



BUSINESS PAPER

Ordinary Council Meeting

22 August 2024

**Notice is hereby given that an Ordinary Meeting of Council of the
Yarrabah Aboriginal Shire Council
will be held in the Yarrabah Aboriginal Shire Council Chambers on:
Thursday 22 August 2024 at 9.00am**

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- 1 WELCOME**
- 2 ACKNOWLEDGEMENT TO COUNTRY**
- 3 APOLOGIES**
- 4 CONFIRMATION OF PREVIOUS MINUTES**

Ordinary Council Meeting - 26 July 2024

**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE YARRABAH ABORIGINAL SHIRE COUNCIL CHAMBERS
ON FRIDAY, 26 JULY 2024 AT 10.00AM**

PRESENT: Cr Daryl Sexton (Mayor), Cr Michael Sands (Deputy Mayor), Cr Amy Neal, Cr Brian Underwood, Cr Hezron Murgha,

IN ATTENDANCE: Richard Wright (CEO), Director - Corporate Services Mike Mair, Executive Assistant Leona Worrell (Minute Taker)

1 MEETING OPEN

Mayor Sexton declared the meeting open at 10.03am.

The Mayor welcomed councillors and staff members present to the meeting.

One minute silence was observed to respect those who have passed away.

Councillor Neal opened with a word of Prayer.

2 ACKNOWLEDGEMENT TO COUNTRY

The Mayor acknowledged the traditional custodians the Gunggandji People whose country this meeting is being held today, acknowledgement to their elders, past present and emerging.

Acknowledgment also offered to the other Trustees of this land the Northern & Southern PBCs, the Stolen Generations and all Yarrabah people whose elders past present and emerging also call Yarrabah home and support progress in the Shire.

3 APOLOGIES

Nil

4 CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION 01:26/07/2024

That the minutes of the Ordinary Council Meeting held on 27 June 2024 be adopted.

Moved: Cr Michael Sands

Seconded: Cr Brian Underwood

5/5 CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES**6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES**

The Mayor reminded the Councillors of the requirement to declare their conflicts of interest to the CEO prior to the meeting and called on all councillors to re-declare then now.

- Councillor Hezron Murgha declared a conflict of interest in relation to 7.14 Confirmation of Aboriginality form for [REDACTED] and 7.16 Confirmation of Aboriginality form for [REDACTED] due to being related to both parties.

CEO confirmed to the Mayor that Councillor Hezron Murgha had declared this conflict of interest prior to the meeting.

- Deputy Mayor Michael Sands declared a conflict of interest in relation to 7.16 Confirmation of Aboriginality form for [REDACTED] and 7.18 Confirmation of Aboriginality form for [REDACTED] due to being related to both parties.

CEO confirmed to the Mayor that Deputy Mayor Sands had declared this conflict of interest prior to the meeting.

- Mayor Daryl Sexton declared a conflict of interest in relation to 7.18 Confirmation of Aboriginality form for [REDACTED] and 7.20 Confirmation of Aboriginality form for [REDACTED] due to being related to both parties.

CEO confirmed to Council that Mayor Daryl Sexton had declared this conflict of interest prior to the meeting.

CEO advised that Confirmation of Aboriginalities 7.13 to 7.19 had been endorsed by Councillors without a declarable conflict prior to this meeting. Formal endorsement was sought by way of resolution. Council may consider that under these circumstances the respective Councillors may stay in chambers during this formality, but refrain from voting where an interest has been declared. Council agreed.

7 MATTERS FOR DISCUSSION**7.1 CEO OPERATIONAL REPORT****PURPOSE OF THE REPORT**

Monthly Council meeting report on the operational and strategic performance of council business for months of June / July 2024.

CEO informed Council of a meeting with Liquor Licensing on 24 July and not covered in this report. Discussion revolved around options if Council desired to consider the establishment of a canteen or club. A meeting will be scheduled with Councillors to allow a comprehensive dialogue about the necessary procedures for setting up such an establishment.

CEO advised Councillors that a workshop had been scheduled with the Department of Local Government for Friday 16 August. This was to assist Councillors to complete their mandatory training within the legislative timeframe.

CEO sought confirmation of Councillors attending an inspection of housing development projects by the indigenous construction company, ZK Constructions on the Sunshine Coast with a view to reviewing their capacity and standards of work due to the potential of large volume of works upcoming in the future. CEO also advised that this trip would also incorporate meetings with LGAQ staff in Brisbane. All Councillors confirmed their participation.

CEO read to the report.

RESOLUTION 02:26/07/2024

That Council accept the CEO Operational Report for the period to 21 July 2024.

Moved: Cr Brian Underwood

Seconded: Cr Daryl Sexton

5/5 CARRIED

10.52am Meeting Adjourned

11.07am Meet reconvened

11.08am Director Corporate Services entered the meeting

7.2 YASC MONTHLY FINANCIAL REPORT

PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 30th June 2024.

Director Corporate Services read to the report.

RESOLUTION 03:26/07/2024

That Council accept the 30th June 2024 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grants Report

Moved: Cr Michael Sands

Seconded: Cr Amy Neal

5/5 CARRIED

7.3 2024-2025 BUDGET

PURPOSE OF THE REPORT

Council to adopt the 2024/25 Budget

Director Corporate Services read to the report.

CEO confirmed to Council that budget papers presented were as determined in the workshop with Council on 17 May 2024.

RESOLUTION 04:26/07/2024

That Council resolve to adopt Council's budget for 2024-2025.

Moved: Cr Daryl Sexton

Seconded: Cr Brian Underwood

5/5 CARRIED

7.4 FEES, RATES, CHARGES 2024-2025**PURPOSE OF THE REPORT**

Council to adopt the 2024/25 Schedule of Fees & Charges

Director Corporate Services read to the report.

RESOLUTION 05:26/07/2024

That Council resolve to adopt the 2024/25 Schedule of Fees & Charges

Moved: Cr Brian Underwood

Seconded: Cr Amy Neal

5/5 CARRIED

7.5 ISR INSURANCE RENEWAL 2024-2025**PURPOSE OF THE REPORT**

Provide an update on the status of Industrial Special Risk insurance renewal for Yarrabah Aboriginal Shire Council.

Director Corporate Services read to the report.

CEO advised Council, as noted in the Director's report, this was subject to comment by the CEO at the previous Council meeting.

RESOLUTION 06:26/07/2024

That Council note & resolve to accept the 2024-2025 Industrial Special Risks Insurance renewal.

Moved: Cr Hezron Murgha

Seconded: Cr Michael Sands

5/5 CARRIED

12.10pm Director Corporate Services left the meeting

12.10pm meeting adjourned

12.59pm Meeting reconvened

Following a discussion with the Mayor and Deputy Mayor, it has been decided that the CEO will read all the reports. Furthermore, the CEO will take any inquiries received and address them accordingly.

7.6 PEOPLE & COMMUNITIES - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To provide Council an update on operational activities undertaken within the Department of People and Communities.

CEO read to the report.

The CEO advised Council that The Arts & Cultural Precinct has won the CIAF Arts Centre Award yesterday 25th July 2024. Council congratulates all those involved in CIAF.

The Council extends its sincere appreciation to the Community Services team for their exceptional management of the NAIDOC Week events. Their dedication and hard work have significantly contributed to the success of these important community celebrations. The team's efforts have not only honoured our heritage but have also fostered a sense of unity and pride among our residents.

RESOLUTION 07:26/07/2024

That Council accept the Director of People and Communities Operational Report, tabled as read.

Moved: Cr Brian Underwood

Seconded: Cr Amy Neal

5/5CARRIED**7.7 INFRASTRUCTURE - OPERATIONAL REPORT****PURPOSE OF THE REPORT**

To report to Council the status/activities of Infrastructure Department areas for the month of June / July 2024.

CEO read to the report.

Deputy Mayor Michael Sands noted the presence of dogs loitering around the shops. He emphasised the need for clear regulations regarding dogs outside shops to ensure public safety, hygiene, and animal welfare. CEO to have the Director of Infrastructure address this concern with Animal Management to ensure compliance.

RESOLUTION 08:26/07/2024

That Council accept the report of the Director-Infrastructure, tabled as read.

Moved: Cr Daryl Sexton

Seconded: Cr Brian Underwood

5/5CARRIED

7.8 BUILDING SERVICES - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To report to Council the status/activities of Building Services areas for the months of June / July 2024.

CEO read to the report.

Deputy Mayor Michael Sands raised a concern that contractors are failing to remove their rubbish from job sites. This issue needs to be addressed. CEO to have the Director of Building Services address this concern with contractors to ensure compliance.

Councillors inquired about the removal of the pine trees. The CEO has since confirmed that the trees are being removed to make way for new power lines for the Optus Tower. This has been done in consultation with the Gunggandji Aboriginal Corporation RNTBC.

RESOLUTION 09:26/07/2024

That Council accept the report of the Director - Building Services, tabled as read.

Moved: Cr Daryl Sexton

Seconded: Cr Hezron Murgha

5/5 CARRIED

7.9 REQUEST FOR TENDER - SUPPLY, DELIVERY AND INSTALLATION OF SHORT-TERM ACCOMMODATION**PURPOSE OF THE REPORT**

To seek Council endorsement to award the Supply, Delivery and Installation of Short-Term Accommodation.

CEO read to the report.

RESOLUTION 10:26/07/2024

That Council resolve to award the Contract Package for the construction of five (5) cabins to The Trustee for Bt & Rl Woodford Family Trust (Asset Cabins and Homes Pty Ltd).

Moved: Cr Amy Neal

Seconded: Cr Brian Underwood

5/5 CARRIED

7.10 REEF GUARDIAN COUNCIL PROGRAM MOTIONS FOR THE LGAQ CONFERENCE**PURPOSE OF THE REPORT**

For Council to consider and support the long-term sustainability Plan of the Reef Guardian Council program - Reef 2050 Plan.

CEO read to the report.

RESOLUTION 11:26/07/2024

That Council resolve to endorse the motions by Cassowary Coast Regional Council to the LGAQ annual conference:-

- The LGAQ calls on the State and Federal governments to support Queensland Local Governments', particularly the Reef Guardian Councils, in their efforts to implement actions under the Reef 2050 Plan, through direct funding and capacity building.
- The LGAQ calls on the Queensland Government to match the Australian Government Reef Guardian Councils Program – Activating Local Councils' Reef Action Plans grant funding to support implementation of the Reef 2050 Long-Term Sustainability Plan

Moved: Cr Michael Sands

Seconded: Cr Hezron Murgha

5/5 CARRIED

7.11 POLICY REVIEW

PURPOSE OF THE REPORT

Annual review of statutory and other policies.

CEO read to the report.

CEO reminded Council that a policy review workshop was held on 18 June 2024, where the CEO confirmed to Council that there were no significant changes to the policies, aside from minor administrative adjustments. Noting that the policies for the Early Learning Centre were reviewed by the CEO, the Director – People & Communities, and the Early Learning Centre Manager.

RESOLUTION 12:26/07/2024

That Council resolve to endorse the recommendation presented by the Chief Executive Officer to adopt all polices as listed in the attached schedule covering the following areas:

- Statutory and Governance
- Management
- Early Learning Centre

Council authorise the implementation action to be carried out by CEO and Directors.

Moved: Cr Amy Neal

Seconded: Cr Daryl Sexton

5/5 CARRIED

7.12 ENDORSEMENT OF YARRABAH LDMP 2024

PURPOSE OF THE REPORT

To seek Council approval of the amended Yarrabah Local Disaster Management Plan 2024

CEO read to the report.

