



BUSINESS PAPER

Ordinary Council Meeting

11 March 2024

**Notice is hereby given that an Ordinary Meeting of Council of the
Yarrabah Aboriginal Shire Council
will be held in the Yarrabah Aboriginal Shire Council Chambers on:
Monday 11 March 2024 at 9.00AM**

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- 1 WELCOME**
- 2 WELCOME TO COUNTRY**
- 3 APOLOGIES**
- 4 CONFIRMATION OF PREVIOUS MINUTES**

Ordinary Council Meeting - 21 February 2024

**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE YARRABAH ABORIGINAL SHIRE COUNCIL CHAMBERS
ON WEDNESDAY, 21 FEBRUARY 2024 AT 9.00AM**

PRESENT: Cr Ross Andrews (Mayor), Cr Brian Underwood, Cr Lucrecia Willett, Cr Kenneth Jackson, Cr Hezron Murgha

IN ATTENDANCE: Richard Wright (CEO), Mike Mair (Director – Corporate Services), Sam Bann (Director – Infrastructure), Richard Fitowski (Director – People & Community Services) Leona Worrell (Minute Taker)

1 MEETING OPEN

Mayor Andrews declared the meeting open at 9.30am.

The Mayor welcomed councillors and staff members present to the meeting.

One minute silence was observed to respect those who have passed away.

2 ACKNOWLEDGEMENT TO COUNTRY

The Mayor acknowledged the traditional custodians the Gunggandji People whose country this meeting is being held today, acknowledgement to their elders, past present and emerging.

Acknowledgment also offered to the other Trustees of this land the Northern & Southern PBCs, the Stolen Generations and for our historical descendants whose elders past present and emerging also call Yarrabah home and support progress in the Shire.

3 APOLOGIES

CEO advised Council that Cr Lucrecia Willett (Deputy Mayor) was arriving late.

RESOLUTION 01:21/02/2024

Council accept the apology of the Deputy Mayor Willett.

Moved: Cr Kenneth Jackson

Seconded: Cr Brian Underwood

4/4

4 CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION 02:21/02/2024

That the minutes of the Ordinary Council Meeting held on 17 January 2024 and the Special Council Meeting held on 24 January 2024 be adopted.

Moved: Cr Brian Underwood

Seconded: Cr Kenneth Jackson

4/4

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Minutes for the Council Meeting on 18 December 2023 presented for Council endorsement.

RESOLUTION 03:21/02/2024

That the minutes of the Ordinary Council Meeting held on 8 December 2023 be adopted.

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

4/4**6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES**

The Mayor reminded the Councillors of the requirement to declare their conflicts of interest to the CEO prior to the meeting and called on all councillors to re-declare then now.

No declarations made.

7 MATTERS FOR DISCUSSION**7.1 CEO OPERATIONAL REPORT****PURPOSE OF THE REPORT**

Monthly Council meeting report on the operational and strategic performance of council business for months of January 2024 / February 2024.

CEO read to the report.

RESOLUTION 04:21/02/2024

That Council accept the CEO Operational Report for the period to 14 February 2024.

Moved: Cr Kenneth Jackson

Seconded: Cr Hezron Murgha

4/4

At 10.15am meeting adjourned.

At 10.40am Meeting reconvened.

At 10.41am Director Corporate Services entered the meeting.

At 10.53am Deputy Mayor Willett entered the meeting.

7.2 YASC MONTHLY FINANCIAL REPORT

PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 31 January 2024.

Director Corporate Services read to the report

RESOLUTION 05:21/02/2024

That Council accept the 31 January 2024 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grants Report

Moved: Cr Kenneth Jackson

Seconded: Cr Hezron Murgha

5/5

At 11.16am Director Corporate Services left the meeting.

At 11.17am meeting adjourned.

At 11.33am meeting reconvened.

At 11.34am Director People and Communities entered the meeting.

7.3 PEOPLE & COMMUNITIES - OPERATIONAL REPORT

PURPOSE OF THE REPORT

To provide Council an update on operational activities undertaken within the Department of People and Communities.

Director People and Communities read to the report.

RESOLUTION 06:21/02/2024

That Council accept the Director of People and Communities Operational Report, tabled as read.

Moved: Cr Brian Underwood

Seconded: Cr Kenneth Jackson

5/5

At 12.45pm Director People and Communities left the meeting.

At 12.46pm meeting adjourned.

At 1.20pm meeting reconvened.

7.4 BUILDING SERVICES - OPERATIONAL REPORT

PURPOSE OF THE REPORT

To report to Council the status/activities of Building Services areas for the month of January to 16th February 2024.

CEO read to the report.

RESOLUTION 07:21/02/2024

That Council accept the report of the Builders Services as presented by the CEO, Tabled as read

Moved: Cr Brian Underwood

Seconded: Cr Lucrecia Willett

5/5

At 1.30pm Director Infrastructure entered the meeting.

7.5 INFRASTRUCTURE - OPERATIONAL REPORT

PURPOSE OF THE REPORT

To report to Council the status/activities of Infrastructure Department areas for the month of January 2024 up to 08 February 2024.

Director Infrastructure read to the report.

RESOLUTION 08:21/02/2024

That Council accept the report of the Director – Infrastructure, tabled as read.

Moved: Cr Brian Underwood

Seconded: Cr Kenneth Jackson

5/5

At 2.00pm Director Infrastructure left the meeting.

7.6 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

██████████

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – ██████████.

RESOLUTION 09:21/02/2024

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by ██████████.

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination.

Moved: Cr Lucretia Willett

Seconded: Cr Kenneth Jackson

5/5

7.7 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

██████████

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – ██████████.

RESOLUTION 10:21/02/2024

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by ██████████.

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination.

Moved: Cr Brian Underwood

Seconded: Cr Lucrecia Willett

5/5

7.8 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

██████████

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – ██████████.

RESOLUTION 11:21/02/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- ██████████

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Brian Underwood

Seconded: Cr Kenneth Jackson

5/5

7.9 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

RESOLUTION 12:21/02/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Brian Underwood

Seconded: Cr Ross Andrews

5/5

7.10 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

RESOLUTION 13:21/02/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Brian Underwood

Seconded: Cr Lucrecia Willett

5/5

7.11 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

RESOLUTION 14:21/02/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Brian Underwood

Seconded: Cr Kenneth Jackson

5/5

7.12 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

RESOLUTION 15:21/02/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Brian Underwood

Seconded: Cr Ross Andrews

5/5

7.13 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

██████████

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – ██████████

RESOLUTION 16:21/02/2024

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by ██████████

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination.

Moved: Cr Kenneth Jackson

Seconded: Cr Hezron Murgha

5/5

8 CORRESPONDENCE**8.1 CORRESPONDENCE - DIRECTOR GENERAL DEPARTMENT OF HOUSING, LOCAL GOVERNMENT, PLANNING AND PUBLIC WORKS****PURPOSE OF THE REPORT**

To advise Council that key amendments have been made to the model meeting procedures in accordance with The Local Government Act 2009 (LGA).

RESOLUTION 17:21/02/2024

That Council note the correspondence tabled, as read.

Moved: Cr Lucrecia Willett

Seconded: Cr Brian Underwood

5/5

9 STRATEGIC PORTFOLIO UPDATE

Councillors to provide updates on Meetings and Trips and other information for the meeting.

10 CONFIDENTIAL MATTERS

Nil

11 CLOSE OF MEETING

Date for the next Council Ordinary Meeting is Wednesday 11 March 2024.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 2.07 pm.

.....
MAYOR

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

7 MATTERS FOR DISCUSSION

7.1 CEO OPERATIONAL REPORT

File Number: 01.MFD_OM.20240311

Author: Richard Wright, Chief Executive Officer

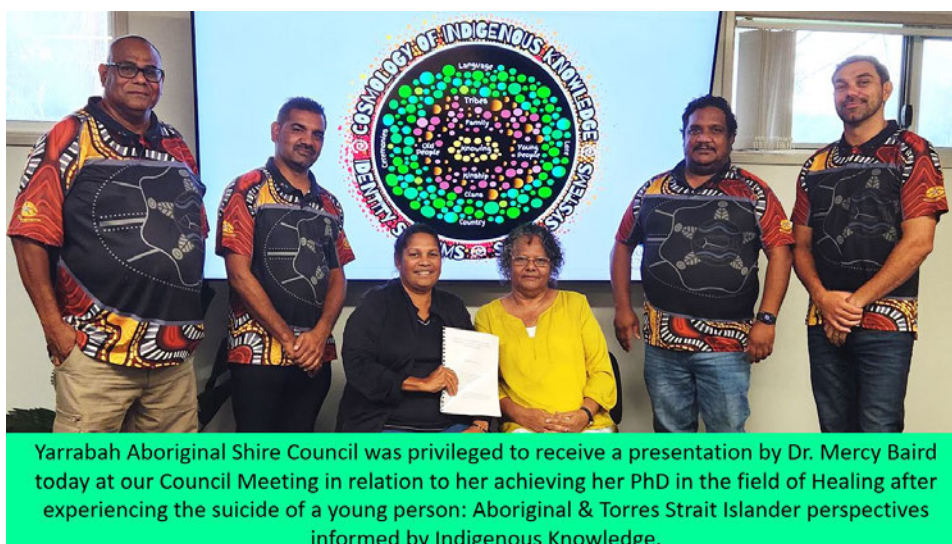
PURPOSE OF THE REPORT

Monthly Council meeting report on the operational and strategic performance of council business for months of February 2024 / March 2024.

KEY FOCUS AREAS

This monthly report covers the period from 21 February 2024 to 6 March 2024.

- ◇ Dr Mercy Baird at the Yarrabah Aboriginal Shire Council meeting – 21 February.

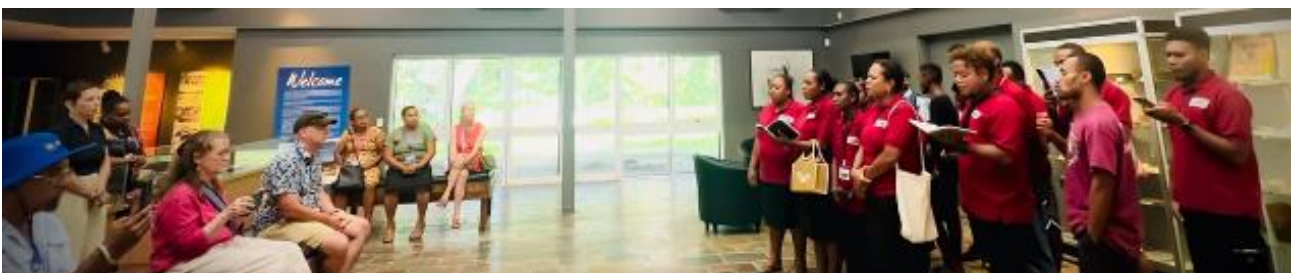


- ◇ **Meeting with TMR and MSQ** - 22 February. Discussions with regards to maintenance program for Yarrabah Jetty. CEO & Infrastructure Director attended.
- ◇ **Yarrabah Joint Operations Meeting** - 22 February. CEO attended.
- ◇ **King's trust meeting with Justin Hewitt and Jennifer de Luca** – 22 February. Mayor and CEO attended.
- ◇ **YASC Audit & Risk Committee** - 22 February. Mayor, Cr Jackson & Cr Murgha attended.
- ◇ **Yarrabah Seahawks History meeting** - 22 February. Mayor attended.
- ◇ **YAG – Healthy Housing update meeting** - 26 February. Mayor & CEO attended.
- ◇ **QMF Meeting** - 27 February. Discussion with regards to programming for delivery of the Yarrabah Music Festival for 2024. CEO attended.
- ◇ **Yarrabah Technical Working Group** - 27 February. Mayor, CEO and Infrastructure Director attended
- ◇ **Digital Service Centre in Yarrabah** - 27 February. Mayor & CEO attended.

