool and inquired as to the status of arrangements with Gurriny about leasing this. CEO advised that Council was still awaiting advice from Gurriny if they had secured funding for this and would follow up with Gurriny's CEO.

Mayor noted outstanding funds for CDP Like activities and suggested Councillors consider what type of projects could be undertaken within the necessary scope.

RESOLUTION 03:15/03/2023

That Council accept the 28 February 2023 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grants Report

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

5/5

Director of Corporate Services left the meeting at 11.00am.

Meeting adjourned at 11.00am

Meeting reconvened at 11.05am

Director of People & Communities entered the meeting at 11.05am.

7.3 PEOPLE & COMMUNITIES - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To provide Council an update on operational activities undertake within the Department of People and Communities for the period 1 February 2023 to 7 March 2023.

The Director of People & Communities read to the report.

Cr Jackson inquired whether rental arrears were part of ongoing discussions in person with tenants. Director advised that these discussions also occurred between housing staff and tenants at the time of any inspections.

Cr Willett noted that the school bus was regularly collecting students and other non-paying passengers at locations that were designated as bus stops. This could place Council in breach of its contract with TMR and cause a liability risk. Director to address this with bus staff.

Mayor inquired as to whether there was provision to charge a small admission for the Music Festival this year to help cover expenses. Director to check on funding guidelines and advise.

RESOLUTION 04:15/03/2023

That Council accept the Director of People and Communities Operational Report, tabled as read.

Moved: Cr Kenneth Jackson

Seconded: Cr Brian Underwood

5/5

Director of People & Communities left the meeting at 12.25pm.

Meeting adjourned at 12.25pm

Meeting reconvened at 1.08pm

Director of Building Services entered the meeting at 1.08pm.

7.4 BUILDING SERVICES - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To report to Council the status/activities of Building Services areas for the month of February 15TH up to March the 15th 2023

Director of Building Services read to the report.

RESOLUTION 05:15/03/2023

That Council accept the report of the Director – Building Services, tabled as read.

Moved: Cr Kenneth Jackson

Seconded: Cr Lucretia Willett

5/5

Director of Building Services left the meeting at 1.27pm.

Director of Infrastructure entered the meeting at 1.30pm.

7.5 INFRASTRUCTURE - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To report to Council the status/activities of Infrastructure Department areas for the month up to 08 March 2023.

The CEO acknowledged the good work of the Water gang over the past few weeks, dealing with the water issues in the Community. Council requested the Director to pass on their thanks for these efforts. CEO is tracking costs associated with the water issues that were not budgeted for with a view of seeking financial aid to recoup these costs.

Director of Building Services read to the report.

RESOLUTION 06:15/03/2023

That Council accept the report of the Director – Infrastructure, tabled as read.

Moved: Cr Brian Underwood

Seconded: Cr Kenneth Jackson

5/5

7.6 APPOINTMENT OF ACTING CEO**PURPOSE OF THE REPORT**

To brief Council of the status of the provisions of Section 195 of the Local Government Act 2009 – “Appointing an acting chief executive officer”.

The CEO confirmed, as per notice at the previous meeting, that in discussions with the Mayor the CEO would be taking leave from Easter Friday and returning on Monday 24th April. In accordance with legislation, Council are required to appoint an Acting CEO for periods when the CEO is on leave and / or not available.

The CEO read to the report.

RESOLUTION 07:15/03/2023

1. That Council appoint Mike Mair, Director of Corporate Services, as Acting Chief Executive Officer during any period, or all periods, when the chief executive officer is absent from duty or can not, for another reason, perform the chief executive officer’s responsibilities.

Moved: Cr Kenneth Jackson

Seconded: Cr Lucrecia Willett

5/5**7.7 ROTATION OF DEPUTY MAYOR****PURPOSE OF THE REPORT**

To inform Council of rotation provisions for position of Deputy Mayor.

The CEO reminded Council of their resolution on 21 April 2020 in relation to the rotation of the position of Deputy mayor annually.

The CEO read to the report.

The Mayor thanked the outgoing Deputy Mayor for his services.

RESOLUTION 08:15/03/2023

That Council resolve to

1. Note that Councillor Brian Underwood ceases in the position of Deputy Mayor, effective 18 March 2023.
2. Councillor Willett is appointed to the position of Deputy Mayor, effective 18 March 2023.

Moved: Cr Kenneth Jackson

Seconded: Cr Brian Underwood

4/4

7.8 POLICY REVIEW

PURPOSE OF THE REPORT

Review of Procurement Policy – Procurement Delegation limits.

The CEO advised that due to the organisational restructure previously approved, title changes for Directors was required to align with the new structure.

The CEO read to the report.

RESOLUTION 09:15/03/2023

That Council resolve to endorse and adopt the recommend changes to Procurement Delegation limits of the Procurement Policy.

Council authorise the implementation action to be carried out by CEO and Director Corporate Services.

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

5/5

7.9 AWARD THE CONTRACT FOR THE QRA FUNDED BUDDABADOO BETTERMENT WORKS AT SITE 1 AND SITE 2

PURPOSE OF THE REPORT

To seek Council endorsement and award the contract for the QRA funded Buddabadoo Betterment Works at site 1 and site 2.

The CEO read to the report.

Cr Willett advised that contractors need to ensure appropriate cultural protocols are implemented, including the engagement of cultural monitors where required when working on sites.

RESOLUTION 10:15/03/2023

That Council resolves to

1. award Buddabadoo Betterment Works Site 1 to Fleas Concreting for sum of \$225,800.00 excluding GST.
2. award Buddabadoo Betterment Works Site 2 to Fleas Concreting for sum of \$457,320.00 excluding GST.

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

5/5

7.10 W4Q4 PROJECTS**PURPOSE OF THE REPORT**

To seek Council endorsement of projects under W4Q4 funding, following Council review. To seek Council endorsement for variation to the funding agreement.

The CEO reminded Council that programs of works had now been workshopped with them and identified projects had been costed. This also included a proposed variation to remove the cattle grids and fibre optics from the program and have this reallocated. The proposed projects were returned to Council for endorsement.

The CEO read to the report.

RESOLUTION 11:15/03/2023

That Council endorse:-

1. Proposed Projects List; and
2. Authorise the CEO to seek a variation to the funding agreement by
 - (a) Removing the allocation of funding for the cattle grid and allocate to beautification/landscaping around community facilities and common areas.
 - (b) Removing the allocation of funding for the fibre optics extension and allocate to beautification/landscaping around community facilities and common areas.

Moved: Cr Lucrecia Willett

Seconded: Cr Brian Underwood

5/5

7.11 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

██████████

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – ██████████

The CEO read to the report.

RESOLUTION 12:15/03/2023

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by ██████████

1. To accept the application as submitted

Moved: Cr Kenneth Jackson

Seconded: Cr Ross Andrews

5/5

7.12 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

The CEO read to the report.

RESOLUTION 13:15/03/2023

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

Moved: Cr Kenneth Jackson

Seconded: Cr Ross Andrews

5/5

7.13 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

The CEO read to the report.

RESOLUTION 14:15/03/2023

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

Moved: Cr Kenneth Jackson

Seconded: Cr Ross Andrews

5/5

7.14 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

The CEO read to the report.

RESOLUTION 15:15/03/2023

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

Moved: Cr Kenneth Jackson

Seconded: Cr Ross Andrews

5/5

8 CORRESPONDENCE

Nil

9 STRATEGIC PORTFOLIO UPDATE

Mayor advised that he would be travelling to Adelaide for the Referendum Engagement Group for the Voice on Friday 17 March 2023.

Presentation of The referendum on the First Nation's Voice to Parliament organised by YLF Wednesday 22 March.

10 CONFIDENTIAL MATTERS

Nil

11 CLOSE OF MEETING

Date for the next Council Ordinary Meeting is Wednesday 19 April 2023.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 2.55pm.

.....
MAYOR

**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL
SPECIAL COUNCIL MEETING
HELD AT THE YARRABAH ABORIGINAL SHIRE COUNCIL CHAMBERS
ON TUESDAY, 4 APRIL 2023 AT 11.00AM**

PRESENT: Cr Ross Andrews (Mayor), Cr Brian Underwood, Cr Lucrecia Willett, Cr Kenneth Jackson, Cr Hezron Murgha

IN ATTENDANCE: Richard Wright (CEO), Leona Worrell (Minute taker)

1 WELCOME

Mayor Andrews declared the meeting open at 12.05.pm.

The councillors and staff members present were welcomed to the meeting.

One minutes silence was observed to respect those who have passed away.

ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledges the traditional custodians the Gungandji People whose country this meeting is being held today, acknowledgement to their elders, past present and emerging.

Acknowledgment also offered to the other Trustees of this land the Northern & Southern PBCs, the Stolen Generations and for our historical descendants whose elders past present and emerging also call Yarrabah home and support progress in the Shire.

2 APOLOGIES

Nil

3 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

The Mayor reminded the Councillors of the requirement to declare their conflicts of interest to the CEO prior to the meeting and called on all councillors to re-declare them now.

No declarations made.

4 MATTERS FOR DISCUSSION

4.1 DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE – RESIDENTIAL CARE FACILITY. GINDAJA TREATMENT AND HEALING IND. CORPORATION OVER PART OF LOT 47 SP279560

PURPOSE OF THE REPORT

Report prepared by Planz Town Planning

Deferred at the Council Ordinary Meeting of 23 February 2023

To seek Council resolution in relation to a Development Application for the expansion of the existing residential care facility, operated by Gindaja Treatment and Healing Indigenous Corporation.

The CEO advised that as a result of discussions in the Trustee's meeting prior, the recommendation for this matter was amended to reflect Council's determination in that meeting and a resolution was now sought for the approval of this application.

RESOLUTION 01:04/04/2023

That Council resolve to approve the application for a Development Permit for Material Change of Use – development and expansion to the existing Residential Care Facility over Lease P SP322649 over part of Lot 47 SP279560 subject to the following conditions.

APPROVED PLANS

The term 'approved drawing(s) and / or document(s)' or other similar expressions means:

Drawing or Document	Reference	Date
Existing & Demotion Site Plan	POD - SD01 Rev 5	15.12.22
Proposed Site Plan	POD - SD02 Rev 7	15.12.22
Admin & Training Building Plan	POD - SD03 Rev 6	6.12.22
Admin & Training Roof Plan	POD - SD03 Rev 3	6.12.22
Elevations and Training Building	POD - SD05 Rev 5	6.12.22
Unit	POD - SD06 Rev 2	6.12.22
Flexible Unit	POD - SD07 Rev 2	6.12.22
Preliminary Staging Diagram	POD - SD08 Rev 4	6.12.22
Floor Level (Transportable Accommodation)	-	-
Site Layout – Stormwater Management Plan	SKC01 STP Consultants	5.12.22

One full set of the most up to date approved plans and supporting documentation must be held on site and available for inspection for the duration of the construction phase.

ASSESSMENT MANAGER CONDITIONS

#	Assessment Manager Conditions	Timing
1.	Timing of Effect The conditions of the development permit must be complied with to the satisfaction of Council's delegated officer. Reason: The development must comply with all planning scheme requirements and definitions as approved and conditioned by this development permit.	Prior to the commencement of the use except where specified otherwise in these conditions of approval
2.	General Development must be carried out substantially in accordance with the approved plans and the facts and circumstances of the use as submitted with the application, subject to any alterations: - Found necessary by Council's delegated officer at the time of examination of the engineering plans or during construction of the development because of particular engineering requirements; and - To ensure compliance with the following conditions of approval. Reason: The development must comply with all planning scheme requirements and definitions as approved and conditioned by this development permit.	During the operation and life of the development
3.	Noise Nuisance Refrigeration equipment, pumps, compressors and mechanical ventilation systems must be located, designed, installed and maintained to achieve a maximum noise level of 3dB(A) above background levels as measured from noise sensitive locations and a maximum noise level of 8dB(A) above background levels as measured from commercial locations. Screening is required to be installed and maintained to all air conditioning, lift motor rooms, plant and service facilities located at the top of, or on the external face of buildings. The screening structures must be constructed from materials that are consistent with materials used elsewhere on the facade of the building. There are to be no individual external unscreened air conditioning units attached to the exterior building facades. Reason: To ensure the development does not have a detrimental effect on the amenity of the surrounding land in accordance with	During the operation and life of the development

relevant code/s and policy direction.

4. Infrastructure

The applicant / developer is responsible for the cost of necessary alterations to existing public utility mains, services or installations required by works in relation to the proposed development or any works required by condition(s) of this approval.

All works must be designed, constructed and carried out in accordance with FNQROC Development Manual requirements (as amended) and to the satisfaction of Council's Chief Executive Officer.

Reason: To ensure the development does not have a detrimental effect on the amenity of the surrounding land in accordance with relevant code/s and policy direction.

During the operation and life of the development

5. Access

The applicant/developer must:

- a. Engage a suitably qualified engineer to confirm the access driveways are suitably located providing safe and efficient access to the site, and provide written confirmation to the satisfaction of Council's Chief Executive Officer; and
- b. Construct commercial access crossovers in the locations shown on the approved plans, except where modified by item a. above. The crossovers must be constructed (from the edge of the road pavement to the property boundary of the subject lot) in accordance with the FNQROC Development Manual, to the satisfaction of Council's delegated officer; and
- c. Ensure that any redundant vehicle crossovers are removed and the ground surface made good.

Reason: To provide development with access in accordance with council standards.

Technical details are to be submitted to council prior to issue of a Building Approval and maintained for the life of the development

6. Parking/Internal Driveways

The applicant/developer must provide a minimum of 16 on-site parking spaces, including 1 PWD space and 1 emergency vehicle bay.

All spaces must be sealed, line-marked and appropriately drained and designed in accordance with Australian Standard AS2890:1 Off Street Parking – Car Parking and Australian Standard AS2890.6-2009 Off-street parking for people with disabilities as applicable.

All car parking facilities must be maintained to a safe operating standard at all times thereafter.

Reason: To provide development with parking in accordance with council standards.

Prior to the commencement of the use

7. Stormwater Drainage

The applicant/developer must:

- a. Take all necessary steps to ensure a non-worsening effect on surrounding land as a consequence of the development; and
- b. Ensure development is undertaken in accordance with the approved Stormwater Management Plan SKC01 and supporting material, prepared by STP Consultants in particular:
 - i. Stormwater management must meet or exceed the standards of design and construction set out in the Queensland Urban Drainage Manual (QUDM) and the FNQROC Development Manual to the satisfaction of Council's Chief Executive Officer; and
 - ii. Erosion and Sediment Control Plan must that meet or exceed the Soil Erosion and Sedimentation Control Guidelines (Institute of Engineers Australia) to the satisfaction of Chief Executive Officer.

Reasons: To convey stormwater legally and in an environmentally responsible manner and to manage and minimise the risk of causing environmental harm to receiving waters, damage to council infrastructure, and unnecessary financial burdens to council and the community in accordance with relevant code/s and policy direction.

Prior to the commencement of works and during the operation and life of the development

8. Landscaping

The landscaping of the site must be carried out generally accordance with the landscaping shown on the Proposed Site Plan (SD02 rev 7), and irrigated, mulched and maintained to the satisfaction of Council's Chief Executive Officer.

Reason: To ensure the development does not have a detrimental effect on the amenity of the surrounding land in accordance with relevant code/s and policy direction.

Prior to the commencement of the use and maintained during the operation and life of the development

9. Lighting

- a. Outdoor lighting must be designed, located and installed to prevent light spillage to cause nuisance to neighbours and must be provided in accordance with Australian Standard 1158.1 – Lighting for Roads and Public Spaces.
- b. Illumination resulting from direct, reflected or other incidental light emanating from the subject land does not exceed 8 lux when measured at any point 1.5m outside the property boundary of the subject site. The lighting fixtures installed on site must meet appropriate lux levels as documented within Australian Standard 4282 – Control of the Obtrusive Effects of Outdoor Lighting.