RESOLUTION 13:26/07/2024

That Council resolve to endorse the Yarrabah Local Disaster Management Plan 2024

1. Authorise the Deputy Mayor (as Chair of the Yarrabah LDMG) and CEO (as Local Disaster Coordinator) to sign the plan.
2. CEO to have the endorsed plan posted on Council's website.

Moved: Cr Daryl Sexton

Seconded: Cr Brian Underwood

5/5 CARRIED

2.30pm meeting adjourned

2.48 pm meeting reconvened

7.13 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report.

RESOLUTION 14:26/07/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Michael Sands

Seconded: Cr Amy Neal

5/5 CARRIED

Councillor Murgha declared his conflict due to being related to the applicant – Shatner Tilberoo-Murgha and as discussed at the beginning of the meeting, would be refraining from voting.

7.14 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report.

RESOLUTION 15:26/07/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Daryl Sexton

Seconded: Cr Amy Neal

4/4 CARRIED

7.15 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report.

RESOLUTION 16:26/07/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Michael Sands

Seconded: Cr Amy Neal

5/5 CARRIED

Deputy Mayor Michael Sands and Councillor Hezron Murgha declared their conflict due to being related to this applicant, Kunjul Sands-Murgha and as discussed at the beginning of the meeting, would be refraining from voting.

7.16 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report.

RESOLUTION 17:26/07/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Daryl Sexton

Seconded: Cr Amy Neal

3/3 CARRIED

7.17 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report.

RESOLUTION 18:26/07/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Brian Underwood

Seconded: Cr Amy Neal

5/5 CARRIED

Mayor Daryl Sexton and Deputy Mayor Michael Sands declared their conflict due to being related to this applicant, Devetta Mundraby and as discussed at the beginning of the meeting, would be refraining from voting.

7.18 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report.

RESOLUTION 19:26/07/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Brian Underwood

Seconded: Cr Amy Neal

3/3 CARRIED

7.19 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report.

RESOLUTION 20:26/07/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

○ [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Daryl Sexton

Seconded: Cr Michael Sands

5/5 CARRIED

Mayor Daryl Sexton declared their conflict due to being related to this applicant, Malcolm Canendo and as discussed at the beginning of the meeting, would be refraining from voting.

7.20 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report.

RESOLUTION 21:26/07/2024

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

Moved: Cr Amy Neal

Seconded: Cr Hezron Murgha

4/4 CARRIED

7.21 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report.

RESOLUTION 22:26/07/2024

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

Moved: Cr Amy Neal

Seconded: Cr Hezron Murgha

5/5 CARRIED

8 CORRESPONDENCE**8.1 CORRESPONDENCE - OFFICE OF THE COMMISSIONER - QUEENSLAND FIRE AND EMERGENCY SERVICES****PURPOSE OF THE REPORT**

Tabling of correspondence from Queensland Fire and Emergency Services Commissioner, Stephen Smith, dated 15 July 2024.

CEO read to the report.

RESOLUTION 23:26/07/2024

That Council note the correspondence tabled, as read.

Moved: Cr Michael Sands

Seconded: Cr Brian Underwood

5/5 CARRIED

8.2 CORRESPONDENCE - QUEENSLAND RECONSTRUCTION AUTHORITY - RESULT OF THE DISASTER AND EMERGENCY MANAGEMENT REFORMS**PURPOSE OF THE REPORT**

Tabling of correspondence from the CEO of the Queensland Reconstruction Authority, Jake Ellwood dated 16 July 2024.

CEO read to the report.

RESOLUTION 24:26/07/2024

That Council note the correspondence tabled, as read.

Moved: Cr Amy Neal

Seconded: Cr Michael Sands

5/5 CARRIED

9 STRATEGIC PORTFOLIO UPDATE

Councillors to provide updates on Meetings and Trips and other information for the meeting.

10 CONFIDENTIAL MATTERS

Nil

11 CLOSE OF MEETING

Date for the next Council Ordinary Meeting is Thursday 22 August 2024.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 2.57 pm.

.....
MAYOR

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

7 MATTERS FOR DISCUSSION

7.1 CEO OPERATIONAL REPORT

File Number: 01.MFD_OM.20240822

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Monthly Council meeting report on the operational and strategic performance of council business for months of July / August 2024.

KEY FOCUS AREAS

This monthly report covers the period from 22 July to 16 August 2024.

Office of Liquor and Gaming Regulation, Department of Justice and Attorney-General –

- ◇ Manager - Debbie Dixon-Searle, –24 July. CEO attended with regards to venue licencing options in community. Meeting being organised with Council to be briefed on options.

- ◇ Professor Marcus Water University of Queensland– 24 July. Community engagement to Improve relationships with QLD Police. CEO attended by Teams.

CAIF Opening Event - 25 July. Councillor Neal & Councillor Underwood attended



- ◇ Ordinary Council Meeting - 26 July. Mayor, Councillors & CEO attended

CAIF Fashion Show - 26 July. Featuring Yarrabah fashion – Councillor Neal and Councillor Underwood attended. Yarrabah Arts & Cultural Precinct won the CIAF Art Centre Award



- ◇ MicroGrid Steering Committee Meeting - 30 July. Mayor and CEO attended

- ◇ **Department of Education Meeting** – briefing re request for consideration of Lease (A) adjacent to the primary school – 30 July. Mayor, Deputy Mayor and CEO attended
- ◇ **Taxis & Shuttle Service Meeting** – Bob Epps (CEO) re connecting workers to Cairns - 30 July. CEO attended
- ◇ **YAG / Healthy Housing Meeting** - 31 July. Mayor, Deputy Mayor and CEO attended
- ◇ **FNQ Education Regional Director Meeting** - 31 July. Mayor and CEO attended
- ◇ **FNQROC Board Meeting** - 1 August. Mayor and CEO attended
- ◇ **QPS Doctrine and Guidelines Stakeholder Engagement Workshop** - State Disaster Management Plan and Prevention, Preparedness, Response and Recovery Disaster Management Guideline – 2 August. CEO attended
- ◇ **Housing Development Consult** – Sunshine Coast, 6 August. Mayor, Councillors & CEO attended.
- ◇ **National Redress Scheme**, Community engagement – 13 August. CEO attended
- ◇ **Young Peoples Committee meeting** – 14 August. The youth expressed a desire to experience “decision making and conversations” in the Council Chambers alongside the Councillors. Mayor, Deputy Mayor, Councillor Neal and CEO attended
- ◇ **Community Safety Plan** – 14 August. Mayor, Deputy Mayor & CEO attended. Discussions with DATSIP with regards to safety plan review and implications with AMP.
- ◇ **Police Meeting** – 15 August. Meeting with Inspector Winks and OIC Yarrabah Station with regards to policing in community. Mayor, Deputy Mayor & CEO attended
- ◇ **Yarrabah Positive and Respectful Relationships Project** – 15 August. Mayor, Deputy Mayor & CEO attended
- ◇ **Mandatory Local Government Training for Councillors** – 16 August. All Councillors attended

GOVERNANCE

We are diligently monitoring internal processes to ensure alignment with legislative requirements. Councillors now completed mandatory training modules.

GRANTS MANAGEMENT

Grants Team continue to research and build a comprehensive list/status of all grant briefs, grants considered, grants applied and forecast opportunities in collaboration with each Department.

A. GRANTS APPROVED DURING PERIOD

EOI successful and invited submit full application

- **Australian Government – Department of Health and Aged Care – Play Our Way**

Stream 1 – Facilities - Extension of the Gillian Bann Facility to include Club House and Gym Facility; Construction of second Field - **\$1,584,000**

B. GRANTS SUBMITTED DURING PERIOD

- **Queensland Government - Department of Housing, Local Government, Planning and Public Works - Local Government Grants and Subsidies Program –**
 - **Infrastructure – Yarrabah Community Hub – \$8,786,747**

- **Planning – Asset Management Plan Update – \$28,050**
- **Queensland Government - Department of Housing, Local Government, Planning and Public Works – Economic Development and Growth - Works for Queensland**
 - Development of the Yarrabah Bay Lookout and Walking Track -
 - Upgrade/Maintenance of the Arts Precinct Boardwalk and Amphitheatre - Upgrade Council's facilities and beautification of the foreshore/esplanade - **\$4,920,000**
- **Department of Infrastructure, Transport, Regional Development, Communications and the Arts – Local Roads and Community Infrastructure Program Phase 4 –**
 - Intersection Recovery Project - Back Beach Road/ Jungi Lane and Jabin Lane
 - YASC Day Care – Playground Repairs -YASC Day Care- Fencing Repairs - Malcolm Bishop Park – Yarrabah – Fencing Modification **\$ 71,351**
- **Australian Government – Department of Industry, Science and Resources – Department of Infrastructure, Transport, Regional Development Communications and the Arts - Housing Support Program Housing Support Program - Stream 2 –Yarrabah Aboriginal Shire Council – Critical Enabling Infrastructure Water (WTP) and Sewerage (STP) Upgrade(s). - \$18,800,000**
- **Queensland Government - Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts- Arts Queensland – Yarrabah Music and Cultural Festival – \$30,000**

C. GRANTS AWAITING OUTCOME

- **Department of Infrastructure, Transport, Regional Development, Communications and the Arts – Road Safety Actions Grants – Road Safety Programing Yarrabah with JUTE Theatre Company - \$272,262**
- **Queensland Government – Department of Tourism, Innovation and Sport- Active Women and Girls Program – Sports and training program and activities targeting Girls and Women - \$25,000**
- **Precinct, Jilara Oval, PCYC Sports Complex and the Swimming Pool \$377,983.35**
- **Australian Government - Department of Infrastructure, Transport, Regional Development, Communications and the Arts - Roads to Recovery – Resealing Road surfaces at four sites where deterioration pose risks of further damage and safety concerns. \$174,193**

D. GRANT OPPORTUNITIES

- **Australian Government – Department of Industry, Science and Resources – Department of Infrastructure, Transport, Regional Development Communications and the Arts – Growing Regions Program Stream 2 – Grant available for Capital works projects that deliver community and economic infrastructure projects across regional and rural Australia. \$500,000 to \$15 million**

- **Australian Government – Department of Industry, Science and Resources – Department of Infrastructure, Transport, Regional Development Communications and the Arts - Regional Precincts and Partnerships Program**
 - **Stream one - Precinct development and planning.** Grants available for master planning, consultation, design, business cases and partnership establishment. **\$500,000 to \$5 million**
 - **Stream two -Precinct delivery.** Grants available to help deliver one or more elements of a precinct. It could be enabling infrastructure (roads, pathways, and underground infrastructure), public infrastructure, or open spaces between elements or a particular building that activates other investment. - **\$5 million to \$50 million**
- **Australian Government – Attorney General’s Department – National Justice Reinvestment Program – Round 2 Assessment Cycle 2** - The objective of this grant opportunity is to support the development and delivery of community and Aboriginal and Torres Strait Islander-led justice reinvestment initiatives across Australia, by supporting – **No minimum or maximum \$ amount**
- **International Touring and Presentation Fund** - supports international touring, showcasing and presentation opportunities for Australian artists and creative workers - **\$5,000 up to \$850,000**
- **Cages Foundation - Community Grants** - This stream provides one-off grants (short term) to Aboriginal controlled organisations responding to an Immediate need for services to children and their families. Activities will be focused on Aboriginal and Torres Strait Islander children in the first five years of life – **Up to \$50,000**
- **Queensland Government - Department of Employment, Small Business and Training - Indigenous Workforce and Skills Development Grant** - The program funds Indigenous designed and led projects that support or respond to local training and workforce needs – **up to \$250,000**
- **Department of Infrastructure, Transport, Regional Development, Communications and the Arts - Safer Local Roads and Infrastructures Program** - provide funding for projects to address current and emerging priorities in road infrastructure needs. **No maximum amount**