- ◇ **YLF Meeting** - 28 February. Mayor, Deputy Mayor, Cr Jackson & CEO attended.



- ◇ **Michael De'ath - Director-General Department of Education** – 29 February. Mayor, CEO & some YLF members attended.
- ◇ **Jobs Queensland Business Meeting**, to discuss the Cairns Region economic and workforce future. – 29 February. Mayor invited to attend.



- ◇ **Hierarchy from Anglican Church of Australia, PNG, Melanesia and Polynesian Church leaders** - 3 March. Mayor & Deputy Mayor attended.

GOVERNANCE

Internal processes continued to be monitored to ensure compliance with legislative requirements. Preparations for compulsory Councillor training post-election.

GRANTS MANAGEMENT

Grants Team continue to build a comprehensive list/status of all grant briefs, grants considered, grants applied and forecast opportunities in collaboration with each Department.

Council has acquired a Contract Management Software that will be used to record all grants and ensure better visibility of contractual obligations and milestones. This is being implemented.

GRANTS SUBMITTED DURING PERIOD

- **National Indigenous Australians Agency – NAIDOC Celebration 2024** – NAIDOC celebration 2024 be organised in partnership with Northern and Southern PBC. **\$ 36,965**
- **RACQ Foundation** – Emergency Resilience Package -Street numbering and Weather Station - **\$30,000**
- **Arts Queensland – Grown Cultural Tourism Fund** – Yarrabah Music and Cultural Festival 2024 - **\$78,977**
- **Queensland Government – Department of Tourism, Innovation and Sport- Active Women and Girls Program** – Sports and training program and activities targeting Girls and Women - **\$25,000**

GRANTS APPROVED DURING PERIOD

- **Arts Queensland – Backing Indigenous Art – Indigenous Art Centre - Multi Year 20243-2026** – Funds activities under the current Arts and Cultural Precinct's strategic plan. – **\$180,00**
- **Queensland Government – Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts** - A History of Yarrabah Sports – Picturing the Seahawks – locating and reproducing images of Seahawks players, volunteers, referees and games. - **\$50,000**

GRANTS AWAITING OUTCOME

- **REPA (Reconstruction of Essential Public Assets) – Queensland Reconstruction Authority-** Reconstruction of assets affected by Northern and Central Queensland Monsoon and Flooding 20 December 2022 – 30 April 2023 - **\$ 713,928.71**
- **Queensland Resilience and Risk Reduction Fund (QRRRF) – Queensland Reconstruction Authority**
 1. Generator for the Local Disaster Control Centre. – **\$136,000**
 2. Emergency Equipment Package. Light Tower, LED signs, Chainsaw. – **\$52,000**

- **Growing Regions Program** - Deadly Short Stay Cabins are 10 purpose-built accommodations. **\$5,790,000**
- **2023-24 Australian Cultural Diplomacy Grants Program – Australian Government Department of Foreign Affairs and Trade.** Supporting artists to showcase the Charcoal collection in an exhibition at the JGM Gallery, London in February – March 2025 – **\$ 59,500**

GRANTS UNDER CONSIDERATION

- **Queensland Government - Queensland Reconstruction Authority - Betterment Fund 2022-23** - Support the rebuilding of essential public assets damaged during the Northern and Central Queensland Monsoon and Flooding 20 December 2022 - 30 April 2023
- **Australian Government- National Emergency Management Agency - Disaster Ready Fund** - funding for disaster risk reduction and resilience initiatives, with funding matched by state, territory, local government and other applicants, where possible. - **No max \$ amount**
- **Australian Government – Department of Industry, Science and Resources – Department of Infrastructure, Transport, Regional Development Communications and the Arts - Regional Precincts and Partnerships Program** -
 - **Stream one - Precinct development and planning.** Grants available for master planning, consultation, design, business cases and partnership establishment. **\$500,000 to \$5 million**
 - **Stream two -Precinct delivery.** Grants available to help deliver one or more elements of a precinct. It could be enabling infrastructure (roads, pathways, underground infrastructure), public infrastructure, or open spaces between elements or a particular building that activates other investment. - **\$5 million to \$50 million**

Yarrabah Music and Cultural Festival - possible funding sources

- **Queensland Government – Queensland Destination Event Program – Significant Event Investment** – Yarrabah Music and Cultural Festival 2024 **50k**
- **Arts Qld – First Nations Commissioning Fund-** Yarrabah Music and Cultural Festival 2024 **70k**
- **Arts QLD – Touring QLD Fund** – Yarrabah Music and Cultural Festival 2024
- **Queensland Government - Department of Premier and Cabinet – Discretionary Sponsorship funding** Yarrabah Music and Cultural Festival 2024 **150k**

FORECAST OPPORTUNITIES

- **Queensland Government - Department of Infrastructure, Transport, Regional Development, Communications and the Arts - Indigenous Arts and Culture - Indigenous Languages and Arts program.**

The ILA Program supports Aboriginal and Torres Strait Islander Australians to express, preserve and maintain their cultures through Indigenous languages and arts activities.

Community Energy Upgrades Fund Program - The Department of Industry, Science and Resources administers the Community Energy Upgrades Fund on behalf of the Department of Climate Change, Energy, the Environment and Water. The program aims to help local governments to make their facilities more energy efficient & lower their greenhouse emissions and energy bills.

- **Community Road Safety Education Grants - Queensland Government – Support community organisations to deliver road safety education initiatives.**

AGENDA ACTIONS

Ordinary Meeting –21 February 2024

Item	Agenda item	Status
7.1	CEO Operational Report	Tabled
7.2	YASC Monthly Financial Report	Tabled
7.3	People & Communities – Operational Report	Tabled
7.4	Building Services - Operational Report	Tabled
7.5	Infrastructure – Operational Report	Tabled
7.6	Confirmation of Aboriginality / Community Affiliation Applicant Form: Wendy BURNS	Actioned
7.7	Confirmation of Aboriginality / Community Affiliation Applicant Form: Muriel BROWN	Actioned
7.8	Confirmation of Aboriginality / Community Affiliation Applicant Form: Eliza SAILOR-TABUAI	Actioned
7.9	Confirmation of Aboriginality / Community Affiliation Applicant Form: Martha TABUAI	Actioned
7.10	Confirmation of Aboriginality / Community Affiliation Applicant Form: Shanika MURGHA	Actioned
7.11	Confirmation of Aboriginality / Community Affiliation Applicant Form: Gabrielle CHURCH	Actioned
7.12	Confirmation of Aboriginality / Community Affiliation Applicant Form: Carmille PEARSON	Actioned

7.13	Confirmation of Aboriginality / Community Affiliation Applicant Form: Tiana THOMAS	Actioned
8.1	Correspondence - Director General Department of Housing, Local Government, Planning and Public Works	Tabled

OTHER IMPORTANT DATES

- ◇ **LGMA-ILG CEO Forum** - 8 March. CEO to attend.
- ◇ **Mayi Kuwai Research Findings** – 12 March. Presentation to YLF - Mayor & CEO to attend.
- ◇ **DDMG Meeting #5** – 12 March. Mayor & CEO to attend.
- ◇ **NEMA Meeting** – 13 March. CEO to attend.
- ◇ **Qld Local Council Elections** – 16 March.
- ◇ **JCU graduation ceremonies** - The Mayor is invited to the JCU ceremonies to celebrate JCU graduates at Cairns Convention Centre - which includes a special informal ceremony whereby our Aboriginal and Torres Strait graduates will be presented with a JCU Cultural Sash - 19 March. Mayor to attend.
- ◇ **YAG Healthy Housing Meeting** - 21 March. Mayor & CEO to attend.
- ◇ **LG Leaders Program - Australian Institute of Company Directors Training for Mayors** - Brisbane - 15-16 April. Mayor to attend.
- ◇ **LGAQ Special Mayors Forum** - Parliament House Brisbane - 17 April. Mayor & CEO to attend.
- ◇ **FNQROC** - Cairns - 18 April. Mayor & CEO to attend.

Due to Mayoral / Councillor Training requirements and Parliamentary meetings, the next scheduled Ordinary Council Meeting will be on Wednesday 24th April 2024.

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the CEO Operational Report for the period to 8 March 2024.

7.2 YASC MONTHLY FINANCIAL REPORT

File Number: 02.MFD_OM.20240311

Author: Mike Mair, Director - Corporate Services

PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 29 February 2024.

BACKGROUND

This report is created with the following in mind:

Local Government Regulations, s204 - Financial

(1) The local government must prepare a financial report.

(2) The chief executive officer must present the financial report—

(a) if the local government meets less frequently than monthly—at each meeting of the local government; or

(b) otherwise—at a meeting of the local government once a month.

(3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

CEO delegates the reporting responsibility to the Corporate Services Director – Mike Mair.

COMMENT

The information provided in this report reflects the financial accounts and statements for the month end.

The content of the reports to include information on the following:

Overview of

1. Operating results
2. Current Debtors
 - Trade Debtors & Trade Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Commercial leases
7. Areas of Interest Report
8. Grants Report

POLICY/FUNDING CONSIDERATIONS

Local Government Regulations, s204 - Financial

RISK

Compliance.

CONSULTATION

Executive Leadership Team

Finance Manager

ATTACHMENTS

1. Finance Report February 2024
2. Areas of Interest Report February 2024
3. Grants Report February 2024

RECOMMENDATION

That Council accept the 29 February 2024 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grants Report

**CORPORATE SERVICES REPORT
TO THE YARRABAH ABORIGINAL SHIRE COUNCIL
For the Period Ended 29 February 2024**

FINANCIAL SERVICES

I. Overview of Operating Results as at 29 February 2024

	ACTUAL YTD	BUDGET YTD 23/24	VARIANCE	VARIANCE	BUDGET FY 23/24
	\$	\$	\$	%	\$
Recurrent Income					
Fees & charges	22,880	190,955	-168,075	-88%	286,433
Other incomes	471,044	423,450	47,595	11%	635,175
Rental income	1,782,973	2,023,406	-240,434	-12%	3,035,110
Interest received	268,696	73,333	195,362	266%	110,000
Sales & recoverable works	3,774,940	2,542,885	1,232,055	48%	3,814,327
Grants & Subsidies	4,587,319	5,715,514	-1,128,196	-20%	8,573,271
	10,907,852	10,969,544	-61,692	-1%	16,454,316
Recurrent Expenditure					
Employees costs	4,186,558	4,666,860	-480,302	-10%	7,000,290
Materials and services	6,832,759	7,159,706	-326,947	-5%	10,739,559
Finance costs	8,133	106,087	-97,953	-92%	159,130
Donations Paid	1,000	-	1,000		
Depreciation	4,090,882	4,026,515	64,367	2%	6,039,772
	15,119,332	15,959,168	-839,836	-5.26%	23,938,751
Less: Capitalised Expenses					
	15,119,332	15,959,168	-839,836	5.26%	23,938,751
Net Operating Profit	-4,211,480	-4,989,623	778,144	-16%	-7,484,435

Council's Operating result is a loss of \$4.211M as at 29 February, better than budget by \$778K.

Recurrent income is under budget by 62K. Whilst sales from QBuild Planned Maintenance works continues to exceed budget, budgeted FAGS 23-24 funding was prepaid in June 23 resulting in the budget shortfall for Grants & Subsidies.

