



BUSINESS PAPER

Ordinary Council Meeting

17 January 2024

**Notice is hereby given that an Ordinary Meeting of Council of the
Yarrabah Aboriginal Shire Council
will be held in the Yarrabah Aboriginal Shire Council Chambers on:
Wednesday 17 January 2024 at 9.00am**

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	Nil	
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- 1 WELCOME**
- 2 WELCOME TO COUNTRY**
- 3 APOLOGIES**
- 4 CONFIRMATION OF PREVIOUS MINUTES**

Ordinary Council Meeting - 18 December 2023

- 5 BUSINESS ARISING FROM PREVIOUS MINUTES**
- 6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES**

7 MATTERS FOR DISCUSSION

7.1 CEO OPERATIONAL REPORT

File Number: 01.MFD_OM.20240117

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Monthly Council meeting report on the operational and strategic performance of council business for months of November 2023 / December 2023.

KEY FOCUS AREAS

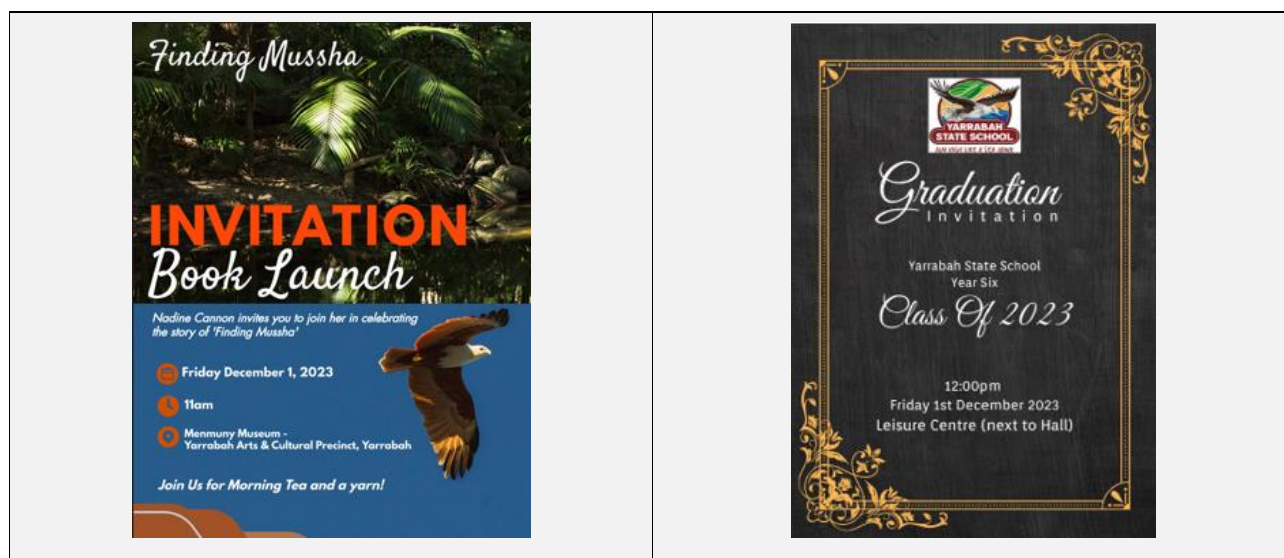
This monthly report covers the period from 14 November 2023 to 15 February 2024. Council will note that due to the preparation for and subsequent activation of the Yarrabah LDMG in response to Cyclone Jasper, a number of reports were held over from the December meeting.

- DDMG cyclone season Meeting #1 – 14 November. Mayor & CEO attended.
- Wugu Nyambil AGM – 16 November. CEO attended.
- Norship – 16 November. Maritime industry career paths, training paths and opportunities. Mayor & CEO attended. Discussion on the concept of a regular service established by boat to enable interested workers from the Yarrabah community to attend the shipyards to work there for the day, before making their way back by boat to Yarrabah.
- Bishop Malcolm Park Blessing – 19 November. Mayor, Councillors & CEO attended. This included a YLF BBQ breakfast for the Yarrabah St Alban's Church Leaders and Ministry.



- QMF Meeting with Lowana Moxham-QMF Government Partnerships Manager, Vick Ciocca - Senior Industry Engagement Manager and Michaela Harrison-First Nations Engagement Manager – 21 November. CEO attended.
- Yarrabah Advisory Group Meeting – 22 November. Mayor & CEO attended. Healthy Housing program meeting with key stakeholders.
- Yarrabah LDMG Meeting - 22 November. Included presentation to the LDMG on Climate projections how natural hazards are likely to be in the future. Mayor & CEO attended.

- DTATSIPCA - Rob Willmet-Deputy Director General, Dr Bruce Vissers-Executive Director, John Buttigieg-Regional Director - 23 November. Mayor & CEO attended.
- Gary Glover-Yarrabah Ferry Service – 23 November. Mayor & CEO attended.
- Queensland Government Customer and Digital Group, Scott Quail, Director, First Nations Digital Strategy – 24 November. Mayor & CEO attended.
- Yarrabah Leaders Forum Meeting – 27 November. Mayor & CEO attended.
- QMF post de-brief Meeting – 28 November. CEO attended.
- Yarrabah Microgrid Working Group Meeting – 29 November. CEO attended.
- Book launch, Nadine Canon "Finding Mussha" – 1 December. Councillors attended.
- Year Six Graduation, Yarrabah State School – 1 December. Councillors attended.



- Balamba development update – 4 December. Councillors attended.
- Severe weather Expo at Yarrabah Community Hall – 5 December. Well attended by community members. Emergency information kits were given out.



- Department of Housing, Geanene Gower A/Senior Policy Officer - 5 December. CEO attended.
- Yarrabah LDMG Meeting – 6 December. Mayor & CEO attended.
- Disaster and Emergency Management Workshop – 7 December. To obtain an understanding of what the community challenges are from a Local Government perspective. CEO attended.
- FNQROC Board Meeting – 7 December. CEO attended.
- Literacy For Life Graduation at Yarrabah Seahawks Rugby League Club – 7 December. YASC staff attended.



- QPS - Protective Services First Nations Project Ceremony – 7 December. Mayor attended.
- Yarrabah LDMG Meeting – 8 December. Mayor & CEO attended. YLDMG was activated on this day. Following the activation, the CEO and the Mayor and Deputy Mayor actively participated in both preparation and recovery meetings related to Tropical Cyclone Jasper. This involvement extended to preparations before the event, coordination during the event, and subsequent recovery efforts post-event. The YLDMG stood down on 18 December 2023. The recovery meetings initiated during this period continue to be ongoing with the DDMG.
- Premiers Weather Brief and Current Situation teleconference – 17 December. Mayor attended.
- FNQ Council CEOs | Touch base re Cyclone Jasper recovery – 21 December. CEO attended.
- GIVIT Meeting – Support that can be provided to community by registered organisations. CEO attended.
- YAG/ Healthy Housing Meeting – 11 January. CEO to attend.

GOVERNANCE:

Internal processes continued to be monitored to ensure compliance with legislative requirements.

GRANT MANAGEMENT

Grants Team continue to build a comprehensive list/status of all grant briefs, grants considered, grants applied and forecast opportunities in collaboration with each Department.

GRANTS SUBMITTED DURING PERIOD

- **Federal Governments Reef Guardian Council Funding - \$510,000** Yarrabah Sewage Treatment Plant Upgrade – De-sludge and installation of new electrical switchboards.

GRANTS APPROVED DURING PERIOD

- **Regions Program - Round 1 - Successful expression of interest. Council has been invited to submit an application for the next stage.**
 - **\$4,462,320** - Balamba Social Infrastructure & Ambrym St capital works
 - **\$15,000,000** - Regional Transaction Centre –New store, and commercial/office tenancy space
 - **\$3,850,000** - Deadly Short Stay Cabins - - Deadly Short Stay Cabins are 10 purpose-built accommodations.

GRANTS AWAITING OUTCOME

- **Federal Governments Reef Guardian Council Funding - \$920,000** over 3 years
 1. Yarrabah Sewage Treatment Plant Upgrade - Surface Aerators to improve the quality of the final effluent prior to discharge to the local creek by installing a surface aeration system.
 2. Fuel Tank Upgrades - Remove and replace existing underground fuel tanks and replace with above ground tanks and fuel bowser. Includes removing the old fuel tank near the supermarket. –
- **Queensland Art - BIA Strategic Development Project Fund – \$50,000** \$10,000 for the website update/shopping cart and \$40,000 for upcoming exhibition at the Cairns Courthouse which is called ‘Charcoal’.

These have been approved however, any announcements have been embargoed.

- **Regional Connectivity Program - \$ 670,476** NBN as lead applicant. Fixed Wireless internet for Yarrabah.

GRANTS UNDER CONSIDERATION

- **SES Support Grant**
 - Facilities Up to \$85,000 (up to 75% of project costs)
 - Vehicles: Up to \$40,000 (dollar for dollar)
- **National Road Safety Action Grants Program -\$25,500** First Nations Road Safety
- **Queensland Resilience and Risk Reduction Fund (QRRRF) – 13.1m** - mitigation infrastructure, e.g. stormwater detention, levees, and disaster management equipment, such as emergency generators

- **Regional Precincts and Partnerships Program \$500,000** – Yarrabah Town Centre Precinct Plan
- **Australian Government- Department of Education- Professional Development grant** – fund the cost of replacing staff while they undertake training during work hours.

FORECAST OPPORTUNITIES

- **Transport and Main Roads Track to Treaty program - \$500,000**
Mobility Strategy - to design, plan and implement a transport system for Yarrabah including micro mobility and light public transport.
- **Transport and Main Roads Cycle Network Grants (CNLGG) program (\$TBC)**
Funding for local government to plan, design and construct projects on the principal cycle network.

AGENDA ACTIONS

Ordinary Meeting –15 November 2023

Item	Agenda item	Status
7.1	CEO Operational Report	Tabled
7.2	YASC Monthly Financial Report	Tabled
7.3	Qld Audit Office - Final Management Letter	Tabled
7.4	People & Communities – Operational Report	Tabled
7.5	Infrastructure – Operational Report	Tabled
7.6	Building Services - Operational Report	Tabled
7.7	Development Application for Material Change of Use - Dual Occupancy at 64 Gribble Street (LOT 150 SP265165)	Deferred
7.8	Development Application for Material Change of Use - Dual Occupancy at 7 Beach Street (Lot 128 SP265165)	Deferred
7.9	Yarrabah Community Safety Advisory Committee	Actioned
7.10	Naming Community Infrastructure & Places Policy	Actioned

Item	Agenda item	Status
7.11	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	Tabled
7.12	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	Tabled
7.13	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	Tabled
7.14	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	Tabled
7.15	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	Tabled

- **Yarrabah State School Invitation to Welcome our new staff to Yarrabah** – 18 January.
Mayor & Councillors & CEO to attend.
- **Technical Working Group** – 25 January. CEO & Mayor to attend.
- **FNQROC Board meeting** – 1 February. CEO & Mayor to attend.
- **Council Elections** – 5 – 15 February. Nomination Activities.
- **Cairns DDMG scheduled cyclone season #4** – 13 February. Mayor & CEO to attend.

ATTACHMENTS

Nil

Recommendation
That Council accept the CEO Operational Report for the period to 12 January 2024.

7.2 YASC MONTHLY FINANCIAL REPORT

File Number: 02.MFD_OM.20240117

Author: Mike Mair, Director - Corporate Services

PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 31 December 2023.

BACKGROUND

This report is created with the following in mind:

Local Government Regulations, s204 - Financial

(1) The local government must prepare a financial report.

(2) The chief executive officer must present the financial report—

(a) if the local government meets less frequently than monthly—at each meeting of the local government; or

(b) otherwise —at a meeting of the local government once a month.

(3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

CEO delegates the reporting responsibility to the Corporate Services Director – Mike Mair.

COMMENT

The information provided in this report reflects the financial accounts and statements for the month end.

The content of the reports to include information on the following:

Overview of

1. Operating results
2. Current Debtors
 - Trade Debtors & Trade Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Commercial leases
7. Areas of Interest Report
8. Grants Report

POLICY/FUNDING CONSIDERATIONS

Local Government Regulations, s204 - Financial

RISK

Compliance.

CONSULTATION

Executive Leadership Team

Finance Manager

ATTACHMENTS

1. Finance Report December 2023
2. Areas of Interest Report December 2023
3. Grants Report December 2023

RECOMMENDATION

That Council accept the 31 December 2023 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grants Report

**CORPORATE SERVICES REPORT
TO THE YARRABAH ABORIGINAL SHIRE COUNCIL
For the Period Ended 31 December 2023**

FINANCIAL SERVICES

I. Overview of Operating Results as at 31 December 2023

	ACTUAL YTD	BUDGET YTD 22/23	VARIANCE	VARIANCE	BUDGET FY 22/23
	\$	\$	\$	%	\$
Recurrent Income					
Fees & charges	17,832	143,217	-125,385	-88%	286,433
Other incomes	490,043	317,587	172,455	54%	635,175
Rental income	1,468,154	1,517,555	-49,401	-3%	3,035,110
Interest received	140,424	55,000	85,424	155%	110,000
Sales & recoverable works	2,897,592	1,907,164	990,428	52%	3,814,327
Grants & Subsidies	3,518,635	4,286,636	-768,001	-18%	8,573,271
	8,532,679	8,227,158	305,521	4%	16,454,316
Recurrent Expenditure					
Employees costs	3,094,987	3,500,145	-405,158	-12%	7,000,290
Materials and services	5,485,873	5,369,779	116,094	2%	10,739,559
Finance costs	4,773	79,565	-74,792	-94%	159,130
Donations Paid	1,000	-	1,000		
Depreciation	3,097,614	3,019,886	77,728	3%	6,039,772
	11,684,247	11,969,376	-285,128	-2.38%	23,938,751
Less: Capitalised Expenses					
	11,684,247	11,969,376	-285,128	2.38%	23,938,751
Net Operating Profit	-3,151,568	-3,742,218	590,650	-16%	-7,484,435

Council's Operating result is a loss of \$3.152M as at 31 December is better than budget by \$591.

Recurrent income is over budget by 306K. Whilst sales from QBuild Planned Maintenance works continues to exceed budget, budgeted FAGS 23-24 funding was prepaid in June 23 resulting in the budget shortfall for Grants & Subsidies.

Recurrent expenditure is \$285K under budget. Staff costs remain under budget by \$405K as the state wage case has not been finalised to date. Materials and services costs are over budget by \$116 (as compared to K529K in November), thus in line with increased turnover from QBuild Planned Maintenance.

Planned maintenance YTD profit is \$192k. Whilst a positive result, Council needs to be aware that the net profit ratio is still below the budgeted ratio, showing more corrective action still needs to be taken.

Liquidity Highlights

II. Current Trade Debtors, Housing Debtors & Trade Creditors

	90 Days	60 Days	30 Days	Current	Total
Total Debtor Type	-	-	-	-	-
Debtors Sundry	222,783	8,935	545	78,456	310,719
Blockholders Service Fees	380,314	3,531	- 176	- 17,463	366,206
Commercial Service Fees	199,499	759	-	-	200,258
Grants	479	-	-	77,000	77,479
Ex - Rent (pre 2013)	960,594	491	-	674	961,759
Trustee Leases	24,614	-	-	-	24,614
Commercial Leases	55,412	454	50	5,614	61,530
Daycare Debtors	122,099	9,657	2,156	-	133,912
Housing Current Rent	2,841,773	2,426	1,639	13,396	2,859,235
TOTAL DEBTORS	4,807,567	1,812	28,488	685,235	4,995,711
TOTAL CREDITORS	20,632	1,402	233,133	210,576	465,742

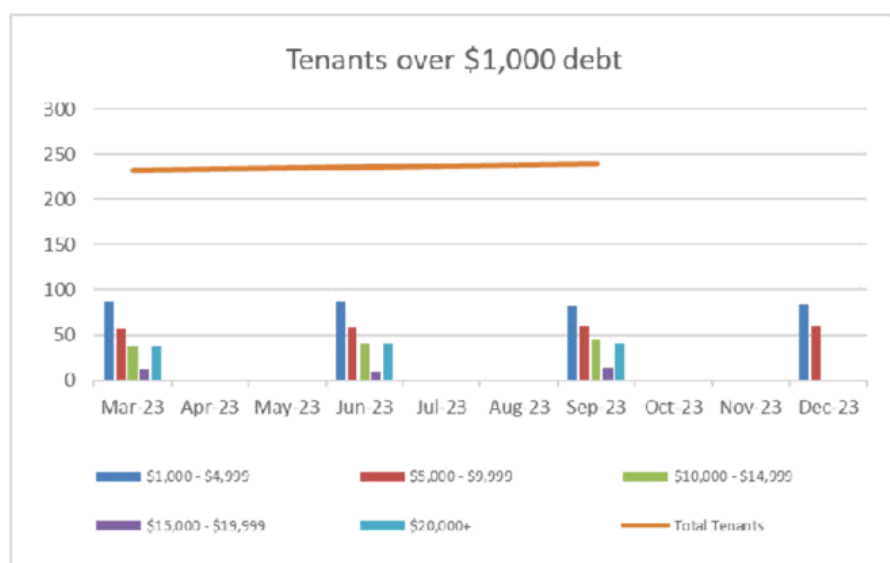
Of the \$4.996M owing to Council, only \$992K is estimated as collectable with \$4.004 million included in our provision for doubtful debts.

Snapshot: SOCIAL HOUSING DEBT LEVEL (CURRENT)

Over the past 12 months, the rental arrears to Council for social housing has increased by 19% from \$2,409,011 to \$2,859,255. A review of debtors has highlighted the following:

63% of current tenants are in arrears and 243 total tenants owe over \$1,000 which has increased by 3 on that of the previous quarter. December's housing debt increased by \$34,112 compared to the previous month.

The 43 debtors owing over \$20k increased by \$15K on that of last month from \$1.406M to \$1.421M.



Monthly movement to housing debt	
Month	Actual increase/(decrease)
January 23	61,714
February 23	43,492
March 2023	17,811
April 2023	32,537
May 2023	63,458
June 2023	25,991
July 2023	68,018
August 2023	(\$1,027)
September 2023	27,783
October 23	58,590
November 23	17,763
December 23	34,112

	# Tenants	# Tenants	# Tenants	# Tenants
Amount Owing to Council	Mar-23	Jun-23	Sep-23	Dec-23
\$1,000 - \$4,999	87	87	82	84
\$5,000 - \$9,999	57	58	60	60
\$10,000 - \$14,999	38	41	44	42
\$15,000 - \$19,999	12	9	13	14
\$20,000+	38	41	41	43
Total Tenants	232	236	240	243
Percent of tenants in arrears	60%	61%	62%	63%

III. Capital Works

The following is an overview of Capital Works for specific large projects. The capital project reviews are for the total project from start to completion. This means the below totals may encompass more than one financial year.

<i>Capital Expenditure 30/12/2023</i>	Total Grant Budget	Monies Received to Date	Expenses to Date	Variation v Budget	Brief Description
Interim Remote Capital Program	2,139,036	1,925,134	1,783,684	355,353	5 Lots 6A Djenghi Estate
Works for Qld 4 - 21/24	3,280,000	1,640,000	2,246,804	1,033,196	Driveways, Security, Council Buildings Upgrade & Refurbishment, Yarrabah Beautification
Roads to recovery	42,409	31,337	11,150	31,259	Construction or maintenance of roads
Sewerage Pump Stations (ICCIP)	1,210,455	1,222,865	459,995	750,460	Replace gantrys, pump upgrades and maintenance, SCADA, assesment of future expansion, new switchboard pump 3
Water Mains Upgrade (ICCIP)	1,260,720	916,753	1,320,837	- 60,117	Replace water main Back Beach Road, SCADA, Fit bore 2 & 7 pumps, water treatment upgrade.
Qbuild Housing demolition and construction	3,498,000	721,718	731,370	2,766,630	14 Smith St, 4 Dabah Close, 19 Smith St, 32 Workshop Rd, 7 Beach St, 64 Gribble St
Forward Capital Program	5,927,444	1,819,104	39,871	5,887,573	16 Lots Djenghi, 10 houses Gurmga St
Water Treatment Plant Upgrade (LGGSP)	1,253,159	375,948	48,717	1,204,442	Water Treatment Plant upgrade
Buddabadoo Road drainage upgrades (QRA)	566,475	169,943	55,067	511,408	Buddabadoo Road drainage upgrades
Landfill Operational Equipment (DES)	1,728,900	-	-	1,728,900	14T Excavator, 10T Front End Loader, 10T Backhoe, 14T Tipper, Front Load Tractor, Wood Chipper, Machinery Housing Bay
Balamba subdivision (Dept of Housing)	5,000,000	-	-	5,000,000	Balamba area link infrastructure and 20 lots subdivision
	\$25,906,598	\$8,822,801	\$6,697,496		
Estimated Capital Deficit		0			

IV. Balance Sheet

Yarrabah Aboriginal Shire Council		
Statement of Financial Position		
At 31 December 2023		
	Council	
	At 31 December 2023	At 30 June 2023
	\$	\$
Current assets		
Cash and cash equivalents	11,012,243	11,008,756
Trade and other receivables	2,563,597	3,435,416
Inventories	325,548	213,547
Total current assets	13,901,389	14,657,718
Non-current assets		
Property, plant and equipment	158,336,619	154,625,937
Total non-current assets	158,336,619	154,625,937
Total assets	172,238,008	169,283,655
Current liabilities		
Trade and other payables	7,832,016	6,825,804
Provisions	684,006	602,972
Total current liabilities	8,516,022	7,428,776
Non-current liabilities		
Provisions	1,656,965	1,969,216
Total non-current liabilities	1,656,965	1,969,216
Total liabilities	10,172,987	9,397,992
Net community assets	162,065,020	159,885,664
Community equity		
Asset revaluation surplus	104,980,046	104,980,046
Retained surplus/(deficiency)	57,084,974	54,905,618
Total community equity	162,065,020	159,885,664

V. Cash Position

	\$	\$
CBA - General Fund	56,444	
CBA - Housing Fund	9,015	
CBA - Remote Capital	742,237	
CBA - Forward Capital	143,360	
QTC - Leases	330,152	
QTC - Investment	7,724,385	
QTC - Forward Capital	1,995,789	
Cash Floats	<u>10,862</u>	
Total Cash		11,012,243
Trade Debtors	4,995,711	
Provision Doubtful Debts	<u>(4,004,256)</u>	991,456
Less: Trade Creditors		(465,742)
Less: Tied Grant Funds		(4,251,030)
Less: Current Commitments		(3,255,948)
Cash Position at EOM		<u>4,030,978</u>

VI. Commercial Leases

Status of Council Commercial Leases	No.
Total Council leasable properties	21
No. of current leases outstanding	1
<i>Being made up of those:</i>	
- Expression of interest released	0
- awaiting signature of tenant	0
- Expression of interest to be done	1

Mike Mair

Director Corporate Services



300. Program GL Report with IE Code Detail

9:25 AM
Wednesday, 10 January, 2024

YARRABAH ABORIGINAL SHIRE COUNCIL

For Period Ending: 31/12/2023

Year : 23/24

50%

		Current Budget	YTD Actual	Order Value	Total Actual	Variance \$	Variance %
Sub Programme: 307 Pool							
Operating Income							
13071000	Pool - Income						
114	Pool Income	5,000.00	0.00	0.00	0.00	5,000.00	0%
	Total: 13071000	5,000.00	0.00	0.00	0.00	5,000.00	0%
	Total Act Type: OPERATING INCOME	5,000.00	0.00	0.00	0.00	5,000.00	0%
Operating Expenditure							
13072000	Pool - Employee Costs						
201	Salaries & Wages	36,914.22	14,261.31	0.00	14,261.31	(22,652.91)	39%
208	Superannuation	4,060.56	1,681.02	0.00	1,681.02	(2,379.54)	41%
211	Workwear	300.00	0.00	370.50	370.50	70.50	124%
212	Workcover	1,375.04	666.47	0.00	666.47	(708.57)	48%
	Total: 13072000	42,649.82	16,608.80	370.50	16,979.30	(25,670.52)	(40%)
13072100	Pool - Materials & Services						
304	Cleaning	4,000.00	170.70	0.00	170.70	(3,829.30)	4%
310	Electricity & gas	12,128.89	7,615.08	0.00	7,615.08	(4,513.81)	63%
315	Hire of equipment	1,804.08	0.00	0.00	0.00	(1,804.08)	0%
318	Insurance - Other	36,883.59	13,055.94	0.00	13,055.94	(23,827.65)	35%
321	Materials & operating	32,559.57	6,972.93	9,218.89	16,191.82	(16,367.75)	50%
323	Motor Vehicle - Fuel & oil	500.00	0.00	0.00	0.00	(500.00)	0%
332	R&M - Buildings	14,586.85	2,098.00	0.00	2,098.00	(12,488.85)	14%
333	R&M - Equipment	3,189.09	718.00	0.00	718.00	(2,471.09)	23%
339	Telephone & internet	1,375.01	234.57	0.00	234.57	(1,140.44)	17%
345	Minor Equipment	2,500.00	0.00	0.00	0.00	(2,500.00)	0%
	Total: 13072100	109,527.08	30,865.22	9,218.89	40,084.11	(69,442.97)	(37%)
	Total Act Type: OPERATING EXPENDITURE	152,176.90	47,474.02	9,589.39	57,063.41	(95,113.49)	37%
	Net Profit/(Loss): Pool	(147,176.90)	(47,474.02)	(9,589.39)	(57,063.41)	(90,113.49)	36%

Sub Programme: 502 Planned Maintenance

Operating Income

15021000	Planned Maintenance - Income						
153	Services - Housing Maintenance	3,423,000.00	2,623,466.12	0.00	2,623,466.12	799,533.88	77%
154	Services - Contract Works	44,806.73	104,191.00	0.00	104,191.00	(59,384.27)	233%
334	R&M - Houses	0.00	(1,096.79)	0.00	(1,096.79)	1,096.79	(100%)
	Total: 15021000	3,467,806.73	2,726,560.33	0.00	2,726,560.33	741,246.40	79%

Operating Expenditure

15022000	Planned Maintenance - Employee Costs						
201	Salaries & Wages	330,851.49	236,135.95	0.00	236,135.95	(94,715.54)	71%
208	Superannuation	36,393.66	27,571.56	0.00	27,571.56	(8,822.10)	76%
211	Workwear	5,247.82	0.00	0.00	0.00	(5,247.82)	0%
212	Workcover	6,300.85	5,973.39	0.00	5,973.39	(327.46)	95%
334	R&M - Houses	11,713.48	0.00	0.00	0.00	(11,713.48)	0%
Total: 15022000		390,507.30	269,680.90	0.00	269,680.90	(120,826.40)	(69%)
15022100	Planned Maintenance - Materials & Services						
201	Salaries & Wages	0.00	865.22	0.00	865.22	865.22	(100%)
211	Workwear	0.00	192.49	3,823.55	4,016.04	4,016.04	(100%)
310	Electricity & gas	1,043.98	629.96	0.00	629.96	(414.02)	60%
315	Hire of equipment	14,175.00	0.00	0.00	0.00	(14,175.00)	0%
321	Materials & operating	160,462.01	18,209.71	0.00	18,209.71	(142,252.30)	11%
332	R&M - Buildings	12,560.31	30,936.24	0.00	30,936.24	18,375.93	246%
334	R&M - Houses	2,439,003.03	2,209,661.74	282,276.01	2,491,937.75	52,934.72	102%
338	Subscriptions	6,822.90	0.00	0.00	0.00	(6,822.90)	0%
345	Minor Equipment	4,000.00	0.00	0.00	0.00	(4,000.00)	0%
346	Motor Vehicles - expenses	10,000.00	0.00	0.00	0.00	(10,000.00)	0%
860	Capital Purchases	0.00	(3,500.00)	0.00	(3,500.00)	(3,500.00)	(100%)
998	Stock Overheads	27,976.10	3,641.82	0.00	3,641.82	(24,334.28)	13%
999	Plant Recovery	24,374.68	4,674.48	0.00	4,674.48	(19,700.20)	19%
Total: 15022100		2,700,418.01	2,265,311.66	286,099.56	2,551,411.22	(149,006.79)	(94%)
Total Act Type: OPERATING EXPENDITURE		3,090,925.31	2,534,992.56	286,099.56	2,821,092.12	(269,833.19)	91%
Net Profit/(Loss): Planned Maintenance		376,881.42	191,567.77	(286,099.56)	(94,531.79)	471,413.21	85%

Sub Programme: 701 SGFA - Water

Operating Income

17011000	Water - Income						
101	Service Charges	94,221.86	15,400.04	0.00	15,400.04	78,821.82	16%
Total: 17011000		94,221.86	15,400.04	0.00	15,400.04	78,821.82	16%
Total Act Type: OPERATING INCOME		94,221.86	15,400.04	0.00	15,400.04	78,821.82	16%

Operating Expenditure

17012000	Water - Employee Costs						
201	Salaries & Wages	107,452.00	79,275.47	0.00	79,275.47	(28,176.53)	74%
203	Sick Leave	333.73	217.09	0.00	217.09	(116.64)	65%
206	Annual Leave	10,256.02	2,280.65	0.00	2,280.65	(7,975.37)	22%
208	Superannuation	12,319.72	6,782.26	0.00	6,782.26	(5,537.46)	55%
211	Workwear	1,200.00	128.33	2,259.22	2,387.55	1,187.55	199%
212	Workcover	5,104.73	1,940.00	0.00	1,940.00	(3,164.73)	38%
Total: 17012000		136,666.20	90,623.80	2,259.22	92,883.02	(43,783.18)	(68%)
17012100	Water - Materials & Services						
308	Contractors fees	1,000.00	0.00	0.00	0.00	(1,000.00)	0%
310	Electricity & gas	114,795.24	64,180.12	0.00	64,180.12	(50,615.12)	56%
318	Insurance - Other	9,095.50	3,538.70	0.00	3,538.70	(5,556.80)	39%

323	Motor Vehicle - Fuel & oil	5,924.47	4,964.70	0.00	4,964.70	(959.77)	84%
327	Motor Vehicle - R&M	10,000.00	0.00	0.00	0.00	(10,000.00)	0%
333	R&M - Equipment	6,000.00	2,988.98	0.00	2,988.98	(3,011.02)	50%
335	R&M - Infrastructure	5,000.00	10,748.28	0.00	10,748.28	5,748.28	215%
338	Subscriptions	4,358.03	0.00	2,779.50	2,779.50	(1,578.53)	64%
339	Telephone & internet	1,592.48	785.11	0.00	785.11	(807.37)	49%
345	Minor Equipment	2,000.00	0.00	0.00	0.00	(2,000.00)	0%
346	Motor Vehicles - expenses	0.00	4,208.27	0.00	4,208.27	4,208.27	(100%)
Total: 17012100		233,419.52	168,763.99	24,491.34	193,255.33	(40,164.19)	(83%)
17018000	Water - Depreciation						
901	Buildings Depreciation	312,167.10	0.00	0.00	0.00	(312,167.10)	0%
Total: 17018000		312,167.10	0.00	0.00	0.00	(312,167.10)	0%
Total Act Type: OPERATING EXPENDITURE		682,252.82	259,387.79	26,750.56	286,138.35	(396,114.47)	42%
Net Profit/(Loss): SGFA - Water		(588,030.96)	(243,987.75)	(26,750.56)	(270,738.31)	(317,292.65)	39%
Sub Programme: 802 SGFA - Waste Mgmt							
<u>Operating Income</u>							
18021000	Waste - Income						
101	Service Charges	86,055.66	12,551.55	0.00	12,551.55	73,504.11	15%
130	Waste levy income	99,838.25	99,838.25	0.00	99,838.25	0.00	100%
Total: 18021000		185,893.91	112,389.80	0.00	112,389.80	73,504.11	60%
Total Act Type: OPERATING INCOME		185,893.91	112,389.80	0.00	112,389.80	73,504.11	60%
<u>Operating Expenditure</u>							
18022000	Waste - Employee Costs						
201	Salaries & Wages	52,990.00	24,488.11	0.00	24,488.11	(28,501.89)	46%
203	Sick Leave	2,036.48	651.26	0.00	651.26	(1,385.22)	32%
206	Annual Leave	3,469.96	2,025.60	0.00	2,025.60	(1,444.36)	58%
208	Superannuation	5,828.90	3,076.72	0.00	3,076.72	(2,752.18)	53%
211	Workwear	500.00	32.08	464.45	496.53	(3.47)	99%
212	Workcover	1,336.37	956.71	0.00	956.71	(379.66)	72%
Total: 18022000		66,161.71	31,230.48	464.45	31,694.93	(34,466.78)	(48%)
18022100	Waste - Materials & Services						
315	Hire of equipment	297,199.70	146,626.93	89,352.51	235,979.44	(61,220.26)	79%
321	Materials & operating	14,319.21	17,796.82	80,257.39	98,054.21	83,735.00	685%
323	Motor Vehicle - Fuel & oil	56.95	409.95	0.00	409.95	353.00	720%
332	R&M - Buildings	0.00	2.51	0.00	2.51	2.51	(100%)
346	Motor Vehicles - expenses	4,012.17	118.38	0.00	118.38	(3,893.79)	3%
Total: 18022100		315,588.03	164,954.59	169,609.90	334,564.49	18,976.46	(106%)
Total Act Type: OPERATING EXPENDITURE		381,749.74	196,185.07	170,074.35	366,259.42	(15,490.32)	96%
Net Profit/(Loss): SGFA - Waste Mgmt		(195,855.83)	(83,795.27)	(170,074.35)	(253,869.62)	58,013.79	84%



500. SPECIFIC PURPOSE GRANT BALANCES BY PROJECT

YARRABAH ABORIGINAL SHIRE COUNCIL

9:21 AM
Wednesday, 10 January, 2024

as at 31 December 2023

	Opening Balance	Receipts Grants	Receipts Other	Disbursements	Closing Balance
Department of Local Government Racing and Multicultural Affairs					
FAGS	2,607,142.00	59,334.39	0	(118,024.67)	2,548,451.72
IEDG Grant	0	0	0	(35,525.10)	(35,525.10)
Works for Qld COVID	0	0	0	0	0
Revenue Replacement Grant	0	0	0	0	0
SGFA	0	2,288,038.50	4,981.04	(1,267,561.67)	1,025,457.87
Works For Queensland	0	0	0	(1,637.70)	(1,637.70)
Advancing the Planning Act	26,823.00	0	0	0	26,823.00
Sewerage Pumps Stations Upgrade ICCIP	762,869.00	0	0	0	762,869.00
Water Mains Upgrade ICCIP	(236,820.00)	0	0	(167,265.00)	(404,085.00)
Bukki Road Upgrade Stage 2 (LGGSP)	(19,826.66)	0	0	0	(19,826.66)
Waste ICCIP	(359,340.00)	0	0	0	(359,340.00)
Works for Qld 4	151,263.00	0	0	(608,919.33)	(457,656.33)
Total: Department of Local Government Racing and Multicultural Affairs	2,932,110.34	2,347,372.89	4,981.04	(2,198,933.47)	3,085,530.80
Queensland Health					
ATSI Health Grant	0	99,141.00	0	(79,638.24)	19,502.76
Total: Queensland Health	0	99,141.00	0	(79,638.24)	19,502.76
Department of Communities Housing and Digital Economy: Arts Qld					
YCMF 2021 - Local Musicians/Facilitator (FNCF)	3,282.00	0	0	0	3,282.00
Forward Remote Capital Program	1,747,608.00	0	31,625.62	0	1,779,233.62
Total: Department of Communities Housing and Digital Economy: Arts Qld	1,750,890.00	0	31,625.62	0	1,782,515.62