MEETING ACTIONS

Ordinary Meeting –26 July 2024

Item	Agenda item	Status
7.1	CEO Operational Report	Tabled
7.2	YASC Monthly Financial Report	Tabled
7.3	Budget 2024-2025	Actioned

7.4	Fees, Rates and Charges 2024-2025	Actioned
7.5	ISR Insurance Renewal 2024-2025	Actioned
7.6	People & Communities – Operational Report	Tabled
7.7	Infrastructure - Operational Report	Tabled
7.8	Building Services - Operational Report	Tabled
7.9	Request for Tender – Supply, Delivery and installation of Short-Term Accommodation	Actioned
7.10	Reef Guardian Council Program Motions for the LGAQ Conference	Actioned
7.11	Policy Review	Actioned
7.12	Endorsement of Yarrabah LDMP 2024	Actioned
7.13	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	Actioned
7.14	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	Actioned
7.15	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	Actioned
7.16	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	Actioned
7.17	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	Actioned
7.18	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	Actioned
7.19	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	Actioned
7.20	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	Actioned
7.21	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	Actioned
8.1	Correspondence - Office of the Commissioner – Queensland Fire and Emergency Services	Tabled
8.2	Correspondence – Queensland Reconstruction Authority – Result of the Disaster and Emergency Management Reforms	Tabled

OTHER IMPORTANT DATES

- ◇ **QPS Commissioner**, Steve Gollschewski – 19 August. Mayor & CEO to attend
- ◇ **First Nations Mayors Summit** – 20/21 August. Mayor and CEO to attend
- ◇ **Ordinary Council Meeting** - 22 August. Mayor, Councillors & CEO to attend
- ◇ **Yarrabah IGEM Assessment** – 23 August. CEO to attend
- ◇ **Annual Local Government Conference**, LGMA – 27-29 August. CEO to attend
- ◇ **NEMA** (National Emergency Management Agency) - After Action Review for First Nations recovery following Ex-TC Jasper – 3 September. CEO to attend
- ◇ **Yarrabah Microgrid** – 3 September. Mayor & CEO to attend
- ◇ **Councillor Workshop** – 99year Homeowner Leases – 3 September. All Councillors to attend
- ◇ **TCICA** – 4 September. Mayor & CEO to attend
- ◇ **Councillor Workshop** – Review of Strategic Plan – 5 September. All Councillors to attend
- ◇ **Electrical Safety Office** – Community Engagement, to promote Electrical Safety in the workplace, home and community, Jilara Oval – 12 September. All invited
- ◇ **Audit Committee Meeting** – 12 September. Mayor and Councillor Murgha to attend
- ◇ **Ordinary Council Meeting** – 18 September. Mayor, Councillors & CEO to attend

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the CEO Operational Report for the period to 16 August 2024.

7.2 YASC MONTHLY FINANCIAL REPORT

File Number: 02.MFD_OM.20240822

Author: Mike Mair, Director - Corporate Services

PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 31st July 2024.

BACKGROUND

This report is created with the following in mind:

Local Government Regulations, s204 - Financial

(1) The local government must prepare a financial report.

(2) The chief executive officer must present the financial report—

(a) if the local government meets less frequently than monthly—at each meeting of the local government; or

(b) otherwise—at a meeting of the local government once a month.

(3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

CEO delegates the reporting responsibility to the Corporate Services Director – Mike Mair.

COMMENT

The information provided in this report reflects the financial accounts and statements for the month end.

The content of the reports to include information on the following:

Overview of

1. Operating results
2. Current Debtors
 - Trade Debtors & Trade Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Commercial leases

POLICY/FUNDING CONSIDERATIONS

Local Government Regulations, s204 - Financial

RISK

Compliant.

CONSULTATION

Executive Leadership Team

Finance Manager

ATTACHMENTS**1. Finance Report July 2024****RECOMMENDATION**

That Council accept the 31st July 2024 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases

**CORPORATE SERVICES REPORT
TO THE YARRABAH ABORIGINAL SHIRE COUNCIL
For the Period Ended 31 July 2024**

FINANCIAL SERVICES

I. Overview of Operating Results as 31 July 2024

	ACTUAL YTD	BUDGET YTD 24/25	VARIANCE	VARIANCE	BUDGET FY 24/25
	\$	\$	\$	%	\$
Recurrent Income					
Fees & charges	2,989	22,230	-19,242	-87%	266,763
Other incomes	42,667	49,119	-6,451	-13%	589,424
Rental income	292,934	250,025	42,909	17%	3,000,302
Interest received	34,986	12,500	22,486	180%	150,000
Sales & recoverable works	200,389	466,001	-265,612	-57%	5,592,009
Grants & Subsidies	848,174	691,857	156,318	23%	8,302,282
	1,422,140	1,491,732	-69,592	-5%	17,900,780
Recurrent Expenditure					
Employees costs	598,174	618,273	-20,099	-3%	7,419,274
Materials and services	617,428	966,020	-348,592	-36%	11,592,238
Finance costs	1,045	46,098	-45,053	-98%	553,181
Donations Paid	150	-	150		
Depreciation	512,752	544,458	-31,706	-6%	6,533,498
	1,729,549	2,174,849	-445,301	-20.48%	26,098,191
Less: Capitalised Expenses					
	1,729,549	2,174,849	-445,301	20.48%	26,098,191
Net Operating Profit	-307,409	-683,118	375,709	-55%	-8,197,411

Council's Operating result is a loss of \$307K as at 31 July 2024, better than budget by \$376K.

Recurrent income is under budget by \$70K mainly as a result sales & recoverable works being under budget by 266K.

Recurrent expenditure is \$445K under budget. Staff costs are under budget by \$20K. Materials and services costs are under budget by \$349K.

Planned maintenance YTD loss is \$75K versus budget profit of \$29K. A delay in invoicing occurred because of end of financial year processing but the backlog was quickly cleared and as at 15th August the Department had a result of \$42k profit.

Liquidity Highlights

II. Current Trade Debtors, Housing Debtors & Trade Creditors

III.

	90 Days	60 Days	30 Days	Current	Total
Total Debtor Type	-	-	-	-	-
Debtors Sundry	254,721	826	28,799	2,445,177	2,729,523
Blockholders Service Fees	428,969	709	-	8,590	421,088
Commercial Service Fees	138,185	-	-	-	138,185
Grants	479	-	-	-	479
Ex - Rent (pre 2013)	960,087	-	225	-	960,312
Trustee Leases	22,565	-	-	-	22,565
Commercial Leases	36,994	-	9,486	1,335	45,145
Daycare Debtors	129,508	6,232	3,304	6,001	145,045
Housing Current Rent	2,969,161	326	1,003	2,465	2,972,955
TOTAL DEBTORS	4,940,667	1,812	28,488	685,235	7,435,297
TOTAL CREDITORS	337	16,494	103,470	809,720	930,021

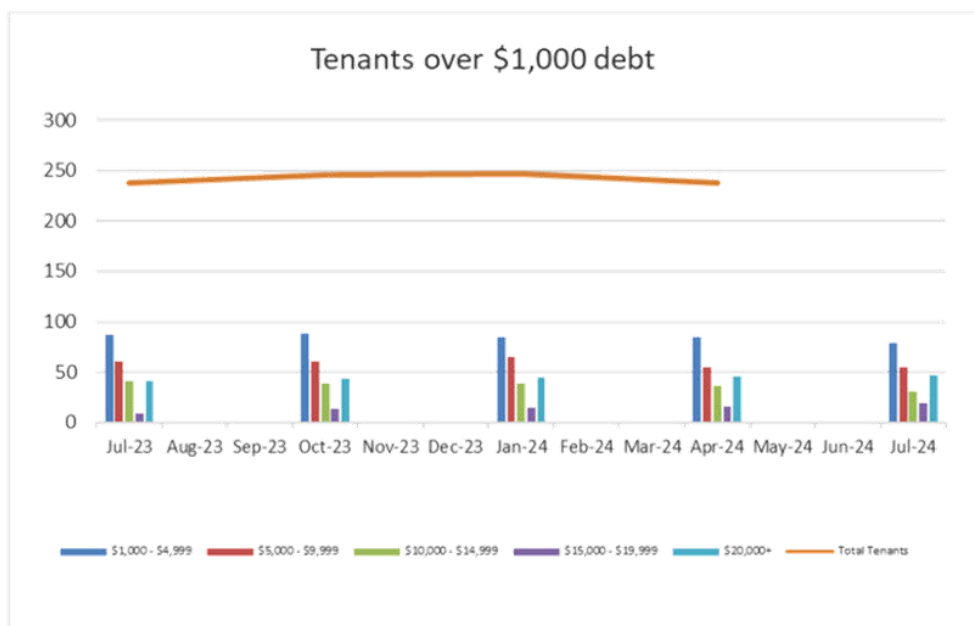
Of the \$7.435M owing to Council, only \$3.149K is estimated as collectable with \$4.286 million included in our provision for doubtful debts.

Snapshot: SOCIAL HOUSING DEBT LEVEL (CURRENT)

Over the past 12 months, the rental arrears to Council for social housing has increased by 9% from \$2,722,033 to \$2,972,955. A review of debtors has highlighted the following:

60% of current tenants are in arrears and 231 total tenants owe over \$1,000 which has decreased by 7 on that of the previous quarter.

The 46 debtors owing over \$20K increased from \$1.582M to 1.599M.



Monthly movement to housing debt	
Month	Actual increase/(decrease)
July 2023	68,018
August 2023	(\$1,027)
September 2023	27,783
October 2023	58,590
November 2023	17,763
December 2023	34,112
January 2024	49,832
February 2024	23,009
March 2024	15,076
April 2024	50,791
May 2024	6,793
June 2024	17,358
July 2024	25,896

	# Tenants	# Tenants	# Tenants	# Tenants	# Tenants
Amount Owing to Council	Jul-23	Oct-23	Jan-24	Apr-24	Jul-24
\$1,000 - \$4,999	87	88	84	85	79
\$5,000 - \$9,999	60	61	65	55	55
\$10,000 - \$14,999	41	39	39	36	31
\$15,000 - \$19,999	9	14	15	16	19
\$20,000+	41	43	44	46	47
Total Tenants	238	245	247	238	231
Percent of tenants in arrears	61%	63%	64%	61%	60%

IV. Capital Works

The following is an overview of Capital Works for specific large projects. The capital project reviews are for the total project from start to completion. This means the below totals may encompass more than one financial year.