Reason: To ensure that the use does not cause a light nuisance to nearby sensitive receptors, and to ensure that a nuisance is not caused to the use from other nearby light sources in accordance with the Queensland Environmental Protection Act 1994 Section

Prior to the commencement of the use and maintained during the operation and life of the development

440.

10. Water Supply

Prior to the issue of a Building Approval

The development must be connected to Council's water service in accordance with FNQROC Development Manual standards (as amended) to the satisfaction of Council's Chief Executive Officer.

Prior to the water service connection works commencing, a request for a Plumbing Connection is required to be submitted with detailed hydraulic drawings. The connection must be approved by Council prior to the property connection work being undertaken.

Reason: To ensure that the premises is appropriately serviced by reticulated water supply infrastructure in accordance with relevant code/s and policy direction.

11. Sewerage Connection

Prior to the issue of a Building Approval

The development must connect to Council's reticulated sewerage system in accordance with FNQROC Development Manual standards (as amended) to the satisfaction of Council's Chief Executive Officer.

Prior to the property connection to the existing sewer main, a request for a Property Connection must be lodged with Council's Chief Executive Officer. The connection must be approved by Council prior to the property connection work being undertaken.

Reason: To ensure that the premises are appropriately serviced by Council infrastructure where located in a service area for a sewerage service in accordance with relevant code/s and policy direction.

12. Minimum Floor Levels

Prior to the issue of a Development Permit for Building Works

Floor levels must achieve immunity from flood hazards by ensuring floor levels for new buildings or structures (other than Class 10 Buildings and Structures) achieve a finished floor level of 12.14m AHD.

Note: the draft drainage study forming part of the Yarrabah Masterplan 2021 provides guidance on flood depth. The site is mapped with an indicative flood depth of 0.5-1.0 m across the site and identifies a maximum flood level of 11.17 to 12.81. Applying a maximum flood depth of 1m from the lowest level of the site of 10.84 m AHD (south eastern corner), a finished floor level 12.14 m AHD is required (11.84 plus 300mm).

Reason: To ensure developments are appropriately immune from rising storm tide /flood water in accordance with relevant code/s and policy direction.

13. Bushfire Management

During the operation and life of the

The Gindaja Treatment and Healing Centre Business Continuity Plan

shall be reviewed and updated as necessary to addresses actions to be undertaken during a bushfire event.

development

Reason: To protect development from bushfire hazards in accordance with relevant code/s and policy direction.

14. Acid Sulphate Soils Management

Prior to the issue of a Development Permit for Building Works

Development does not disturb acid sulfate soils or potential acid sulfate soils. Where disturbance is unavoidable an acid sulfate soils investigation is to be conducted. Should the soils and groundwater investigations reveal the presence of acid sulphate soils or potential acid sulphate soils, an Acid Sulphate Soils Management Plan must be prepared and complied with.

Reason: To ensure potential adverse impacts on the natural and built environment, including infrastructure and human health as a result of acid sulphate soils are avoided in accordance with relevant code/s and policy direction.

15. Refuse Facilities

During the operation and life of the development

The waste storage area is to be of sufficient size to house all garbage bins including recycling bins. The waste storage is to be suitably paved, with a hose cock fitted in close proximity to the enclosure and drain to sewer via a legal sewer connection.

Where the refuse truck must enter the site for waste collection, access roads and driveways must be designed and constructed to accept vehicle loadings of not less than G.V.M 33 tonnes.

Reason: to ensure protection of matters of public health and amenity in accordance with relevant code/s and policy direction.

16 Electricity Supply

Prior to the issue of a Development Permit for Building Works

Where Ergon Energy requires the installation of a padmount, transformer or substation to augment their network, details of any electrical padmount or substation positioning must be endorsed by the Chief Executive Officer.

Assessment Manager Advice

1. Infrastructure Charges do not apply to this development.

2. Further Permits Required

a) Building Works

A Development Permit for Building Works to carry out building works prior to works commencing on site.

3. The approved use is Residential care facility:

A residential use of premises for supervised accommodation where the use includes medical and other support facilities for residents who cannot live independently and require regular nursing or personal care.

Moved: Cr Brian Underwood

Seconded: Cr Kenneth Jackson

CARRIED 5/5

4.2 DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE – COMMUNITY CARE CENTRE AND RECONFIGURING A LOT – LEASE GREATER THAN 10 YEARS. GINDAJA TREATMENT AND HEALING IND. CORPORATION OVER PART OF LOT 18 SP284220

PURPOSE OF THE REPORT

Report prepared by Planz Town Planning

Deferred at the Council Ordinary Meeting of 23 February 2023

To seek Council resolution in relation to a Development Application For Material Change Of Use – Community Care Centre and Reconfiguring A Lot – Lease Greater Than 10 Years. Gindaja Treatment and Healing Indigenous Corporation over Part of Lot 18 SP284220.

The CEO advised that in accordance with the Trustee's decision with regards to this application, the matter would again be deferred. Council did note the correspondence supplied by the CEO of Gindaja, however, as discussed at the workshop on 20 March 2023, a determination from the Gindaja board was required as to their intent with regards to the gifting of the building to the Yarrabah Justice entity once established.

MATTER DEFERRED

4.3 SUPPORT FOR "VOICE TO PARLIAMENT"

PURPOSE OF THE REPORT

For Council to determine its position in relation to proposed changes to the Constitution to recognise the First Peoples of Australia by establishing an Aboriginal and Torres Strait Islander Voice.

The Mayor spoke to Council with regards to the proposed changes to enshrine in the constitution a voice in relation to First Nations issues to parliament and executives. Council discussed that although the actual make-up was to be determined, there would be representation of communities, be gender balanced and include youth.

RESOLUTION 02:04/04/2023

That Council resolve to support the proposed alteration to the Constitution to recognise the First Peoples of Australia by establishing an Aboriginal and Torres Strait Islander Voice.

Moved: Cr Lucrecia Willett

Seconded: Cr Kenneth Jackson

CARRIED 5/5

5 STRATEGIC PORTFOLIO UPDATE

Councillors to provide updates on Meetings and Trips and other information for the meeting.

6 CLOSE OF MEETING

Date for the next Council Ordinary Meeting is Tuesday 19 April 2023.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 12.30 pm.

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MAYOR

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

7 MATTERS FOR DISCUSSION

7.1 CEO OPERATIONAL REPORT

File Number: 01.MFD_OM.20230426

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Monthly Council meeting report on the operational and strategic performance of council business for months of March 2023 / April 2023.

BACKGROUND

This monthly report covers the period from 15 March 2023 to 21 April 2023.

KEY FOCUS AREAS:

- Workshop: Council and Board of Gindaja in relation to Development applications on 20 March 2023.
- Voice presentation: by Teams on 22 March 2023.
- FNQROC delegation to Parliament: Brisbane 28 – 30 March 2023. Mayor and Councillor Murgha attended.
- Leasing Arrangement: Meeting with Gurriny re Leisure Centre licence extension and leasing of Pool Facilities on 31 March 2023. CEO and Director Corporate Services attended.
- QTC: Workshop with Councillors and QTC staff with regards to budget and sustainability on 4 April 2023.
- FNQROC Board Meeting: Mission Beach 5 – 6 April 2023. Mayor and CEO attended.
- JOM Meeting: Meeting with QBuild, CHDE and YASC Building Services team on 12 April 2023. Acting CEO attended.
- Tropical Health Meeting: Water briefing meeting on 13 April 2023. Mayor, Acting CEO and Director Infrastructure attended.

GOVERNANCE:

Internal processes continued to be monitored to ensure compliance with legislative requirements. Continuing annual returns as legislatively required.

Date to be confirmed with DSDILGP for new Councillor training session. DSDILGP also to assist in providing other management training to staff.

GRANT MANAGEMENT

Grants Team continue to build a comprehensive current list/status of all projects, grants applied, forecast opportunities and grant briefs, in collaboration with each YASC Department & government departments.

APPLIED GRANTS

- **Queensland State Government Minor Infrastructure Program Round 1**

The Minor Infrastructure Program provides targeted funding to eligible organisations to help the sport and active recreation industry deliver new, upgraded and end of life replacement projects and works that demonstrate alignment with key outcome areas.

Application Submitted - **\$288,571.20** for Upgrade of existing infrastructure specifically:

1. Jilara Oval - Sports Facility (Private Access). An upgrade of the parking and access arrangements within the Sporting precinct as recommended in the Transport Network Plan to reduce conflict points between pedestrians/ cyclists/ vehicles during sporting events or times of peak demand and to provide safe and appropriate parking and access for users.
2. Jilara Oval - Refurbishment of existing public toilets

- **Yarrabah Microgrid Project**

The project team have established a Queensland Government implementation Working Group, Chaired by Minister Hinchliffe and Speaker Pitt, with members of all affected government departments. With support of the working group three grant applications have been submitted.

1. Queensland State Government Microgrid Pilot Fund - **\$720,000.00**

The \$10 million Queensland Microgrid Pilot Fund (QMPF) will support Queenslanders living in regional and First Nations communities by giving them access to more resilient electricity as part of the state's energy system transformation.

2. ARENA's Regional Australia Microgrid Pilots Program (RAMPP) - **\$22,502,195.00**

ARENA is the Australian Renewable Energy Agency and interim application has been lodged with ARENA, with advice has been received that the project is eligible for RAMPP funding. The RAMPP funding is dependent on the co-contribution from the Queensland State Government Microgrid Pilot Fund.

3. ILSC Our Country Our Future Program - **\$250,000.00**

As a co-contribution to the Yarrabah Microgrid Project Stage 1. Through Our Country Our Future, the ILSC can provide a wide range of assistance to those proposing projects: from brokering and developing partnerships, to facilitating and coordinating support, to providing funding assistance.

Project Background

The Feasibility Study was funded by a grant from the Australian Government's Regional and Remote Communities Reliability Fund administered by the Department of Industry, Science, Energy and Resources.

The Study concluded that a microgrid, comprising of an energy efficiency program, solar PV generation, community battery storage, standby generation and supported by residential and commercial solar PV systems, would enable the community of Yarrabah to become more resilient by transitioning to a more sustainable, future power supply.

The Yarrabah microgrid is intended to be designed and operated as an 'islandable microgrid', which will retain the connection to the Ergon Energy Network / Energy Queensland grid for the majority of the year, but will be able to switch over seamlessly to operate in island mode for short periods of time, when the main grid is either not available due to an outage event occurring, or in a planned manner when line maintenance may be required.



Commercial / Community Rooftops



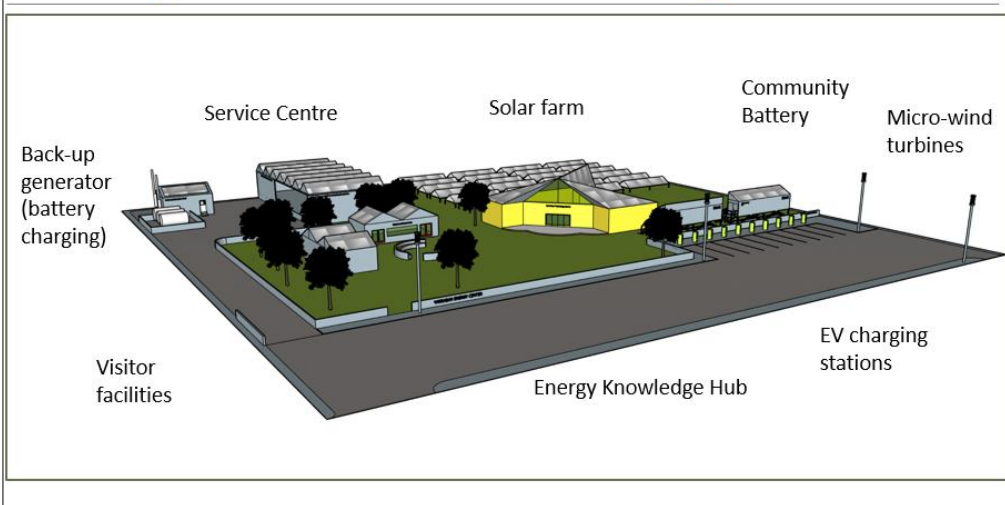
Yarrabah State High School
Yarrabah PCYC
Qld Health – Gurriny Health Service

Targeted deployment of 400kW of rooftop solar PV



The proposal includes the development of the Yarrabah Energy Knowledge Hub to optimise the economic benefit of the project, to provide local employment and establish community infrastructure that can attract visitors and support the local community with energy education.

Microgrid Precinct – Knowledge Hub



GRANTS UNDER CONSIDERATION

- Federal Governments Regional Connectivity Program**

Proposed submission - **\$ 670,476.00** with a Co-Contribution from NBN as lead applicant.

Fixed Wireless Internet is proposed as part of the Regional Connectivity Program (RCP) which is a grants program funding the delivery of 'place-based' telecommunications infrastructure projects to improve digital connectivity across regional, rural and remote Australia.

- **Federal Governments Indigenous Arts and Culture**

Proposed submission - **\$106,000**

The Yarrabah Arts & Cultural Precinct (YACP) is developing a Festival and Exhibition showcase Program JABU BIRRINY" (land & Sea) Cultural Festival and Exhibition that will represent the perspectives of Yarrabah Indigenous Community members and implement a program that is designed to support and strengthen Aboriginal and Torres Strait Islander cultural practitioners and their cultural heritage aspirations.

- **Federal Governments Live Music Australia Program**

Proposed Submission - **Up to \$100,000**

This program aims to support participation in, and access to, Australia's arts and culture through developing and supporting cultural expression. The focus of the program is on small to medium venues that support quality original Australian live music, staged by professionally operated venues.

- **ARENA - Community Batteries Funding Round 1**

Proposed Submission – **to support the Microgrid Project**

This program aims to support the deployment of community batteries across Australia to lower energy bills, cut emissions, reduce pressure on the electricity grid and enable further distributed solar installations. It forms part of the Australian Government's 2022-23 Federal Budget wherein \$200 million is allocated for the Household Solar budget measure to deploy 400 community batteries across Australia.

- **Seniors Month 2023 Grants – October 2023**

Proposed Submission - **\$2,000**

Support to host events and activities held during Queensland Seniors Week. This year, Seniors Month is continuing to celebrate 'Social Connections', connecting people of all ages, cultures, and abilities through inclusive events and activities, celebrating the important and essential roles older people play in the communities.

FORECAST OPPORTUNITIES

- **Transport and Main Roads Track to Treaty program - \$500,000.00**

Mobility Strategy - to design, plan and implement a transport system for Yarrabah including micro mobility and light public transport.

The Grants' Team are continuing to build a comprehensive current list/status of all projects, grants applied, forecast opportunities, and grant briefs, in collaboration with each YASC Department through SurePact.

AGENDA ACTIONS

Ordinary Meeting –15 March 2023

Item	Agenda item	Status
7.1	CEO Operational Report	Tabled
7.2	YASC Monthly Financial Report	Tabled
7.3	People and Communities - Operational Report	Tabled
7.4	Building Services - Operational Report	Tabled
7.5	Infrastructure - Operational Report	Tabled
7.6	Appointment of Acting CEO	Actioned
7.7	Rotation of Deputy Mayor	Actioned
7.8	Policy Review	Actioned
7.9	Award Contract for the QRA funded Buddabadoo Betterment Works at Site 1 and Site 2	Actioned
7.10	W4Q4 Projects	Actioned
7.11	Confirmation of Aboriginality / Community Affiliation Applicant form: [REDACTED]	Actioned
7.12	Confirmation of Aboriginality / Community Affiliation Applicant form: [REDACTED]	Actioned
7.13	Confirmation of Aboriginality / Community Affiliation Applicant form: [REDACTED]	Actioned
7.14	Confirmation of Aboriginality / Community Affiliation Applicant form: [REDACTED]	Actioned

UPCOMING MATTERS:

- Technical Working Group: Yarrabah 27 April 2023. Mayor and CEO attending.
- Eastern Regional Organisation for Planning and Human Settlements (EAROPH): Cairns 27-28 April 2023.
- Labour Day Charity Lawn Bowls: Gordonvale 1 May 2023. Mayor attending.

