



# **BUSINESS PAPER**

**Ordinary Council Meeting**

**30 October 2024**





**Notice is hereby given that an Ordinary Meeting of Council of the  
Yarrabah Aboriginal Shire Council  
will be held in the Yarrabah Aboriginal Shire Council Chambers on:  
Wednesday 30 October 2024 at 9.00 am**

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**Order Of Business**

|          |                                                                                                      |            |
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**10    Close of Meeting ..... 137**

- 1 WELCOME**
- 2 ACKNOWLEDGEMENT TO COUNTRY**
- 3 APOLOGIES**
- 4 CONFIRMATION OF PREVIOUS MINUTES**

Ordinary Council Meeting - 19 September 2024

**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE YARRABAH ABORIGINAL SHIRE COUNCIL CHAMBERS  
ON TUESDAY, 24 SEPTEMBER 2024 AT 9.00AM**

**PRESENT:** Cr Daryl Sexton (Mayor), Cr Michael Sands (Deputy Mayor), Cr Amy Neal, Cr Brian Underwood, Cr Hezron Murgha

**IN ATTENDANCE:** Richard Wright (CEO), Director - Corporate Services Mike Mair, Director - People and Communities Richard Fitowski, Director - Infrastructure Sam Bann, Director - Building Services Wayne Douglas, Executive Assistant Leona Worrell (Minute taker)

**1 MEETING OPEN**

Mayor Sexton declared the meeting open at 10.02am.

The Mayor welcomed councillors and staff members present to the meeting.

One minute silence was observed to respect those who have passed away.

Councillor Neal opened with a word of Prayer.

**2 ACKNOWLEDGEMENT TO COUNTRY**

The Mayor acknowledged the traditional custodians the Gunggandji People whose country this meeting is being held today, acknowledgement to their elders, past present and emerging.

Acknowledgment also offered to the other Trustees of this land the Northern & Southern PBCs, the Stolen Generations and all Yarrabah people whose elders past present and emerging also call Yarrabah home and support progress in the Shire.

**3 APOLOGIES**

NIL

**4 CONFIRMATION OF PREVIOUS MINUTES**

**RESOLUTION 01:19/09/2024**

That the minutes of the Ordinary Council Meeting held on 22 August 2024 be adopted.

Moved: Cr Daryl Sexton

Seconded: Cr Brian Underwood

**5/5 CARRIED**

**5 BUSINESS ARISING FROM PREVIOUS MINUTES****6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES**

The Mayor reminded the Councillors of the requirement to declare their conflicts of interest to the CEO prior to the meeting and called on all councillors to re-declare then now.

Councillor Underwood declared a conflict of interest in relation to item 8.1 Request for Sponsorship, due to close family ties.

Councillor Murgha declared a conflict of interest in relation to 8.1 Request for Sponsorship and item 7.13 Confirmation of Aboriginality for [REDACTED] both due to close families ties.

CEO confirmed to the Mayor that Councillor Brian Underwood and Councillor Hezron Murgha had declared this conflict of interest prior to the meeting.

CEO advised that Confirmation of Aboriginality 7.13 had been endorsed by Councillors without a declarable conflict prior to this meeting. Formal endorsement was sought by way of resolution. Council may consider that under these circumstances that Councillor Hezron Murgha may stay in chambers during this formality, but refrain from voting where an interest has been declared. Council agreed.

**7 MATTERS FOR DISCUSSION****7.1 CEO OPERATIONAL REPORT****PURPOSE OF THE REPORT**

Monthly Council meeting report on the operational and strategic performance of council business for months of August / September 2024.

CEO read to the report.

**RESOLUTION 02:19/09/2024**

That Council accept the CEO Operational Report for the period to 12 September 2024.

Moved: Cr Daryl Sexton

Seconded: Cr Brian Underwood

**5/5 CARRIED**

10.43am meeting adjourned

10.59am Meeting reconvened

11.00am Director Corporate Services entered the meeting

## 7.2 YASC MONTHLY FINANCIAL REPORT

### PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 31st August 2024.

Director Corporate Services read to the report.

#### **RESOLUTION 03:19/09/2024**

That Council accept the 31st August 2024 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
  - Trade Debtors & Creditors,
  - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases

Moved: Cr Brian Underwood

Seconded: Cr Michael Sands

**5/5 CARRIED**

## 7.3 POLICY REVIEW - PROCUREMENT

### PURPOSE OF THE REPORT

Review of Procurement Policy – Section 8. PURCHASES UNDER \$15,000 (GST Exclusive)

Director Corporate Services read to the report.

#### **RESOLUTION 04:19/09/2024**

That Council resolve to endorse and adopt the recommend changes to Section 8 of the Procurement Policy.

Council authorise the implementation action to be carried out by CEO and Director.

Moved: Cr Michael Sands

Seconded: Cr Amy Neal

**5/5 CARRIED**

**7.4 POLICY REVIEW - COUNCILLORS EXPENSES****PURPOSE OF THE REPORT**

Review of Reimbursement of Councillors Expenses Policy – Section 1.2 Accommodation

Director Corporate Services read to the report.

**RESOLUTION 05:19/09/2024**

That Council resolve to endorse and adopt the recommended changes to Section 1.2 of the Reimbursement of Councillors Expenses Policy by removal of the paragraph:-

*“Unless the CEO is satisfied special circumstances apply, accommodation expenses will not be paid in connection with attendance at events in the Cairns, Tablelands and Innisfail areas as travel to and from these areas in one day would normally be possible.”*

Council authorise the implementation action to be carried out by CEO and Director.

Moved: Cr Michael Sands

Seconded: Cr Brian Underwood

**5/5 CARRIED**

11.29am Director Corporate Services left the meeting

11.30am Meeting adjourned

11.50 am Meeting reconvened

**7.5 RECOMMENDATION FOR ANNUAL CLOSEDOWN - CHRISTMAS PERIOD 2024****PURPOSE OF THE REPORT**

To report to Council proposed options for Annual Closure during Christmas & Festive Season – 2024.

CEO read to the report.

The Deputy Mayor proposed that the Council should cover all annual leave days. The CEO indicated that this would result in a cost of over \$200,000 in wages for the Council. Notice allowed staff to ensure they had sufficient leave entitlements at the time of closedown. Mayor advised that Council must continue to ensure fiscal responsibility in determining matters and supported the recommendation of the CEO.

**RESOLUTION 06:19/09/2024**

That Council resolve to

1. In accordance with clause 19 of the *Queensland Local Government Industry (Streams A, B & C) Award – State 2017*, Council resolve to declare the Annual Closedown period for from close of business on Thursday 19 December 2024 to Friday 3 January 2025 with staff retuning to work on Monday 6 January 2025.
2. Council further resolves to provide 1 paid “Council Shutdown” day to all employees during this period.
3. Council further resolves that staff required to work as part of required service delivery during this period will accumulate the 1 paid “Council Shutdown” day and will be required to take this day in the first quarter of 2025.

Moved: Cr Hezron Murgha

Seconded: Cr Brian Underwood

**4/5 CARRIED**



**7.6 COUNCIL ENDORSEMENT - YARRABAH PROPOSED SOCIAL HOUSING ACCOMMODATION CONSTRUCTION PROGRAM****PURPOSE OF THE REPORT**

To seek Council endorsement of proposed Capital Strategy with Queensland Housing for delivery program of new constructions 2024 – 2031.

CEO read to the report.

**RESOLUTION 07:19/09/2024**

That Council resolve to endorse the Yarrabah Proposed Social Housing Accommodation Construction Program.

Moved: Cr Hezron Murgha

Seconded: Cr Amy Neal

**5/5 CARRIED**

**7.7 AMMENDMENT TO PREVIOUS RESOLUTION - SUPPLY, DELIVERY AND INSTALLATION OF SHORT-TERM ACCOMMODATION****PURPOSE OF THE REPORT**

To seek Council endorsement to amend Resolution 10:26/07/2024 relating to the awarding of the tender to "Supply, Delivery and Installation of Short-Term Accommodation".

CEO read to the report.

**RESOLUTION 08:19/09/2024**

That Council resolve to

1. Amend Resolution 10:26/07/2024 relating to relating to the awarding of the tender to "Supply, Delivery and Installation of Short-Term Accommodation"
2. Council notes the initial contract for the supply, delivery, and installation of 5 cabins has been awarded based on the previous tender process. Council acknowledges the advice from the Department of Housing regarding additional funding available for the procurement of 2 more cabins, bringing the total to 7 cabins.
3. Council accepts the updated proposal from the preferred tenderer for the supply, delivery, and installation of the 7 cabins, broken down as follows:
  - 4 x 3-bedroom homes at \$422,565 (inclusive of GST) per home.
  - 3 x 4-bedroom homes at \$554,180 (inclusive of GST) per home.
  - Total contract value: \$3,352,800 (inclusive of GST).
4. Council authorises the CEO to provide a new contract to reflect the updated scope and cost.

Moved: Cr Daryl Sexton

Seconded: Cr Hezron Murgha

**5/5 CARRIED**

## **7.8 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND LTD'S ANNUAL CONFERENCE AND ANNUAL GENERAL MEETING**

### **PURPOSE OF THE REPORT**

To advise Council of correspondence received in relation to the annual LGAQ conference and Annual General Meeting

CEO read to the report.

### **RESOLUTION 09:19/09/2024**

That Council resolve to:-

1. Confirm attendance of all Councillors and CEO at the LGAQ annual conference.
2. Council nominates its two delegates for the AGM as the Mayor and CEO.
3. Authorise the CEO to complete the delegate voting form accordingly and return to LGAQ.
4. Council also notes the attendance of Councillor Murgha and the CEO at the Reef Guardian Councils executive meetings in Brisbane on 22 and 23 October 2024.

Moved: Cr Daryl Sexton

Seconded: Cr Michael Sands

**5/5 CARRIED**

12.35pm Meeting adjourned

1.40pm Meeting reconvened

Deputy Mayor Michael Sands not in attendance

1.41pm Director People and Communities entered the meeting

1.58pm Deputy Mayor Michael Sands entered the meeting

**7.9 PEOPLE & COMMUNITIES - OPERATIONAL REPORT****PURPOSE OF THE REPORT**

To provide Council an update on operational activities undertaken within the Department of People and Communities.

Director People and Communities read to the report.

**RESOLUTION 10:19/09/2024**

That Council accept the Director of People and Communities Operational Report, tabled as read.

Moved: Cr Daryl Sexton

Seconded: Cr Amy Neal

**5/5 CARRIED**

2.10pm Director People and Communities left the meeting

2.12pm Director Infrastructure entered the meeting

**7.10 INFRASTRUCTURE - OPERATIONAL REPORT****PURPOSE OF THE REPORT**

To report to Council the status/activities of Infrastructure Department areas for the month of August 2024 up to 08 September 2024.

Director Infrastructure read to the report.

**RESOLUTION 11:19/09/2024**

That Council accept the report of the Director-Infrastructure, tabled as read.

Moved: Cr Michael Sands

Seconded: Cr Brian Underwood

**5/5 CARRIED**

2.48pm Director Infrastructure left the meeting

2.50pm Meeting adjourned

3.16pm Meeting reconvened

3.17pm Director Building Services entered the meeting

**7.11 BUILDING SERVICES - OPERATIONAL REPORT****PURPOSE OF THE REPORT**

To report to Council the status/activities of Building Services areas for the months of August - September 2024

Director Building Services read to the report.

**RESOLUTION 12:19/09/2024**

That Council resolve to accept the report of the Director - Building Services, tabled as read.

Moved: Cr Michael Sands

Seconded: Cr Hezron Murgha

**5/5CARRIED**

4.05 pm Director Building Services left the meeting

**7.12 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**

██████████

**PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – ██████████.

CEO read to the report. CEO further recommended that resolution is moved and seconded by the signing Councillors.

**RESOLUTION 13:19/09/2024**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- ██████████

Moved: Cr Michael Sands

Seconded: Cr Brian Underwood

**5/5 CARRIED**

**7.13 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**

[REDACTED]

**PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

CEO reminded Council that Cr Murgha had declared a conflict of interest with regards to this matter and as the application had already been signed by other Councillors, Council had agreed that Cr Murgha could remain in Chambers but would refrain from voting.

CEO read to the report. CEO further recommended that resolution is moved and seconded by the signing Councillors.

**RESOLUTION 14:19/09/2024**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

Moved: Cr Daryl Sexton

Seconded: Cr Michael Sands

**4/4 CARRIED**

**7.14 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**

[REDACTED]

**PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

CEO read to the report. CEO further recommended that resolution is moved and seconded by the signing Councillors.

**RESOLUTION 15:19/09/2024**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

Moved: Cr Michael Sands

Seconded: Cr Brian Underwood

**5/5 CARRIED**

**7.15 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**

[REDACTED]

**PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

CEO read to the report. CEO further recommended that resolution is moved and seconded by the signing Councillors.

**RESOLUTION 16:19/09/2024**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

○ [REDACTED]

Moved: Cr Daryl Sexton

Seconded: Cr Michael Sands

**5/5 CARRIED**

**7.16 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**

[REDACTED]

**PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

CEO read to the report. CEO further recommended that resolution is moved and seconded by the signing Councillors.

**RESOLUTION 17:19/09/2024**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

○ [REDACTED]

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

**5/5 CARRIED**

**7.17 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**

[REDACTED]

**PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report. CEO further recommended that resolution is moved and seconded by the signing Councillors.

**RESOLUTION 18:19/09/2024**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

○ [REDACTED]

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

**5/5 CARRIED**

**7.18 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**

[REDACTED]

**PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report. CEO further recommended that resolution is moved and seconded by the signing Councillors.

**RESOLUTION 19:19/09/2024**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

○ [REDACTED]

Moved: Cr Michael Sands

Seconded: Cr Brian Underwood

**5/5 CARRIED**



**7.19 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**

[REDACTED]

**PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report. CEO further recommended that resolution is moved and seconded by the signing Councillors.

**RESOLUTION 20:19/09/2024**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

○ [REDACTED]

Moved: Cr Michael Sands

Seconded: Cr Brian Underwood

**5/5 CARRIED**

At 4.09pm - As declared conflict of interest to item 8.1 at the beginning of the meeting, Councillor Brian Underwood and Councillor Hezron Murgha left the meeting

**8 CORRESPONDENCE****8.1 CORRESPONDENCE - REQUEST FOR SPONSORSHIP - SURVIVAL DAY KNOCKOUTS RECONCILIATION RUGBY LEAGUE CARNIVAL****PURPOSE OF THE REPORT**

To advise Council of correspondence received, requesting sponsorship for the Survival Day Knockouts Reconciliation Rugby League Carnival.

CEO read to the report.

**RESOLUTION 21:19/09/2024**

That Council:-

1. Note the correspondence tabled as read.
2. Authorise the CEO to make payment in accordance with the Community Grants Policy to the amount of \$1,000.

Moved: Cr Daryl Sexton

Seconded: Cr Amy Neal

**3/3 CARRIED**

At 4.14pm Councillor Brain Underwood and Councillor Hezron Murgha returned to the meeting, and were informed of the outcome.

## **8.2 CORRESPONDENCE - GOVERNMENT HOUSE QUEENSLAND**

### **PURPOSE OF THE REPORT**

Tabling of correspondence from Government House Queensland, dated 27 August 2024.

CEO read to the report.

#### **RESOLUTION 22:19/09/2024**

That Council note the correspondence tabled, as read.

Moved: Cr Daryl Sexton

Seconded: Cr Amy Neal

**5/5 CARRIED**

## **9 STRATEGIC PORTFOLIO UPDATE**

Councillors to provide updates on Meetings and Trips and other information for the meeting.

## **10 CONFIDENTIAL MATTERS**

Nil

## **11 CLOSE OF MEETING**

Date for the next Council Ordinary Meeting is Wednesday 16 October 2024.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 4.16 pm.

.....  
**MAYOR**

**5 BUSINESS ARISING FROM PREVIOUS MINUTES**

**6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES**

## 7 MATTERS FOR DISCUSSION

### 7.1 CEO OPERATIONAL REPORT

**File Number:** 01.MFD\_OM.20241030

**Author:** Richard Wright, Chief Executive Officer

#### PURPOSE OF THE REPORT

Monthly Council meeting report on the operational and strategic performance of council business for months of September / October 2024.

#### KEY FOCUS AREAS

This monthly report covers the period from 13 September 2024 to 25 October 2024.

- ◇ Opposition Leader, David Crisafulli MP – 16 September. Mayor, Councillors & CEO attended
- ◇ MicroGrid – 17 September. Mayor, Deputy Mayor & CEO attended
- ◇ Tropical Public Health Services – 17 September. Mayor, Deputy Mayor & CEO to attend
- ◇ Cairns Taxis & Kinetic – 18 September. Public transportation – Deputy Mayor & CEO attended
- ◇ Ordinary Council Meeting 24 October. Mayor, Councillors & CEO attended
- ◇ Balamba Community Workshop – 23 & 24 September. Community invite
- ◇ Hon Curtis Pitt MP – 25 September. Councillors Murgha, Underwood and Neal & CEO attended
- ◇ Yarrabah Music Festival – 28 September. Community Event
- ◇ Microgrid – 1 October. Deputy Mayor & CEO attended
- ◇ Energy & Water Ombudsman Community event – (Telecommunications, Taxation, Commonwealth, & Australian Financial Complaints Authority) – 1 October. Community Event
- ◇ Office of Liquor and Gaming Regulation, Debbie Dixon-Searle Manager, Compliance, Remote Communities – 2 October. Mayor, Councillors & CEO attended
- ◇ Councillor Induction Workshop - Queensland Treasury Corporation - 2 October. Mayor and Councillors attended

- ◇ **YLF presentation** – 2 October. Mayor, Councillors & CEO attended
- ◇ **FNQROC Meeting** - 3 October. CEO attended
- ◇ **Public Holiday** - Kings Birthday - 7 October.
- ◇ **Meeting with LNP** - 7 October. Dale Last (Shadow Minister for Natural Resources & Mines / Fire & Emergency Services / Corrective Services / Rural & Regional Affairs) and Mulgrave Candidate Terry James. Election commitments made. Mayor & CEO attended.
- ◇ **QPS – Disaster Operations – Pre-Season Preparedness Briefing** – 9 October. CEO attended.
- ◇ **TWG Meeting** – 10 October. Mayor, Deputy Mayor & CEO attended
- ◇ **Director-General Department of Education, Government Champion for Yarrabah, Michael De’Ath,** – 15 October. Mayor, Councillors Sands, Murgha & Underwood & CEO attended
- ◇ **Yarrabah Transport Meeting** - 16 October. Teams Meeting with Cairns Chamber of Commerce, Kinetic, Marine Precinct employers and Wugu Nyambil to discuss pilot transport program for Yarrabah. CEO attended.
- LGAQ Annual Conference-** Brisbane 21 – 23 October. Mayor Councillors & CEO attended.
- Reef Guardian Councils** – Brisbane 24 – 25 October. Cr Murgha and CEO attended (Directors Bann & Fitowski attended also as members of the working group)

## GOVERNANCE

We are diligently monitoring internal processes to ensure alignment with legislative requirements. Councillors now completed mandatory training modules.

## GRANTS MANAGEMENT

Grants Team continue to build a comprehensive list/status of all grant briefs, grants considered, grants applied and forecast opportunities in collaboration with each Department.

Council has acquired a Contract Management Software that will be used to record all grants and ensure better visibility of contractual obligations and milestones. This is being implemented.