Recurrent expenditure is \$840K under budget. Staff costs remain under budget by \$480K as the state wage case has not been finalised to date. Materials and services costs are under budget by \$327 (as compared to 219K under budget in January), thus in line with increased turnover from QBuild Planned Maintenance.

Planned maintenance YTD profit is \$351k. Whilst continuing positive results, Council needs to be aware that the net profit ratio is still below the budgeted ratio, and in addition, performance reports sent by QBuild show Council is still not recovering money receivable in a timely basis. Corporate Services have redeployed one of their staff four days a week to assist building services

improve their invoicing efficiency. The new Building Services Director is focusing on improving processes as well as productivity of the Building Services team.

Liquidity Highlights

II. Current Trade Debtors, Housing Debtors & Trade Creditors

	90 Days	60 Days	30 Days	Current	Total
Total Debtor Type	-	-	-	-	-
Debtors Sundry	227,961	2,073	2,031	277,759	509,824
Blockholders Service Fees	366,781	-	-	10,362	377,143
Commercial Service Fees	200,208	-	-	3,971	204,179
Grants	479	-	-	-	479
Ex - Rent (pre 2013)	960,292	674	645	415	962,025
Trustee Leases	24,834	-	-	-	24,834
Commercial Leases	55,866	333	322	5,269	61,790
Daycare Debtors	130,373	1,613	3,483	4,558	140,026
Housing Current Rent	2,918,437	1,359	10,906	1,394	2,932,096
TOTAL DEBTORS	4,885,232	1,812	28,488	685,235	5,212,397
TOTAL CREDITORS	147,644	37,642	2,589	302,446	490,321

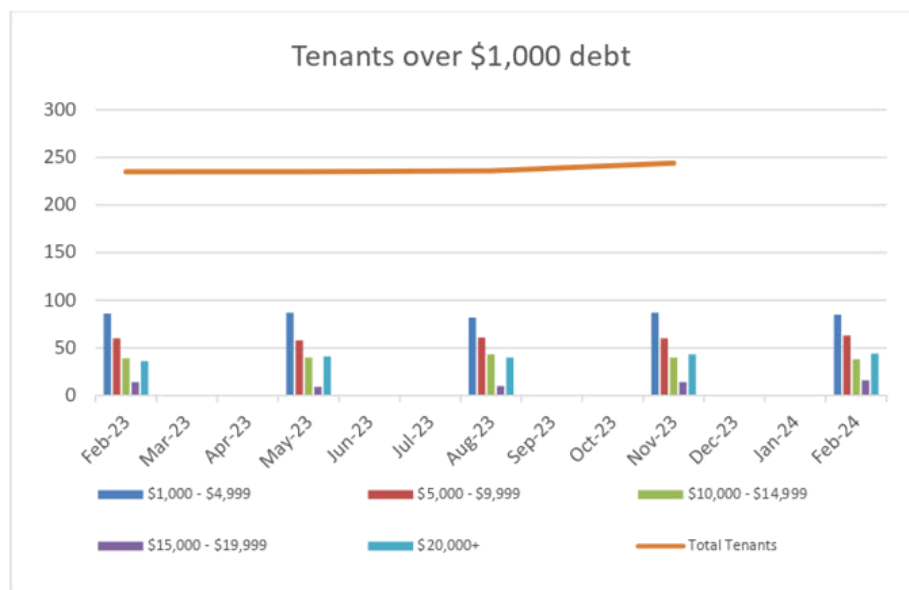
Of the \$5.212M owing to Council, only \$1.208K is estimated as collectable with \$4.004 million included in our provision for doubtful debts.

Snapshot: SOCIAL HOUSING DEBT LEVEL (CURRENT)

Over the past 12 months, the rental arrears to Council for social housing has increased by 17% from \$2,514,217 to \$2,932,095. A review of debtors has highlighted the following:

63% of current tenants are in arrears and 246 total tenants owe over \$1,000 which has increased by 2 on that of the previous quarter. February's housing debt increased by \$23,009 compared to the previous month.

The 44 debtors owing over \$20k increased by \$11K on that of last month from \$1.458M to \$1.469M.



Monthly movement to housing debt	
Month	Actual increase/(decrease)
February 23	43,492
March 2023	17,811
April 2023	32,537
May 2023	63,458
June 2023	25,991
July 2023	68,018
August 2023	(\$1,027)
September 2023	27,783
October 23	58,590
November 23	17,763
December 23	34,112
January 24	49,832
February 24	23,009

	# Tenants	# Tenants	# Tenants	# Tenants	# Tenants
Amount Owing to Council	Feb-23	May-23	Aug-23	Nov-23	Feb-24
\$1,000 - \$4,999	86	87	82	87	85
\$5,000 - \$9,999	60	58	61	60	63
\$10,000 - \$14,999	39	40	43	40	38
\$15,000 - \$19,999	14	9	10	14	16
\$20,000+	36	41	40	43	44
Total Tenants	235	235	236	244	246
Percent of tenants in arrears	61%	61%	61%	63%	63%

III. Capital Works

The following is an overview of Capital Works for specific large projects. The capital project reviews are for the total project from start to completion. This means the below totals may encompass more than one financial year.

<i>Capital Expenditure 29/02/2024</i>	Total Grant Budget	Monies Received to Date	Expenses to Date	Variation v Budget	Brief Description
Interim Remote Capital Program	2,139,036	1,925,134	1,882,430	256,607	5 Lots 6A Djenghi Estate
Works for Qld 4 - 21/24	3,280,000	2,952,000	2,305,181	974,819	Driveways, Security, Council Buildings Upgrade & Refurbishment, Yarrabah Beautification
Roads to recovery	42,409	31,337	11,150	31,259	Construction or maintenance of roads
Sewerage Pump Stations (ICCIP)	1,210,455	459,996	459,995	750,460	Replace gantrys, pump upgrades and maintenance, SCADA, assesment of future expansion, new switchboard pump 3
Water Mains Upgrade (ICCIP)	1,260,720	1,320,282	1,434,443	- 173,723	Replace water main Back Beach Road, SCADA, Fit bore 2 & 7 pumps, water treatment upgrade.
Qbuild Housing demolition and construction	3,498,000	970,880	1,006,091	2,491,909	14 Smith St, 4 Dabah Close, 19 Smith St, 32 Workshop Rd, 7 Beach St, 64 Gribble St
Forward Capital Program	5,927,444	1,844,710	16,000	5,911,444	16 Lots Djenghi, 10 houses Gurmga St
Water Treatment Plant Upgrade (LGGSP)	1,253,159	375,948	68,908	1,184,251	Water Treatment Plant upgrade
Buddabadoo Road drainage upgrades (QRA)	566,475	169,943	55,067	511,408	Buddabadoo Road drainage upgrades
Landfill Operational Equipment (DES)	1,728,900	-	-	1,728,900	14T Excavator, 10T Front End Loader, 10T Backhoe, 14T Tipper, Front Load Tractor, Wood Chipper, Machinery Housing Bay
Balamba subdivision (Dept of Housing)	5,000,000	-	-	5,000,000	Balamba area link infrastructure and 20 lots subdivision
	\$25,906,598	\$10,050,228	\$7,239,264		
Estimated Capital Deficit		0			

IV. Balance Sheet

Yarrabah Aboriginal Shire Council		
Statement of Financial Position		
At 29 February 2024		
	Council	
	At 29 February 2024	At 30 June 2023
	\$	\$
Current assets		
Cash and cash equivalents	11,645,174	11,008,756
Trade and other receivables	2,600,710	3,435,416
Inventories	300,220	213,547
Total current assets	14,546,104	14,657,718
Non-current assets		
Property, plant and equipment	159,391,131	154,625,937
Total non-current assets	159,391,131	154,625,937
Total assets	173,937,236	169,283,655
Current liabilities		
Trade and other payables	7,114,359	6,825,804
Provisions	683,473	602,972
Total current liabilities	7,797,832	7,428,776
Non-current liabilities		
Provisions	1,656,965	1,969,216
Total non-current liabilities	1,656,965	1,969,216
Total liabilities	9,454,797	9,397,992
Net community assets	164,482,439	159,885,664
Community equity		
Asset revaluation surplus	104,980,046	104,980,046
Retained surplus/(deficiency)	59,502,393	54,905,618
Total community equity	164,482,439	159,885,664

V. Cash Position

	\$	\$
CBA - General Fund	800,375	
CBA - Housing Fund	123,692	
CBA - Remote Capital	392,601	
CBA - Forward Capital	143,360	
QTC - Leases	334,288	
QTC - Investment	7,820,484	
QTC - Forward Capital	2,020,788	
Cash Floats	<u>9,587</u>	
Total Cash		11,645,174
Trade Debtors	5,212,397	
Provision Doubtful Debts	<u>(4,004,256)</u>	1,208,141
Less: Trade Creditors		(490,321)
Less: Tied Grant Funds		(4,470,616)
Less: Current Commitments		(4,092,131)
Cash Position at EOM		<u>3,800,248</u>

VI. Commercial Leases

Status of Council Commercial Leases	No.
Total Council leasable properties	21
No. of current leases outstanding	1
<i>Being made up of those:</i>	
- Expression of interest released	1
- awaiting signature of tenant	0
- Expression of interest to be done	1

Mike Mair
Director Corporate Services



300. Program GL Report with IE Code Detail

9:39 AM
Wednesday, 6 March, 2024

YARRABAH ABORIGINAL SHIRE COUNCIL

For Period Ending: 29/02/2024

Year : 23/24

67%

		Current Budget	YTD Actual	Order Value	Total Actual	Variance \$	Variance %
Sub Programme: 307 Pool							
Operating Income							
13071000	Pool - Income						
114	Pool Income	5,000.00	0.00	0.00	0.00	5,000.00	0%
	Total: 13071000	5,000.00	0.00	0.00	0.00	5,000.00	(
	Total Act Type: OPERATING INCOME	5,000.00	0.00	0.00	0.00	5,000.00	0%
Operating Expenditure							
13072000	Pool - Employee Costs						
201	Salaries & Wages	36,914.22	17,122.96	0.00	17,122.96	(19,791.26)	46%
208	Superannuation	4,060.56	1,681.02	0.00	1,681.02	(2,379.54)	41%
211	Workwear	300.00	0.00	370.50	370.50	70.50	124%
212	Workcover	1,375.04	666.47	0.00	666.47	(708.57)	48%
	Total: 13072000	42,649.82	19,470.45	370.50	19,840.95	(22,808.87)	(47%
13072100	Pool - Materials & Services						
304	Cleaning	4,000.00	170.70	0.00	170.70	(3,829.30)	4%
310	Electricity & gas	12,128.89	10,317.57	0.00	10,317.57	(1,811.32)	85%
315	Hire of equipment	1,804.08	0.00	0.00	0.00	(1,804.08)	0%
318	Insurance - Other	36,883.59	17,407.92	0.00	17,407.92	(19,475.67)	47%
321	Materials & operating	32,559.57	11,937.47	8,208.88	20,146.35	(12,413.22)	62%
323	Motor Vehicle - Fuel & oil	500.00	9.55	0.00	9.55	(490.45)	2%
332	Rd&M - Buildings	14,586.85	5,298.49	810.00	6,108.49	(8,478.36)	42%
333	Rd&M - Equipment	3,189.09	718.00	0.00	718.00	(2,471.09)	23%
339	Telephone & internet	1,375.01	312.75	0.00	312.75	(1,062.26)	23%
345	Minor Equipment	2,500.00	0.00	0.00	0.00	(2,500.00)	0%
	Total: 13072100	109,527.08	46,172.45	9,018.88	55,191.33	(54,335.75)	(50%
	Total Act Type: OPERATING EXPENDITURE	152,176.90	65,642.90	9,389.38	75,032.28	(77,144.62)	49%
	Net Profit/(Loss): Pool	(147,176.90)	(65,642.90)	(9,389.38)	(75,032.28)	(72,144.62)	48%
Sub Programme: 502 Planned Maintenance							
Operating Income							
15021000	Planned Maintenance - Income						
153	Services - Housing Maintenance	3,423,000.00	3,409,538.98	0.00	3,409,538.98	13,461.02	100%
154	Services - Contract Works	44,806.73	104,191.00	0.00	104,191.00	(59,384.27)	233%
334	Rd&M - Houses	0.00	(1,096.79)	0.00	(1,096.79)	1,096.79	(100%
	Total: 15021000	3,467,806.73	3,512,633.19	0.00	3,512,633.19	(44,826.46)	101%
	Total Act Type: OPERATING INCOME	3,467,806.73	3,512,633.19	0.00	3,512,633.19	(44,826.46)	101%
Operating Expenditure							