Fashion & Wearable Art	248.00	0	0	0	248.00
Arts BLA	(77.00)	0	0	(29,718.63)	(29,795.63)
QMF 2021 (Open Air)	54,000.00	0	0	(60,000.00)	(6,000.00)
Container Exchange	3,982.00	0	0	(31,326.89)	(27,344.89)
Roadside Litter Program	7,000.00	0	0	0	7,000.00
Total: Department of Environment and Science: Arts Qld	65,153.00	0	0	(121,045.52)	(55,892.52)
Dept of Infrastructure Transport Regional Development & Communications					
Arts IVAIS Relief & Recovery	24,978.24	0	0	0	24,978.24
LRCI 21-22	(33,867.00)	29,024.55	0	0	(4,842.45)
LRCI 22-23	67,875.00	0	0	(14,865.00)	53,010.00
LGGSP - Foreshore Development Plan	(15,105.00)	0	0	(70,525.00)	(85,630.00)
LGGSP - Water Treatment Plant upgrade	350,979.00	0	0	(23,748.03)	327,230.97
Total: Dept of Infrastructure Transport Regional Development & Communica	394,860.24	29,024.55	0	(109,138.03)	314,746.76
Dept of the Premier and Cabinet					
YCMF 2021 Premier \$220K	100,000.00	50,000.00	0	(224,868.10)	(74,868.10)
Total: Dept of the Premier and Cabinet	100,000.00	50,000.00	0	(224,868.10)	(74,868.10)
Department of Communities Disability Services and Seniors					
SES Building Upgrade	(65,803.00)	0	0	(4,154.08)	(69,957.08)
NAIDOC \$500	500.00	0	0	0	500.00
Local Thriving Communities	10,000.00	0	0	0	10,000.00
Total: Department of Communities Disability Services and Seniors	(55,303.00)	0	0	(4,154.08)	(59,457.08)
Australia Council for the Arts					
Arts Adapt to Digital Era	1,852.92	0	0	0	1,852.92
Yarrabah Fashion Style 2023	(1,536.00)	0	0	0	(1,536.00)
Total: Australia Council for the Arts	316.92	0	0	0	316.92
National Australia Day Council					
National Australia Day Council	1,243.00	0	0	(1,540.57)	(297.57)
Total: National Australia Day Council	1,243.00	0	0	(1,540.57)	(297.57)

Department of Social Services					
Daycare Centre Grant	0	383,692.40	147,495.00	(407,697.30)	123,490.10
Total: Department of Social Services	0	383,692.40	147,495.00	(407,697.30)	123,490.10
Department of Science Information Technology & Innovation					
QGAP Grant	0	0	0	0	0
Total: Department of Science Information Technology & Innovation	0	0	0	0	0
Department of Communications and the Arts					
IVAIS	(38,718.00)	95,000.00	0	(114,477.26)	(58,195.26)
Total: Department of Communications and the Arts	(38,718.00)	95,000.00	0	(114,477.26)	(58,195.26)
Dept of Housing & Public Works					
Interim Remote Capital Program	639,174.00	0	0	(497,725.00)	141,449.00
Total: Dept of Housing & Public Works	639,174.00	0	0	(497,725.00)	141,449.00
Department of Prime Minister and Cabinet					
CDP Like Activities	377,983.35	0	0	0	377,983.35
Community Message Sign (NIAA)	2,225.00	0	0	0	2,225.00
Total: Department of Prime Minister and Cabinet	380,208.35	0	0	0	380,208.35
National Indigenous Australians Agency					
Market Garden Feasibility Study	27,129.52	0	0	0	27,129.52
YCMF 2021 (NIAA)	100,000.00	0	0	(100,000.00)	0
NAIDOC	0	9,050.00	0	(17,476.89)	(8,426.89)
Total: National Indigenous Australians Agency	127,129.52	9,050.00	0	(117,476.89)	18,702.63
Queensland Fire and Emergency Services					
SES	0	14,011.32	0	(9,131.22)	4,880.10
Total: Queensland Fire and Emergency Services	0	14,011.32	0	(9,131.22)	4,880.10
Department of Innovation and Tourism Industry Development					
Deadly Active Sports & Rec Program	77,592.00	0	0	(87,351.00)	(9,759.00)
Total: Department of Innovation and Tourism Industry Development	77,592.00	0	0	(87,351.00)	(9,759.00)

Daycare ISP Grant	6,283.00	4,077.28	0	0	10,360.28
Vacation Care Grant	6,885.00	0	0	0	6,885.00
Total: Department of Education	13,168.00	4,077.28	0	0	17,245.28
Department of Employment Small Business and Training					
Work First Start	(48,425.92)	2,272.73	0	(19,946.14)	(66,099.33)
Total: Department of Employment Small Business and Training	(48,425.92)	2,272.73	0	(19,946.14)	(66,099.33)
State Library of Queensland					
IKC	14,224.00	25,193.00	0	(11,718.32)	27,698.68
Total: State Library of Queensland	14,224.00	25,193.00	0	(11,718.32)	27,698.68
Office of Liquor and Gaming Regulation					
Total: Office of Liquor and Gaming Regulation	0	0	0	0	0
Queensland Reconstruction Authority					
Get Ready Qld	10,703.00	7,848.00	0	(9,559.65)	8,991.35
NQNDMP Flood Study	60,255.00	0	0	(15,659.00)	44,596.00
NQNDMP Buddabadoo Road Drainage Upgrades	114,875.00	0	0	0	114,875.00
QDRF	4,689.61	0	0	0	4,689.61
REPA 2021	(50,622.00)	488,856.71	0	(677,974.78)	(239,740.07)
QRRRF 2020	(37,719.00)	169.41	0	(228,019.20)	(265,568.79)
REPA 2023	(71,634.00)	0	0	(118,465.43)	(190,099.43)
Total: Queensland Reconstruction Authority	30,547.61	496,874.12	0	(1,049,678.06)	(522,256.33)
LGAQ					
Coastal Hazard Adaption	(49,655.00)	0	0	0	(49,655.00)
Total: LGAQ	(49,655.00)	0	0	0	(49,655.00)

TIDS	(7,816.00)	0	0	(15,398.00)	(23,214.00)
Cycle Paths Stage 1	20,164.92	0	0	0	20,164.92
Cycle Paths Stage 2	(34,567.50)	0	0	0	(34,567.50)
Total: Department of Transport and Main Roads	(22,218.58)	0	0	(15,398.00)	(37,616.58)
Department of Infrastructure & Regional Dev					
Water Emergent Works 2023-24	0	0	0	(26,700.00)	(26,700.00)
Roads to Recovery	20,781.32	0	0	0	20,781.32
Total: Department of Infrastructure & Regional Dev	20,781.32	0	0	(26,700.00)	(5,918.68)
Department of State Development					
RTC Extension Design (MIPP2)	0	0	0	0	0
Total: Department of State Development	0	0	0	0	0
Department of Aboriginal and Torres Strait Islander Partnerships					
DFV Social Reinvestment	15,455.00	0	0	(20,000.00)	(4,545.00)
Service Enhancement	27,000.00	0	0	0	27,000.00
Yarrabah Leaders Forum	200,000.00	0	0	(8,938.00)	191,062.00
Social Reinvestment Project	31,500.17	0	0	0	31,500.17
Community Safety Plan	57,377.00	0	0	(8,639.00)	48,738.00
Total: Department of Aboriginal and Torres Strait Islander Partnerships	331,332.17	0	0	(37,577.00)	293,755.17
FNQROC					
Transport Network Plan	0	0	0	0	0
Total: FNQROC	0	0	0	0	0
Untied					
Untied	0	0	7,169,903.02	(7,306,843.17)	(136,940.15)
Total: Untied	0	0	7,169,903.02	(7,306,843.17)	(136,940.15)
Grand Total	6,664,409.97	3,555,709.29	7,354,004.68	(12,441,037.37)	5,133,086.57
			Negative Grants		-2,554,912.78
			Tied Grants		4,251,029.91

7.3 HOUSING RENT ARREARS WRITE OFF

File Number: 03.MFD_OM.20240117

Author: Mike Mair, Director - Corporate Services

PURPOSE OF THE REPORT

Housing Arrears write off recommendation

BACKGROUND

We have had a number of tenants pass away or are now permanent residents at Mutkin Aged Health Care.

COMMENT

See enclosed list of deceased rent arrears and permanent residents of Mutkin Aged care.

POLICY/FUNDING CONSIDERATIONS

Nil

RISK

Nil

CONSULTATION

Housing Manager December 2023

ATTACHMENTS**1. Housing Debtors write off****RECOMMENDATION**

That Council resolve to write off the deceased debts totalling \$65,857.56

1. It is recommended due to there being no legal process to recover the deceased rent arrears & the unlikely recovery of the Mutkin resident's debts that the amount of \$ 65,857.56 be written off and Chintaro updated.

Date of Death/Vacated Account	Name	Tenancy Address	Arrears Balance
5/09/2022	REDACTED		\$7,786.04
17/08/2022			\$9,170.74
14/08/2022			\$2,388.90
30/08/2017			\$14,821.28
9/11/2023			\$8,157.14
16/01/2023			\$5,307.44
18/11/2018			\$8,241.86
9/04/2023			\$360.00
11/04/2021			\$133.17
TOTAL			\$56,366.57

Date of transition to Mutkin Aged Care/Vacated Account	Name	Tenancy Address	Arrears Balance	Comments
16/08/2022	REDACTED		\$1,545.16	Permanent Resident at Mutkin Aged Care
15/08/2022			\$1,390.33	Permanent Resident at Mutkin Aged Care
14/08/2022			\$4,729.50	Permanent Resident at Mutkin Aged Care
31/08/2015			\$1,826.00	Permanent Resident at Mutkin Aged Care
TOTAL			\$9,490.99	

7.4 PEOPLE & COMMUNITIES - OPERATIONAL REPORT**File Number:** 04.MFD_OM.20240117**Author:** Richard Fitowski, Director People and Communities**PURPOSE OF THE REPORT**

To provide Council an update on operational activities undertaken within the Department of People and Communities.

OPERATIONAL UPDATE

This report covers activities for the period to 5 January 2024 and provides Council information on activities and progress of projects for the Department in line with Council functions, community services, funding agreements and project timelines in these areas:

1. Community Housing
2. Early Learning Centre
3. Yarrabah Indigenous Knowledge Centre
4. Yarrabah Arts Cultural Precinct
5. Community Events & Programs
6. Human Resources
7. Workplace Health and Safety and Security

1. COMMUNITY HOUSING

Total Number of stock	Year to Date Occupied	Current Vacant	Total Stock
	385	1 Awaiting upgrade 1 Vacant awaiting scope of works	387
Revenue - Year	Total rent charged for housing stock 01.07.23 – 30.11.23	Year to Date Rent payments collected 01.07.23 to 30.11.23	Year to Date rent arrears collected
	\$1,084,838.62	\$861,024.06	\$89,292.27
Revenue – Month NOVEMBER	Monthly Rent Charged for housing stock	Monthly Rent Payments collected	Monthly Rental Arrears collected
	\$206,199.85	\$185,251.55	\$18,756.35
Arrears	Total Rent Arrears As at 30.11.2023	Total Rent Arrears (previous years) as at 31.11.2022	Variation from year to year
	Tenants - 231 Amount - \$2,387,046.80	Tenants - 207 Amount - \$1,915,561.74	Increase of \$471,485.06
Property Inspections	Year to date	Monthly inspections Completed	Monthly Inspections Scheduled
	181	15	

Engagement activities	Number of discussions with tenants regarding arrears/enquiries Month to Date	Number of discussions with tenants regarding arrears/enquiries Year to Date	Waitlist Applicants
	173	1763	350 Applicants 1 New applicants 6 Waitlist updates
Arrears Management (Form11)	First Notice Form11's Rental Arrears issued Month to Date	Total Form 11's Rental Arrears issued Year to Date	Monthly Rental statements
	3	331	385
Arrears Management (Form11)	Second Notice 11's issued Month to Date	Third Notice 11's issued Month to date	Number of notice to leave (form12)
	6	6	Allowing appropriate response timeframes before Notice to Leaves are sent – As per Housing policy

4x Notice to remedy breaches – Noisy Parties

2. EARLY LEARNING CENTRE

The purpose of this report is to give an overview of the Yarrabah Early Learning Centre (YELC) monthly events. Last month we had performance discussions with staff who needed to improve their attendance performance. In conjunction with the Director and HR we had one-on-one meetings with staff to understand their needs and issues. We engaged with all staff and reassured them that we are here to support them, and we value all our staff.

Just recently we combined with the Yarrabah Kindy in Yarrabah Day Care Kindy room with the Bravehearts Program so that it will empower children with the knowledge of personal safety. We had compliance issues with our Nursery air-con leaking which has now been rectified.

We handed out new enrolment forms for the New Year; some are still available to families to fill and sign and send back to the YELC. We recently had two staff leave our department and wish them well in their future endeavours.

All our children received Christmas gifts, which was another job well done. Our Christmas Party was held at the Yarrabah Daycare Centre on the 13/12/2023 and we also had our Kindy graduation on 12/12/2023.

So far, we have dealt with two parents' complaints, which have now been addressed. Suggestions for improvement will be discussed as part of our goals and measures in the New Year so that they are directly linked to our Service Philosophy vision.

FINANCIAL MATTERS

All outstanding debts have now been forwarded to our Corporate Services Director to be actioned.

Active accounts that have had no payments made in line with the Council policy have had their accounts suspended until they enter into an acceptable payment plan with Council.

NUMBER OF CHILDREN IN ATTENDANCE

Nursery	<u>8</u>
Toddler	<u>14</u>
Kindy	<u>15</u>
Afterschool care	<u>4</u>
Suspended children	<u>0</u>

3. YARRABAH INDIGENOUS KNOWLEDGE CENTRE

Date: 06-11-2023 to 05-12-2023

First 5 Forever	Door Count	Primary School bus count	Secondary school bus count
42	558	936	872

THE FIRST 5 FOREVER PROGRAM

The inaugural 5 Forever program is progressing smoothly, and I am excited about further promoting its success. Specifically tailored for the F5F program, our staff dedicates Tuesday mornings to create an engaging environment. We chose a selection of delightful books suitable for ages 0 to 5, along with engaging activity booklets for both mothers and children to enjoy together. Additionally, we incorporate visual elements by showcasing entertaining nursery rhyme songs and playschool programs on television. This holistic approach aims to foster a joyful and educational experience for our young participants and their families. Looking forward to continued success and growth in our 5 Forever program.

We had exciting activities lined up; Christmas card making and colouring, among others. I firmly believe that early learning development plays a pivotal role in shaping the formative years of our participants. These activities aim to foster creativity and festive spirit. We created joyful and educational moments for them during this past festive season.

We also had a visit to the IKC from Shakaya and Normie J (photo below).



DOOR COUNT

The Yarrabah Indigenous Knowledge Centre (YIKC) serves as a vital space for our community daily. It offers a platform for engaging in educational activities such as research, web browsing, and resume building. Additionally, it provides a serene environment where individuals can find solace, read, and enjoy novels in a cool, quiet, and comfortable setting. The YIKC plays a central role in fostering learning, personal development, and relaxation within our community.

BUS SERVICES

Staff have been doing a tremendous job supervising the Primary & Secondary school students on our bus service, she has been giving good feedback daily regarding behavior of our students and reducing the potential for vandalism or misbehaviour.

CHRISTMAS ACTIVITIES

We had many festive activities planned for the holidays, including card making, Christmas colouring, and much more. We immersed the children in the spirit of the season with our exciting lineup of activities.

ROOM BOOKINGS

Over the past month we have had multiple rooms booked in with different organisations and stakeholders, where staff made sure rooms were prepared and clean before every use and locked up when they were finished.

4. YARRABAH ARTS AND CULTURAL PRECINCT

Number of patrons	Month to Date
	220
Sales	Month to Date
	\$17,042

- Another commission request for Christopher Harris to produce 110 ceramic cups for the Gurriny Yealamucka Staff (Christmas presents). Gurriny Yealamucka continue to support local product, especially from the Yarrabah Arts & Cultural Precinct (YACP). The total commission is \$80 per cup at 110 cups = \$8800. The cups are completed, wrapped and are ready for collection.
- On the 15 November, YACP held a stall at the Indigenous Food and Business Expo at the Pier Marketplace. YACP made \$700 in sales.
- Arup officially opened their new office at the Cairns Corporate Tower. Aunty June Noble and Aunty Carol Warta artwork were printed on material and used on the furniture in their new building. Aunty June and Aunty Carol were paid \$2000 each last year for this project and were unable to attend due to Sorry Business but are invited anytime to view. Arup came to Australia in 1963 to undertake the structural design of the Sydney Opera House and now work from eight offices across four key areas of influence: cities, connectivity, health, resources. <https://www.arup.com/offices/australia/cairns>



- Applied for the **CIAF Art Fair** which closed on 3 December. CIAF is scheduled on 25-28 July 2024. We have also started on textile workshops with the artist to prepare for the CIAF Fashion Performance. The CIAF theme this year is “Country Speaking.”
- Philomena Yeatman’s artwork was selected for the **Australian Digital Health Agency RAP**. The RAP was launched via Zoom on 16 November from their Sydney Office, refer to attached to view the artwork on the RAP.



About the art

'Seeds' created in 2021, represents how our Country has sustained us for over 65,000 years, our circle of life. Our culture has a strong connection with Country, we understand this of our great teacher. We listen to the messages that whisper through every plant, animal and tree. Our culture has held strong since time immemorial by listening to these whispers.

About the artist

Philomena Yeatman is a Gunggandji woman, born in Cairns in 1960 and raised at Yarrabah Community near Cairns in northern Queensland. Philomena's mother's side is Gunggandji and her father's side is Kuku Yalanji. She began her career in the arts in 1991. At first, she experimented with print and jewellery making and shortly after embraced weaving, ceramics and painting. Philomena is a renowned weaver. Learning traditional practices from her grandmother who taught her how to make baskets and mats using pandanus, cabbage palm and natural dyes found in Country, she is passionate about maintaining traditional knowledge. Her vibrant weaving is inspired by traditional forms that were used to carry food collected from the sea and rainforests.



Click on the link below to view the full document.

<https://www.digitalhealth.gov.au/about-us/reconciliation-action-plans>

- Art Qld have advised the YACP application to the **Backing Indigenous Arts** – Art Centre Strategic Development Project Fund was successful. Simone Arnol applied for a total of \$50,000 which included costs to finalise the YACP website to make online sales. Also, funding will go towards upcoming exhibitions 'Charcoal' at the Cairns Courthouse Gallery and workshops. The funding objective was based on the increased capacity of artists and organisations to meet cultural obligations and market demand.

- We are still waiting to hear back from Art Qld for the outcome of the IRADF application submitted in October. Simone Arnol submitted an IRADF application for funding of \$50,000 to **action the Menmyny Museum Significance Assessment report** which was conducted by Dr Joanna Wills, Senior Museum Development Officer FNQ Cultures and Histories from Qld Museum on 24 January 2013. The application submitted also included training on museum collections and casual employment.
- We are in weeks 19 of the **Certificate III in Visual Arts** which commenced on 31 July. The course is delivered by TAFE Qld at the YACP and will run 3 days a week for 20 weeks. This month the students continued theory and have been utilising the Council Training Room. At the start 15 students from the Yarrabah Community were participating and the number has now dropped to 6 students. The students graduate on 13 December and YACP will organise a celebration lunch.
- The students are also interested in staying on as a **volunteer artist** at YACP and will participate in the **'Charcoal' exhibition** scheduled for next year which we just received funding. The funding will provide 10 workshops around drawing with charcoal and etching also 10 workshops working with clay.
- Currently communicating with Daren Miller about the **Gurriny SEWB Men's Group** to utilise the Yarrabah Arts and Cultural Precinct (YACP) back shed to run activities once a week.
- Simone Arnol is currently with Odette Best, RN PhD Professor Director First Nations Research Alliance University of Southern Queensland, to exhibit and curate an **exhibition for Aunty Murial Stanley** to launch in May 2024. We have sourced funding for the exhibition.
- On 30 November, we launched the Gurriny Yealamucka and **Yarrabah High School project** which worked with the young female students from the high school and their thoughts around **blossoming into young women**. Those thoughts were turned into pieces of art.
- On 1 December, YACP hosted 2 events: Gunggandji Rangers/Marine Parks meeting (Marine Parks paid to hire the Kiosk area, which is included in our total sales this month), and Nadine Cannon's book launch.

5. COMMUNITY EVENTS & PROGRAMS

Remainder of events for 2023 cancelled, due to Sorry Business at this time.

- Bishop Malcolm Park Blessing was a huge success; the YLF and the Church Leaders from St Albans Church, the Malcolm Families and members of the community all participated, the blessing was conducted by the Archdeacon from St Johns Anglican Parish Cairns, followed by a BBQ breakfast, lights refreshments and a cutting of the cake.
- Both the Senior Industry Engagement Manager, and the First Nations Engagement are new team members of Qld Music Festival, and they came out for a visit 21 November, to meet some of our key contacts in community and to learn more about the Yarrabah community; also an overview of the Arts Centre and the YIKC, staff took them around on a successful tour of the community.
- CSO assisting with finalising the delayed Staff Christmas Party coming up and is in the process of planning for the upcoming Survival Day Event January 2024.

- Get Ready kits were prepared and distributed to the community and to residents living out at Back Beach and Wungu.

COUNCIL FACILITIES

As of December 15th, all training sessions and room rentals at the RTC building concluded for the year. We have now returned to our regular operational schedule.

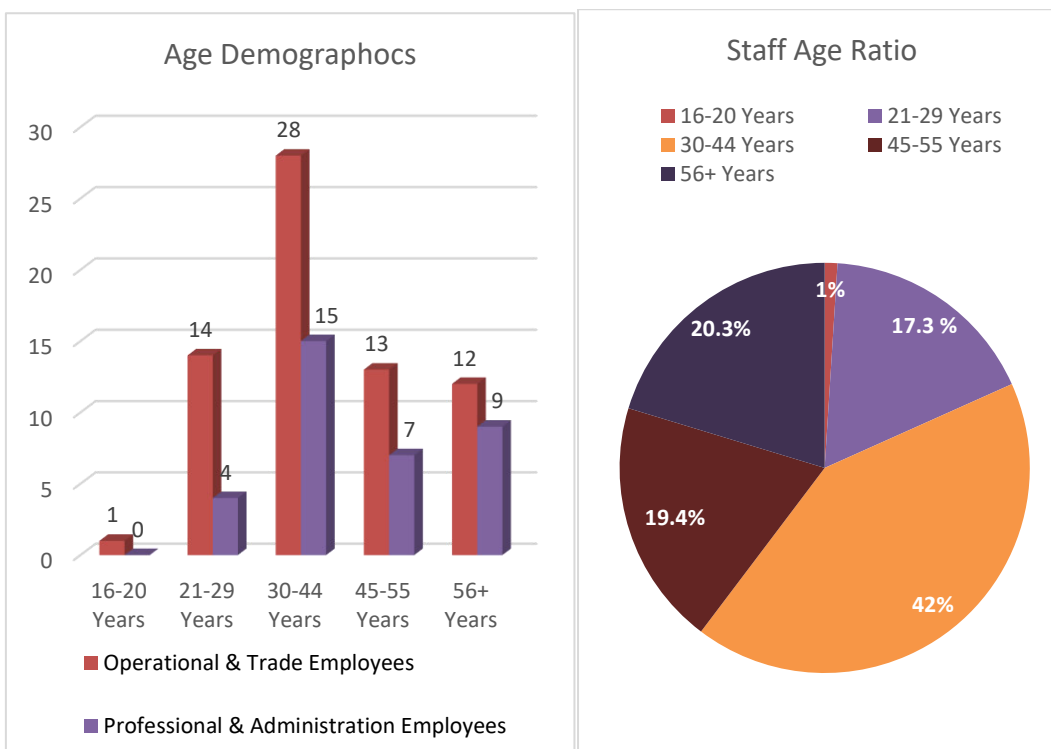
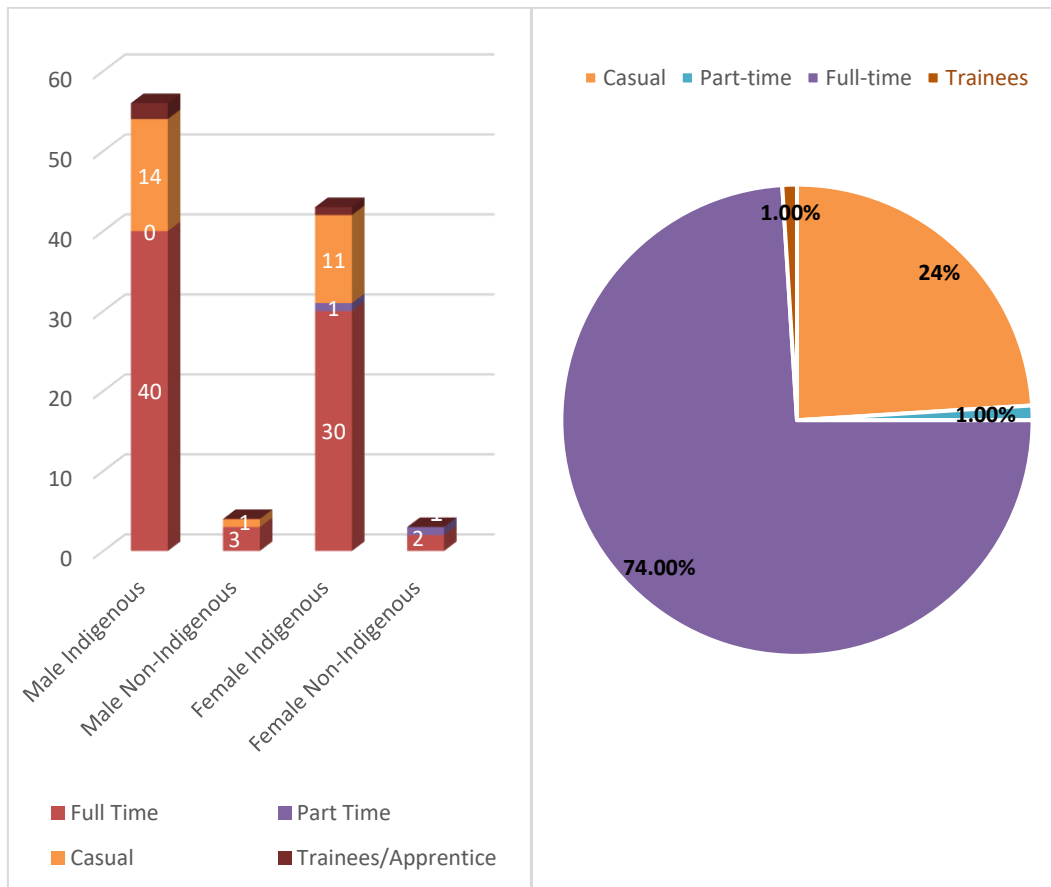
Venue Bookings for the Month total:	
Community Hall Booking	4 Bookings
RTC Rooms	Booked Daily for Training
YIKC Meeting Room	3 Bookings
HR Training Room and HR Meeting Room	5 Bookings

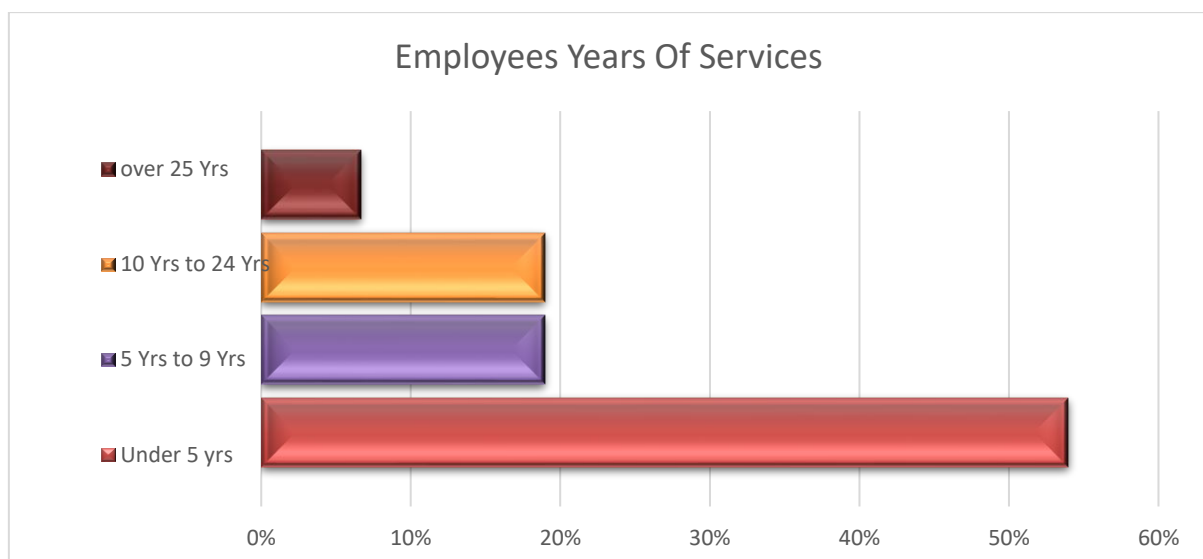
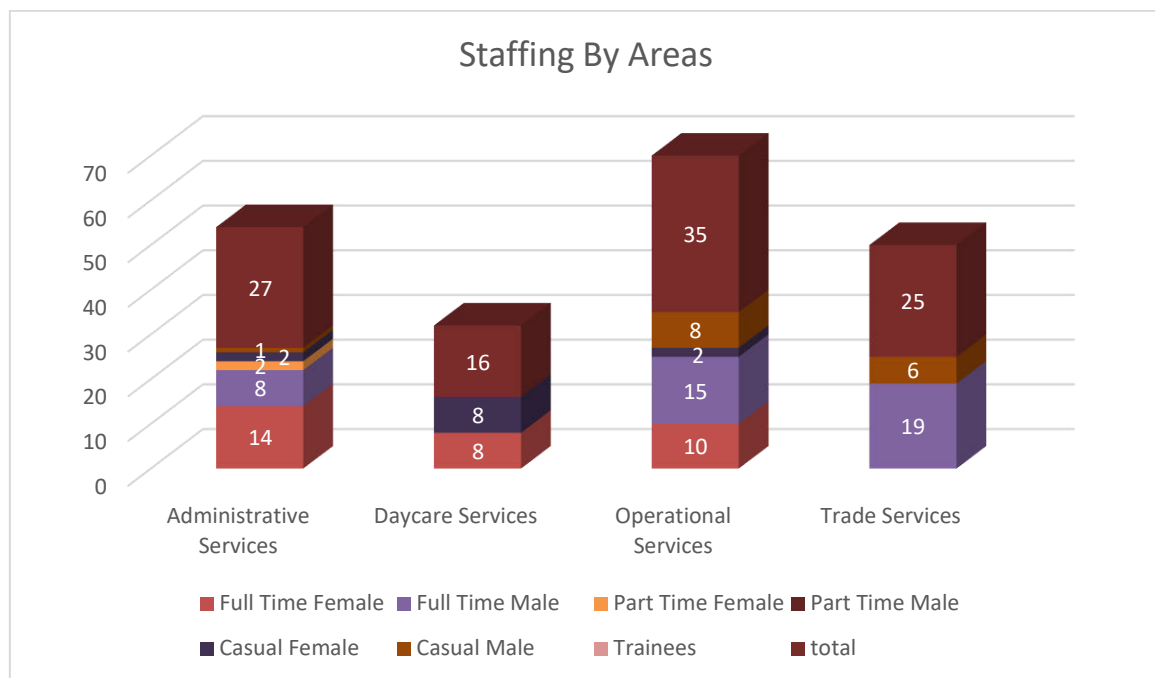
6. HUMAN RESOURCES

STAFFING:

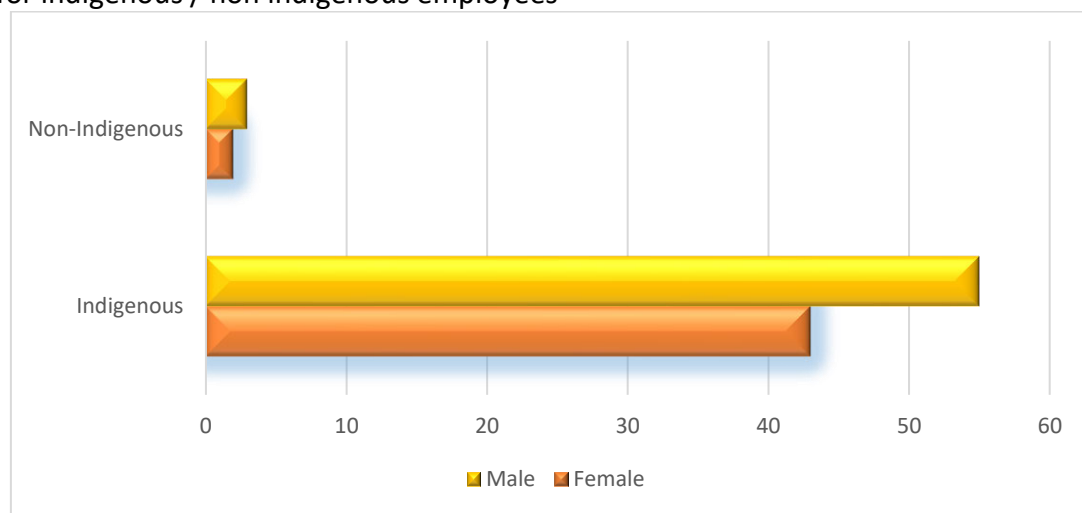
Our current employment Ratios are as follows:-

COUNCIL EMPLOYEES	MALE INDIGENOUS	MALE NON-INDIGENOUS	FEMALE INDIGENOUS	FEMALE NON-INDIGENOUS	TOTAL
Full Time	40	3	30	2	75
Part Time	0	0	1	1	2
Casual	14	1	11	0	26
Trainees/Apprentice – Wugu Participants	2	0	1	0	3
TOTAL	56	4	43	3	106





Graph for indigenous / non indigenous employees



RESIGNATIONS / TERMINATIONS

- 1 x Termination

RECRUITING:

- Casual Pool, Child Services Worker
- Administration Support Officer – Works Depot
- Trainee – Business Administration
- Trainee – Work Health & Safety and Environmental

7. WORKPLACE HEALTH AND SAFETY AND SECURITY

- Test and tagging in all locations during the month of December.
- New building site inspection has found contractor not following YASC SWMS process and not implementing safe working procedures working above 2 meters in height. Urgent rectification is under way.
- Reviewed YASC Work Health and Safety Management System and removed items that were not relevant to council operations.

In the plan there are objectives that must be met:

- Objective 1 – Workplace Health and Safety Management System is suitable and effective.
- Objective 2 – Employee training.
- Objective 3 – Improve compliance with asbestos management (Pre-2003 YASC buildings)
- Objective 4 – Reinvigorate coaching diamond interactions.

The plan will be finished by June 2024 and the Yarrabah Safety system will be audited late in 2024.

TRAINING 2024

Working with Human Resource Officer in regards to training required for YASC staff. First aid training is one of the first ones for the year; will also be looking at Traffic control for Works department.

Other training requirements will be discussed in the New Year.

Met with Grants Officer to discuss grant options for safety equipment to be purchased to improve the Council's safety for all workers.

INCIDENTS AND INJURIES

No incidents and injuries to report in this report.

SECURITY TEAM

Security team have been reporting break-ins in the last month around the community.

Areas targeted by juveniles are:

- the RTC building with graffiti and damage to the toilets, which occurred during the day and on weekends.
- Leisure centre building has been broken into
- Seahawks Footy Club
- The new Gillian Bann sports amenities.

All damage has been reported and work orders have been raised to repair the damage.

DRUG TESTING: ongoing

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the Director of People and Communities Operational Report, tabled as read.

7.5 INFRASTRUCTURE - OPERATIONAL REPORT

File Number: 05.MFD_OM.20240117

Author: Sam Bann, Director Infrastructure

PURPOSE OF THE REPORT

To report to Council the status/activities of Infrastructure Department areas for the month November up to 08 December 2023.

OPERATIONAL UPDATE

This report covers the departments performance. Items contained below reflect actions and tasks performed to progress the projects in-line with funding agreements and project plans.

Planning and engagement with stakeholders and consultants about programmed / scheduled works is always ongoing.

NOTE:

YASC Infrastructure Department in preparation for upcoming Wet season carrying our general maintenance throughout community commencing cyclone clean 27th November 2023.