<i>Capital Expenditure 31/07/2024</i>	Total Grant Budget	Monies Received to Date	Expenses to Date	Variation v Budget	Brief Description
Interim Remote Capital Program	2,139,036	1,925,134	2,029,760	109,276	5 Lots 6A Djenghi Estate
Works for Qld 4 - 21/24	3,280,000	2,952,000	2,819,551	460,449	Driveways, Security, Council Buildings Upgrade & Refurbishment, Yarrabah Beautification
Roads to recovery	42,409	212,360	31,931	10,478	Construction or maintenance of roads
Sewerage Pump Stations (ICCIP)	1,210,455	531,308	460,126	750,329	Replace gantrys, pump upgrades and maintenance, SCADA, assesment of future expansion, new switchboard pump 3
Water Mains Upgrade (ICCIP)	1,260,720	1,470,393	1,754,898	- 494,178	Replace water main Back Beach Road, SCADA, Fit bore 2 & 7 pumps, water treatment upgrade.
Qbuild Housing demolition and construction	3,498,000	235,942	2,036,608	1,461,392	14 Smith St, 4 Dabah Close, 19 Smith St, 32 Workshop Rd, 7 Beach St, 64 Gribble St
Forward Capital Program	5,927,444	1,885,723	42,513	5,884,930	16 Lots Djenghi, 10 houses Gurmga St
Water Treatment Plant Upgrade (LGGSP)	1,253,159	375,948	85,115	1,168,044	Water Treatment Plant upgrade
Buddabadoo Road drainage upgrades (QRA)	566,475	183,897	255,639	310,836	Buddabadoo Road drainage upgrades
Landfill Operational Equipment (DES)	1,728,900	1,848,900	239,773	1,489,127	14T Excavator, 10T Front End Loader, 10T Backhoe, 14T Tipper, Front Load Tractor, Wood Chipper, Machinery Housing Bay
Remote Indigenous Capital - Balamba subdivision (Dept of Housing)	5,000,000	1,500,000	8,723	4,991,277	Balamba area link infrastructure and 20 lots subdivision
	\$25,906,598	\$13,121,604	\$9,764,637		

V. Balance Sheet

	Council	
	At 31 July 2024	At 30 June 2024
	\$	\$
Current assets		
Cash and cash equivalents	12,166,508	11,634,217
Trade and other receivables	7,233,859	4,846,817
Inventories	178,319	165,440
Total current assets	19,578,686	16,646,474
Non-current assets		
Property, plant and equipment	165,237,216	164,467,378
Total non-current assets	165,237,216	164,467,378
Total assets	184,815,902	181,113,852
Current liabilities		
Trade and other payables	9,867,740	8,371,198
Provisions	780,372	864,189
Total current liabilities	10,648,113	9,235,386
Non-current liabilities		
Provisions	1,730,485	1,730,485
Total non-current liabilities	1,730,485	1,730,485
Total liabilities	12,378,597	10,965,871
Net community assets	172,437,305	170,147,981
Community equity		
Asset revaluation surplus	113,581,531	113,581,531
Retained surplus/(deficiency)	58,855,775	56,566,450
Total community equity	172,437,305	170,147,981

The major movement in current assets is due to \$1.894M invoiced to DESI for the landfill equipment grant. At present Council has paid for \$240K of equipment out of its operating cash until the invoice is paid. The other movement is the prepayment of \$1.1M for 2024-25 ISR insurance.

The main movement in current liabilities is the \$2.387M 2024-25 FAGS grant which will be allocated to Grant Income equally over the year.

Also for Council to note, a full indices revaluation was done on assets in June 2024 resulting in an increase to the Asset Revaluation Reserve of \$8.6M.

VI. Cash Position

	\$	\$
CBA - General Fund	1,072,063	
CBA - Housing Fund	437,803	
CBA - Remote Capital	14,196	
CBA - Remote Indigenous Capital	1,500,000	
CBA - Forward Capital	148,310	
QTC - Leases	340,904	
QTC - Investment	6,587,565	
QTC - Forward Capital	2,060,786	
Cash Floats	<u>4,880</u>	
Total Cash		12,166,508
Trade Debtors	7,435,297	
Provision Doubtful Debts	<u>(4,286,030)</u>	3,149,267
Less: Trade Creditors		(930,021)
Less: Tied Grant Funds		(4,891,736)
Less: Current Commitments		<u>(6,087,362)</u>
Cash Position at EOM		<u>3,406,655</u>

VII. Commercial Leases

Status of Council Commercial Leases	No.
Total Council leasable properties	21
No. of current leases outstanding	0
<i>Being made up of those:</i>	
- Expression of interest released	0
- awaiting signature of tenant	0
- Expression of interest to be done	0

VIII. Other

The QAO year end audit visit is scheduled to commence 2nd September 24 with preparation of all documentation required well advanced.

Mike Mair
Director Corporate Services

7.3 PEOPLE & COMMUNITIES - OPERATIONAL REPORT

File Number: 03.MFD_OM.20240822

Author: Richard Fitowski, Director People and Communities

PURPOSE OF THE REPORT

To provide Council an update on operational activities undertaken within the Department of People and Communities.

OPERATIONAL UPDATE

This report covers activities for the period July/August 2024 and provides Council information on activities and progress of projects for the Department in line with Council functions, community services, funding agreements and project timelines in these areas:

1. Community Housing
2. Early Learning Centre
3. Yarrabah Indigenous Knowledge Centre
4. Yarrabah Arts Cultural Precinct
5. Community Events & Programs
6. Human Resources
7. Workplace Health and Safety and Security

1. COMMUNITY HOUSING

Total Number of stock	Year to Date Occupied	Current Vacant	Total Stock
	386	2x Awaiting scope of works	388
Revenue – Month JULY	Rent Charged for housing stock	Rent Payments received	Rental Arrears received
	\$257,991.56	\$193,271.85	\$35,581.89
Property Inspections	FY2024 to date - complete	Monthly inspections Completed	Monthly Inspections Scheduled
	3	3	16
Engagement activities	Number of discussions with tenants regarding arrears/enquiries Month	Number of discussions with tenants regarding arrears/enquiries FY2024 to Date	Housing Waitlist
	138	138	383 Applicants 6 New applicants 12 Waitlist updates
Arrears Management (Form11)	First Notice Form11's Rental Arrears issued Month to Date	Total Form 11's Rental Arrears issued FY2024 to Date	Monthly Rental statements
	0	0	385

	Second Notice 11's issued Month to Date	Third Notice 11's issued Month to date	Number of notice to leave (form12)
	0	0	Allowing appropriate response timeframes before Notice to Leaves are sent – As per Housing policy

- During the month of JULY, the YASC housing team has continued the approach of house visits conducted to recover rental arrears.
- 21 additional centre pays have been completed to address rental arrears.

2. EARLY LEARNING CENTRE (DAYCARE)

Overview

This report provides a summary of activities, maintenance, health initiatives, and attendance at the Yarrabah Early Learning Centre (YELC), covering recent developments and ongoing projects.

Health and Wellbeing Initiatives

The Health and Wellbeing Queensland team has been conducting weekly sessions at the centre every Thursday morning. These sessions focus on teaching the children essential hygiene practices, such as brushing their teeth and washing dolls, along with general tips on staying clean and healthy.

New Facilities and Donations

New hand basins and toilets have arrived and are scheduled for installation in the upcoming weeks. We have sent a thank-you letter to GIVIT for their generous donation of these facilities, along with toothbrushes and toothpaste for the children to take home.

Attendance

The daily attendance of children at the centre has been low over the past few weeks. On average, the centre has been accommodating a minimum of 13 children from Monday to Friday, distributed as follows:

- Nursery: 6 children (3 staff)
- Toddlers: 8 children (3 staff)
- Kindy: 5 children (1 staff ± Inclusion Support)
- After School: 4 children (during school holidays)

Financial Matters

Parents have become more diligent in paying fees, and we have assisted them with Child Care Subsidy claims and the setup of fortnightly payments. Accounts that have not received payments in line with Council policy have been entered into acceptable payment plans. Statements of parents' bills are issued fortnightly to keep them informed.

Financial Update on Outstanding Parent Fees**A. Outstanding Parent Fees - February 2024**

- In February 2024, the total outstanding amount owed by parents was \$114,748.56. This included:
 - Current carers: \$44,232.26
 - Previous carers: \$68,422.30

B. Current Financial Status - August 2024

- As of today, the outstanding amount from current parents has decreased to \$21,568.70, which is less than half of the amount in February.
- This reduction is ongoing, with outstanding amounts continuing to decrease fortnightly.

3. Future Financial Projections

- The goal is to reduce the outstanding amount to under \$5,000 by the end of the year.
- Close communication with parents and carers, along with an increase in enrolments accompanied by payment plans, and is expected to help meet operational targets.
- The objective is to achieve zero outstanding debt by the next financial year.

3. YARRABAH INDIGENOUS KNOWLEDGE CENTRE**First 5 Forever**

The First 5 Forever initiative has been a significant learning opportunity for our community, playing a crucial role in supporting the early developmental stages of our children. Through this program, we have been able to enhance the wellbeing of our youngest members by focusing on their first years of learning. As a part of our program, we have distributed nursery rhymes for children to take home, along with engaging learning booklets that help them learn to count, sound out words, and become familiar with colours and patterns. The positive impact on early childhood education has been evident, reinforcing the importance of such initiatives.

The IKC remains a vital resource for the Yarrabah community, providing essential services that enable residents to manage daily tasks effectively. These include online shopping, creating resumes for job searches, browsing the internet, and checking online banking. Our team is

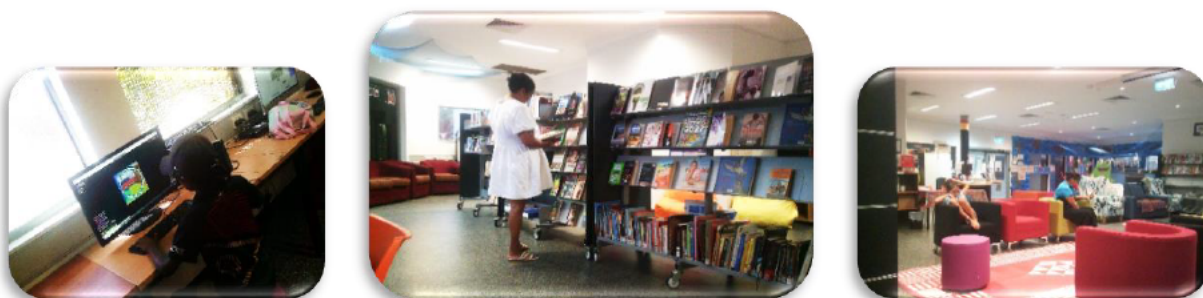
dedicated to assisting the community by helping with document submissions, scanning, receiving, and other related services, ensuring that everyone has the support they need.

Work for the dole Participants

This month, we have welcomed participants from the Work for the Dole program. These participants are actively engaged in building their work hours and acquiring new skills, preparing them for various job opportunities. It has been a pleasure to work alongside such motivated individuals who are eager to learn and advance their education in different work contexts.

Venue Hire

Venue hire at the IKC has been consistently busy, with a range of stakeholders and businesses utilising the space for information, courses, educational programs. We provide all necessary information regarding venue booking procedures and fees, ensuring that the process is clear and accessible for all users. This service continues to be an essential aspect of our community support, accommodating a wide variety of community needs.



4. YARRABAH ARTS AND CULTURAL PRECINCT

Patronage and Sales

Number of patrons	Month to Date	Year to Date
	32	32
Sales	Month to Date	Year to Date (from 1 July 2024)
	\$11,480	\$11,480

Upcoming Events, Projects, and Art Awards

- **'Charcoal' exhibition** ended on 13 July (launched on 25 May) at the Cairns Courthouse as part of the Reconciliation Week. We made \$19,060.00 in sales and the Courthouse took out 20% Commission, leaving \$15,248.00. We also received positive feedback and have been asked to tour the exhibition at Melbourne in November 2024 (Gallery to Fund).