201	Salaries & Wages	330,851.49	357,198.76	0.00	357,198.76	26,347.27	108%
208	Superannuation	36,393.66	36,915.37	0.00	36,915.37	521.71	101%
211	Workwear	5,247.82	0.00	0.00	0.00	(5,247.82)	0%
212	Workcover	6,300.85	5,973.39	0.00	5,973.39	(327.46)	95%
334	Rd&M - Houses	11,713.48	0.00	0.00	0.00	(11,713.48)	0%
Total: 15022000		390,507.30	400,087.52	0.00	400,087.52	9,580.22	(102%)
15022100	Planned Maintenance - Materials & Services						
153	Services - Housing Maintenance	0.00	(1,639.20)	0.00	(1,639.20)	(1,639.20)	(100%)
201	Salaries & Wages	0.00	1,235.83	0.00	1,235.83	1,235.83	(100%)
211	Workwear	0.00	192.49	3,823.55	4,016.04	4,016.04	(100%)
310	Electricity & gas	1,043.98	1,110.11	0.00	1,110.11	66.13	106%
315	Hire of equipment	14,175.00	0.00	0.00	0.00	(14,175.00)	0%
321	Materials & operating	160,462.01	27,963.68	0.00	27,963.68	(132,498.33)	17%
332	Rd&M - Buildings	12,560.31	32,859.22	90.91	32,950.13	20,389.82	262%
334	Rd&M - Houses	2,439,003.03	2,688,992.37	304,887.03	2,993,879.40	554,876.37	123%
338	Subscriptions	6,822.90	0.00	0.00	0.00	(6,822.90)	0%
345	Minor Equipment	4,000.00	0.00	0.00	0.00	(4,000.00)	0%
346	Motor Vehicles - expenses	10,000.00	0.00	0.00	0.00	(10,000.00)	0%
360	Capital Purchases	0.00	(3,500.00)	0.00	(3,500.00)	(3,500.00)	(100%)
998	Stock Overheads	27,976.10	5,470.23	0.00	5,470.23	(22,505.87)	20%
999	Plant Recovery	24,374.68	9,124.88	0.00	9,124.88	(15,249.80)	37%
Total: 15022100		2,700,418.01	2,761,809.61	308,801.49	3,070,611.10	370,193.09	(114%)
Total Act Type: OPERATING EXPENDITURE		3,090,925.31	3,161,897.13	308,801.49	3,470,698.62	379,773.31	112%
Net Profit/(Loss): Planned Maintenance		376,881.42	350,736.06	(308,801.49)	41,934.57	334,946.85	106%
Sub Programme: 701 SGFA - Water							
<u>Operating Income</u>							
17011000	Water - Income						
101	Service Charges	94,221.86	25,520.54	0.00	25,520.54	68,701.32	27%
Total: 17011000		94,221.86	25,520.54	0.00	25,520.54	68,701.32	27%
Total Act Type: OPERATING INCOME		94,221.86	25,520.54	0.00	25,520.54	68,701.32	27%
<u>Operating Expenditure</u>							
17012000	Water - Employee Costs						
201	Salaries & Wages	107,452.00	103,938.34	0.00	103,938.34	(3,513.66)	97%
203	Sick Leave	333.73	1,187.58	0.00	1,187.58	853.85	356%
206	Annual Leave	10,256.02	7,186.39	0.00	7,186.39	(3,069.63)	70%
208	Superannuation	12,319.72	9,288.41	0.00	9,288.41	(3,031.31)	75%
211	Workwear	1,200.00	128.33	2,259.22	2,387.55	1,187.55	199%
212	Workcover	5,104.73	1,940.00	0.00	1,940.00	(3,164.73)	38%
Total: 17012000		136,666.20	123,669.05	2,259.22	125,928.27	(10,737.93)	(92%)
17012100	Water - Materials & Services						
308	Contractors fees	1,000.00	0.00	0.00	0.00	(1,000.00)	0%
310	Electricity & gas	114,795.24	86,308.49	0.00	86,308.49	(28,486.75)	75%
318	Insurance - Other	9,995.50	4,717.60	0.00	4,717.60	(5,277.90)	47%
321	Materials & operating	72,753.80	107,615.61	49,103.65	156,719.26	83,965.46	215%
323	Motor Vehicle - Fuel & oil	5,924.47	5,433.61	0.00	5,433.61	(490.86)	92%
327	Motor Vehicle - R&M	10,000.00	0.00	0.00	0.00	(10,000.00)	0%

335	R&M - Infrastructure	5,000.00	10,748.28	0.00	10,748.28	5,748.28	215%
338	Subscriptions	4,358.03	2,779.50	0.00	2,779.50	(1,578.53)	64%
339	Telephone & internet	1,592.48	1,141.90	0.00	1,141.90	(450.58)	72%
345	Minor Equipment	2,000.00	0.00	0.00	0.00	(2,000.00)	0%
346	Motor Vehicles - expenses	0.00	6,394.46	0.00	6,394.46	6,394.46	(100%)
Total: 17012100		233,419.52	229,606.62	49,103.65	278,710.27	45,290.75	(119%)
17018000	Water - Depreciation						
901	Buildings Depreciation	312,167.10	0.00	0.00	0.00	(312,167.10)	0%
Total: 17018000		312,167.10	0.00	0.00	0.00	(312,167.10)	(
Total Act Type: OPERATING EXPENDITURE		682,252.82	353,275.67	51,362.87	404,638.54	(277,614.28)	59%
Net Profit/(Loss): SGFA - Water		(588,030.96)	(327,755.13)	(51,362.87)	(379,118.00)	(208,912.96)	55%
Sub Programme: 802 SGFA - Waste Mgmt							
Operating Income							
18021000	Waste - Income						
101	Service Charges	86,055.66	22,924.65	0.00	22,924.65	63,131.01	27%
130	Waste levy income	99,838.25	99,838.25	0.00	99,838.25	0.00	100%
Total: 18021000		185,893.91	122,762.90	0.00	122,762.90	63,131.01	66%
Total Act Type: OPERATING INCOME		185,893.91	122,762.90	0.00	122,762.90	63,131.01	66%
Operating Expenditure							
18022000	Waste - Employee Costs						
201	Salaries & Wages	52,990.00	31,174.58	0.00	31,174.58	(21,815.42)	59%
203	Sick Leave	2,036.48	855.58	0.00	855.58	(1,180.90)	42%
206	Annual Leave	3,469.96	5,311.56	0.00	5,311.56	1,841.60	153%
208	Superannuation	5,828.90	4,239.19	0.00	4,239.19	(1,589.71)	73%
211	Workwear	500.00	32.08	464.45	496.53	(3.47)	99%
212	Workcover	1,336.37	956.71	0.00	956.71	(379.66)	72%
Total: 18022000		66,161.71	42,569.70	464.45	43,034.15	(23,127.56)	(65%)
18022100	Waste - Materials & Services						
315	Hire of equipment	297,199.70	208,229.72	78,836.67	287,066.39	(10,133.31)	97%
321	Materials & operating	14,319.21	33,904.13	67,002.21	100,906.34	86,587.13	705%
323	Motor Vehicle - Fuel & oil	56.95	1,176.45	0.00	1,176.45	1,119.50	2066%
332	R&M - Buildings	0.00	2.51	0.00	2.51	2.51	(100%)
346	Motor Vehicles - expenses	4,012.17	315.68	0.00	315.68	(3,696.49)	8%
Total: 18022100		315,588.03	243,628.49	145,838.88	389,467.37	73,879.34	(123%)
Total Act Type: OPERATING EXPENDITURE		381,749.74	286,198.19	146,303.33	432,501.52	50,751.78	113%
Net Profit/(Loss): SGFA - Waste Mgmt		(195,855.83)	(163,435.29)	(146,303.33)	(309,738.62)	113,882.79	98%
Sub Programme: 819 Container Exchange							
Operating Income							
18091700	Container Exchange - Grant Income						
172	State Government Grants - Operating	0.00	25,664.00	0.00	25,664.00	(25,664.00)	(100%)
Total: 18091700		0.00	25,664.00	0.00	25,664.00	(25,664.00)	(100%)
18091710	Container Exchange - Sales Income Gen						
121	Commission	0.00	17,518.93	0.00	17,518.93	(17,518.93)	(100%)
Total: 18091710		0.00	17,518.93	0.00	17,518.93	(17,518.93)	(100%)

Total Act Type: OPERATING EXPENDITURE		0.00	45,450.29	0.00	45,450.29	(45,450.29)	(100%)
<u>Operating Expenditure</u>							
18092000	Container Exchange - Employee costs						
201	Salaries & Wages	0.00	22,490.46	0.00	22,490.46	22,490.46	(100%)
208	Superannuation	0.00	2,788.74	0.00	2,788.74	2,788.74	(100%)
	Total: 18092000	0.00	25,279.20	0.00	25,279.20	25,279.20	(100%)
18092100	Container Exchange - Materials and Services						
321	Materials & operating	0.00	14,375.64	90.91	14,466.55	14,466.55	(100%)
339	Telephone & internet	0.00	11,350.00	0.00	11,350.00	11,350.00	(100%)
345	Minor Equipment	0.00	445.45	0.00	445.45	445.45	(100%)
	Total: 18092100	0.00	26,171.09	90.91	26,262.00	26,262.00	(100%)
	Total Act Type: OPERATING EXPENDITURE	0.00	51,450.29	90.91	51,541.20	51,541.20	(100%)
	Net Profit/(Loss): Container Exchange	0.00	(8,267.36)	(90.91)	(8,358.27)	8,358.27	(100%)