INFRASTRUCTURE AREA -GENERALS

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Roads	Routine Maintenance Plan	Road and Road Reserve Maintenance Drains and easements in preparation for cyclone clean.
Waste Management	Routine Waste Management Plan COEX container exchange	Continuing to collect general waste dumped outside property in between container shed operations Requesting extra funding for other upgrades to suit current operations including storage facility for collections.
Mechanics	Routine Maintenance Plan	General fleet management 4 fleet in workshop for repairs awaiting parts. 4 ride on in works for repairs

Parks & Gardens	Routine Maintenance Plan	Ongoing maintenance throughout community assisting with cyclone clean W4D – Also participating in community clean up general tidy up to YASC Facility
Animal Control	Routine preventative Action Plan	Currently collecting and impounding roaming dogs <u>Dogs</u> - 4 dogs were collected and impounded. <u>Horses</u> - Horse round up daily
Environmental Health	Routine preventative Action Plan	General maintenance plan including assisting animal management team and participating in Healthy Housing program.
ESO	Water Routine Maintenance Plan Sewerage Routine Maintenance Plan STP (Lagoons)	Routine maintenance as per DWQMP Business case RFQ tender via vendor panel closed on the 10th November at 4pm. Tender evaluation completed with representatives from RDMW, YASC and Unganco Ongoing sewerage pump station maintenance manually pumping and monitoring. Minor upgrades to pumps and critical spares required. General tidy up around lagoons, with makeshift aerator installed, seeking funding for upgrades to the infrastructure.(Photos attached)

		ESSP (DES) understands the current situation with the STP lagoons, and will work with YASC to improve its performances. Also satisfied with YASC operations with its Lagoons resulting in no high exceedances within our EA release limits. YASC revised sampling frequency within our EA which will reduce our expense in Sewer operation BUDGET. YASC is also in the process of signing off on our site based management plan which will comply with one of the conditions in our EA. On the 27th November I travelled to Brisbane with DES to visit 13 Urban utilities STP, 6 with similar system to YASC, 4 without aerators in primary Lagoons. During this visit we had the opportunity to view several different innovations QUU currently have in process including a constructive wetlands which YASC proposing to trial a reed bed system to assist with nutrients control.
Aquatic centre	Routine Maintenance Plan,	Operation as per maintenance plan Requesting EOI for pool operator's position.

CAPITALS

Road recovery projects

PROJECT ID	JOB DESCRIPTION	ACTION	COMPLETION
ATSI TIDS	ANNUAL ALLOCATION	Reseal to various roads within community including failing	<u>5%</u>

		intersections and bridge approaches.	
ATSI TIDS	Range Road, Nursery Road Intersection Upgrade	Improve road pavement and widening trafficable lanes and construct turning lanes.	<u>5%</u>
REPA	Reservoir Rd Betterment	Contractor Commenced Anticipate 10 week construction program	<u>70%</u>
REPA	Buddabadoo Betterment	Community stormwater improvements including Buddabadoo Road, Works to continue upon completion of Buddabadoo Bridge Note: EOT/Change of scope submitted as priorities have changed since the grant approval. Requesting approval to extend on round-a-bout works to	<u>40%</u>
QDRF	Buddabadoo Bridge	- Bridge decks installed - Roadworks to bridge approaches WIP	<u>60%</u>
REPA	Buddabadoo Landslide	Impacting access to site. WIP	<u>80%</u>

ICCIP – Indigenous Council Critical Infrastructure Program

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
1.17	Reservoir Chlorine Analyzer	100%	Completed
1.18	pH Correction and Monitoring System	100%	Project completed, variation requested for an additional instrument to assist with water quality monitoring
1.19	Replace Reservoir Hydraulics	100%	Completed
1.2	Reservoir Clean	100%	Variation requested to clean Reservoir 2.

2.12	2.12 STP short term upgrade		Project to be reactivated pending budget and other funding source.
1.16	Generator for Bore 6		Project to be reactivated pending budget and other funding source.
1.05	Water and Sewer combined SCADA upgrade ICCIP 1.05 -	5%	YASC engaged Unganco to project manage. Unganco is an indigenous owned company with water process expertise
1.13	Bores Security (Fencing)	5%	YASC to confirm budget
1.15	Replace reservoir roof	10%	YASC to confirm budget
2.14	SPS 2 Upgrade (pump replacement)	5%	YASC to confirm budget

LGGSP Water treatment plant upgrade - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
LGGSP	Water treatment plant refurbishment	10%	EOT will be submitted due to Scope change pending Business Case

.

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the report of the Director – Infrastructure, tabled as read.

7.6 BUILDING SERVICES - OPERATIONAL REPORT**File Number:** 06.MFD_OM.20240117**Author:** Preston Andrews, Director - Building Services**PURPOSE OF THE REPORT**

To report to Council the status/activities of Building Services areas for the month of 15th of November to 20th of December 2023.

BACKGROUND

This report covers performance up to and including the 20th of December 2023. Items contained below reflect actions and tasks performed to progress the projects in-line with funding agreements and project plans.

Planning and engagement with stakeholders and consultants about programmed / scheduled works.

BUILDING / CONSTRUCTION AREAS - GENERALS

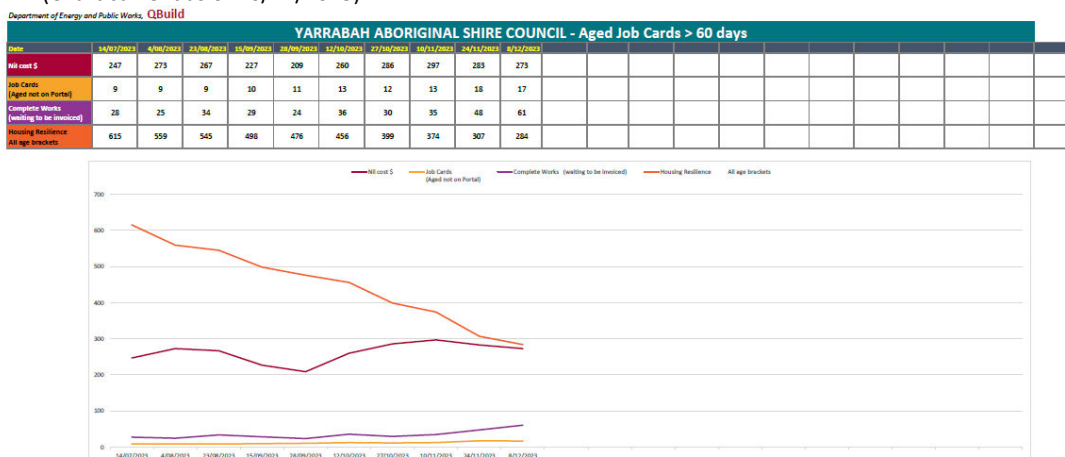
The following tables contains the data for workflow activities in the works department for building and construction and field workers:

Current Workflow below for QBuild Work Orders.

(Chart current as of 12/12/2023)

Workflow		
Unscheduled		111
Work In Progress		652
Awaiting Approval		1
Completed		165
Invoiced		2737

(Chart current as of 10/11/2023)



NAHA UPGRADES & MAINTENANCES

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
	2022-2023 Planned Projects		
	PRE-PAINT & PAINT WORKS		
1.	39 SAWMILL RD – Carry out Internal Works	80%	WIP
2.	39 SAWMILL RD – Carry out Internal Paint	80%	WIP
3.	39 SAWMILL RD – Carry out External Works	80%	WIP
4.	39 SAWMILL RD – Carry out Internal Paint	80%	WIP
	BATHROOM UPGRADES		
1.	Bathroom. 17A Stanley St	100%	Completed

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
	REFURBISHMENTS		
1.	Refurbishment – 11/9 Gribble St	20%	QBuild Procurement
2.	Refurbishment – 38 Sawmill Rd	20%	QBuild Procurement
3.	Refurbishment – 10 Sawmill Rd	20%	QBuild Procurement
4.	Refurbishment – 67 Workshop St	20%	QBuild Procurement
5.	Refurbishment – 9 Gribble St	20%	QBuild Procurement
1.	Refurbishment – 16 Ambrym St	20%	QBuild Procurement
2.	Refurbishment – 23 Sawmill Rd	100%	Completed
3.	Refurbishment – 9/15 Workshop St	20%	QBuild Procurement
4.	Refurbishment – 2/9 Gribble St	20%	QBuild Procurement
5.	Refurbishment – 24 Workshop St	100%	Completed
6.	Refurbishment – 24 Sawmill Rd	80%	WIP

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
	2023-2024 Planned Projects		
	PRE-PAINT & PAINT WORKS		
1.	1020 Back Beach Rd, Yarrabah - Internal Paint	20%	QBuild Procurement
2.	1020 Back Beach Rd, Yarrabah - Internal Pre-Paint	20%	QBuild Procurement
3.	32 Workshop Rd, Yarrabah - External Paint	20%	QBuild Procurement
4.	32 Workshop Rd, Yarrabah - External Pre-Paint	20%	QBuild Procurement
5.	32 Workshop Rd, Yarrabah - Internal Paint	20%	QBuild Procurement
6.	32 Workshop Rd, Yarrabah - Internal Pre-Paint	20%	QBuild Procurement
7.	9 Schrieber St, Yarrabah - External Paint	20%	QBuild Procurement
8.	9 Schrieber St, Yarrabah - External Pre-Paint	20%	QBuild Procurement
9.	9 Schrieber St, Yarrabah - Internal Paint	20%	QBuild Procurement
10.	9 Schrieber St, Yarrabah - Internal Pre-Paint	20%	QBuild Procurement
	KITCHEN UPGRADES		
1.	Kitchen, CLI 4 Dabah Cl,	10%	QBuild Procurement
2.	Kitchen, CLI 21 Sawmill Rd,	10%	QBuild Procurement
3.	Kitchen, CLI 23 Sawmill Rd,	10%	QBuild Procurement
4.	Kitchen, CLI 58 Stanley St,	10%	QBuild Procurement
5.	Kitchen, CLI 62 Stanley St,	10%	QBuild Procurement
6.	Kitchen, CLI 76 Workshop Rd,	10%	QBuild Procurement
7.	Kitchen, CLI 49 Back Beach Rd,	10%	QBuild Procurement
	FLOOR COVERING		
1.	Floor Coverings, CLI 18 Gribble St,	10%	QBuild Procurement
2.	Floor Covering, CLI 20 Workshop Rd,	10%	QBuild Procurement
3.	Floor Coverings, CLI 21 Sawmill Rd,	10%	QBuild Procurement
4.	Floor Coverings, CLI 62 Stanley St,	10%	QBuild Procurement
5.	Floor Coverings, CLI 43 Workshop Rd,	10%	QBuild Procurement
6.	Floor Coverings, CLI 1020 Back Beach Rd,	10%	QBuild Procurement
7.	Floor Coverings, CLI 152 Range Rd,	10%	QBuild Procurement

	ROOFING		
1.	Roofing, CLI 44 Stanley St,	10%	QBuild Procurement
	FENCING		
1.	Fencing, CLI 16 Workshop Rd	10%	QBuild Procurement
	BATHROOM UPGRADES		
1.	Bathroom, CLI 20 Workshop Rd,	10%	QBuild Procurement
2.	Bathroom, CLI 58 Stanley St,	10%	QBuild Procurement
3.	Bathroom, CLI 47 Workshop Rd,	10%	QBuild Procurement
4.	Bathroom, CLI 57 Workshop Rd,	10%	QBuild Procurement
5.	Bathroom, CLI 59 Workshop Rd,	10%	QBuild Procurement
6.	Bathroom, CLI 82 Workshop Rd,	10%	QBuild Procurement
7.	Bathroom, CLI 119A Back Beach Rd,	10%	QBuild Procurement
8.	Bathroom, CLI 4 Major Cl,	10%	QBuild Procurement
9.	Bathroom, CLI 8 Ambrym St,	10%	QBuild Procurement
10.	Bathroom, CLI 152 Range Rd,	10%	QBuild Procurement
	LAUNDRY UPGRADES		
1.	Laundry, CLI 59 Workshop Rd,	10%	QBuild Procurement
2.	Laundry, CLI 4 Major Cl,	10%	QBuild Procurement
	DRIVE-WAYS		
1.	Driveway/paths, CLI 10 Beach Rd,	100%	Completed
2.	Driveway/paths, CLI 1020 Back Beach Rd,	100%	Completed
	REFURBISHMENTS		
1.	Refurbishments, CLI 70 Workshop Rd	10%	QBuild Procurement
2.	Refurbishments, CLI 8 Sawmill Rd	10%	QBuild Procurement
3.	Refurbishments, CLI 3 Beach Rd	10%	QBuild Procurement
4.	Refurbishments, CLI 209 Back Beach Rd	10%	QBuild Procurement

WORK 4 QLD AREA - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
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WFQ 4	Works Department Shed Improvement	50%	WIP – Building materials arrived on site – 19/10/23
WFQ 4	Leisure Centre & Community Hall (Lighting, Landscape, Fencing & Patio)	30%	Planning Stage - WIP
WFQ 4	Community Hall – New Covered Area (Beach Front Side)	40%	Planning Stage - WIP
WFQ 4	Jilara Oval – Building Extension / Toilet Upgrades / Patio Area / CCTV	70%	WIP
WFQ 4	RTC/YKC – Fencing / Undercover Parking / Out-Door Patio Area	10%	Planning Stage - WIP

CAPITALS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
<u>81907</u>	<u>4 Demolitions + 5 New House and 1 x 2 Bedroom Extension.</u>	<u>47%</u>	Works in Progress Variation approved by QBuild 10/08/2023 for Duplex sites at 64 Gribble and 7 Beach Street Awaiting design program from Architects

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ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the report of the Director – Builders Services, Tabled as read

7.7 MOU - YARRABAH MEN'S SHED

File Number: 07.MFD_OM.20240117

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To seek Council endorsement in providing premises for the use of the Yarrabah Men's Shed Inc.

BACKGROUND

The Yarrabah Men's Shed was incorporated in 2017 to provide a safe and secure gathering place for men in the community. Since that time there have been disruptions in its ability to provide this valuable service to community due to financial support and suitable facilities.

COMMENT

Yarrabah Men's Shed Inc has now secured financial support to equip and maintain facilities and support appropriate programs.

In conversations with Council, an unused shed located at Lot 150 SP284220, Balamba Road (Nursery Road), Yarrabah has been identified as a suitable location for use by the Men's Shed.



To this end, a draft Memorandum of Understanding (MOU) has been prepared and is attached for Council's consideration.

POLICY/FUNDING CONSIDERATIONS

Nil

RISK

Nil – Consideration has been made of future development plans for Balamba. MOU has provision for appropriate notice to allow relocation (if necessary) of the Men's Shed.

CONSULTATION

Letters of Support and confirmation of financial assistance are attached.

ATTACHMENTS

1. Draft - MOU
2. Letter of Support - The Honourable Curtis Pitt MP
3. Letter of Financial Support - Wugu Nyambil

RECOMMENDATION

That Council resolve to

1. Endorse the Memorandum of Understanding (MOU), as tabled.
2. Authorise the CEO to sign the MOU on behalf of Council.

C/- Post Office YARRABAH Qld 4871
56 Sawmill Road, YARRABAH
www.yarrabah.qld.gov.au



Phone: (07) 4056 9120
Fax: (07) 4056 9167
Email: ceo@yarrabah.qld.gov.au

ABN: 30 977 526 871

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MoU) is made this [Insert Day] day of [Insert Month], [Insert Year],

BETWEEN:

Yarrabah Aboriginal Shire Council, having its office at 56 Sawmill Rd, Yarrabah QLD 4871 ("Council"),

AND:

Yarrabah Men's Shed Inc, having its office at Lot 150 SP284220, Balamba Road (Nursery Road), Yarrabah QLD 4871 ("Men's Shed").

WHEREAS, the Council is the Trustee for the land and premises located at part of Lot 150 SP284220, Balamba Road (Nursery Road), Yarrabah (the "Premises");

AND WHEREAS, the Men's Shed desires to continue using the Premises for the purposes of conducting their ongoing operations and activities;

NOW, THEREFORE, the parties agree as follows:

1. **PREMISES USAGE** The Council hereby grants the Men's Shed the right to use the Premises as per the terms and conditions of this MoU.
2. **TERM** The term of this MoU shall commence on [Insert Start Date] and shall continue for a period of [Insert Number of Years] years unless terminated earlier in accordance with the terms of this MoU.
3. **RENT** The Council shall charge the Men's Shed a peppercorn rent of \$1.00 per annum, if demanded, for the duration of the MoU.
4. **USE OF PREMISES** The Men's Shed shall use the Premises solely for the purposes of its organisational activities and operations, consistent with the Membership By-Laws of the Australian Men's Shed Association.
5. **MAINTENANCE AND REPAIRS** The Men's Shed shall be responsible for the maintenance and repairs of the Premises during the term of this MoU, keeping it in as good a condition as it was prior to occupation, reasonable wear and tear excepted.
6. **ALTERATIONS** The Men's Shed shall not make any alterations to the structure of the Premises without the prior written consent of the Council.
7. **UTILITIES** The Men's Shed shall be responsible for all utilities and services used at the Premises.
8. **INSURANCE** The Men's Shed shall, at its own expense, maintain public liability insurance covering the activities at the Premises and shall provide evidence of such insurance to the Council upon request.
9. **COMPLIANCE WITH LAWS** The Men's Shed shall comply with all relevant laws and regulations in the use of the Premises.
10. **TERMINATION** Either party may terminate this MoU by giving [Insert Number of Months] months' written notice to the other party.

C/- Post Office YARRABAH Qld 4871
56 Sawmill Road, YARRABAH
www.yarrabah.qld.gov.au



Phone: (07) 4056 9120
Fax: (07) 4056 9167
Email: ceo@yarrabah.qld.gov.au

ABN: 30 977 526 871

11. **DISPUTE RESOLUTION** Any disputes arising out of this MoU shall be resolved through direct negotiation between the parties.
12. **NO TENANCY CREATED** It is agreed that no tenancy is created by this MoU and the Men's Shed has no rights other than as specifically granted under this MoU.
13. **GOVERNING LAW** This MoU shall be governed by the laws in force in the state of [Insert Relevant State or Territory].

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding on the day and year first above written.

SIGNED for and on behalf of Yarrabah Aboriginal Shire Council by:

[Insert Name] [Title] [Date]

SIGNED for and on behalf of Yarrabah Men's Shed Inc by:

[Insert Name] [Title] [Date]



The Honourable Curtis Pitt MP
Speaker of the Legislative Assembly of Queensland
Member for Mulgrave

18 October 2023

RE: Yarrabah Mens Shed

Electorate Office
T J Ryan Building
94-96 Norman Street
PO Box 314
Gordonvale QLD 4865
Ph. 07 4237 1100
mulgrave@parliament.qld.gov.au

To Whom It May Concern

I am writing to request your support for funding to assist with the formation of the Yarrabah Men's Shed.

Yarrabah is an Indigenous community founded in 1892 and located approximately one hours drive from Cairns. An official population of approx. 2600 is recognised, however data from the local Gurriny Yealamucka Health Service and Yarrabah Aboriginal Shire Council put the population numbers closer to 4500 - making it the largest Indigenous community in Australia. A significant portion of the population is under 25 years of age.

Yarrabah is not regarded as a 'remote' community, but it does share similarities with many remote communities throughout Australia. A non-existent public transport service, minimal and under-resourced community facilities, poor infrastructure, technology limitations, geographical barriers and a range of social and economic issues with a reliance on welfare are all prominent. There is also a distinct lack of what would be considered 'regular' services to most people, eg retail shopping.

The proposed Yarrabah Men's Shed is a venue that would address some of the challenges that currently exist in Yarrabah. As a safe and secure gathering place for men in the local community, it would provide a place to build and repair equipment, deliver training programs, share knowledge, learn new skills, socialise, practice culture and pass on wisdom across the generations.

The electorate of Mulgrave encompasses the Yarrabah community. In my role as the State Member for Mulgrave, I have had a close connection with residents, local groups, service providers and the Council for many years. I agree that the Yarrabah Men's Shed would bring multiple benefits to this community and strongly support the formation of the Men's Shed, its ongoing operations and applications for funding.

I have no hesitation in supporting the application of the Yarrabah Men's Shed. Should any further information be required, please do not hesitate to contact my office.

Yours sincerely

A handwritten signature in black ink, appearing to read "C. Pitt".

Honourable Curtis Pitt MP
Speaker of the Legislative Assembly
Member for Mulgrave



11th January 2024

Attention
Richard Wright
CEO
Yarrabah Aboriginal Shire Council

Re: Yarrabah Men's Shed support

Dear Richard

During the Gurriny Men's Forum held in 2023, a key agenda item was the formation and delivery of the Yarrabah Men's Shed. I understand that the Yarrabah Men's Shed was incorporated in 2017 but has not been fully operational since.

During the forum, I advised the forum that Wugu Nyambil, through our Capacity Building Fund may be able to access some funds to operationalize the Men's Shed. Since then, I have held a few meetings with Brent Pearson and other Men's Shed committee members to identify some key needs of the Men's Shed so that I could submit a funding application. This has since been completed and submitted.

I can now formally advise you that Wugu Nyambil, in partnership with the Yarrabah Men's Shed that this submission was made successful recently and Wugu Nyambil (on behalf of the Yarrabah Men's Shed) now have access to approx. \$190,000 in funding to operationalize the Men's Shed.

A key item that I require before any of the funding will be released to Wugu Nyambil is to confirm the arrangement of the Men's Shed facility at Balamba between the Council and Yarrabah Men's Shed.

If you can confirm in writing that there is an agreement in place with the Yarrabah Men's Shed that they have access to the proposed YASC building/shed for the use of Men's Shed activities. Once confirmed, our funding body will release the funding and I can start purchasing materials, equipment, insurances and also employ a Men's Shed Coordinator for the next 12 months. Please note that this funding will also include improvements to the building including security, internet capability, paving, BBQ area, pergola, maintenance etc so there is ongoing value to Council through asset improvements.

Should you have any further questions, please don't hesitate to contact me.

Yours sincerely

Robert Friskin
General Manager



1 Noble Dve, Yarrabah Qld, 4871



07 4056 0500



admin@wugunyambil.com.au

7.8 DEVELOPMENT APPLICATION FOR RECONFIGURATION OF A LOT BOUNDARY REALIGNMENT AND MATERIAL CHANGE OF USE – SHORT STAY ACCOMMODATION (10 CABINS IN STAGES) ON LAND LOCATED ON SWAMP ROAD AND DESCRIBED AS LOT 156 ON SP284220 & LOT 909 SP284220

File Number: 08.MFD_OM.20240117

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Report prepared by Nikki Huddy, Director of Planz Town Planning.

To seek Council resolution in relation to a Development Application for a Reconfiguration of a Lot (Boundary Realignment) and Material Change of Use for Short Stay Accommodation (10 Cabins in stages) for the purposes of transitional housing over land at Swamp Road, Yarrabah described as Lot 156 SP284220 and Lot 909 SP284220.

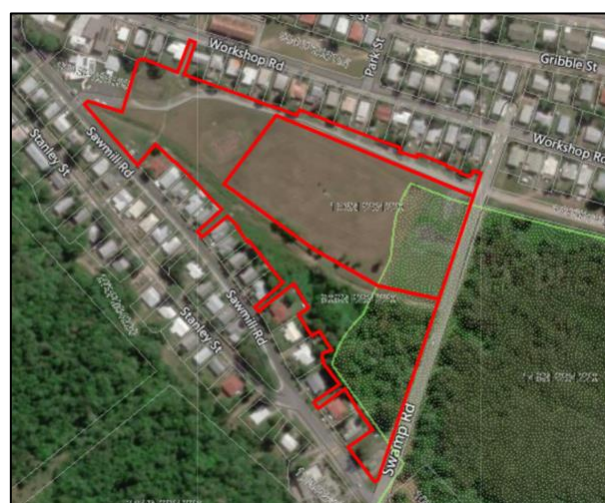
APPLICANT

CA Architects on behalf of Yarrabah Aboriginal Shire Council as Trustee for the DOGIT.

NATURE OF THE USE

1. The application is for 10 Cabins for transitional housing, which is defined as *short stay accommodation* in the Planning Scheme. Full plan attached.
2. Council has funding for 5 Cabins and is applying for funding for 5 more Cabins. As the Cabins are subject to funding, the application nominates the development may occur in stages. This report includes a recommendation to go to tender for the construction of up to 10 Cabins.
3. The site is on 2 lots outlined in red on the adjoining air photo. The application also includes a boundary realignment (Reconfiguration of a Lot) so that the accommodation use is on its own lot, and the balance area including the cricket pitch is on its own lot. The proposed new lot for the cabins is attached. With the balance area forming the second new lot.

Creating 2 new lots to reflect the uses, is good planning practice and likely to make new development on either lot, easier in the future.



BACKGROUND

The Cabins are Council's first transition housing and the design has focused on delivering a high standard of amenity, similar to accommodation found at Mapoon and Horn Island. The project will deliver short term accommodation to a Holiday Park standard including:

- 10 cabins with kitchen, bathroom, laundry, air-conditioning and storage
- Some cabins will be suitable for people with disabilities
- Sealed access (600m x 3.5m approx.)
- Sealed car/boat parking spaces and 1 shipping container space per cabin
- Outdoor communal areas including shelters, tables, seating, bbqs and sinks
- Landscaping including shade trees and privacy planting between cabins
- External lighting for each cabin
- Bin storage
- Security cameras
- Privacy fencing between the existing houses and the cabin accommodation
- Perimeter fencing to the cabin accommodation
- Solar panels for each cabin
- Signage.

The project also includes site grading and levelling, drainage, connection to water and sewerage.

When not used as transitional housing, the cabins have the potential to be rented out for short term stays, for example:

- to family and friends visiting Yarrabah
- Health professionals
- Emergency service personnel for disaster training and post disaster recovery
- Visiting netball and football teams
- Celebrity visitors e.g. Cowboys Rugby League team; Artists performing at the Yarrabah Band Festival. Additional Considerations

ASSESSMENT

In accordance with section 45 (5) of the Planning Act 2016, Impact Assessment is an assessment that;

- (a) must be carried out –
 - (i) Against the assessment benchmarks in a categorising instrument for the development; and
 - (ii) Having regard to any matters prescribed by regulation for this subparagraph; and
- (b) may be carried out against, or having regard to, any other relevant matter, other than a person's personal circumstances, financial or otherwise.

Pursuant to section 45 (5) of the Act, the categorising instrument for the development is the Yarrabah Planning Scheme 2019 v1.1. Sections 29 and 30 of the Planning Regulation 2017, prescribe additional assessment benchmarks and matters that must be considered in deciding an Impact Assessable development application.

The additional assessment benchmarks and matters that are relevant to the development are identified as follows:

Table 1.0 – Assessment Benchmark Table

1. Assessment benchmarks	2. Comment
3. Planning Regulation Schedule 9	4. The application does not include development identified Building work under Building Act
5. Planning Regulation Schedule 10	6. The application does not include development identified in Schedule 10 as Assessable Development
7. Regional Plan	8. Section 2.2 of the Planning Scheme identifies that the Far North Queensland Regional Plan 2009-2031 has been adequately reflected in the Planning Scheme. A separate assessment against the Regional Plan is not required.
9. State Planning Policy, part E	10. The State interests are reflected in the Planning Scheme. There have been no additional assessment provisions in the current SPP or changes to mapping. As such, further assessment against the SPP is not required.
11. Temporary State Planning Policy	12. Not applicable
13. Local Government Infrastructure Plan	14. The site is within designated Priority Infrastructure Area and no further assessment is required in this regard.

CONSULTATION

The use is Impact Assessable and public notification was undertaken from 7 November 2023 to 27 November 2023. No submissions were received.

The public notification included:

- placing public notification signs on the property frontages to Swamp Rd (near the helicopter landing area), Workshop Rd (on the laneway) and Sawmill Rd (near the playground). The signs on Sawmill Rd and Workshop Rd were destroyed before the public notice period ended. The Swamp Rd sign remained on the site for the full notification period;
- giving written notice to the adjoining owners: this included Council and the one leaseholder;
- publishing a notice on Council's website;
- publishing a notice on Council's Facebook page.

The destruction of 2 public notification signs, before the public notification period ended, is a minor noncompliance with the statutory public notification requirements, and Council is requested to exercise its discretion under section 53(3) of the Planning Act 2016 to resolve that the public

notification requirements have been satisfied, and in particular the minor noncompliance to public notification:

1. has not adversely affected the public's awareness of the existence and nature of the application; and
2. has not restricted the public's opportunity to make properly made submissions about the application.

ASSESSMENT AGAINST THE YARRABAH SHIRE COUNCIL PLANNING SCHEME 2019 V1.1

The use is considered to be transitional housing and is defined in the Planning Scheme as:

Short-term accommodation:- Premises used to provide short-term accommodation for tourists or travellers for a temporary period of time (typically not exceeding three consecutive months) and may be self-contained.

The land use requires Impact Assessment within the Recreation and Open Spaces Zone.

The subject site is affected by the following overlays:

- Access, Parking and Servicing code
- Filling & Excavation code
- Landscaping code
- Acid Sulphate overlay code
- Coastal Hazards Overlay code
- Landscaping overlay code

Assessment Benchmarks

Assessment against the benchmarks and statement of reasons to support the application are as follows.

Planning Scheme v1.1		Scheme Requirements
Zone	Recreation & Open Space (6.2.3.1)	The proposed development is consistent with the purpose and overall outcomes of the Recreation & Open Space Zone code and achieves compliance as summarised below: The development achieves the purpose of the zone code to: 1. provide areas for active sport and recreation to meet community needs, including playing fields, outdoor cultural facilities, educational activities. 2. provide land for the recreational needs to enhance liveability and the health and well-being of the Yarrabah community. 3. open space is accessible to the general public for a range of outdoor sport and recreation activities
	Reconfiguring a Lot (8.3.6) (Boundary Realignment)	The proposed development is consistent with the purpose and overall outcomes of the Reconfiguring a Lot code and achieves compliance as summarised below: The development achieves the purpose of the code to:

		1. development results in the creation of useable lots for their intended land use while not adversely impacting on environmental features, site constraints and the character and amenity of the area. 2. development results in appropriately sized, dimensioned, and shaped lots to meet the outcomes of the respective zones.
Land Use	Short Term Accommodation (No specific code)	The proposed use is defined as Short-term accommodation and is described as - premises used to provide short term accommodation for a temporary period of time and may be self-contained, uses include motel, backpackers, cabins. The development proposes to: 1. ensure that the site has sufficient area and frontage to accommodate the scale and form of buildings. 2. considering site features, to ensure the provision of communal open space areas and private outdoor spaces with appropriate planting so as to maintain the privacy and amenity of residents and adjoining premises. 3. provide safe and convenient vehicle and pedestrian access and accommodate on-site car parking and manoeuvring for residents, visitors and service providers.
Overlays	Acid Sulphate (7.2.1)	The purpose of the code will be achieved through the following overall outcomes: 1. Development ensures that the release of any acid and associated metal contaminants is avoided by not disturbing acid sulphate soils when excavating, removing soil or extracting groundwater or filling land; 2. Development ensures that disturbed acid sulphate soils or drainage waters are treated and, if required, on-going management practices are adopted that minimise the potential for environmental harm from acid sulphate soil and protects corrodible assets from acid sulphate soils. Standard conditions can be applied in this regard.
	Coastal Hazard (7.2.5)	The site is within the coastal hazard areas. This is typical of most coastal regions. The proposed development is consistent with the purpose and overall outcomes of the Coastal Hazard overlay code and achieves compliance as summaries below: 1. Development is designed and constructed to mitigate the risk to an acceptable or tolerable level. 2. Development does not increase the extent or severity of likely coastal hazard. 3. Adverse impacts on coastal processes and resources are avoided or minimised.
	Flood Hazard (7.2.6)	The site is within the flood hazard areas. This is typical of most coastal regions.

		The proposed development is consistent with the purpose and overall outcomes of the Flood Hazard overlay code and achieves compliance as summarised below: 1. Development is designed and constructed to mitigate the risk to an acceptable or tolerable level. 2. Development does not increase the extent or severity of likely flood hazard.
Development Codes	Access, Parking and Servicing Code (8.3.1)	The proposed development is consistent with the purpose and overall outcomes of the Access, Parking and Servicing Code and achieves compliance. The development proposes to provide for two (1) spaces per unit and an additional ten (10) visitor parks, being a total of twenty (20) spaces provided for the development.
	Filling and Excavation Code (8.3.2)	The proposed development is consistent with the purpose and overall outcomes of the Excavation and Filling Code and achieves compliance. No change to the site level is proposed
	Landscaping Code (8.3.3)	The proposed development is consistent with the purpose and overall outcomes of the Landscaping Code and achieves compliance. It is proposed that the cabins are separated via a landscaping strip to ensure privacy and amenity is maintained.

SUMMARY

In summary, the proposal has been assessed against the relevant assessment benchmarks prescribed in the applicable Local and State Planning instruments. The application largely complies with the relevant assessment benchmarks. The proposed development will have no adverse impact on the amenity of adjoining and surrounding area.

The proposed development supports several of these key factors outlined in the strategic framework more specifically, increasing economic opportunity and making housing available for a variety of needs.

ATTACHMENTS

1. **Site Plan**
2. **Proposed plan of subdivision**

RECOMMENDATION

That Council resolve:

1. That public notification requirements have been satisfied, in accordance with the DA Rules and Planning Act (2016) and in particular the minor noncompliance to public notification has not adversely affected the public's awareness of the existence and nature of the application; and has not restricted the public's opportunity to make properly made submissions about the application; and
2. Call for tenders for the construction of up to 10 Cabins; and
3. To approve the application for a Development Permit Material Change of Use – Short Term Accommodation (10 Cabins) and Reconfiguration of a Lot (Boundary Realignment) over Lot

156 SP284220 and Lot 909 SP284220 located on Swamp Road, Yarrabah, subject to the following conditions:

APPROVED PLANS

The term 'approved drawing(s) and / or document(s)' or other similar expressions means:

Drawing or Document	Reference	Date
Site Plan	001 revision 3	05/10/2023
Proposed new lot layout	N/A	11/10/2023

ASSESSMENT MANAGER CONDITIONS

#	Assessment Manager Conditions	Timing
1	Development The development must be carried out substantially in accordance with the approved plans outlined above and the facts and circumstances of the use as submitted with the application, subject to any alterations: a. Found necessary by Council's delegated officer at the time of examination of the engineering plans or during construction of the development because of particular engineering requirements; and b. To ensure compliance with the following conditions of approval. Reason: The development must comply with all planning scheme requirements and definitions as approved and conditioned by this development permit	During the operation and life of the development
2	Timing of effect The conditions of the development permit must be complied with to the satisfaction of Council's delegated officer. Reason: The development must comply with all planning scheme requirements and definitions as approved and conditioned by this development permit	Prior to the commencement of the use except where specified otherwise in these conditions of approval
3	General The landowner is responsible for the cost of necessary alterations to existing public utility mains, services or installations required by works in relation to the proposed development or any works required by condition(s) of this approval. All works must be designed, constructed and carried out in accordance with FNQROC Development Manual requirements (as amended) and to the satisfaction of Council's delegated officer. Reason: The development must comply with all planning scheme requirements and definitions as approved and conditioned by this development permit	Prior to the commencement of the use

4	Cabin layout Each cabin site shall have a minimum dimension of 12m x 32m, each cabin shall be provided with the following: - minimum 6m setback from the nominal rear boundary of the site; and - minimum 10m setback from the nominal front boundary; and - a 3m setback from the nominal side boundary (total 6m between cabin sites); and 1 sealed car parking space within the cabin site; and 1 sealed space for the provision of storage (e.g. shipping container/shed); and - external lighting to the cabins; and - provision of a tap at the rear of the cabins; and - bin storage area (screened from the front); and - clothes drying area is to be provided and is to be appropriately screened from view of adjoining properties. Reason: To ensure each unit has separation and amenity and has access to sufficient space for storage and parking.	Prior to the commencement of the use	
5	Community infrastructure Provide a minimum of 3 recreation/picnic shelters, containing a table, chairs, sink and a tap. Reason: To provide shelter for the enjoyment of the residents.	Prior to the commencement of the use	
6	Crossover A commercial access crossover must be constructed at the Swamp Road entrance to the property to the satisfaction of Council's delegated officer. All works must be designed, constructed and carried out in accordance with FNQROC Development Manual requirements (as amended) and to the satisfaction of Council's delegated officer. Reason: To ensure compliant vehicle access & manoeuvring is provided for on site.	Prior to the commencement of the use except where specified otherwise in these conditions of approval	
7	Internal Access Road The internal access road must be sealed and include a sealed driveway access into each unit site adjacent to the nominated parking space. All works must be designed, constructed and carried out in accordance with FNQROC Development Manual requirements (as amended) and to the satisfaction of Council's delegated officer. Reason: To ensure compliant vehicle access and manoeuvring is provided for on site.	Prior to the commencement of the use except where specified otherwise in these conditions of approval	
8	Waste Management An onsite refuse storage area must be provided to cater for 2 bin(s) per unit and a communal collection area at a location that enables a waste collection/delivery vehicle to enter and exit the site in a forward gear. Reason: To ensure safe vehicle access and manoeuvring is provided for on site.	Prior to the commencement of the use	
9	Parking	Prior to the commencement of the use	

	The landowner/developer must ensure that the development is provided with 20 on-site parking spaces, consisting of 1 space per unit and an additional 10 visitor parking spaces. All parking spaces must be sealed, line-marked and appropriately drained prior to the commencement of the use, to the satisfaction of Council's delegated officer. Reason: To ensure compliant vehicle parking is provided for on site.		
10	Fencing Provide the following fencing for the development: 1.8m aluminium balustrade/pool fencing to the northern common boundary between houses no 18 to 36 facing Workshop Road; and - Minimum of 1.5m of aluminium balustrade/pool fencing on the Western common boundary between the cabins and the Early Childhood facility; and 1.5m of aluminium balustrade/pool fencing on the side boundary of the cabin site located to the south of the development; and - Maintain a pedestrian path and connection to the playground area. Reason: To ensure security for the cabins.	Prior to the commencement of the use	
11	Landscaping Landscaping must be planted and including watering and maintenance mulching: - planting of a screen made up of low to medium shrubs (capable of growing to 2m in height) for a distance of 15m between the cabins to create privacy & separation; and - planting of shade a tree to the rear of each cabin (capable of growing to 10m); and - a minimum of six (6) large shade trees (capable of growing to 10m) adjacent to the internal access; and - planting of shade a tree(s) around the recreation/picnic area(s) (capable of growing to 10m); and - all of the landscaped areas must be mulched and maintained. Reason: To ensure shade, separation and privacy for each cabin lot and the visitors to the communal facilities.	Prior to the commencement of the use	
12	Flood Immunity All buildings must be located such that the freeboard of the floor levels of all habitable rooms are a minimum of 300mm above 100 ARI year level. The level is to be provided by Council. Reason: to ensure that the development maintains flood immunity	Prior to the issue of a Building Approval	
13	Water Supply Each cabin and the recreation shelters must be connected to Council's water service in accordance with FNQROC Development Manual standards (as amended) to the satisfaction of Council's Chief Executive Officer. Prior to the water service connection works commencing, a request for a Plumbing Connection is required to be submitted with detailed hydraulic drawings. The connection must be approved by Council prior to the property connection work being undertaken.	Prior to the issue of a Building Approval	

	Reason: To ensure that the premises is appropriately serviced by reticulated water supply infrastructure in accordance with relevant code/s and policy direction.		
14	Sewer Connection Each cabin must connect to Council's reticulated sewerage system in accordance with FNQROC Development Manual standards (as amended) to the satisfaction of Council's Chief Executive Officer. Prior to the property connection to the existing sewer main, a request for a Property Connection must be lodged with Council's Chief Executive Officer. The connection must be approved by Council prior to the property connection work being undertaken. Reason: To ensure that the premises are appropriately serviced by Council infrastructure where located in a service area for a sewerage service in accordance with relevant code/s and policy direction.	Prior to the issue of a Building Approval	
15	Acid Sulphate Soil Management Development does not disturb acid sulphate soils or potential acid sulphate soils. Where disturbance is unavoidable an acid sulphate soils investigation is to be conducted. Should the soils and groundwater investigations reveal the presence of acid sulphate soils or potential acid sulphate soils, an Acid Sulphate Soils Management Plan must be prepared and complied with. Reason: To ensure potential adverse impacts on the natural and built environment, including infrastructure and human health as a result of acid sulphate soils are avoided in accordance with relevant code/s and policy direction	Prior to the issue of a Development Permit for Building Works	
16	ROL Boundary Realignment A plan of survey must be undertaken for the boundary realignment in accordance the approved plan and must be prepared by a registered surveyor. The plan must be lodged with the Department of Resources (DOR) Reason: To separate the residential / commercial lot from the recreation and open space lot.	Within 6 months of the commencement of use.	