- Local Housing Plan Workshop (with CHDE): Yarrabah 3 May 2023. Mayor and CEO.
- Reef Guardian Council Executive Committee Meeting: 4 May 2023 by Teams. Mayor and CEO.
- TCICA Meeting: Cairns 9 – 10 May 2023. Mayor and CEO.
- FNQROC: Mayoral delegations to Ministers during Regional sitting of Parliament in Cairns 9 – 11 May 2023. Mayor attending.
- Ministerial visit / QBuild ELT: Minister De Brenni and staff attending Yarrabah on 10 May 2023. Mayor and CEO.
- 3rd Indigenous Local Government Disaster Resilience Forum: Cairns 11 May 2023.
- Elected member Update Training: Council Chambers 10 July 2023.
- 3rd National Indigenous Empowerment Summit: Cairns 22-25 August 2023.

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the CEO Operational Report for the period to 20 April 2023.

7.2 YASC MONTHLY FINANCIAL REPORT

File Number: 02.MFD_OM.20230426

Author: Mike Mair, Director - Corporate Services

PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 31 March 2023.

BACKGROUND

This report is created with the following in mind:

Local Government Regulations, s204 - Financial

(1) The local government must prepare a financial report.

(2) The chief executive officer must present the financial report—

(a) if the local government meets less frequently than monthly—at each meeting of the local government; or

(b) otherwise —at a meeting of the local government once a month.

(3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

CEO delegates the reporting responsibility to the Corporate Services Director – Mike Mair.

COMMENT

The information provided in this report reflects the financial accounts and statements for the month end.

The content of the reports to include information on the following:

Overview of

1. Operating results
2. Current Debtors
 - Trade Debtors & Trade Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Commercial leases
7. Areas of Interest Report
8. Grants Report

POLICY/FUNDING CONSIDERATIONS

Local Government Regulations, s204 - Financial

RISK

Compliance.

CONSULTATION

Executive Leadership Team

Finance Manager

ATTACHMENTS

1. Finance Report March 2023
2. Areas of Interest Report March 2023
3. Grants Report March 2023

RECOMMENDATION

That Council accept the 31 March 2023 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grants Report

**CORPORATE SERVICES REPORT
TO THE YARRABAH ABORIGINAL SHIRE COUNCIL
For the Period Ended 31 March 2023**

FINANCIAL SERVICES

I. Overview of Operating Results as at 31 March 2023

	ACTUAL YTD	BUDGET YTD 22/23	VARIANCE	VARIANCE	BUDGET FY 22/23
	\$	\$	\$	%	\$
Recurrent Income					
Fees & charges	307,830	862,259	-554,429	-64%	1,149,678
Other incomes	327,227	402,584	-75,356	-19%	536,778
Rental income	2,240,625	2,230,552	10,073	0%	2,974,069
Interest received	80,732	15,000	65,732	438%	20,000
Sales & recoverable works	3,066,555	2,197,945	868,610	40%	2,930,593
Grants & Subsidies	4,740,958	4,829,265	-88,307	-2%	6,439,020
	10,763,927	10,537,604	226,324	2%	14,050,138
Recurrent Expenditure					
Employees costs	4,660,135	4,683,680	-23,544	-1%	6,244,906
Materials and services	5,904,650	5,781,094	123,556	2%	7,708,125
Finance costs	5,793	239,670	-233,877	-98%	319,560
Donations Paid	800	-	800		
Depreciation	4,315,012	3,961,867	353,145	9%	5,282,489
	14,886,391	14,666,310	220,081	1.50%	19,555,080
Less: Capitalised Expenses	14,886,391	14,666,310	220,081	-1.50%	19,555,080
Net Operating Profit	-4,122,463	-4,128,707	6,243	0%	-5,504,942

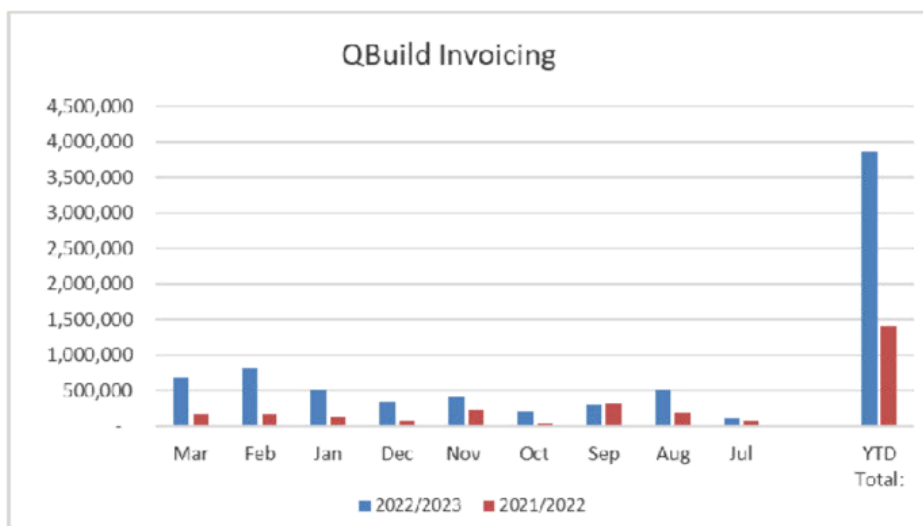
Council's Operating result is a loss of \$4.122M to the end of March 2023, which is just under budget by \$6K.

Recurrent income is \$226K over budget.

Recurrent expenditure is \$220K over budget. Employee costs tracked on budget, materials and services costs marginally exceed budget whilst finance cost were below budget because the provision for doubtful debts calculation is not done until the end of the financial year.

Depreciation was over budget by \$353k as a result of a large revaluation of asset values at end of financial year 2021-22.

QBuild Revenues have increased by \$2.462M on that of last year. This is largely attributable to the Healthy Housing program work commencing October 2021:



QBuild R&M's YTD loss is \$82k. Last month's YTD loss was \$ 239K indicating an early stage of a turnaround as a result of corrective actions taken. The results as at April should confirm if this turnaround is a trend.

Actions taken or to be taken:

1. Pricing by Building Services has now been reallocated to three Works Dept resources instead of through one only. This is to increase both the speed and accuracy of the process.
2. Director Building Services has identified 3 R&M staff who are being actively encouraged to either set up their own contractor business or get employment with existing contractors currently working in community. The current status of this action can be covered by the Director Building Services.

Liquidity Highlights

II. Current Trade Debtors, Housing Debtors & Trade Creditors

	90 Days	60 Days	30 Days	Current	Total
Total Debtor Type	-	-	-	-	-
Debtors Sundry	199,671	25,772	32,757	39,533	297,733
Blockholders Service Fees	370,218	60,900	-	7,077	424,042
Commercial Service Fees	181,580	-	-	17,311	198,892
Grants	479	-	-	-	479
Ex - Rent (pre 2013)	961,903	518	633	-	963,054
Trustee Leases	24,331	683	-	-	25,014
Commercial Leases	59,703	10,287	16,967	3,111	83,846
Daycare Debtors	96,118	1,937	3,416	3,233	104,704
Housing Current Rent	2,525,014	4,138	1,492	1,385	2,532,029
TOTAL DEBTORS	4,419,018	1,812	28,488	685,235	4,629,792
TOTAL CREDITORS	78,829	17,437	47,689	593,132	737,088

Of the \$4.630M owing to Council, only \$1.132M is estimated as collectable with \$3.384 million included in our provision for doubtful debts. A full recalculation of doubtful debts provision was done at 30 June 2022 resulting in the provision being increased by \$334k. This increase was mostly in the housing area.

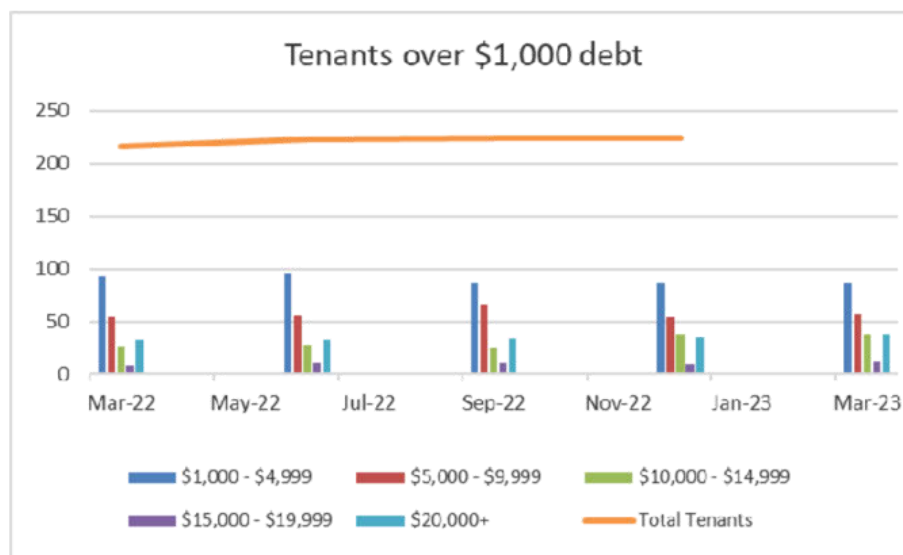
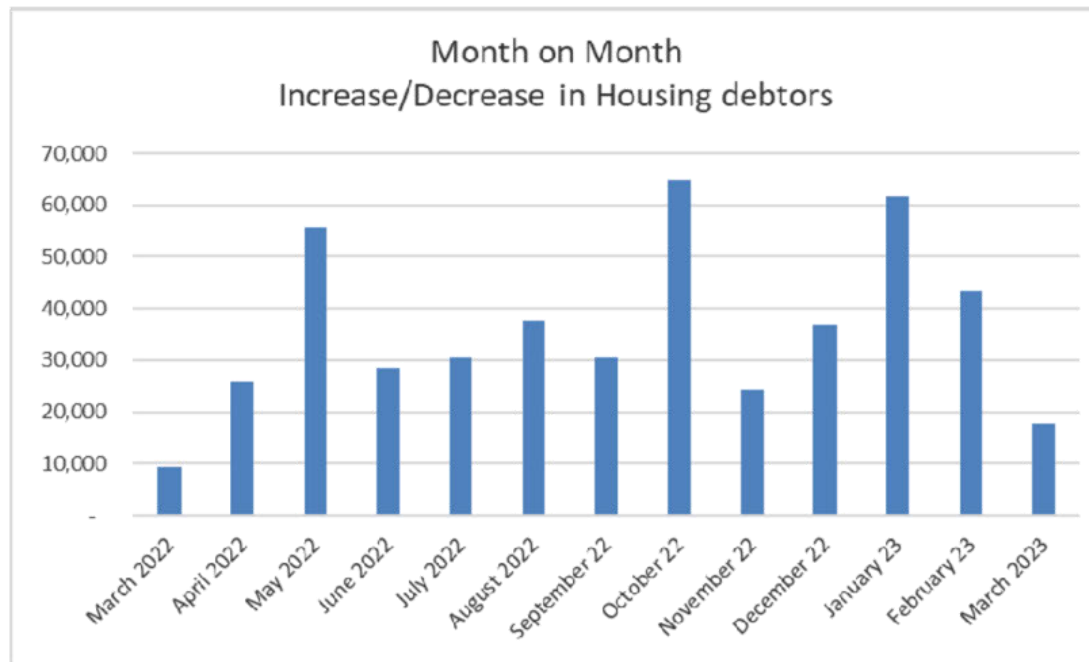
Snapshot: SOCIAL HOUSING DEBT LEVEL (CURRENT)

Over the past 12 months, the rental arrears to Council for social housing has increased by 22% from \$2,074,841 to \$ 2,532,029. A review of debtors has highlighted the following:

60% of current tenants are in arrears and total tenants owing over \$1,000 is the same as that of the previous quarter at 87 tenants. March's housing debt increased by \$17,811.

The 38 debtors owing over \$20k increased by \$51K on that of last month from \$1.145M to \$1.195M.

For the month of March 2023, 127 discussion have been conducted with tenants who are in arrears and 47 Form 11 breach notices issued. 144 form 11 Breach notices have been issued year to date.



Monthly movement to housing debt	
Month	Actual increase/(decrease)
March 2022	9,416
April 2022	25,979
May 2022	55,595
June 2022	28,594
July 2022	30,408
August 2022	37,678
September 22	30,490
October 22	64,674
November 22	24,317
December 22	36,835
January 23	61,714
February 23	43,492
March 2023	17,811

	# Tenants	# Tenants	# Tenants	# Tenants	# Tenants
Amount Owning to Council	Mar-22	Jun-22	Sep-22	Dec-22	Mar-23
\$1,000 - \$4,999	93	96	87	87	87
\$5,000 - \$9,999	55	56	66	54	57
\$10,000 - \$14,999	27	28	26	38	38
\$15,000 - \$19,999	9	11	11	10	12
\$20,000+	32	32	34	35	38
Total Tenants	216	223	224	224	232
Percent of tenants in arrears	56%	57%	58%	58%	60%

III. Capital Works

The following is an overview of Capital Works for specific large projects. The capital project reviews are for the total project; from start to completion. This means the below totals may encompass more than one financial year.