## GRANTS SUBMITTED DURING PERIOD

- **National Australia Day Council – Community Events Grant Program - Survival Day Celebrations 2025 - \$15,000**

- **Australian Government – Department of Industry, Science and Resources – Department of Infrastructure, Transport, Regional Development Communications and the Arts – Growing Regions Round 2 - Development of the Yarrabah Community Hub - \$14.8 Million**
- **Queensland Reconstruction Authority - Disaster Recovery Funding Arrangements- Category D – Local Recovery and Resilience Grant –**
  - Supply and Installation of an emergency generator at the Local Disaster Coordination Centre
  - Supply and installation of a weather monitoring station - **\$190,000**
- **Australian Government – Department of Health and Aged Care – Play Our Way**
  - **Stream 1 – Facilities** - Extension of the Gillian Bann Facility to include Club House and Gym Facility ; Construction of second Field - **\$1,584,000**

#### GRANTS APPROVED DURING PERIOD

- **Queensland Government - Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts- Arts Queensland – Yarrabah Music and Cultural Festival – \$30,000**
- **Queensland Government - Department of Housing, Local Government, Planning and Public Works – Economic Development and Growth - Works for Queensland**
  - Development of the Yarrabah Bay Lookout and Walking Track -
  - Upgrade/Maintenance of the Arts Precinct Boardwalk and Amphitheatre - Upgrade Council's facilities and beautification of the foreshore/esplanade - **\$4,920,000**

#### GRANTS AWAITING OUTCOME

- **Queensland Government – Department of State Development, Infrastructure, Local Government and Planning - Queensland Reconstruction Authority - Get Ready Qld – Emergency Kits for Yarrabah Residents \$8,700**
- **Australian Government – Department of Industry, Science and Resources – Department of Infrastructure, Transport, Regional Development Communications and the Arts - Housing Support Program Housing Support Program - Stream 2 –Yarrabah Aboriginal Shire Council – Critical Enabling Infrastructure Water (WTP) and Sewerage (STP) Upgrade(s). - \$18,800,000**

#### GRANT OPPORTUNITIES

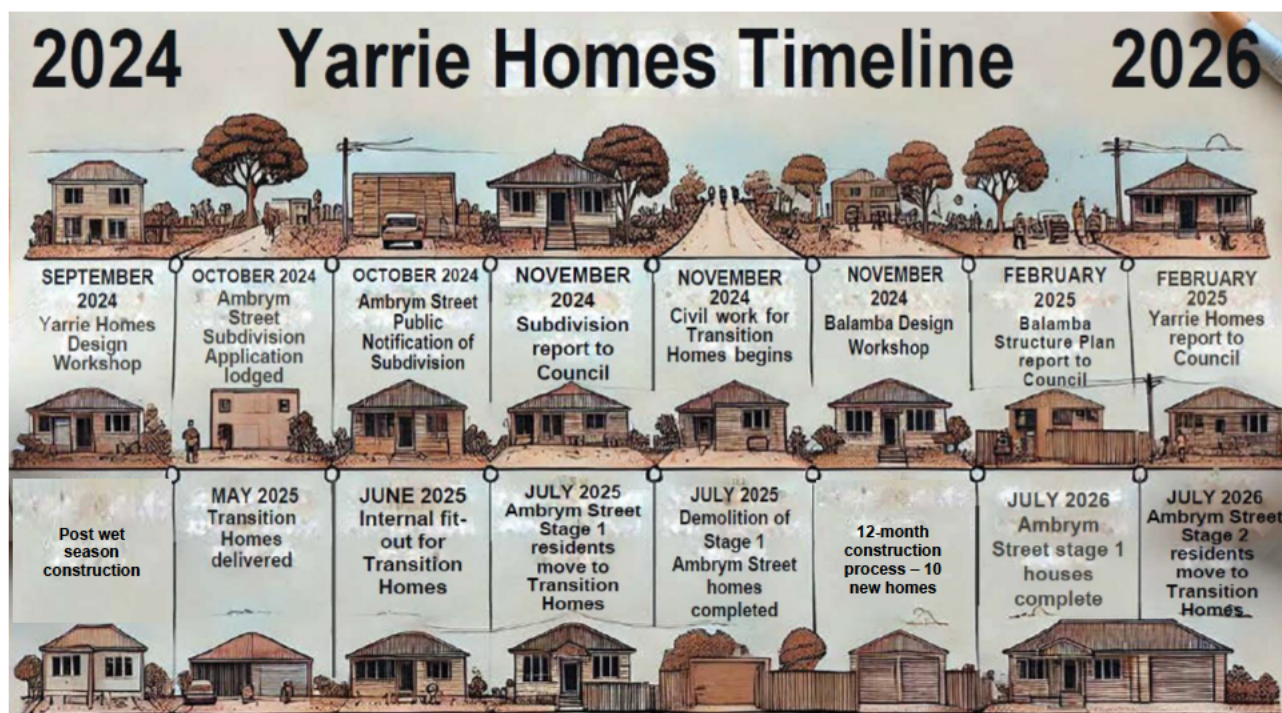
- **Queensland Government - Department of Housing, Local Government and Planning and Public Works – Scheme Supply Fund – Grants available to assist local governments increase**

and diversify the supply of housing to meet the changing and growing needs of communities.  
**up to \$100,000**

- **Department of Infrastructure, Transport, Regional Development, Communications and the Arts - Indigenous Visual Arts Industry Support program** - Funding will support organisations that enhance sustainable Indigenous visual arts industry, promoting participation and economic opportunities for Aboriginal and Torres Strait Islander people while ensuring ongoing art production and exhibition- **\$ 5,000 to \$80,000**
- **Australian Government – Department of Industry, Science and Resources – Department of Infrastructure, Transport, Regional Development Communications and the Arts - Regional Precincts and Partnerships Program**
  - **Stream one** - Precinct development and planning. Grants available for master planning, consultation, design, business cases and partnership establishment. **\$500,000 to \$5 million**
  - **Stream two -Precinct delivery.** Grants available to help deliver one or more elements of a precinct. It could be enabling infrastructure (roads, pathways, and underground infrastructure), public infrastructure, or open spaces between elements or a particular building that activates other investment. - **\$5 million to \$50 million**
- **International Touring and Presentation Fund** - supports international touring, showcasing and presentation opportunities for Australian artists and creative workers - **\$5,000 up to \$850,000**
- **Queensland State Emergency Services - SES Support Grant-** Grant available to ensure SES members are adequately resourced and equipped to assist your community - **up to \$150,000 for Facility, Up to \$75,000 for Vehicle.**
- **Department of Infrastructure, Transport, Regional Development, Communications and the Arts - Safer Local Roads and Infrastructures Program** - provide funding for projects to address current and emerging priorities in road infrastructure needs. **No maximum amount**

## PLANNING AND COMMUNITY DEVELOPMENT

The timeline for the development of the Transition homes, Ambrym Street infill development, and the Balamba Structure Plan is provided below.



### 1. Transition Houses

Council has approved an additional 2 transition houses. 7 houses have been ordered and will be delivered by May 2025, fit out in June 2025. First tenants (from Ambrym Street move in July 2025).

The development is intended to have 3 shelter / BBQ areas for residents, fencing between each cabin and significant landscaping to reduce heat and dust, and provide privacy and to create a long term accommodation precinct that has a high level of comfort for residents.

Civil engineering (drainage, electricity, road access, water, sewerage) for the houses will commence in November 2025.

**Project Risks:** Weather delays are the primary risk for this project.





## 2. Ambrym Street

13 houses will be demolished and replaced by 24 houses. A subdivision application will be submitted by end of October, this will include public notification for 3 weeks. The public notification will be finished in November, and a report provided to Council for a decision in December 2024.

The development will be in 3 stages. The first stage will be to remove 5 houses and replace them with 10 houses. Construction will take about 12 months.

The Civils Engineering (water, sewer, drainage, electricity, telecommunications) for all 3 stages is being designed for all 3 stages, including tender documents which can be issued when required for each stage.

Electricity will be put underground along Back Beach Road and Ambrym Street.

**Project Risks:** The development relies on ERGON completing the undergrounding of power in line with the project timelines. At this stage ERGON have been working well with Council, the project team and Michael Harding (Remote Indigenous Land and Infrastructure Program Office) is assisting with this.



### 3. Balamba Structure Plan

This project is now referred to as the Balamba Structure Plan, as a Structure Plan has more detail and certainty than a master plan. The Structure Plan will be included in the planning scheme. The structure plan will include a P-12 school in line with consistent community feedback and the business case developed by Matthew Kelly, Principal Economist for Regional Economic Advisory.

A Community Design Workshop is proposed for Tuesday 26 November to obtain community input, maintain community wide interest and to ensure that people have a say about and ownership of the place they live. Councillor workshop will be held prior to this event.

**Project Risk:** The request for a cultural heritage survey has been submitted to Gungandji Aboriginal Corporation several times between August 2023 and February 2024. GAC has not engaged an appropriately qualified professional to undertake the work to the standard

required for the Structure Plan and subsequent Staged development. No further work can be undertaken until the Cultural Heritage Report is complete.

The Cultural Heritage Report will be a positive for the development as it will inform the go / no-go areas for the design. It will help ensure that the design respects the cultural heritage of the site and also any significant view lines and areas that should be celebrated in the subdivision design.

Flooding remains a risk that can be managed. The flood study can not be finalised until the Cultural Heritage Report is finalised.

**Project Opportunities:** The development will require fill and landscaping. Both of these represent opportunities for Council and / or the GAC to earn income through a quarry, and through the growing of trees from seed.

The supply of housing and land that will be developed over the next 10 years provides the wider community with a reliable range of new jobs e.g. construction, civil engineering and road works, social media, landscaping, painting etc. Petrina Villaflor (Remote Indigenous Land and Infrastructure Program Office) is assisting with a skills audit to identify what businesses and skills exist within Yarrabah, and what skills are needed.

As these projects get closer to delivery there is an opportunity to involve a wider network of partners to ensure that those aspects of development that are not council's core business are being actively pursued, funded and managed, so that there is a legacy of employment and ownership of the housing and development that council is delivering.

#### **4. Yarrie Homes – Design Guidelines**

A successful community design workshop was held on 23 September 2024, followed by a community BBQ on 24 September to show the community the outputs and gain further feedback. The engagement will continue through a series of Social Media posts with outputs – and asking for comments.

The success of the workshop is highlighted by the request from the participants to have a group photo.

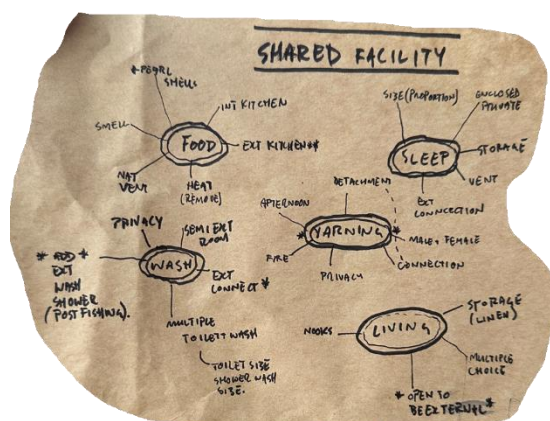




The outputs from the workshop and engagement over the last year will be developed into a housing guideline, which will inform the planning scheme house code, and will have a checklist that will enable procurement of new homes with clear requirements for design.

The document will have some up front design principles, which may include e.g.

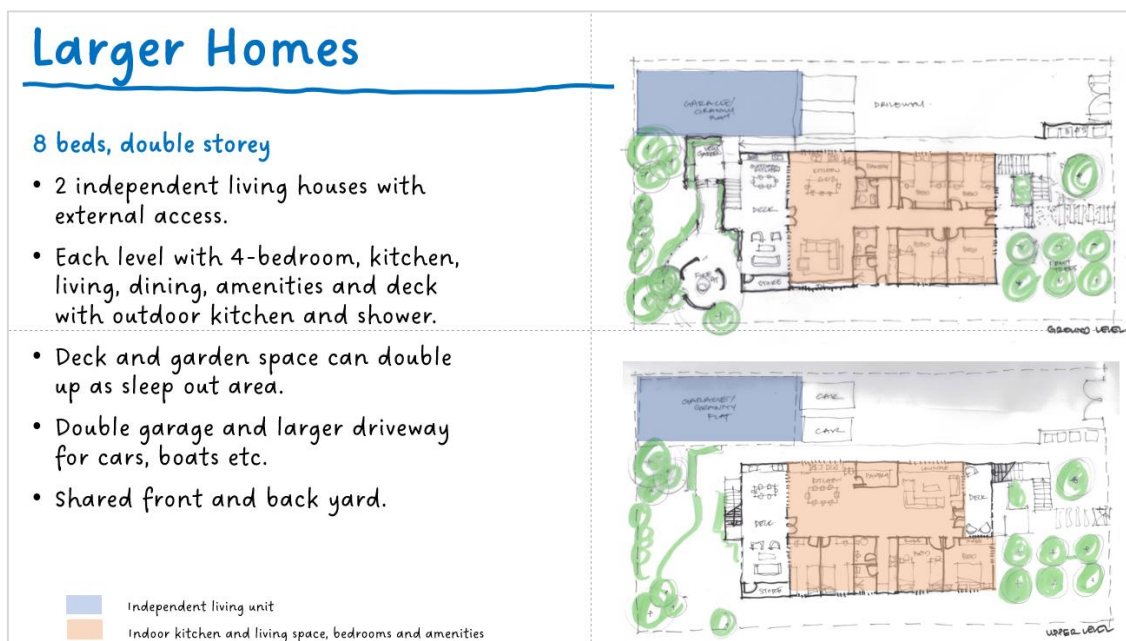
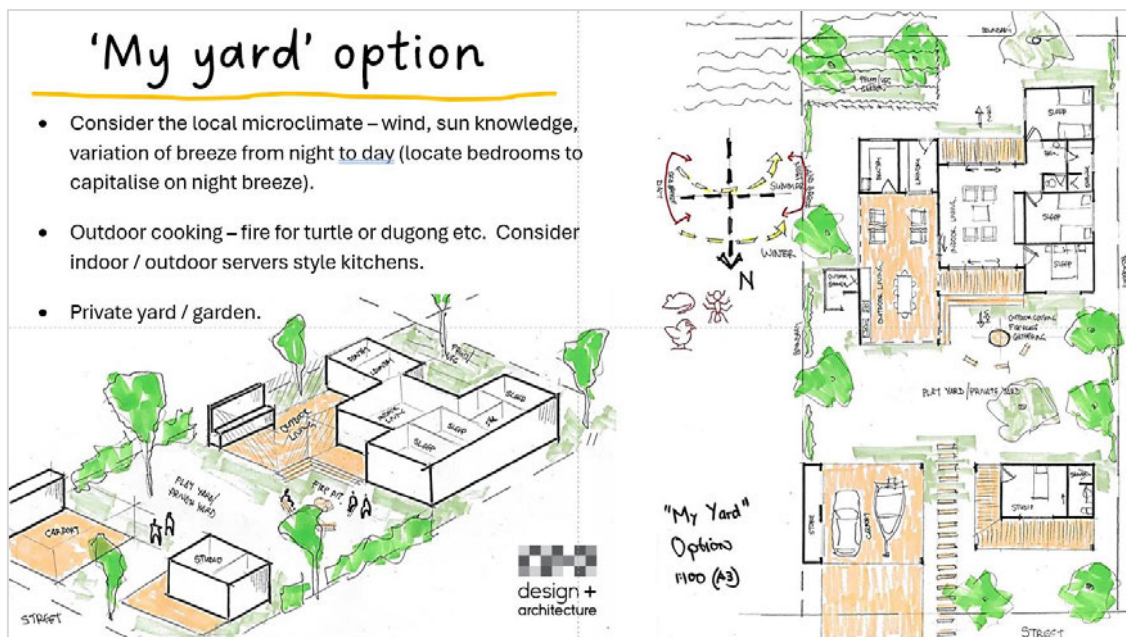
- Yarrie specific –where we deviate from State Government the social housing guidelines and why
- Culturally appropriate – the little things that reflect what people have said is important to them
- Shade, Breeze –houses and lots benefit of breeze and shade while reducing the sun and rain
- Lot diversity – mix of lots allows for mix of housing
- Drainage – how we manage overland flow.



**Project Opportunities:** While the 'Yarrie Homes Design Guideline' is mostly for Balamba, it is Yarrabah wide and will be of benefit for all housing – and the opportunity now is to expand beyond delivering single houses to include housing that is culturally appropriate and housing that

specifically responds to the accommodate the needs of elderly, young, people with disabilities, people newly released from prison, small and large families.

### Examples of some of the early outputs from the Yarrie Homes workshop



## 5. Yarrabah Microgrid

The pre-implementation work will be completed by December 2024. Funding applications are being prepared for submission to ARENA, NIAA and other agencies. ARENA will fund 50% of the project. The next phase of the project allows for increased community and council ownership, this will include a community owned name for the microgrid – e.g. Empower Yarrabah, as this name is an overarching title that allows for a wider scope of projects (e.g. electric bus, replacing inefficient appliances, energy awareness programs etc).



The project steering committee includes Glenn Springall Energy Queensland (EQL) and Sharon Kenyon (Housing).

EQL has identified the opportunity to use the Yarrabah Microgrid as a pilot project to install behind the meter battery storage, digital smart meters and home energy management systems in the houses.

The installation of solar and battery infrastructure on social housing will have implications for both Council and the Department of Housing, including of funding for installation, repairs and maintenance, community education and insurance. At the same time the microgrid has the potential to reduce household electricity bills by up to 30% and generate an income for Council, and reduce the amount of maintenance and upgrades of EQL infrastructure.

The Yarrabah microgrid presents a significant opportunity to develop a well-designed pilot project, as a partnership between Council, Queensland Housing, EQL and the Australian Renewable Energy Agency (ARENA) which is likely to fund 50% of the microgrid project. The pilot project would identify issues, opportunities, and considerations that would inform the approach to possible future deployment of renewable energy solutions in remote and Indigenous communities across Queensland.

**Project opportunities:** The current work that is being planned, designed and funded through housing and supporting infrastructure initiatives and the microgrid will have positive generational impacts – the timing is right for a wider community of input into the various opportunities e.g. training, apprenticeships, employment, growing of landscape trees, ensuring security of quarry / fill material, funding and building partnerships with suppliers.

## 6. Foreshore MasterPlan

Work is continuing on the Gateway signage. Work on the preliminary design for a lookout and walk to connect to the foreshore has commenced – with the early design intended to be used to discuss the concept with the Gunggandji Aboriginal Corporation and potential partners.

## MEETING ACTIONS

Ordinary Meeting –19 September 2024

| Item | Agenda item                                                                               | Status   |
|------|-------------------------------------------------------------------------------------------|----------|
| 7.1  | CEO Operational Report                                                                    | Tabled   |
| 7.2  | YASC Monthly Financial Report                                                             | Tabled   |
| 7.3  | Policy Review - Procurement                                                               | Actioned |
| 7.4  | Policy Review - Councillors Expenses                                                      | Actioned |
| 7.5  | Recommendation for Annual Closedown - Christmas Period 2024                               | Actioned |
| 7.6  | Council Endorsement - Yarrabah Proposed Social Housing Accommodation Construction Program | Actioned |

|      |                                                                                                        |          |
|------|--------------------------------------------------------------------------------------------------------|----------|
| 7.7  | Ammendment to Previous Resolution - Supply, Delivery and Installation of Short-Term Accommodation      | Actioned |
| 7.8  | Local Government Association of Queensland Ltd's Annual Conference and Annual General Meeting          | Actioned |
| 7.9  | People & Communities - Operational Report                                                              | Tabled   |
| 7.10 | Infrastructure - Operational Report                                                                    | Tabled   |
| 7.11 | Building Services - Operational Report                                                                 | Tabled   |
| 7.12 | Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]                       | Actioned |
| 7.13 | Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]                       | Actioned |
| 7.14 | Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]                       | Actioned |
| 7.15 | Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]                       | Actioned |
| 7.16 | Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]                       | Actioned |
| 7.17 | Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]                       | Actioned |
| 7.18 | Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]                       | Actioned |
| 7.19 | Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]                       | Actioned |
| 8.1  | Correspondence - Request for Sponsorship - Survival Day Knockouts Reconciliation Rugby League Carnival | Actioned |
| 8.2  | Correspondence - Government House Queensland                                                           | Tabled   |

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That Council accept the CEO Operational Report for the period to 25 October 2024.



**7.2 YASC MONTHLY FINANCIAL REPORT**

**File Number:** 02.MFD\_OM.20241030

**Author:** Mike Mair, Director - Corporate Services

**PURPOSE OF THE REPORT**

Provide council with monthly financial report. This report covers the financial period 30th September 2024.

**BACKGROUND**

This report is created with the following in mind:

*Local Government Regulations, s204 - Financial*

*(1) The local government must prepare a financial report.*

*(2) The chief executive officer must present the financial report—*

*(a) if the local government meets less frequently than monthly—at each meeting of the local government; or*

*(b) otherwise —at a meeting of the local government once a month.*

*(3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.*

CEO delegates the reporting responsibility to the Corporate Services Director – Mike Mair.

**COMMENT**

The information provided in this report reflects the financial accounts and statements for the month end.

The content of the reports to include information on the following:

Overview of

1. Operating results
2. Current Debtors
  - Trade Debtors & Trade Creditors,
  - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Commercial leases
7. Areas of Interest Report
8. Grant Report

**POLICY/FUNDING CONSIDERATIONS**

Local Government Regulations, s204 - Financial

**RISK**

Compliance.

**CONSULTATION**

Executive Leadership Team

Finance Manager

**ATTACHMENTS**

1. **Finance Report September 2024**
2. **Areas of Interest Report September 2024**
3. **Grants Report September 2024**

**RECOMMENDATION**

That Council accept the 30th September 2024 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
  - Trade Debtors & Creditors,
  - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grant Report

**CORPORATE SERVICES REPORT  
TO THE YARRABAH ABORIGINAL SHIRE COUNCIL  
For the Period Ended 30 September 2024**

**FINANCIAL SERVICES**

**I. Overview of Operating Results as 30 September 2024**

|                              | ACTUAL<br>YTD     | BUDGET<br>YTD 24/25 | VARIANCE        | VARIANCE      | BUDGET<br>FY 24/25 |
|------------------------------|-------------------|---------------------|-----------------|---------------|--------------------|
|                              | \$                | \$                  | \$              | %             | \$                 |
| <b>Recurrent Income</b>      |                   |                     |                 |               |                    |
| Fees & charges               | 17,615            | 66,691              | -49,076         | -74%          | 266,763            |
| Other incomes                | 208,314           | 147,356             | 60,958          | 41%           | 589,424            |
| Rental income                | 810,113           | 750,076             | 60,037          | 8%            | 3,000,302          |
| Interest received            | 114,074           | 37,500              | 76,574          | 204%          | 150,000            |
| Sales & recoverable works    | 1,795,358         | 1,398,002           | 397,356         | 28%           | 5,592,009          |
| Grants & Subsidies           | 1,613,754         | 2,075,570           | -461,816        | -22%          | 8,302,282          |
|                              | <b>4,559,228</b>  | <b>4,475,195</b>    | <b>84,033</b>   | <b>2%</b>     | <b>17,900,780</b>  |
| <b>Recurrent Expenditure</b> |                   |                     |                 |               |                    |
| Employees costs              | 1,737,798         | 1,854,819           | -117,020        | -6%           | 7,419,274          |
| Materials and services       | 2,915,640         | 2,898,059           | 17,580          | 1%            | 11,592,238         |
| Finance costs                | 3,441             | 138,295             | -134,854        | -98%          | 553,181            |
| Donations Paid               | 1,150             | -                   | 1,150           |               |                    |
| Depreciation                 | 1,665,697         | 1,633,375           | 32,323          | 2%            | 6,533,498          |
|                              | <b>6,323,726</b>  | <b>6,524,548</b>    | <b>-200,822</b> | <b>-3.08%</b> | <b>26,098,191</b>  |
| Less: Capitalised Expenses   | <b>6,323,726</b>  | <b>6,524,548</b>    | <b>-200,822</b> | <b>3.08%</b>  | <b>26,098,191</b>  |
| <b>Net Operating Profit</b>  | <b>-1,764,498</b> | <b>-2,049,353</b>   | <b>284,855</b>  | <b>-14%</b>   | <b>-8,197,411</b>  |

Council's Operating result is a loss of \$1.764M as at 30 September 2024, better than budget by \$285K.