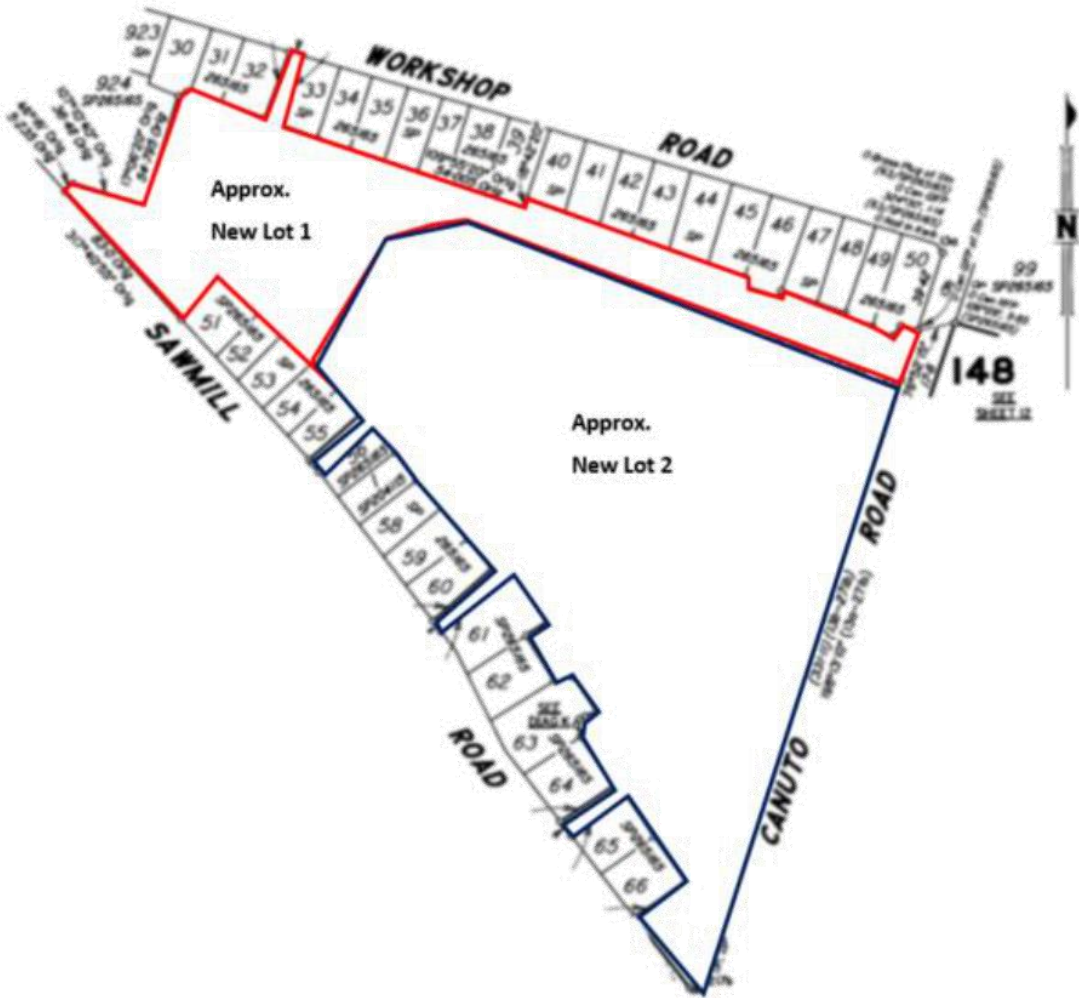
OPTION 1



PARKING:
1x Car Park on each cabin lot (10x in total)
10x Visitor/ Extra parking spaces
TOTAL PARKING: 20

Proposed Plan of Subdivision New Lots 1 & 2 Cancelling Lot 156 SP284220 and Lot 909 SP284220

Date: 11 October 2023



7.9 ADOPTION OF THE YARRABAH FORESHORE MASTER PLAN

File Number: 09.MFD_OM.20240117

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To adopt the Yarrabah Foreshore Masterplan.

Report prepared by Nikki Huddy, Director of Planz Town Planning.

BACKGROUND

This project delivers drawings with a level of design detail (e.g. detailed designs, engineering and costings) to allow Council to go to Tender for Construction for the Yarrabah Foreshore revitalisation.

CA Architects & BlakLash were engaged to develop the Foreshore Storyline Project proposed as part of the Yarrabah Town Centre Master Plan into a Detailed Concept Design Proposal.

Through rigorous engagement and co-design processes the master plan has been developed to support local ownership of the foreshore, the project is grounded in cultural knowledge, values, and storytelling whilst ensuring outcomes that can be maintained long after project implementation.

The project delivers a detailed planning for the construction of three major storyline walks:

SECTION 1 - The Rainforest Storyline and Walk

SECTION 2 - The Foreshore Storyline and Walk

SECTION 3 - The History Storyline and Walk

In addition to the above design sections, the project is to deliver gateway and wayfinding signage for up to 12 identified sites, cost estimates - budget allocations and a civil engineering strategy to support the design.

A full copy of the draft master plan is available on Council's website. Due to the size of the document, an extract of the report is attached.

ADDITIONAL CONSIDERATIONS

The Master Plan has been through an extensive community engagement process, and the final report reflects the broad community input. The Engagement Report is on the Council's website. The project is well supported locally.

ATTACHMENTS**1. Extract from the Foreshore Master Plan****RECOMMENDATION**

That Council resolve to adopt the Yarrabah Foreshore Master Plan prepared by CA Architects & BlakLash.



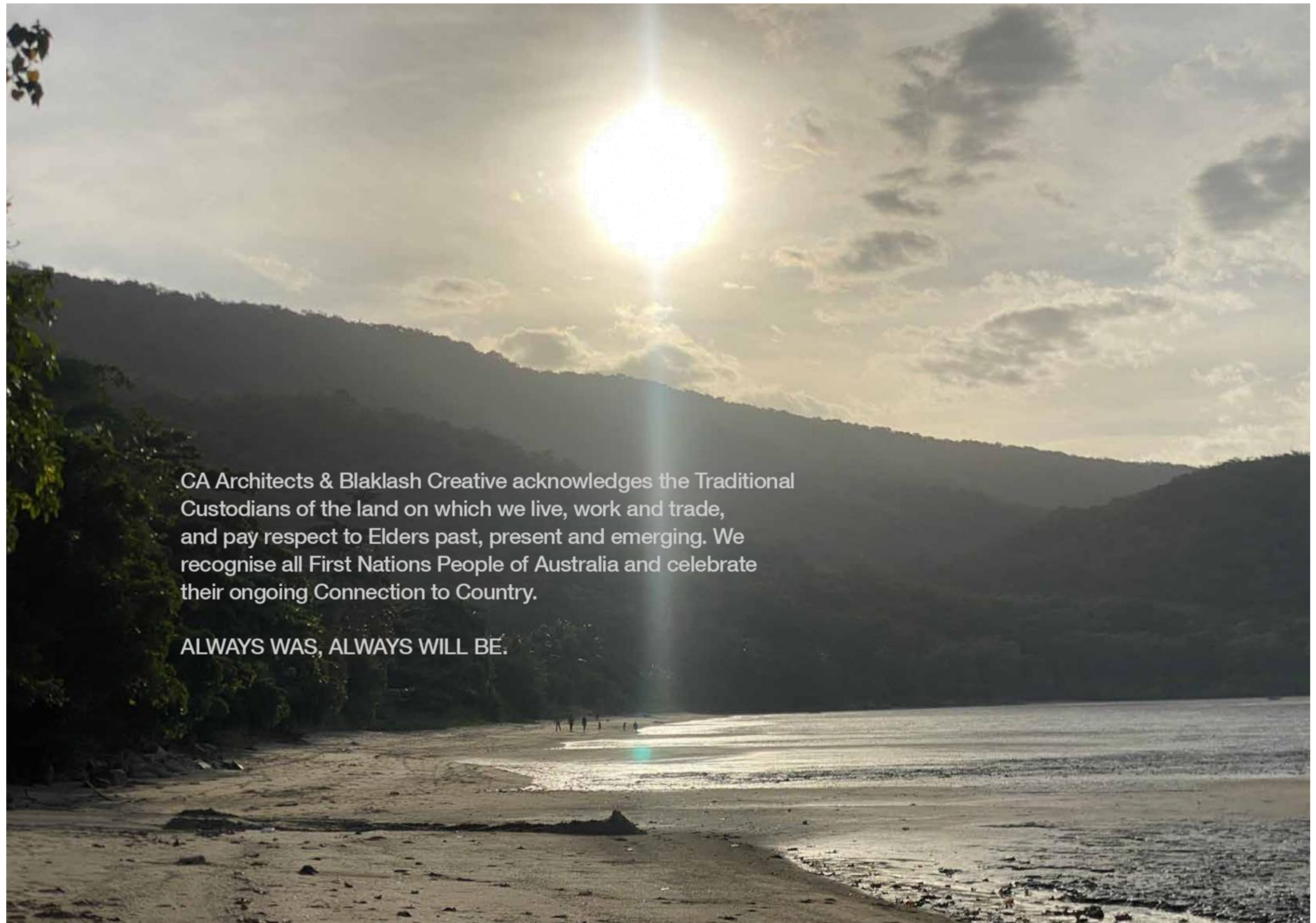


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APPENDICES

The following documents were prepared during the Concept Design Phase to inform the design of the Yarrabah Foreshore Masterplan

APPENDIX	DATE	CONSULTANT	
1	AERIAL SITE SURVEY	20.07.2023	ARO
2	ENGAGEMENT REPORT	06.09.2023	BLAKLASH/ CA Architects
3	RAINFOREST LINK OPTIONS ASSESSMENT (DRAFT)	09 2023	ARO
4	COSTINGS	in progress	RLB



PROJECT TEAM

CLIENT	Yarrabah Aboriginal Shire Council
PROJECT LEAD / ARCHITECT	CA Architects 10 Grove Street North Cairns QLD 4070 http://www.caarchitects.com.au
CREATIVE CONSULTANTS LANDSCAPE ARCHITECTS	Blaklash Creative
COST MANAGEMENT	RLB
TOWN PLANNER	Innovate Urban
CIVIL CONSULTANT	ARO Engineers

REVISION

ISSUE	DATE	DESCRIPTION
1	29 Aug 2023	Draft for Coordination
2	25 Sep 2023	Consultation Issue

EXECUTIVE SUMMARY

INTRODUCTION

CA Architects & BlakLash with the support of ARO and Innovate Urban have been engaged to develop the Foreshore Storyline Project proposed as part of the Yarrabah Town Centre Master Plan into a Detailed Concept Design Proposal.

Through rigorous engagement and co-design processes, Country, culture, and community have shaped each step of the master plan. Aimed at supporting local agency and ownership of the foreshore, the project is grounded in cultural knowledge, values, and storytelling whilst ensuring outcomes that can be maintained long after project implementation.

This report describes the thinking and Concept Design for the Yarrabah Foreshore which is based on the following information:

- Cultural Values Through Design
- Operational and Functional Brief
- Design Objectives and Staging

The project delivers a detailed planning for the construction of three major storyline walks:

- SECTION 1 - The Rainforest Storyline and Walk
- SECTION 2 - The Foreshore Storyline and Walk
- SECTION 3 - The History Storyline and Walk

In addition to the above design sections, the project is to deliver gateway and wayfinding signage for up to 12 identified sites, cost estimates - budget allocations and a civil engineering strategy to support the design.

INTENT

To enable the delivery of tangible outcomes that increase the quality of life and bolster socio-economic and cultural resilience within Yarrabah, the Yarrabah Foreshore Master Plan must consolidate and build from existing works/strategies that the YASC have developed, through the results of community engagement and client vision.

By taking this approach, the YASC will have an enhanced opportunity to attract funding from state and federal development sources.

The intention behind the master plan is to direct critical projects into multi-use delivery frameworks to ultimately form a self-supporting system that is not reliant on one stimulus. This seeks to ensure the long-term viability by diversifying sources of support and reducing vulnerability to external factors.

VISION

Good design establishes places for locals that are exciting to tourists. This clearly defines the vision for this project:

The Foreshore should:

- Be established as a place for locals
- Promote Yarrabah's local indigenous culture, stories and Lore
- Contribute to social benefits of the community
- Present Yarrabah in the best possible manner to welcome the locals and visitors
- Provide open spaces that the community is proud of and that encourage leisure activities and increase liveability.

The Yarrabah Foreshore Master Plan is developed with the voice of the community in the foreground of all decision-making.

PROJECT OVERVIEW

The Foreshore Master Plan seeks to guide future land use planning, including commercial and tourism activities, community facilities, recreation and open space development within the study area. It is informed by thorough consultation and a review of applicable planning controls (local and State), opportunities & constraints.

The Foreshore Master Plan is to be used by the Yarrabah Aboriginal Shire Council, State agencies, service providers and the broader community to inform planning decisions in relation to future development.

An engineering review of the Master Plan has been undertaken and indicative development costs are provided to assist in the delivery of critical infrastructure that supports and strengthens the community.

The Master Plan is staged and allows for flexibility to respond to Yarrabah's needs as it grows and prospers.

The Master Plan Report should be reviewed regularly to align with changing community needs and aspirations.

DESIGN ASSUMPTIONS / RISKS

Whilst each strategy and design within the Yarrabah Foreshore Masterplan has been centred around supporting and respecting local voices, knowledge, and aspirations; the project team acknowledges the diverse voices and knowledge within the Yarrabah community.

It is understood that, whilst all attempts were made to ensure broad community voices were heard during community engagement sessions, it is possible that not all local aspirations were presented.

In response to this understanding, the project team has made all efforts to maintain an open dialogue with the Yarrabah Aboriginal Shire Council, as well as any known community members wishing to be involved in the shaping of the master plan.

We acknowledge the practical limitations of this process and have endeavoured to ensure the respect of the rich diversity within the community is embedded throughout the Yarrabah Foreshore Masterplan.

DISCLAIMER

This document has been prepared for the purpose of enlightened discussion and does not imply a commitment to its implementation by any party.

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SECTION 1
THE YARRABAH FORESHORE

WHY DO WE NEED A MASTER PLAN?



The Yarrabah Foreshore Masterplan provides a strategic direction for the incremental transformation of the Yarrabah foreshore to meet the needs of the community, visitors, and environment and to allow for balanced future development.

OPTIMAL LAND USE

The careful planning and spatial programming within the foreshore ensures that the available land is utilised efficiently and effectively to create vibrant and sustainable public spaces.

The arrangement of different activities, amenities, and infrastructure along the Yarrabah Foreshore has been carefully planned so the available land can be utilized to its full potential.

CREATING A SENSE OF PLACE

A well-planned waterfront can be a unique and identifiable place within the urban landscape. Our approach to the Yarrabah foreshore takes into account its cultural, historical, and natural attributes, creating a strong sense of place and identity.

PUBLIC ACCESS AND ENJOYMENT

The extended waterfront offers an opportunity to provide improved public access to this valuable natural resource. Our design prioritises access for people of all ages and abilities, encouraging a range of recreational activities for the community.

MIXED USES

Yarrabah's foreshore accommodates a range of spaces including parks, cultural spaces, community facilities, shops, education facilities and residential areas. These diverse uses enhance the significance of the foreshore to the Yarrabah community as it attracts people for activities throughout the day and night.

ECONOMIC DEVELOPMENT

The Yarrabah foreshore masterplan will act as a catalyst for economic growth as Yarrabah is strategically positioned to attract tourists and additional businesses, thereby stimulating local economies and job creation.

ENHANCED CONNECTIVITY

The master plan seeks to enhance the connection with the established areas through the identification of key pedestrian pathways and infrastructure to support micro-mobility such as electric scooters.

RESILIENCE AND SUSTAINABILITY

Recognising the vulnerability of the Yarrabah waterfront to climate-related risks, such as flooding and erosion, we have incorporated resilient design strategies. These include green infrastructure, flood barriers, and adaptive building techniques, all aimed at mitigating risks and ensuring the area's long-term sustainability.

CULTURAL AND RECREATIONAL ACTIVITIES

The master plan seeks to provide adaptive spaces that can accommodate a variety of cultural events, festivals, and recreational activities along the waterfront. The design provides spaces that encourage social and cultural interaction within the community.

ECOLOGICAL CONSIDERATIONS

Other than the community, the preservation and enhancement of natural ecosystems along the waterfront has been at the forefront of our decision-making. This includes protecting habitats, promoting biodiversity, and incorporating green spaces that provide ecological benefits.

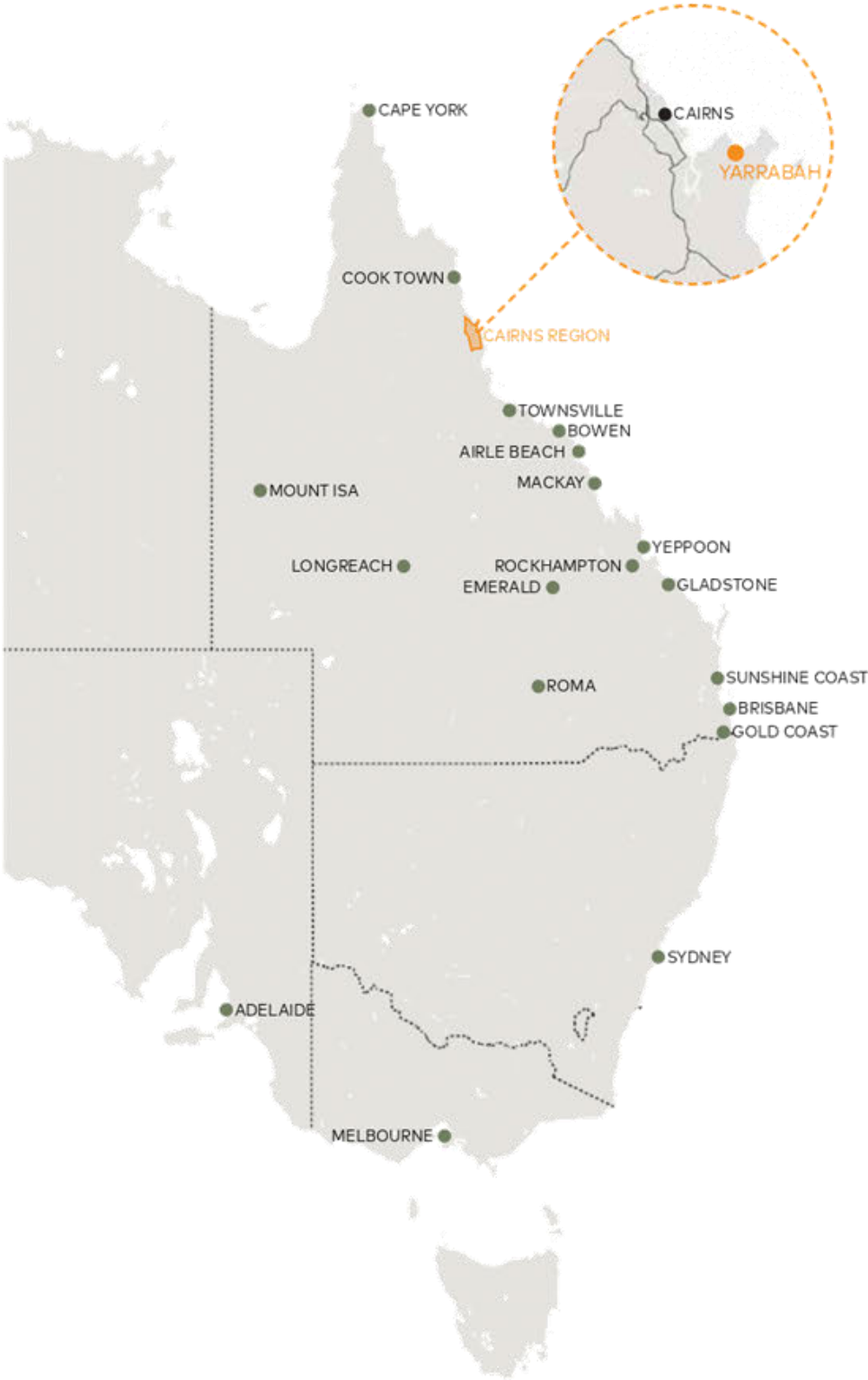
LONG-TERM VISION

Throughout our design process, we have remained committed to aligning the waterfront with a long-term vision for Yarrabah. The master plan, through its continuous use and review, will help avoid ad-hoc development and promote a cohesive, well-integrated waterfront that meets the needs of current and future generations. This will ensure that the Yarrabah foreshore will be a sustainable and valued community asset for years to come.

REVIEW AND IMPLEMENTATION

The successful implementation will include the review of the Yarrabah Aboriginal Shire Planning Scheme to ensure alignment with the statutory land use planning framework. The successful implementation of the master plan will involve collaboration between the Council, community, State and federal government agencies to realise the vision and benefits for the Yarrabah community.

LOCATION



BACKGROUND

Yarrabah Shire is home to Queensland's largest Aboriginal and Torres Strait Islander community (ABS 2020). The beachside community is home to a population of 5000 people, located an hour east of Cairns. Yarrabah is the traditional home of the Gunggandji Peoples at Mission Bay near the main Yarrabah township, and the Mandingalbay Yidinji Peoples to the south. In more recent history, a mission established at Cape Grafton brought in children from camps along the Cairns inlet, including Wanjuru, Madjanydji and Tjapukai people. The diversity of residents and ancestors makes Yarrabah a place of rich cultural and ecological significance.

THE COASTLINE

The coastline of the Yarrabah Aboriginal Shire Council area extends approximately 60 km from False Cape to approximately 6 km north of the Russel River mouth.

Yarrabah Beach is bordered by False Cape and Cape Grafton and is 3.3 km long. This beach is a narrow, low-energy high tide strip of sand, fronted by tidal flats. Along the exposed, eastern coastline, there are a number of sandy beaches bound by rocky headlands, including King Beach, Oombunghi Beach, Wungu, Jilgi, and Buddabadoo, as well as Ganyjira with Ganyjira Island adjacent.

The coastal landscape also has cultural, social and economic significance for the local community, who value the protection and sustainability of Land and Sea Country. Important environmental features of the Yarrabah coastline include:

- diverse coastal landscapes including sandy beaches, rocky headlands and offshore reefs
- highly ecologically significant freshwater and intertidal wetlands, seagrass and mangrove forests
- endangered or vulnerable wildlife that depend on the ocean and coastal zone for food, breeding and protection
- river and creek entrances
- healthy coastal dune systems.

Tourism has been recognised as a sector for future growth in Yarrabah Shire, with several parcels of land identified as suitable for tourism development. This includes facilities and entertainment for visiting tourists. The current Yarrabah Master Plan outlines that the region's cultural assets should be the key drivers for tourism, and there is also increasing interest in developing ecotourism opportunities.

The construction of a new jetty (Walba Nguymbi) at Gribble Point near the Yarrabah township is also likely to enhance the accessibility of future tourism ventures. The jetty has been designed for ferry use.

TRADITIONAL HISTORY

Yarrabah is the traditional country of the Gunggandji and Mandingalbay Yidinji people. These people had traditional beliefs and values different to those we have today. They were guided by Buleru, ancestral spirits who gave us our cultural law, belief system and creation stories and followed a defined social structure and kinship system.

Our people were hunters and gatherers, the surrounding rainforest and beachside traditional lands around Cape Grafton provided food in abundance. Dwellings were made from material found within the environment, the structure dependent on wet season or dry season needs.

The lands we occupy are ancient. Our people have a connection to the country stretching back into the dream time. Our local customs and traditions, continue today and our people continue their responsibilities as custodians of the land.

- Yarrabah Aboriginal Shire Council

EXISTING SITE CONDITIONS

SOME ITEMS OF SIGNIFICANCE

- 1. New Yarrabah Jetty, Wreck and Rocky Island in the background
- 2. Western Bay
- 3. Main Beach
- 4. Wreck at Main Beach
- 5. Old Cemetery
- 6. Missionary Landing
- 7. Church
- 8. New Cemetery
- 9. Playgrounds



1



2



3



4



5



6



7



8



9

EXISTING SITE CONDITIONS

SOME EXISTING INFRASTRUCTURE/ SERVICES

- 1. Stormwater Erosion along the Foreshore
- 2. Humpies
- 3. Recreational Furniture
- 4. Overgrown Landscape
- 5. Amenities
- 6. Unorganized Carparking and Trailer Parking
- 7. A Variety of Shade Structures, Seats and BBQs
- 8. A Variety of Shade Structures, Seats and BBQs
- 9. Stormwater Issues



1



2



3



4



5



6



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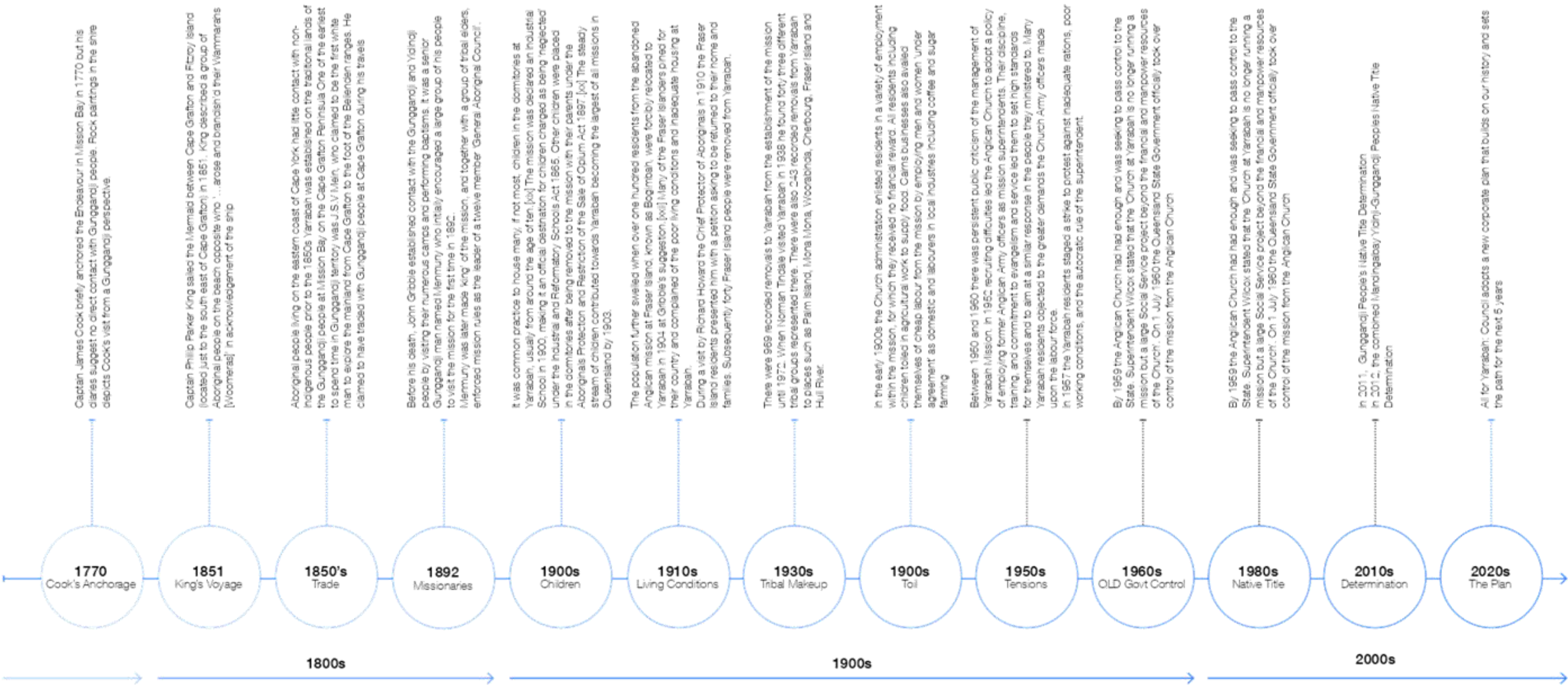


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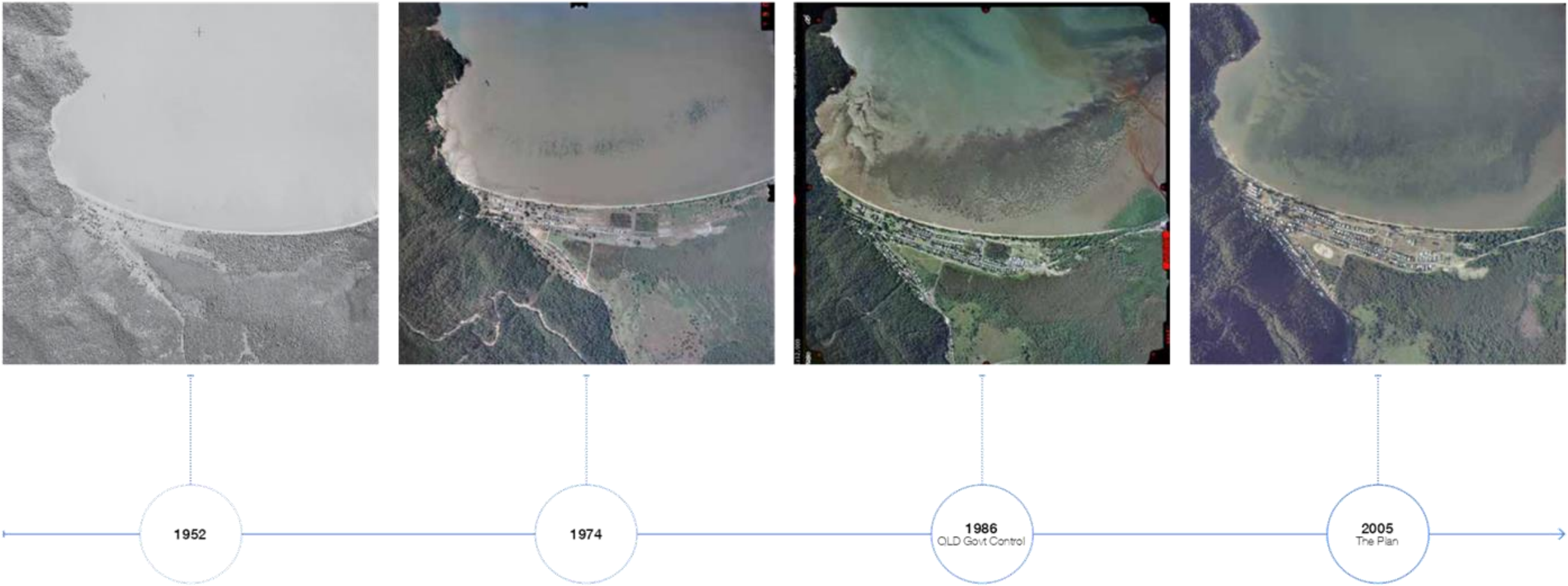


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POST-SETTLEMENT HISTORY



AERIAL PHOTOS



PROJECTED GROWTH & CURRENT COMMERCE/ SKILLS

CONTEXT

Yarrabah is located just around the bay from Cairns which is often referred to as the Gateway to the North for tourism, and all economic commerce. Each year millions of dollars enter the region through tourism, health, and a multitude of sectors and trades.

During 2021-2022, according to the Cairns Regional Council, the regional economy by sector contributes the following:

- Tourism: \$613 million
- Manufacturing: \$364 million
- Education: \$673 million
- Arts & Culture: \$158 million
- Construction: \$722 million

These industries represent only a portion of the total yearly commerce within the region, whilst still recovering from the impacts of COVID-19, which are growing yearly with projections speaking to a diverse and expanding future.

Yarrabah, whilst facing challenges associated with tertiary education and diverse up-skilling strategies, is in a prime position to leverage this strong economic growth to support the economic position of its community. Through strategic implementations that bolster local trade, upskilling strategies, and tourism potential, the Yarrabah Foreshore community will define a benchmark in Aboriginal & Torres Strait Islander experiences, showcasing Aboriginal excellence and knowledge.

The Yarrabah Foreshore Masterplan has been developed with deep consideration of this strong regional economic positioning, forming a framework that supports local and regional opportunities for growth.



PHOTO: PHILOMENA YEATMAN - YARRABAH ARTS CENTRE



PHOTO: CAIRNS HEALTH



PHOTO: CAIRNS TOURISM

CURRENT & FUTURE CONCERNS OF YARRABAH & FORESHORE

CONTEXT

Yarrabah exists as a unique and culturally rich community of predominantly Aboriginal and Torres Strait Islander peoples. Nestled between mountainous ranges, it is largely isolated from nearby Cairns both physically and socio-economically.