- **North Queensland Ceramic Awards** - Unsuccessful for the application to North Queensland Ceramic Awards (Townsville). A submission was completed for each artist who is involved in ceramics at YACP. Winner was announced on 16 July for \$10,000 prize award.
- **National Indigenous Fashion Awards (NIFA)** - NITV filmed in Yarrabah on 3 & 4 July to capture the story for the National Indigenous Fashion Awards (NIFA) announcement on 7 August. They filmed Philomena Yeatman for winning the NIFA - Traditional Adornment category and Simone Arnol for the NIFA - Fashion Designer category. The announcement was made on 7 August in Darwin and was live streamed on Indigenous Fashion Project's social media platforms.
- **Cairns Indigenous Art Fair (CIAF)** We held a successful Ceramic workshop (15 participants) on the Friday, 26 July
Cairns Indigenous Art Fair (CIAF) was held on 25-28 July. Yarrabah Arts & Cultural Precinct (YACP) was involved in the:
 - Art Fair (High End),
 - Markets,
 - Fashion Performance,
 - We Don't Sell Cakes' exhibition (CIAF satellite event at Tanks).

YACP won the CIAF Art Centre Award for the first time in 15 years and Emerging Artist Award for Salome Yeatman.

We are still waiting for the CIAF Sales Report to see how much sales were made.

Michelle Yeatman was invited to participate in the CIAF 15 Year celebration 'We Don't Sell Cakes' exhibition at the Tanks, CIAF selected 15 artists across QLD to participate. Michelle Yeatman also led the Ceramic Master Class at CIAF on Friday 26 July.



Receiving the CIAF Art Centre Award

- **Crystal Brook Collection** – Bailey have invited the Yarrabah Artist back for an exhibition. Currently in discussion with dates (possibly December).

5. COMMUNITY EVENTS AND PROGRAMS

Overview of Upcoming Community Events

The Community Services Officer (CSO) is actively researching and preparing for both monthly and annual community events. Regular brief outlines and overviews of the main upcoming events are being prepared to ensure effective planning and execution.

Collaboration with IKC Coordinator

- The CSO is assisting the IKC Coordinator with finalising the IKC Action Plan, supported by upcoming State Library funding.

Collaboration on Food Cube Project

- The Food Cube project is progressing well, with the cubes now ready for distribution to families in the community.
- These cubes will enable households to grow fresh produce, contributing to community health and sustainability.
- The Director of People & Communities and the Community Services officer met with Dr. Judith Maher from the Food Cube Project to discuss the rollout process.
- Ten Food Cubes are set to be distributed within the community, with the distribution expected to be completed by next week.

Overview of Upcoming Events

- Yarrabah Music Festival: The Yarrabah Music Festival is scheduled for September 2024. Preparations are ongoing to ensure a successful and engaging event.
- DOGIT Day: DOGIT Day, a significant event in the community calendar, is scheduled for October 2024.
- Preparations for both the Yarrabah Music Festival and DOGIT Day are actively underway. Efforts are being made to ensure these events are well-organised and successful, with a focus on community participation and celebration.

VENUE FACILITIES

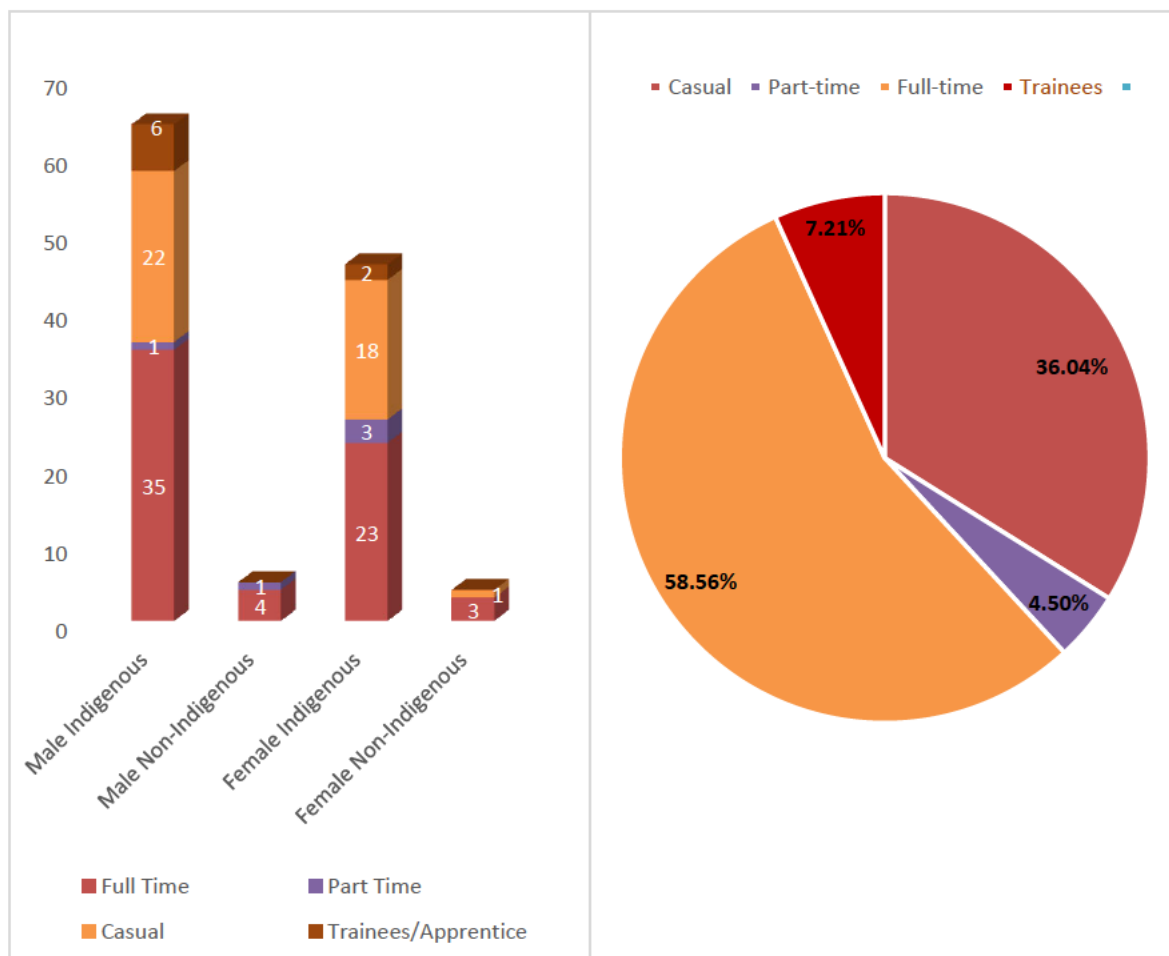
Venue Bookings for the Month of June total:	
Community Hall Booking	7 Bookings
RTC Rooms	Booked Daily for Training
YIKC Meeting Room	3 Bookings
HR Training Room / meeting	10 Bookings
Bishop Malcolm Park	9 Bookings

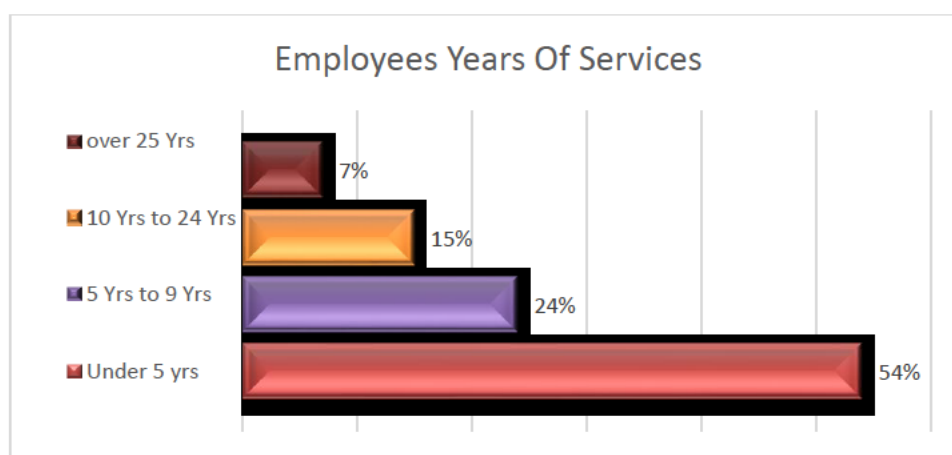
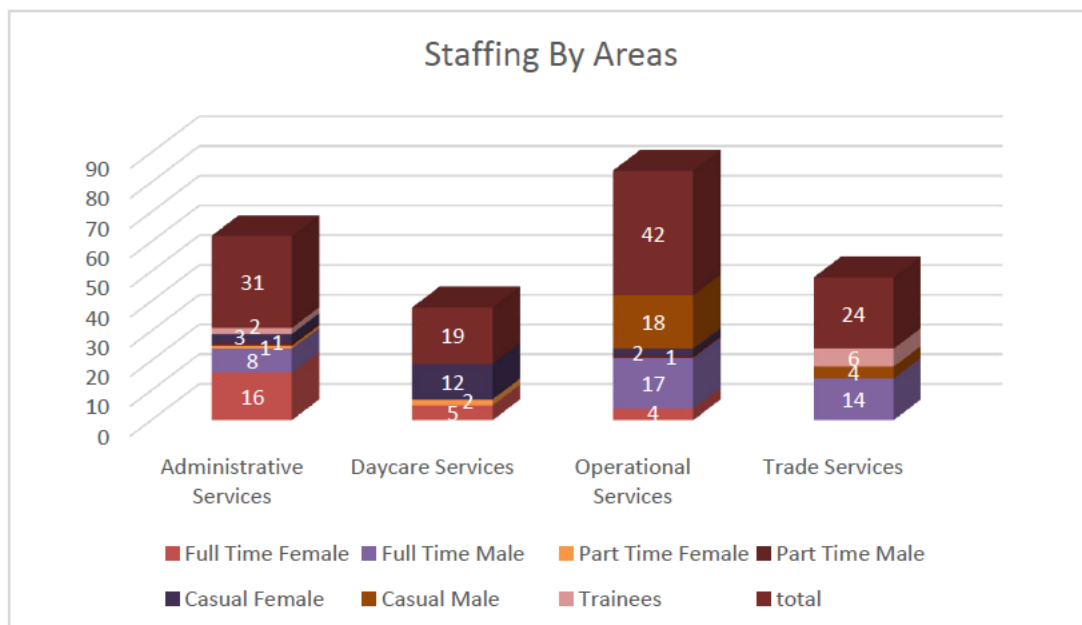
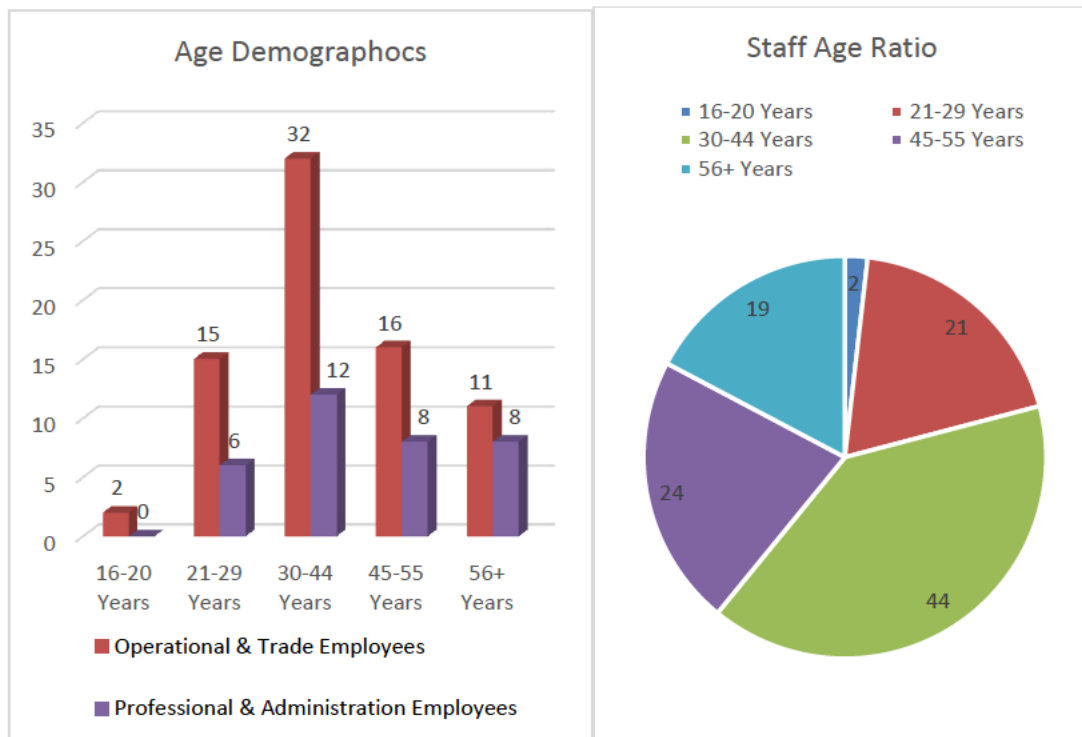
6. HUMAN RESOURCES