Recurrent income is over budget by \$84K. Grants & subsidies are under budget by 462K as a result of the ICFP funding not being confirmed and paid until October 2024. Sales and Recoverable works exceeded budget by \$397k with continued strong growth of the QBuild maintenance business.

Recurrent expenditure is \$201K under budget, mainly as a result staff costs being under budget by \$117K noting that a cost increase of 5.75% was allowed for in the budget and the state wage case has not yet been finalised for the current year. Finance costs are under budget by \$135K but is should be also noted the bad debts impairment is not calculated until the end of financial year.

## Liquidity Highlights

### II. Current Trade Debtors, Housing Debtors & Trade Creditors

|                           | 90 Days          | 60 Days       | 30 Days        | Current          | Total            |
|---------------------------|------------------|---------------|----------------|------------------|------------------|
| Total Debtor Type         | -                | -             | 308.40         | -                | 308              |
| Debtors Sundry            | 261,706          | 3,326         | 10,645         | 643,777          | 919,454          |
| Blockholders Service Fees | 432,183          | 3,416         | 75             | 20,216           | 415,458          |
| Commercial Service Fees   | 138,185          | -             | -              | -                | 138,185          |
| Grants                    | 479              | -             | -              | -                | 479              |
| Ex - Rent (pre 2013)      | 959,518          | -             | -              | 292              | 959,810          |
| Trustee Leases            | 22,485           | -             | -              | -                | 22,485           |
| Commercial Leases         | 45,934           | 9,535         | 9,530          | 25,390           | 90,389           |
| Daycare Debtors           | 133,945          | 6,480         | 5,656          | 2,299            | 148,379          |
| Housing Current Rent      | 3,015,871        | 1,815         | 2,543          | 15,809           | 3,036,037        |
| <b>TOTAL DEBTORS</b>      | <b>5,010,306</b> | <b>24,571</b> | <b>28,756</b>  | <b>667,351</b>   | <b>5,730,984</b> |
| <b>TOTAL CREDITORS</b>    | <b>113,512</b>   | <b>1,386</b>  | <b>303,331</b> | <b>1,381,488</b> | <b>1,799,717</b> |

Of the \$5.731M owing to Council, only \$1.445M is estimated as collectable with \$4.286 million included in our provision for doubtful debts.

#### Snapshot: SOCIAL HOUSING DEBT LEVEL (CURRENT)

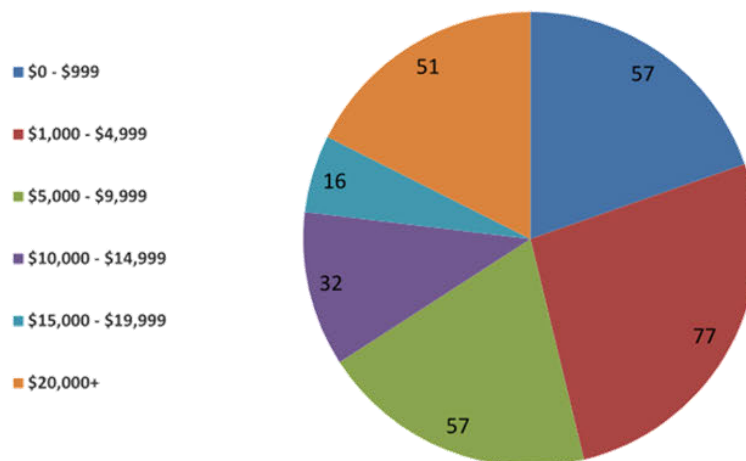
Over the past 12 months, the rental arrears to Council for social housing has increased by 10% from \$2,748,789 to \$3,036,037. A review of debtors has highlighted the following:

60% of current tenants are in arrears and 233 total tenants owe over \$1,000 which has decreased by 3 on that of the previous quarter.

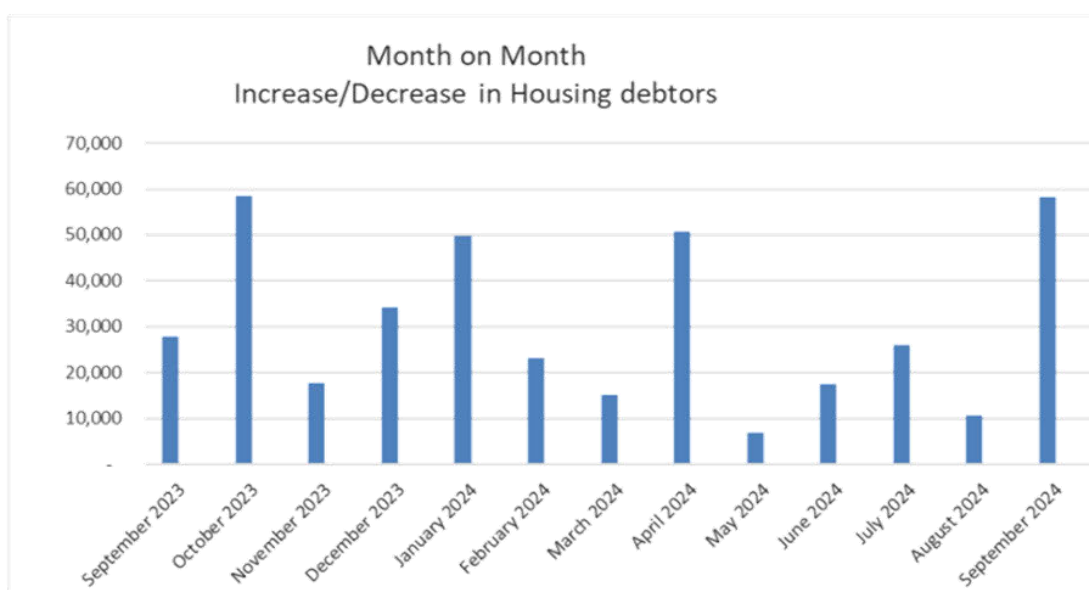
The 51 debtors owing over \$20K increased by 100K from \$1.610 to \$1.710M.

|                                   | # Tenants  | # Tenants  | # Tenants  | # Tenants  | # Tenants  |
|-----------------------------------|------------|------------|------------|------------|------------|
| Amount Owning to Council          | Sep-23     | Dec-23     | Mar-24     | Jun-24     | Sep-24     |
| \$0 - \$999                       |            |            |            |            | 57         |
| \$1,000 - \$4,999                 | 82         | 84         | 82         | 80         | 77         |
| \$5,000 - \$9,999                 | 60         | 60         | 56         | 56         | 57         |
| \$10,000 - \$14,999               | 44         | 42         | 38         | 31         | 32         |
| \$15,000 - \$19,999               | 13         | 14         | 13         | 18         | 16         |
| \$20,000+                         | 41         | 43         | 46         | 46         | 51         |
| <b>Total Tenants Over \$1,000</b> | <b>240</b> | <b>243</b> | <b>235</b> | <b>231</b> | <b>233</b> |
| Percent of tenants in arrears     | 62%        | 63%        | 61%        | 60%        | 60%        |

Number of Tenants in Arrears



| Monthly movement to housing debt |                            |
|----------------------------------|----------------------------|
| Month                            | Actual increase/(decrease) |
| September 2023                   | 27,783                     |
| October 2023                     | 58,590                     |
| November 2023                    | 17,763                     |
| December 2023                    | 34,112                     |
| January 2024                     | 49,832                     |
| February 2024                    | 23,009                     |
| March 2024                       | 15,076                     |
| April 2024                       | 50,791                     |
| May 2024                         | 6,793                      |
| June 2024                        | 17,358                     |
| July 2024                        | 25,896                     |
| August 2024                      | 10,605                     |
| September 2024                   | 58,208                     |



### III. Capital Works

The following is an overview of Capital Works for specific large projects. The capital project reviews are for the total project from start to completion. This means the below totals may encompass more than one financial year.

| <i>Capital Expenditure<br/>30/09/2024</i>                         | Total Grant<br>Budget | Council<br>Contributi<br>on | Monies<br>Received to<br>Date | Expenses to<br>Date | Variation v<br>Budget | Brief Description                                                                                                                                        |
|-------------------------------------------------------------------|-----------------------|-----------------------------|-------------------------------|---------------------|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Interim Remote Capital Program                                    | 2,139,036             | -                           | 1,925,134                     | 2,209,595           | - 70,559              | 5 Lots 6A Djenghi Estate                                                                                                                                 |
| Works for Qld 4 - 21/24                                           | 3,280,000             |                             | 2,952,000                     | 2,952,200           | 327,800               | Driveways, Security, Council Buildings Upgrade & Refurbishment, Yarrabah Beautification                                                                  |
| Roads to recovery                                                 | 42,409                | -                           | 212,360                       | 126,689             | - 84,280              | Construction or maintenance of roads                                                                                                                     |
| Sewerage Pump Stations (ICCIP)                                    | 471,313               | -                           | 531,308                       | 471,313             | 0                     | Replace gantrys, pump upgrades and maintenance, SCADA, assesment of future expansion, new switchboard pump 3                                             |
| Water Mains Upgrade (ICCIP)                                       | 1,999,862             | -                           | 1,470,393                     | 1,783,897           | 215,965               | Replace water main Back Beach Road, SCADA, Fit bore 2 & 7 pumps, water treatment upgrade.                                                                |
| Qbuild Housing demolition and construction                        | 3,498,000             |                             | 502,648                       | 2,258,834           | 1,239,166             | 14 Smith St, 4 Dabah Close, 19 Smith St, 32 Workshop Rd, 7 Beach St, 64 Gribble St                                                                       |
| Forward Capital Program                                           | 5,927,444             |                             | 1,903,854                     | 67,182              | 5,860,261             | 16 Lots Djenghi, 10 houses Gurmga St                                                                                                                     |
| Water Treatment Plant Upgrade (LGGSP)                             | 1,253,159             |                             | 375,948                       | 88,117              | 1,165,042             | Water Treatment Plant upgrade                                                                                                                            |
| Buddabadoo Road drainage upgrades (QRA)                           | 566,475               |                             | 408,579                       | 377,317             | 189,158               | Buddabadoo Road drainage upgrades                                                                                                                        |
| Landfill Operational Equipment (DES)                              | 1,728,900             |                             | 1,848,900                     | 1,257,179           | 471,721               | 14T Excavator, 10T Front End Loader, 10T Backhoe, 14T Tipper, Front Load Tractor, Wood Chipper, Machinery Housing Bay                                    |
| Remote Indigenous Capital - Balamba subdivision (Dept of Housing) | 5,000,000             |                             | 1,500,000                     | 8,723               | 4,991,277             | Balamba area link infrastructure and 20 lots subdivision                                                                                                 |
| Works for Qld 5 - 24/27                                           | 4,920,000             |                             | -                             | -                   | 4,920,000             | Council facility Improvements, Esplanade beautification, BMP stage, Cemetary Upgrade, Public Toilets - Wungu & Jilji, Museum Boardwalk, Yarrabah Lookout |
|                                                                   | <b>\$30,826,598</b>   | <b>\$0</b>                  | <b>\$13,631,123</b>           | <b>\$11,601,046</b> |                       |                                                                                                                                                          |

## IV. Balance Sheet

|                                          |                                    |                               |
|------------------------------------------|------------------------------------|-------------------------------|
| <b>Yarrabah Aboriginal Shire Council</b> |                                    |                               |
| <b>Statement of Financial Position</b>   |                                    |                               |
| <b>As at 30 September 2024</b>           |                                    |                               |
|                                          | <b>Council</b>                     |                               |
|                                          | <b>As at 30<br/>September 2024</b> | <b>As at 30 June<br/>2024</b> |
|                                          | <b>\$</b>                          | <b>\$</b>                     |
| <b>Current assets</b>                    |                                    |                               |
| Cash and cash equivalents                | 13,290,088                         | 11,634,217                    |
| Trade and other receivables              | 5,464,300                          | 4,846,817                     |
| Inventories                              | 184,961                            | 165,440                       |
| <b>Total current assets</b>              | <b>18,939,349</b>                  | <b>16,646,474</b>             |
| <b>Non-current assets</b>                |                                    |                               |
| Property, plant and equipment            | 167,281,802                        | 164,467,378                   |
| <b>Total non-current assets</b>          | <b>167,281,802</b>                 | <b>164,467,378</b>            |
| <b>Total assets</b>                      | <b>186,221,151</b>                 | <b>181,113,852</b>            |
| <b>Current liabilities</b>               |                                    |                               |
| Trade and other payables                 | 10,349,589                         | 8,371,198                     |
| Provisions                               | 780,372                            | 864,189                       |
| <b>Total current liabilities</b>         | <b>11,129,961</b>                  | <b>9,235,386</b>              |
| <b>Non-current liabilities</b>           |                                    |                               |
| Provisions                               | 1,730,485                          | 1,730,485                     |
| <b>Total non-current liabilities</b>     | <b>1,730,485</b>                   | <b>1,730,485</b>              |
| <b>Total liabilities</b>                 | <b>12,860,446</b>                  | <b>10,965,871</b>             |
| <b>Net community assets</b>              | <b>173,360,705</b>                 | <b>170,147,981</b>            |
| <b>Community equity</b>                  |                                    |                               |
| Asset revaluation surplus                | 113,582,451                        | 113,581,531                   |
| Retained surplus/(deficiency)            | 59,778,253                         | 56,566,450                    |
| <b>Total community equity</b>            | <b>173,360,705</b>                 | <b>170,147,981</b>            |



## V. Cash Position

|                                 | \$          | \$               |
|---------------------------------|-------------|------------------|
| CBA - General Fund              | 1,721,618   |                  |
| CBA - Housing Fund              | 833,512     |                  |
| CBA - Remote Capital            | 14,196      |                  |
| CBA - Remote Indigenous Capital | 1,500,000   |                  |
| CBA - Trust Acc                 | 148,310     |                  |
| QTC - Leases                    | 343,834     |                  |
| QTC - Investment                | 6,644,177   |                  |
| QTC - Forward Capital           | 2,078,496   |                  |
| Cash Floats                     | 5,945       |                  |
| Total Cash                      |             | 13,290,088       |
| Trade Debtors                   | 5,730,984   |                  |
| Provision Doubtful Debts        | (4,286,030) | 1,444,954        |
| Less: Trade Creditors           |             | (1,799,717)      |
| Less: Tied Grant Funds          |             | (6,459,523)      |
| Less: Current Commitments       |             | (5,151,126)      |
| Cash Position at EOM            |             | <u>1,324,676</u> |

## VI. Commercial Leases

| Status of Council Commercial Leases | No. |
|-------------------------------------|-----|
| Total Council leasable properties   | 21  |
| No. of current leases outstanding   | 0   |
| <i>Being made up of those:</i>      |     |
| - Expression of interest released   | 0   |
| - awaiting signature of tenant      | 0   |
| - Expression of interest to be done | 0   |

**VII. Other**

Audited Financial statements were signed off by the Mayor and CEO on the 15<sup>th</sup> October 2024.

Projects currently being undertaken or scheduled to be undertaken are as follows:

1. Payroll/time and attendance module upgrade.
2. Risk Matrix & Risk Policy.
3. Asset Management Plans.

**Mike Mair**

*Director Corporate Services*



### 300. Program GL Report with IE Code Detail

8:41 AM  
Tuesday, 15 October, 2024

#### YARRABAH ABORIGINAL SHIRE COUNCIL

For Period Ending: 30/09/2024

Year : 24/25

25%

Sub Programme: 307 Pool

#### Operating Income

|                                         |               |                 |                 |             |                 |                 |            |
|-----------------------------------------|---------------|-----------------|-----------------|-------------|-----------------|-----------------|------------|
| 13071000                                | Pool - Income |                 |                 |             |                 |                 |            |
| 114                                     | Pool Income   | 5,000.00        | 1,472.73        | 0.00        | 1,472.73        | 3,527.27        | 29%        |
| <b>Total: 13071000</b>                  |               | <b>5,000.00</b> | <b>1,472.73</b> | <b>0.00</b> | <b>1,472.73</b> | <b>3,527.27</b> | <b>29%</b> |
| <b>Total Act Type: OPERATING INCOME</b> |               | <b>5,000.00</b> | <b>1,472.73</b> | <b>0.00</b> | <b>1,472.73</b> | <b>3,527.27</b> | <b>29%</b> |

#### Operating Expenditure

|                                              |                             |                     |                    |                   |                    |                    |              |
|----------------------------------------------|-----------------------------|---------------------|--------------------|-------------------|--------------------|--------------------|--------------|
| 13072000                                     | Pool - Employee Costs       |                     |                    |                   |                    |                    |              |
| 201                                          | Salaries & Wages            | 50,000.00           | 18,372.13          | 0.00              | 18,372.13          | (31,627.87)        | 37%          |
| 203                                          | Sick Leave                  | 0.00                | 771.22             | 0.00              | 771.22             | 771.22             | (100%)       |
| 206                                          | Annual Leave                | 0.00                | 1,999.65           | 0.00              | 1,999.65           | 1,999.65           | (100%)       |
| 208                                          | Superannuation              | 5,750.00            | 2,699.85           | 0.00              | 2,699.85           | (3,050.15)         | 47%          |
| 211                                          | Workwear                    | 300.00              | 0.00               | 0.00              | 0.00               | (300.00)           | 0%           |
| 212                                          | Workcover                   | 933.06              | 648.05             | 0.00              | 648.05             | (285.01)           | 69%          |
| <b>Total: 13072000</b>                       |                             | <b>56,983.06</b>    | <b>24,490.90</b>   | <b>0.00</b>       | <b>24,490.90</b>   | <b>(32,492.16)</b> | <b>(43%)</b> |
| 13072100                                     | Pool - Materials & Services |                     |                    |                   |                    |                    |              |
| 201                                          | Salaries & Wages            | 0.00                | 114.73             | 0.00              | 114.73             | 114.73             | (100%)       |
| 304                                          | Cleaning                    | 2,000.00            | 0.00               | 0.00              | 0.00               | (2,000.00)         | 0%           |
| 310                                          | Electricity & gas           | 21,050.36           | 5,113.66           | 0.00              | 5,113.66           | (15,936.70)        | 24%          |
| 318                                          | Insurance - Other           | 28,723.07           | 6,930.60           | 0.00              | 6,930.60           | (21,792.47)        | 24%          |
| 321                                          | Materials & operating       | 21,167.01           | 1,521.84           | 0.00              | 1,521.84           | (19,645.17)        | 7%           |
| 323                                          | Motor Vehicle - Fuel & oil  | 500.00              | 0.00               | 0.00              | 0.00               | (500.00)           | 0%           |
| 332                                          | R&M - Buildings             | 9,251.89            | 11,927.97          | 2,129.62          | 14,057.59          | 4,805.70           | 152%         |
| 333                                          | R&M - Equipment             | 1,005.20            | 2,638.00           | 0.00              | 2,638.00           | 1,632.80           | 262%         |
| 339                                          | Telephone & internet        | 516.03              | 78.18              | 0.00              | 78.18              | (437.85)           | 15%          |
| 345                                          | Minor Equipment             | 1,500.00            | 0.00               | 0.00              | 0.00               | (1,500.00)         | 0%           |
| <b>Total: 13072100</b>                       |                             | <b>85,713.56</b>    | <b>28,324.98</b>   | <b>2,129.62</b>   | <b>30,454.60</b>   | <b>(55,258.96)</b> | <b>(36%)</b> |
| <b>Total Act Type: OPERATING EXPENDITURE</b> |                             | <b>142,696.62</b>   | <b>52,815.88</b>   | <b>2,129.62</b>   | <b>54,945.50</b>   | <b>(87,751.12)</b> | <b>39%</b>   |
| <b>Net Profit/(Loss): Pool</b>               |                             | <b>(137,696.62)</b> | <b>(51,343.15)</b> | <b>(2,129.62)</b> | <b>(53,472.77)</b> | <b>(84,223.85)</b> | <b>38%</b>   |

**Operating Income**

|                                         |                                |                     |                     |             |                     |                     |            |
|-----------------------------------------|--------------------------------|---------------------|---------------------|-------------|---------------------|---------------------|------------|
| 15021000                                | Planned Maintenance - Income   |                     |                     |             |                     |                     |            |
| 153                                     | Services - Housing Maintenance | 5,043,911.15        | 1,630,072.32        | 0.00        | 1,630,072.32        | 3,413,838.83        | 32%        |
| 154                                     | Services - Contract Works      | 145,867.40          | 44,395.00           | 0.00        | 44,395.00           | 101,472.40          | 30%        |
| <b>Total: 15021000</b>                  |                                | <b>5,189,778.55</b> | <b>1,674,467.32</b> | <b>0.00</b> | <b>1,674,467.32</b> | <b>3,515,311.23</b> | <b>32%</b> |
| <b>Total Act Type: OPERATING INCOME</b> |                                | <b>5,189,778.55</b> | <b>1,674,467.32</b> | <b>0.00</b> | <b>1,674,467.32</b> | <b>3,515,311.23</b> | <b>32%</b> |