Whilst this rich and unique setting gives Yarrabah and its community the space to define its social structures, it also can form unique issues that require locally considered strategies to manage. Some of the current and future concerns of the Yarrabah community echo similar issues facing remote Aboriginal & Torres Strait Islander communities across the continent such as:

- Health & Well-being
- Access to education
- Transportation & local infrastructure
- Waste management
- Reliable electricity supply
- Telecommunication service

However, in addition to these broader challenges, a series of specific and unique concerns face the people of Yarrabah. These have formed as a result of historical systems during the times of the mission, industry and commerce sectors that no longer exist or have greatly reduced in capacity, and the impacts of climate change. Many of these have been identified through a multitude of planning strategies developed by YASC and include but are not limited to:

- Wild horse population
- Wild dog population
- Flooding and foreshore erosion
- Vandalism
- Housing
- Land Availability

Many initiatives exist within the community to take a community-led approach to managing these challenges, such as the Deadly Walkers group that tackles health & well-being concerns through encouraging an active lifestyle, and First Nations Rangers programs to culturally manage environmental concerns.

Wherever possible, the Yarrabah Foreshore Masterplan has implemented spatial approaches to supporting and mitigating some of the many challenges facing the Yarrabah community.

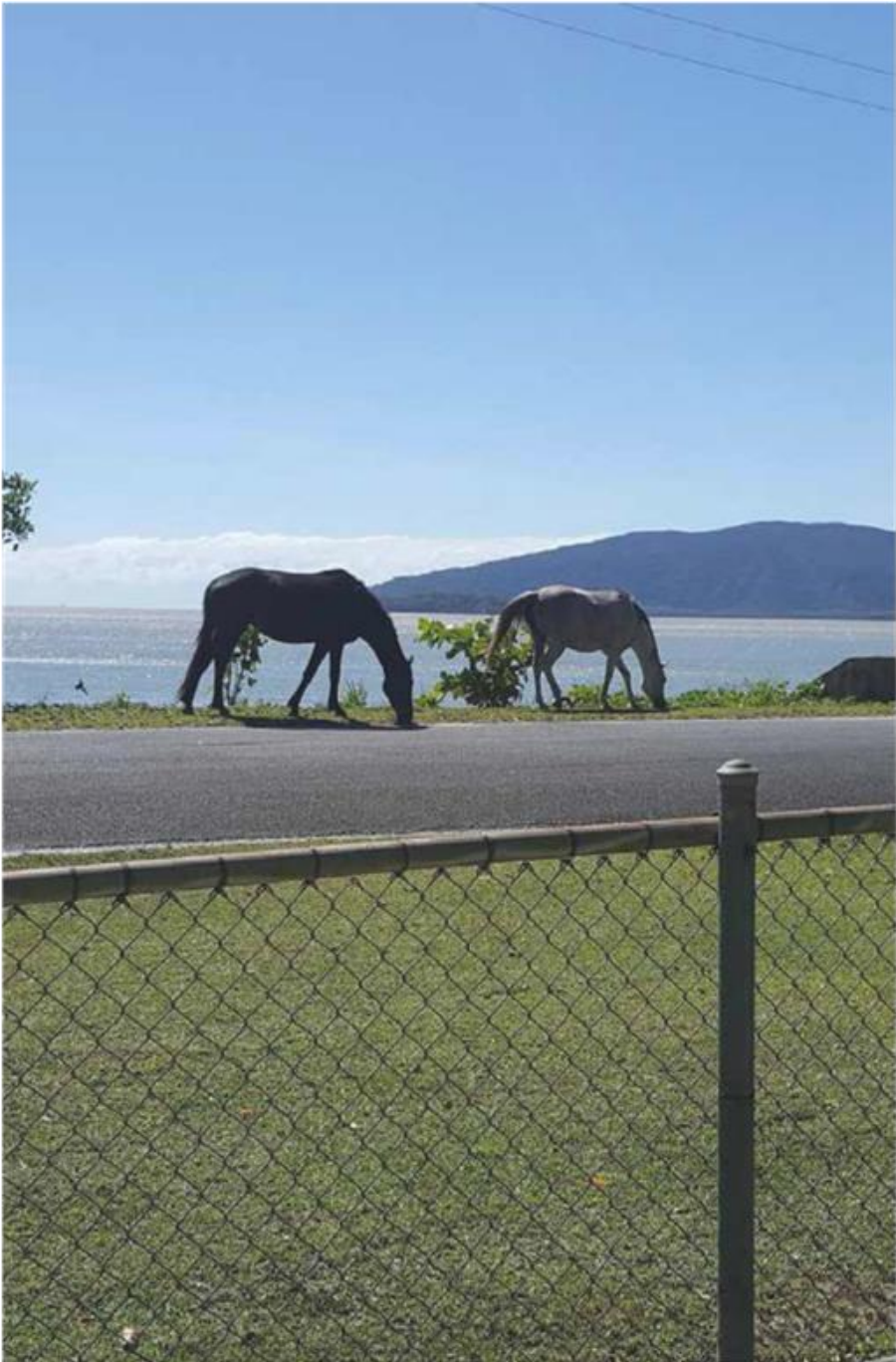


PHOTO: SOUTH GEORGE SCHOOL



PHOTO: ABC NEWS



PHOTO: ABC NEWS

PROJECTED IMPACTS OF CLIMATE CHANGE

CONTEXT

Yarrabah faces broad and unique challenges as it moves into the future as a growing and rich community. Amongst these, the projected impacts of climate change are expected to pose a considerable threat to not only the health and well-being of the community as a result of rising temperatures, but also to the environmental condition of the Yarrabah Foreshore.

In response to these concerns and the predictions of the Intergovernmental Panel on Climate Change (IPCC), the Yarrabah Aboriginal Shire Council (YASC) along with five other regional councils formed the River to Reef Climate Resilience Alliance Action Plan. Some of the projected impacts outlined within this include:

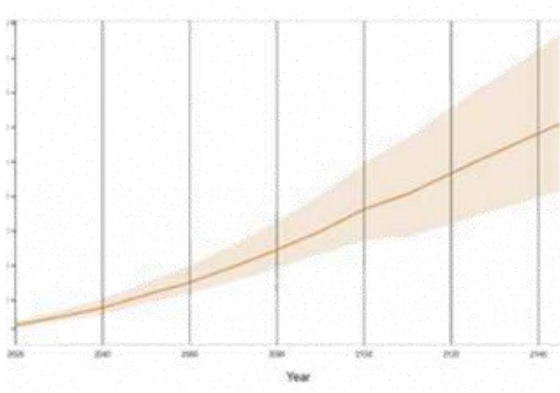
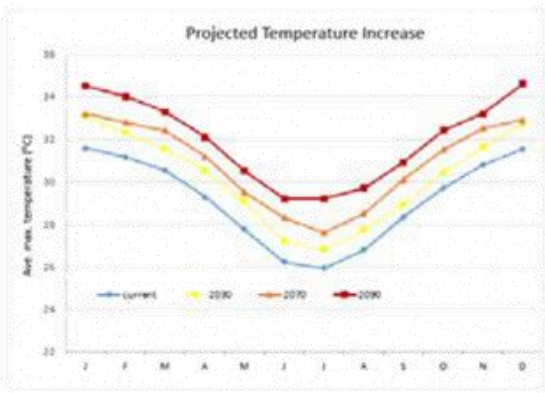
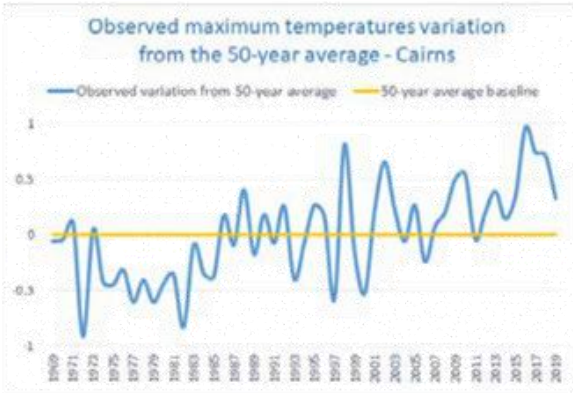
- Significant sea level rise & king tides
- Less frequent but more intense cyclonic events
- Less frequent but more intense rain fall
- Increased surface and ocean temperatures

These broad climatic and environmental impacts may have direct significant impacts on the Yarrabah community such as:

- Heath issues related to increasing temperatures
- Increased local flooding
- Limited access to resources and food
- Infrastructure failures and damages
- Increased foreshore erosion
- Damage or loss of culturally significant locations

Acknowledging this, YASC has formed the Yarrabah Local Disaster Management Plan and the Coastal Hazard Adaptation Strategy (CHAS) to form strategic plans that address the growing concern of climate change.

Whilst accepting its limitations, the Yarrabah Foreshore Masterplan has been developed with deep consideration of the existing strategies, such as the CHAS, and projected concerns associated with climatic impacts to further support the resilient future of Yarrabah.



FORESHORE FEATURES AND CHALLENGES
STORMWATER AND CREEKS



SITE SPECIFIC CHARACTERISTICS

YARRABAH FORESHORE FEATURES

The Yarrabah Foreshore folds the unique topography of the region, from mountains to the sea, into a deeply cultural landscape. From forest wetlands to eucalyptus mountainous views and coastal beaches, the Yarrabah Foreshore speaks to the richness of its history and culture.

A town by the bay, held close by the surrounding ranges, offering the comfort and abundance of its rainforests, breathing through the calm washing of its ocean-side home. Moving through the community an experience of compression and then sudden enriching openness captures the imagination and breeds an immediate connection to place.



OPENNESS AND COMPRESSION

Movement through the various foreshore spaces can create a range of different conditions in a short period of time.



RAINFOREST EDGES

The name 'Yarrabah' (traditionally Jarrabah in the Gunggandji language spoken by the indigenous Gunggandji people) is an English version of a word that means 'meeting place'.



A NORTH FACING BEACH

Spaces that celebrate the coming home for many and facilitate cultural activities and awareness – areas are celebrated more publically whilst others are kept private.



A TOWN BY THE WATER

Placement of features within existing clearing protects existing foreshore from destruction, with any removal of vegetation limited to regrowth areas. The design adopts the tropical vernacular through materiality, texture, colour and siting, capturing breezes and providing large canopies for shade and shelter. The design allows water to drain through the native landscape.



SECTION 2

PROCESS AND PLANNING

PROCESS AND PLANNING

COMMUNITY ENGAGEMENT

ENGAGEMENT PROCESS

Community engagement for the project to date has been facilitated across three days - 23 May, 27 June and 28 June 2023.

To ensure a variety of community stakeholders were able to attend community engagement sessions and provide feedback and inputs into the project outcomes, critical consideration needed to be given to the location, timing, and format of engagement sessions.

To better understand key stakeholders that would likely offer invaluable insights for the project, the project team and YASC commenced the project with a stakeholder mapping exercise to identify key stakeholder groups and individuals, as summarised by that organisation below:

- Yarrabah Aboriginal Shire Council
- Yarrabah Leadership Forum
- Gunggandji Aboriginal Corporation / Gunggandji PBC
- Gunggandji-Mandingalbay Yidinji Peoples PBC
- Yarrabah State School (Primary and Secondary)
- Wugu Nyambil Employment / Business Hub
- Mutkin Residential and Community-Aged Care
- Gurriny Yealamucka Health Services
- Yarrabah Art Centre
- Yarrabah Women's / Elders' Group
- Yarrabah Men's Shed

ENGAGEMENT OUTCOMES

The general consensus from community engagement was that the community would love to see a space that is not segregated by use, focuses the bringing people together, and strengthens cultural knowledge sharing and exchange. There was a strong emphasis from all community stakeholders that the Yarrabah Foreshore is to be a community space for all.

The following repeated items were noted and identified as key takeaways and focus areas for incorporation into the master plan:

- Existing Uses**
- Access to Saltwater Country
 - Family spaces
 - Fishing
 - Cooking / sharing of meals
 - Exercise / health and wellness
 - Community gathering and events
- Cultural Landscape**
- Sacred spring
 - Storytelling
 - Knowledge-sharing with young ones
- Colonial History**
- Shipwrecks
 - Anglican Church Mission Landing
 - Captain Cook sighting
 - Connections to Cairns
 - Agriculture

ECONOMIC OPPORTUNITIES

- Supporting existing local business(s)
 - Creating nodes to support potential new local business(es)
- The community also expressed some concerns which the project team want to ensure are appropriately captured and addressed through the master plan outcomes where possible. These are summarised below for reference, however, please refer to Section 3.3 and Appendix A within the Yarrabah Foreshore Revitalisation Engagement Report for further detail.
- Maintaining the Yarrabah lifestyle may conflict with Yarrabah's tourism aspirations.
 - Aggressive dogs may impede community members / visitors from accessing some areas of the foreshore.
 - Vandalism and destructive behaviour.
 - Community 'ownership' of public spaces.
 - Health & wellbeing (physical, mental, spiritual, cultural).
 - Technology addiction of youth.
 - Frequent power outages.

KEY THEMATICS

- In order to group like items that were raised by a number of community stakeholders for implementation within the Yarrabah Foreshore Master Plan, the project team identified four key thematics throughout the township:
- Movement - Exploring Yarrabah
 - Storytelling - The Yarrabah Story
 - Public Amenity - Yarrabah Lifestyle
 - Wayfinding - Beyond the Foreshore

For further details about community engagement processes and outcomes for the project, please refer to the Yarrabah Foreshore Revitalisation Engagement Report.



EXISTING PLANNING DOCUMENTS

PREVIOUS DOCUMENTS

The following documents were prepared during the Concept Design Phase to inform the design of the Yarrabah Foreshore Masterplan

DOCUMENT	DATE	CONSULTANT
1 Yarrabah Masterplanning Report with Attachments	2019	Cardo
2 Yarrabah Aboriginal Shire Council - Yarrabah Transport Network Plan (Rev 1)	2022	ARO, Planz
3 Our people Our Place Our Coast - CHAS	2022	
4 Yarrabah Flood Study	2018	Cardo
5 Yarrabah Retail And Commercial Centre Concept Design	2022-02-08	CA Architects
6 Yarrabah Microgrid Feasibility Study	2022	Energy Connect
7 YASC Planning Scheme	11.12.2019	
8 GPBC CH (ICHFAR) YASC Flood Sensor Project 200914	31 August 2020	Darryl Murgha
9 Indigenous Cultural Heritage Field Assessment Report (Ichfar) V0.1 And Addendum 1	2020	Darryl Murgha
10 Yarrabah Economic Development Plan	2018	Plan C, AEC
11 Guardian Reef Council Action-Plan-Yarrabah-ASC	2022	
12 Yarrabah Local Disaster Management Plan	2021	

ACKNOWLEDGEMENT AND EVIDENCE OF
REFERENCING PREVIOUS DOCUMENTS

The Yarrabah Foreshore Masterplan aims to build on existing planning schemes, strategies, research, and vision to ensure that any and all design proposals reflect the holistic values of Yarrabah now and into the future.

In doing so, a rigorous research process was undertaken to review and collate intentions and key strategies across a multitude of existing documents produced by or in partnership with the Yarrabah Aboriginal Shire Council.

This process has informed much of the thinking and strategic foundations of the Yarrabah Foreshore Masterplan.

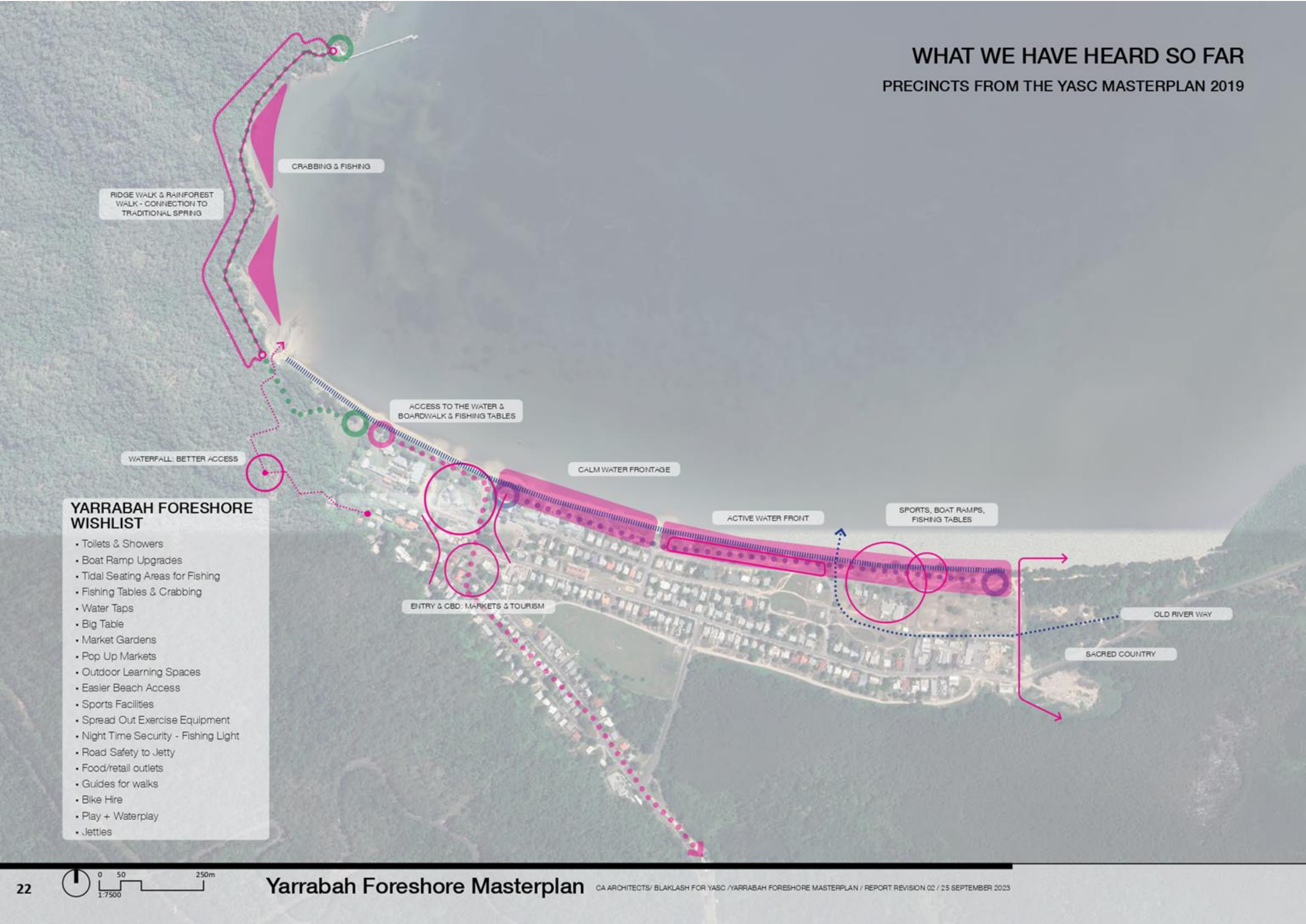
Across the master plan, several avenues of thinking have been critical to the dynamic approaches proposed. These have, wherever possible, have been informed by existing YSAC strategies, in addition to ABS data, regional climate and environmental data and alike. Whilst the utilization of these resources had many crossovers, the following thematics express the grouping and resource pooling that informed this approach:

- Cultural Values & Resilience
- YASC Planning Scheme 2019
 - Our People, Our Place, Our Coast - CHAS
 - Indigenous Cultural Heritage Field Assessment Report

- Environment & Climate
- Our People, Our Place, Our Coast - CHAS
 - Yarrabah Flood Study
 - Yarrabah Local Disaster Managment Plan
 - YASC Flood Sensor Project
 - Guardian Reef Council Action-Plan-Yarrabah-ASC
- Economy & Tourism
- YASC Planning Scheme 2019
 - Our People, Our Place, Our Coast - CHAS
 - Yarrabah Retail Centre Concept Design
 - Yarrabah Masterplanning Report
 - Yarrabah Economic Development Plan

- Health, Wellbeing, & Access to Amenity
- YASC Planning Scheme 2019
 - Our People, Our Place, Our Coast - CHAS
 - YASC - Yarrabah Transport Network Plan
 - Yarrabah Microgrid Feasibility Study
 - Yarrabah Masterplanning Report

As a result of this process, it became apparent that the YASC Planning Scheme 2019 and the Our People, Our Place, Our Coast - CHAS, documents were key drivers in the decision-making process for the Yarrabah Foreshore Masterplan.



EXISTING PLANNING DOCUMENTS

THE YASC PLANNING SCHEME

Revised in 2019, the Yarrabah Aboriginal Shire Council Planning Scheme formed an in-depth strategy for Yarrabah that focuses on unified growth through commerce, and code-based development standards. The frameworks outlined within the YASC Planning scheme have set the foundation for future thinking and design strategies within the Yarrabah Foreshore Masterplan. These development standards have allowed for an integrated approach to envisaging the future of the foreshore that aims to not only enhance the overall character of the area but through multi-use strategies support the growth and resilience of the Yarrabah community.

Whilst the master plan responds to a multitude of strategies within the planning scheme, which is referenced later in the document, its delivery has focused on adhering to section 3.2.2 Shaping our Future wherever possible.

Given the brief and intent of the Yarrabah Foreshore Masterplan, the following sections have been of particular influence to the project.

- Maintaining Connection to Country
- Recognising Lore
- Increasing Economic Opportunity

Through this approach, the strategies outlined within the master plan will support a healthy and resilient future for the Yarrabah community.

THE YARRABAH COASTAL HAZARD ADAPTION STRATEGY (CHAS)

Due to its low-lying coastal locality, the Yarrabah Foreshore is increasingly experiencing the impacts of the changing climate.

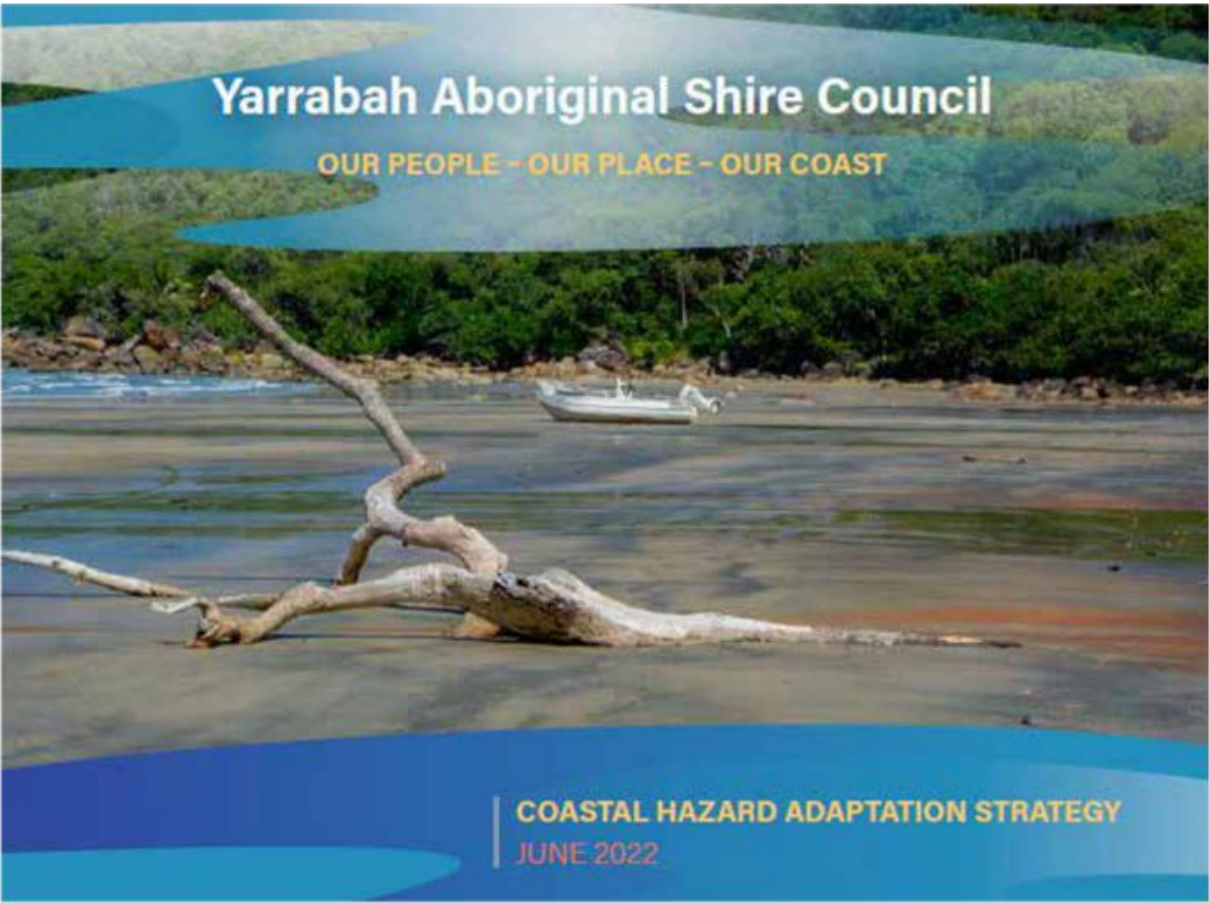
Tropical storms, king tides, and sea level rise are just some of the issues facing the community currently and are likely to worsen in the future.

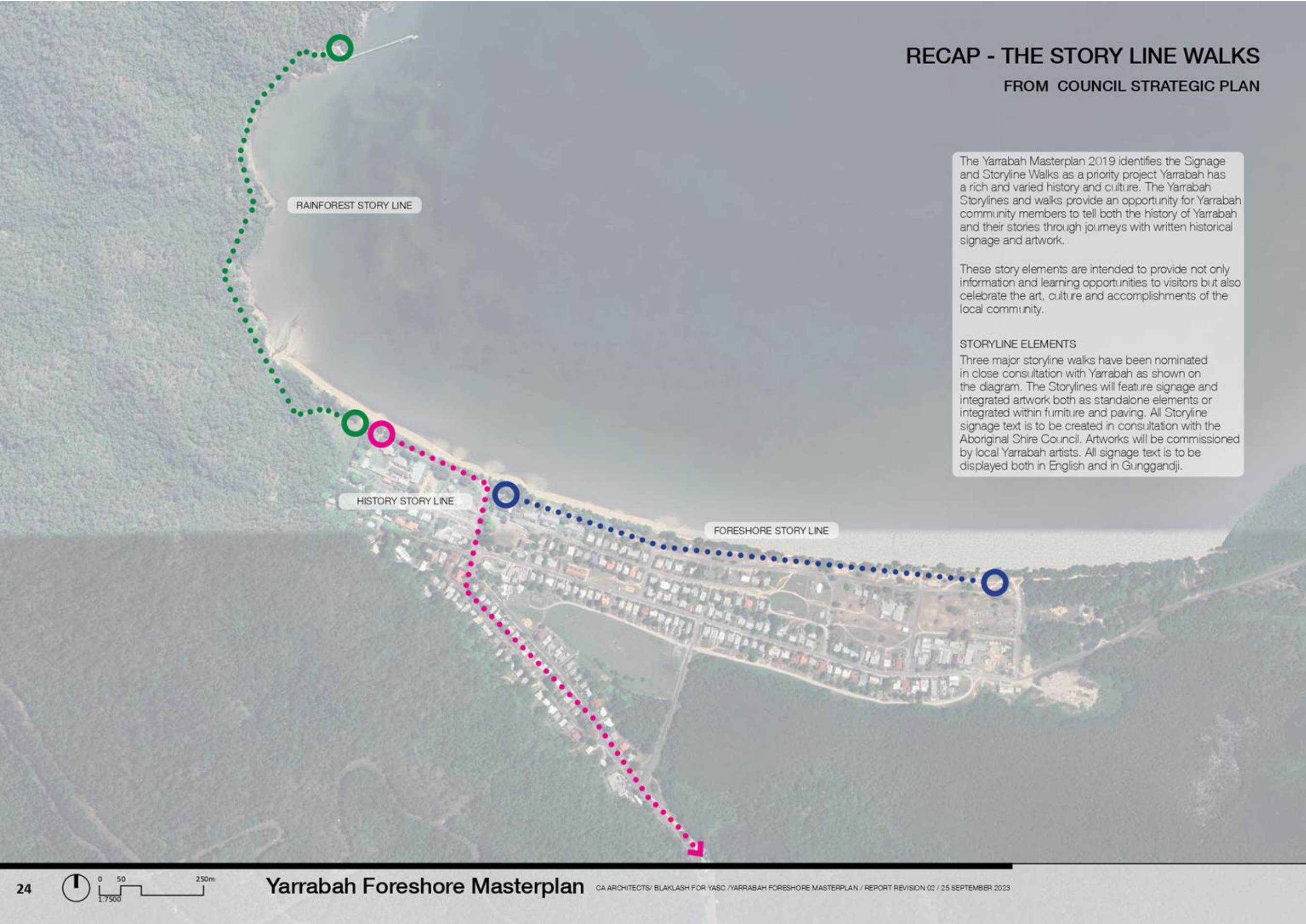
The CHAS document outlines the likelihood of these concerns over the next 100 years and sets out a multitude of potential responses from observation and mitigation, through to adaptation.

Through the considered analysis of the CHAS throughout the development of the Yarrabah Foreshore

Masterplan a strong focus on how the master plan strategies will support both social and environmental resilience. Design approaches that also drive dunal rehabilitation, as well as multi-use infrastructure targeted at sediment control and beach enhancement have given measured controls to the strategies within the masterplan.

Leveraging section 11. Implementation of the CHAS has given informed approaches to decision-making within the Foreshore Masterplan, shaping outcomes that support the present day and future of Yarrabah.







SECTION 3
MASTERPLAN STRATEGIES

THE AIM

Through social and economic focused strategies the Yarrabah Foreshore Masterplan sets the foundations for a resilient, active, and thriving community.

Celebrating culture, empowering generations to come.

In every step, in every breath, we start and end with Country, culture, and community.

DESIGN PILLARS

GUIDING PRINCIPLES

Through extensive community engagement, collaborations, and a process built on deep listening, the values and aspirations of the Yarrabah Community come from a Country and culture focus. In responding to this four guiding principles have been developed to drive the strategic and design thinking within the masterplan. A response to culture, a response to community, a response to Country.



COUNTRY, COMMUNITY, KINSHIP

Each precinct within the foreshore master plan will support and encourage a sense of community and kinship. With spaces formed with the intent for social and cultural activation and multi-purpose usage.



EDUCATION AND CULTURE

Connecting with the aspirations of the community, the future of Yarrabah will be one of education and culture. Internally sharing knowledge through the generations and externally creating rich tourism opportunities.



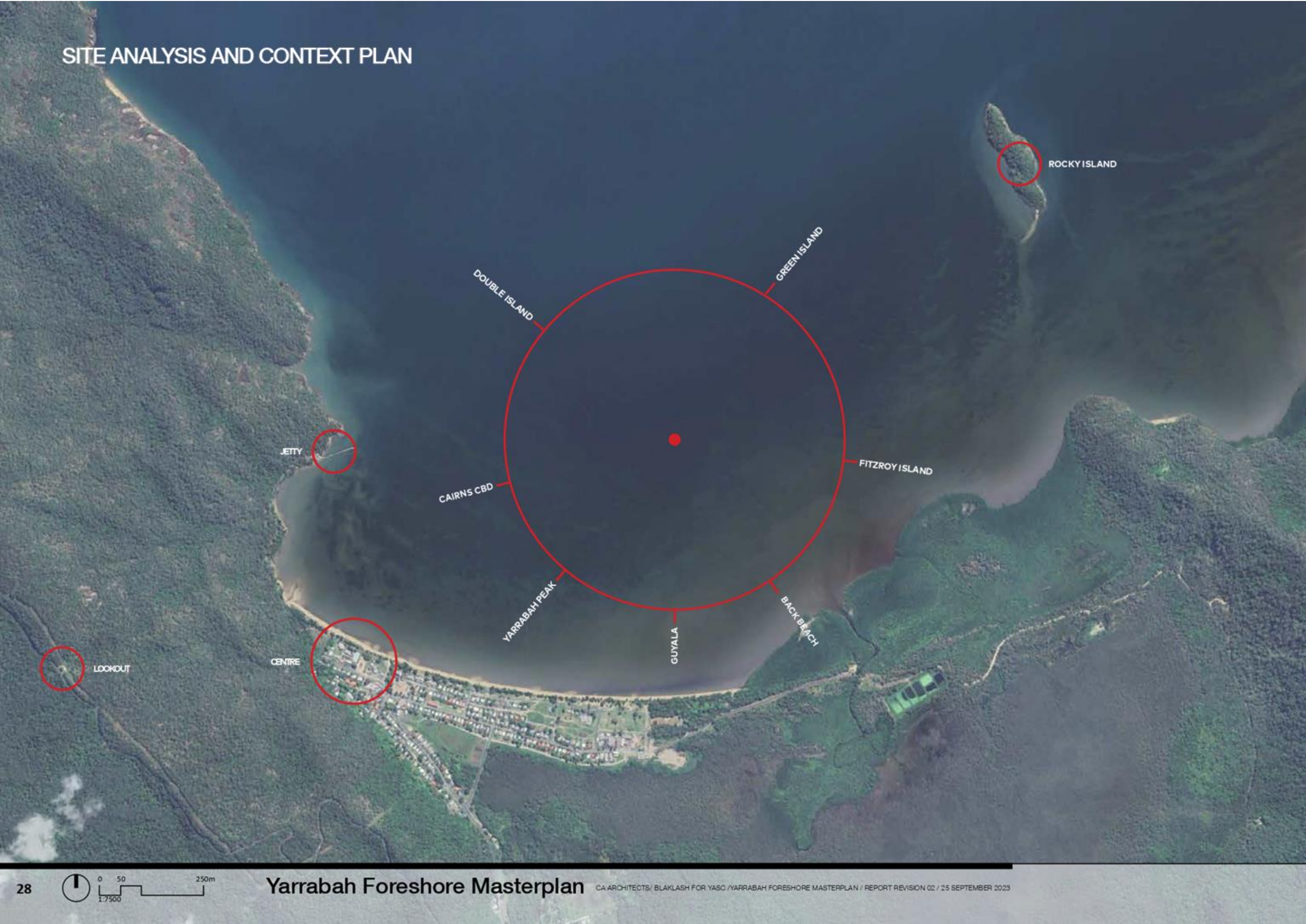
HEALTH AND WELL-BEING

Supporting a healthy future for Yarrabah, Health and Well-being are key focuses of each proposal through the master plan. Encouraging fitness, amenity, and public security through every strategy.



IDENTITY - WE ARE YARRABAH

This is Yarrabah. A unique, and rich community of people with voices, stories, and generations connected to place. The master plan will celebrate and respect this identity through opportunities for community expression and ownership.



OVERALL MASTERPLAN PRINCIPLES

DESIGN RATIONALE - A FORESHORE FOR ALL

The Yarrabah Foreshore will provide a cultural destination currently not clearly present in Yarrabah. Whilst providing clear guidance it allows for flexibility in the design of spaces as well as potential for growth.

The Master Plan follows the below principles, which sets it apart from other developments and can guide future development goals within the township.

- 1. Regenerative Design
- 2. Place-Specific Design
- 3. Inclusive Design
- 4. Design for Community Recreation



DESIGN TO ENCOURAGE A HEALTHY COMMUNITY AND RECREATION

Movement through the various foreshore spaces can create a range of different conditions in a short period of time.



PLACE-SPECIFIC DESIGN

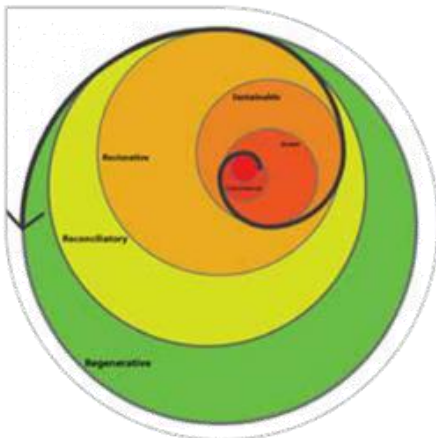
The name ‘Yarrabah’ (traditionally Jarrahah in the Gunggandji language spoken by the indigenous Gunggandji people) is an English version of a word that means ‘meeting place’. Guyala, the Sea Hawk is the totem for Yarrabah. Its main colours are White, Yellow and Brown. (to be confirmed by Traditional Owners)

The foreshore design adopts the tropical vernacular of Yarrabah through materiality, texture, colour and siting, capturing breezes and providing large canopies for shade and shelter.



A FORESHORE FOR ALL - INCLUSIVITY

The masterplan creates spaces that celebrate home for many and facilitate cultural activities and awareness – areas are celebrated more publicly whilst others are kept private.