STAFFING:

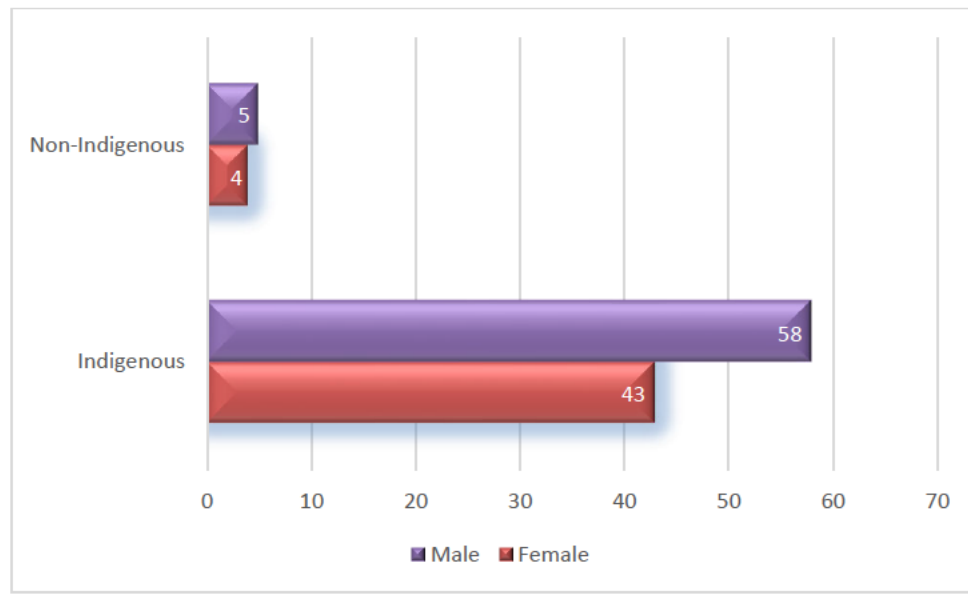
Our current employment Ratios are as follows:-

COUNCIL EMPLOYEES	MALE INDIGENOUS	MALE NON- INDIGENOUS	FEMALE INDIGENOUS	FEMALE NON- INDIGENOUS	TOTAL YASC STAFF
Full Time	35	4	23	3	65
Part Time	1	1	3	0	5
Casual	22	0	17	1	40
TOTALS	58	5	43	4	110
Trainees / Apprentice – <i>Wugu Participants</i>	6	0	2	0	8
	3		4		7
TOTALS	9	0	6	0	15





Graph for indigenous / non indigenous employees



RESIGNATIONS / TERMINATIONS

- Daycare Cook, Casual
- Administration Support Officer, Casual
- Administration Support Officer, YACP

RECRUITING:

- Healthy Housing Supervisor, Full Time (Fixed Term)
- Accounts Receivable Officer, Full Time

7. WORKPLACE HEALTH AND SAFETY

Safety Inductions

A Safety Induction session was held this month at the Works Department Depot, which includes contractors and new YASC employees and work experience students.

Moving forward, we plan to hold a Safety Induction session once a month if required.

LGW Audit

The LGW Audit is approaching, and WHS Coordinator is currently gathering evidence from Council's Safety System to meet the audit documentation requirements.

We are revisiting our Work Health and Safety Management Manual and the Workplace Health and Safety Management Plan 2023-2025 to include additional requirements such as First Aid, Test and Tagging, and annual Fire Testing compliance.

Asbestos Audit

The asbestos audit is being planned. The WHS Coordinator will collaborate with the Building Department team to schedule the audit. Completing this project will ensure Council's compliance with WHS regulations.

Safety Committee

There will be a safety Committee meeting held this month for on-going compliance.

Incidents

An employee strained his back while lifting planks at the cemetery and was off work for a few days. He has since been cleared to return to work and is in good health.

Fire Drills

Fire drills were conducted on Tuesday, 6/08/24, at the Main Admin Building on Sawmill Road at 9:00 am. Two fire wardens participated, and the Yarrabah District Fire Warden oversaw the drill.

During the drill, a scenario was simulated where an employee was hidden inside the building, and the fire wardens had to retrieve them. The District Fire Warden deemed the drill unsuccessful and provided feedback on necessary improvements.

A fire drill was also conducted at the Works Department office, which was passed by the Fire Warden.

We are planning other fire drills for the other YASC buildings serviced by staff.

Test & Tagging

Arrangements have been made for two council employees to conduct Test and Tagging in the industrial areas. However, we still require an electrician to test all three-phase outlets in the workshop and boilermaker shed.

COEX Recycling Shed Audit

WHS Coordinator has received a report with issues identified in the recent audit conducted by a WHS representative from COEX. We are working towards resolving and completing these identified issues

Security

No issues to report.

Drug and Alcohol

Random Drug and Alcohol testing of staff and contractors. No positive detections to drugs or alcohol.

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the Director of People and Communities Operational Report, tabled as read.

7.4 INFRASTRUCTURE - OPERATIONAL REPORT

File Number: 04.MFD_OM.20240822

Author: Sam Bann, Director Infrastructure

PURPOSE OF THE REPORT

To report to Council the status/activities of Infrastructure Department areas for the month of July up to 08 August 2024.

OPERATIONAL UPDATE

This report covers the departments' performance. Items contained below reflect actions and tasks performed to progress the projects in-line with funding agreements and project plans.

Planning and engagement with stakeholders and consultants about programmed / scheduled works.

NOTE:

Range Road works complaint reported on Monday the 5th of August 2024 is currently being investigated by the contractor who currently has possession of site, findings of the investigation submitted to CEO for review and further actions if required.

Recent dog complaints currently under investigation by the authorised officer.

INFRASTRUCTURE AREA – GENERAL

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Roads	Routine and Reactive Maintenance Plan	Road and Road Reserve Maintenance, drains and easements, including reactive works as per General work plan Engaged in HH program - Bulk waste, vehicle and vegetation removal Forecasting upcoming road works pending QRA submission
Waste Management	Routine and Reactive Maintenance Plan	Continuing current waste management strategy. Rubbish collection and waste management at the tip Containers Shed in operation.
Mechanics	Routine Maintenance Plan	General fleet management 5 fleet in workshop for repairs awaiting parts. 3 Mowers awaiting on parts Preparing for upcoming auction of old fleets

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Parks & Gardens	Routine Maintenance Plan	Ongoing maintenance throughout community as per General work plan W4D – Continuing YASC facilities and reactive works.
Animal Control	Routine preventative Action Plan	Animal Management work plan endorsed for this financial year. 15 dogs collected 8 Dogs treated for flea ticks and worm 6 dog removed VET Visit Date to be confirmed 6 Monthly performance report to funding body completed and submitted July 31 st 2024.
Environmental Health	Routine preventative Action Plan	Environmental Health work plan endorsed for this financial year. Healthy housing inspections 32 Pest inspections and treatment completed 6 Monthly performance report to funding body completed and submitted July 31 st 2024.
ESO	Water Routine and Reactive Maintenance Plan Sewerage Routine and reactive Maintenance Plan	Routine maintenance as per DWQMP Registration details reviewed and changes to be submitted to WSR by 27 th August 2024 Ongoing sewerage pump station maintenance manually monitored and operated
Aquatic centre	Routine Maintenance Plan	General Maintenance throughout aquatic centre. Water quality monitoring training required

CAPITALSRoad Recovery Projects

PROJECT ID	JOB DESCRIPTION	COMPLETION	ACTIONS
ATSI TIDS	Range Road, Nursery Road Intersection Upgrade	80%	Contractor commenced WIP. Due for completion end of August (subject to weather and asphalt supply)
REPA 2023	Sealed works package		RFQ submitted for large patch repairs and road shoulder repairs. YASC pothole repairs.
REPA 2023	Betterment		Contracts issued for survey and design.
NQNDMP 23	Stormwater Improvements Buddabadoo Road		Stormwater improvements nearing completion at CH1800-2000. Concrete drain spraying to commence August 24

CAPITALSICCIP – Indigenous Council Critical Infrastructure Program

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETION</u>	<u>ACTIONS</u>
1.09	Water treatment upgrade (Business Case)	100%	Cost estimate extracted from business case to submit funding application through state and federal departments for proposed water treatment plant in addition to the LGGSP WTP refurbishment.
1.05	Water and Sewer combined SCADA upgrade ICCIP 1.05	70%	Contractor commenced estimated completion early September Variations submitted for additional works within budget
1.13	Bores Security (Fencing)	5%	RFQ completed Awaiting on Department approval.
1.15	Replace reservoir roof	20%	Construction offsite commenced proposed to commence installation mid-August 2024
2.12	STP short term upgrade		Project Cancelled (Other funding source)
1.16	Generator for Bore 6	5%	RFQ completed Awaiting on Department approval

2.14	SPS 2 Upgrade (pump replacement)	5%	RFQ completed Awaiting on Department approval
2.15	Fencing to Sewerage Pump Stations	5%	RFQ completed Awaiting on Department approval
1.11	Digital water metering		Project cancelled (Budget amendments)
1.22	Generator to Pump Station 6&7		RFQ completed Awaiting on Department approval
2.16	Install New Fencing to Sewerage Treatment Plant		New project request submitted Awaiting on department approval

LGGSP Water treatment plant upgrade - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETION</u>	<u>ACTIONS</u>
LGGSP	Water treatment plant refurbishment	10%	EOT on Hold pending other funding source (Advise from department)

Reef Guardian Council Grant - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETION</u>	<u>ACTIONS</u>
ALCRAP000060	Reef action plan – STP de-sludge & upgrade electrical switchboard	15%	Tender submitted via vendor panel on the 28 th June closes 30 th July. Tenderers site visit on the 19 th July 2024 6 tenders received Evaluation panel to be appointed by CEO as per funding agreement
ALCRAP000012	Reef action plan – STP Upgrade – Surface Aerators	15%	Tender submitted via vendor panel on the 28 th June closes 30 th July Tenderers site visit on the 19 th July 2024 4 tenders received Evaluation panel to be appointed by CEO as per funding agreement

ALCRAP000011	Reef action plan – Above Ground Fuel Tanks	10%	Procurement pathway being developed. Project establishment deadline is Oct 2025. Priority of delivery is on the wastewater projects.
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Enhance Waste Management

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETION</u>	<u>ACTIONS</u>
Plant, Equipment and Training	The plant and machinery will service to upkeep the proposed transfer facility. The machinery comprises wheel loaders, excavators with grab attachments, skid loaders, body trucks, tractor slasher and tele handler.	25%	Following Plant and equipment delivered in July - NPR 65 tipper - JCB Tele handler - Toro Zero Turn Other plant and equipment ETA August 2024 onwards.
Waste Transfer Station Clean Up	This activity involves the removal of accumulated waste and debris from the current facility.	5%	On track for commencement August 2024
Ongoing maintenance and operational costs	This encompasses routine maintenance tasks such as equipment servicing, repairs and facility upkeep necessary for operational control of the transfer station.	5%	On track for commencement August 2024

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the report of the Director-Infrastructure, tabled as read.