Capital Expenditure 31/03/2023	Total Grant Budget	Monies Received to Date	Expenses to Date	Variation v Budget	Brief Description
Interim Remote Capital Program	2,139,036	1,283,423	1,234,820	904,216	5 lots 6A Djenghi Estate
Works For Qld - Covid	2,380,000	2,380,000	2,638,904	- 258,904	Council Chambers, Malcolm Park Redevelopment, Community Hall, Jilira Oval Sports Facility upgrade, Sawmill Road Pathway, Community Shelters
Works for Qld 4 - 21/24	3,280,000	1,640,000	666,585	2,613,415	Fibre Optic installation, Housing driveways, Security fencing, Council buildings upgrade and refurbishment, Yarrabah beautification
Roads to recovery	42,409	31,337	11,150	31,259	Construction or maintenance of roads
Sewerage Pump Stations (ICCIP)	1,210,455	1,222,865	408,878	801,577	Replace gantrys, pump upgrades and maintenance, SCADA, assesment of future expansion, new switchboard pump 3
Water Mains Upgrade (ICCIP)	1,260,720	916,753	1,208,701	52,019	Replace water main Back Beach Road, SCADA, Fit bore 2 & 7 pumps, water treatment upgrade.
Community Message Sign (NIAA)	44,765	49,242	6,561	38,204	Disaster information, events in and around the community and special events out of the community.
Qbuild Housing demolition and construction	3,498,000	-	253,650	3,244,350	14 Smith St, 4 Dabah Close, 19 Smith St, 32 Workshop Rd, 7 Beach St, 64 Gribble St
Qbuild Housing construction	2,093,892	1,990,489	1,852,528	241,364	Lots 601,611 Millie, 701,702,715 Gurmga St Houses construction
Forward Capital Program	5,927,444	1,778,233	39,871	5,887,573	16 Lots Djenghi, 10 houses Gurmga St
Water Treatment Plant Upgrade (LGGSP)	1,253,159	375,948	4,935	1,248,224	Water Treatment Plant upgrade
Buddabadoo Road drainage upgrades (QRA)	566,475	-	6,832	559,643	Buddabadoo Road drainage upgrades
	\$23,696,355	\$7,687,310	\$8,333,416		

IV. Balance Sheet

Yarrabah Aboriginal Shire Council		
Statement of Financial Position		
At 31 March 2023		
	Council	
	At 31 March 2023	At 30 June 2022
	\$	\$
Current assets		
Cash and cash equivalents	10,260,743	8,594,157
Trade and other receivables	3,175,993	2,666,312
Inventories	178,247	159,548
Total current assets	13,614,984	11,420,018
Non-current assets		
Property, plant and equipment	150,340,563	145,520,339
Total non-current assets	150,340,563	145,520,339
Total assets	163,955,547	156,940,356
Current liabilities		
Trade and other payables	6,699,807	5,735,068
Provisions	575,271	575,271
Total current liabilities	7,275,078	6,310,339
Non-current liabilities		
Provisions	1,620,203	1,765,897
Total non-current liabilities	1,620,203	1,765,897
Total liabilities	8,895,281	8,076,236
Net community assets	155,060,266	148,864,120
Community equity		
Asset revaluation surplus	95,873,414	95,873,414
Retained surplus/(deficiency)	59,186,852	52,990,706
Total community equity	155,060,266	148,864,120

V. Cash Position

	\$	\$
CBA - General Fund	748,002	
CBA - Housing Fund	2,069,627	
CBA - Remote Capital	951,989	
CBA - Forward Capital	1,956,056	
QTC - Leases	320,868	
QTC - Investment	4,070,391	
Cash Floats	<u>450</u>	
Total Cash		10,117,384
Trade Debtors	4,629,792	
Provision Doubtful Debts	<u>(3,384,426)</u>	1,245,365
Less: Trade Creditors		(737,088)
Less: Tied Grant Funds		(6,385,150)
Less: Current Commitments		(2,486,337)
Cash Position at EOM		<u>1,754,175</u>

VI. Commercial Leases

Status of Council Commercial Leases	No.
Total Council leasable properties	21
No. of current leases outstanding	2
<i>Being made up of those:</i>	
- Expression of interest released	1
- awaiting signature of tenant	0
- Expression of interest to be done	2

VII. Other

Preparation and liaison with the management team for the 2023-2024 budget has commenced. Budget templates for the team will be distributed 18th April.

The tender for the Industrial Special Risks Insurance (July 2023- June 2025) has been issued and will close 25th May 2023. A recommendation will be given to Council at the June meeting.

Mike Mair

Director Corporate Services



300. Program GL Report with IE Code Detail

2:37 PM
Sunday, 9 April, 2023

YARRABAH ABORIGINAL SHIRE COUNCIL

For Period Ending: 31/03/2023

Year : 22/23

75%

		Current Budget	YTD Actual	Order Value	Total Actual	Variance \$	Variance %
Sub Programme: 306 SGFA - Parks & Gardens							
<u>Operating Expenditure</u>							
13062000	Parks & Gardens - Employee Costs						
201	Salaries & Wages	144,324.60	97,972.30	0.00	97,972.30	(46,352.30)	68%
203	Sick Leave	0.00	13,586.98	0.00	13,586.98	13,586.98	(100%)
205	Long Service Leave	0.00	2,006.59	0.00	2,006.59	2,006.59	(100%)
206	Annual Leave	0.00	14,921.26	0.00	14,921.26	14,921.26	(100%)
208	Superannuation	18,040.58	10,426.18	0.00	10,426.18	(7,614.40)	58%
211	Workwear	945.00	1,303.05	0.00	1,303.05	358.05	138%
212	Workcover	2,435.48	1,968.24	0.00	1,968.24	(467.24)	81%
	Total: 13062000	165,745.66	142,184.60	0.00	142,184.60	(23,561.06)	(86%)
13062100	Parks & Gardens - Materials & Services						
315	Hire of equipment	0.00	2,790.00	1,800.00	4,590.00	4,590.00	(100%)
321	Materials & operating	6,000.00	12,840.01	5,209.72	18,049.73	12,049.73	301%
323	Motor Vehicle - Fuel & oil	5,000.00	7,323.70	0.00	7,323.70	2,323.70	146%
326	Motor Vehicle - Registration	1,000.00	368.50	0.00	368.50	(631.50)	37%
327	Motor Vehicle - R&M	10,000.00	800.00	0.00	800.00	(9,200.00)	8%
333	R&M - Equipment	8,000.00	(26.51)	0.00	(26.51)	(8,026.51)	0%
345	Minor Equipment	6,000.00	1,355.72	0.00	1,355.72	(4,644.28)	23%
346	Motor Vehicles - expenses	0.00	5,852.45	0.00	5,852.45	5,852.45	(100%)
	Total: 13062100	36,000.00	31,303.87	7,009.72	38,313.59	2,313.59	(106%)
	Total Act Type: OPERATING EXPENDITURE	201,745.66	173,488.47	7,009.72	180,498.19	(21,247.47)	89%
	Net Profit/(Loss): SGFA - Parks & Gardens	(201,745.66)	(173,488.47)	(7,009.72)	(180,498.19)	(21,247.47)	89%
Sub Programme: 307 Pool							
<u>Operating Income</u>							
13071000	Pool - Income						
114	Pool Income	5,000.00	2,161.35	0.00	2,161.35	2,838.65	43%
	Total: 13071000	5,000.00	2,161.35	0.00	2,161.35	2,838.65	43%
	Total Act Type: OPERATING INCOME	5,000.00	2,161.35	0.00	2,161.35	2,838.65	43%
<u>Operating Expenditure</u>							
13072000	Pool - Employee Costs						
201	Salaries & Wages	14,000.00	27,285.65	0.00	27,285.65	13,285.65	195%
208	Superannuation	1,750.00	2,777.04	0.00	2,777.04	1,027.04	156%

212	Workcover	236.25	873.04	0.00	873.04	636.79	370%
Total: 13072000		16,301.25	30,881.63	0.00	30,881.63	14,580.38	(189%)
13072100	Pool - Materials & Services						
304	Cleaning	4,074.00	66.80	0.00	66.80	(4,007.20)	2%
310	Electricity & gas	9,102.00	7,339.84	0.00	7,339.84	(1,762.16)	81%
315	Hire of equipment	0.00	1,145.45	0.00	1,145.45	1,145.45	(100%)
318	Insurance - Other	29,364.00	24,086.76	0.00	24,086.76	(5,277.24)	82%
321	Materials & operating	39,000.00	23,257.29	1,314.67	24,571.96	(14,428.04)	63%
323	Motor Vehicle - Fuel & oil	500.00	0.00	0.00	0.00	(500.00)	0%
332	R&M - Buildings	5,000.00	10,034.22	1,438.48	11,472.70	6,472.70	229%
333	R&M - Equipment	2,500.00	2,024.82	393.00	2,417.82	(82.18)	97%
339	Telephone & internet	2,500.00	912.11	0.00	912.11	(1,587.89)	36%
345	Minor Equipment	2,325.00	0.00	0.00	0.00	(2,325.00)	0%
Total: 13072100		94,365.00	68,867.29	3,146.15	72,013.44	(22,351.56)	(76%)
Total Act Type: OPERATING EXPENDITURE		110,666.25	99,748.92	3,146.15	102,895.07	(7,771.18)	93%
Net Profit/(Loss): Pool		(105,666.25)	(97,587.57)	(3,146.15)	(100,733.72)	(4,932.53)	91%
Sub Programme: 501 Upgrades (Contract Works)							
Capital Income							
15011000	Upgrades (Contract Works) - Income						
153	Services - Housing Maintenance	0.00	1,036.20	0.00	1,036.20	(1,036.20)	(100%)
154	Services - Contract Works	1,000,000.00	1,032,131.31	0.00	1,032,131.31	(32,131.31)	103%
201	Salaries & Wages	0.00	(302.01)	0.00	(302.01)	302.01	(100%)
332	R&M - Buildings	0.00	(1,660.00)	0.00	(1,660.00)	1,660.00	(100%)
Total: 15011000		1,000,000.00	1,031,205.50	0.00	1,031,205.50	(31,205.50)	103%
Total Act Type: CAPITAL INCOME		1,000,000.00	1,031,205.50	0.00	1,031,205.50	(31,205.50)	103%
Capital Expenditure							
15019020	Upgrades (Contract Works) - Capital Houses						
201	Salaries & Wages	0.00	36,874.16	0.00	36,874.16	36,874.16	(100%)
208	Superannuation	0.00	6,756.17	0.00	6,756.17	6,756.17	(100%)
212	Workcover	0.00	4,927.12	0.00	4,927.12	4,927.12	(100%)
321	Materials & operating	0.00	6,480.68	0.00	6,480.68	6,480.68	(100%)
334	R&M - Houses	0.00	23,924.76	0.00	23,924.76	23,924.76	(100%)
338	Subscriptions	11,666.67	0.00	0.00	0.00	(11,666.67)	0%
860	Capital Purchases	0.00	891,875.97	875,113.11	1,766,989.08	1,766,989.08	(100%)
998	Stock Overheads	0.00	965.69	0.00	965.69	965.69	(100%)
999	Plant Recovery	0.00	5,359.57	0.00	5,359.57	5,359.57	(100%)
Total: 15019020		11,666.67	977,164.12	875,113.11	1,852,277.23	1,840,610.56	(15877%)
15019040	Upgrades (Contract Works) - Capital Houses WIP						
860	Capital Purchases	988,333.33	0.00	0.00	0.00	(988,333.33)	0%
Total: 15019040		988,333.33	0.00	0.00	0.00	(988,333.33)	0
Total Act Type: CAPITAL EXPENDITURE		1,000,000.00	977,164.12	875,113.11	1,852,277.23	852,277.23	185%

Sub Programme: 502 Planned Maintenance

Operating Income

15021000	Planned Maintenance - Income						
153	Services - Housing Maintenance	1,700,000.00	2,809,725.98	0.00	2,809,725.98	(1,109,725.98)	165%
154	Services - Contract Works	0.00	37,648.72	0.00	37,648.72	(37,648.72)	(100%)
201	Salaries & Wages	0.00	(130.23)	0.00	(130.23)	130.23	(100%)
334	R&M - Houses	0.00	(3,486.40)	0.00	(3,486.40)	3,486.40	(100%)
	Total: 15021000	1,700,000.00	2,843,758.07	0.00	2,843,758.07	(1,143,758.07)	167%
Total Act Type: OPERATING INCOME		1,700,000.00	2,843,758.07	0.00	2,843,758.07	(1,143,758.07)	167%

Operating Expenditure

15022000	Planned Maintenance - Employee Costs						
201	Salaries & Wages	238,659.54	400,085.66	0.00	400,085.66	161,426.12	168%
208	Superannuation	29,832.44	39,690.09	0.00	39,690.09	9,857.65	133%
211	Workwear	2,520.00	3,331.95	0.00	3,331.95	811.95	132%
212	Workcover	4,027.38	4,000.54	0.00	4,000.54	(26.84)	99%
334	R&M - Houses	0.00	7,437.13	0.00	7,437.13	7,437.13	(100%)
	Total: 15022000	275,039.36	454,545.37	0.00	454,545.37	179,506.01	(165%)
15022100	Planned Maintenance - Materials & Services						
201	Salaries & Wages	0.00	2,921.28	0.00	2,921.28	2,921.28	(100%)
306	Computer expenses	1,200.00	0.00	0.00	0.00	(1,200.00)	0%
310	Electricity & gas	2,000.00	1,045.83	0.00	1,045.83	(954.17)	52%
315	Hire of equipment	2,000.00	9,000.00	0.00	9,000.00	7,000.00	450%
321	Materials & operating	58,000.00	124,775.83	26,788.57	151,564.40	93,564.40	261%
332	R&M - Buildings	0.00	15,954.80	3,348.00	19,302.80	19,302.80	(100%)
334	R&M - Houses	1,423,357.98	2,235,907.69	117,179.50	2,353,087.19	929,729.21	165%
335	R&M - Infrastructure	0.00	0.00	6,458.40	6,458.40	6,458.40	(100%)
338	Subscriptions	0.00	4,332.00	0.00	4,332.00	4,332.00	(100%)
344	Travel - other	0.00	305.00	0.00	305.00	305.00	(100%)
345	Minor Equipment	4,000.00	0.00	0.00	0.00	(4,000.00)	0%
346	Motor Vehicles - expenses	24,500.00	0.00	0.00	0.00	(24,500.00)	0%
860	Capital Purchases	0.00	38,747.73	10,798.11	49,545.84	49,545.84	(100%)
998	Stock Overheads	0.00	22,412.59	0.00	22,412.59	22,412.59	(100%)
999	Plant Recovery	0.00	15,475.99	0.00	15,475.99	15,475.99	(100%)
	Total: 15022100	1,515,057.98	2,470,878.74	164,572.58	2,635,451.32	1,120,393.34	(174%)
Total Act Type: OPERATING EXPENDITURE		1,790,097.34	2,925,424.11	164,572.58	3,089,996.69	1,299,899.35	173%
Net Profit/(Loss): Planned Maintenance		(90,097.34)	(81,666.04)	(164,572.58)	(246,238.62)	156,141.28	170%

Sub Programme: 601 FAGS

Operating Income

16011700	Roadgang FAGS - Grant Income						
171	General Purpose Grants	31,771.00	5,618.25	0.00	5,618.25	26,152.75	18%
	Total: 16011700	31,771.00	5,618.25	0.00	5,618.25	26,152.75	18%

Operating Expenditure

16012000 Roadgang FAGS - Employee Costs

127	Workcover Claim Proceeds	0.00	(356.93)	0.00	(356.93)	(356.93)	(100%)
201	Salaries & Wages	100,286.55	113,797.60	0.00	113,797.60	13,511.05	113%
203	Sick Leave	0.00	6,288.83	0.00	6,288.83	6,288.83	(100%)
205	Long Service Leave	0.00	3,664.91	0.00	3,664.91	3,664.91	(100%)
206	Annual Leave	0.00	8,349.60	0.00	8,349.60	8,349.60	(100%)
208	Superannuation	12,535.82	15,768.49	0.00	15,768.49	3,232.67	126%
211	Workwear	1,575.00	1,599.54	0.00	1,599.54	24.54	102%
212	Workcover	1,692.34	1,797.82	0.00	1,797.82	105.48	106%
Total: 16012000		116,089.71	150,909.86	0.00	150,909.86	34,820.15	(130%)

16012100 Roadgang FAGS - Materials & Services

308	Contractors fees	22,000.00	0.00	0.00	0.00	(22,000.00)	0%
315	Hire of equipment	10,000.00	0.00	3,830.00	3,830.00	(6,170.00)	38%
321	Materials & operating	10,000.00	11,674.03	4,428.86	16,102.89	6,102.89	161%
323	Motor Vehicle - Fuel & oil	6,000.00	12,590.25	0.00	12,590.25	6,590.25	210%
324	Motor Vehicle - Insurance	700.00	0.00	0.00	0.00	(700.00)	0%
326	Motor Vehicle - Registration	700.00	329.99	0.00	329.99	(370.01)	47%
327	Motor Vehicle - R&M	4,000.00	0.00	0.00	0.00	(4,000.00)	0%
332	R&M - Buildings	0.00	0.00	454.55	454.55	454.55	(100%)
333	R&M - Equipment	5,000.00	356.24	0.00	356.24	(4,643.76)	7%
335	R&M - Infrastructure	10,000.00	4,227.17	0.00	4,227.17	(5,772.83)	42%
339	Telephone & internet	0.00	450.08	0.00	450.08	450.08	(100%)
345	Minor Equipment	3,000.00	0.00	0.00	0.00	(3,000.00)	0%
346	Motor Vehicles - expenses	0.00	18,445.12	0.00	18,445.12	18,445.12	(100%)
Total: 16012100		71,400.00	48,072.88	8,713.41	56,786.29	(14,613.71)	(80%)