500. SPECIFIC PURPOSE GRANT BALANCES BY PROJECT

YARRABAH ABORIGINAL SHIRE COUNCIL

9:41 AM
Wednesday, 6 March, 2024

as at 29 February 2024

	Opening Balance	Receipts Grants	Receipts Other	Disbursements	Closing Balance
Department of Local Government Racing and Multicultural Affairs					
FAGS	2,607,142.00	82,528.89	0	(161,360.06)	2,528,310.83
IEDG Grant	0	0	0	(67,037.01)	(67,037.01)
Works for Qld COVID	0	0	0	(24,854.00)	(24,854.00)
Revenue Replacement Grant	0	0	0	0	0
SGFA	0	3,050,718.00	4,981.04	(1,759,978.05)	1,295,720.99
Works For Queensland	0	0	0	(133.88)	(133.88)
Advancing the Planning Act	26,823.00	0	0	0	26,823.00
Sewerage Pumps Stations Upgrade ICCIP	0	0	0	0	0
Water Mains Upgrade ICCIP	166,709.00	0	0	(280,870.37)	(114,161.37)
Bukki Road Upgrade Stage 2 (LGGSP)	(19,826.66)	0	0	0	(19,826.66)
Waste ICCIP	0	0	0	0	0
Works for Qld 4	151,263.00	1,312,000.00	0	(662,386.27)	800,876.73
Total: Department of Local Government Racing and Multicultural Affairs	2,932,110.34	4,445,246.89	4,981.04	(2,956,619.64)	4,425,718.63
Queensland Health					
ATSI Health Grant	0	232,043.00	0	(112,402.21)	119,640.79
Total: Queensland Health	0	232,043.00	0	(112,402.21)	119,640.79
Department of Communities Housing and Digital Economy: Arts Qld					
IRADF Grant	1,255.15	42,750.00	0	0	44,005.15
YCMF 2021 - Local Musicians/Facilitator (FNCF)	3,282.00	0	0	(3,282.00)	0
Forward Remote Capital Program	1,747,608.00	0	57,231.06	23,870.79	1,828,709.85
Total: Department of Communities Housing and Digital Economy: Arts Qld	1,752,145.15	42,750.00	57,231.06	20,588.79	1,872,715.00

Fashion & Wearable Art	248.00	0	0	0	248.00
Arts BIA	(77.00)	0	0	(32,913.92)	(32,990.92)
QMF 2021 (Open Air)	54,000.00	0	0	(60,000.00)	(6,000.00)
Container Exchange	3,982.00	25,664.00	17,518.93	(51,450.29)	(4,285.36)
Roadside Litter Program	7,000.00	0	0	0	7,000.00
Total: Department of Environment and Science: Arts Qld	65,153.00	25,664.00	17,518.93	(144,364.21)	(36,028.28)
Dept of Infrastructure Transport Regional Development & Communications					
Arts IVAIS Relief & Recovery	24,978.24	0	0	0	24,978.24
LRCI 21-22	(33,867.00)	29,024.55	0	0	(4,842.45)
LRCI 22-23	67,875.00	0	0	(14,865.00)	53,010.00
LGGSP - Foreshore Development Plan	(15,105.00)	0	0	(73,025.00)	(88,130.00)
LGGSP - Water Treatment Plant upgrade	350,979.00	0	0	(43,938.38)	307,040.62
Total: Dept of Infrastructure Transport Regional Development & Communica	394,860.24	29,024.55	0	(131,828.38)	292,056.41
Dept of the Premier and Cabinet					
YCMF 2021 Premier \$220K	100,000.00	120,000.00	0	(234,499.74)	(14,499.74)
Total: Dept of the Premier and Cabinet	100,000.00	120,000.00	0	(234,499.74)	(14,499.74)
Department of Communities Disability Services and Seniors					
SES Building Upgrade	(65,803.00)	0	0	(6,706.00)	(72,509.00)
NAIDOC \$500	500.00	0	0	0	500.00
Local Thriving Communities	10,000.00	0	0	0	10,000.00
Total: Department of Communities Disability Services and Seniors	(55,303.00)	0	0	(6,706.00)	(62,009.00)
Australia Council for the Arts					
Arts Adapt to Digital Era	1,852.92	0	0	0	1,852.92
Yarrabah Fashion Style 2023	(1,536.00)	0	0	0	(1,536.00)
Total: Australia Council for the Arts	316.92	0	0	0	316.92

National Australia Day Council	1,243.00	0	0	(18,588.73)	(17,345.73)
Total: National Australia Day Council	1,243.00	0	0	(18,588.73)	(17,345.73)
Department of Social Services					
Daycare Centre Grant	0	383,692.40	191,262.65	(551,469.93)	23,485.12
Emergency Relief Grant	0	0	0	(162.72)	(162.72)
Total: Department of Social Services	0	383,692.40	191,262.65	(551,632.65)	23,322.40
Department of Science Information Technology & Innovation					
QGAP Grant	0	0	0	0	0
Reef Action Plan	0	272,727.28	0	0	272,727.28
Total: Department of Science Information Technology & Innovation	0	272,727.28	0	0	272,727.28
Department of Communications and the Arts					
IVAIS	(38,718.00)	95,000.00	0	(164,224.21)	(107,942.21)
Total: Department of Communications and the Arts	(38,718.00)	95,000.00	0	(164,224.21)	(107,942.21)
Dept of Housing & Public Works					
Interim Remote Capital Program	639,174.00	0	0	(596,470.79)	42,703.21
Total: Dept of Housing & Public Works	639,174.00	0	0	(596,470.79)	42,703.21
Department of Prime Minister and Cabinet					
CDP Like Activities	377,983.35	0	0	0	377,983.35
Community Message Sign (NIAA)	2,225.00	0	0	0	2,225.00
Total: Department of Prime Minister and Cabinet	380,208.35	0	0	0	380,208.35
National Indigenous Australians Agency					
Market Garden Feasibility Study	27,129.52	0	0	0	27,129.52
YCMF 2021 (NIAA)	100,000.00	0	0	(100,000.00)	0
NAIDOC	0	9,050.00	0	(17,476.89)	(8,426.89)
Total: National Indigenous Australians Agency	127,129.52	9,050.00	0	(117,476.89)	18,702.63

SES	0	14,011.32	0	(16,120.84)	(2,109.52)
Total: Queensland Fire and Emergency Services	0	14,011.32	0	(16,120.84)	(2,109.52)
Department of Innovation and Tourism Industry Development					
Deadly Active Sports & Rec Program	77,592.00	0	0	(87,351.00)	(9,759.00)
Total: Department of Innovation and Tourism Industry Development	77,592.00	0	0	(87,351.00)	(9,759.00)
Department of Education					
Daycare ISP Grant	6,283.00	4,390.92	0	0	10,673.92
Vacation Care Grant	6,885.00	0	0	0	6,885.00
Total: Department of Education	13,168.00	4,390.92	0	0	17,558.92
Department of Employment Small Business and Training					
Work First Start	(48,425.92)	2,272.73	0	(28,924.81)	(75,078.00)
Total: Department of Employment Small Business and Training	(48,425.92)	2,272.73	0	(28,924.81)	(75,078.00)
State Library of Queensland					
IKC	14,224.00	25,193.00	0	(14,191.88)	25,225.12
Total: State Library of Queensland	14,224.00	25,193.00	0	(14,191.88)	25,225.12
Office of Liquor and Gaming Regulation					
Total: Office of Liquor and Gaming Regulation	0	0	0	0	0
Queensland Reconstruction Authority					
Get Ready Qld	10,703.00	7,848.00	0	(9,559.65)	8,991.35
NQNDMP Flood Study	60,255.00	0	0	(32,742.00)	27,513.00
NQNDMP Buddabadoo Road Drainage Upgrades	114,875.00	0	0	0	114,875.00
QDRF	4,689.61	0	0	0	4,689.61
REPA 2021	(50,622.00)	488,856.71	0	(960,428.07)	(522,193.36)
QRRRF 2020	(37,719.00)	6,804.16	0	(228,229.20)	(259,144.04)
REPA 2023	(71,634.00)	0	0	(246,885.33)	(318,519.33)
Total: Queensland Reconstruction Authority	30,547.61	503,508.87	0	(1,477,844.25)	(943,787.77)

LGAQ					
Coastal Hazard Adaption	(49,655.00)	0	0	0	(49,655.00)
Total: LGAQ	(49,655.00)	0	0	0	(49,655.00)
Department of Transport and Main Roads					
TIDS	(7,816.00)	0	0	(32,682.00)	(40,498.00)
Cycle Paths Stage 1	20,164.92	0	0	0	20,164.92
Cycle Paths Stage 2	(34,567.50)	0	0	0	(34,567.50)
Total: Department of Transport and Main Roads	(22,218.58)	0	0	(32,682.00)	(54,900.58)
Department of Infrastructure & Regional Dev					
Water Emergent Works 2023-24	0	0	0	(26,700.00)	(26,700.00)
Roads to Recovery	20,781.32	0	0	0	20,781.32
Total: Department of Infrastructure & Regional Dev	20,781.32	0	0	(26,700.00)	(5,918.68)
Department of State Development					
RTC Extension Design (MIPP2)	0	0	0	0	0
Total: Department of State Development	0	0	0	0	0
Department of Aboriginal and Torres Strait Islander Partnerships					
DFV Social Reinvestment	15,455.00	0	0	(20,000.00)	(4,545.00)
Service Enhancement	27,000.00	0	0	0	27,000.00
Yarrabah Leaders Forum	200,000.00	0	0	(47,360.50)	152,639.50
Social Reinvestment Project	31,500.17	0	0	0	31,500.17
Community Safety Plan	57,377.00	0	0	(8,639.00)	48,738.00
Total: Department of Aboriginal and Torres Strait Islander Partnerships	331,332.17	0	0	(75,999.50)	255,332.67
FNQROC					
Transport Network Plan	0	0	0	0	0
Total: FNQROC	0	0	0	0	0
Untied					
Untied	0	4,545.45	9,385,185.68	(9,258,247.60)	131,483.53
Total: Untied	0	4,545.45	9,385,185.68	(9,258,247.60)	131,483.53
Grand Total	6,665,665.12	6,209,120.41	9,656,179.36	(16,032,286.54)	6,498,678.35
				Negative Grants	-1,927,452.69
				Tied Grants	4,470,615.69

7.3 PEOPLE & COMMUNITIES - OPERATIONAL REPORT

File Number: 03.MFD_OM.20240311

Author: Richard Fitowski, Director People and Communities

PURPOSE OF THE REPORT

To provide Council an update on operational activities undertaken within the Department of People and Communities.

OPERATIONAL UPDATE

This report covers activities for the period from 21 February to 5 March 2024 and provides Council information on activities and progress of projects for the Department in line with Council functions, community services, funding agreements and project timelines in these areas:

1. Community Housing
2. Early Learning Centre
3. Yarrabah Indigenous Knowledge Centre
4. Yarrabah Arts Cultural Precinct
5. Community Events & Programs
6. Human Resources
7. Workplace Health and Safety and Security

1. COMMUNITY HOUSING

Total Number of stock	Year to Date Occupied	Current Vacant	Total Stock
	385	1 Awaiting upgrade 1 Vacant awaiting scope of works	387
Revenue - Year	Total rent charged for housing stock 01.07.23 – 29.02.2024	Year to Date Rent payments collected 01.07.23 to 29.02.2024	Year to Date rent arrears collected
	\$1,808,090.46	\$1,424,032.10	\$141,994.91
Revenue – Month FEBRUARY	Monthly Rent Charged for housing stock	Monthly Rent Payments collected	Monthly Rental Arrears collected
	\$207,192.44	\$177,030.80	\$16,896.20
Arrears	Total Rent Arrears As at 29.02.2024	Total Rent Arrears (previous years) as at 28.02.2023	Variation from year to year
	Tenants - 231 Amount - \$2,467,979.22	Tenants - 216 Amount - \$2,042,945.96	Increase of \$425,033.26
Property Inspections	Year to date - complete	Monthly inspections Completed	Monthly Inspections Scheduled

	222	20	30
Engagement activities	Number of discussions with tenants regarding arrears/enquiries Month to Date	Number of discussions with tenants regarding arrears/enquiries FY2023 to Date	Waitlist Applicants
	205	2456	360 Applicants 4 New applicants 5 Waitlist updates
Arrears Management (Form11)	First Notice Form11's Rental Arrears issued Month to Date	Total Form 11's Rental Arrears issued Year to Date	Monthly Rental statements
	0	331	0
Arrears Management (Form11)	Second Notice 11's issued Month to Date	Third Notice 11's issued Month to date	Number of notice to leave (form12)
	0	0	Allowing appropriate response timeframes before Notice to Leaves are sent – As per Housing policy

During the month of February, a different approach has been started to collect rental arrears. Housing team have been actively conducting house visits with centre pay deductions forms rather than sending breaches. 52 Centre pay visits have successfully been conducted.