REGENERATIVE DESIGN

The Yarrabah Foreshore Masterplan is based on The Sustainable Development Goals which were adopted by the United Nations in 2015. Regenerative Design goes a step further, focusing on whole-of-life system thinking, aiming high to **be the Enabler for Healthy Systems And Ecosystems— Social, Cultural, Ecological, and Economic.**

This is not anything new to Indigenous cultures across the globe whose design principles are inextricable from regenerative design ideas.

Placement of features within existing clearing protects existing foreshore from destruction, with any removal of vegetation limited to regrowth areas. The design allows water to drain through the native landscape.



ORGANISATIONAL IDEAS

The Foreshore Master Plan for the Yarrabah Foreshore will provide a strategic vision for the future development and revitalisation of Yarrabah's foreshore that proposes to reconnect the residents and locals with the waterfront.

The proposed Master Plan includes:

- Development of precincts to create legibility and define function, activity and opportunity;
- Strong linkages to upgrade and create clear, direct and equitable shared pathways; and
- Placement of points of interest that will sustain the length of the user's experience and strengthen the identity of Yarrabah.

These design principles are the key drivers to ensure the strength of this comprehensive and cohesive

Foreshore and Esplanade Redevelopment. These design principles will establish 'The Big Idea' of reconnecting the residents and locals with the waterfront to revitalise the town. In addition, commercial and tourism activities will be encouraged to revitalise the town.

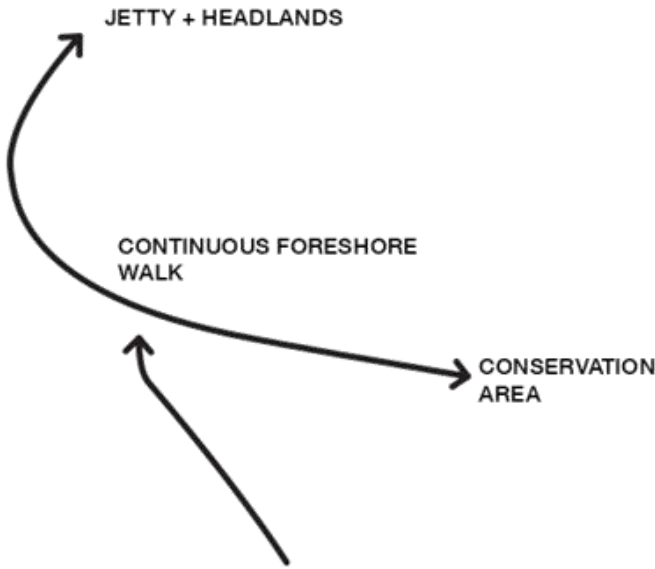


FIGURE 1 - FORESHORE ANCHORS

OVERALL MASTERPLAN PRINCIPLES

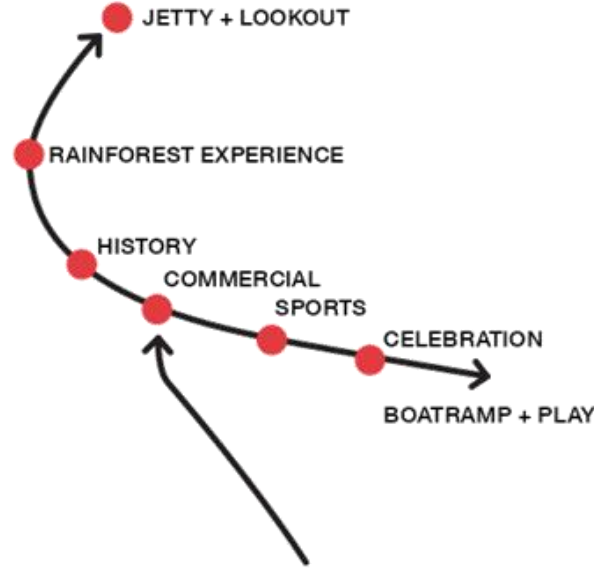


FIGURE 2 -POINTS OF INTEREST

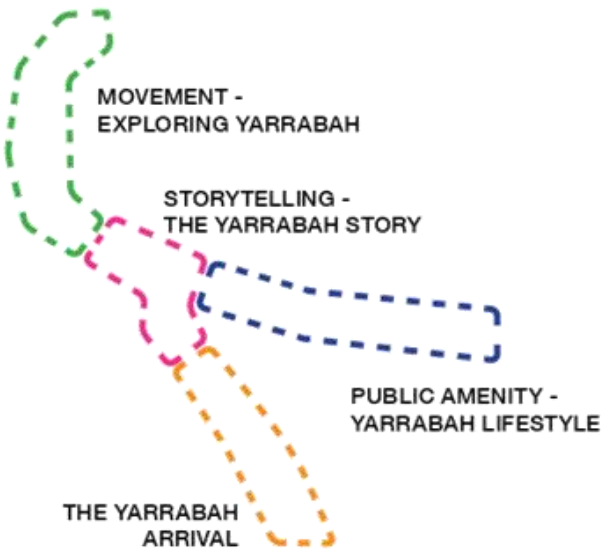


FIGURE 2 - THE FORESHORE PRECINCTS

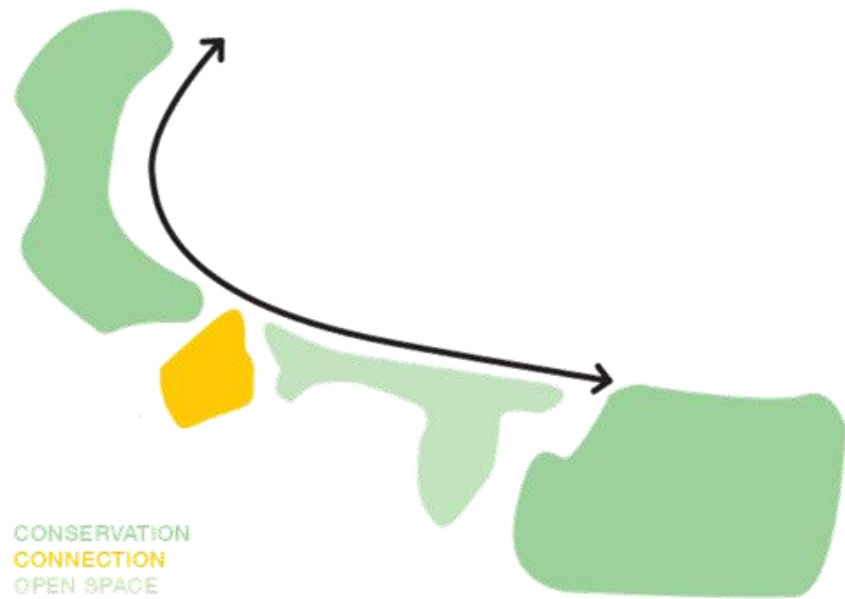
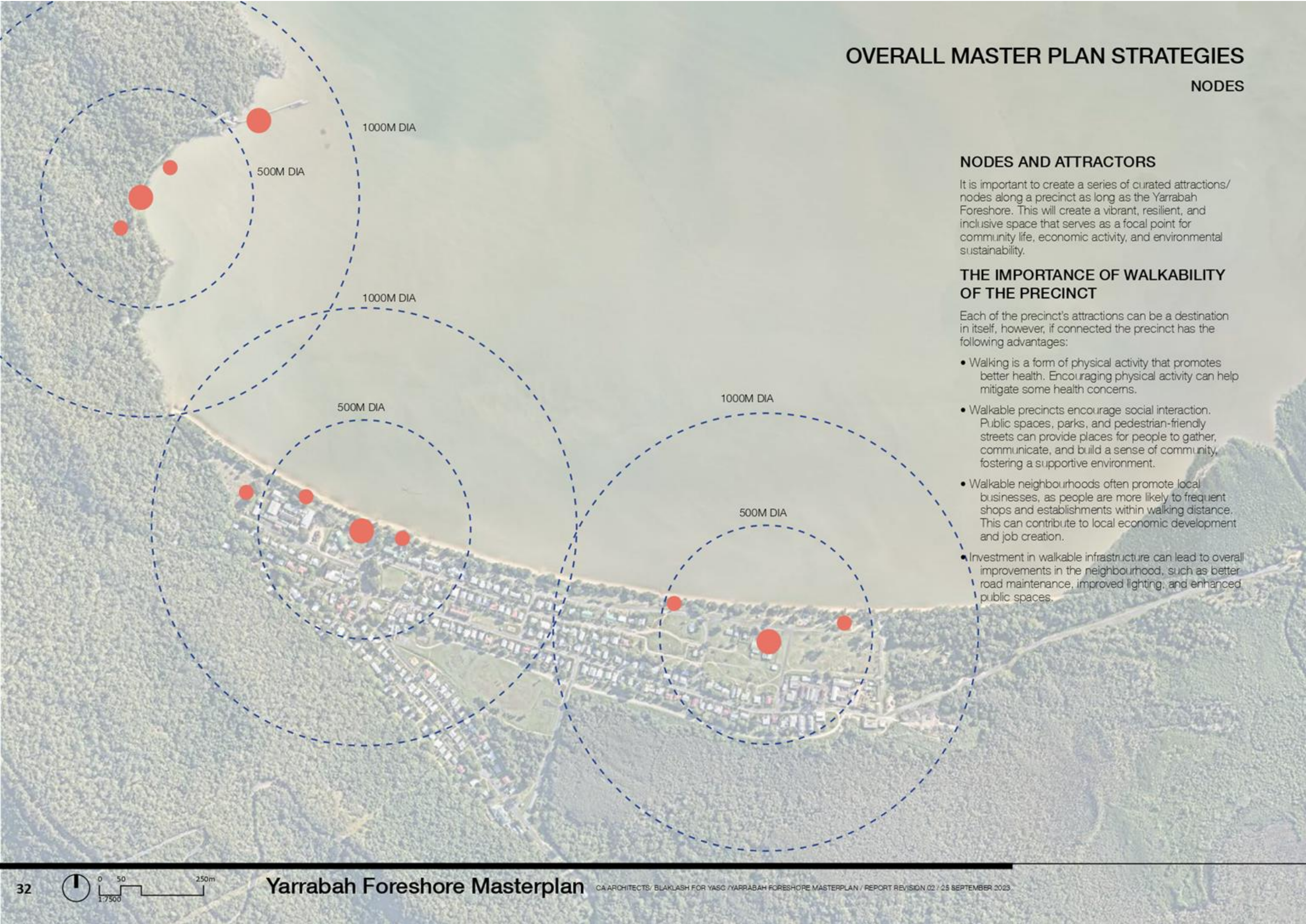


FIGURE 4 - LAND USE



OVERALL MASTER PLAN STRATEGIES

WAYFINDING AND SIGNAGE

A CONNECTED YARRABAH

The Yarrabah Foreshore Masterplan proposes a series of holistic spatial outcomes that aim to drive community activation and support connections to the bay. The cornerstones of community lifestyle within the Yarrabah Foreshore area.

To ensure a linked, holistic, and legible connection between each of the precincts as well as offering strong opportunities to share the rich and diverse stories of Yarrabah, a community-wide signage strategy has been developed.

The strategy proposes location and general application of potential signage to support community identity, story-telling, and tourism opportunities. These cover the following signage typologies:

- Wayfinding
- Landmark
- Interpretive - Major
- Interpretive - Minor



WAYFINDING

Wayfinding signage forms the key linkage between spaces and active transport trails. Opportunities exist to enhance understanding of the Rainforest, Foreshore, and History trails as outlined in the master plan. These have been proposed at key junctions, and connected to trail entries.



INTERPRETIVE
MAJOR

Interpretive signage - a major category that proposes prominent and identifiable informative nodes across the community. These become key attractors for visitors to engage with the stories, values, and aspirations of the Yarrabah community.



LANDMARK

Landmark signage installations set the identity and instant experience of the Yarrabah Foreshore community. These express large and bespoke, generally artistic, sculptural installations connecting to major entry or focal points within the community.



INTERPRETIVE
MINOR

Interpretive signage - a minor category that reflects subtle strategically placed signage that generally accompanies trails or views to enhance storytelling and an understanding of place for visitors and locals alike.

OVERALL MASTER PLAN STRATEGIES

WAYFINDING AND SIGNAGE

Wayfinding and interpretive signage will play an instrumental role along the new Yarrabah foreshore.

Building upon community skills developed during the jetty project and research into landmarks, stories and knowledge from local elders, the Foreshore project will incorporate these into a series of design elements and interpretive signage.

Landmark signage throughout town and along the foreshore will create a unique and identifying design language for Yarrabah.

LANDMARK SIGNAGE

Through consultation with the Council during the Yarrabah Masterpan project, a number of important gateways, wayfinding and orientation points have been identified. These include welcome signs, town maps and directional signage to assist visitors travelling to Yarrabah.

When visiting a new place, it is important that people can find their way to their destination easily and without confusion. This is achieved through signage, gateway markers, planting, artworks and to an extent natural features that help orient visitors to the place.

WELCOME TO TOWN

Yarrabah is fortunate to have a spectacular hillside descent through Pine Creek Yarrabah Road; giving travellers expansive views over the town and the bay, and a sense of arrival and delight.

At the main lookout, it is proposed to replace the existing sign with a welcome sign with a tidy town message and Gunggandji PBC logo. It is likely that TMR approval is needed.

YARRABAH GATEWAY PARK

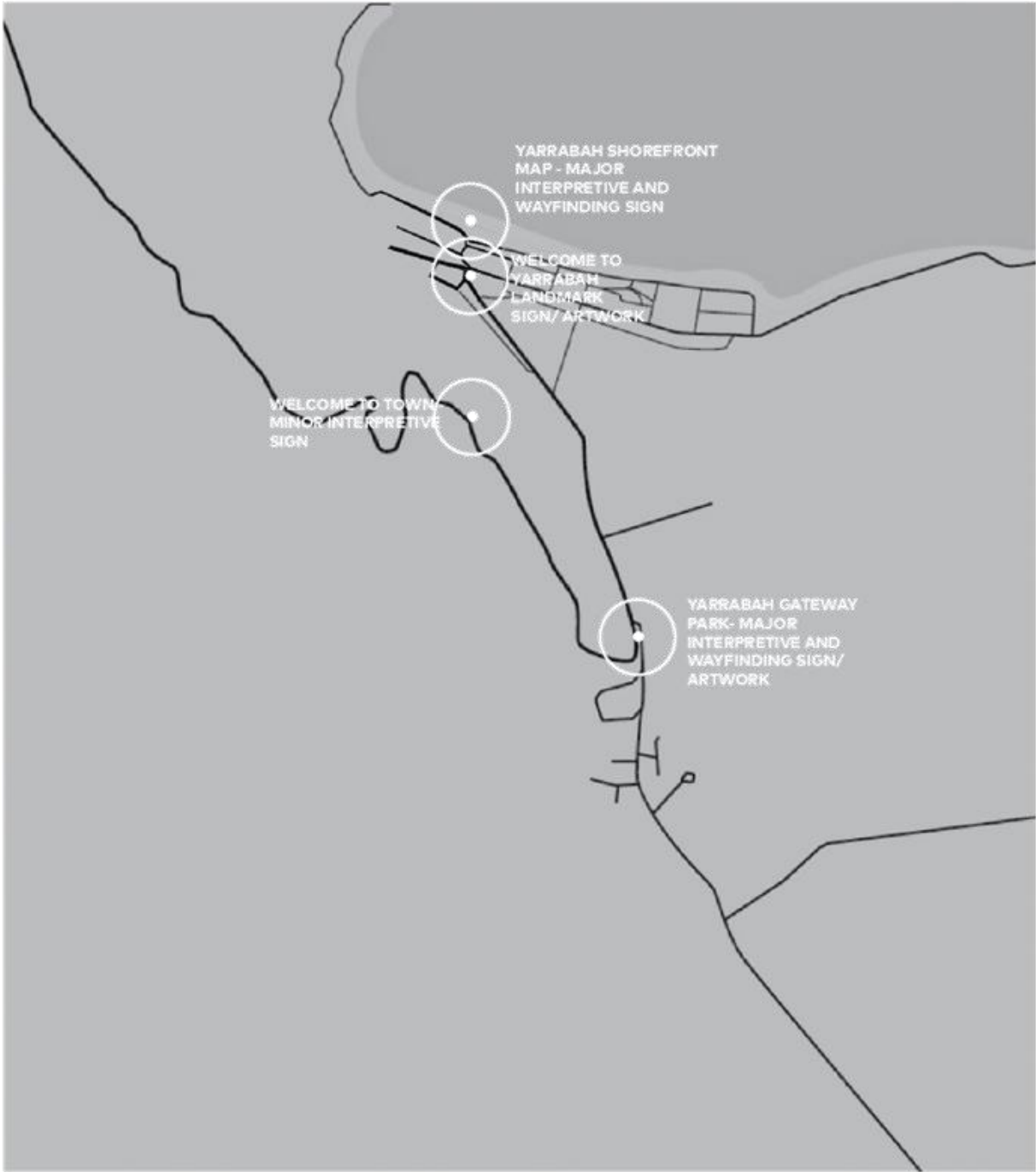
When arriving at the bottom of the hill along Range Road, a Gateway Park is proposed to allow visitors to stop and orient themselves. Signage and a town map will explain the way to the main beach or back beach and its attractions along the way.

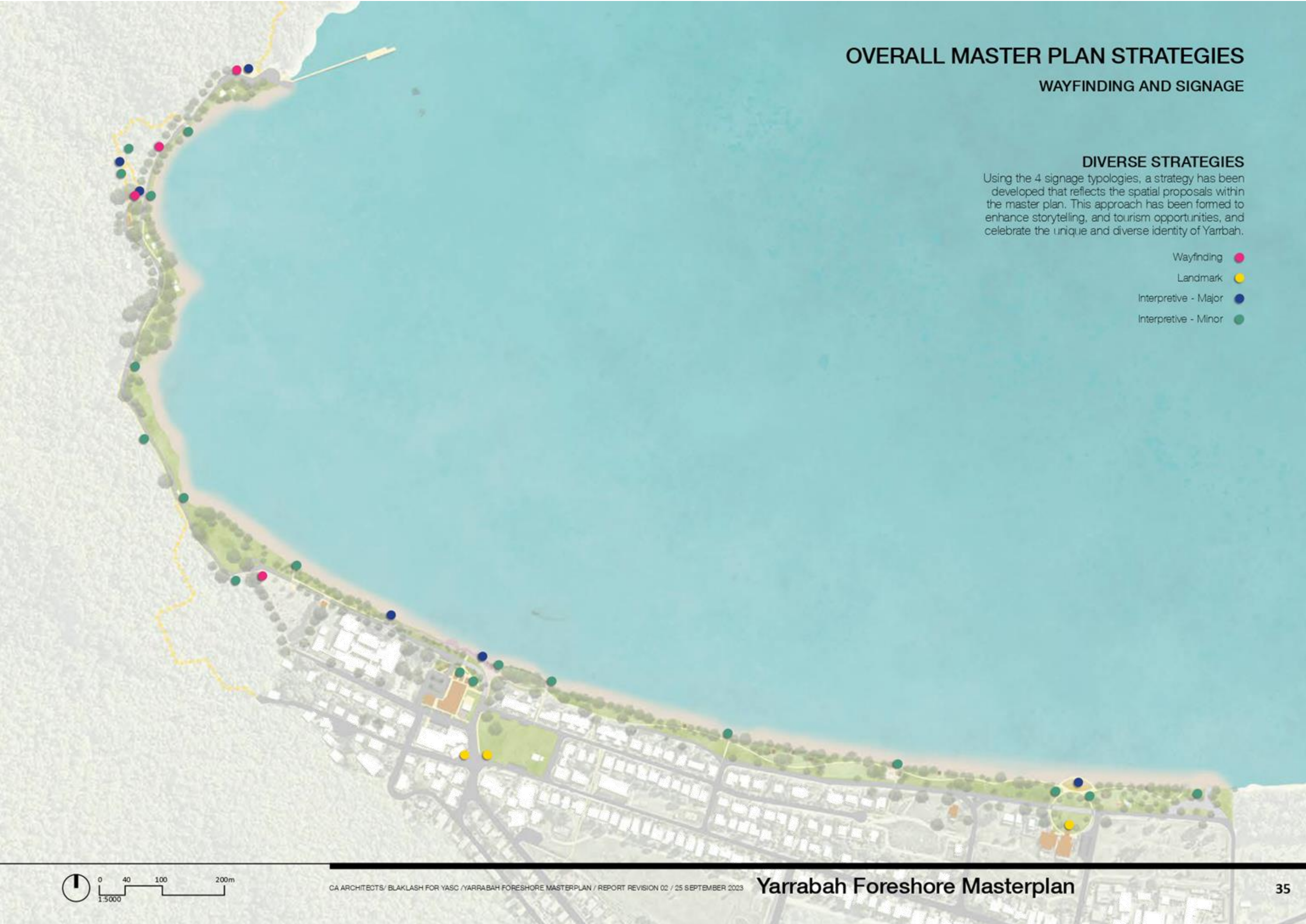
WELCOME TO YARRABAH LANDMARK SIGN AND ARTWORK

Entering the township of Yarrabah near the Elders building, a major artwork is proposed to welcome all locals and visitors to the centre of Yarrabah. The artwork is proposed to replace the existing roundabout and will be installed on either side of the street, creating a framed entry into town.

YARRABAH SHOREFRONT MAP

The signage at the proposed main node, the Yarrabah Foreshore Amphitheatre, will build upon the Gateway Park signage and provide both wayfinding signage and interpretive signage, telling the story of the “Yarrabe-ans”, past, present and future.





OVERALL MASTER PLAN STRATEGIES

FURNITURE

SUPPORTING YARRABAH LIFESTYLE

Across the Yarrabah Foreshore, a diverse host of furniture styles exists in varied conditions of degradation. Whilst well used, much of the furniture pieces, from concrete picnic tables to remnant jetty structures and burnt-out fire barbecues, no longer support the needs of a growing community.

During the community co-design and collaboration sessions, that have formed the Yarrabah Foreshore Masterplan, many community members expressed the need for updated furniture elements along the foreshore to support cultural activation.

Some of the many aspirations identified were in line with enhanced gathering spaces with increased ergonomics, better placement and designed fire cooking areas, boating and fishing amenities, and enhanced access to the beachfront.

In response, furniture strategies developed reflect and support the aspirations of the Yarrabah community now and into the future.



OVERALL MASTER PLAN STRATEGIES

FURNITURE

CHARACTER & FUNCTION

To ensure a holistic vision and identity for Yarrabah, the following categories have been developed that provide a baseline understanding of themes, approaches, and requirements for the furniture palette across Yarrabah. The development of this has involved a strong consideration of vandal proofing, reduction in fire loading, and accessibility across age demographics.

SEATING

Supporting positioning in place, gatherings, and connection to community and the bay, the seating framework in Yarrabah must support existing cultural needs as well as consider a unified level of amenity.

- Ergonomic
- Durable
- Increase locations
- Picnic and water edge



SHELTERS

Shelters across Yarrabah require a consistent weather cover, shade, and visual identity. These must reflect the local context and support the future growth expected within Yarrabah.

- Better sun shade
- More frequent along the shore
- Located closer to cooking and play
- Consistent character



BOARDWALKS

Ensuring minimal impact on Country whilst celebrating its unique character, board walks across the foreshore are to be of light materiality, durable, and replaceable to mitigate the impacts of increased usage and climate change, whilst also encouraging access to the bay.

- Durable
- Low impact
- Replaceable
- Designed to support access



AMENITY

Responding to the needs of the Yarrabah community, more effective amenity is required across the foreshore. open fire pits closer to seating and the water, durable fishing and cleaning stations, as well as refurbished toilet areas, will enhance the overall health and well-being of the community.

- Open fire pits closer to water
- Fishing tables at water access
- Water and cleaning stations
- Refurbished toilets



FEATURE

Feature nodes such as the town centre and the community hall will define the activation programs, seasonal events, and tourism opportunities within Yarrabah. These areas are to be designed to support larger crowds and unique connections to Country, culture, and community.

- Jettys and ramps
- Waterfront terracing
- Durable to water
- Inclusive





OVERALL MASTER PLAN STRATEGIES

MATERIALITY AND CHARACTER STRATEGY

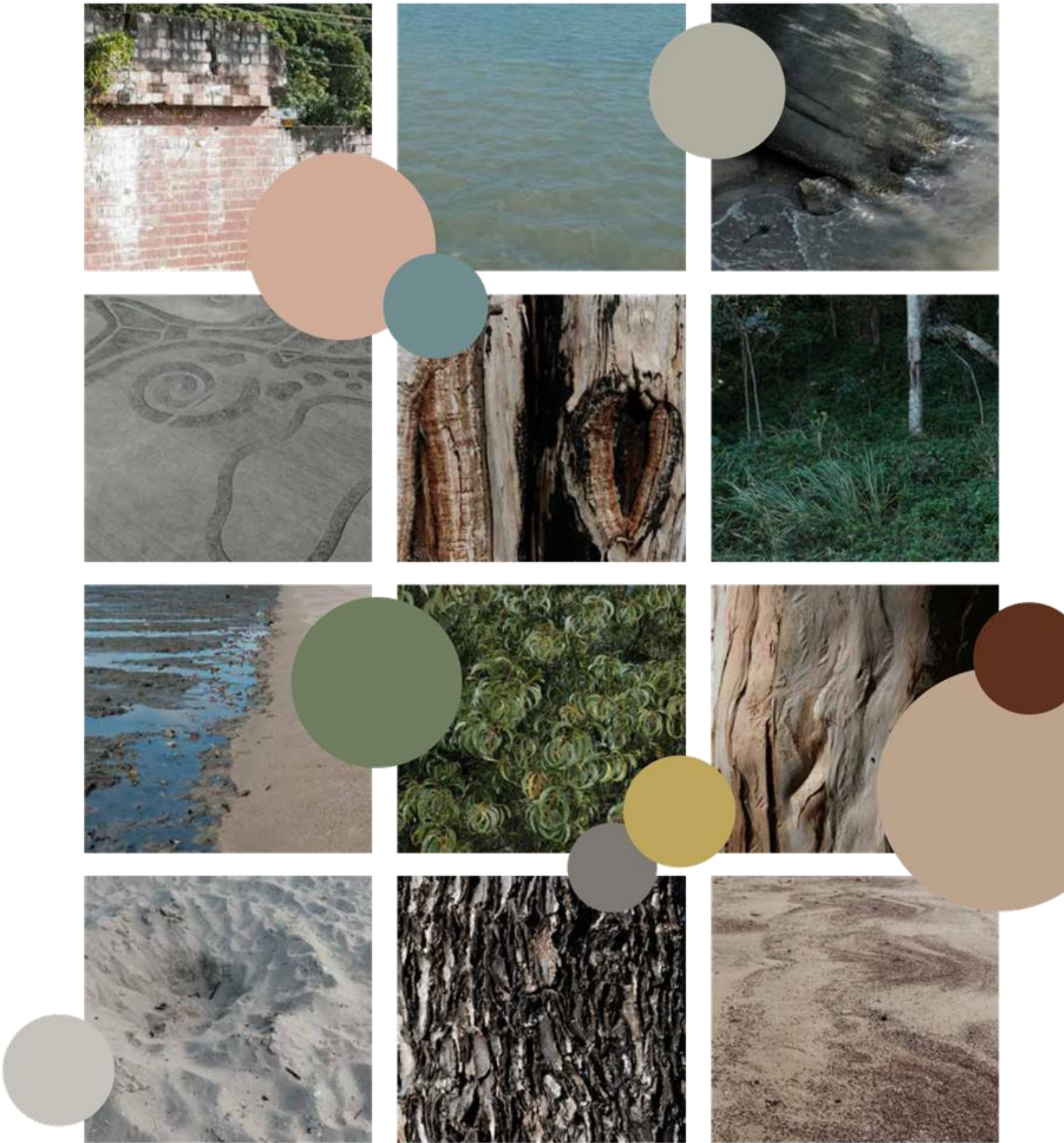
RESPONDING TO COUNTRY

The Yarrabah Foreshore Master Plan defines a series of strategically developed design implementations aimed at supporting and celebrating the rich culture and aspirations of the Yarrabah community.

Each concept is a response to the rigorous community engagement process in development with the Yarrabah Aboriginal Shire Council. As these projects move into delivery and detail design, it is critical that they not only continue to champion the values and aspirations of the community but also draw from the rich vernacular of Country.

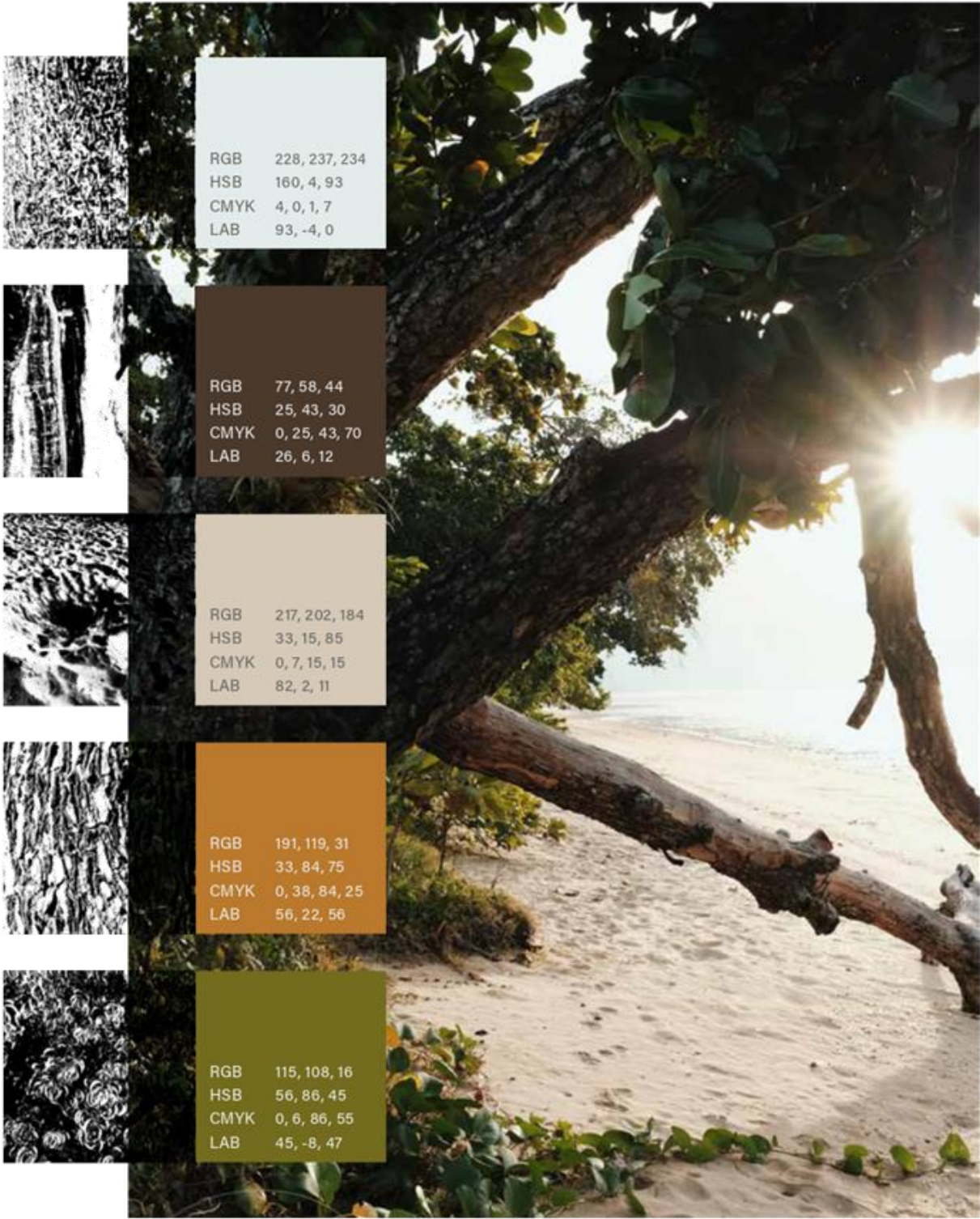
The following pages reflect a snapshot of textures, patterning, colour, and experiential quality that form a starting point for the delivery of the projects identified within the Yarrabah Foreshore Masterplan.

Each of the identified precincts - Rainforest Walk, Yarrabah CBD, Foreshore Parklands - has a strong sense of place, character, and Country that requires authentic responses to ensure genuine outcomes that respect, acknowledge, and celebrate Country.

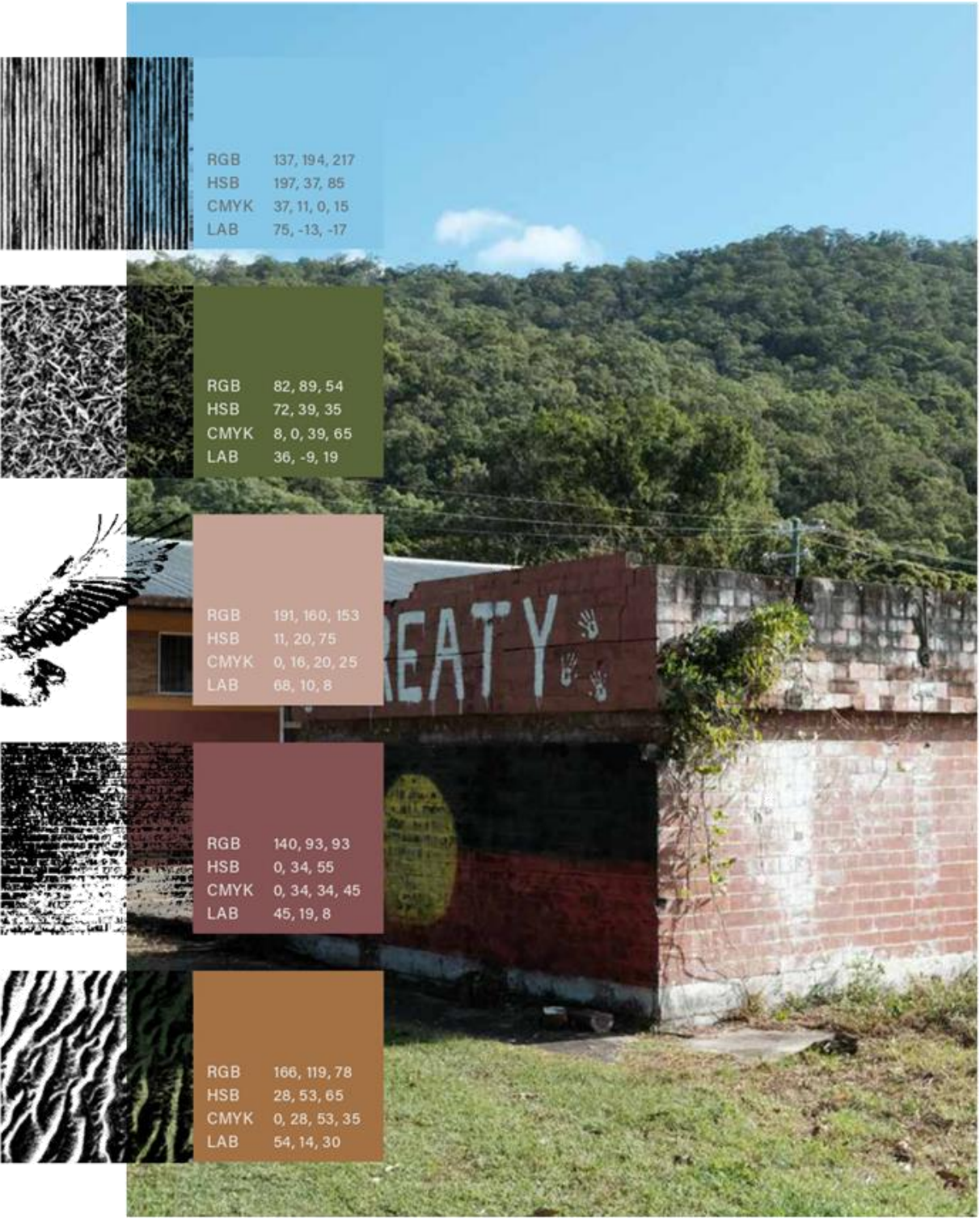


OVERALL MASTER PLAN STRATEGIES

RAINFOREST WALK



YARRABAH CBD



OVERALL MASTER PLAN STRATEGIES

FORESHORE PARKLANDS



PLANTING STRATEGY

PRINCIPLES

UNIQUELY YARRABAH

Supporting the proposals outlined within the Yarrabah Foreshore Masterplan, the following planting strategy has been developed ensuring the enhancement, support, and celebration of Yarrabah's unique ecologies that shape its identity. The fundamental principles that have shaped the strategic approach have been outlined under the following themes.