**Operating Expenditure**

|                                               |                                            |                     |                     |                     |                     |                       |              |
|-----------------------------------------------|--------------------------------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|--------------|
| 15022000                                      | Planned Maintenance - Employee Costs       |                     |                     |                     |                     |                       |              |
| 201                                           | Salaries & Wages                           | 422,800.87          | 78,400.25           | 0.00                | 78,400.25           | (344,400.62)          | 19%          |
| 208                                           | Superannuation                             | 48,622.10           | 9,960.80            | 0.00                | 9,960.80            | (38,661.30)           | 20%          |
| 211                                           | Workwear                                   | 269.49              | 0.00                | 0.00                | 0.00                | (269.49)              | 0%           |
| 212                                           | Workcover                                  | 8,362.75            | 0.00                | 0.00                | 0.00                | (8,362.75)            | 0%           |
| <b>Total: 15022000</b>                        |                                            | <b>480,055.21</b>   | <b>88,361.05</b>    | <b>0.00</b>         | <b>88,361.05</b>    | <b>(391,694.16)</b>   | <b>(18%)</b> |
| 15022100                                      | Planned Maintenance - Materials & Services |                     |                     |                     |                     |                       |              |
| 201                                           | Salaries & Wages                           | 0.00                | 682.33              | 0.00                | 682.33              | 682.33                | (100%)       |
| 211                                           | Workwear                                   | 0.00                | 0.00                | 72.00               | 72.00               | 72.00                 | (100%)       |
| 310                                           | Electricity & gas                          | 2,404.90            | (263.49)            | 0.00                | (263.49)            | (2,668.39)            | 11%          |
| 321                                           | Materials & operating                      | 43,285.70           | 9,966.56            | 18,244.19           | 28,210.75           | (15,074.95)           | 65%          |
| 332                                           | R&M - Buildings                            | 50,714.02           | 12,611.83           | 12,950.00           | 25,561.83           | (25,152.19)           | 50%          |
| 334                                           | R&M - Houses                               | 4,234,333.08        | 1,134,886.13        | 228,610.65          | 1,363,496.78        | (2,870,836.30)        | 32%          |
| 345                                           | Minor Equipment                            | 2,000.00            | 0.00                | 0.00                | 0.00                | (2,000.00)            | 0%           |
| 346                                           | Motor Vehicles - expenses                  | 5,000.00            | 0.00                | 0.00                | 0.00                | (5,000.00)            | 0%           |
| 860                                           | Capital Purchases                          | 0.00                | 0.00                | 9,550.78            | 9,550.78            | 9,550.78              | (100%)       |
| 998                                           | Stock Overheads                            | 8,438.72            | 1,784.59            | 0.00                | 1,784.59            | (6,654.13)            | 21%          |
| 999                                           | Plant Recovery                             | 10,444.17           | 0.00                | 0.00                | 0.00                | (10,444.17)           | 0%           |
| <b>Total: 15022100</b>                        |                                            | <b>4,356,620.59</b> | <b>1,159,667.95</b> | <b>269,427.62</b>   | <b>1,429,095.57</b> | <b>(2,927,525.02)</b> | <b>(33%)</b> |
| <b>Total Act Type: OPERATING EXPENDITURE</b>  |                                            | <b>4,836,675.80</b> | <b>1,248,029.00</b> | <b>269,427.62</b>   | <b>1,517,456.62</b> | <b>(3,319,219.18)</b> | <b>31%</b>   |
| <b>Net Profit/(Loss): Planned Maintenance</b> |                                            | <b>353,102.75</b>   | <b>426,438.32</b>   | <b>(269,427.62)</b> | <b>157,010.70</b>   | <b>196,092.05</b>     | <b>32%</b>   |

**Operating Income**

|                                  |                 |           |      |      |      |           |    |
|----------------------------------|-----------------|-----------|------|------|------|-----------|----|
| 17011000                         | Water - Income  |           |      |      |      |           |    |
| 101                              | Service Charges | 86,394.09 | 0.00 | 0.00 | 0.00 | 86,394.09 | 0% |
| Total: 17011000                  |                 | 86,394.09 | 0.00 | 0.00 | 0.00 | 86,394.09 | 0  |
| Total Act Type: OPERATING INCOME |                 | 86,394.09 | 0.00 | 0.00 | 0.00 | 86,394.09 | 0% |

**Operating Expenditure**

|                                              |                              |                     |                     |                    |                     |                     |              |
|----------------------------------------------|------------------------------|---------------------|---------------------|--------------------|---------------------|---------------------|--------------|
| 17012000                                     | Water - Employee Costs       |                     |                     |                    |                     |                     |              |
| 201                                          | Salaries & Wages             | 159,435.93          | 38,277.39           | 0.00               | 38,277.39           | (121,158.54)        | 24%          |
| 203                                          | Sick Leave                   | 1,966.54            | 1,148.05            | 0.00               | 1,148.05            | (818.49)            | 58%          |
| 206                                          | Annual Leave                 | 10,936.07           | 523.72              | 0.00               | 523.72              | (10,412.35)         | 5%           |
| 208                                          | Superannuation               | 18,335.13           | 3,817.40            | 0.00               | 3,817.40            | (14,517.73)         | 21%          |
| 211                                          | Workwear                     | 1,000.00            | 0.00                | 0.00               | 0.00                | (1,000.00)          | 0%           |
| 212                                          | Workcover                    | 2,716.00            | 2,740.27            | 0.00               | 2,740.27            | 24.27               | 101%         |
| <b>Total: 17012000</b>                       |                              | <b>194,389.67</b>   | <b>46,506.83</b>    | <b>0.00</b>        | <b>46,506.83</b>    | <b>(147,882.84)</b> | <b>(24%)</b> |
| 17012100                                     | Water - Materials & Services |                     |                     |                    |                     |                     |              |
| 308                                          | Contractors fees             | 1,000.00            | 0.00                | 0.00               | 0.00                | (1,000.00)          | 0%           |
| 310                                          | Electricity & gas            | 177,583.45          | 49,647.33           | 0.00               | 49,647.33           | (127,936.12)        | 28%          |
| 318                                          | Insurance - Other            | 7,784.04            | 1,878.21            | 0.00               | 1,878.21            | (5,905.83)          | 24%          |
| 321                                          | Materials & operating        | 168,007.59          | 45,959.43           | 25,009.26          | 70,968.69           | (97,038.90)         | 42%          |
| 323                                          | Motor Vehicle - Fuel & oil   | 10,394.82           | 174.69              | 0.00               | 174.69              | (10,220.13)         | 2%           |
| 327                                          | Motor Vehicle - R&M          | 5,000.00            | 0.00                | 0.00               | 0.00                | (5,000.00)          | 0%           |
| 333                                          | R&M - Equipment              | 7,515.56            | 26.00               | 4,574.28           | 4,600.28            | (2,915.28)          | 61%          |
| 335                                          | R&M - Infrastructure         | 15,047.59           | 0.00                | 0.00               | 0.00                | (15,047.59)         | 0%           |
| 338                                          | Subscriptions                | 3,891.30            | 2,173.25            | 0.00               | 2,173.25            | (1,718.05)          | 56%          |
| 339                                          | Telephone & internet         | 1,828.04            | 443.96              | 0.00               | 443.96              | (1,384.08)          | 24%          |
| 346                                          | Motor Vehicles - expenses    | 8,843.24            | 0.00                | 0.00               | 0.00                | (8,843.24)          | 0%           |
| <b>Total: 17012100</b>                       |                              | <b>406,895.63</b>   | <b>100,302.87</b>   | <b>29,583.54</b>   | <b>129,886.41</b>   | <b>(277,009.22)</b> | <b>(32%)</b> |
| 17018000                                     | Water - Depreciation         |                     |                     |                    |                     |                     |              |
| 901                                          | Buildings Depreciation       | 327,775.46          | 0.00                | 0.00               | 0.00                | (327,775.46)        | 0%           |
| <b>Total: 17018000</b>                       |                              | <b>327,775.46</b>   | <b>0.00</b>         | <b>0.00</b>        | <b>0.00</b>         | <b>(327,775.46)</b> | <b>0</b>     |
| <b>Total Act Type: OPERATING EXPENDITURE</b> |                              | <b>929,060.76</b>   | <b>146,809.70</b>   | <b>29,583.54</b>   | <b>176,393.24</b>   | <b>(752,667.52)</b> | <b>19%</b>   |
| <b>Net Profit(Loss): ICFP - Water</b>        |                              | <b>(842,666.67)</b> | <b>(146,809.70)</b> | <b>(29,583.54)</b> | <b>(176,393.24)</b> | <b>(666,273.43)</b> | <b>17%</b>   |

**Operating Income**

|          |                                  |           |      |      |      |           |    |  |
|----------|----------------------------------|-----------|------|------|------|-----------|----|--|
| 18011000 | Sewerage - Income                |           |      |      |      |           |    |  |
| 101      | Service Charges                  | 77,181.35 | 0.00 | 0.00 | 0.00 | 77,181.35 | 0% |  |
|          | Total: 18011000                  | 77,181.35 | 0.00 | 0.00 | 0.00 | 77,181.35 | 0  |  |
|          | Total Act Type: OPERATING INCOME | 77,181.35 | 0.00 | 0.00 | 0.00 | 77,181.35 | 0% |  |

**Operating Expenditure**

|                                       |                                 |              |             |             |              |              |       |  |
|---------------------------------------|---------------------------------|--------------|-------------|-------------|--------------|--------------|-------|--|
| 18012000                              | Sewerage - Employee Costs       |              |             |             |              |              |       |  |
| 201                                   | Salaries & Wages                | 196,497.77   | 36,018.94   | 0.00        | 36,018.94    | (160,478.83) | 18%   |  |
| 203                                   | Sick Leave                      | 8,420.37     | 2,389.35    | 0.00        | 2,389.35     | (6,031.02)   | 28%   |  |
| 206                                   | Annual Leave                    | 11,645.93    | 3,917.17    | 0.00        | 3,917.17     | (7,728.76)   | 34%   |  |
| 208                                   | Superannuation                  | 22,597.24    | 3,774.19    | 0.00        | 3,774.19     | (18,823.05)  | 17%   |  |
| 211                                   | Workwear                        | 500.00       | 0.00        | 0.00        | 0.00         | (500.00)     | 0%    |  |
| 212                                   | Workcover                       | 4,169.27     | 3,549.82    | 0.00        | 3,549.82     | (619.45)     | 85%   |  |
|                                       | Total: 18012000                 | 243,830.58   | 49,649.47   | 0.00        | 49,649.47    | (194,181.11) | (20%) |  |
| 18012100                              | Sewerage - Materials & Services |              |             |             |              |              |       |  |
| 308                                   | Contractors fees                | 3,000.00     | 0.00        | 0.00        | 0.00         | (3,000.00)   | 0%    |  |
| 310                                   | Electricity & gas               | 56,286.37    | 12,890.39   | 0.00        | 12,890.39    | (43,395.98)  | 23%   |  |
| 318                                   | Insurance - Other               | 12,867.23    | 3,104.76    | 0.00        | 3,104.76     | (9,762.47)   | 24%   |  |
| 321                                   | Materials & operating           | 127,143.69   | 20,476.95   | 71,736.47   | 92,213.42    | (34,930.27)  | 73%   |  |
| 323                                   | Motor Vehicle - Fuel & oil      | 2,129.13     | 333.11      | 0.00        | 333.11       | (1,796.02)   | 16%   |  |
| 327                                   | Motor Vehicle - R&M             | 1,919.90     | 0.00        | 0.00        | 0.00         | (1,919.90)   | 0%    |  |
| 332                                   | R&M - Buildings                 | 480.55       | 17.23       | 0.00        | 17.23        | (463.32)     | 4%    |  |
| 333                                   | R&M - Equipment                 | 27,981.31    | 51.26       | 0.00        | 51.26        | (27,930.05)  | 0%    |  |
| 335                                   | R&M - Infrastructure            | 2,749.10     | 0.00        | 0.00        | 0.00         | (2,749.10)   | 0%    |  |
|                                       | Total: 18012100                 | 234,557.28   | 36,873.70   | 71,736.47   | 108,610.17   | (125,947.11) | (46%) |  |
| 18013000                              | Sewerage - Finance costs        |              |             |             |              |              |       |  |
| 402                                   | Credit Loss Expense             | 20,000.00    | 0.00        | 0.00        | 0.00         | (20,000.00)  | 0%    |  |
|                                       | Total: 18013000                 | 20,000.00    | 0.00        | 0.00        | 0.00         | (20,000.00)  | 0     |  |
| 18018000                              | Sewerage - Depreciation         |              |             |             |              |              |       |  |
| 907                                   | Sewerage Depreciation           | 224,817.39   | 0.00        | 0.00        | 0.00         | (224,817.39) | 0%    |  |
|                                       | Total: 18018000                 | 224,817.39   | 0.00        | 0.00        | 0.00         | (224,817.39) | 0     |  |
| Total Act Type: OPERATING EXPENDITURE |                                 | 723,205.25   | 86,523.17   | 71,736.47   | 158,259.64   | (564,945.61) | 22%   |  |
| Net Profit/(Loss): ICFP - Sewerage    |                                 | (646,023.90) | (86,523.17) | (71,736.47) | (158,259.64) | (487,764.26) | 20%   |  |

**Operating Income**

|          |                                  |            |      |      |      |            |    |  |
|----------|----------------------------------|------------|------|------|------|------------|----|--|
| 18021000 | Waste - Income                   |            |      |      |      |            |    |  |
| 101      | Service Charges                  | 75,763.91  | 0.00 | 0.00 | 0.00 | 75,763.91  | 0% |  |
| 130      | Waste levy income                | 133,117.67 | 0.00 | 0.00 | 0.00 | 133,117.67 | 0% |  |
|          | Total: 18021000                  | 208,881.58 | 0.00 | 0.00 | 0.00 | 208,881.58 | 0  |  |
|          | Total Act Type: OPERATING INCOME | 208,881.58 | 0.00 | 0.00 | 0.00 | 208,881.58 | 0% |  |

**Operating Expenditure**

|          |                                              |                     |                    |                     |                     |                    |               |
|----------|----------------------------------------------|---------------------|--------------------|---------------------|---------------------|--------------------|---------------|
| 18022000 | Waste - Employee Costs                       |                     |                    |                     |                     |                    |               |
| 201      | Salaries & Wages                             | 0.00                | 10,905.90          | 0.00                | 10,905.90           | 10,905.90          | (100%)        |
| 203      | Sick Leave                                   | 0.00                | 2,562.61           | 0.00                | 2,562.61            | 2,562.61           | (100%)        |
| 206      | Annual Leave                                 | 0.00                | 1,954.24           | 0.00                | 1,954.24            | 1,954.24           | (100%)        |
| 208      | Superannuation                               | 0.00                | 1,815.80           | 0.00                | 1,815.80            | 1,815.80           | (100%)        |
| 212      | Workcover                                    | 0.00                | 942.49             | 0.00                | 942.49              | 942.49             | (100%)        |
|          | <b>Total: 18022000</b>                       | <b>0.00</b>         | <b>18,181.04</b>   | <b>0.00</b>         | <b>18,181.04</b>    | <b>18,181.04</b>   | <b>(100%)</b> |
| 18022100 | Waste - Materials & Services                 |                     |                    |                     |                     |                    |               |
| 315      | Hire of equipment                            | 339,034.46          | 0.00               | 419,930.94          | 419,930.94          | 80,896.48          | 124%          |
| 321      | Materials & operating                        | 59,264.63           | 882.00             | 0.00                | 882.00              | (58,382.63)        | 1%            |
| 323      | Motor Vehicle - Fuel & oil                   | 994.73              | 0.00               | 0.00                | 0.00                | (994.73)           | 0%            |
| 332      | R&M - Buildings                              | 3.35                | 10.55              | 0.00                | 10.55               | 7.20               | 315%          |
| 346      | Motor Vehicles - expenses                    | 397.29              | 0.00               | 0.00                | 0.00                | (397.29)           | 0%            |
|          | <b>Total: 18022100</b>                       | <b>399,694.46</b>   | <b>892.55</b>      | <b>419,930.94</b>   | <b>420,823.49</b>   | <b>21,129.03</b>   | <b>(105%)</b> |
| 18023000 | Waste - Finance costs                        |                     |                    |                     |                     |                    |               |
| 402      | Credit Loss Expense                          | 20,000.00           | 0.00               | 0.00                | 0.00                | (20,000.00)        | 0%            |
|          | <b>Total: 18023000</b>                       | <b>20,000.00</b>    | <b>0.00</b>        | <b>0.00</b>         | <b>0.00</b>         | <b>(20,000.00)</b> | <b>0</b>      |
|          | <b>Total Act Type: OPERATING EXPENDITURE</b> | <b>419,694.46</b>   | <b>19,073.59</b>   | <b>419,930.94</b>   | <b>439,004.53</b>   | <b>19,310.07</b>   | <b>105%</b>   |
|          | <b>Net Profit/(Loss): ICFP - Waste Mgmt</b>  | <b>(210,812.88)</b> | <b>(19,073.59)</b> | <b>(419,930.94)</b> | <b>(439,004.53)</b> | <b>228,191.65</b>  | <b>70%</b>    |

**Sub Programme: 819 Container Exchange****Operating Income**

|          |                                         |             |                  |             |                  |                    |               |
|----------|-----------------------------------------|-------------|------------------|-------------|------------------|--------------------|---------------|
| 18091710 | Container Exchange - Sales Income Gen   |             |                  |             |                  |                    |               |
| 121      | Commission                              | 0.00        | 10,693.87        | 0.00        | 10,693.87        | (10,693.87)        | (100%)        |
|          | <b>Total: 18091710</b>                  | <b>0.00</b> | <b>10,693.87</b> | <b>0.00</b> | <b>10,693.87</b> | <b>(10,693.87)</b> | <b>(100%)</b> |
|          | <b>Total Act Type: OPERATING INCOME</b> | <b>0.00</b> | <b>10,693.87</b> | <b>0.00</b> | <b>10,693.87</b> | <b>(10,693.87)</b> | <b>(100%)</b> |

**Operating Expenditure**

|          |                                              |             |                   |                   |                   |                   |               |
|----------|----------------------------------------------|-------------|-------------------|-------------------|-------------------|-------------------|---------------|
| 18092000 | Container Exchange - Employee costs          |             |                   |                   |                   |                   |               |
| 201      | Salaries & Wages                             | 0.00        | 11,100.76         | 0.00              | 11,100.76         | 11,100.76         | (100%)        |
| 208      | Superannuation                               | 0.00        | 1,480.19          | 0.00              | 1,480.19          | 1,480.19          | (100%)        |
| 212      | Workcover                                    | 0.00        | 722.35            | 0.00              | 722.35            | 722.35            | (100%)        |
|          | <b>Total: 18092000</b>                       | <b>0.00</b> | <b>13,303.30</b>  | <b>0.00</b>       | <b>13,303.30</b>  | <b>13,303.30</b>  | <b>(100%)</b> |
| 18092100 | Container Exchange - Materials and Services  |             |                   |                   |                   |                   |               |
| 321      | Materials & operating                        | 0.00        | 1,335.06          | 1,589.73          | 2,924.79          | 2,924.79          | (100%)        |
|          | <b>Total: 18092100</b>                       | <b>0.00</b> | <b>1,335.06</b>   | <b>1,589.73</b>   | <b>2,924.79</b>   | <b>2,924.79</b>   | <b>(100%)</b> |
|          | <b>Total Act Type: OPERATING EXPENDITURE</b> | <b>0.00</b> | <b>14,638.36</b>  | <b>1,589.73</b>   | <b>16,228.09</b>  | <b>16,228.09</b>  | <b>(100%)</b> |
|          | <b>Net Profit/(Loss): Container Exchange</b> | <b>0.00</b> | <b>(3,944.49)</b> | <b>(1,589.73)</b> | <b>(5,573.33)</b> | <b>(5,573.33)</b> | <b>(100%)</b> |