2. EARLY LEARNING CENTRE (DAYCARE)

The purpose of this report is to give an overview of the Yarrabah Early Learning Centre (YELC). At the end of the month of February, we engaged a new centre manager on temporary 6 months contract. Current staff had advised that they had no desire to continue in this role. The manager has been in the Early Childhood Industry for many years as well as management positions and has brought a positive energy into the centre and in a short time in conjunction with Assistant Manager have made many improvements and changes.

On Wednesday 22 Feb the Early Childhood Regulatory Authority visited the centre to conduct an unscheduled audit. The audit identified a number of compliance issues that need to be addressed. The YELC manager will work with the Director of People and Communities to rectify these issues to ensure ongoing compliance and operation.

The new Manager has introduced a new fresh food menu into the centre. No processed foods, no package foods and low natural sugar diet. It will take a little bit of time for the children to adapt to the menu but at this stage feedback from parents/carers has been extremely positive and welcoming of the changes.

The YELC has had communication with Smithfield Childcare Centre and is doing an exchange of knowledge day for the next 6 weeks. Staff from the YELC will attend Smithfield Childcare Centre and will observe and interact with the children for a period of four hours to gain an insight to how a different Centre operates. This is an excellent training opportunity to broaden staff knowledge

here within the centre. Ideas on promoting nutrition, health, hygiene and making children feel safe within the centre and the community.

A monthly newsletter to parents will be created hopefully in March which will give and update parents on activities happening with the centre. This is a great opportunity to connect closer to parents/carers and support the early learning development of their children.

Financial Matters

All outstanding debts have now been forwarded to our Corporate Services Director to be actioned.

NUMBER OF CHILDREN IN ATTENDANCE ON AVERAGE

Nursery	<u>8</u>
Toddler	<u>14</u>
Kindy	<u>8</u>
Afterschool care	<u>4</u>
Suspended children	<u>0</u>

3. YARRABAH INDIGENOUS KNOWLEDGE CENTRE

Monthly Statistics Data	
Door count	149
Bus count - Secondary High	455
Bus count – Primary School	632
First 5 Forever	12

4. YARRABAH ARTS AND CULTURAL PRECINCT

Number of patrons	Month to Date	Year to Date
	55	1388
Sales	Month to Date	Year to Date (from 1 July 2023)
	\$5,110	\$111,650

- **Ravenswood Women's Art Prize** for \$35,000 has been submitted for Philomena Yeatman and Michelle Yeatman. Finalist are announced on 26 March 2024.



- **Telstra NATSIAA \$100,000 award** have been submitted for Artist; Philomena Yeatman and Michelle Yeatman. Finalist announced 28 March 2024. Philomena Yeatman's artwork 'Darken Up' and story which is a tribute to our Old People is below.



- Creating **Out Loud Program** with Regional Arts Services Network has been confirmed. The program is for first nation's female artist and will be held in Cairns on 8-10 May 2024.
- **Crystal Brook Collection** – Bailey have invited the Yarrabah Artist back for an exhibition. Currently in discussion with dates and theme.
- The Yarrabah artist have been selected to present their '**Hairy Man**' ceramics at the Brisbane Parliament House exhibition. The works have been transported.
- Philomena Yeatman has been invited to '**Woven Together**' at Orpheus Island. The weaving workshop is a celebration of cultural brilliance and a space for women to gather and share insights, experiences and practices of Country through Indigenous weaving and fibre work. Umbrella Studio Contemporary Arts has invited a group of artists, cultural practitioners and curators from Maningrida, throughout Queensland and Countries across the nation, to

participate in the 5-day program. It will include collection visits, yarning and workshops lead by invited participants. The program has been conceptualised by contemporary artist and Orpheus Island Traditional Owner - Gail Mabo and Indigenous curator Freja Carmichael.

- YACP Manager as scheduled an **AI discussion** with the Flying Arts and information around Artificial Intelligence in the art sector and how this will affect intellectual property, copy right and physical art in the future.
- The CIAF Fashion Designer EOI Forms have been released and the application has been submitted before the due date of 19 February. The collection is currently be sewn with 8 designs for the Fashion Performance on 26 July. The CIAF theme is '**When Country Speaks,**' The Yarrabah Fashion Collection response is "**Fire in the Sky: An Ancestral Symphony of Sunset's Glow**"
- YACP artist have been working with Gurriny and Seahawks to **design the Yarrabah Seahawks apparel**. Philomena Yeatman's 'Ripple' design is the selected artwork to be included in the design, refer to the below image.



5. COMMUNITY EVENTS

CSO is assisting the IKC Coordinator with upcoming activities, and to promote her programs and weekly activities calendar.

CSO will collaborate with St Alban's church for the upcoming Easter activities and the RSL Committee for the ANZAC Ceremony.

DP&C's and CSO had a meeting with The Senior Health Promotion Officer – Equity and Communities to give an overview of the Food Cubes Garden Project the proposal for the project to commence in May, the CSO also had a project planning meeting and updates via teams with the WG to finalise ethics approval.

Planning, quotes, and run sheets for Foundation Day Event should be finalised in the next week.

COMMUNITY FACILITIES

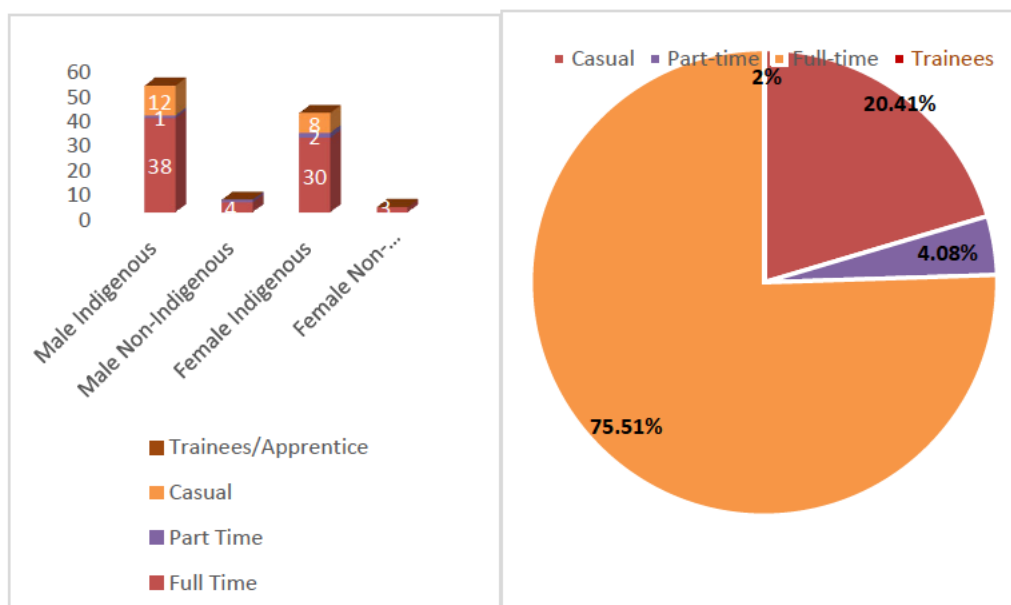
Venue Bookings for the Month total:	
Community Hall Booking	5 Bookings
RTC Room	Booked Daily for Training
IKC Meeting Room	5 Booking
HR Training Room / meeting	4 Bookings

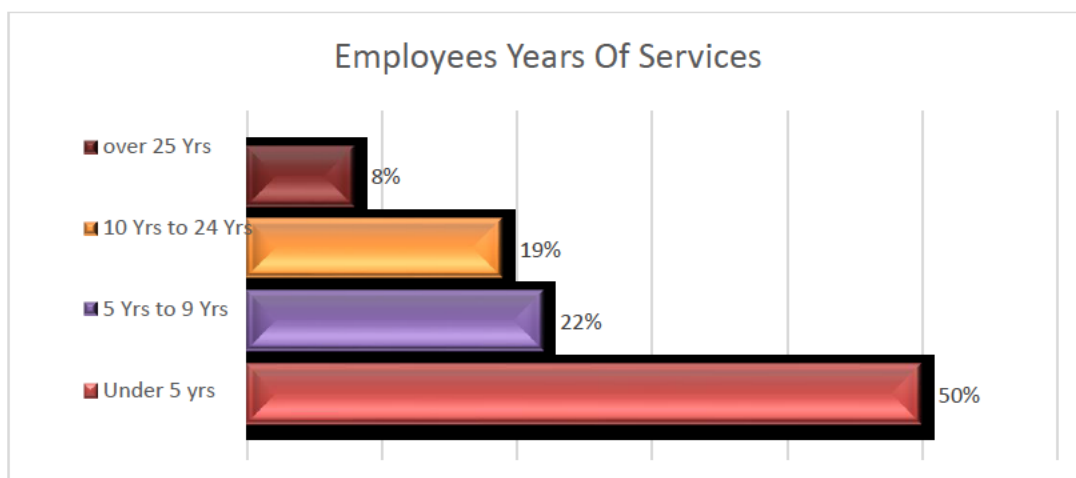
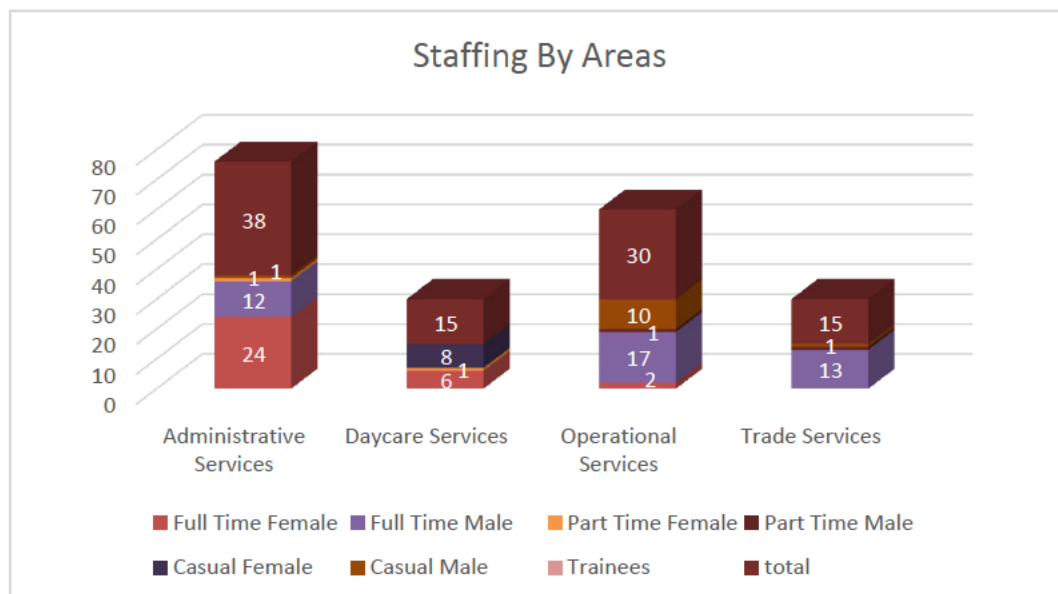
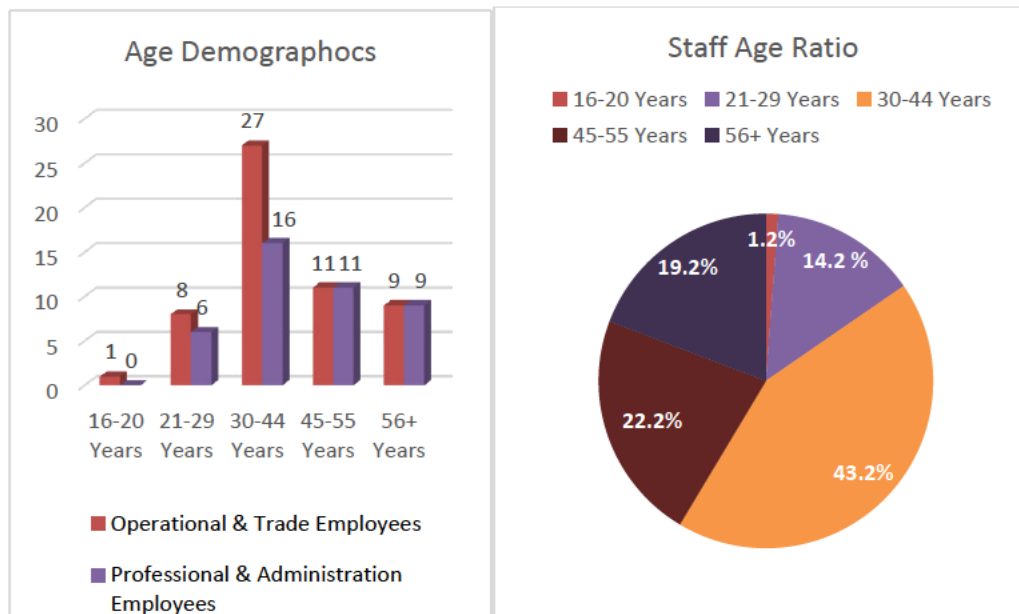
6. HUMAN RESOURCES