ECOLOGY

Driving each decision within the planting strategy is a deep consideration of unique and varied local ecosystems. Species selected and the areas in which they are implemented are to be reflective of context and considerations for ongoing challenges such as climate change and sea level rise. An approach based on Caring for Country.

CULTURE

Intrinsically connected to local ecosystems and land management, the cultural access and utilization of the planting ecosystems implemented are fundamental to the ongoing support of cultural practice within Yarrabah. The proposed strategy reflects an ongoing dialogue with the community that celebrates the rich cultural connections to Country.

DESIGN

Supporting local ecosystems and cultural access, the planting strategy will champion modern design techniques that enhance place-based identity, and local amenities such as shade and urban cooling. As projects from the master plan are implemented, a baseline planting schedule will support the Country-centred response to local ecosystems, culture, and identity.



PLANTING STRATEGY

RESPONDING TO PLACE

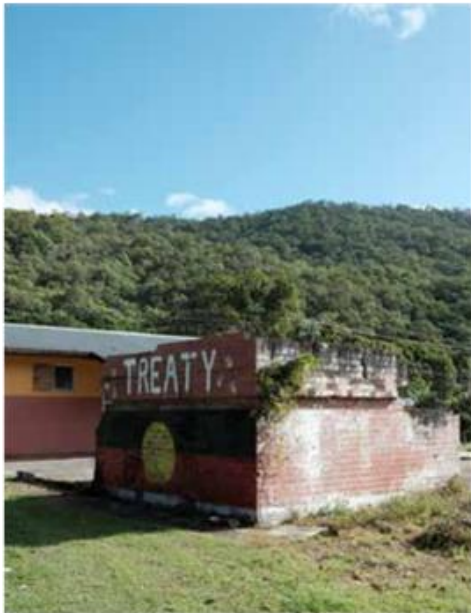
DIVERSITY & CHARACTER

With the overarching considerations of Ecology, Culture, and Design embedded in the planting strategy, a place-responsive approach has been developed that reflects the diversity of places to support a cohesive planting strategy. The following locations have been identified as critical to the identity and cultural access of the Yarrabah Foreshore. Each is intrinsically connected as a system within Country, but requires unique considerations and criteria in the application of a Country-centred planting strategy.

CULTURAL HUBS

Forming the primary activation areas that support the local economy, cultural activation, and tourism centres. These locations require feature markers and amenities that identify the significance of the area and support the celebration of Yarrabah.

- Feature planting
- Seasonal colour
- Amenity & shade
- Landmark character
- Cultural use



PARKLANDS

Stretching from the town centre along the foreshore towards the new cemetery, Yarrabah hosts generous parkland areas. Supporting an active and community lifestyle, parklands require strategic approaches that support amenities and activation whilst considering maintenance and durability.

- Feature & mass planting
- Amenity & shade
- Site lines
- Cultural use
- Ease of maintenance



RAINFOREST

Dense forested areas connected to water such as the waterfall system and natural spring basin. These areas define unique and rich cultural assets to the community. Planting interventions in these spaces should compliment and further support the existing ecosystems.

- Evergreen
- Shade tolerant
- Water tolerant
- Edible
- Cultural Usage



ESCARPMENT

The escarpment locations exist on the steep rocky and often dry ridges along Point Rd. Planting interventions in this location should focus on bank stability and tolerance to harsh conditions. Opportunities to form a flowering canopy exist as a key cultural activation.

- Hardy
- Drought tolerant
- Stabilizing Roots
- Flowering
- Low maintenance



COASTAL EDGE

At the heart of the Yarrabah Foreshore, the coastal edge forms the threshold between the urban setting and the sea. Planting interventions in these locations must consider climatic impacts and dune erosion as primary opportunities to support local ecosystems and enhance community resilience.

- Salt tolerant
- Water tolerant
- Dune stabilization
- Shade & Amenity
- Support local ecosystems





PLANTING STRATEGY

PLANTING SCHEDULES

Given the diverse and extensive array of local endemic plant species that surround Yarrabah, the following plant schedules have been developed to form a baseline for implementation across the projects outlined within the master plan. These have been assessed based on endemacy, character, and seasonality and then further allocated to the potential precincts.

The species outlined form a baseline for development as projects in the master plan become active. Availability and climatic conditions may vary over time.

The development of a baseline planting schedule also sets the premise for potential economic opportunities within Yarrabah for local nurseries to grow and supply the outlined species ahead of project activation, supporting local commerce.

Additionally, the opportunity to work with the Yarrabah Foreshore community and local Indigenous Ranger Programs to support the implementation and on-ground understanding of how these species support Country.

TREES

SPECIES		STATUS		CHARACTER		ECOSYSTEM			TYPOLOGY				
SCIENTIFIC NAME	COMMON NAME	ENDEMIC	NATIVE	FLOWERING	EDIBLE	ROCKY/DRAINED	SAND	WETLAND	CULTURAL HUBS	PARKLANDS	RAINFOREST	ESCARPMENT	COASTAL EDGE
Hibiscus tiliaceum	Cottonwood		x	x	x		x	x		x			x
Eucalyptus phoenicea	Scarlet Gum	x		x		x				x		x	
Melaleuca leucadendra	Weeping Paperbark		x	x			x	x			x		x
Stenocarpus sinuatus	Fire Wheel Tree		x	x		x			x	x	x		
Acacia hylonoma	Yarrabah Wattle	x		x		x		x	x			x	
Carallia brachiata	Corkwood		x		x		x	x	x	x			
Barringtonia asiatica	Fish Poison Tree		x	x			x	x		x	x		x
Agathis robusta	Kauri Pine		x			x	x		x	x			
Allocasuarina littoralis	Black She Oak		x	x		x	x					x	x
Cupaniopsis anacardioides	Tuckeroo		x	x	x	x			x	x		x	
Melaleuca viminalis	Bottlebrush		x	x		x	x			x		x	x

SHRUBS & GROUNDCOVERS

SPECIES		STATUS		CHARACTER		ECOSYSTEM			TYPOLOGY				
SCIENTIFIC NAME	COMMON NAME	ENDEMIC	NATIVE	FLOWERING	EDIBLE	ROCKY/DRY	SAND	WETLAND	CULTURAL HUBS	PARKLANDS	RAINFOREST	ESCARPMENT	COASTAL EDGE
Lepidozamia hopei	Zamia Palm		x		x	x			x	x		x	
Crinum pedunculatum	River Lily		x	x	x		x	x	x	x	x		x
Lomandra longifolia	Mat-rush		x			x		x	x	x	x	x	
Hornstedtia scottiana	Native Cardamom	x									x		
Acrostichum speciosum	Mangrove Fern		x		x		x	x	x	x	x	x	
Alcasia brisbanensis	Native Cunjevol		x	x				x	x	x	x		
Asplenium australasicum	Birds Nest Fern		x			x		x	x	x	x	x	
Livistona muelleri	Dwarf Fan Palm	x					x	x	x		x		
Thuarea involute	Birds Beak Grass		x	x		x	x					x	x
Hibbertia scandens	Guinea Flower		x	x		x	x			x		x	x
Carpobrotus glaucescens	Coastal Pigface		x	x			x						x
Banksia aquilonia	Northern Banksia	x		x		x	x		x	x		x	x

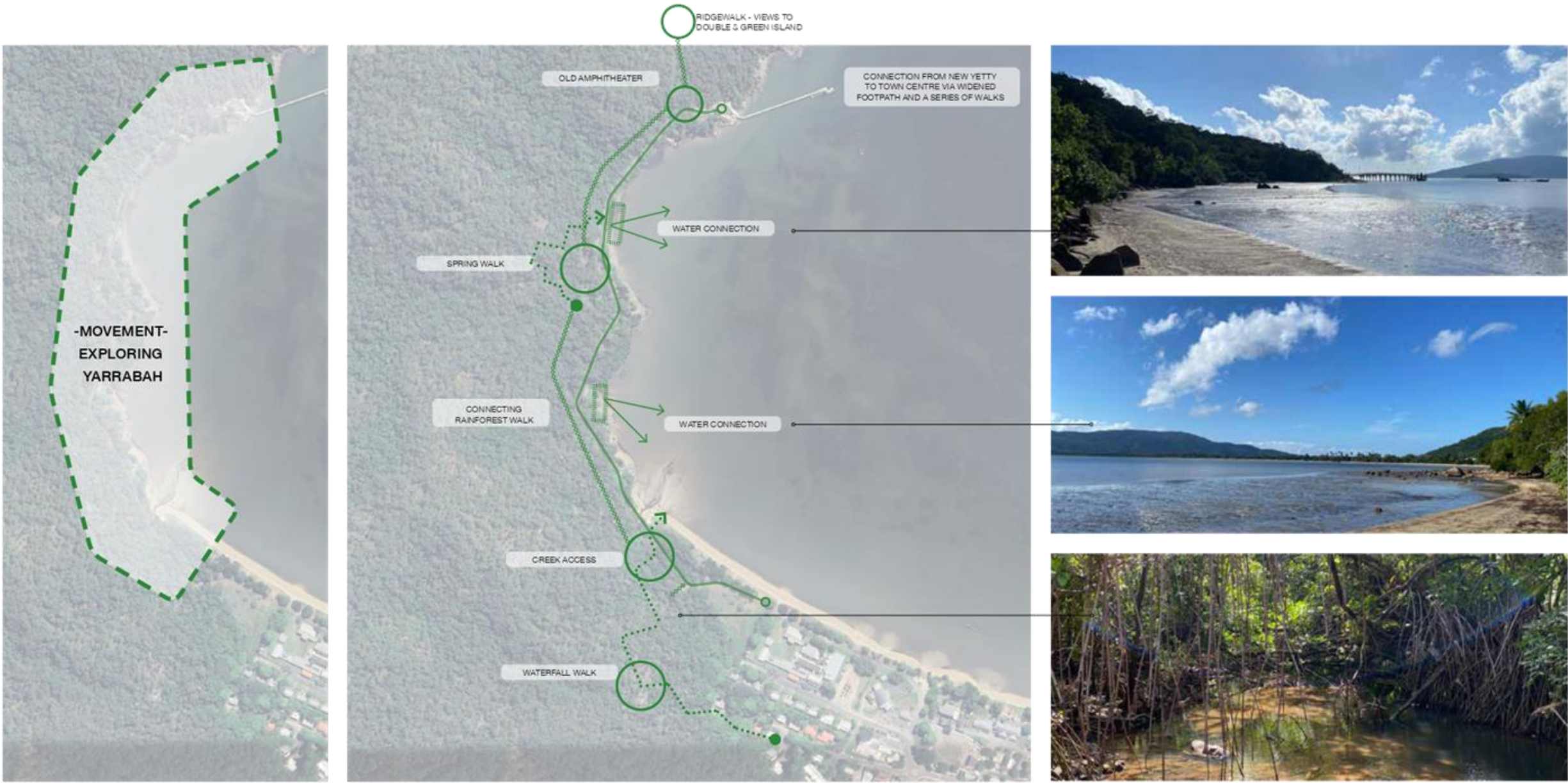




SECTION 4
A CLOSER LOOK - THE FORESHORE PRECINCTS

SECTION 1: MOVEMENT/ EXPLORING YARRABAH

KEY INTENTIONS AND STORY LINES



KEY INTENTIONS:

- PEDESTRIAN SAFETY
- CONNECTION TO BAY VIEWS
- RIDGE-LINE WALKWAYS
- CAREFULLY PLACED LOOKOUT POINTS
- FISHING AMENITY
- FITNESS & LEISURE
- STORYTELLING TRAILS
- CONNECTION TO TRADITIONAL SPRING
- CONNECTION TO WATERFALL AND CREEK

STORY TELLING

- FOOD SOURCES
 1. BAY
 2. FRESH WATER SPRING
 3. CREEK
 4. FOREST
- HISTORY
 5. TRANSPORT TO CAIRNS
 6. OLD BURIAL GROUNDS
 7. ROCK AMPHITHEATRE
 8. LANDMARKS
 9. SHIPWRECKS
 10. ISLAND

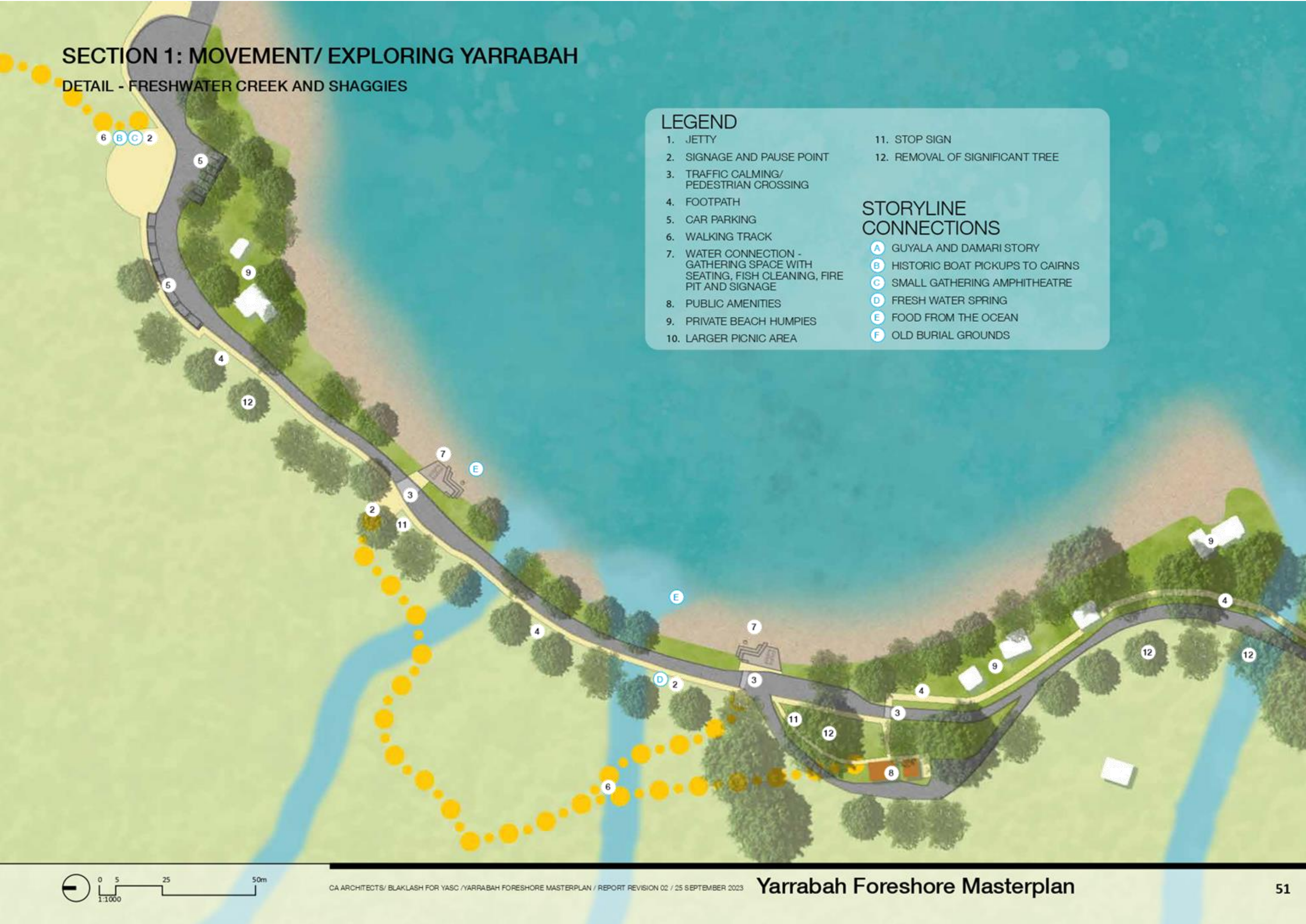


SECTION 1: MOVEMENT/ EXPLORING YARRABAH
DETAILED OVERVIEW

CHARACTER IMAGES

- 1. FISHING / CLEANING TABLES
- 2. RAINFOREST WALKS
- 3. LOOKOUT TO GREEN ISLAND
- 4. PUBLIC ART
- 5. LOOKOUT OVER THE BAY
- 6. FIRE PITS AND ENHANCED SEATING
- 7. BOARDWALKS TO ACCESS BAY EDGE AND CREEKS
- 8. RAISED BOARDWALK





SECTION 2: STORY TELLING

KEY INTENTIONS AND STORY LINES



KEY INTENTIONS:

- | | | |
|---|-------------------------|--------------------|
| • ACCESS | • PLAYING | • ENTRY MARKER |
| • SAFETY | • AMENITIES OF YARRABAH | • RESURFACING ROAD |
| • HISTORY, PRESENT AND FUTURE OF YARRABAH | • CONNECTION TO BAY | • MARKETS |
| • LEARNING | • FINISHING AMENITIES | • CAFE'S |
| | • NEW JETTY | |

STORY TELLING

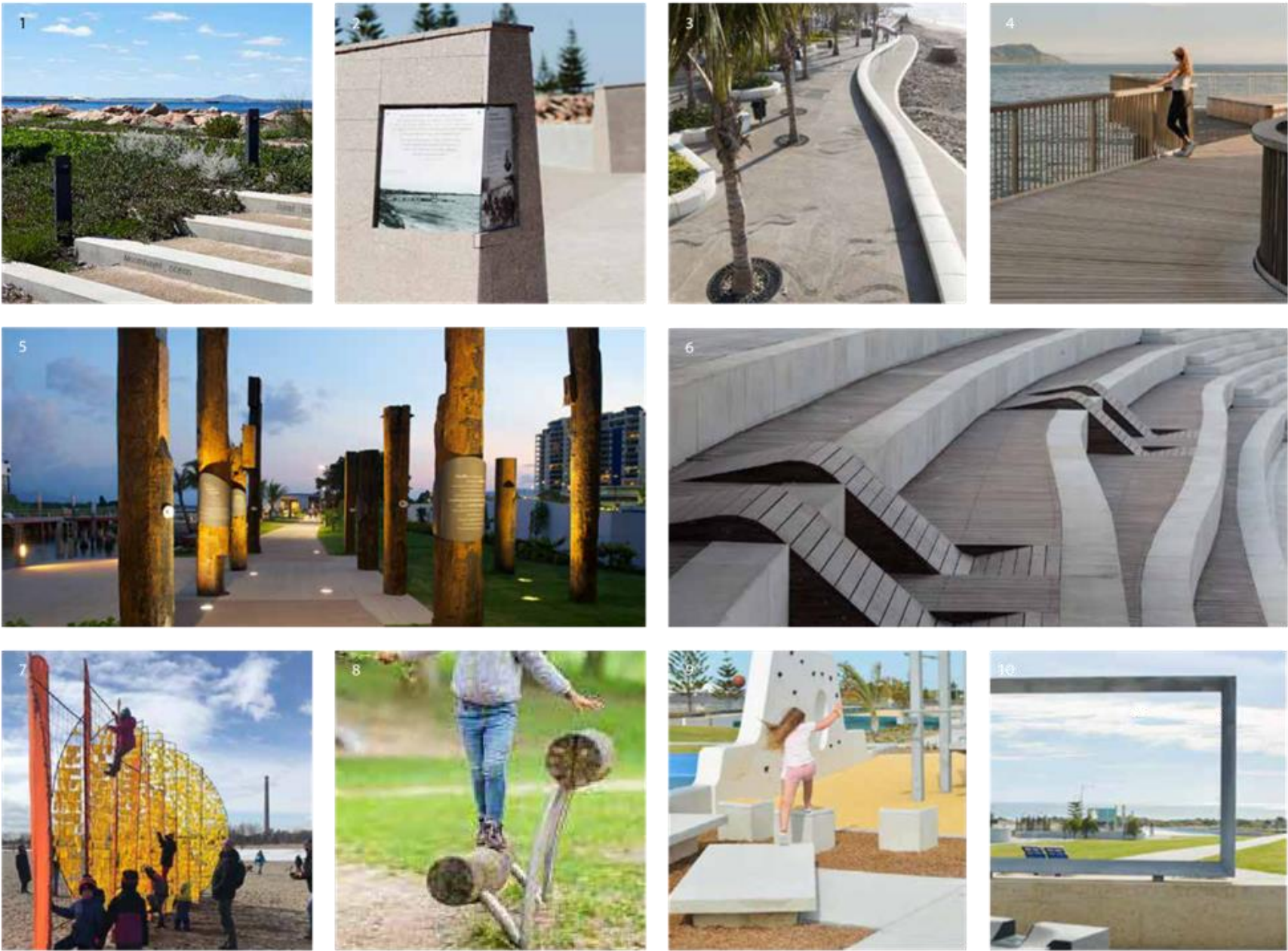
- | | |
|-----------------------|----------------------|
| • HISTORY OF YARRABAH | • FUTURE OF YARRABAH |
| 1. TRADITIONAL | 6. CULTURE |
| 2. MISSION | 7. BUSINESS |
| 3. CHURCH | 8. ACTIVATION |
| 4. BAKERY | 9. UPSKILLING |
| 5. SHIPWRECKS | 10. TOURISM |

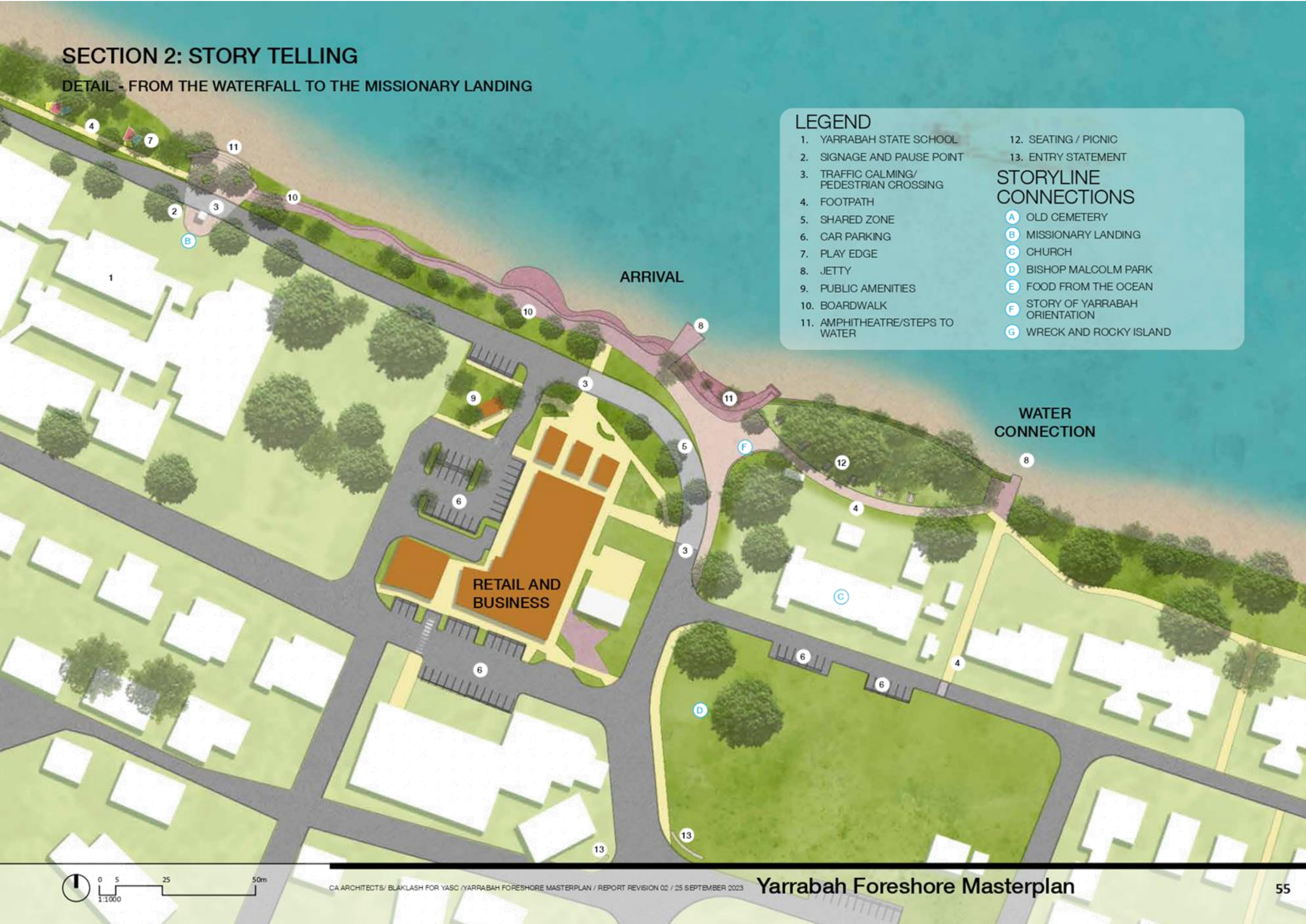


SECTION 2: STORY TELLING
KEY INTENTIONS AND STORY LINES

CHARACTER IMAGES

- 1. STEPS TO THE BEACH
- 2. SIGNAGE
- 3. BOARDWALK
- 4. WATER CONNECTION VIEW ORIENTATION
- 5. ARTWORK
- 6. AMPHITHEATRE
- 7. PLAY ON THE BEACH
- 8. PLAY EDGE
- 9. PLAY EDGE
- 10. INSTA FRAME





SECTION 3: YARRABAH LIFESTYLE
KEY INTENTIONS AND STORY LINES



KEY INTENTIONS:

- CONNECTION TO THE WATER
- MORE SEATING & SHELTER
- FIRE PITTS IN PLACES COMMUNITY USE
- FISHING SCALING AND CLEANING STATIONS
- BOAT RAMP AND TURN AROUND
- MORE TOILETS
- SPORTING FACILITIES
 1. FOOTBALL
 2. BASKETBALL
 3. VOLLEYBALL
- WATER EDGE EATING
- EROSION CONTROL
- HEALTHY LIFESTYLE
- CULTURAL STORY TELLING



STORY TELLING

- FOOTY IN YARRABAH (AND OTHER SPORTS)
- WHAT YOU FIND IN THE BAY (FOOD, JEWELLRY)
- COMMUNITY STORIES
- INDIVIDUAL PEOPLE STORIES

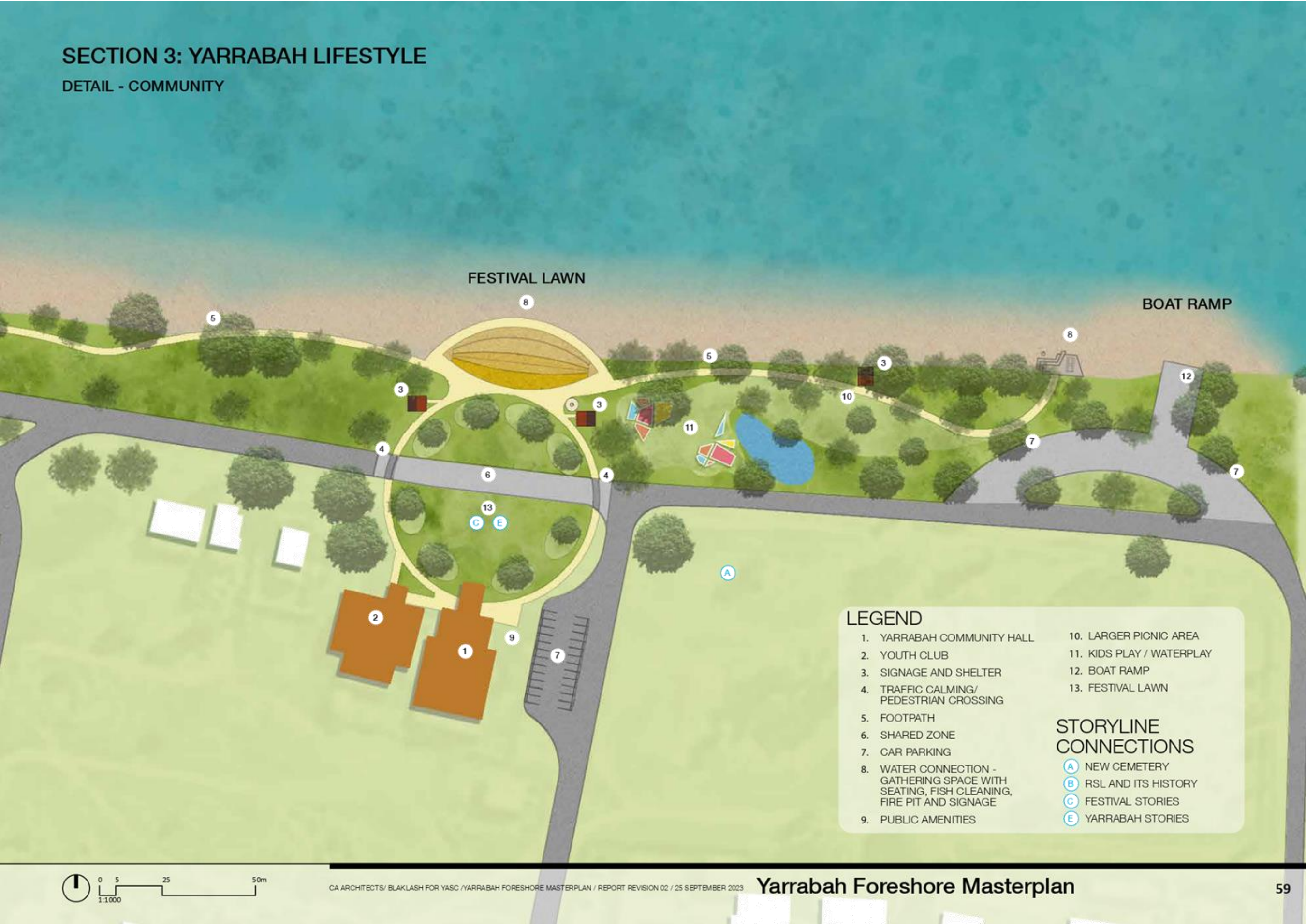


SECTION 3: YARRABAH LIFESTYLE
MATERIALITY AND CHARACTER REFERENCE

CHARACTER IMAGES

- 1. FOLDED WALKWAY SEATING EDGE
- 2. FOLDED WALKWAY SEATING EDGE
- 3. FESTIVAL LAWN
- 4. FOLDED WALKWAY SEATING EDGE
- 5. SPORTS SURFACE
- 6. BOATRAMP
- 7. WATERPLAY
- 8. PLAY EDGE
- 9. FESTIVAL LAWN









SECTION 5
PERSPECTIVES

PERSPECTIVES

THE STORY OF YARRABAH - ARRIVAL
AMPHITHEATRE, JETTY AND INTERPRETIVE SPACE



PERSPECTIVES
THE STORY OF YARRABAH - BOARDWALK



PERSPECTIVES

YARRABAH LIFESTYLE - FESTIVAL LAWN



PERSPECTIVES

YARRABAH LIFESTYLE - WATER EDGE



PERSPECTIVES

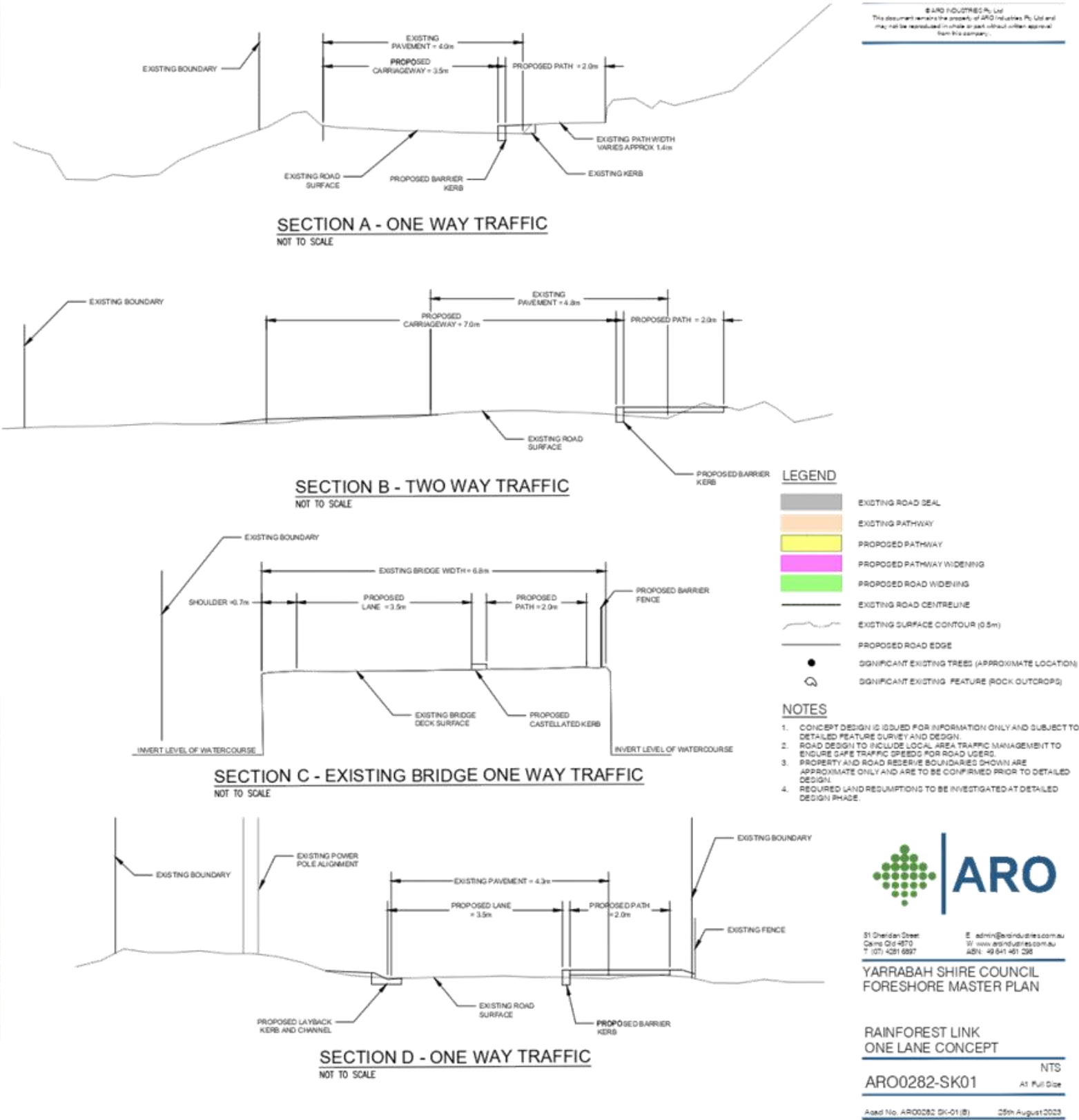
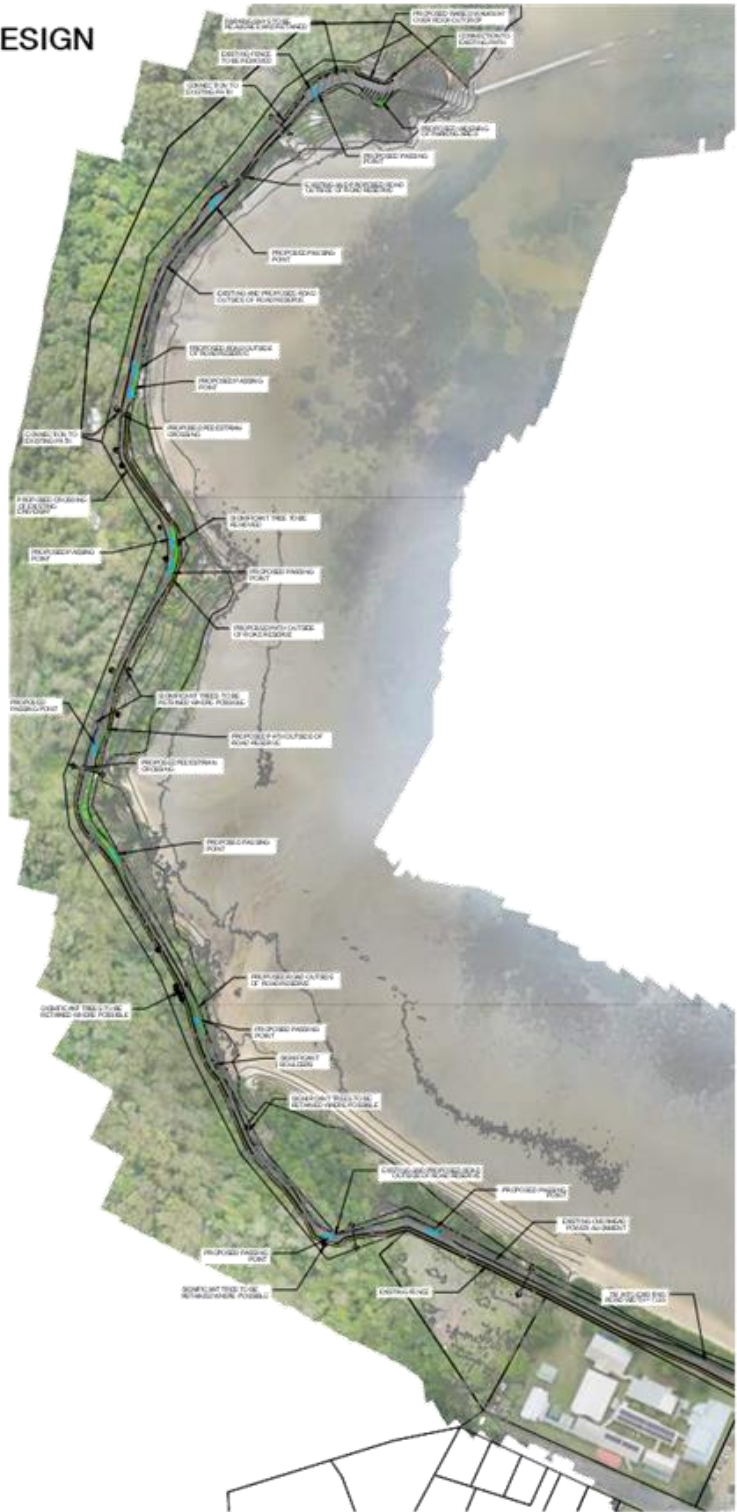
THE STORY OF YARRABAH - ARRIVAL
ADJACENT TO NEW RETAIL SPACE