## 500. SPECIFIC PURPOSE GRANT BALANCES BY PROJECT

### YARRABAH ABORIGINAL SHIRE COUNCIL

8:41 AM  
Tuesday, 15 October, 2024

as at 30 September 2024

|                                                                               | Opening Balance   | Receipts Grants   | Receipts Other | Disbursements         | Closing Balance     |
|-------------------------------------------------------------------------------|-------------------|-------------------|----------------|-----------------------|---------------------|
| <b>Department of Local Government Racing and Multicultural Affairs</b>        |                   |                   |                |                       |                     |
| Financial Assistance Grant                                                    | 0                 | 815,888.74        | 0              | (62,420.41)           | 753,468.33          |
| IEDG Grant                                                                    | 0                 | 0                 | 0              | (10,102.51)           | (10,102.51)         |
| Works for Qld COVID                                                           | 0                 | 0                 | 0              | 0                     | 0                   |
| Revenue Replacement Grant                                                     | 0                 | 0                 | 0              | 0                     | 0                   |
| Indigenous Councils Funding Program                                           | 0                 | 0                 | 0              | (803,358.34)          | (803,358.34)        |
| Works For Queensland                                                          | 0                 | 0                 | 0              | 0                     | 0                   |
| Advancing the Planning Act                                                    | 26,823.00         | 0                 | 0              | 0                     | 26,823.00           |
| Sewerage Pumps Stations Upgrade ICCIP                                         | 0                 | 0                 | 0              | (11,317.47)           | (11,317.47)         |
| Water Mains Upgrade ICCIP                                                     | (242,298.00)      | 0                 | 0              | (69,016.53)           | (311,314.53)        |
| Bukki Road Upgrade Stage 2 (LGGSP)                                            | 0                 | 0                 | 0              | 0                     | 0                   |
| Waste ICCIP                                                                   | 0                 | 0                 | 0              | 0                     | 0                   |
| Works for Qld 4                                                               | 427,366.00        | 0                 | 0              | (274,994.45)          | 152,371.55          |
| Works for Qld 2024-27                                                         | 0                 | 0                 | 0              | 0                     | 0                   |
| <b>Total: Department of Local Government Racing and Multicultural Affairs</b> | <b>211,891.00</b> | <b>815,888.74</b> | <b>0</b>       | <b>(1,231,209.71)</b> | <b>(203,429.97)</b> |
| <b>National Australia Day Council</b>                                         |                   |                   |                |                       |                     |
| National Australia Day Council                                                | 0                 | 0                 | 0              | 0                     | 0                   |
| <b>Total: National Australia Day Council</b>                                  | <b>0</b>          | <b>0</b>          | <b>0</b>       | <b>0</b>              | <b>0</b>            |
| <b>Queensland Health</b>                                                      |                   |                   |                |                       |                     |
| ATSI Health Grant                                                             | 81,937.00         | 99,572.00         | 0              | (166,591.11)          | 14,917.89           |
| <b>Total: Queensland Health</b>                                               | <b>81,937.00</b>  | <b>99,572.00</b>  | <b>0</b>       | <b>(166,591.11)</b>   | <b>14,917.89</b>    |
| <b>Department of Communities Housing and Digital Economy: Arts Qld</b>        |                   |                   |                |                       |                     |
| IRADF Grant                                                                   | 34,545.00         | 0                 | 0              | (577.62)              | 33,967.38           |
| YCMF 2021 - Local Musicians/Facilitator (FNCF)                                | (23,348.00)       | 0                 | 0              | 0                     | (23,348.00)         |



|                                                                                     |                    |                     |                  |                       |                    |
|-------------------------------------------------------------------------------------|--------------------|---------------------|------------------|-----------------------|--------------------|
| <b>Total: Department of Communities Housing and Digital Economy: Arts Qld</b>       | <b>11,197.00</b>   | <b>0</b>            | <b>0</b>         | <b>(577.62)</b>       | <b>10,619.38</b>   |
| <b>Department of Environment and Science: Arts Qld</b>                              |                    |                     |                  |                       |                    |
| Fashion & Wearable Art                                                              | 0                  | 0                   | 0                | 0                     | 0                  |
| Arts BIA                                                                            | (77.00)            | 0                   | 0                | (26,241.95)           | (26,318.95)        |
| QMF 2021 (Open Air)                                                                 | 0                  | 0                   | 0                | 0                     | 0                  |
| Conatiner Exchange                                                                  | (15,385.00)        | 0                   | 10,693.87        | (14,638.36)           | (19,329.49)        |
| Landill (Dept of E&S)                                                               | 0                  | 1,848,900.00        | 0                | (1,507,896.34)        | 341,003.66         |
| <b>Total: Department of Environment and Science: Arts Qld</b>                       | <b>(15,462.00)</b> | <b>1,848,900.00</b> | <b>10,693.87</b> | <b>(1,548,776.65)</b> | <b>295,355.22</b>  |
| <b>Dept of Infrastructure Transport Regional Development &amp; Communications</b>   |                    |                     |                  |                       |                    |
| Arts IVAIS Relief & Recovery                                                        | 0                  | 0                   | 0                | 0                     | 0                  |
| LRCI 2020 Traffic Calming Devices                                                   | 1,050.00           | 0                   | 0                | 0                     | 1,050.00           |
| LRCI 21-22                                                                          | (4,842.00)         | 0                   | 0                | 0                     | (4,842.00)         |
| LRCI 22-23                                                                          | (23,175.00)        | 0                   | 0                | 0                     | (23,175.00)        |
| LGGSP - Foreshore Development Plan                                                  | (95,630.00)        | 0                   | 0                | (10,000.00)           | (105,630.00)       |
| LGGSP - Water Treatment Plant upgrade                                               | 290,833.00         | 0                   | 0                | (3,002.30)            | 287,830.70         |
| <b>Total: Dept of Infrastructure Transport Regional Development &amp; Communica</b> | <b>168,236.00</b>  | <b>0</b>            | <b>0</b>         | <b>(13,002.30)</b>    | <b>155,233.70</b>  |
| <b>Dept of the Premier and Cabinet</b>                                              |                    |                     |                  |                       |                    |
| YCMF 2021 Premier \$220K                                                            | 0                  | 0                   | 0                | (27,915.69)           | (27,915.69)        |
| <b>Total: Dept of the Premier and Cabinet</b>                                       | <b>0</b>           | <b>0</b>            | <b>0</b>         | <b>(27,915.69)</b>    | <b>(27,915.69)</b> |
| <b>Department of Communities Disability Services and Seniors</b>                    |                    |                     |                  |                       |                    |
| SES Building Upgrade                                                                | (43,826.00)        | 0                   | 0                | 0                     | (43,826.00)        |
| NAIDOC \$500                                                                        | 500.00             | 0                   | 0                | 0                     | 500.00             |
| Local Thriving Communities                                                          | 10,000.00          | 0                   | 0                | 0                     | 10,000.00          |
| <b>Total: Department of Communities Disability Services and Seniors</b>             | <b>(33,326.00)</b> | <b>0</b>            | <b>0</b>         | <b>0</b>              | <b>(33,326.00)</b> |
| <b>Australia Council for the Arts</b>                                               |                    |                     |                  |                       |                    |
| Yarrabah Fashion Style 2023                                                         | 0                  | 0                   | 0                | 0                     | 0                  |
| <b>Total: Australia Council for the Arts</b>                                        | <b>0</b>           | <b>0</b>            | <b>0</b>         | <b>0</b>              | <b>0</b>           |
| <b>Department of Social Services</b>                                                |                    |                     |                  |                       |                    |
| Daycare Centre Grant                                                                | (51,636.00)        | 0                   | 76,620.74        | (220,141.13)          | (195,156.39)       |

|                                                                      |              |            |           |              |              |
|----------------------------------------------------------------------|--------------|------------|-----------|--------------|--------------|
| Total: Department of Social Services                                 | (51,636.00)  | 0          | 76,620.74 | (220,141.13) | (195,156.39) |
| <b>Department of Science Information Technology &amp; Innovation</b> |              |            |           |              |              |
| QGAP Grant                                                           | 0            | 0          | 0         | (1,038.36)   | (1,038.36)   |
| Reef Action Plan                                                     | 300,000.00   | 0          | 0         | (39,301.81)  | 260,698.19   |
| Total: Department of Science Information Technology & Innovation     | 300,000.00   | 0          | 0         | (40,340.17)  | 259,659.83   |
| <b>Department of Communications and the Arts</b>                     |              |            |           |              |              |
| IVAIS                                                                | (79,671.00)  | 136,500.00 | 0         | (73,246.91)  | (16,417.91)  |
| Total: Department of Communications and the Arts                     | (79,671.00)  | 136,500.00 | 0         | (73,246.91)  | (16,417.91)  |
| <b>Dept of Housing &amp; Public Works</b>                            |              |            |           |              |              |
| Interim Remote Capital Program                                       | (104,627.00) | 0          | 0         | (165,010.14) | (269,637.14) |
| Forward Remote Capital Program                                       | 1,854,429.00 | 0          | 26,084.27 | (43,841.00)  | 1,836,672.27 |
| Remote Indigenous Capital                                            | 1,500,000.00 | 0          | 0         | 0            | 1,500,000.00 |
| Total: Dept of Housing & Public Works                                | 3,249,802.00 | 0          | 26,084.27 | (208,851.14) | 3,067,035.13 |
| <b>Department of Prime Minister and Cabinet</b>                      |              |            |           |              |              |
| CDP Like Activities                                                  | 377,983.35   | 0          | 0         | 0            | 377,983.35   |
| Community Message Sign (NIAA)                                        | 2,225.00     | 0          | 0         | 0            | 2,225.00     |
| Total: Department of Prime Minister and Cabinet                      | 380,208.35   | 0          | 0         | 0            | 380,208.35   |
| <b>National Indigenous Australians Agency</b>                        |              |            |           |              |              |
| Market Garden Feasibility Study                                      | 27,129.52    | 0          | 0         | 0            | 27,129.52    |
| YCMF 2021 (NIAA)                                                     | 0            | 0          | 0         | 0            | 0            |
| NAIDOC                                                               | 13,984.00    | 2,500.00   | 0         | (29,259.02)  | (12,775.02)  |
| Total: National Indigenous Australians Agency                        | 41,113.52    | 2,500.00   | 0         | (29,259.02)  | 14,354.50    |
| <b>Queensland Fire and Emergency Services</b>                        |              |            |           |              |              |
| SES                                                                  | 5,505.00     | 0          | 0         | (9,295.09)   | (3,790.09)   |
| Total: Queensland Fire and Emergency Services                        | 5,505.00     | 0          | 0         | (9,295.09)   | (3,790.09)   |
| <b>Department of Innovation and Tourism Industry Development</b>     |              |            |           |              |              |
| Deadly Active Sports & Rec Program                                   | 6,169.00     | 0          | 0         | 0            | 6,169.00     |
| Total: Department of Innovation and Tourism Industry Development     | 6,169.00     | 0          | 0         | 0            | 6,169.00     |

|                                                                    |                       |                   |          |                     |                     |
|--------------------------------------------------------------------|-----------------------|-------------------|----------|---------------------|---------------------|
| Daycare ISP Grant                                                  | 0                     | 225,646.25        | 0        | 0                   | 225,646.25          |
| Vacation Care Grant                                                | 0                     | 0                 | 0        | 0                   | 0                   |
| <b>Total: Department of Education</b>                              | <b>0</b>              | <b>225,646.25</b> | <b>0</b> | <b>0</b>            | <b>225,646.25</b>   |
| <b>Department of Employment Small Business and Training</b>        |                       |                   |          |                     |                     |
| Work First Start                                                   | (117,736.00)          | 0                 | 0        | (5,755.26)          | (123,491.26)        |
| <b>Total: Department of Employment Small Business and Training</b> | <b>(117,736.00)</b>   | <b>0</b>          | <b>0</b> | <b>(5,755.26)</b>   | <b>(123,491.26)</b> |
| <b>State Library of Queensland</b>                                 |                       |                   |          |                     |                     |
| IKC                                                                | 14,224.00             | 0                 | 0        | (3,103.77)          | 11,120.23           |
| <b>Total: State Library of Queensland</b>                          | <b>14,224.00</b>      | <b>0</b>          | <b>0</b> | <b>(3,103.77)</b>   | <b>11,120.23</b>    |
| <b>Office of Liquor and Gaming Regulation</b>                      |                       |                   |          |                     |                     |
| <b>Total: Office of Liquor and Gaming Regulation</b>               | <b>0</b>              | <b>72,374.55</b>  | <b>0</b> | <b>0</b>            | <b>72,374.55</b>    |
| <b>Queensland Reconstruction Authority</b>                         |                       |                   |          |                     |                     |
| Get Ready Qld                                                      | 8,991.00              | 0                 | 0        | 0                   | 8,991.00            |
| NQNDMP Flood Study                                                 | (93,255.00)           | 0                 | 0        | (1,729.00)          | (94,984.00)         |
| NQNDMP Buddabadoo Road Drainage Upgrades                           | 3,566.00              | 0                 | 0        | (210,940.60)        | (207,374.60)        |
| QDRF                                                               | 4,689.61              | 0                 | 0        | 0                   | 4,689.61            |
| REPA 2021                                                          | (929,882.00)          | 683,017.01        | 0        | (32,749.84)         | (279,614.83)        |
| QRRRF 2020                                                         | (115,208.00)          | 0                 | 0        | 0                   | (115,208.00)        |
| REPA 2023                                                          | (1,767.00)            | 84,000.00         | 0        | (226,566.45)        | (144,333.45)        |
| <b>Total: Queensland Reconstruction Authority</b>                  | <b>(1,122,865.39)</b> | <b>767,017.01</b> | <b>0</b> | <b>(471,985.89)</b> | <b>(827,834.27)</b> |
| <b>LGAQ</b>                                                        |                       |                   |          |                     |                     |
| Coastal Hazard Adaption                                            | 0                     | 0                 | 0        | 0                   | 0                   |
| <b>Total: LGAQ</b>                                                 | <b>0</b>              | <b>0</b>          | <b>0</b> | <b>0</b>            | <b>0</b>            |
| <b>Department of Transport and Main Roads</b>                      |                       |                   |          |                     |                     |
| TIDS                                                               | (13,324.00)           | 0                 | 0        | (756.90)            | (14,080.90)         |
| Cycle Paths Stage 1                                                | 20,164.92             | 0                 | 0        | 0                   | 20,164.92           |
| Cycle Paths Stage 2                                                | (34,567.50)           | 0                 | 0        | 0                   | (34,567.50)         |

| Department of Infrastructure & Regional Dev                                    |                     |                     |                     |                       |                     |  |
|--------------------------------------------------------------------------------|---------------------|---------------------|---------------------|-----------------------|---------------------|--|
| Roads to Recovery                                                              | 181,023.00          | 0                   | 0                   | (94,758.40)           | 86,264.60           |  |
| <b>Total: Department of Infrastructure &amp; Regional Dev</b>                  | <b>181,023.00</b>   | <b>0</b>            | <b>0</b>            | <b>(94,758.40)</b>    | <b>86,264.60</b>    |  |
| Department of State Development                                                |                     |                     |                     |                       |                     |  |
| RTC Extension Design (MIPP2)                                                   | 0                   | 0                   | 0                   | 0                     | 0                   |  |
| <b>Total: Department of State Development</b>                                  | <b>0</b>            | <b>0</b>            | <b>0</b>            | <b>0</b>              | <b>0</b>            |  |
| Department of Aboriginal and Torres Strait Islander Partnerships               |                     |                     |                     |                       |                     |  |
| DFV Social Reinvestment                                                        | (10,000.00)         | 0                   | 0                   | 0                     | (10,000.00)         |  |
| Service Enhancement                                                            | 27,000.00           | 122,727.27          | 0                   | 0                     | 149,727.27          |  |
| Yarrabah Seahawks (DATSIP)                                                     | 15,000.00           | 0                   | 0                   | 0                     | 15,000.00           |  |
| Showcasing Yarrabah (DATSIP)                                                   | 26,036.00           | 0                   | 0                   | 0                     | 26,036.00           |  |
| Emergency Relief Grant                                                         | 0                   | 4,545.45            | 0                   | 0                     | 4,545.45            |  |
| Yarrabah Leaders Forum                                                         | 42,272.00           | 0                   | 0                   | (15,702.10)           | 26,569.90           |  |
| Social Reinvestment Project                                                    | 31,500.17           | 0                   | 0                   | 0                     | 31,500.17           |  |
| Community Safety Plan                                                          | 44,193.00           | 50,000.00           | 0                   | 0                     | 94,193.00           |  |
| <b>Total: Department of Aboriginal and Torres Strait Islander Partnerships</b> | <b>176,001.17</b>   | <b>177,272.72</b>   | <b>0</b>            | <b>(15,702.10)</b>    | <b>337,571.79</b>   |  |
| FNQROC                                                                         |                     |                     |                     |                       |                     |  |
| Transport Network Plan                                                         | 0                   | 0                   | 0                   | 0                     | 0                   |  |
| <b>Total: FNQROC</b>                                                           | <b>0</b>            | <b>0</b>            | <b>0</b>            | <b>0</b>              | <b>0</b>            |  |
| Untied                                                                         |                     |                     |                     |                       |                     |  |
| Untied                                                                         | 0                   | 0                   | 3,540,813.11        | (3,473,995.25)        | 66,817.86           |  |
| <b>Total: Untied</b>                                                           | <b>0</b>            | <b>0</b>            | <b>3,540,813.11</b> | <b>(3,473,995.25)</b> | <b>66,817.86</b>    |  |
| <b>Grand Total</b>                                                             | <b>3,378,884.07</b> | <b>4,145,671.27</b> | <b>3,654,211.99</b> | <b>(7,635,264.11)</b> | <b>3,543,503.22</b> |  |
|                                                                                |                     |                     | Negative Grants     |                       | -2,932,947.43       |  |
|                                                                                |                     |                     | Tied Grants         |                       | 6,459,522.80        |  |

**7.3 HOUSING RENT ARREARS WRITE OFF**

**File Number:** 03.MFD\_OM.20241030

**Author:** Mike Mair, Director - Corporate Services

**PURPOSE OF THE REPORT**

Housing Arrears write off recommendation

**BACKGROUND**

We have had a number of tenants pass away.

**COMMENT**

The list of deceased rent arrears will be tabled separately to the business papers for review due to confidentiality and respect concerns.

**POLICY/FUNDING CONSIDERATIONS**

Nil

**RISK**

Nil

**CONSULTATION**

Housing Manager October 2024

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That Council resolve to write off the deceased debts totalling \$38,410.92

1. It is recommended due to there being no legal process to recover the deceased rent arrears that the amount of \$ 38,410.92 be written off and Chintaro updated.

## 7.4 PEOPLE & COMMUNITIES OPERATIONAL REPORT

**File Number:** 04.MFD\_OM.20241030

**Author:** Richard Fitowski, Director People and Communities

### PURPOSE OF THE REPORT

To provide Council an update on operational activities undertaken within the Department of People and Communities.

### OPERATIONAL UPDATE

This report covers activities for the period July/August 2024 and provides Council information on activities and progress of projects for the Department in line with Council functions, community services, funding agreements and project timelines in these areas:

1. Community Housing
2. Early Learning Centre
3. Yarrabah Indigenous Knowledge Centre
4. Yarrabah Arts Cultural Precinct
5. Community Events & Programs
6. Human Resources
7. Workplace Health and Safety and Security

### 1. COMMUNITY HOUSING

| Total Number of stock     | Year to Date Occupied                                                | Current Vacant                                                                | Total Stock                                                |
|---------------------------|----------------------------------------------------------------------|-------------------------------------------------------------------------------|------------------------------------------------------------|
|                           | 386                                                                  | 2x Awaiting scope of works                                                    | 388                                                        |
| Revenue – Month SEPTEMBER | Rent Charged for housing stock                                       | Rent Payments received                                                        | Rental Arrears received                                    |
|                           | \$257,008.20                                                         | \$168,072.75                                                                  | \$17,884.56                                                |
| Property Inspections      | FY2024 to date - complete                                            | Monthly inspections Completed                                                 | Monthly Inspections Scheduled                              |
|                           | 21                                                                   | 8                                                                             | 15                                                         |
| Engagement activities     | Number of discussions with tenants regarding arrears/enquiries Month | Number of discussions with tenants regarding arrears/enquiries FY2024 to Date | Housing Waitlist                                           |
|                           | 272                                                                  | 581                                                                           | 401 Applicants<br>13 New applicants<br>12 Waitlist updates |

| Arrears Management (Form11) | First Notice Form11's Rental Arrears issued Month to Date | Total Form 11's Rental Arrears issued FY2024 to Date | Monthly Rental statements                                                                         |
|-----------------------------|-----------------------------------------------------------|------------------------------------------------------|---------------------------------------------------------------------------------------------------|
|                             | 0                                                         | 0                                                    | 386                                                                                               |
|                             | Second Notice 11's issued Month to Date                   | Third Notice 11's issued Month to date               | Number of notice to leave (form12)                                                                |
|                             | 0                                                         | 0                                                    | Allowing appropriate response timeframes before Notice to Leaves are sent – As per Housing policy |

- During the month of September the YASC housing team has continued the approach of house visits conducted to recover rental arrears.
- 7 Centrepay deduction authority forms have been completed to address rent and arrears.

## 2. EARLY LEARNING CENTRE (DAYCARE)

During the September school holidays, attendance at the Day Care Centre dropped significantly, with some days seeing only 8 to 10 children in attendance. This provided an opportunity for staff to utilize excess Rostered Day Off (RDO) hours and reorganize their rooms.

As of 30 September, the Day Care Centre has 15 child vacancies, primarily in the nursery and Junior Kindy room. Additionally, there are several staff vacancies:

- Kindy Room: Staff position vacant.
- Casuals: Position vacant.
- Assistant Manager: Position vacant.
- Cook: The current cook will go on maternity leave starting 18 October.

With warmer weather arriving, we are taking precautions to keep the children hydrated and enforcing the "no hat, no play" policy. To further ensure the children stay cool, we will be incorporating more water play activities throughout the day.

The two Foodcubes, which initially seemed to be declining, have started producing a large quantity of tomatoes. These tomatoes are being used in the children's meals, and the children have shown great enthusiasm in picking the produce and delivering it to the cook.

We are still awaiting the installation of new hand basins and toilets. These items are currently in storage, and we expect to receive further updates on their installation soon.

Letters will be sent to parents and carers this week regarding any overdue fees exceeding \$500. Although all parents are expected to have a two-week credit, some outstanding invoices have become significantly overdue. We have enforced a policy that if no payment is made, the child's enrolment will be suspended until financial arrangements are in place. As of the end of September, the total outstanding deficit owed by parents/carers is \$22,904.70, marking the lowest deficit to date.

We are actively pursuing overdue invoices before they grow larger and continue to assist parents with Child Care Subsidy claims and setting up fortnightly payment plans.

The date for the children's graduation and Christmas party has been set for 6 December at 3 p.m. The event will feature a BBQ, and we are in the process of confirming Santa's arrival from the North Pole.

Despite challenges with staffing and fee collection, the Day Care Centre is preparing for upcoming events, ensuring children's safety and hydration, and making progress with facility updates. We remain committed to maintaining high standards of care and service for the children and their families

### **3. YARRABAH INDIGENOUS KNOWLEDGE CENTRE**

#### Door Count Activity

Over the past month, the YKC has seen an increased number of visitors. Many community members are coming in to read, relax, and enjoy the cool air-conditioning, escaping from the outside heat

#### NILS Loan Assistance

A significant portion of visitors continues to inquire about the NILS (No Interest Loan Scheme). IKC staff assist community members in obtaining quotes and printing ID documents. IKC staff then scan and submit all necessary documentation to Good Money. Once approved, applicants can receive up to \$2,000 worth of white goods.