STAFFING:

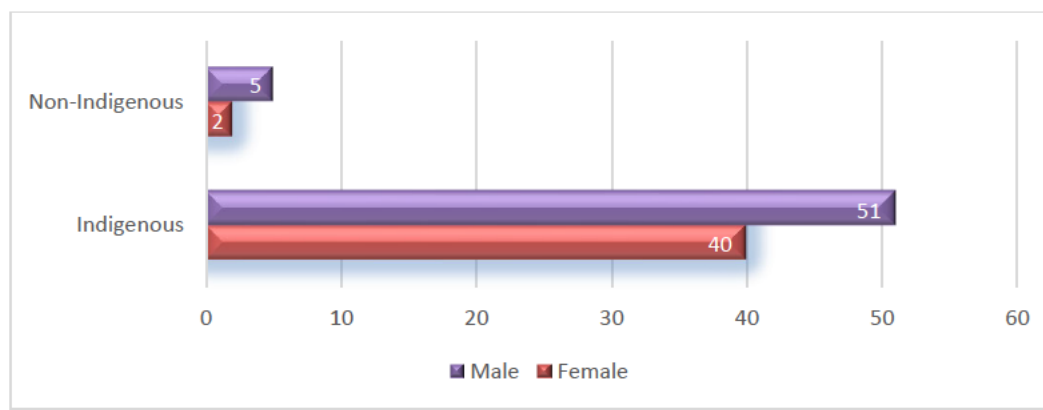
Our current employment Ratios are as follows:-

COUNCIL EMPLOYEES	MALE INDIGENOUS	MALE NON-INDIGENOUS	FEMALE INDIGENOUS	FEMALE NON-INDIGENOUS	TOTAL
Full Time	38	4	30	3	75
Part Time	1	1	2	0	4
Casual	12	0	8	0	20
Trainees/Apprentice – Wugu Participants	3	0	0	0	3
TOTAL	54	5	40	3	102





Graph for indigenous / non indigenous employees



RESIGNATIONS / TERMINATIONS

- One resignation

RECRUITING:

- Child Services Worker, Casual relief staff
- Pool Attendant – Casual

WORK FOR THE DOLE PROGRAM

Our HR department is in discussions with Wugu Nyambil to utilise the Work for the Dole program in the community. This will support work readiness of residents. We are in the process of signing up participants.

TRAINEESHIPS

Further traineeships are being explored to support local workforce and increase employment opportunities.

7. WORKPLACE HEALTH AND SAFETY AND SECURITY

Test and Tagging - Currently ongoing, WHS coordinator spoke with the electrician and they will proceed with all Test and Tagging starting this week at RTC building, Library, Main Administration Building and industrial areas.

All other Test & Tagging for council areas and buildings will be done by the WH&SO except for the industrial areas of council which needs to be done every 3 months.

LGW review of current YASC Safety System is still on going, meeting this Thursday with LGW to discuss the current changes and what we also need to be compliant in, in the upcoming Safety Audit.

Asbestos Audit on going with the Building Manager discussing options to complete this project efficiently and in the required timeframe. Council have approximately 40 pre 2003 building structures. This is also a requirement for the YASC Safety Audit which is due in the middle of 2024.

Training

Training is ongoing with HR Officer working with WHS Coordinator to determine what our current workforce needs and moving forward to make the Council compliant with Workplace Health and Safety Standards.

Traffic Control qualification has been identified as training to be completed by relevant staff. WHS Coordinator and HR officer will plan this training in the upcoming weeks.

Safety Meeting

The Safety Committee Meeting was held on the 20/02/24 with 9 Safety committee members attending to discuss YASC Safety issues. The committee discussed a number of topics concerning our service delivery and compliance with the upcoming Safety Audit.

The next Safety Committee Meeting is scheduled on the 20/03/24.

Incidents

No incidents have been reported in this reporting period.

Security

No serious security issues to report in this period. Security team identified damaged lights in YASC Works Compound, and a group of children had to be moved from the RTC complex.

Safety hazard- slippery surface

The walkway access between the RTC building and library was cleaned because of the slippery concrete from slip injuries from all the rain mold and slim build up.

10. Day Care Centre Emergency evacuation diagrams should be completed this week and installed.

Drug & Alcohol Testing

Random testing conducted. No results requiring action.

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the Director of People and Communities Operational Report, tabled as read.

7.4 BUILDING SERVICES - OPERATIONAL REPORT

File Number: 04.MFD_OM.20240311

Author: Wayne Douglas, Director Building Services

PURPOSE OF THE REPORT

To report to Council the status/activities of Building Services areas for the month of February 2024.

BACKGROUND

As Council are aware, I commenced in this role on 1 March 2024 for a period of six months, following a release from QBuild for this period.

My former role with QBuild was as the Senior Supervisor for Yarrabah for nearly 2 years and had developed a strong working relationship with the building team. In this role I was concerned with the escalating number of aged jobs that weren't being finalised and constantly raised this issue in Joint Operational Meetings and other discussions with Council.

Since I have commenced, my initial focus has been in reviewing processes, both internally and with regards to contractor engagement and accountability to ensure works are performed in a timely manner and to an appropriate standard that community should expect.

It is my undertaking to the CEO that by the time my tenure is over with Council, appropriate standards will be in place to ensure efficiencies and that there will be no jobs over 90 days (unless exceptional circumstances exist). This would be an acceptable level to the funding body (Department of Housing) and to QBuild.

The current status of the Healthy Housing Program is of a major concern to the stakeholders, and to ensure this is addressed, I have also taken on direct management of this area until I am comfortable that sufficient support is in place so delivery is not impacted.

QBUILD

The following tables contains the status of QBuild Work Orders (as provided by QBuild portal):-

	Unplanned Maintenance			
Days	12/01/2024	9/02/2024	23/02/2024	8/03/2024
+ 365	16	16	14	12
181 - 365	77	85	98	111
121 - 180	89	106	121	122
91 - 120	78	104	66	72
61 - 90	123	94	81	58
30 - 60	182	133	89	111
< 30	230	282	244	245
TOTAL	795	820	713	732

Healthy Housing Program				
Days	12/01/2024	9/02/2024	23/02/2024	8/03/2024
+ 365	191	165	168	167
181 - 365	61	61	65	64
121 - 180	16	17	6	3
91 - 120	2	3	1	NIL
61 - 90	3	NIL	NIL	NIL
30 - 60	NIL	NIL	*31	*37
< 30	*4	*62	*28	*21
TOTAL	277	308	299	292

Healthy Housing Program – Stage 1 (Due to be finalised June – extended to October 2023)

* Healthy Housing Program – Stage 2 (Commenced January 2024)

NAHA UPGRADES & MAINTENANCES

2022-2023 Planned Projects		
PRE-PAINT & PAINT WORKS		
<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
39 SAWMILL RD – Carry out Internal & External Works and Paint	95%	WIP – due for completion 23/02/2024
REFURBISHMENTS		
Refurbishment – 11/9 Gribble St	10%	QBuild Procurement
Refurbishment – 38 Sawmill Rd	10%	QBuild Procurement – on hold
Refurbishment – 10 Sawmill Rd	20%	WIP – Purchase Order issued to contractor. Variation to be approved. Works to start next week on site.
Refurbishment – 67 Workshop St	10%	QBuild Procurement
Refurbishment – 9/9 Gribble St	0%	Cancelled. Works to be completed on work orders.
Refurbishment – 16 Ambrym St	10%	QBuild Procurement – awaiting change of scope
Refurbishment – 9/15 Workshop St	30%	WIP – Purchase Order issued to contractor. PFD 30/04/2024

2022-2023 Planned Projects		
PRE-PAINT & PAINT WORKS		
<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
Refurbishment – 2/9 Gribble St	10%	QBuild Procurement
1020 Back Beach Rd, Yarrabah - Internal Pre-Paint & Paint	20%	WIP – Purchase Order issued to contractor
9 Schrieber St, Yarrabah – Internal/External Pre-Paint & Paint	50%	WIP – Purchase Order issued to contractor. External paint completed.
KITCHEN UPGRADES		
Kitchen, CLI 4 Dabah Cl,	20%	WIP – Purchase Order issued to contractor
Kitchen, CLI 21 Sawmill Rd,	20%	WIP – Purchase Order issued to contractor
Kitchen, CLI 23 Sawmill Rd,	20%	WIP – Purchase Order issued to contractor
Kitchen, CLI 58 Stanley St,	20%	WIP – Purchase Order issued to contractor
Kitchen, CLI 62 Stanley St,	20%	WIP – Purchase Order issued to contractor
Kitchen, CLI 76 Workshop Rd,	20%	WIP – Purchase Order issued to contractor
Kitchen, CLI 49 Back Beach Rd,	30%	WIP – Purchase Order issued to contractor
FLOOR COVERING		
Floor Coverings, CLI 18 Gribble St,	5%	Council to tender to QBuild
Floor Covering, CLI 20 Workshop Rd,	5%	Council to tender to QBuild
Floor Coverings, CLI 21 Sawmill Rd,	5%	Council to tender to QBuild
Floor Coverings, CLI 62 Stanley St,	5%	Council to tender to QBuild
Floor Coverings, CLI 43 Workshop Rd,	5%	Council to tender to QBuild
Floor Coverings, CLI 1020 Back Beach Rd,	5%	Council to tender to QBuild
Floor Coverings, CLI 152 Range Rd,	5%	Council to tender to QBuild
FENCING		
Fencing, CLI 16 Workshop Rd	10%	QBuild Procurement
BATHROOM UPGRADES		
Bathroom, CLI 20 Workshop Rd,	20%	WIP – Purchase Order issued to contractor
Bathroom, CLI 58 Stanley St,	10%	Council to tender to