7.5 BUILDING SERVICES - OPERATIONAL REPORT

File Number: 05.MFD_OM.20240822

Author: Wayne Douglas, Director Building Services

PURPOSE OF THE REPORT

To report to Council the status/activities of Building Services areas for the months of July / August 2024.

FOCUS AREAS

- Physical completion & Closure of HH1 work orders with invoice to QBuild.
- Creation & implement new quoting spreadsheet to capture true costs and ensure correct margins. This will minimise if not eliminate errors with council quotations.
- Continue improving communication in house as well as between YASC, tenants and contractors.
- Catch up with works on the ground with HH2 so the gap between initial inspections to work completed is more desirable. This should keep the tenants engaged in the program and the outcome will be more in line with the program's agenda.

Other actions in progress are:

- The idea of a fencing program for the Yarrabah community has finally received some traction. The Department of Housing, QBuild and Council have held several meetings to discuss how this is to proceed, and we have now settled on a general agreement with regards to this. The introduction of this will be gradual as existing fencing will be maintained unless it has become 'beyond repair' in which case replacement will be under the new agreed standards.
- Building Services are starting to resource up for a small team predominantly for fencing projects and fencing maintenance. Materials will be purchased and held in stores to suit the new standards to ensure quick response times. There may be an opportunity to provide employment through Wugu Nyambil for a couple of Yarrabah locals to be part of the team.
- Our department has offered to provide placements for Work Experience participants from Yarrabah High School and this will be confirmed through HR in the coming weeks.
- Progress has been made with introducing new strategies for better work order management. We have identified areas that need vast improvements in order to bring this in line with community's expectations. This will include all maintenance work orders, upgrades, internal work orders, Healthy Housing work orders and other direct client works.

QBUILD

The following tables contains the data for workflow activities in the works department for building and construction and field workers:

Repairs & Maintenance - QBuild Work Orders

	Unplanned Maintenance		Healthy Housing Program R1	
Days	18 th July 2024	14 th August 2024	18 th July 2024	14 th August 2024
+ 365	5	20	61	49
181 - 365	174	167	23	16
121 - 180	85	98	18*	13*
91 - 120	75	77	25*	23*
61 - 90	80	89	29*	9*
30 - 60	124	119	31*	129*
< 30	279	282	117*	102*
TOTAL	822	852	84 – 220*	65 – 276*

Healthy Housing Program Stage 1 - Highlighted in yellow.

(To be physically finalised as soon as possible)

Healthy Housing Program Stage 2 - Total of 43 properties inspected so far. The inspections have recently temporarily stopped as agreed to in the YAG meeting held at the end of last month.

Unplanned maintenance has been slow to see the numbers reduce as we are pushed with workload from the Healthy Housing work orders as well as several staff members taking some deserved annual leave. Staff have also been off at various times with illness and private matters. This has had an effect on our ability to process work orders to the numbers we would like.

Healthy Housing round 1 status:

Total of 5 confirmed incomplete.

1 house we were having access problems, so a local contractor was engaged to work his way through the last work order for this property. He has now progressed to 50% completion.

3 work orders required quotes from contractors which we now have and 2 have been approved with purchase orders raised to contractors. The other one is waiting for approval.

The final work order is to be inspected for completion.

60 are waiting to be invoiced.

NAHA UPGRADES & MAINTENANCE

2022-2023 Planned Projects		
PRE-PAINT & PAINT WORKS		
<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
All works completed		
REFURBISHMENTS		
Refurbishment – 11/9 Gribble St	10%	QBuild Procurement
Refurbishment – 38 Sawmill Rd	10%	QBuild Procurement
Refurbishment – 10 Sawmill Rd	100%	Variation approved. Waiting on POA from QBuild
Refurbishment – 67 Workshop St	10%	QBuild Procurement
Refurbishment – 9/9 Gribble St	5%	Change to scope of works - QBuild
Refurbishment – 16 Ambrym St	10%	QBuild Procurement
Refurbishment – 3 Beach Street	20%	Kitchen measured, in manufacture and flooring contractor booked in. PSD 12/09/2024
Refurbishment – 8 Sawmill Road	45%	Tenants have been relocated and works in progress. PFD 23/08/2024
Refurbishments, CLI 72 Workshop Rd	10%	QBuild Procurement
Refurbishments, CLI 72 Workshop Rd –Driveway/paths	10%	In tender
VACANT HOUSING		
9/15 Workshop Road	100%	Works fully complete
8/15 Workshop Road	100%	Works fully complete

2023-2024 Planned Projects

PRE-PAINT & PAINT WORKS

All works completed		
KITCHEN UPGRADES		
Kitchen, CLI 4 Dabah Cl,	100%	Works fully complete
Kitchen, CLI 21 Sawmill Rd,	100%	Works fully complete
Kitchen, CLI 23 Sawmill Rd,	100%	Works fully complete

Kitchen, CLI 58 Stanley St,	100%	Works fully complete
Kitchen, CLI 62 Stanley St,	100%	Works fully complete
Kitchen, CLI 76 Workshop Rd,	100%	Works fully complete
Kitchen, CLI 49 Back Beach Rd,	100%	Works fully complete
Kitchen, CLI 32 Sawmill Rd,	100%	Works fully complete
Kitchen, CLI 56 Gribble Street	35%	Works in progress. PFD 28/08/2024
FLOOR COVERING		
Floor Covering, CLI 20 Workshop Rd,	5%	QBuild Procurement
Floor Coverings, CLI 21 Sawmill Rd,	5%	QBuild Procurement
Floor Coverings, CLI 62 Stanley St,	5%	QBuild Procurement
Floor Coverings, CLI 43 Workshop Rd,	5%	QBuild Procurement
Floor Coverings, CLI 1020 Back Beach Rd,	5%	QBuild Procurement
Floor Coverings, CLI 152 Range Rd,	5%	QBuild Procurement
FENCING		
Fencing, CLI 16 Workshop Rd	5%	Not yet sent to Council for tendering
BATHROOM UPGRADES		
Bathroom, CLI 20 Workshop Rd,	100%	Works fully complete
Bathroom, CLI 58 Stanley St,	0%	Cancelled. Works completed under OT brief
Bathroom, CLI 47 Workshop Rd,	100%	Works fully complete
Bathroom, CLI 57 Workshop Rd,	10%	QBuild Procurement
Bathroom, CLI 59 Workshop Rd,	10%	QBuild Procurement
Bathroom, CLI 82 Workshop Rd,	10%	QBuild Procurement
Bathroom, CLI 119A Back Beach Rd,	20% PFD 15/09/2024	WIP – Purchase Order issued to contractor Materials ordered
Bathroom, CLI 4 Major Cl,	95% PFD 26/07/2024	WIP – Purchase Order issued to contractor Variation for windowsill
Bathroom, CLI 8 Ambrym St,	90%	WIP – Purchase Order issued to contractor Variation for sub-floor

Bathroom, CLI 152 Range Rd,	20% PFD 15/09/2024	WIP – Purchase Order issued to contractor Materials ordered
Bathroom, CLI 68 Workshop Rd,	100%	Works fully complete
LAUNDRY UPGRADES		
Laundry, CLI 4 Major Cl,	95%	WIP – Purchase Order issued to contractor. Variation for windowsills

ROOF REPLACEMENTS		
Refurbishments, CLI 70 Workshop Rd		
Roofing, CLI 11 Beach Rd	30%	WIP – Materials on site PFD 31/08/2024
Roofing, CLI 36 Sawmill Road	30%	WIP –Materials on site & scheduled to start on site after 11 Beech. PFD 15/09/2024
Refurbishments, CLI 38 Sawmill Road	30%	WIP – Materials on site PFD 30/09/2024
HOME OWNERSHIP		
CLI 209 Back Beach Road	10%	QBuild Procurement
COLA		
Cola, CLI 147 Pine Crescent	100%	Completed

Some tenders still in progress. We are expecting to see a steady flow of purchase orders coming from QBuild over the next few months.

CURRENT IN PLANNING AND IN WORKS

PLACE OF REFUGE (PCYC)

- The external works are 80% complete. Concreting & stormwater all completed. Sealing and painting of external Eastern wall to be scheduled in. Quote received for the power pole replacement but waiting on a second price to compare.

WORKS FOR QUEENSLAND 4**A) Project: Community Hall****Progress Update:**

- Works complete
 - Construction to create additional space inside Community Hall
- Remaining works required to finalise
 - Clean out of new storage room ready for handover

B) Project: Works Department Sheds**Progress Update:**

- **Work in progress (WIP) – Council RCD Upgrades**
 - Works to install RCD's to council owned building switchboards is progressing well.
 - Following completion of the works the contractor will undertake fault finding on the circuits now RCD's have been installed and undertake remediation work as required
- **Work in progress (WIP) – Works and Infrastructure crew sheds**
 - Program delays
 - Some delays caused due to inclement weather including rain and wind
 - Project crew and new construction crews commencing new EHO and ESO works sheds
 - Portal frames complete
 - Shed awning aprons poured and columns stood on ESO shed
 - Shed awning apron poured on EHO shed
 - Columns to be stood upon completion of ESO shed
 - Sheeting underway and fitout materials acquired for ESO Shed and EHO Shed
 - Fit out on track for ESO shed SCADA installation
 - Electrical fit out to commence during next reporting period
 - Council have 6 staff currently undertaking Cert 3 in Civil Construction which includes obtaining their civil trade and machinery tickets
- **Work in progress (WIP) – Machinery Storage Shed**
 - Procurement complete
 - Site set-out complete
 - Installation of piers for columns commenced
 - Concrete slab expected to be complete during next reporting period
 - Shed commencing during next reporting period

- **Work in progress (WIP) – Hygiene Shed building**
 - Construction of a new cabinetry required
 - Waiting on quote for installation



WFQ 21-24
New Works Shed In Progress
In Progress

C) Project: Cemetery Fencing

Progress Update:

- Complete

PROJECT 81907 – NEW CONSTRUCTION

A) Project: 32 Workshop Road

Progress Update:

- Complete
- Defects complete

B) 4 Dabah Road

Progress Update:

- Complete
- Yarrabah new construction team have attended to almost all defects
 - Minimal defects remain (minor)

C) 19 Smith Street**Progress Update:**

- Complete
- Yarrabah new construction team have attended to almost all defects
 - Minimal defects remain (minor)

D) 14 Smith Street**Progress Update:**

- Completed works
 - Driveways complete
 - Ceiling sheets and plastering complete
 - Carpentry fix out complete
 - Initial paint internal and external complete
 - Electrical fit off complete
 - Vinyl complete
 - Floor tiles complete
- Works in Progress
 - Tiling final
 - Joinery final
 - Plumbing fit off
 - Painting ongoing
 - Landscaping
 - Fencing
 - Anticipate PC Early September 24.