Total Act Type: OPERATING EXPENDITURE

187,489.71 198,982.74 8,713.41 207,696.15 20,206.44 111%

Net Profit/(Loss): FAGS

(155,718.71) (193,364.49) (8,713.41) (202,077.90) 46,359.19 97%

Sub Programme: 819 Container Exchange

Operating Income

18091700 Container Exchange - Grant Income

172	State Government Grants - Operating	0.00	74,884.00	0.00	74,884.00	(74,884.00)	(100%)
Total: 18091700		0.00	74,884.00	0.00	74,884.00	(74,884.00)	(100%)

Total Act Type: OPERATING INCOME

0.00 74,884.00 0.00 74,884.00 (74,884.00) (100%)

Operating Expenditure

18092000 Container Exchange - Employee costs

201	Salaries & Wages	0.00	313.59	0.00	313.59	313.59	(100%)
Total: 18092000		0.00	313.59	0.00	313.59	313.59	(100%)

18092100 Container Exchange - Materials and Services

321	Materials & operating	0.00	9,286.81	43,636.61	52,923.42	52,923.42	(100%)
Total: 18092100		0.00	9,286.81	43,636.61	52,923.42	52,923.42	(100%)

Total Act Type: OPERATING EXPENDITURE

0.00 9,286.81 43,636.61 52,923.42 52,923.42 (100%)



500. SPECIFIC PURPOSE GRANT BALANCES BY PROJECT

YARRABAH ABORIGINAL SHIRE COUNCIL

2:36 PM

Sunday, 9 April, 2023

as at 31 March 2023

	Opening Balance	Receipts Grants	Receipts Other	Disbursements	Closing Balance
Department of Local Government Racing and Multicultural Affairs					
FAGS	904,930.00	906,691.50	356.93	(199,339.67)	1,612,638.76
IEDG Grant	0	160,000.00	0	(178,655.42)	(18,655.42)
Works for Qld COVID	(276,507.88)	238,000.00	0	(782,260.77)	(820,768.65)
Revenue Replacement Grant	0	49,500.00	0	(49,500.00)	0
SGFA	0	2,868,983.00	500.00	(1,877,083.89)	992,399.11
Works For Queensland	(356,061.28)	275,000.00	0	(23,201.14)	(104,262.42)
Advancing the Planning Act	2,682.50	0	0	0	2,682.50
Sewerage Pumps Stations Upgrade ICCIP	807,745.19	0	0	(44,875.75)	762,869.44
Water Mains Upgrade ICCIP	(282,050.36)	70,000.00	0	(24,769.27)	(236,819.63)
Bukki Road Upgrade Stage 2 (LGGSP)	(19,826.66)	0	0	0	(19,826.66)
Waste ICCIP	(177,102.38)	0	0	(182,238.18)	(359,340.56)
Works for Qld 4	1,513,010.43	0	0	(406,850.62)	1,106,159.81
Total: Department of Local Government Racing and Multicultural Affairs	2,116,819.56	3,850,928.77	856.93	(3,768,774.71)	2,917,076.28
Queensland Health					
ATSI Health Grant	0	141,762.00	0	(136,792.40)	4,969.60
Total: Queensland Health	0	141,762.00	0	(136,792.40)	4,969.60
Department of Communities Housing and Digital Economy: Arts Qld					
YCMF 2021 - Local Musicians/Facilitator (FNCF)	5,592.00	0	0	(2,310.00)	3,282.00
Forward Remote Capital Program	0	1,778,232.73	0	(39,870.79)	1,738,361.94
Total: Department of Communities Housing and Digital Economy: Arts Qld	5,592.00	1,778,232.73	0	(42,180.79)	1,741,643.94
Department of Environment and Science: Arts Qld					
Fashion & Wearable Art	240.45	0	0	(254.37)	(13.92)
Arts BIA	0	25,000.00	0	(5,488.39)	19,511.61

Conatiner Exchange	0	74,884.00	0	(9,600.40)	65,283.60
Total: Department of Environment and Science: Arts Qld	54,240.45	99,884.00	0	(15,343.16)	138,781.29
Dept of Infrastructure Transport Regional Development & Communications					
Arts IVAIS Relief & Recovery	24,978.24	0	0	(24,978.24)	0
LRCI 2020 Traffic Calming Devices	0	0	0	0	0
LRCI 21-22	(45,164.85)	6,772.55	0	0	(38,392.30)
LRCI 22-23	0	61,704.55	0	(210.01)	61,494.54
LGGSP - Foreshore Development Plan	0	75,000.00	0	0	75,000.00
LGGSP - Water Treatment Plant upgrade	0	375,947.70	0	(12,670.00)	363,277.70
Total: Dept of Infrastructure Transport Regional Development &	(20,186.61)	519,424.80	0	(37,858.25)	461,379.94
Dept of the Premier and Cabinet					
YCMF 2021 Premier \$220K	100,000.00	0	0	0	100,000.00
Total: Dept of the Premier and Cabinet	100,000.00	0	0	0	100,000.00
Department of Communities Disability Services and Seniors					
Floodtide Sensors	0	0	0	(302.42)	(302.42)
SES Building Upgrade	0	0	0	0	0
NAIDOC \$500	0	0	0	0	0
Total: Department of Communities Disability Services and Seniors	0	0	0	(302.42)	(302.42)
Australia Council for the Arts					
Arts Adapt to Digital Era	1,852.92	0	0	0	1,852.92
Yarrabah Fashion Style 2023	21,400.00	0	0	(20,005.43)	1,394.57
Total: Australia Council for the Arts	23,252.92	0	0	(20,005.43)	3,247.49
National Australia Day Council					
National Australia Day Council	0	24,000.00	0	(21,209.09)	2,790.91
Total: National Australia Day Council	0	24,000.00	0	(21,209.09)	2,790.91
Department of Social Services					
Daycare Centre Grant	223,380.30	376,169.50	197,601.08	(714,394.68)	82,756.20
Total: Department of Social Services	223,380.30	376,169.50	197,601.08	(714,394.68)	82,756.20

QGAP Grant	0	32,180.00	0	0	32,180.00
Total: Department of Science Information Technology & Innovation	0	32,180.00	0	0	32,180.00
Department of Communications and the Arts					
IVAIS	13,007.46	190,000.00	0	(205,502.24)	(2,494.78)
Total: Department of Communications and the Arts	13,007.46	190,000.00	0	(205,502.24)	(2,494.78)
Dept of Housing & Public Works					
Interim Remote Capital Program	676,111.38	0	0	(33,834.89)	642,276.49
Total: Dept of Housing & Public Works	676,111.38	0	0	(33,834.89)	642,276.49
Department of Prime Minister and Cabinet					
CDP Like Activities	377,983.35	0	0	0	377,983.35
Community Message Sign (NIAA)	44,765.00	4,476.50	0	(6,561.25)	42,680.25
Total: Department of Prime Minister and Cabinet	422,748.35	4,476.50	0	(6,561.25)	420,663.60
National Indigenous Australians Agency					
Market Garden Feasibility Study	27,129.52	0	0	0	27,129.52
YCMF 2021 (NIAA)	100,000.00	0	0	0	100,000.00
NAIDOC	0	0	0	(5,822.16)	(5,822.16)
Total: National Indigenous Australians Agency	127,129.52	0	0	(5,822.16)	121,307.36
Queensland Fire and Emergency Services					
SES	(5,043.47)	13,550.60	0	(10,103.61)	(1,596.48)
Total: Queensland Fire and Emergency Services	(5,043.47)	13,550.60	0	(10,103.61)	(1,596.48)
Department of Innovation and Tourism Industry Development					
Deadly Active Sports & Rec Program	0	83,192.00	0	(5,600.00)	77,592.00
Total: Department of Innovation and Tourism Industry Development	0	83,192.00	0	(5,600.00)	77,592.00
Department of Education					
Vacation Care Grant	16,915.92	6,460.60	0	(16,491.85)	6,884.67
Total: Department of Education	16,915.92	6,460.60	0	(16,491.85)	6,884.67

Work First Start	(48,425.92)	20,703.91	0	(35,135.66)	(62,857.67)
Total: Department of Employment Small Business and Training	(48,425.92)	20,703.91	0	(35,135.66)	(62,857.67)
State Library of Queensland					
IKC	7,153.37	53,362.00	0	(37,336.62)	23,178.75
Total: State Library of Queensland	7,153.37	53,362.00	0	(37,336.62)	23,178.75
Office of Liquor and Gaming Regulation					
Total: Office of Liquor and Gaming Regulation	0	0	0	0	0
Queensland Reconstruction Authority					
Get Ready Qld	7,606.95	7,848.00	0	(3,363.64)	12,091.31
NQNDMP Flood Study	0	66,000.00	0	(4,800.00)	61,200.00
NDRP	0.09	0	0	(1,140.00)	(1,139.91)
QDRF	4,689.61	0	0	0	4,689.61
REPA 2021	781,885.02	58,447.34	0	(485,132.36)	355,200.00
QRRRF 2020	17,347.88	0	0	(6,832.00)	10,515.88
REPA 2023	0	0	0	0	0
Total: Queensland Reconstruction Authority	811,529.55	132,295.34	0	(501,268.00)	442,556.89
LGAQ					
Coastal Hazard Adaption	(101,015.82)	135,133.68	0	(83,773.26)	(49,655.40)
Total: LGAQ	(101,015.82)	135,133.68	0	(83,773.26)	(49,655.40)
Department of Transport and Main Roads					
TIDS	(58.95)	(9,706.29)	0	(20,402.27)	(30,167.51)
Cycle Paths Stage 1	20,164.92	0	0	0	20,164.92
Cycle Paths Stage 2	(34,567.50)	0	0	0	(34,567.50)
Total: Department of Transport and Main Roads	(14,461.53)	(9,706.29)	0	(20,402.27)	(44,570.09)
Department of State Development					
RTC Extension Design (MIPP2)	0	0	0	0	0
Total: Department of State Development	0	0	0	0	0

DFV Social Reinvestment	0	40,000.00	0	(18,181.82)	21,818.18
Service Enhancement	0	35,000.00	0	0	35,000.00
Yarrabah Leaders Forum	0	0	0	0	0
Social Reinvestment Project	31,500.17	0	0	0	31,500.17
Community Safety Plan	6,692.10	50,000.00	0	685.00	57,377.10
Total: Department of Aboriginal and Torres Strait Islander Partnerships	38,192.27	125,000.00	0	(17,496.82)	145,695.45
FNQROC					
Transport Network Plan	(52,783.00)	52,783.00	0	0	0
Total: FNQROC	(52,783.00)	52,783.00	0	0	0
Untied					
Untied	0	0	8,848,167.46	(9,734,290.08)	(886,122.62)
Total: Untied	0	0	8,848,167.46	(9,734,290.08)	(886,122.62)
Grand Total	4,394,156.70	7,629,833.14	9,046,625.47	(15,470,479.64)	5,600,135.67
Negative Grants Tied Grants					-1,786,683.39 6,385,149.54

7.3 PEOPLE & COMMUNITIES - OPERATIONAL REPORT

File Number: 03.MFD_OM.20230426

Author: Terry Farrelly, Director People & Communities

PURPOSE OF THE REPORT

To provide Council an update on operational activities undertake within the Department of People and Communities for the period 8 March 2023 to 4 April 2023.

OPERATIONAL UPDATE

This report covers activities for the period 8 March 2023 to 4 April 2023. This report provides Council information on activities and progress of projects for the Department in-line with Council functions, community services, funding agreements and project timelines

HOUSING

Total Number of stock	Year to Date Occupied	Current Vacant	Total Stock
	382	1 – Awaiting upgrade	383 1 Awaiting upgrade
Revenue - Year	Total rent for all stock charged 01.07.22 – 31.03.23	Year to Date Rent collected amount 01.07.22 to 31.03.23	Waitlist numbers Year to Date
	\$2,016,246.97	\$1,540,687.89	Total – 326
Revenue - Month	Total rent Charge for housing stock March 2023	Rent Payments collected March 2023	Rental Arrears Collected March 2023
	\$207,264.58	\$186,995.84	\$16,681.52
Arrears	Total Rent Arrears As at 31.03.2023	Total Rent Arrears (previous years) as at 31.03.2022	Change from year on year
	Tenants - 236 Amount - \$2,104,033.56	Tenants - 196 Amount - \$1,610,743.46	Increase in rental arrears of \$493,290.10 since March 2022 ↑ Tenants 20% increase ↑ Amount 30.6% increase
Property Inspections	Monthly inspections	Year to date	
	13 Routine Inspections	86 Routine Inspections	

Engagement activities	Number of discussions with tenants regarding arrears/concerns Month to Date	Number of discussions with tenants regarding arrears/concerns Year to Date	
	127	555	
Breach Notices (form 11)	Number of Form 11's – Rental Arrears Month to Date	Number of Form 11's – Rental Arrears Year to Date	Monthly Rental statements
	47 Notices sent	144	383
	Number of second Notice 11's Month to Date	Number of third Notice 11's Month to date	Number of Final Notices
	Allowing appropriate response timeframes before 2 nd Notices are sent – As per Housing policy	Allowing appropriate response timeframes before 2 nd Notices are sent – As per Housing policy	Allowing appropriate response timeframes before 2 nd Notices are sent – As per Housing policy

- Three new (3) properties in Gurngga Street completed and allocated to new tenants.
- Housing Services concentrating on Arrears Notices, with a total of 47 Notices issued for the Month period totalling \$1,127,550.61.

DAY CARE

Number of Children	Current enrolment 0-15 months	Current enrolment 15months-5years
42 Placements Total	8	32
Year to date	Enrolment 0-15 months	Enrolment 15months-5years
	8	32
Outside School Hours Care	Enrolments	Hours per Month
	6	60
Arrears	Month to Date	Year to Date
	\$2,462.49	\$62,954.86

- Yarrabah Day Care celebrated multiculturalism through St Patrick's Day and Harmony day within the centre with children and parents.
- Payment plans remain constant, with families making weekly/fortnightly contributions.
- Only four (4) families are to be linked with the Child Care Subsidy.
- Annual CCCFR Submission to department submitted on 7 March 2023.
- Online Training with Day care occurred over the period
 - In safe hands
 - Child safe organizations/National principles self-assessment

Submission for Minor Infrastructure funding areas in progress which includes;

- Erect roof in Carpark and walkway to centre
- Privacy screening Nursery yard
- External painting
- Purchase of Additional Shed/container
- Nursery Yard to be landscaped and additional playground/water area installed
- Centre flooring upgrade

YARRABAH KNOWLEDGE CENTRE

Number of patrons	Month to Date	Year to Date
Library	56	422
First 5 Forever	50	50

- Electronic Door Counter installed to accurately record library patronage.
- First 5 Forever Program for 0-5 year olds commencing every Tuesday from 7 March 2023.
- Library Coordinator attending the Future Libraries Stakeholder Engagement on the State Library 10 Year Roadmap on 16-17 March 2023.
- Variation to the Refurbishment Grant with Queensland State Libraries to vary refurbishments to include a generator has been declined, seeking other grant opportunities.

TRANSPORT

Number of Children	Registered	Month to Date transports	Year to Date transports
	59	1,180	10,140

Issues

- Council only contracted to provide transport for 22 students and travel of 33.6KM's per day as per the approved route. Council currently is providing an average of servicing 89 patrons and 200KM's per day, indicating a loss of \$100,000 per annum with the additional resources required to operate the school bus.
- Director has commenced discussions with Department of Transport and Main Roads (Translink) on the current funding arrangements, due to the increase in demand and patronage that has occurred over the years. Translink representatives will attend Yarrabah in late April to review the routes and patronage.
- Coordinator Knowledge Centre attending bus runs continuing to accurately record all bus routes and stops and gathering registration records from parents/care givers.