Over 80% of applications submitted with IKC assistance have been approved by Good Money.

#### State Library Collaboration

On 02-10-24, IKC staff held a TEAMS meeting with representatives from the State Library and the First 5 Forever (F5F) coordinator.

Key points on agenda:

- Discussed strategies to improve the F5F program, including promoting it via social media, flyers, and notice boards.



- The State Library shared insights from other IKCs (Indigenous Knowledge Centres) and suggested ways we can increase engagement and participation.
- We also talked about the upcoming conference in November, Yarrabah IKC staff will attend. This four-day event, will provide us with new insights, ideas and network contacts to assist our IKC operations

Support during Sorry Business

The YKC continues to support the community during Sorry Business. We provide families with funeral booklets and offer assistance in putting them together, ensuring they meet the family's needs during this difficult time.

This past month has been a productive period at the IKC, with increased visitor engagement, customer assistance, collaborative efforts with the State Library, and ongoing community support.



**4. YARRABAH ARTS AND CULTURAL PRECINCT**

**Patronage and Sales**

| Number of patrons | Month to Date | Year to Date                    |
|-------------------|---------------|---------------------------------|
|                   | 185           | 263                             |
| Sales             | Month to Date | Year to Date (from 1 July 2024) |
|                   | \$6,255       | \$34,800                        |

The Yarrabah Arts and Cultural Precinct (YACP) continues to serve as a hub for cultural preservation and community engagement, celebrating the rich artistic heritage of Yarrabah. Since 1 July 2024, YACP has attracted 263 patrons, with 185 visits recorded in September alone. Year-to-date sales have reached \$34,800, including \$6,255 in September, reflecting growing interest in Yarrabah's unique cultural offerings and the increasing economic potential of the arts both locally and beyond.

Upcoming Events, Projects, and Art AwardsLouise Joel Gallery and Hobson Bay Council Exhibition

The "Charcoal" exhibition will open on 16 November 2024, with YACP's Manager and a YACP artist attending for artwork installation and an artist talk. Preparations are underway to manage logistics and deliver the artworks.

North Queensland Ceramic Awards

We are proud to announce that YACP artist Philomena Yeatman is a finalist in this prestigious competition, which offers a \$10,000 prize. The exhibition runs from 18 October 2024 to 16 February 2025 at the Perc Tucker Regional Gallery, showcasing top ceramic art from across Australia.

Crystal Brook Collection – Bailey Exhibition

Scheduled for December 2024 through January 2025, this exhibition will coincide with peak tourist season, providing ample opportunities for Yarrabah artists to increase sales and visibility.

Commissioned Projects

Christopher Harris is crafting 110 ceramic gifts for Gurriny Yealamucka.

Philomena Yeatman has been commissioned for a weaving exhibition at the Cairns Art Gallery, scheduled for June-September 2025. These projects highlight the increasing demand for Yarrabah's distinct cultural products.

School Group Visits

In September, YACP hosted textile printing workshops with students from Silver Lining, Nudgee College (Brisbane), and Knox Grammar (Sydney), totalling 96 students. These workshops fostered cultural exchange and educational engagement.

Community Engagements and Sales

YACP produced 200 screen-printed shirts for the Yarrabah Music & Cultural Festival and continues to supply high-demand products to Cairns Art Gallery Gift Shop, Northsite Gallery (Cairns), and Black Lash (Brisbane).

Queensland Regional Art Awards

YACP artists have submitted applications for the Queensland Regional Art Awards, which offers a \$25,000 grand prize. These submissions underscore the drive for continued artistic excellence within Yarrabah's community.

Yarrabah Christmas Markets

During the Yarrabah Music and Cultural Festival, YACP hosted the Christmas markets, generating \$1,600 in sales. We also ran a fully booked cultural weaving workshop with 15 participants, further demonstrating the popularity of our cultural offerings.

Updates and FundingCreative Workshop on Intellectual Property

A workshop will be held on 22 October in Cairns to empower artists with knowledge about safeguarding their creative rights.

#### Arts Law QLD Visit

On 26 September, Arts Law QLD visited YACP to assist with artist contracts and wills, ensuring compliance with Council's Internal Audit requirements.

#### Website Development

YACP is finalizing the development of its new website, which will feature an online shopping platform. This initiative, funded by the BIA - SDFP, will make Yarrabah's unique cultural products accessible to a global audience, increasing artists' visibility and creating new revenue streams.

#### September Social Media Highlights

- Post Reach: 24,896
- Post Engagement: 15,119
- New Page Likes: 22
- New Followers: 61

### 5. COMMUNITY EVENTS AND PROGRAMS

#### September Community Events and Activities

The Community Services Officer (CSO) has played an active role in supporting various community events throughout the month of September. Key events include:

#### Yarrabah Music and Cultural Festival

The CSO assisted other key Council staff in organizing a major event hosted in Yarrabah. The event was a great success, with strong community participation throughout the day.

#### IKC 2024-2026 Action Plan

The CSO has assisted in finalising the action plan for the Indigenous Knowledge Centre (IKC) for the years 2024-2026, ensuring a clear path forward for the centre's programs and initiatives.

#### Yarrabah State School Bus Service Meeting

The CSO, along with Director People & Communities, met with Yarrabah State School to discuss the bus service provided by the council. The meeting focused on improving processes for obtaining parent consent forms for the service, aiming for more efficient and effective solutions.

#### Food Cube Project Update

The CSO met with the Food Cube Project Coordinator. Participants are pleased with the quality and quantity of the produce grown in the cubes. Additionally, approval has been granted for the distribution of 10 more Food Cubes to the community.

Yarrabah Disability Service Provider Day

Mission Australia hosted the Yarrabah Disability Service Provider Day at Bishop Malcolm Park. The event had a good turnout, with community members actively engaging with the service providers.

Community Hall Upgrade

People and Communities team replaced old white goods in the community hall, improving its amenities for future events.

Victim Assist Collaboration

The CSO met with representatives from Victim Assist to discuss strategies for better responding to victims within the Yarrabah community. The meeting explored ways to improve collaboration with other stakeholders to provide enhanced support services.

## Upcoming Events

DOGIT Day                      A dedicated Council Public Holiday

Get Ready Day                This event will focus on community preparedness and safety for the upcoming cyclone season

## Other Updates

## RTC Room 4 &amp; 5 Renovations

Rooms 4 and 5 at the RTC are currently undergoing renovations. The new design will cater to digital marketing needs, enhancing the facility's capacity to support community and business activities.

## VENUE FACILITIES

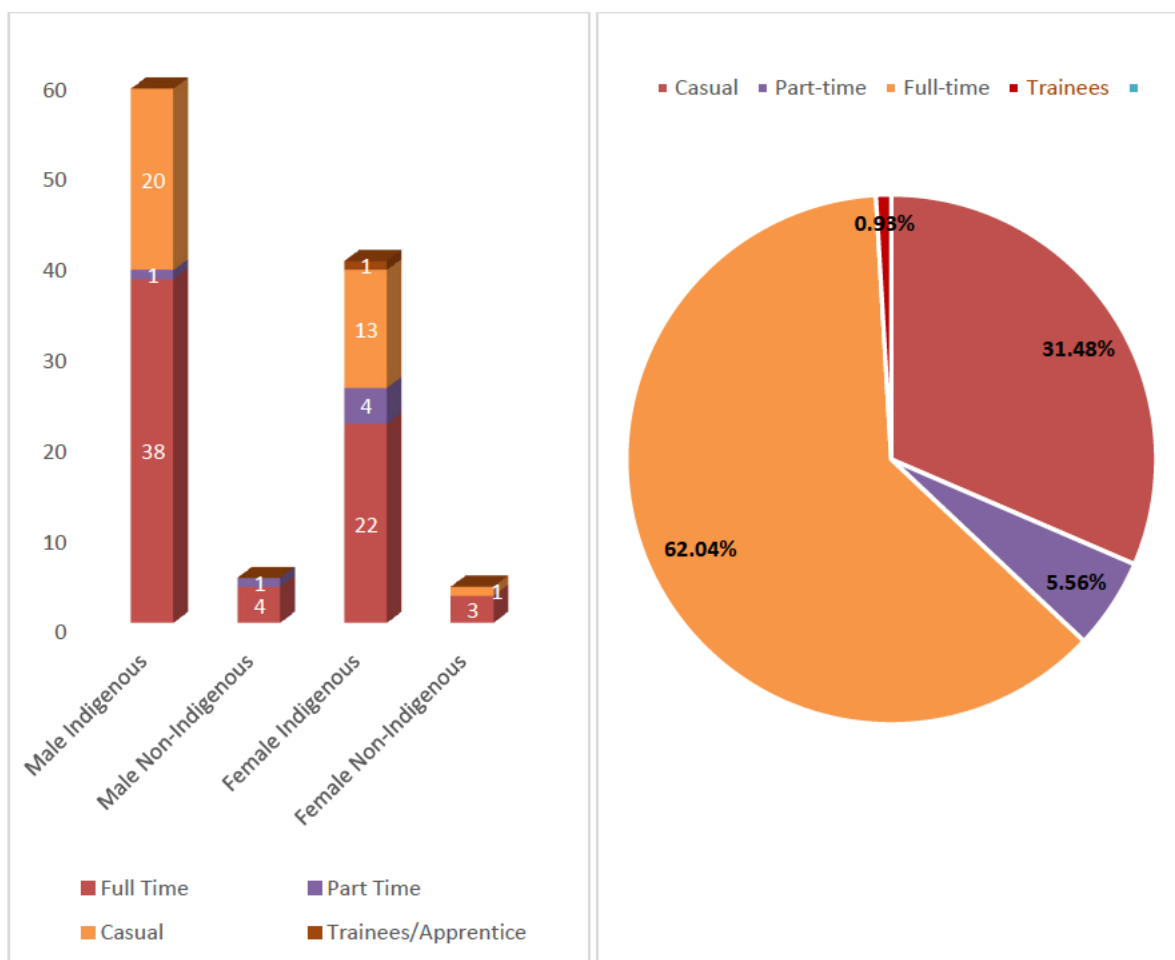
| Venue Bookings for the Month total: |                           |
|-------------------------------------|---------------------------|
| Community Hall Booking              | 5 Bookings                |
| RTC Rooms                           | Booked Daily for Training |
| RTC Room 1                          | 4 Bookings                |
| IKC Meeting Room                    | 5 Bookings                |
| HR Training Room / meeting          | 16 Bookings               |
| Bishop Malcolm Park                 | 3 Bookings                |

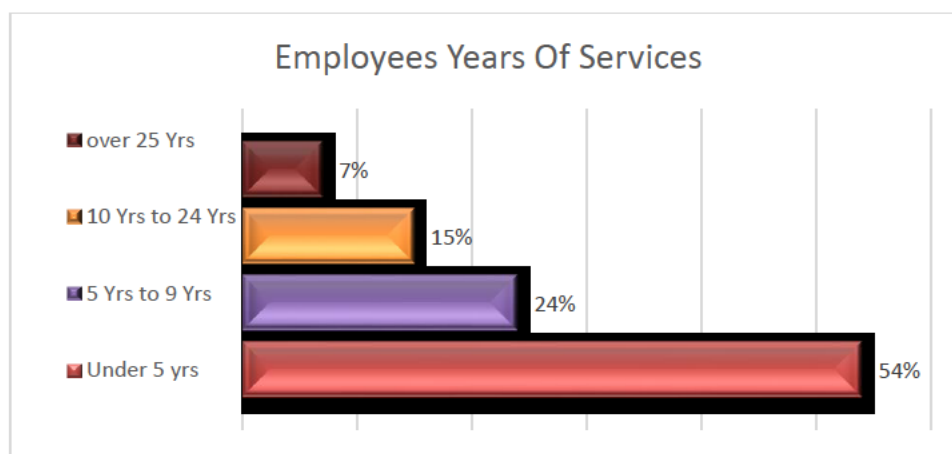
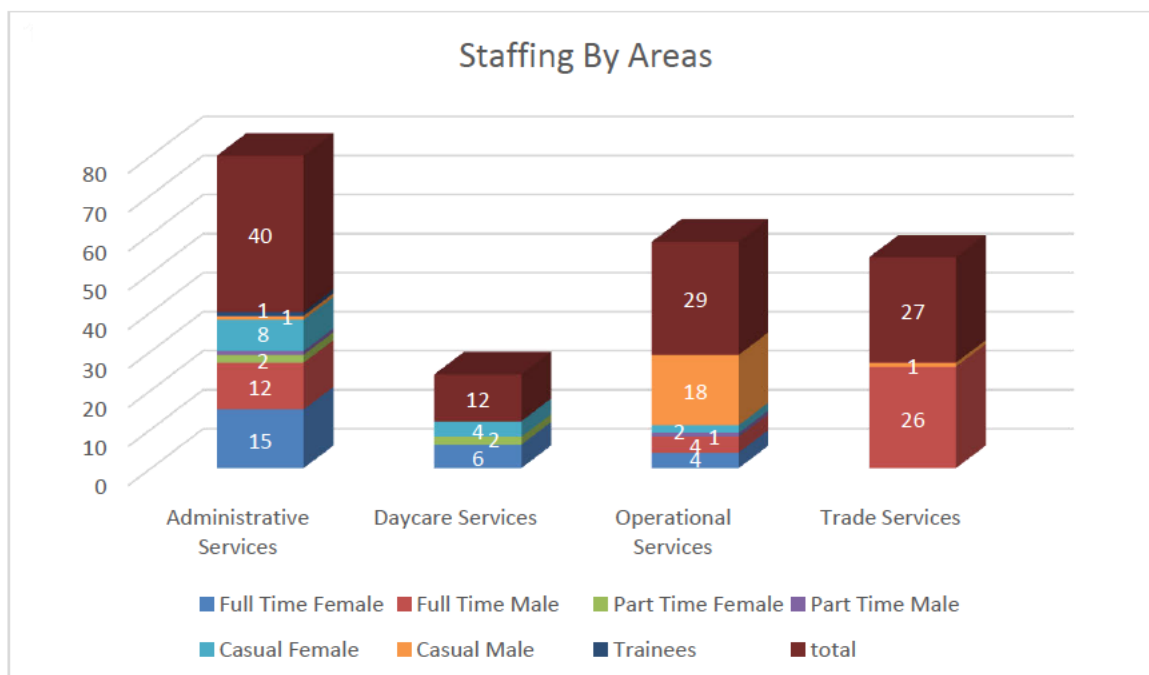
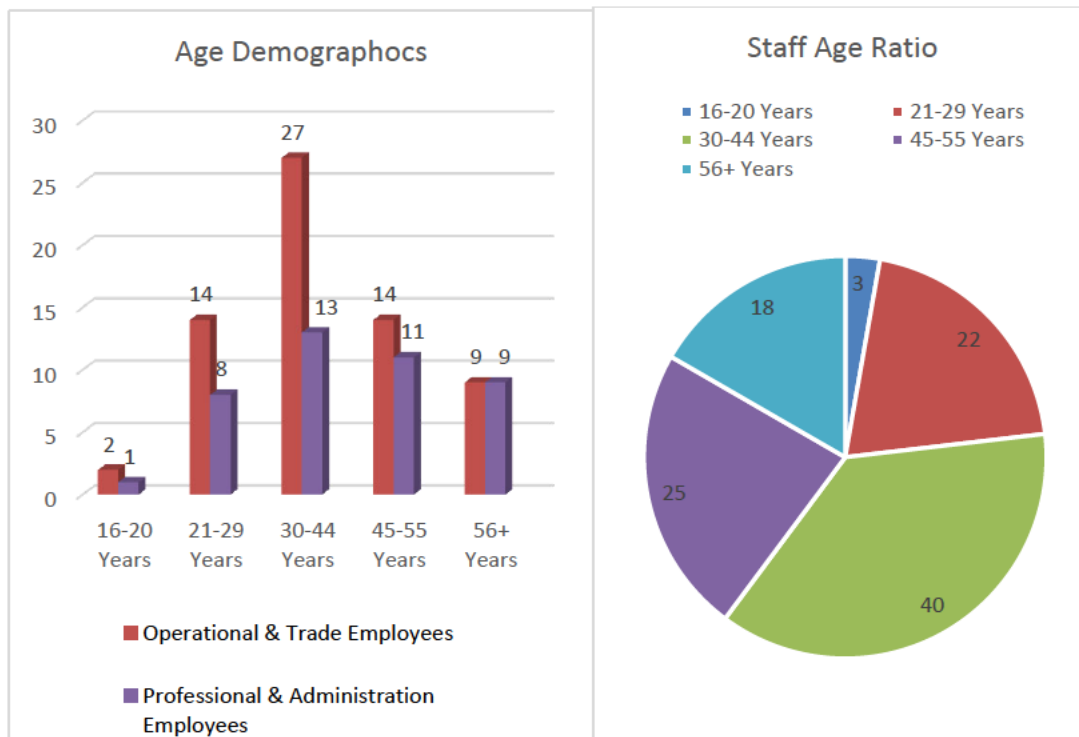
## HUMAN RESOURCES

STAFFING:

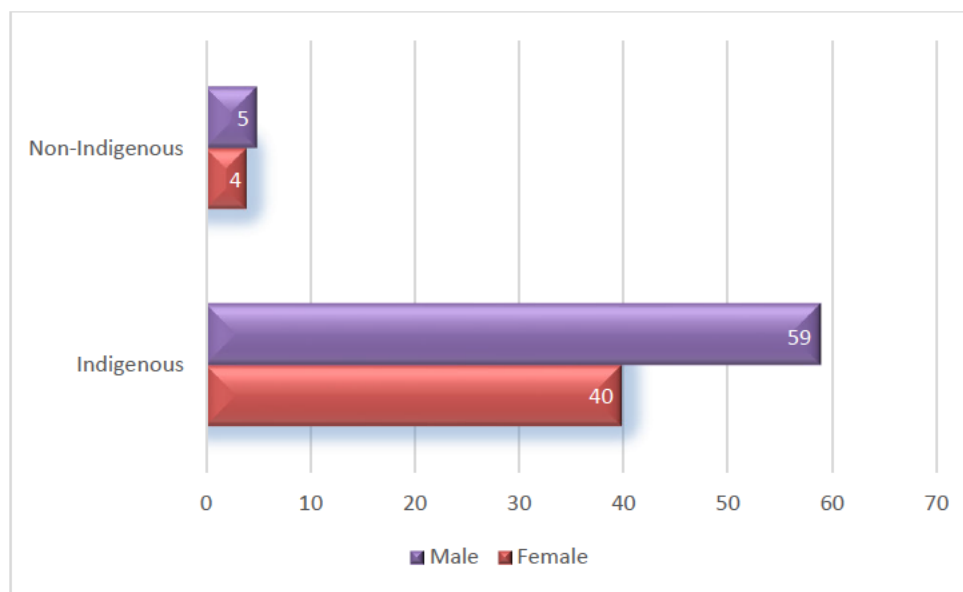
Our current employment Ratios are as follows:-

| COUNCIL EMPLOYEES                   | MALE<br>INDIGENOUS | MALE NON-<br>INDIGENOUS | FEMALE<br>INDIGENOUS | FEMALE NON-<br>INDIGENOUS | TOTAL      |
|-------------------------------------|--------------------|-------------------------|----------------------|---------------------------|------------|
| Full Time                           | 38                 | 4                       | 22                   | 3                         | 67         |
| Part Time                           | 1                  | 1                       | 4                    | 0                         | 6          |
| Casual                              | 20                 | 0                       | 13                   | 1                         | 34         |
| Trainees/Apprentice                 | 0                  | 0                       | 1                    | 0                         | 1          |
| <b>TOTAL</b>                        | <b>59</b>          | <b>5</b>                | <b>40</b>            | <b>4</b>                  | <b>108</b> |
| <i>Wugu<br/>WFD Participants</i>    | 0                  | 0                       | 6                    | 0                         | 6          |
| <i>Students<br/>Work Experience</i> | 6                  | 0                       | 2                    | 0                         | 8          |





## Graph for indigenous / non indigenous employees

**RESIGNATIONS / TERMINATIONS**

- Childcare Assistant Educator
- Daycare Educator
- Environmental Health Officer

**RECRUITING:**

- Healthy Housing Supervisor
- Administration Support Officer – Arts & Cultural Precinct
- Daycare Cook
- Project Officer, Menmuny Museum

**6. WORKPLACE HEALTH AND SAFETY****Safety Inductions**

The council's security personnel still need to complete their Safety Inductions. WHS Coordinator will organize a time that suits their shifts or breaks for this training.

Contractors from the new construction team, currently building homes and council sheds, also need to complete the YASC Safety Induction. WHS Coordinator is consulting with Dan Price (Master Builder contractor) to schedule a time for their carpenter team to participate in the induction.

**LGW Safety Audit**

WHS Coordinator is currently working on an action plan based on the findings from the LGW Safety Audit. This includes addressing extreme and high risks identified, such as the lack of fencing around the Sewer Ponds and the need for an updated Asbestos Management Plan and Register.

A follow-up meeting with the LGW consultant is scheduled for 26 November 2024, to review the audit findings with WH&SO and discuss next steps.

### Training

Fire Warden training was conducted on 2<sup>nd</sup> October 2024 for nine council employees from different departments. To complete their certification, each trainee must participate in a fire drill in their respective work areas. So far, we have completed six fire drills.

We are in the process of obtaining quotes for Personal Protective Equipment (PPE) for the Chief Warden, Deputy Wardens, and Fire Wardens, including high-visibility vests, hard hats, and air horns.

During the training, the trainer raised the issue of YASC Works Depot lacking a system to warn employees of fire or emergency dangers, such as a siren. Director Building Services will explore options for implementing an emergency alert system.