		QBuild
Bathroom, CLI 47 Workshop Rd,	20%	WIP – Purchase Order issued to contractor
Bathroom, CLI 57 Workshop Rd,	20%	WIP – Purchase Order issued to contractor
Bathroom, CLI 59 Workshop Rd,	10%	QBuild Procurement
Bathroom, CLI 82 Workshop Rd,	10%	QBuild Procurement
Bathroom, CLI 119A Back Beach Rd,	10%	PO received
Bathroom, CLI 4 Major Cl,	20%	WIP – Purchase Order issued to contractor
Bathroom, CLI 8 Ambrym St,	20%	WIP – Purchase Order issued to contractor
Bathroom, CLI 152 Range Rd,	10%	PO received
LAUNDRY UPGRADES		
Laundry, CLI 59 Workshop Rd,	10%	QBuild Procurement
Laundry, CLI 4 Major Cl,	20%	WIP – Purchase Order issued to contractor
REFURBISHMENTS		
Refurbishments, CLI 70 Workshop Rd	10%	QBuild Procurement
Refurbishments, CLI 8 Sawmill Rd	10%	QBuild Procurement
Refurbishments, CLI 3 Beach Rd	10%	QBuild Procurement

WORKS FOR QUEENSLAND 4

Project: Community Hall

Progress Update:

- Work in progress (WIP) – Car Park lighting improvements, it was identified during repair works, the southern Car Park lights are non functional and have no power supply. Electrical works are being undertaken to reinstate power supply and replace the car park lights.
- Work in progress (WIP) – Construction to create additional space inside Community Hall
 - Construction is currently underway to expand the interior space of the Community Hall, addressing the community's need for more versatile and accommodating facilities.
 - Works will recommence following the Council elections mid-March 24.
- **Program:**
 - The project is on track to be finalised by April 2024

Project: Works Department Sheds

Progress Update:

- Work in progress (WIP) – ‘Old plumbers shed’ dismantling / demolition
 - Safely dismantle the ‘old plumbers shed’ and dispose
 - Works include construction of a covered awning over the existing generator.
 - Council crew have been working on assembly of steel posts and beams for new roof over generator.

- Works on track – electrical switchboard shutdown and reinstatement occurring 08/03/24
- Roofing for new generator cover commencing 12/03/24
- Anticipate completion March 2024



- Work in progress (WIP) – Works and Infrastructure crew sheds
 - Planning / programming of works has been finalised
 - Shed kits procurement complete
 - Shed 1: Earthworks complete, Slab and footings to be poured week of 11/03/2024
 - Shed 2: Earthworks commenced Feb 24. Anticipate earthworks complete Mid-March. Approx. 700t of fill required
 - Overall completion anticipated May/June 2024
 - Some delays caused due to inclement weather



- Work in progress (WIP) – Machinery Storage Shed
 - Earthworks commenced March 2024 in conjunction with 'Shed 2'
 - Anticipate completion of Machinery Storage shed May 2024

- Work in progress (WIP) – Hygiene Shed building
 - Refurbishment of hygiene shed nearing completion
 - Internal repaint, flooring and benches to be installed
 - Anticipate completion by April 2024

Project: Jilara Oval

Progress Update:

- Work in progress (WIP) – Dressing sheds
 - Retiling of home teams dressing shed showers and repair damaged plumbing fixtures
 - PO issued to plumber for reinstatement of plumbing fixtures. Tiler commencing week of 11/03/24

Project: Council Chambers Stormwater

Progress Update:

- Designs complete
- RFQ issued November 2023
 - Approx. \$200k to complete works
- YASC to consider and confirm funding options prior to commencement
- Nil progress due to budgetary constraints

Project: Cemetery Fencing

Progress Update:

- CEO confirmed design for Cemetery fencing project
- PO issued for materials required to complete including vehicle/machinery access gates and pedestrian gates
- Set-out completed including a site visit with Vince Schrieber
- YASC can self-deliver this Project. Anticipate commencement March 24.

Project 81907 – New Construction

D) Project: 32 Workshop Road

Progress Update:

- Completed works
 - Initial earthworks
 - Concrete foundation and slab
 - External and internal blockwork
 - Truss install and Roofing
 - Patio ceilings

- Electrical and plumbing rough in
- Initial Paint
- Windows
- Internal ceilings
- Works in Progress
 - Painting near completion – local painting contractor is performing extremely well on the project
 - Stormwater nearing completion
 - Kitchen measure up complete and cabinetry fit out expected week of 18/03/24
 - Flooring measure up complete and installation expected week of 11/03/2024

E) 4 Dabah Road

Progress Update:

- Completed works
 - Initial earthworks
 - Concrete foundation and slab
 - External and internal blockwork
 - Truss install
 - Initial Paint
 - Windows
- Works in Progress
 - Trusses and roofing complete –
 - Flashings installed 06/03/24
 - Initial Paint complete remainder to be completed following additional trade works
 - Kitchen measure up complete and cabinetry fit out expected week of 18/03/24
 - Flooring measure up complete and installation expected week of 18/03/2024



F) 19 Smith Street**Progress Update:**

- Completed works
 - Initial earthworks
 - Concrete foundation and slab
 - External and internal blockwork
 - Truss install
- Works in Progress
 - Roofing nearing completion
 - Inclement weather has resulted in delays due to safety concerns working at heights
 - Windows measure up
 - Cabinetry measure up and procurement cabinetry expected to be installed early April 24

G) 14 Smith Street**Progress Update:**

- Completed works
 - Initial earthworks
 - Concrete foundation and slab
 - Water connections complete
- Works in Progress
 - Sewer connections

- Upcoming external and internal blockwork
 - There have been delays caused by inclement weather to commence blockwork on 14 Smith St
 - This has resulted in block laying subcontractor rescheduling works and was unable to service Council for a date that did not suit Council's construction program
 - A new block laying subcontractor has been sourced and the subcontractor is scheduled to commence onsite Tuesday 12/03/24.

H) 7 Beach Street

Progress Update:

- Completed works
 - Engineering and design
 - Building Approval
- Works in Progress
 - Development approval (QBuild)

I) 64 Gribble Street

Progress Update:

- Completed works
 - Engineering and design
 - Building Approval
- Works in Progress
 - Development approval (QBuild)

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ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the report of the Director – Building Services, tabled as read

7.5 INFRASTRUCTURE - OPERATIONAL REPORT

File Number: 05.MFD_OM.20240311

Author: Sam Bann, Director Infrastructure

PURPOSE OF THE REPORT

To report to Council the status/activities of Infrastructure Department areas for the month February 2024 up to 08 March 2024.

OPERATIONAL UPDATE

This report covers the departments performance. Items contained below reflect actions and tasks performed to progress the projects in-line with funding agreements and project plans.

Planning and engagement with stakeholders and consultants about programmed / scheduled works is always ongoing.

NOTE:

YASC Infrastructure Department continuing routine preventative maintenance plan.

INFRASTRUCTURE AREA -GENERALS

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Roads	Routine Maintenance Plan	Road and Road Reserve Maintenance Drains and easements Continuing emergent works under QRA
Waste Management	Routine Waste Management Plan	Continuing current waste management strategy. Rubbish collection and waste management at the tip Containers refund in operation Enhance Waste Management project: Awaiting on department to execute deeds
Mechanics	Routine Maintenance Plan	General fleet management Reallocation of fleet within departments. 4 fleet in workshop for repairs awaiting parts 3 ride-on required major repairs
Parks & Gardens	Routine Maintenance Plan	Ongoing maintenance throughout community W4D – 3 participants commenced 19 th February – work plan to be developed pending confirmed participants

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Animal Control	Routine preventative Action Plan Illegal release of animals from Council Impound yards	- Attend FNQROC with Trainee Allen Ambrym - 16 dogs collected unclaimed - 1 dangerous dogs complaint - 20 dogs treated for fleas/ticks and worms - 2 dogs treated for major injuries both returned to owners - VET program scheduled for April focussing on female's dog's desexed, Males dogs castrated and Stallions gelded - Between 26th and 28th February ACO rounded up 20 + horses from town area, locked into the Impound facility which was vandalized on the Wednesday 28th of February after hours, Resulting in horses roaming in town area again. - Further roundup conducted where about 30 horses were impounded. On the afternoon of Thursday 7th of March, the locks on the gates at the impound yard were cut with an angle grinder and the horses released again. Police have been advised and notice put out on Facebook about the penalties for removing animals from a Council impound yard.
Environmental Health	Routine preventative Action Plan	Public amenities facility maintenance - 6 HH inspection - 3 Pest management treatment with trainee assistant Francis Maloney awaiting on job cards to be amended and re allocated - Conduct inspection 15 workshop Unit 7 & 8, commence general clean and pest management - Assist ESO team with community messaging for the BWA liaise with tenants in surrounding areas

		- Conduct pest management at the RTC Building and surrounds IWO to be raised for pest management throughout all YASC facilities
ESO	Water Routine Maintenance Plan Sewerage Routine Maintenance Plan	Routine maintenance as per DWQMP Business case WIP estimated completion end of March early April Workshop held on 21st February for Filter options 22nd February E. coli Detection at 1 of 6 sample points, resulting in BWA for precautionary matters, investigations carried out and closed out to remove BWA on 27th February 2024. (Sampling error Ongoing sewerage pump station maintenance manually pumping and monitoring. Minor upgrades to pumps and critical spares required
Aquatic centre	Routine Maintenance Plan,	ESO team currently carrying out maintenance to facility. Enquiries regarding position with no EOI submitted

CAPITALS

Road recovery projects

PROJECT ID	JOB DESCRIPTION	ACTION	COMPLETION
ATSI TIDS	ANNUAL ALLOCATION	RFQ Submitted YASC proposing to self-perform	<u>5%</u>
ATSI TIDS	Range Road, Nursery Road Intersection Upgrade	Contract awarded. Scheduled to start mid-March	<u>5%</u>
REPA	Reservoir Rd Betterment	Construction completed Defects list WIP	<u>95%</u>
REPA	Buddabadoo Betterment	Community improvements stormwater including Buddabadoo Road, Works to	<u>40%</u>

		continue upon completion of Buddabadoo Bridge • Note: EOT/Change of scope submitted as priorities have changed since the grant approval. Requesting approval to extend on round-a-bout works to	
REPA	Buddabadoo Landslide	WIP Weather Impacting site access WIP	<u>80%</u>

ICCIP – Indigenous Council Critical Infrastructure Program

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
2.12	2.12 STP short term upgrade		Project to be reactivated.
1.16	Generator for Bore 6		Project to be reactivated
1.05	Water and Sewer combined SCADA upgrade ICCIP 1.05 -	5%	Project proposal from supplier finalised. YASC to proceed with procurement process.
1.13	Bores Security (Fencing)	5%	RFQ to be submitted
1.15	Replace reservoir roof	10%	Contract awarded, construction program to be submitted
2.14	SPS 2 Upgrade (pump replacement)	5%	Project to be reactivated

LGGSP Water treatment plant upgrade - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
LGGSP	Water treatment plant refurbishment	10%	EOT will be submitted due to Scope change pending Business Case

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the report of the Director – Infrastructure, tabled as read.

8 CORRESPONDENCE

Nil

9 CONFIDENTIAL MATTERS

Nil

10 CLOSE OF MEETING