YARRABAH ARTS AND CULTURAL PRECINCT

Number of patrons	Month to Date	Year to Date
	97	629
Sales	Month to Date	Year to Date
	\$4,920	\$75,824

- Administration Officer Arts and Culture finalised, successful applicant commenced on 28 March 2023.
- Arts and Culture Manager reviewing centre opening times to consider opening on weekends as a trial in April.
- Yarrabah Fashion was showcased at Fashion Week in South Australia in March.
- Arts and Culture Centre hosting 15 Participants undertaking Certificate III in visual arts, commencing in May.
- Arts and Culture Manager developing funding submission for enhancement funding under the Indigenous Visual Arts Program.

- Gindaja commissioning Arts and Culture Centre to produce art works for new developments.

COMMUNITY EVENTS & PROGRAMS

- Director concentrating efforts to complete variation requests and outstanding acquittals that have not been submitted to funding bodies.
- Despite best efforts and after several attempts of advertising internally, in the community and externally and via networks Council has not been successful to fill the Sport and Recreation Officer's position. At risk of losing funding for the community initial discussion with the Department to partner with Yarrabah PCYC to deliver the program. A variation request has been submitted for approval, with revised project plan and MOU with PCYC.
- Following a recruitment process a successful candidate has been selected for the Community Services Officer's role and will commence on 11 April 2023.
- Planning of the Bishop Malcolm Park Opening commenced with the family and stakeholders with a proposed opening to occur in July 2023.

Yarrabah Music and Cultural Festival

- Event Producer for the Yarrabah Music and Cultural Festival Expression of Interest finalised, contractor engaged to produce the 2023 Yarrabah Music and Cultural Festival.
- Meetings with Event Producer, Queensland Music Festival Production Team and Funding Bodies recommenced in March with focusing on planning the 2023 event. Event Plan currently in development and discussions on ticketing the event at a low cost is being considered.

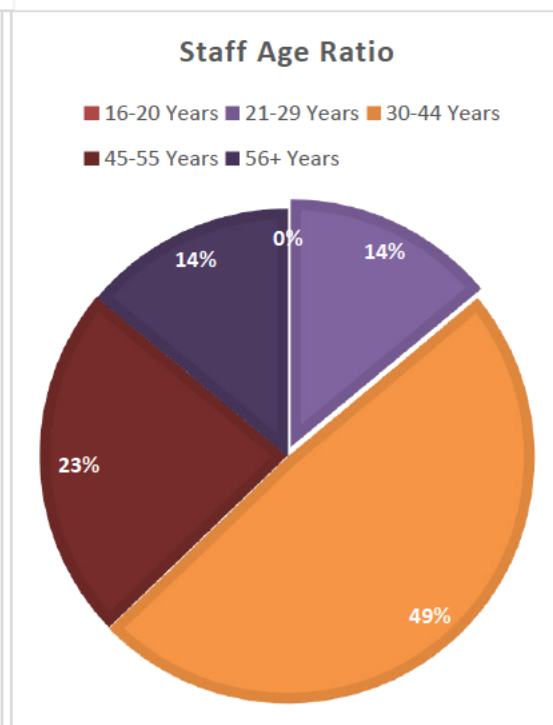
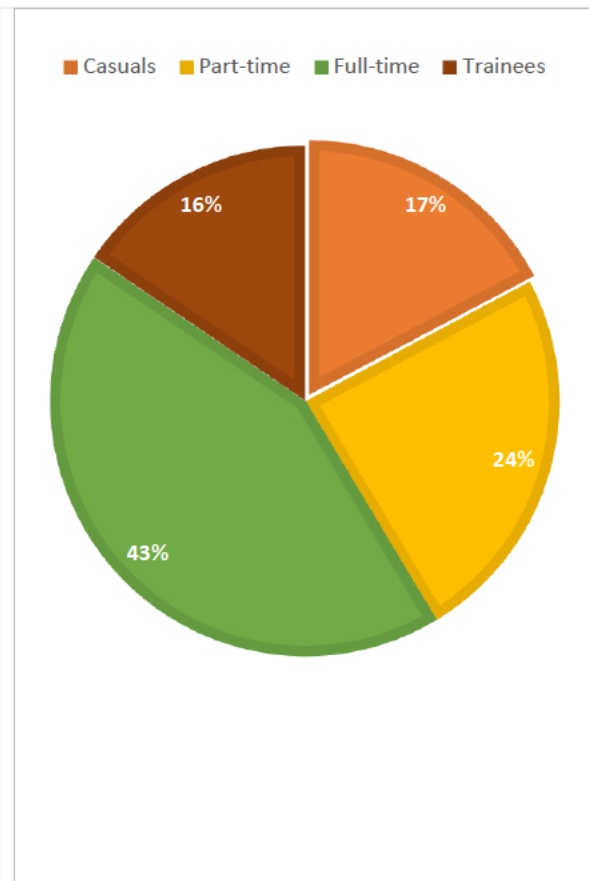
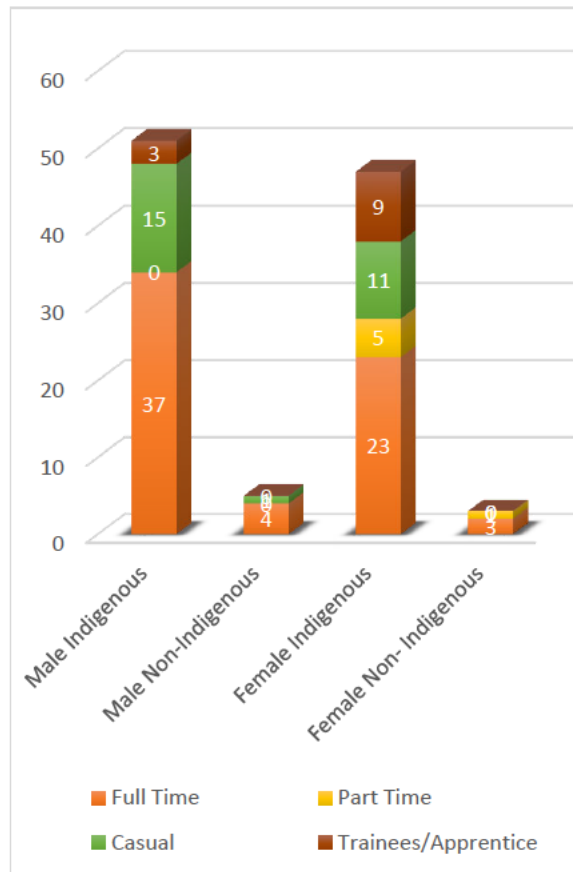
HUMAN RESOURCES

STAFFING:

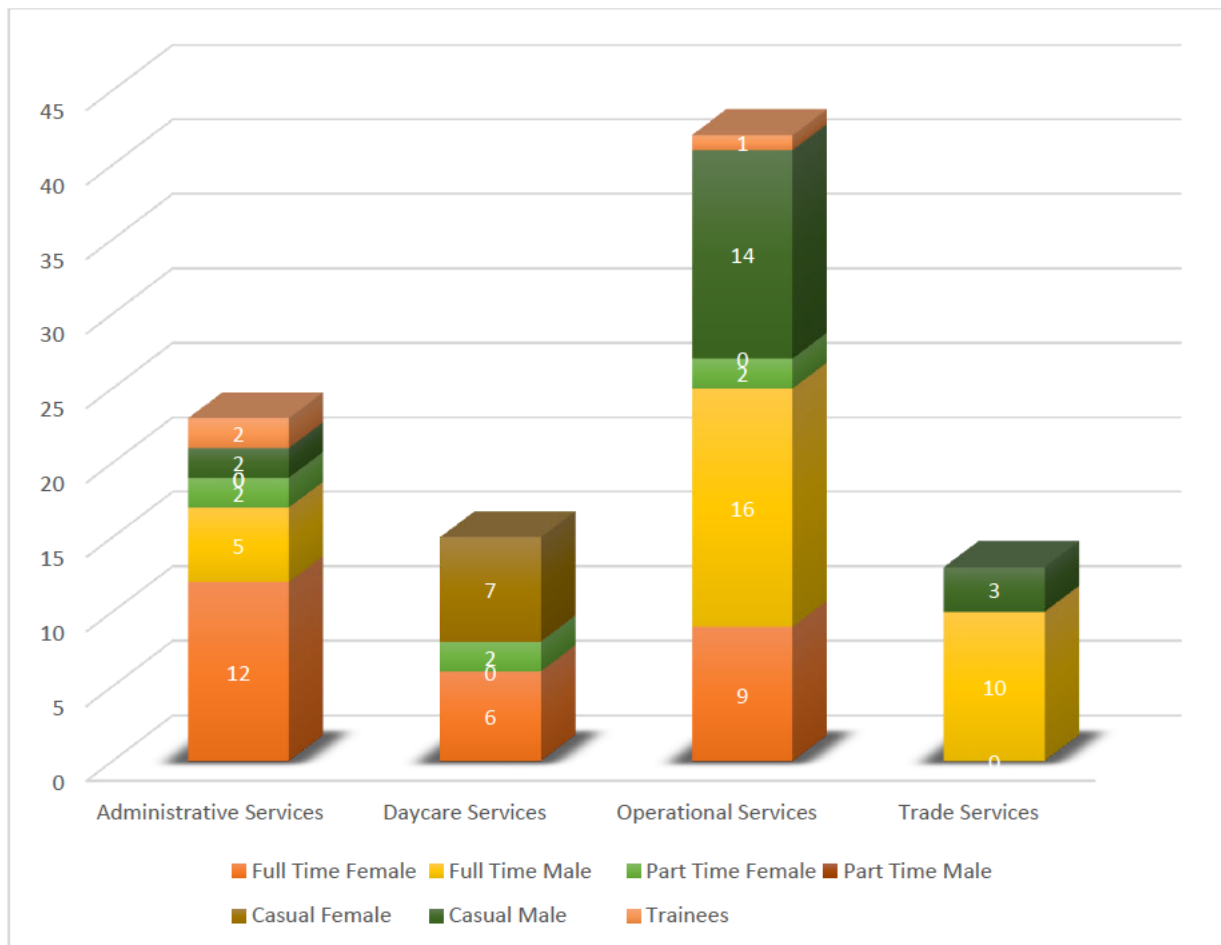
Our current employment Ratios are as follows:-

COUNCIL EMPLOYEES	MALE INDIGENOUS	MALE NON- INDIGENOUS	FEMALE INDIGENOUS	FEMALE NON- INDIGENOUS	TOTAL
Full Time	34	4	23	2	63
Part Time	0	0	5	1	06
Casual	14	1	10	0	25
Trainees/Apprentice – Wugu Participants	3	0	9	0	12
TOTAL	51	05	47	03	106

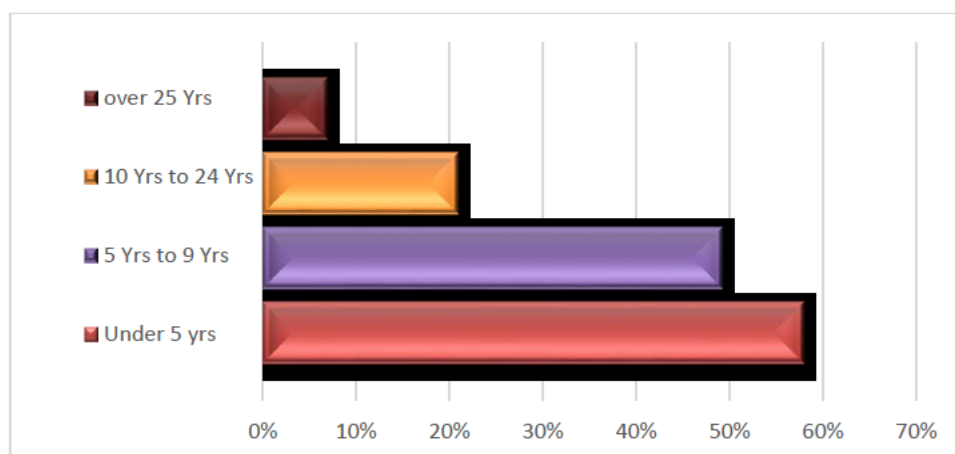
Note-Increase from previous month due to Wugu Participants (Volunteers).



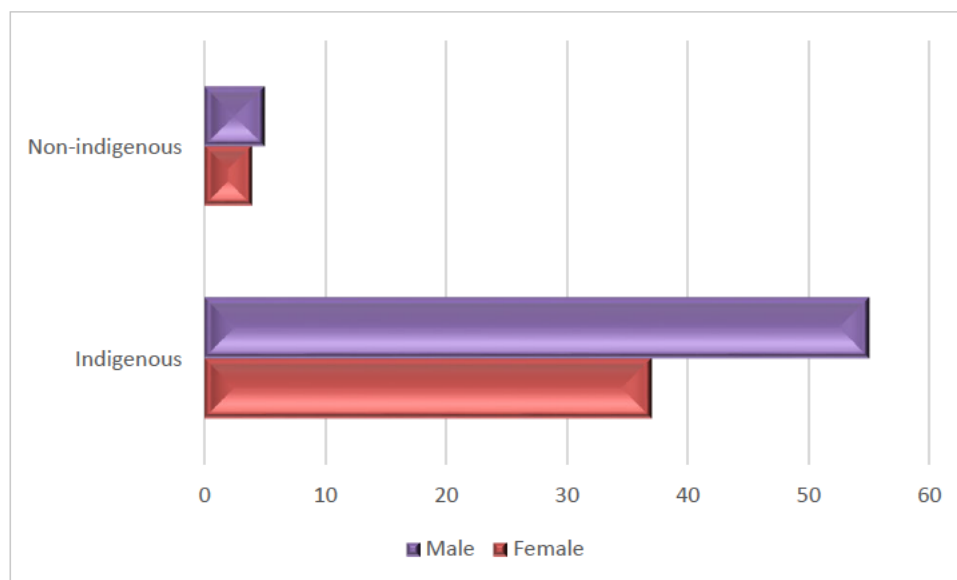
Staffing By Areas



Employees Years Of Service



Graph for indigenous / non indigenous employees

RESIGNATIONS / TERMINATIONS

One – Housing Officer fixed term (People & Communities) resigned

RECRUITING:

Community Services Officer – People and Communities - Advertised internally for 1 Week, in the Community for 1 week & advertised externally, applications closed Friday 10 March 2023. Successful applicant will commence with Council on 11 April 2023.

Administrative Support Officer – Arts Precinct - advertised internally for 1 Week, in the Community for 1week & externally, applications closed Friday 10 March 2023. Successful applicant commenced duties on 29 March 2023.

Two Housing Officer Positions have been filled these are both Fixed Term for 6 months whilst current staff are on Parental Leave.

TRAINING

Currently working on a Skills Register and Training Plan.

TRAINING UPDATE

- Wugu Nyambil Placement – YASC has signed an agreement with Wugu to host 10 participants in Administration, Library and the Arts Precinct, 6 participant has been placed, 1 of these applicants has been engaged on a Fixed Term contract (6) months to relieve while current staff is on Parental leave. Training of participants commenced with participants learning a variety of administrative roles in Council.

SAFETY

- One muscularskeletal injury. Slippery paths following rain and run off, paths cleaned and scoping of works to mitigate future safety concerns in development.
- Trees at rear of Council building identified hazard and contractors engaged to remove.

DRUG & ALCOHOL TESTING

- Random Drug and Alcohol testing of staff and contractors no cases this month.

SECURITY

- Ongoing patrols and monitoring continuing.

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the Director of People and Communities Operational Report, tabled as read.