### Safety Committee

The Safety Committee meeting was cancelled due to the workload associated with the YASC Music Festival. A new meeting date will be set soon.

### Incidents

There were no incidents reported by YASC staff during September. To celebrate this achievement, a BBQ lunch was held on 16 October 2024, supported by People and Communities Team

Moving into the end of the year, we hope to continue this positive trend, fostering a culture of safety as we approach the holiday season.

### Security

The security team continues to face challenges with local juveniles during night shifts, including incidents of rock-throwing and lighting fires. These acts pose a risk to both personnel and property.

For safety reasons, we have advised the team to remain vigilant, always work in pairs during patrols, and prioritize self-protection.

Two additional casual security personnel were hired to ensure asset protection during the YASC Music Festival, particularly overnight. Their performance was commendable, and no issues were reported.

During the school holidays, YASC employed an additional security person from 10 am to 6:30 pm, which effectively complemented the night team, reducing vandalism and mischief around council buildings. This arrangement has been extended to weekends after the school holidays.



The security team has successfully addressed small fires and secured construction sites where break-ins were attempted. Their quick response to alarm calls from Chubb has also been helpful in safeguarding council properties.

Coex Recycling Shed Audit

We are awaiting the arrival of signage from RSEA Safety in Cairns to complete the audit requirements as requested by Coex.

Drug and Alcohol

Random Drug and Alcohol testing of staff and contractors. No positive detections to drugs or alcohol.

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That Council accept the Director of People and Communities Operational Report, tabled as read.

**7.5 INFRASTRUCTURE OPERATIONAL REPORT**

**File Number:** 05.MFD\_OM.20241030

**Author:** Sam Bann, Director Infrastructure

**PURPOSE OF THE REPORT**

To report to Council the status/activities of Infrastructure Department areas for the month of September 2024 up to 08 October 2024.

**OPERATIONAL UPDATE**

This report covers performance up to and including the 08 October 2024. Items contained below reflect actions and tasks performed to progress the projects in-line with funding agreements and project plans.

Planning and engagement with stakeholders and consultants about programmed / scheduled works.

**NOTE:**

Infrastructure Team preparing Jilara Oval for QMF.

Attended Voice from the Bush (national indigenous water conference) in Alice Springs with members from TPHU, Torres Shire and Torres Regional Council.

**INFRASTRUCTURE AREA -GENERALS**

| <b><u>TEAMS</u></b> | <b><u>JOB DESCRIPTION</u></b>         | <b><u>ACTIONS</u></b>                                                                                                                                                                                                                                 |
|---------------------|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Roads               | Routine and Reactive Maintenance Plan | <b>Roads Weekly Work plan</b><br>Road and Road Reserve Maintenance, drains and easements, including reactive works.<br>Drain Cleaning Various Areas<br>Forecasting upcoming road works pending QRA submission                                         |
| Waste Management    | Routine and Reactive Maintenance Plan | Continuing current waste management strategy.<br>Rubbish collection and waste management at the tip (refer to enhance Waste Management project)<br>Containers Shed in operation.<br>Cyclone Clean scheduled for Early November (Date to be confirmed) |

| <b><u>TEAMS</u></b> | <b><u>JOB DESCRIPTION</u></b> | <b><u>ACTIONS</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|---------------------|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Mechanics           | Routine Maintenance Plan      | <p>General fleet management</p> <p>Reactive works between services and repairs</p> <p>2 x fleets serviced</p> <p>2 x fleet in workshop for repairs.</p> <p>2 x vehicle sent to cairns.</p> <ul style="list-style-type: none"> <li>- 098JTG (To fit reconditioned Engine)</li> <li>- 040ZZT (Clutch to be fitted)</li> <li>- 835 XPO (NQEF fitting off new tray for animal management purpose)</li> </ul> <p>2 Mowers in workshop for repairs.</p> <ul style="list-style-type: none"> <li>- New Holland Front Deck (awaiting on gear box to arrive from US.</li> <li>- Roads Husqvarna (Engine Fitted new spindles required)</li> </ul> <p>Awaiting 27 new Navman instruments to be delivered and installed</p> <p>Auction completed on 18<sup>th</sup> September, 7 Fleets sold.</p> |
| Parks & Gardens     | Routine Maintenance Plan      | <p>Ongoing maintenance throughout community as per General work plan</p> <p>W4D – Continuing YASC facilities and reactive works.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

| <b><u>TEAMS</u></b>  | <b><u>JOB DESCRIPTION</u></b>    | <b><u>ACTIONS</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|----------------------|----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Animal Control       | Routine preventative Action Plan | <p><b>Animal Management work plan</b></p> <p>12 dogs collected</p> <p>4 returned to owners</p> <p>11 Dogs treated for flea ticks and worm</p> <p>4 horses removed</p> <p>12 dogs removed</p> <p>Repairing horse impound facility weekly due to vandalism</p> <p>Dog impound currently at capacity.</p> <p>Dogs involved in the recent attacks are still under investigations`</p> <p>VET Visit Scheduled for 1<sup>st</sup> – 3<sup>rd</sup> of October 2024.</p>                                                                                                |
| Environmental Health | Routine preventative Action Plan | <p><b>Environmental Health work plan</b></p> <p>Pest rodents treatment conducted at all sewerage pump stations</p> <p><b><u>Weed Management 6000+ m2</u></b></p> <p>Museum/Jilara Oval</p> <p>Balamba impound facility</p> <p>Pathways along Back beach Rd</p> <p><b><u>Healthy housing</u></b></p> <p>Pest inspections and treatment in progress</p> <p><b><u>Pest program update</u></b></p> <p>140 Allocated to EH Team</p> <p>126 Completed &amp; invoiced</p> <p>8 Completed</p> <p>2 active job cards</p> <p>4 active, tenants have other arrangements</p> |

| <b><u>TEAMS</u></b> | <b><u>JOB DESCRIPTION</u></b>                  | <b><u>ACTIONS</u></b>                                                                                                                                                                                     |
|---------------------|------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ESO                 | Water Routine and Reactive Maintenance Plan    | Routine maintenance as per DWQMP<br>Registration details reviewed and changes to be submitted to WSR by 27 <sup>th</sup> August 2024                                                                      |
|                     | Sewerage Routine and reactive Maintenance Plan | Ongoing sewerage pump station maintenance manually monitored and operated.<br><br>Note:<br>Water and Waste water 12 monthly and annual report in progress to be completed by due date as per legislation. |
| Aquatic centre      | Routine Maintenance Plan                       | General Maintenance throughout aquatic centre.                                                                                                                                                            |

**CAPITALS****Road recovery projects**

| <b>PROJECT ID</b> | <b>JOB DESCRIPTION</b>                        | <b>ACTION</b>                                                                                                                               | <b>COMPLETION</b> |
|-------------------|-----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| ATSI TIDS         | Range Road, Nursery Road Intersection Upgrade | Linemarking to be completed<br>Minor variation works to be completed.                                                                       | <u>90%</u>        |
| REPA 2023         | Sealed works package                          | Works commencing during month of October                                                                                                    | <u>10%</u>        |
| REPA 2023         | Betterment                                    | Survey complete, design and RFT documentation WIP                                                                                           | <u>5%</u>         |
| REPA 2024         | Unsealed Roads Package                        | Submission lodged with QRA                                                                                                                  |                   |
| NQNDMP 23         | Stormwater Improvements Buddabadoo Road       | Concrete roadway and concrete drainage complete to Site 1 and Site 2.<br>2 x culvert designs complete, anticipate commencement November 24. | <u>60%</u>        |
| TC Jasper 2023    | Flood Warning Systems                         | Submission lodged with QRA                                                                                                                  |                   |

**CAPITALS****ICCIP – Indigenous Council Critical Infrastructure Program**

| <u><b>PROJECT ID</b></u> | <u><b>JOB DESCRIPTION</b></u>                     | <u><b>COMPLETED</b></u> | <u><b>ACTIONS</b></u>                                                                                                                                    |
|--------------------------|---------------------------------------------------|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.05                     | Water and Sewer combined SCADA upgrade ICCIP 1.05 | 80%                     | Contractor commenced estimated completion mid to late October pending New Shed Completion<br><br>Variations submitted for additional works within budget |
| 1.13                     | Bores Security (Fencing)                          | 5%                      | RFQ completed Awaiting on Department approval.                                                                                                           |
| 1.15                     | Replace reservoir roof                            | 20%                     | Construction offsite commenced proposed to commence installation mid-August 2024                                                                         |
| 1.16                     | Generator for Bore 6                              | 5%                      | RFQ completed Awaiting on Department approval                                                                                                            |
| 2.14                     | SPS 2 Upgrade (pump replacement)                  | 5%                      | RFQ completed Awaiting on Department approval                                                                                                            |
| 2.15                     | Fencing to Sewerage Pump Stations                 | 5%                      | RFQ completed Awaiting on Department approval                                                                                                            |
| 1.22                     | Generator to Pump Station 6&7                     | 5%                      | RFQ completed Awaiting on Department approval                                                                                                            |
| 2.16                     | Install New Fencing to Sewerage Treatment Plant   | 5%                      | New project request submitted<br><br>Awaiting on department approval                                                                                     |

**LGGSP Water treatment plant upgrade - CAPITAL WORKS**

| <u><b>PROJECT ID</b></u> | <u><b>JOB DESCRIPTION</b></u>       | <u><b>COMPLETED</b></u> | <u><b>ACTIONS</b></u>                                                     |
|--------------------------|-------------------------------------|-------------------------|---------------------------------------------------------------------------|
| LGGSP                    | Water treatment plant refurbishment | 10%                     | EOT on Hold pending other funding source.<br><br>(Advise from department) |

**Reef Guardian Council Grant - CAPITAL WORKS**

| <b><u>PROJECT ID</u></b> | <b><u>JOB DESCRIPTION</u></b>                                     | <b><u>COMPLETED</u></b> | <b><u>ACTIONS</u></b>                                                                                                                |
|--------------------------|-------------------------------------------------------------------|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| ALCRAP000060             | Reef action plan – STP de-sludge & upgrade electrical switchboard | 15%                     | 6 tenders received<br><br>Tender Evaluation commenced                                                                                |
| ALCRAP000012             | Reef action plan – STP Upgrade – Surface Aerators                 | 15%                     | 4 tenders received<br><br>Tender Evaluation completed 24 <sup>th</sup> September. Proposal negotiation in progress                   |
| ALCRAP000011             | Reef action plan – Above Ground Fuel Tanks                        | 10%                     | Procurement pathway being developed. Project establishment deadline is Oct 2025. Priority of delivery is on the wastewater projects. |
| Note: Possible           |                                                                   |                         |                                                                                                                                      |

**Enhance Waste Management**

| <b><u>PROJECT ID</u></b>        | <b><u>JOB DESCRIPTION</u></b>                                                                                                                                                                                        | <b><u>COMPLETED</u></b> | <b><u>ACTIONS</u></b>                                                                                                                    |
|---------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| Plant, Equipment and Training   | The plant and machinery will service to upkeep the proposed transfer facility. The machinery comprises wheel loaders, excavators with grab attachments, skid loaders, body trucks, tractor slasher and tele handler. | 80%                     | Plant yet to be delivered include;<br><br>- 3.5t Excavator<br><br>- Tipper                                                               |
| Waste Transfer Station Clean Up | This activity involves the removal of accumulated waste and debris from the current facility.                                                                                                                        | 95%                     | Works complete to remove waste from community.<br><br>1600t of waste removed<br><br>500t of concrete processed into usable fill material |

|                                           |                                                                                                                                                                |    |                                                                                                                 |
|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|----|-----------------------------------------------------------------------------------------------------------------|
| Ongoing maintenance and operational costs | This encompasses routine maintenance tasks such as equipment servicing, repairs and facility upkeep necessary for operational control of the transfer station. | 5% | Ongoing project for 3 years.<br><br>2 x waste operators have been appointed to management of the waste facility |
|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|----|-----------------------------------------------------------------------------------------------------------------|

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That Council accept the report of the Director-Infrastructure, tabled as read.



**7.6 BUILDING SERVICES OPERATIONAL REPORT**

**File Number:** 06.MFD\_OM.20241030

**Author:** Wayne Douglas, Director Building Services

**PURPOSE OF THE REPORT**

To report to Council the status/activities of Building Services areas for the months of September – October 2024

**BACKGROUND****The focus for the Building Services Department over this period:**

- A sustained effort to reduce numbers of aged work orders and the aged report is showing this with a continued downward trend.
- Tool kits for our carpenters will be arriving next week so they can be effective out in the field. These tool kits are to be each carpenter's responsibility to look after and maintain.
- PSA updates are now completed with some negotiations occurring on pricing between some contractors and myself. With a little gentle persuasion contractors' increases ended up much less than what they thought was reasonable. The PSA spreadsheet will now be updated and sent to finance for reference.
- OnTraQ software is now imminent and much of the background work has been completed. Once implemented this software will aid us to better track work order flow and will minimise work orders being neglected. It is expected this will go live in November.
- Maintain a "can do" approach and to ensure we are supporting the needs of the YASC community.
- Working towards more secure buildings and compounds to minimise vandalism damage. This will be done as we can spare the resources. Our Works office has had heavy duty mesh screens installed to most windows with others installed when manufacture is completed. Planning to secure the Works smoko room next.
- Continuing to improve communication in general. Tenants need to know they can make a call and action will follow. I am noticing a high increase in phone calls to our department from tenants. Many I have spoken to as I have been wanting to gauge the sentiment in the community. From what I am hearing the community seems much more positive in general and appear to have a higher confidence that they are being listened to and their needs are taken seriously.

**QBUILD**

The following tables contains the data for workflow activities in the works department for building and construction and field workers:

**Repairs & Maintenance - QBuild Work Orders**

The month of September was a big month for us with 636 work orders completed, closed and invoiced to QBuild with an average of \$1,397.00 per work order invoiced.

|              | Unplanned Maintenance           |                               | Healthy Housing Program R1      |                               |
|--------------|---------------------------------|-------------------------------|---------------------------------|-------------------------------|
| Days         | 13 <sup>th</sup> September 2024 | 11 <sup>th</sup> October 2024 | 13 <sup>th</sup> September 2024 | 11 <sup>th</sup> October 2024 |
| + 365        | 12                              | 0                             | 23                              | 3                             |
| 181 - 365    | 143                             | 116                           | 6*                              | 15*                           |
| 121 - 180    | 98                              | 82                            | 27*                             | 23*                           |
| 91 - 120     | 70                              | 66                            | 25*                             | 56*                           |
| 61 - 90      | 83                              | 104                           | 73*                             | 50*                           |
| 30 - 60      | 170                             | 193                           | 63*                             | 31*                           |
| < 30         | 310                             | 272                           | 49*                             | 14*                           |
| <b>TOTAL</b> | <b>886</b>                      | <b>833</b>                    | <b>23 – 243*</b>                | <b>3 – 192*</b>               |

Healthy Housing Program – Stage 1 Highlighted in yellow.

\* Healthy Housing Program – Stage 2 Highlighted with asterisk

#### Healthy Housing round 1 status:

All Round 1 work orders are now confirmed complete. 3 currently open on aged report. QBuild has been requested to manually close 2 work orders as council has invoiced but cannot close at our end. Last round 1 work order has been processed to invoice.

#### Healthy Housing round 2 status:

All Round 2 work orders have been allocated except for some glazing works as we are waiting for other works to be complete so the glaziers can measure. Purchase orders have been raised for most of the general scope work orders. Some are still being quoted. Out of the 15 over 180 days, 12 out of 15 are confirmed complete and waiting to invoice. From 121-180 days 15 out of 23 are confirmed complete and awaiting invoice.

With round 2 inspections now imminent I expect to see work orders start to flow again.

#### NAHA UPGRADES & MAINTENANCES

|                            |
|----------------------------|
| 2022-2023 Planned Projects |
| 2024-2025 Planned Projects |

| 2024-2025 PRE-PAINT & PAINT WORKS  |                  |                                                                                                                                                                                                                                                   |
|------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>JOB DESCRIPTION</u>             | <u>COMPLETED</u> | <u>ACTIONS</u>                                                                                                                                                                                                                                    |
| Paint package -Various             | 10%              | QBuild procurement                                                                                                                                                                                                                                |
| REFURBISHMENTS                     |                  |                                                                                                                                                                                                                                                   |
| Refurbishment – 11/9 Gribble St    | 10%              | QBuild Procurement                                                                                                                                                                                                                                |
| Refurbishment – 38 Sawmill Rd      | 15%              | Contractor has ordered materials with most materials on site.                                                                                                                                                                                     |
|                                    | 10%              | QBuild procurement                                                                                                                                                                                                                                |
| Refurbishment – 67 Workshop St     | 10%              | QBuild Procurement                                                                                                                                                                                                                                |
| Refurbishment – 9/9 Gribble St     | 5%               | Change to scope of works - QBuild                                                                                                                                                                                                                 |
| Refurbishment – 16 Ambrym St       | 15%              | PO received. PO sent to the contractor. PSD 11/11/2024                                                                                                                                                                                            |
| Refurbishment – 3 Beach Street     | 80%              | Kitchen installed; Vinyl flooring contractor booked in. Tiles installed. Linen cupboard installed. Other maintenance works performed while tenant not on site – Fence repairs, clothes line replacement, bathroom re-grout & seal. PFD 17/10/2024 |
| Refurbishment – 2/9 Gribble Street | 25%              | Kitchen on order. PFD 30/11/2024                                                                                                                                                                                                                  |
| VACANT HOUSING                     |                  |                                                                                                                                                                                                                                                   |
| 6/15 Workshop Road                 | 0%               | QBuild has scoped the property but not yet sent to council.                                                                                                                                                                                       |
| 7/104 Workshop Road                | 90%              | Cleaners booked for Monday 14 <sup>th</sup> October. Completion by and hand over Tuesday 15 <sup>th</sup> October.                                                                                                                                |

| KITCHEN UPGRADES                 |      |                                                           |
|----------------------------------|------|-----------------------------------------------------------|
| Kitchen, CLI 56 Gribble Street   | 100% | Works fully complete                                      |
| Kitchen, CLI 38 Gribble Street   | 15%  | PO received. PO sent to contractor.                       |
| Kitchen, CLI 2/20 Stanley Street | 15%  | PO received. PO sent to contractor. Kitchen order placed. |
| Kitchen, CLI 2 Walker Close      | 15%  | PO received. PO sent to contractor. Kitchen order placed. |
| Kitchen, CLI 8 Schreiber Street  | 15%  | PO received. PO sent to contractor.                       |
| Kitchen, CLI 41 Back Beach Road  | 10%  | QBuild Procurement                                        |
| Kitchen, CLI 2 Schreiber Street  | 10%  | QBuild Procurement                                        |

| FLOOR COVERING                           |      |                                                                                       |
|------------------------------------------|------|---------------------------------------------------------------------------------------|
| Floor Covering, CLI 20 Workshop Rd,      | 10%  | QBuild Procurement                                                                    |
| Floor Coverings, CLI 21 Sawmill Rd,      | 10%  | QBuild Procurement                                                                    |
| Floor Coverings, CLI 62 Stanley St,      | 10%  | QBuild Procurement                                                                    |
| Floor Coverings, CLI 43 Workshop Rd,     | 10%  | QBuild Procurement                                                                    |
| Floor Coverings, CLI 1020 Back Beach Rd, | 10%  | QBuild Procurement                                                                    |
| Floor Coverings, CLI 152 Range Rd,       | 10%  | QBuild Procurement                                                                    |
| Various other properties                 | 10%  | QBuild Procurement                                                                    |
| FENCING                                  |      |                                                                                       |
| Fencing, CLI 16 Workshop Rd              | 10%  | QBuild Procurement                                                                    |
| BATHROOM UPGRADES                        |      |                                                                                       |
| Bathroom, CLI 8 Ambrym St,               | 100% | Works fully complete. Variation to be approved.                                       |
| Bathroom, CLI 119A Back Beach Rd,        | 95%  | WIP – PFD 18/10/2024                                                                  |
| Bathroom, CLI 152 Range Rd               | 100% | Works fully complete                                                                  |
| Bathroom, CLI 57 Workshop Rd,            | 10%  | QBuild Procurement                                                                    |
| Bathroom, CLI 59 Workshop Rd,            | 10%  | PO received from QBuild 13/09/2024. Contractor has PO. Works currently being planned. |
| Bathroom, CLI 82 Workshop Rd,            | 10%  | QBuild Procurement                                                                    |
| Bathroom, CLI 25 Schreiber Street        | 15%  | Just received PO from QBuild. Works currently being planned.                          |
| Bathroom, CLI 8 Major Close              | 15%  | PO received. Contractor chosen. Works currently being planned.                        |
| Bathroom, CLI 39a Back Beach Road        | 10%  | QBuild Procurement                                                                    |
| LAUNDRY UPGRADES                         |      |                                                                                       |
| Laundry, CLI 4 Major Cl,                 | 100% | Works fully complete                                                                  |
| Laundry, CLI 59 Workshop Road            | 10%  | PO received from QBuild 13/09/2024. Contractor has PO. Works currently being planned. |
| Laundry, CLI 38 Stanley Street           | 15%  | PO received from QBuild. PFD 30/11/2024                                               |

| ROOF REPLACEMENTS                           |      |                                                                                                             |
|---------------------------------------------|------|-------------------------------------------------------------------------------------------------------------|
| Roofing, CLI 11 Beach Rd                    | 100% | Works fully complete                                                                                        |
| Roofing, CLI 36 Sawmill Road                | 40%  | WIP –Materials on site & edge protection in place. PFD 18/10/2024 – Contractor delays due to staff issues.  |
| Refurbishments/Roofing, CLI 38 Sawmill Road | 40%  | WIP – Materials on site & edge protection in place. PFD 15/11/2024 – Contractor delays due to staff issues. |

| HOME OWNERSHIP          |     |                    |
|-------------------------|-----|--------------------|
| CLI 209 Back Beach Road | 10% | QBuild Procurement |

| COLA                |     |                    |
|---------------------|-----|--------------------|
| 58 Gribble Street   | 10% | QBuild procurement |
| 8/20 Stanley Street | 10% | QBuild procurement |

| Driveway                             |     |                                             |
|--------------------------------------|-----|---------------------------------------------|
| Driveway/paths, CLI 72 Workshop Rd   | 10% | QBuild procurement                          |
| Driveway/paths, CLI 65 Workshop Road | 15% | PO received. Works currently being planned. |

| Home Modifications - Dismods                           |     |                                                                                            |
|--------------------------------------------------------|-----|--------------------------------------------------------------------------------------------|
| CLI 10 Sawmill Road – DM-2827 Handrails & balustrading | 40% | WIP. Handrails & balustrading currently in Manufacture.                                    |
| CLI 10 Walker Close – DM-2796 Front access             | 40% | WIP. Handrails currently in Manufacture. Concrete works planned for close to install date. |
| CLI 10 Walker Close – DM-2796 Toilet rails             | 15% | L shaped rail to toilet                                                                    |
| CLI 52 Stanley Street – DM-2833                        | 15% | Install ramp & grab rail                                                                   |
| CLI 5a Beach Street – DM-2852                          | 20% | Various bathroom/toilet                                                                    |

| Other major works                                                              |     |                                                                                                                              |
|--------------------------------------------------------------------------------|-----|------------------------------------------------------------------------------------------------------------------------------|
| Full ceiling replacement, CLI 8 Wangguulay Close                               | 10% | Awaiting approval                                                                                                            |
| Lounge, kitchen, laundry & bathroom Ceiling replacement, CLI 36 Stanley Street | 50% | WIP. PFD 25/10/2024                                                                                                          |
| Units 1-9, 15 Workshop Road                                                    | 20% | Concreting to rear of all units to prevent rat infestation in future.                                                        |
| CLI 17 Ambrym Street                                                           | 15% | Replacement of windows & SGD –<br>Other works to be quoted to replace SGD to side patio with new wall, hinged door & window. |

Some tenders still in progress. We are expecting to see a steady flow of purchase orders coming from QBuild over the next few months. So far these are slow to be sent to council.