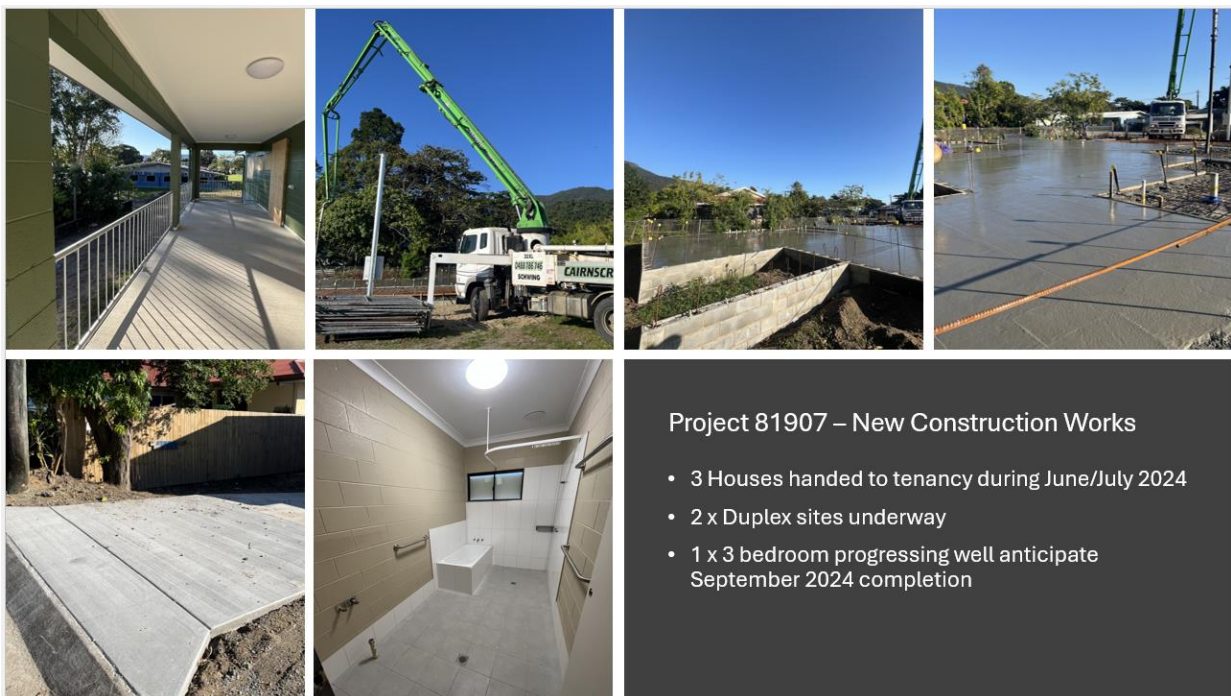
E) 7 Beach Street**Progress Update:**

- Completed works
 - Concrete base slab poured 02/08/2024
 - Plumbing underslab
 - Electrical connection to property pole
- Works in Progress
 - Blockwork commencing 19/08/2024

F) 64 Gribble Street**Progress Update:**

- Completed works
 - Concrete base slab poured 13/08/2024
 - Plumbing underslab
 - Electrical connection to property pole
- Works in Progress

Blockwork to commence following 7 Beach Street

**Local Recovery and Resilience Grant (QRA funded)**A) LRRG Daycare – Stormwater upgrades**Progress update:**

- Works complete – YASC to begin close outs

B) LRRG PCYC Stormwater upgrades**Progress update:**

- Works complete
 - installation of concrete swale drains and upgrade existing stormwater pits.
- PCYC building wall requires painting
 - Local painting contractor to provide a quote

C) LRRG Disaster Coordination Centre Stormwater Resilience Project**Progress update:**

- Earthworks in progress to install temporary diversion drains for construction including reshaping existing batter rear of Wall 2
- Wall 2 concrete pour complete and form stripped
- Wall 1 set up for concrete pour

- **Works in progress**
 - Wall 1 set up for concrete pour 14/08/2024
 - Earthworks to reshape rear batter of Wall 1 and 2
 - 5ton excavator mobilised to community to complete
 - Stormwater reticulation to Site 1 and Site 2 including installation of ag pipes and stormwater pits
 - General tidy and landscaping to stabilise batters

**Local Recovery and Resilience Grant**

- [LRRG Daycare – Stormwater upgrades - Complete](#)
- [LRRG PCYC Stormwater upgrades - Complete](#)
- [LRRG Disaster Coordination Centre Stormwater Resilience Project - WIP](#)

ATTACHMENTS**Nil****RECOMMENDATION**

That Council accept the report of the Director - Building Services, tabled as read.

7.6 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 07.MFD_OM.20240822

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Mother: [REDACTED] and Father: [REDACTED]

Council's process for providing confirmation of persons known to Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Mayor Daryl Sexton and Councillor Amy Neal on 2nd August 2024.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation Of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

○ [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, [REDACTED]
 (First Name) (Other Name) (Last Name)

Born on [REDACTED]
 (Location of birth)

And now living at [REDACTED]
 (Your full address)

Declare that I am ☒ Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is ☒ was [REDACTED]

My father's names is/was [REDACTED]

The language group and/or home community is English

Culturally I identify as Aboriginal

I have lived in this community for _____ years

Signature: [REDACTED] Date: 25 / 07 / 2024

To be completed by an incorporated Aboriginal and/or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: <u>Darryl Sexton</u>	Position: <u>Mayer</u>
Signature: <u>[Signature]</u>	Date: <u>21/08/2024</u>
Name: <u>Amey Nee</u>	Position: <u>Councillor</u>
Signature: <u>[Signature]</u>	Date: <u>21/08/2024</u>

7.7 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 06.MFD_OM.20240822

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED] Mother: [REDACTED].

Council's process for providing confirmation of persons known to Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Councillor Amy Neal and Deputy Mayor Michael Sands on 31st July 2024.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation Of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, _____
(First Name) (Other Name) (Last Name)

Born on _____ at _____

And now living at: _____
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was: _____

My father's name is / was: _____

My language group and /or home community is: Yarrabah

Connection with this community: local resident

Culturally I identify as: Aboriginal

I have lived or formally lived in this community for 39 years.

Contact email address: _____

Contact phone #: _____

Signature: _____ Date 29/7/24
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: <u>Amy Ne...</u>	Position: <u>Councillor</u>
Signature: _____	Date: <u>31/07/2024</u>
Name: <u>Michael S...</u>	Position: <u>Deputy Mayor</u>
Signature: <u>M.T.S.</u>	Date: <u>31/07/2024</u>

YASCCOA202401_V2

8 CORRESPONDENCE

8.1 CORRESPONDENCE - REQUEST FOR EVENT SPONSORSHIP – INDIGENOUS RUBY LEAGUE CARNIVAL

File Number: 01.COR_OM.20240822

Author: Richard Wright, Acting Chief Executive Officer

PURPOSE OF THE REPORT

To inform Council of correspondence received Kenneth Jackson, Team Player of Yarrabah Guyula ALLBLACKS Team, requesting event sponsorship for an Indigenous Rugby League Carnival.

BACKGROUND

1. In correspondence received (attached) Yarrabah Guyula ALLBLACKS advise that there is a an Indigenous Rugby League Carnival coming up and they are seeking support to cover essential costs such as team uniforms for both on and off the field, as well as all necessary team first aid requirements such as strapping tapes and band-aids.
2. In return Council would be promoted at the event as a sponsor.
3. Other benefits:
 - Brand Exposure: Your company's logo will be prominently displayed on our team uniforms, banners, and promotional materials, reaching a wide audience during the carnival and associated events.
 - Community Engagement: By supporting our team, you demonstrate a commitment to the empowerment and development of Indigenous communities, fostering goodwill and strengthening your brand's reputation.
 - Media Coverage: The Indigenous Rugby League Carnival attracts significant media attention, providing your company with opportunities for positive publicity and recognition.
 - Networking Opportunities: Engage with other sponsors, community leaders, and influential figures who share a passion for supporting Indigenous sports and cultural events.

COMMENT

Council may consider this request falls within the ambit of Council's Community Grants Policy.

The level of assistance available through the programme is limited by Council's budget decisions and its strategic priorities.

Only one entitlement shall be considered in the financial year per individual, team or organisation that apply to the Council prior to the event for assistance and meet these criteria.

The Policy provides that community grants are capped at \$1,000.00 per year per organisation.

POLICY/FUNDING CONSIDERATIONS

Community Grants Policy

ATTACHMENTS**1. Requesting event sponsorship for an Indigenous Rugby League Carnival****RECOMMENDATION**

That Council:-

1. Note the correspondence tabled as read.
2. Authorise the CEO to make payment in accordance with the Community Grants Policy to the amount of \$1,000.

From: Kenneth Jackson <kenneth_jackson89@hotmail.com>

Sent: Friday, August 9, 2024 9:54 AM

To: Richard Wright <rwright@yarrabah.qld.gov.au>

Subject: Re: Sponsorship

Dear CEO/Council,

I am writing to you on behalf of the Yarrabah Guyula, an Indigenous rugby league team that proudly represents the rich cultural heritage of the Yarrabah community. We are excited to participate in the upcoming Indigenous Rugby League Carnival, a prestigious event that celebrates our community's talent, resilience, and unity.

As a team, we are dedicated to excelling on the field and promoting positive values, healthy lifestyles, and cultural pride among our players and supporters. The carnival allows us to showcase our skills, connect with other Indigenous communities, and inspire the next generation of athletes.

However, to make our participation in this event possible, we are seeking the support of generous sponsors like you. Your sponsorship will help cover essential costs, including team uniforms for both on and off the field, as well as all necessary team first aid requirements such as strapping tapes and band-aids. In return, we offer a range of benefits to our sponsors, such as:

- **Brand Exposure:** Your company's logo will be prominently displayed on our team uniforms, banners, and promotional materials, reaching a wide audience during the carnival and associated events.
- **Community Engagement:** By supporting our team, you demonstrate a commitment to the empowerment and development of Indigenous communities, fostering goodwill and strengthening your brand's reputation.
- **Media Coverage:** The Indigenous Rugby League Carnival attracts significant media attention, providing your company with opportunities for positive publicity and recognition.
- **Networking Opportunities:** Engage with other sponsors, community leaders, and influential figures who share a passion for supporting Indigenous sports and cultural events.

We believe that with your support, the Yarrabah Seahawks can achieve great success and continue to inspire our community. Thank you for considering this sponsorship opportunity. We look forward to the possibility of partnering with you and showcasing your brand's commitment to our team and the broader Indigenous community.

Please feel free to contact me directly at 0499 814 923 or kenneth@gindaja.org if you have any questions or require further information.

Yours sincerely,

Kenneth Jackson

Team Manager

Yarrabah Guyula ALLBLACKS Team

9 CONFIDENTIAL MATTERS

Nil

10 CLOSE OF MEETING