7.4 BUILDING SERVICES - OPERATIONAL REPORT

File Number: 04.MFD_OM20230426

Author: Preston Andrews, Director - Building Services

PURPOSE OF THE REPORT

To report to Council the status/activities of Building Services areas for the month of March 15TH up to April the 26th 2023

OPERATIONAL UPDATE

This report covers performance up to and including the 26 April 2023. Items contained below reflect actions and tasks performed to progress the projects in-line with funding agreements and project plans.

Planning and engagement with stakeholders and consultants about programmed / scheduled works.

BUILDING / CONSTRUCTION AREAS - GENERALS**Repairs & Maintenances & Healthy Housing Pilot Program**

The following tables contains the data for workflow activities in the works department for building and construction and field workers:

Current Workflow below for QBuild Work Orders.

NAHA UPGRADES & MAINTENANCES

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
1.	UPGRADES- 20 SAWMILL RD	10%	WIP
2.	REFURBISHMENT 11/9 GRIBBLE ST	10%	WIP
3.	WATER SERVICE UPGRADE 1A MAJOR CL	35%	WIP
4.	WATER SERVICE UPGRADE 38 SAWMILL RD	10%	WIP
5.	REFURBISHMENTS UPGRADE 6 SAWMILL RD	85%	WIP
6.	REFURBISHMENTS UPGRADE 10 SAWMILL RD	10%	WIP
7.	REFURBISHMENTS- 67 WORKSHOP RD	10%	WIP
8.	REFURBISHMENTS- 25 SAWMILL RD	35%	WIP
9.	SHARED LAUNDRY 9 GRIBBLE S	10%	WIP
10.	EXTERNAL CLADDING & ELECTRICAL 16 AMBRYM	10%	WIP
11.	KITCHEN UPGRADE 24 WORKSHOP RD	35%	WIP
12.	KITCHEN UPGRADE 49 BACK BEACH RD	10%	WIP
13.	BATHROOM UPGRADE 39 GRIBBLE ST	35%	WIP
14.	BATHROOM UPGRADE 1A STONEWIG C	10%	WIP
15.	KITCHEN, BATHROOM, LAUNDRY UPGRADE 23 SAWMILL RD	10%	WIP
16.	REFURBISHMENTS- 9/15 WORKSHOP RD	10%	WIP
17.	REFURBISHMENTS UPGRADE 24 SAWMILL RD	35%	WIP
18.	REFURBISHMENT 2/9 GRIBBLE S	10%	WIP
19.	DRIVEWAY / PATH UPGRADE 20 WORKSHOP RD	10%	WIP
20.	Carry out various upgrades at 7 Schrieber St Djenghi, Yarrabah	10%	Contract Awarded
21.	37 Back Beach Rd, Yarrabah - Carry out Internal Paint.	45%	Contract Awarded
22.	37 Back Beach Rd, Yarrabah - Carry out Internal Works.	45%	Contract Awarded
23.	39 Sawmill Rd, Yarrabah - Carry out External Paint.	45%	Contract Awarded
24.	39 Sawmill Rd, Yarrabah - Carry out	45%	Contract Awarded

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
	External Works.		
25.	39 Sawmill Rd, Yarrabah - Carry out Internal Paint.	45%	Contract Awarded
26.	39 Sawmill Rd, Yarrabah - Carry out Internal Works.	45%	Contract Awarded
27.	Carry out refurbishment works at 32 Stanley St, Yarrabah	75%	WIP
28.	31 Gribble St Yarrabah - Carry out Internal Paint.	45%	Contract Awarded
29.	31 Gribble St Yarrabah - Carry out External Paint.	45%	Contract Awarded
30.	31 Gribble St Yarrabah - Carry out External Works.	45%	Contract Awarded
31.	32 Gribble St Yarrabah - Carry out Internal Works	45%	Contract Awarded

WORK 4 QLD AREA - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
WFQ COVID	Malcolm Park Redevelopment	10%	Planning Stage - WIP
WFQ 4	Works Department Shed Improvement	10%	Planning Stage - WIP
WFQ 4	Leisure Centre & Community Hall (Lighting, Landscape, Fencing & Patio)	10%	Planning Stage - WIP
WFQ 4	Community Hall – New Covered Area (Beach Front Side)	10%	Planning Stage - WIP
WFQ 4	Arts Precinct – Covered Pathway & Fencing improvements	10%	Planning Stage - WIP
WFQ 4	Jilara Oval – Building Extension / Toilet Upgrades / Patio Area / CCTV	10%	Planning Stage - WIP
WFQ 4	RTC/YKC – Fencing / Undercover Parking / Out-Door Patio Area	10%	Planning Stage - WIP

CAPITALS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
<u>81911</u>	<u>Djenghi 2x New Built</u>	<u>85%</u>	2x New Build YASC to self-perform WIP Commencement Date – 24 / 10 / 2022
<u>81907</u>	<u>4 Demolitions + 5 New House and 1 x 2 Bedroom Extension.</u>	<u>95%</u>	POD'S Update on Flood Data: There have been delays finalising the designs for this package as we've been waiting on flood modelling data from Cardino / Stanec to confirm the FFL. This information was finally received the night of Wednesday 1st of MARCH 2023 7-Beach Rd & 64 Gribble St will be amended to a 2x 3 BDR Duplex's Site. Variation price have been submitted to QBuild following Preparation Estimates

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the report of the Director – Building Services, tabled as read.

7.5 INFRASTRUCTURE - OPERATIONAL REPORT

File Number: 05.MFD_OM.20230426

Author: Sam Bann, Director Infrastructure

PURPOSE OF THE REPORT

Purpose of the Report

To report to Council the status/activities of Infrastructure Department areas for the month March up to 08 April 2023.

OPERATIONAL UPDATE

This report covers performance up to and including the 08 April 2023. Items contained below reflect actions and tasks performed to progress the projects in-line with funding agreements and project plans.

Planning and engagement with stakeholders and consultants about programmed / scheduled works.

NOTE:

YASC received Exceedance notice for copper detection at the police station sampling point. The incident reported to regulators on the 9th March, TPHU and YASC carried out an investigation, found, copper detected on first grab sample due to stagnant water, flush for 5 minutes and found no detection of copper. TPHU also attended sampling sites on the 31st March to carry out further sampling with no detection off. On-going Sampling to monitor water quality throughout the reticulation system, with ESO staff are now on 7 day rosters due to SCADA system completely down.

INFRASTRUCTURE AREA -GENERALS

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Roads	Routine Maintenance Plan	Cyclone preparation and Drain Clearing, Road and Road Reserve Maintenance Schedule to start road recovery April
Waste Management	Routine Waste Management Plan Coex container exchange	Continuing to collect general waste dumped outside property Building fit out 95% completed COEX team attending site on 19/04/23 for a safety inspection. Opening day to be confirmed.

Mechanics	Routine Maintenance Plan	General fleet management 1 x staff relieving health and safety officer
Parks & Gardens	Routine Maintenance Plan	Ongoing maintenance throughout community
<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Animal Control	Routine preventative Action Plan	Currently collecting and impounding roaming dogs and horse Workshop Rd incident, Dogs have been removed from Community, YASC has received no response for the dog declaration and dog destruction notices
Environmental Health	Routine preventative Action Plan	Assisting animal management team and participating in healthy housing program.
ESO	Routine Maintenance Plan,	Water – Routine maintenance as per DWQMP ESO team on 7 day roster to monitor water supply and quality due to SCADA issue Sewer – On going sewerage pump station maintenance manually pumping and monitoring. Minor upgrades to pumps and critical spares required
Aquatic centre	Routine Maintenance Plan,	Operation as normal. Low on Chlorine supply mid to end of March.

CAPITALS**Road recovery projects**

PROJECT ID	JOB DESCRIPTION	ACTION	COMPLETION
REPA	Reservoir Rd Betterment	Prestart meeting held with contractor, updated program to be issued with a confirmed start date.	<u>10%</u>
REPA	Seal Package	• Works completed with	<u>95%</u>

	- Back beach Rd - Connolly close - Partially reservoir road roundabout	exception of reservoir road betterment	
REPA	Unsealed Package	Gravel re-sheeting to commence mid-April • Swamp access road • King beach Road • Buddabadoo road • Nursery Road • Wungu Road	
REPA	Buddabadoo Betterment	• PO issued to contractor - Commencing May	<u>10%</u>
QDRF	Buddabadoo Bridge	• Report prepared for Council meeting • Anticipate completion by June 2023	<u>20%</u>
REPA	Buddabadoo Landslide	• WIP	<u>80%</u>

CAPITALS

ICCIP – Indigenous Council Critical Infrastructure Program

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
1.05	Water and Sewer combined SCADA upgrade ICCIP 1.05 -	5%	DSDILGP finalising scope of works.
1.13	Bores Security (Fencing)	5%	DSDILGP awaiting close out on completed projects
1.15	Replace reservoir roof	10%	EOT and variation for change of scope to be submitted due to roof structure require

			replacements
2.10	Pest Control at waste water pump stations	100%	Completed
2.14	SPS 2 Upgrade (pump replacement)	5%	DSDILGP Re-scope project

LGGSP Water treatment plant upgrade - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
LGGSP	Water treatment plant refurbishment	10%	Tender review/assessment completed, Report prepared for Council meeting YASC requested a quote a filter system to control turbidity from bore 2 and to utilise surface water in future. Quotes came back over budget. Discussion with suggested seek further funding possibly next round of LGGSP

WORK 4 QLD AREA - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
WFQ 4	Yarrabah Beautification	10%	WIP
WFQ 4	Housing Driveways Phase 2	100%	Completed

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the report of the Director – Infrastructure, tabled as read.

7.6 AWARD BUDDABADOO BRIDGE PROJECT TO FLEAS CONCRETING

File Number: 06.MFD_OM.20230426

Author: Sam Bann, Director Infrastructure

PURPOSE OF THE REPORT

To seek Council endorsement to award Buddabadoo Bridge Project to Fleas Concreting for sum of \$212,250 (Ex GST)

BACKGROUND

Yarrabah Aboriginal Shire Council (Council) have funding to construct a single span bridge crossing at 'Dave Star'. Development approval has been obtained, WTMA approval has been granted and construction is ready to commence.

COMMENT

Fleas concreting have been supporting Council since the early stages of this project including providing constructability recommendations and advice through the design phase.

Fleas concreting have assisted council throughout the design phases, providing information and advice during the DA process and being present onsite during the geotechnical investigations at no cost to council.

POLICY/FUNDING CONSIDERATIONS

Council put the RFQ to 3 suitably experienced contractors from the region, one contractor failed to respond, and the other responded they were unable to complete within our project funding time frames.

The successful quote has been sourced from a Council preferred supplier and the contractor is willing to work closely with council on the successful outcome of this project.

RISK

Contractor management / Budget management / timely delivery of the project with seasonal impacts.

CONSULTATION

The Gunggandji-Mandingalbay Yidinji Peoples Prescribed Body Corporate Aboriginal Corporation have been consulted throughout the project and support the project delivery.

ATTACHMENTS**1. Flea's Concreting Quote****RECOMMENDATION**

That Council resolve to award the Buddabadoo Bridge Project to Fleas Concreting for sum of \$212,250 (Ex GST).



FLEA'S CONCRETING

16/1/23

Yarrabah Aboriginal Council

Attn: Michael Geoghegan

It is our pleasure to provide this quotation

Buddabdadoo Bridge, Yarrabah

As per the discussions and emails between us

Flea's concreting to provide all materials, labour, and machinery to perform the works as per the discussions and intent of the plans provided, permits obtained and plans then amended.

\$212,250.00 plus gst

	Cost Breakdown	Rate	Notes
Labour Trade	\$ 50,000.00	\$ 125.00	25 days onsite x 2
Labour T/A	\$ 31,600.00	\$ 79.00	25 days onsite x 2
Subcontractor	\$ 36,250.00		
Materials	\$ 94,400.00		
	\$ 212,250.00		

Thank you for this opportunity

Kind regards

FLEA
0448352870

This quotation is valid for 14 days.

Shae Investments Pty Ltd t/a Flea's Concreting
Depot: Lot 2 Redbank Road, Packers Camp, Qld, 4865
Office: 38 Riverstone Road, Gordonvale, Qld, 4865
Ph: 0448 352 870 E: flea.tracey3@bigpond.com
ABN: 81 121 965 053 QBCC: 15055812

PROJECT NUMBER: 132-025
 YARRABAH ABORIGINAL SHIRE COUNCIL
 BUDDABADDOO BRIDGE RE-CONSTRUCTION
 SCHEDULE OF QUANTITIES
DRAFT ISSUE - 11/05/22



SECTION	DESCRIPTION	VALUE
A	PRELIMINARIES & EARTHWORKS	\$ 10,000.00
B	ROAD WORKS	\$ -
C	BRIDGE WORKS	\$ 202,250.00
	SUBTOTAL (EX. GST)	\$ 212,250.00
	GST	\$ 21,225.00
	TOTAL (INC. GST AND CONTINGENCY)	\$ 233,475.00

A	PRELIMINARIES & EARTHWORKS	UNIT	QTY	RATE	AMOUNT
A.1	Site Establishment & Dis-establishment	lump sum	1	\$ 10,000.00	\$ 10,000.00
A.2	Contract works insurance	lump sum	1		\$ -
A.4	Erosion and sediment control measures including development and implementation of ESC Plan	lump sum	1		\$ -
A.5	Subgrade testing, roadbase only	lump sum	1		\$ -
A.6	Geotechnical testing to Level 2	m³			\$ -
A.7	Provision for traffic	lump sum	1		\$ -
A.8	Clear & Grub	m²			\$ -
A.9	Strip and stockpile topsoil from disturbed areas (nom 100mm)	m³			\$ -
A.11	Earthworks (solid volume) i) Cut to fill	m³			\$ -
TOTAL					\$ 10,000.00

B	ROAD WORKS	UNIT	QTY	RATE	AMOUNT
B.1	Trimming and compaction of pavement subgrade	m²			\$ -
B.2	Supply, Load, Cart, Spread and compact base course material i) 125mm Type 2.1	m³			\$ -
B.3	Supply, Load, Cart, Spread and compact sub-base course material i) 125mm Type 2.3	m³			\$ -
B.5	Final trim prepare for seal	m²			\$ -
B.6	Pavement Surfacing i) 2 coat bitumen seal	m²			\$ -
B.7		m	24		\$ -
B.14	Linemarking & Signage	Lump sum	1		\$ -
TOTAL					\$ -

C	BRIDGE WORKS	UNIT	QTY	RATE	AMOUNT
C.1	Construction of abutments incl excavation and backfill. Scour protection as per design (excluding works in creek bed).	ea	2	\$ 41,750.00	\$ 83,500.00
C.2	Construction of concrete approaches per design - 5m from bridge deck each side (if ordered)	m²		\$ 15,500.00	\$ 31,000.00
C.3	Construction of bridge deck incl lift and fix in place	lump sum item	1	\$ 82,750.00	\$ 82,750.00
C.4	Site clean up	ea		\$ 5,000.00	\$ 5,000.00
C.5		ea			\$ -
C.6					\$ -
TOTAL					\$ 202,250.00

7.7 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 07.MFD_OM.20230426

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. His parents are [REDACTED] and [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

ACTION

If confirmed – form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to make application to the relevant PBC.

ATTACHMENTS**1. Confirmation of Aboriginality Community Affiliation Form [REDACTED]****RECOMMENDATION**

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination.



c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au

ABN 30 977 526 871

Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I,

(First Name)

(Other Name)

(Last Name)

Born on

And now living at

(Your Full Address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever does not refer to you)

My mother's name is/was

My Father's names is/was

The language group and/or home community are YARRABAH

Culturally I identify as ABORIGINAL

I have lived in this community for 26 years

Signature:

Date: 04 / 04 / 2023

To completed by ab incorporate Aboriginal and/or Torres Strait Islander Organisation or
association within the applicant's community.