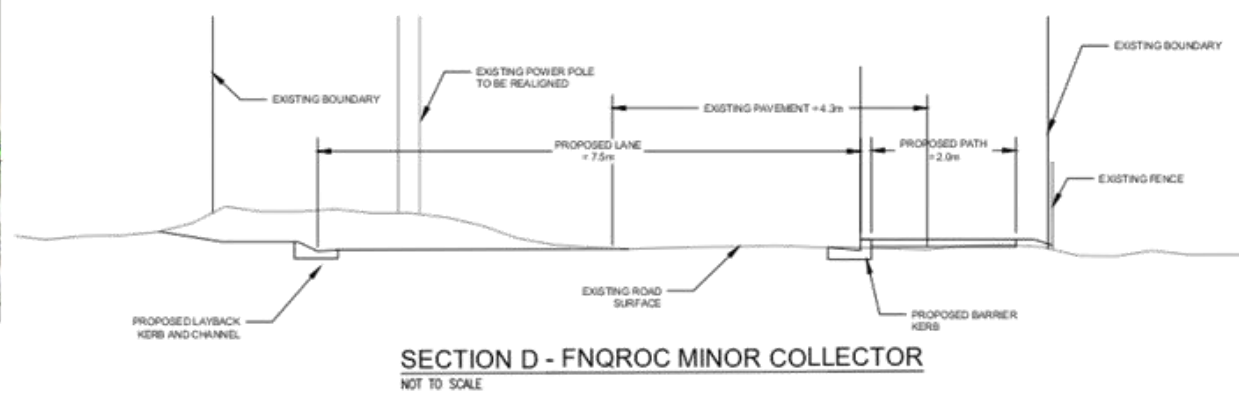
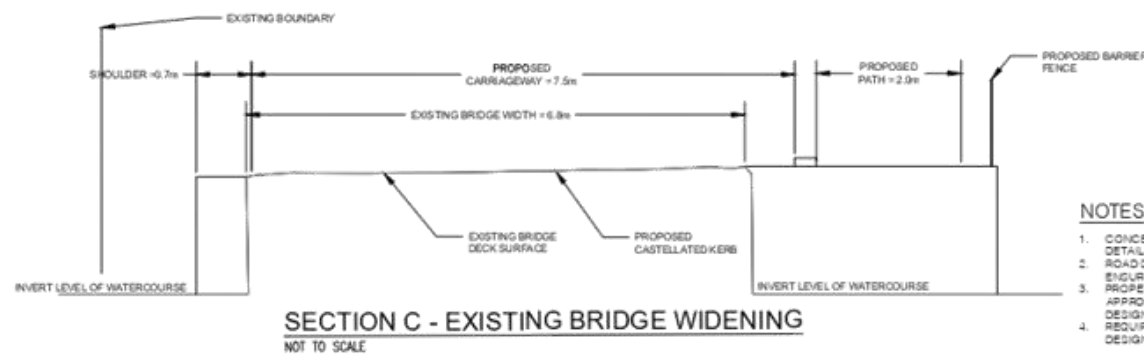
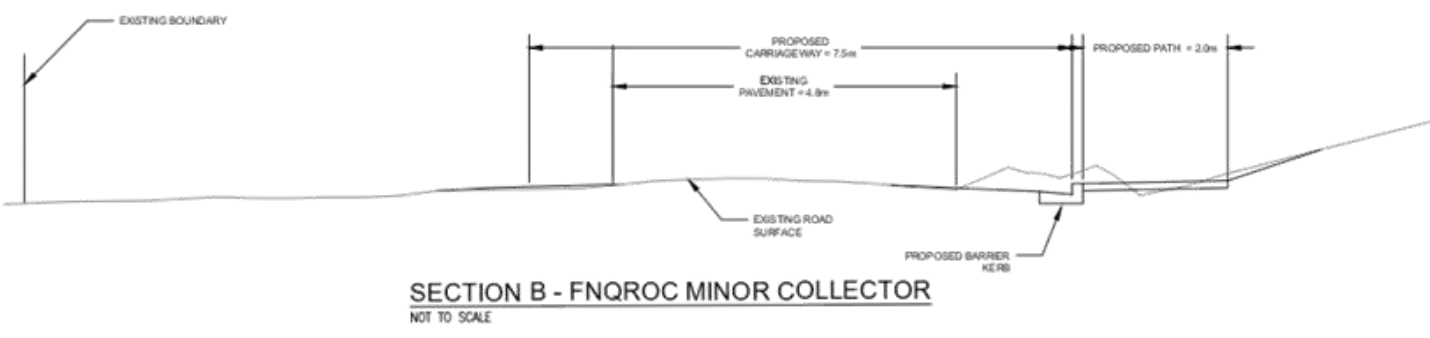
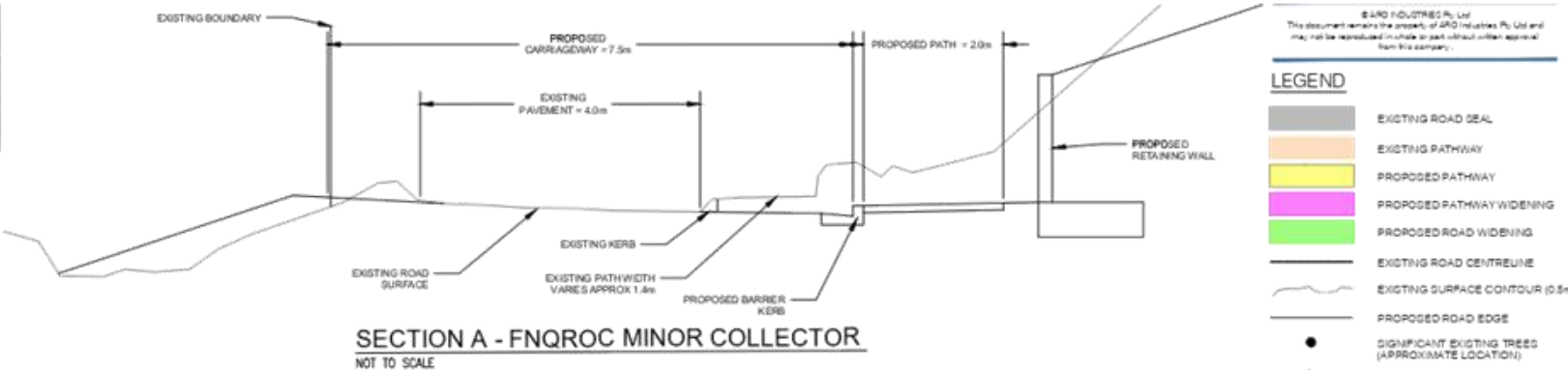
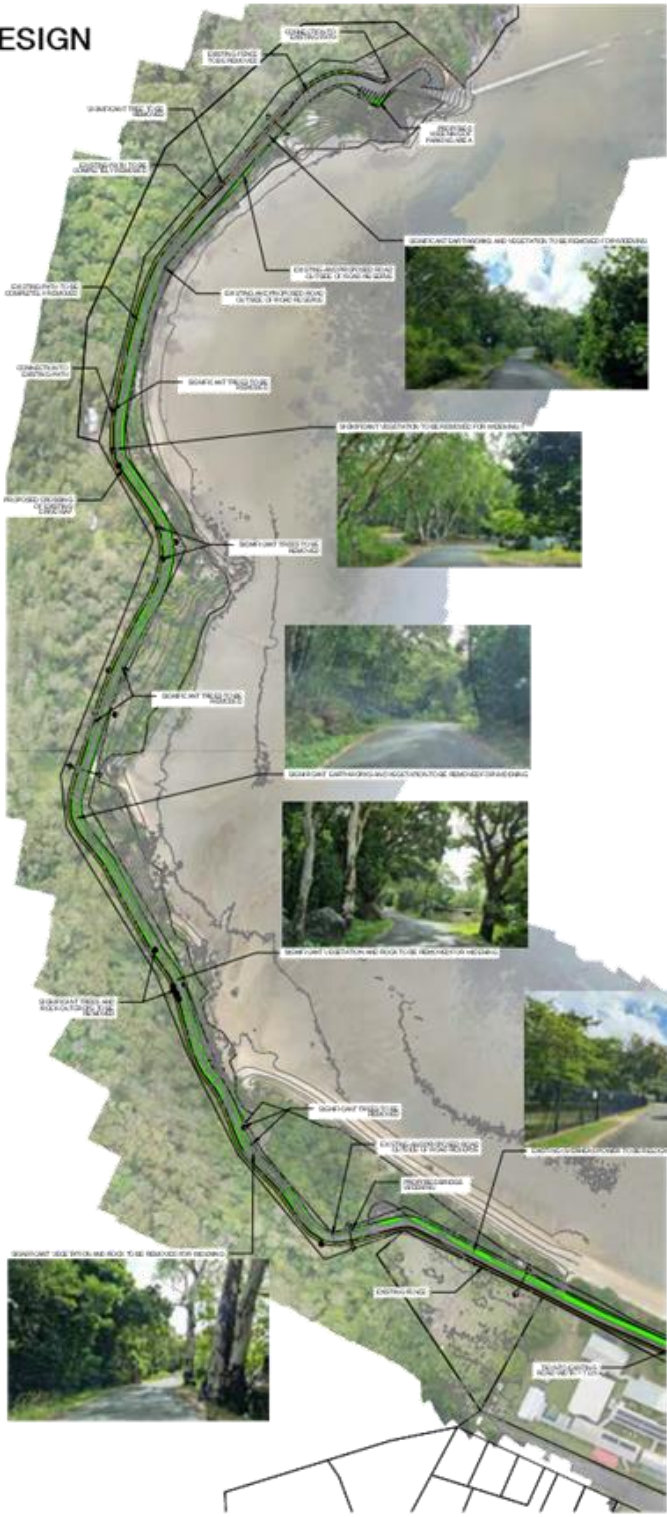
SECTION 6
ENGINEERING INPUT

ROAD DESIGN



ENGINEERING INPUT

ROAD DESIGN



LEGEND

	EXISTING ROAD DEAL
	EXISTING PATHWAY
	PROPOSED PATHWAY
	PROPOSED PATHWAY WIDENING
	PROPOSED ROAD WIDENING
	EXISTING ROAD CENTRELINE
	EXISTING SURFACE CONTOUR (0.5m)
	PROPOSED ROAD EDGE
	SIGNIFICANT EXISTING TREES (APPROXIMATE LOCATION)
	SIGNIFICANT EXISTING FEATURE (ROCK OUTCROPS)

- NOTES**
1. CONCEPT DESIGN IS ISSUED FOR INFORMATION ONLY AND SUBJECT TO DETAILED FEATURE SURVEY AND DESIGN.
 2. ROAD DESIGN TO INCLUDE LOCAL AREA TRAFFIC MANAGEMENT TO ENSURE SAFE TRAFFIC SPEEDS FOR ROAD USERS.
 3. PROPERTY AND ROAD RESERVE BOUNDARIES SHOWN ARE APPROXIMATE ONLY AND ARE TO BE CONFIRMED PRIOR TO DETAILED DESIGN.
 4. REQUIRED LAND RESUMPTIONS TO BE INVESTIGATED AT DETAILED DESIGN PHASE.


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**YARRABAH SHIRE COUNCIL
FORESHORE MASTER PLAN**
**RAINFORREST LINK
FNQROC STANDARD CONCEPT**
NTS
ARO0282-SK02
At Full Size
Asad No. ARO0282 SK-02(B) 25th August 2023

ENGINEERING INPUT

RAINFOREST WALK - OPTIONS DISCUSSION

Four alternative treatment options were considered for the treatment of the rainforest link. These have been summarised below with a summary discussion of the considered options follows.

OPTION 1

DO NOTHING AND MAINTAIN THE EXISTING ACCESS FOR PEDESTRIANS AND VEHICLES

- Potential risks of injury or death to pedestrians was deemed too great to provide any treatment;
- The high level of community use and value of the rainforest link ruled out closing the road to either vehicle or pedestrian traffic;
- Do nothing option does not meet Council's requirements, therefore option not considered further.

OPTION 2

UPGRADE THE ROAD TO A FNQROC COMPLYING STANDARD ROAD PROFILE WITH A 2M WIDE PATH ON ONE SIDE.

- Significant clearing, earthworks, earth retaining structures and infrastructure modifications anticipated;
- Land resumptions likely required to increase road reserve width for road formation;
- Will provide a road complying with standard cross-section with full connectivity;
- Due to geometric constraints will likely require significant local traffic management devices to reduce speeds;
- Meets council requirements so alignment and extents investigated further.

OPTION 3

INSTALL BOARDWALK ALONG THE COASTAL SIDE

- Vandalism of timber structures was seen as high risk, coupled with high maintenance costs for coastal boardwalks, the maintenance and repair cost is anticipated to be high;
- Coastal protection overlays mean boardwalk design and construction would have significant constraints and approvals;
- Community consultation revealed a desire to retain privacy to existing dwellings along the rainforest link by aligning any pathway on the rainforest side of Point Road.
- Boardwalk option does not meet Council's requirements, so option not considered further.

OPTION 4

REDUCE ROAD WIDTH TO SINGLE LANE PEDESTRIAN FRIENDLY ROAD AND PROVIDE A 2M WIDE FOOTPATH WITHIN EXISTING FORMATION

- Minor clearing, earthworks and earth retaining structures required. No infrastructure modifications anticipated;
- Minor land resumptions may be required to increase road reserve width for road formation;
- Will provide a road low speed environment road with full pedestrian and vehicle connectivity;
- Meets council requirements so option investigated further

ENGINEERING INPUT

RAINFOREST WALK - OPTIONS DISCUSSION



Table 2 – Treatment Options Constraint Evaluation

Option	Description	Site constraints and requirements						
		Coastal Protection Mapping	Vegetation Mapping	Boundaries and Ownership	Pedestrian Safety and Connectivity	Topography and Features	Infrastructure	Maintenance
1	Do nothing and maintain the existing access for pedestrians and vehicles.	Current Road subject to storm tide inundation.	No Clearing required	Existing alignment possibly outside of reserve – however no known existing issues	High likelihood of pedestrian vehicle interaction. Significant risk of pedestrian injury or death, no safe connection	No changes	No impacts	No changes to maintenance requirements, there appears to be a lack of maintenance being completed currently
2	Upgrade the road to a FNQROC complying standard road profile with a 2m wide path on one side.	Any detailed designs for proposed upgrades need to consider storm tide levels and erosion protection	Significant Clearing anticipated – will require Environmental investigations and application to SARA	Significant Resumption will likely be required for standard formation width	Provides a full connection to the jetty and points of interest, road profile encourages speed, local traffic management devices required	Significant earthworks, stabilisation and retaining works required to increase road cross-section	Overhead power will require realignment and the small bridge will require widening	Reconstructed road will require little maintenance in the short term.
3	Install and boardwalk along the coast.	Any detailed designs for proposed upgrades need to consider storm tide levels and erosion protection. SARA Approval likely required for boardwalk construction in the coastal area	Some Clearing likely - Requires Environmental investigations and application to SARA	Land ownership unknown but boardwalk alignment likely to be close to existing dwellings	Provides a full connection to the jetty and points of interest, separates pedestrians from vehicles	No changes, would be built around features	No impacts	High maintenance costs in a coastal environment, history of vandalism of timber structures
4	Reduce road width to single lane and provide a 2m wide footpath within existing formation.	Any detailed designs for proposed upgrades need to consider storm tide levels and erosion protection	Some Clearing likely - Requires Environmental investigations and application to SARA	Some Resumption will likely be required for standard formation width	Provides a full connection to the jetty and points of interest, limits vehicle traffic and speeds speeds	Some earthworks, stabilisation and retaining works required but largely adheres to existing formation	Impacts to infrastructure limited	Reconstructed road will require little maintenance in the short term.

ARO0282 Yarrabah Foreshore Rainforest Link: Options Assessment

7

For further details about the rainforest link options assessment for the project, please refer to the Yarrabah Foreshore Rainforest Link Options Assessment





SECTION 7
CONCLUSION AND DESIGN RECOMMENDATIONS

DELIVERY STRATEGY

The Yarrabah Foreshore Masterplan provides a strategic direction for the incremental transformation of the Yarrabah foreshore to meet the needs of the community, visitors, and environment and to allow for balanced future development.

Throughout our design process, we have remained committed to aligning the waterfront with a long-term vision for Yarrabah. The master plan, through its continuous use and review, will help avoid ad-hoc development and promote a cohesive, well-integrated waterfront that meets the needs of current and future generations. This will ensure that the Yarrabah foreshore will be a sustainable and valued community asset for years to come.

The successful implementation will include the review of the Yarrabah Aboriginal Shire Planning Scheme to ensure alignment with the statutory land use planning framework. The successful implementation of the master plan will involve collaboration between the Council, community, State and federal government agencies to realise the vision and benefits for the Yarrabah community.

STAGING

The master plan allows for a staged delivery based on need and funding.

The community and council can make use of the master plan to apply for funding for separate projects.

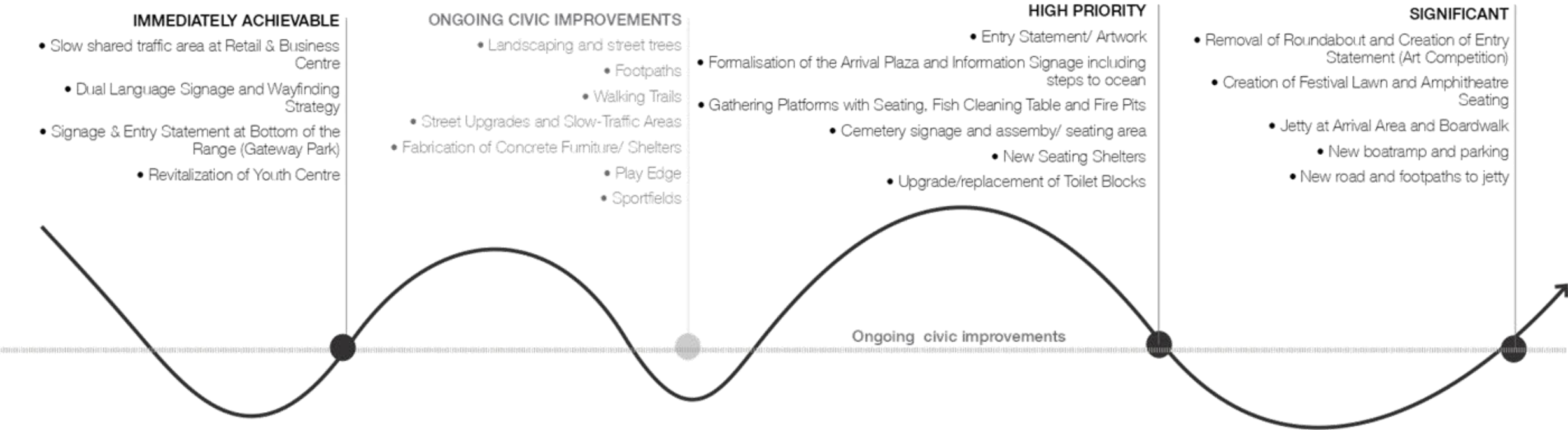
GUIDANCE FOR COUNCIL TO DELIVER PROJECTS

The below matrix shows how projects could be itemized and sorted into different categories. To assist in the process further, one of the next steps could be a review of below and the development of a "Impact versus Cost Matrix". This should be undertaken during a workshop with YASC, YLF, Elders and PBCs and the project team.

COMMUNITY BASED PROJECTS

The below list needs to be reviewed and expanded upon:

- Seed collection and Establishment of a local nursery
- Building upon existing skill sets, i.e concrete moulding for seats and steps
- Training programs
- Artwork
- Community contribution/ engagement in Construction/ Design (in particular the Youth)
- Establishment of own quarry/ concrete batching plant etc



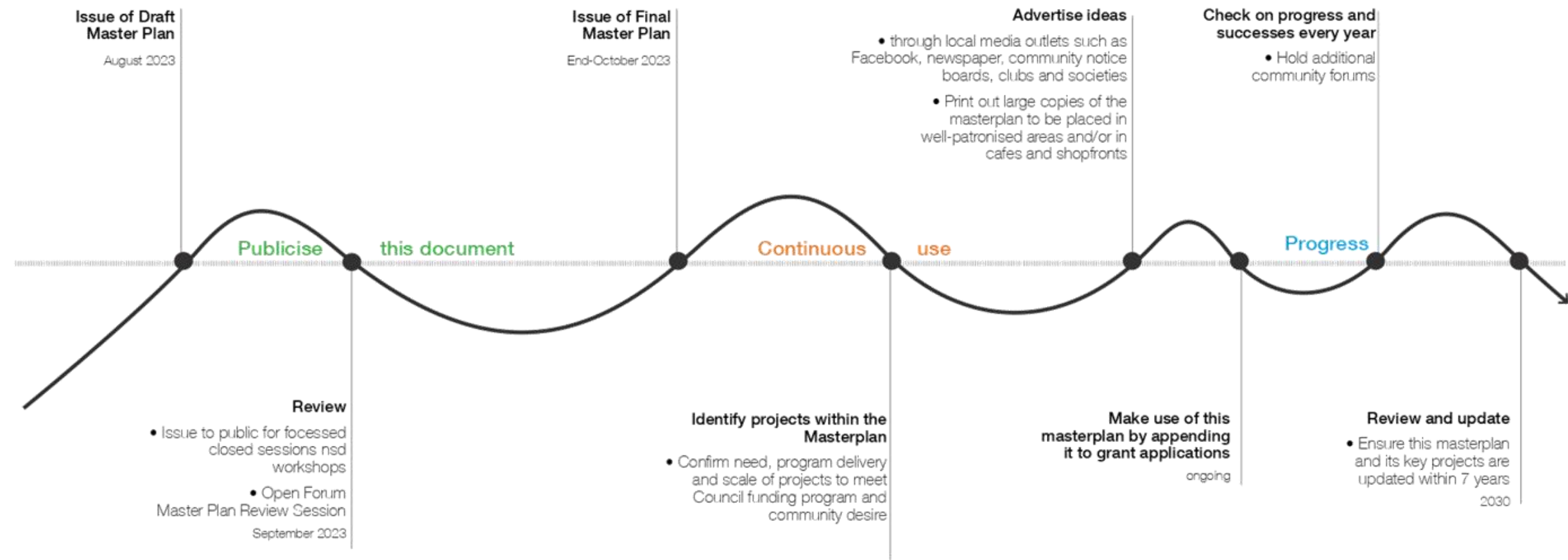


NEXT STEPS

A masterplan needs community support to thrive and guide future development. The next steps are therefore the most important part of the process.

All the time and effort put into creating a masterplan falls to the wayside if there is not a champion to carry it forward.

Council must agree on a team that will take this responsibility, as well as develop a succession plan to ensure the masterplan's sustainability.



STEPS IN 2023/ EARLY 2024

- 1 DEVELOP DETAILS OF THE WAYFINDING AND SIGNAGE STRATEGY
- 2 DESIGN AND INSTALL ONE MAJOR SIGNAGE

The first step in implementing the Yarrabah Foreshore Master Plan is to begin the immediately achievable stages:

A COMPREHENSIVE SIGNAGE AND WAYFINDING STRATEGY

Implementing a comprehensive Signage and Wayfinding Strategy to better inform and direct visitors and residents to town features, arts, cultural, historic and recreational amenities and business services. The Signage Strategy aims to meet the needs of residents and visitors alike, whether travelling as a pedestrian, cyclist or in a vehicle. Other goals include:

- To promote an attractive, user-focused, legible, cohesive and place-specific design that conveys quality, sustainability and authenticity in its design and construction.
- To demonstrate a deep understanding of human wants and needs with respect to way-finding and discovery of place.
- To present the appropriate amount of information at the correct time to inform wayfinding decisions.

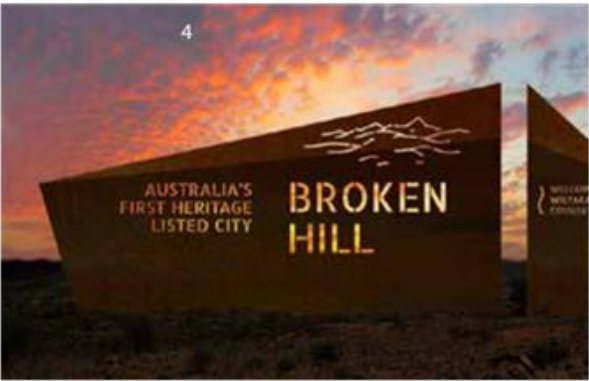
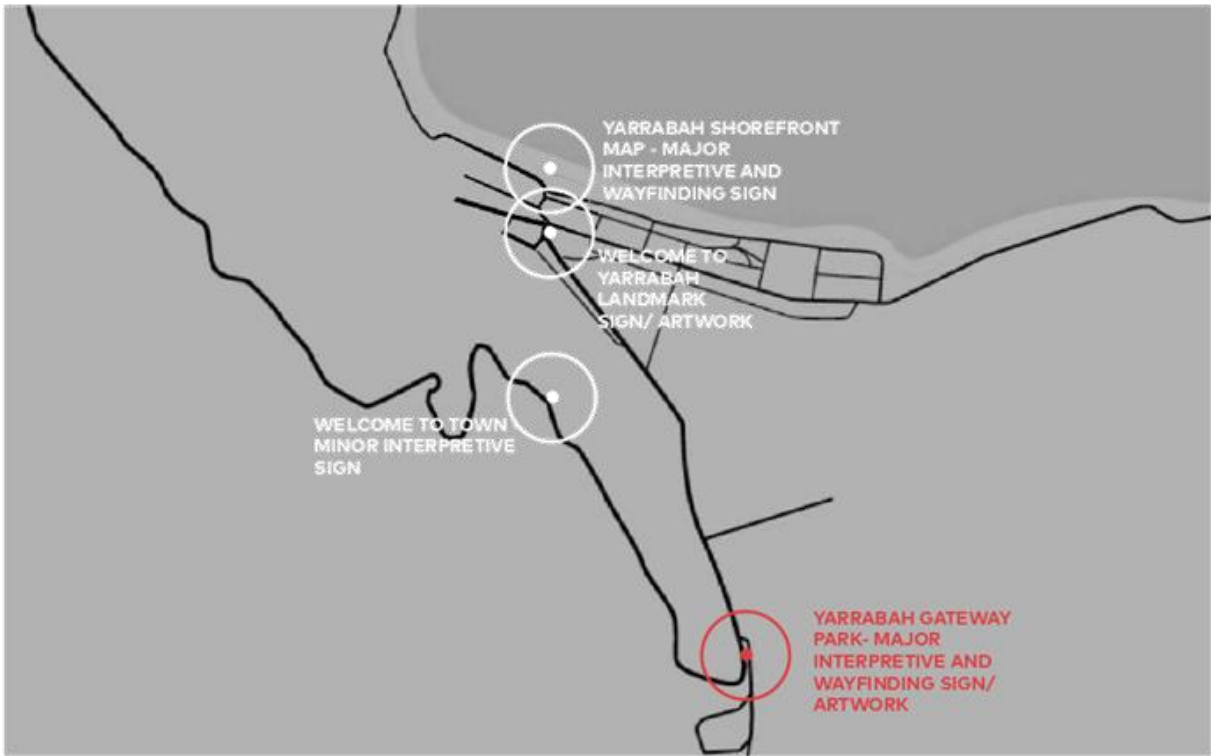
To create a signage strategy that is scalable and modular with attention to ease of maintenance and minimizing maintenance cost. Additionally, product selection must be able to be installed using local trades, and, ideally local manufacturing to support the local economy and reduce transportation costs.

- To support economic development and capture missed opportunities to support the arts, culture, heritage, and town services
- To enhance community pride.

YARRABAH GATEWAY PARK SIGN

It is the aim to deliver the design and construction of one major sign, the Yarrabah Gateway Park and Signage. It is a key starting point as a community based project by utilising local trades.

When arriving at the bottom of the hill along Range Road, a Gateway Park is proposed to allow visitors to stop and orient themselves. Signage and a town map will explain the way to the main beach or back beach and its attractions along the way.





BLAKLASH

7.10 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 10.MFD_OM.20240117

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Parents are [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Councillor Murgha and Councillor Underwood and on 7th December 2023.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation of Aboriginality Form: [REDACTED]****RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, [REDACTED]
(First Name) (Other Name) (Last Name)

Born on [REDACTED]

(Location of birth)

And now living at [REDACTED]

(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is /was [REDACTED]

My father's names is/was [REDACTED]

The language group and/or home community is Fitzroy Crossing Bunuba, Halls Creek Jaru, Broome Bardi

Culturally I identify as Aboriginal

I have lived in this community for 42 years

Signature: [REDACTED] Date: 06 / 12 / 2023

M: 0429599718 E: sue.andrews@gyhsac.org.au

To be completed by an incorporated Aboriginal and/or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: <u>Hezron Murgha</u>	Position: <u>Councillor</u>
Signature: <u>[Signature]</u>	Date: <u>12 / 12 / 2023</u>
Name: <u>Brian Underwood</u>	Position: <u>Councillor</u>
Signature: <u>[Signature]</u>	Date: <u>12 / 12 / 2023</u>

7.11 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 11.MFD_OM.20240117

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED] Parents are [REDACTED]
[REDACTED] The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Councillor Underwood and Councillor Murgha and on 4th December 2023.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation Of Aboriginality Form:** [REDACTED]**RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



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Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, [REDACTED]
(First Name) (Other Name) (Last Name)

Born on [REDACTED] at [REDACTED]
(Location of birth)

And now living at [REDACTED]
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is /was [REDACTED]

My father's names is/was [REDACTED]

The language group and/or home community is Yarrabah Aboriginal Community

Culturally I identify as Aboriginal (Gurubana Gunggandji)

I have lived in this community for 25+ years

Signature: [REDACTED] Date: 30 / 11 / 2023

To be completed by an incorporated Aboriginal and/or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: <u>Brian Underwood</u>	Position: <u>Councillor</u>
Signature: <u>Brian Underwood</u>	Date: <u>12</u> / <u>12</u> / <u>2023</u>
Name: <u>Hezvon Munro</u>	Position: <u>Councillor</u>
Signature: <u>[Signature]</u>	Date: <u>12</u> / <u>12</u> / <u>2023</u>

7.12 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 12.MFD_OM.20240117

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Parents are [REDACTED] and [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Councillor Underwood and Councillor Murgha and on 4th December 2023.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation Of Aboriginality Form:** [REDACTED]**RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, _____

(First Name)

(Other Name)

(Last Name)

Born _____

And now living at _____

(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is /was _____

My father's names is/was _____

The language group and/or home community is

Guru-Gulu Gunggandji (YARRABAH)

Culturally I identify as

Gunggandji

I have lived in this community for 44 years

Signature _____

Date: 13, 11, 23

To be completed by an incorporated Aboriginal and/or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: <u>Brian Underwood</u>	Position: <u>Councillor</u>
Signature: <u>Brian Underwood</u>	Date: <u>4, 12, 2023</u>
Name: <u>Hezron Murghe</u>	Position: <u>Councillor</u>
Signature: <u>H-m</u>	Date: <u>12, 2023</u>

7.13 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 13.MFD_OM.20240117

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

BACKGROUND

Applicant for consideration identified as [REDACTED]. Parents are [REDACTED] and [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Deputy Mayor Willett and Mayor Andrews on 20th November 2023.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation Of Aboriginality Form:** [REDACTED]**RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.



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www.yarrabah.qld.gov.au

ABN 30 977 526 871

Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, [REDACTED]

Born [REDACTED]

(Location of birth)

And now living at [REDACTED]

(Your Full Address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever does not refer to you)

My mother's name is/was [REDACTED]

My Father's names is/was [REDACTED]

The language group and/or home community are Yarrabah

Culturally I identify as Kunigganji

I have lived in this community for 36 years

Signature: [REDACTED]

Date: 17 / 11 / 2023

To completed by ab incorporate Aboriginal and/or Torres Strait Islander Organisation or
association within the applicant's community.

The above person is accepted and recognised as a member or was a member of the Yarrabah
Aboriginal Shire.

Name of Organisation: YARRABAH ABORIGINAL SHIRE COUNCIL

Name: LUCAS WILLET

Position: COUNCILLORS

Signature: [Signature]

Date: 20 / 11 / 2023

Name: Peter Andrews

Position: Mayor

Signature: [Signature]

Date: 20 / 11 / 23

* these Signature must not be members of the Applicant's family

7.14 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 14.MFD_OM.20240117

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Parents are [REDACTED] and [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Mayor Andrews and Councillor Underwood and on 15th November 2023.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation Of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
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www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, [REDACTED]
 (First Name) (Other Name) (Last Name)

Born on [REDACTED]
 (Location of birth)

And now living at YARRABAH
 (Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is /was [REDACTED]

My father's names is/was [REDACTED]

The language group and/or home community is Gunggandji

Culturally I identify as Aboriginal

I have lived in this community for 30 years

Signature: [REDACTED] Date: 14, 11, 23

To be completed by an incorporated Aboriginal and/or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: <u>Ross Anderson</u>	Position: <u>Councillor</u>
Signature: <u>[Signature]</u>	Date: <u>11, 11, 2023</u>
Name: <u>Brian Underwood</u>	Position: <u>Councillor</u>
Signature: <u>[Signature]</u>	Date: <u>15, 11, 2023</u>

7.15 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 15.MFD_OM.20240117

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

BACKGROUND

Applicant for consideration identified as [REDACTED] Parents are [REDACTED]
[REDACTED] The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Mayor Andrews and Deputy Mayor Willett on 20th November 2023.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation Of Aboriginality Form:** [REDACTED]**RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I,

[Redacted Name]

(First Name)

(Other Name)

(Last Name)

Born on

[Redacted Birth Date]

And now living at

[Redacted Address]

(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is /was

[Redacted Mother's Name]

My father's names is/was

[Redacted Father's Name]

The language group and/or home community is

Culturally I identify as Aboriginal

I have lived in this community for 3 years

Signature:

[Redacted Signature]

Date:

28/11/2023

To be completed by an incorporated Aboriginal and/or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council

Name:

Ross Andrew

Position:

Mayer

Signature:

[Redacted Signature]

Date:

28/11/2023

Name:

Lucy SIA WILCOTT

Position:

COUNCILOR

Signature:

[Redacted Signature]

Date:

28/11/2023



8 CORRESPONDENCE

Nil

9 CONFIDENTIAL MATTERS

Nil

10 CLOSE OF MEETING