The above person is accepted and recognised as a member or was a member of the Yarrabah
Aboriginal Shire.

Name of Organisation: **YARRABAH ABORIGINAL SHIRE COUNCIL**

Name:

Position:

Signature:

Date:

/ /

Name:

Position:

Signature:

Date:

/ /

* these Signature must not be members of the Applicant's family

7.8 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 08.MFD_OM.20230426

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. His parents are [REDACTED] and [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

ACTION

If confirmed – form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to make application to the relevant PBC.

ATTACHMENTS**1. Confirmation of Aboriginality Community Affiliation Form [REDACTED]****RECOMMENDATION**

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED].

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, _____
(First Name) (Other Name) (Last Name)

Born on _____
(Location of birth)

And now living at _____
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is/was _____

My father's names is/was _____

The language group and/or home community is GUNGGAJDI, YARRABAH

Culturally I identify as INDIGENOUS AUSTRALIAN

I have lived in this community for 49 years

Signature: _____ Date: 29 / 03 / 2023

To be completed by an incorporated Aboriginal and/or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council

Name: _____ Position: _____

Signature: _____ Date: ____/____/____

Name: _____ Position: _____

Signature: _____ Date: ____/____/____

8 CORRESPONDENCE**8.1 CORRESPONDENCE - DIRECTOR GENERAL, DEPARTMENT OF STATE DEVELOPMENT, INFRASTRUCTURE, LOCAL GOVERNMENT AND PLANNING**

File Number: 01.COR_OM.20230426

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Inform Council of correspondence received from the Director General, Department of State Development, Infrastructure, local Government & Planning in relation to the challenges faced by councils in dealing with inappropriate conduct matters referred to councils by the Office of the Independent Assessor (OIA).

BACKGROUND

Due to the difficulties some councils are facing in dealing with these matters, the department will be providing further training and support to councils to assist in meeting these statutory requirements. Further information will be available on this support in due course. Information will also be part of the department's proposed induction training for councillors elected in 2024.

Attached is a letter with a number of key points regarding how councils must manage inappropriate conduct referrals from the OIA.

ATTACHMENTS

- 1. Correspondence - Director General - Department of State Development, Infrastructure, local Government and Planning**

RECOMMENDATION

1. Council note the correspondence tabled as read.



Department of
**State Development, Infrastructure,
Local Government and Planning**

Our ref: DGBN23/165

13 April 2023

Councillor Ross Andrews
Mayor
Yarrabah Aboriginal Shire Council
randrews@yarrabah.qld.gov.au

Dear Councillor Andrews

The Department of State Development, Infrastructure, Local Government and Planning (the department) is aware of the challenges faced by councils in dealing with inappropriate conduct matters referred to councils by the Office of the Independent Assessor (OIA). The department is aware that a significant proportion of these complaints are made by councillors themselves and the sensitivities therefore which arise in other councillors deciding these matters.

I am aware that some councils are not dealing with these matters as required under the *Local Government Act 2009* (LGA) or are alternatively seeking to refer the matters back to the OIA to decide.

Given the difficulties some councils are facing in dealing with these matters, the department will be providing further training and support to councils to assist in meeting these statutory requirements. Further information will be available on this support in due course. Information will also be part of the department's proposed induction training for councillors elected in 2024.

In the meantime, I am writing to you to confirm a number of key points regarding how councils must manage inappropriate conduct referrals from the OIA:

- under section 150AF of the LGA, councils must investigate all referrals of inappropriate conduct from the OIA. All councils must have an investigation policy for investigating inappropriate conduct matters. The investigation can be as simple or as complex as considered appropriate by council. Councils have a number of options for dealing with a matter including mediation, investigation by council or investigation by an external entity (a list of preferred investigators can be obtained from the department to assist)
- it is not possible under the LGA to send the referral back to the OIA to decide or take alternative action (unless in investigating a matter, misconduct is identified)
- the OIA may, in referring the matter to council, make recommendations about how matters are to be handled. These recommendations must be adopted unless council passes a resolution stating reasons for a different approach.

Councillors must decide the outcome after the investigation is completed. I acknowledge the sensitivities and difficulties which arise in making a decision and for that reason, the adoption of recommendations made by an independent external investigator is strongly encouraged, unless there are clear grounds to decide to the contrary. However, ultimately this is a decision for the council to make, with no role for either the department or the OIA.

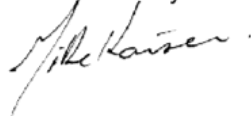
1 William Street
Brisbane Queensland 4000
PO Box 15009
City East Queensland 4002
Telephone 13 QGOV (13 74 68)
Website www.statedevelopment.qld.gov.au
ABN 29 230 178 530

All council decisions must be made in an open council meeting to ensure transparency and effective process has been followed and all decision making was conducted in the public interest.

Finally, where a councillor has referred a complaint themselves to the OIA, not as a complainant, but simply to comply with their obligations to refer matters under section 150R of the LGA, this in itself does not mean that particular councillor has a conflict of interest in then deciding the inappropriate conduct complaint. I acknowledge this is a difficult area and as always, departmental officers are available to assist councils in handling inappropriate conduct matters and ensuring statutory obligations are met.

If you require any further information or would like to provide information to the department on what particular tools or resources you think would assist councils respond to inappropriate conduct matters, please contact your regional advisor or Mrs Bronwyn Blagoev, Executive Director, Local Government Division in the department by phone on (07) 3252 6792 or by email at bronwyn.blagoev@dsdilgp.qld.gov.au, who will be pleased to assist.

Yours sincerely



Mike Kaiser
Director-General

8.2 CORRESPONDENCE - LOCAL GOVERNMENT REMUNERATION COMMISSION COUNCIL CATEGORY REVIEW

File Number: 02.COR_OM.20230426

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

The Local Government Remuneration Commission (the Commission) is required under the Local Government Regulation 2012 to establish remuneration categories for local governments and undertake a review of the established categories once during each local government term ('a category review').

BACKGROUND

Through the 2023 review, the Commission intends to ensure the methodology for determining local government remuneration categories is simple, equitable and transparent and reflects the circumstances impacting the roles of mayors and councillors across Queensland.

Given the importance of this review for the future and the workload involved to complete it in the time allocated, it would be opportune to have this matter placed before the council so it can be prepared for the consultation process when it starts.

The last change to the remuneration categories was in 2015. Since this time, the environment in which many councils operate has changed significantly, as have the requirements of mayors and councillors.

ATTACHMENTS**1. Local Government Remuneration Commission council category review****RECOMMENDATION**

1. Council note the correspondence tabled as read.



Local Government
Remuneration Commission

Our ref: OUT23/1146

30 March 2023

Councillor Ross Andrews
Mayor
Yarrabah Aboriginal Shire Council
randrews@yarrabah.qld.gov.au

Dear Councillor Andrews

Re: Local Government Remuneration Commission council category review

The Local Government Remuneration Commission (the Commission) is required under the *Local Government Regulation 2012* to establish remuneration categories for local governments and undertake a review of the established categories once during each local government term ('a category review').

The completion of a category review is in addition to the Commission's annual requirement to determine maximum remuneration amounts for mayors and councillors. For the current term of local government, the Commission's category review is required to be completed by 1 December 2023.

The review process, which is now underway, will include consultation with councils and other stakeholders during the first half of 2023 and the Commission anticipates having review outcomes finalised by October 2023.

The last change to the remuneration categories was in 2015. Since this time, the environment in which many councils operate has changed significantly, as have the requirements of mayors and councillors.

Through the 2023 review the Commission intends to ensure the methodology for determining local government remuneration categories is simple, equitable and transparent and reflects the circumstances impacting the roles of mayors and councillors across Queensland.

Given the importance of this review for the future and the workload involved to complete it in the time allocated, it would be opportune to have this matter placed before the council as soon as possible so it can be prepared for the consultation process when it starts.

1 William Street Brisbane
PO Box 15009
City East Qld 4002
www.statedevelopment.qld.gov.au

Information on the review will be progressively updated on the Commission's website [here](#). If you have any further queries in this regard, please contact the Commission Secretariat at LGRcenquiries@dsdilgp.qld.gov.au.

Yours sincerely



Bob Abbot OAM

Chair

Queensland Local Government Remuneration Commission

CC: Mr Richard Wright
Chief Executive Officer
Yarrabah Aboriginal Shire Council
rwright@yarrabah.qld.gov.au

8.3 CORRESPONDENCE - YARRABAH JETTY PLAQUE REQUEST

File Number: 03.COR_OM.20230426

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Muriel Brown has requested a plaque be placed at the Yarrabah Jetty for her grandfather, Harold Jackson to be remembered and recognised for his service to the Yarrabah community and his dedication to the sea vessels from the early 1900's.

Including the men who provided a transport service from the community to Cairns and transporting medical patients to Cairns as well as the delivery of food supplies and other cargo back to Yarrabah.

BACKGROUND

Extract from Muriel Brown's email; "Harold Jackson was an educated man who I believe was the first Aboriginal skipper in Australia to hold a Master's Degree, I have the papers to prove that. He was called Skipper Jackson by many and was responsible for a fleet of government vessels including the Elam, Korell and Earnest Gribble.

As a young child, I gave my grandfather the nickname, "Popeye" after the cartoon, popeye the sailor man. He wore a cap and smoked a pipe much like this cartoon character. Today, this name is synonymous with first nation's people across the country and I am proud to have direct links to this.

Today, I am asking for the Traditional Owners and Yarrabah Council to acknowledge my grandfather, Harold Jackson and others who worked side by side guided by their Elders to build and service Yarrabah with pride and graciousness"

ATTACHMENTS

1. Yarrabah Jetty Plaque Request
2. Boat named Cynthia

RECOMMENDATION

1. Council note the correspondence tabled as read.

----- Forwarded message -----

From: **Muriel Brown** <muriel.brown.telstra@gmail.com>

Date: Fri, Nov 11, 2022, 1:23 PM

Subject: Fwd: Yarrabah Jetty, Gribble Point in Mission Bay

To: <harrisgrace05@gmail.com>

Letter to the Editor,

I would like to pay my respect to all Elders past and present and those that I have held in high regards over the years.

I am aware that the jetty at Yarrabah has been opened. Last year, I wrote to the Yarrabah Council with a request that my Grandfather, Harold Jackson be remembered and recognised for his service to the Yarrabah community and his dedication to the sea vessels from the early 1900's.

Some time later, I was approached by one of the Councilors regarding my letter and was advised that a plaque would be erected at the wharf acknowledging all those who had worked on the boats in the early years. I am aware that no plaque exists at this time and I am saddened by this outcome.

My grandfather Harold Jackson and grandfather Joe Sands owned their own boats eloquently named Cynthia and Betty Lou. Other men including Kynuna, Rod Livingstone and many more were also part of this era. These men without question provided a transport service from the community to Cairns including transporting medical patients to Cairns as well as the delivery of food supplies and other cargo back to Yarrabah.

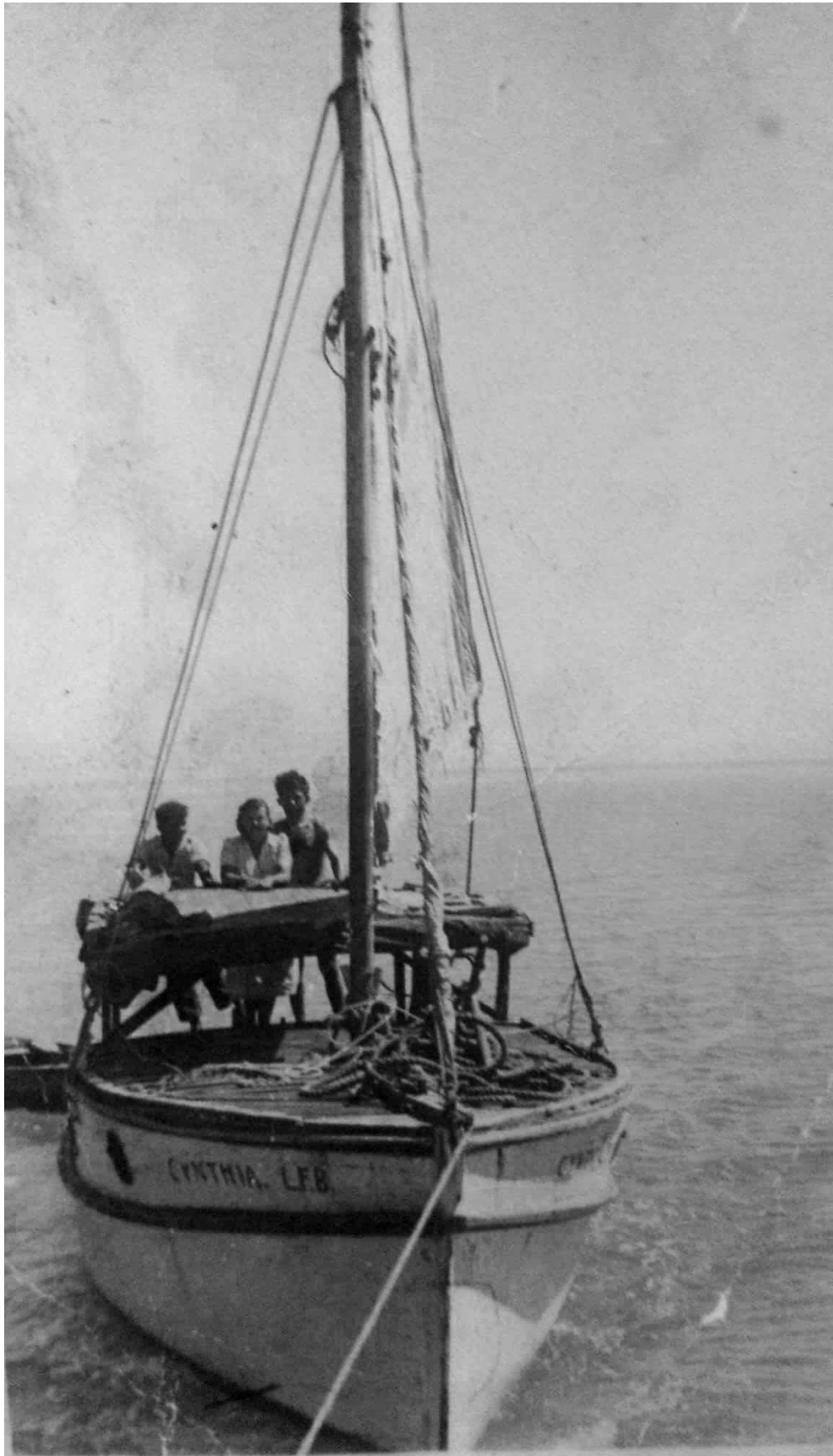
My grandfather was an educated man who I believe was the first Aboriginal skipper in Australia to hold a Masters Degree, I have the papers to prove that. He was called Skipper Jackson by many and was responsible for a fleet of government vessels including the Elam, Korell and Earnest Gribble.

As a young child I gave my grandfather the nickname, "Popeye" after the cartoon, popeye the sailor man. He wore a cap and smoked a pipe much like this cartoon character. Today, this name is synonymous with first nations people across the country and I am proud to have direct links to this.

Today, I am asking for the Traditional Owners and Yarrabah Council to acknowledge my grandfather, Harold Jackson and others who worked side by side guided by their Elders to build and service Yarrabah with pride and graciousness.

Muriel Brown, Bundaberg Queensland

I respectfully acknowledge Elders past, present and future and honour the spiritual lands on which I travel.



9 CONFIDENTIAL MATTERS

Nil

10 CLOSE OF MEETING