#### ATTACHMENTS

Nil

#### RECOMMENDATION

That Council resolve to accept the report of the Director - Building Services, tabled as read.

**7.7 MICROGRID PROJECT UPDATE**

File Number: 07.MFD\_OM.20241030

Author: Richard Wright, Chief Executive Officer

**PURPOSE OF THE REPORT**

To brief the Council on the Yarrabah Microgrid Project and the option of integrating the Microgrid functions into the Council operations.

**BACKGROUND**

The Microgrid Project builds on the recommendations of the Yarrabah Microgrid Feasibility Study (February 2022), undertaken by EnergyConnect through funding from the Federal Government.

The Microgrid will:

- improve energy security to Yarrabah by reducing power outages (community resilience)
- reduce household and non-residential power bills through rooftop solar
- result in a range of social and economic benefits.

The Microgrid is intended to be designed and operated as an 'islandable microgrid' i.e. Yarrabah stays connected to the Ergon Network, and will be able to switch over to operate in island mode for periods of time when the main grid is not available e.g. due to an unplanned outage, or a planned outage.

**COMMENT**

In September 2024, a discussion paper was developed on the future ownership and management options of the Microgrid Project, there are several options, depending on the strategic goals, resources, and preferences of Council.

The main pathways are either:

- a. Council retains direct control to deliver the Microgrid; or
- b. Third-party control via a legal structure (to-be-determined) on behalf of Council and the community.

The discussion paper provides details on the pathways and the merits and risks of each option taking in the legal, governance, financial and operational considerations.

The recommended option is for Council to assume control of the Microgrid Project implementation functions, therefore realising Council as the responsible authority for all aspects of the microgrid, including project financing, project delivery, future operations and maintenance, and project risk management.

This preferred option allows full control of delivery of the relevant microgrid components such as rooftop solar panels and batteries on homes, by Council and provides integration of these *energy assets* into its existing housing asset base and operational frameworks, providing alignment with the Council purpose and its statutory functions under the *Local Government Act 2009*, and the *Land Act 1994*.

It is proposed that:

- Ergon Energy Network would retain responsibility for all electricity distribution network functions;
- Ergon Energy Retail would retain responsibility for all energy retailing obligations;
- Council would not be exposed to any obligations or risks in these areas by undertaking the delivery of the Microgrid Project.

Council would be required to co-ordinate the Microgrid Project delivery activities (as appropriate) with both Ergon Energy Network and Ergon Energy Retail. It is likely that both of these Energy Queensland entities will be keen to assist Council in a partnership arrangement with delivery of the Microgrid Project.

The discussion paper is **attached** for further information. To ensure the Council is fully informed and can ask questions directly of the Microgrid Project Team a presentation to the full Council is recommended.

### **POLICY/FUNDING CONSIDERATIONS**

In 2023, EnergyConnect received further grant funding under the Queensland Government Microgrid Pilot Fund and from the Indigenous Land and Sea Corporation to undertake pre-implementation activities to move the project forward to a “shovel-ready” state. Energy Queensland also provided in-kind support as a project partner.

The next phases of the Microgrid Project involves further detailed design and technical assessments along with developing a detailed business model and operational guidance to ensure successful integration.

Further funding will be required for the implementation of the Project. This current phase will inform the grant application to the Australian Renewable Energy Agency (ARENA).

### **RISK**

Project support for Council has been factored into current financial considerations and forms part of funding proposals currently being considered by funding stakeholders.

To implement the preferred option, it is likely that Council will need to continue to engage a project manager to act as the implementation entity on behalf of Council to source CAPEX funding, negotiate establishment arrangements and/or assist with establishing the operational functions of this internal team. This would be included in any funding application.

All risks and mitigations are to be considered in the current and future phases of the project which will provide the Council with opportunity to make informed decisions as the project matures.

### **CONSULTATION**

Council as the notional project owner has been involved in all phases of the project with the Mayor, Deputy Mayor and CEO current members of the Microgrid Project Steering Committee.



**ATTACHMENTS**

1. Yarrabah Microgrid Project Description
2. Yarrabah Microgrid Project Ownership and Management Discussion Paper

**RECOMMENDATION**

That the Council:

- a. notes the contents of this briefing; and
- b. delegates the CEO to coordinate a presentation by the Microgrid Project Team to Council on the steps to integrate the Microgrid Project delivery functions into the Yarrabah Aboriginal Shire Council.

## MICROGRID PROJECT DESCRIPTION



We respectfully acknowledge the Gunggandji and the Gunggandji-Mandingalbay Yidinji Traditional Owners and Elders of the lands, air and seas on which we undertake the Microgrid Project.

We acknowledge all Aboriginal and Torres Strait Islander peoples and cultures those of the past, the ancestors whose strength has nurtured this land and its people, and who have passed on their wisdom. We acknowledge those of the present for their leadership and ongoing effort to protect and promote Aboriginal and Torres Strait Islander peoples and cultures. We acknowledge those of the future, the Elders not yet born, who will inherit the legacy of our efforts.

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| Version date     | Description                                     | Endorsed |
|------------------|-------------------------------------------------|----------|
| 12 July 2024     | Sharon Harwood draft                            | NH       |
| 3 August 2024    | Updated draft including Project Outcomes        | NH       |
| 5 August 2024    | Updated draft SH comments V1.0                  | NH       |
| 8 August 2024    | Final draft including draft map for review V1.1 | NH       |
| 10 August 2024   | Project Description Final V1.2                  | NH       |
| 21 August 2024   | Minor changes to improve readability v2.0       | NH       |
| 3 September 2024 | Minor changes to improve readability v2.1       | NH       |

## 1. Why does Yarrabah Need a Microgrid?

Yarrabah is connected to the Ergon Energy Network distribution grid via a 90km overhead single circuit powerline. Any planned or unplanned maintenance on this line can result in power outages. Yarrabah is described as a *fringe of grid* community. Yarrabah is considered remote to where the electricity is created and the distance it travels along the powerlines to the community. Being a fringe of grid community also means that Yarrabah experiences many power interruptions.

In 2023 between January and June 2023 the unplanned outages lasted between 1 to 9 hours. The planned outages (usually for maintenance) in the same period lasted between 1 and 10 hours. The outages disrupt the community's access to reliable communication services such as online banking and affect the delivery of health, education and council services.

## 2. What is the Yarrabah Microgrid Project?

In 2022, Energy Connect published a feasibility study through a Federal Government grant under the Regional and Remote Communities Reliability Fund Microgrids 2019-20. The study analysed a range of renewable energy design options to reduce power outages, provide a range of social and economic benefits and enhance community resilience.

In 2023, Energy Connect received grant funding under the Queensland Government Microgrid Pilot Fund and the Indigenous Land and Sea Corporation (ILSC), with in-kind support from Energy Queensland, to undertake pre-implementation activities to move the project forward to a "shovel-ready" state.

The key components of the Yarrabah microgrid project technical scope includes the following:

- Housing upgrade program for climate resilience that includes:
  - energy audits of every house
  - replacement of inefficient appliances with modern efficient units such as split system air-conditioning and heat-pump hot water systems,
  - installation of modern digital smart meters and home energy management systems,
  - installation of appropriate energy tariffs,
  - installation of rooftop solar panels of up to 10kW each and switchboard upgrades where required.
- Rooftop solar panels systems for houses, larger community / commercial, and government owned buildings
- A central community battery (approx. 1.7MW, 6h duration) and backup diesel generator (approx. 750kW). Individual household batteries are also being considered.
- A micro hydro system at the Yarrabah water storage and water treatment plant (10kW)
- Installation of 2 small cyclone proof wind turbines of 250kW each, to be installed on the southern beach region, with a new 1.7km 22kV connection to the existing grid
- Design and construction of E-mobility and micro-mobility infrastructure to facilitate the development of community electric transport
- A Knowledge Centre that will function as an educational and tourism facility. The Knowledge Centre will employ local residents to share information and demonstrate how microgrids work to Yarrabah residents and the broader North Queensland regional audience. This facility will also be utilised as a base for e-mobility infrastructure and could be used as a disaster evacuation centre.



### 3. Yarrabah Microgrid Project design

The design of the YMP is guided by technical, economic and social considerations along with financial constraints. The project team has completed preliminary studies to identify the components of the project that meet the needs of the community. We are now engaging with the community, Government departments, financiers and advisors to refine the Yarrabah microgrid project concept and its objectives.

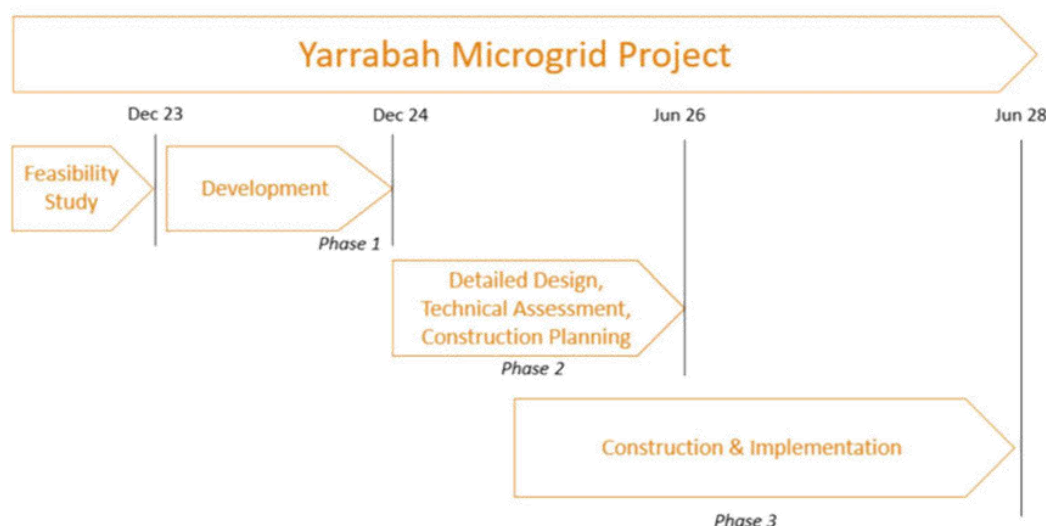
Our assessments include:

- Work with the community and stakeholders to explore social considerations in detail such as the way they live and work, their issues and concerns, the potential benefits from the project and ways to assess the impact of the Project to the community.
- Finalise the Project Ownership and Delivery model
- Complete detailed scoping and budgeting for the microgrid design, technical assessment and construction planning requirements.
- Prepare a detailed funding strategy to address capital requirements of the Project

### 4. When will the Yarrabah Microgrid Project Start?

From July to December 2024, we will be researching the social and economic benefits and scoping the size of the Microgrid components.

From January 2025 we will be seeking funding for the detailed design and construction of the microgrid elements. It is expected that, if funding is available, the rooftop solar component of the microgrid could commence by late 2025, with other components coming online between 2026 and 2028.





## 5. The Microgrid Project is intended to deliver

1. **Reduced cost of energy to residents and businesses:** The Yarrabah Microgrid Project (YMP) incorporates a comprehensive energy efficiency program which includes energy education, energy audits and assessments, targeted housing upgrades for climate resilience, upgrades to energy efficient split-system air conditioning and heat-pump hot water systems and upgrading of electrical switchboards. The deployment of rooftop solar panels combined with household battery storage, and the deployment of smart digital metering and energy displays, will reduce household electricity bills and financial hardship and lead to enhanced economic well-being.
2. **Improved financial capability of YASC:** The YMP is proposing to develop a new electricity tariff where excess energy that is exported from rooftop solar PV, produced by the mini-wind turbines and micro-hydro system, and delivered by the community battery, is credited to council as the financial beneficiary, so benefits can be used to improve services to the broader community.
3. **Improved climate resilience for the Yarrabah community:** The YMP will deploy Emission Free renewable energy technologies including Solar, batteries, hydro power and wind power, and facilitate EV charging technology to lower transport emissions, and incorporate these into an 'islandable microgrid'. These low emission technologies will gradually reduce the carbon emissions profile of Yarrabah energy and transport, assisting with the journey to improved climate resilience for the Yarrabah community.
4. **Improved resilience of the Yarrabah electricity infrastructure:** The Yarrabah microgrid is intended to be designed and operated as an 'islandable microgrid', which will retain the connection to the Ergon Energy grid for the majority of the year, but will be able to switch over seamlessly to operate in island mode for short periods of time if the upstream network supply is impacted by outages. The Yarrabah microgrid will incorporate a mix of solar generation, battery storage, hydro power, wind power, and when required, a standby generator. Yarrabah will become a self-reliant, sustainable microgrid to enhance community resilience.
5. **Empower the Yarrabah community for greater participation in the energy system:** The YMP will provide opportunities for all Yarrabah community members to engage in how the energy system in Yarrabah is improved to provide better reliability, provide community benefits, and participation in Emission Free renewable energy.
6. **Enhanced community connectedness:** Design and deployment of E-mobility and micro-mobility infrastructure to facilitate the development of community electric transport. E-mobility infrastructure has potential impacts on microgrid deployment, and the impacts can be modelled, measured and tested in real time by deploying suitable e-mobility and micro-mobility charging infrastructure throughout the community to support new electric public transport and individual electric transport.
7. **Demonstrate modern low emission community energy solutions:** The YMP will establish a Knowledge Centre which will be an educational and knowledge sharing facility to create the opportunity for local employment, and to demonstrate how microgrids work to Yarrabah residents and the broader North Queensland regional audience. This facility will also be utilised as a base for e-mobility charging infrastructure and an e-mobility maintenance workshop.
8. **Deployment of innovative microgrid solutions for fringe-of-grid and isolated communities:** The YMP will demonstrate how a modern microgrid can deploy Distributed Energy Resources (DER) that can be controlled by Ergon Energy in a synchronised manner to support improved electricity grid performance and resilience in grid connected mode, and in islanded mode when required.

## 6. How many jobs will the Yarrabah Microgrid Project create?

The project will provide opportunities for Yarrabah residents to upgrade their skills to access the employment opportunities from the microgrid. For instance, electrical apprenticeships, construction workforce, business, legal and administration.

| Project Elements                                                                                             |                                                                        | Construction | Operations |
|--------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|--------------|------------|
| Housing upgrade                                                                                              | Energy audits                                                          | 17           |            |
|                                                                                                              | Appliance replacements and housing retrofits                           |              | 1          |
|                                                                                                              | Installation of home energy management systems                         |              |            |
|                                                                                                              | Residential roof top solar; Battery installation; switchboard upgrades | 17           | 1          |
| Rooftop solar panel systems for council-owned, larger community / commercial, and government owned buildings |                                                                        | 3            | 1          |
| Community battery and generator installation                                                                 |                                                                        | 1            | 1          |
| Micro hydro system at the Yarrabah water storage and water treatment plant                                   |                                                                        |              |            |
| Wind turbines and transmission lines                                                                         | 2 x 250kW cyclone proof wind turbines                                  | 1            | 1          |
|                                                                                                              | New 1.7km 22kV transmission line connection                            | 1            |            |
| Design and construction of E-mobility and micro-mobility infrastructure                                      |                                                                        |              |            |
| Knowledge centre                                                                                             | Design and construct                                                   | 8            |            |
|                                                                                                              | Education Services                                                     |              | 2          |
|                                                                                                              | Tourism Services                                                       |              | 2          |
| <b>TOTAL</b>                                                                                                 |                                                                        | <b>48</b>    | <b>9</b>   |

## 7. Contact the Yarrabah Microgrid Project Team

If you have ideas, comments or would like to know more, contact a member of the project team:

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## YMP Project - Ownership and Management Options Discussion Paper

### Situation Analysis

The Yarrabah Microgrid Project (YMP) encompasses a renewable energy solution to Yarrabah's current fringe-of-grid energy situation by reducing power outages, providing a range of social and economic benefits and enhancing community resilience.

The key components of the YMP project technical scope includes: a housing upgrade program of hardware and appliances for climate resilience; rooftop solar panels systems for houses and community buildings; a central community battery and backup diesel generator; a micro hydro system at the Yarrabah water storage and water treatment plant; installation of two small cyclone proof wind turbines; design and construction of E-mobility and micro-mobility infrastructure; and, a Knowledge Centre that will function as an educational and tourism facility.

Work has now progressed on the pre-implementation activities to move the project forward to a "shovel-ready" state.

Through the consultation process the community has become aware and enlivened to the benefits of the project and there is broad community sentiment to be involved in its success. Direct community ownership did not form part of the consultation process.

Yarrabah Aboriginal Shire Council (YASC) as the trustee for the Aboriginal DOGIT land is the owner (or lessee) of most of the assets or land that the respective microgrid resources will occupy or operate on. Given the known statutory obligations of YASC and the stakeholder expectations, an agreed and transparent ownership and delivery model is required for the YMP Project.

### Yarrabah Aboriginal Shire Council - Aboriginal DOGIT land and trustee

Aboriginal DOGIT land is State land granted 'in fee simple in trust' under the *Land Act 1962* (now repealed and replaced by the *Land Act 1994*). Aboriginal DOGIT land is granted for the benefit of Aboriginal inhabitants or for Aboriginal purposes.

The YASC as the trustee is empowered under the *Land Act 1994* to make decisions and undertake actions related to land management and use. Trustees are also empowered under the *Aboriginal Land Act 1991* to decide on the grant of leases. This includes ensuring that decisions made by the trustee do not diminish the benefit of the land to Aboriginal inhabitants or for Aboriginal purposes. For example, a trustee could diminish Aboriginal benefit by granting inappropriate leases or granting leases with inappropriate conditions.

YASC has dual responsibilities, first as a local government under the *Local Government Act 2009*, and second, as the trustee of Aboriginal DOGIT land under the *Land Act 1994* with leasing powers under the *Aboriginal Land Act 1991*. The *Aboriginal Land Act 1991* was significantly amended in 2008 to enhance and increase the options for leasing Aboriginal DOGIT land. These amendments also enhanced and increased the powers of Aboriginal shire councils as trustees.

### Native Title

The native title process in Yarrabah has been determined recognising the Gunggandji and Mandingabay Yidinji peoples.



The Gunggandji people Native Title Determination (QCD6013/01) was determined in December 2011 and resulted in registration of the Gunggandji Prescribed Body Corporate as the registered native title body corporate.

The combined Mandingalbay Yidinji-Gunggandji Peoples Native Title Determination (QCD2012/008) was determined in September 2012 and resulted in registration of the Gunggandji-Mandingalbay Yidinji Peoples Prescribed Body Corporate ('the GMYPPBC') as the registered native title body corporate. In December 2015, the majority of the determination area was transferred to the GMYPPBC as alienable freehold under the *Aboriginal Land Act 1991* (Qld) ("the ALA"). Following the ALA transfer, the GMYPPBC became the Trustees for the Transferred Area. The PBC manages this land comprising of 8,200 hectares on behalf of the Gunggandji and Mandingalbay Yidinji native title holders. YASC has retained Trustee responsibility for the non-transfer area, which includes the roads, registered leases and areas surveyed within the Council Trustee Area.

Both PBC's are considered rightful stakeholders in the YMP Project.

### YMP Project Assets

An assessment of the physical assets likely to be created by the YMP project are listed below:

#### YASC owned Residential social housing – 400 homes:

- The Energy Efficiency and Home Retrofit program: The program to deploy building envelope retrofits to enhance tropical liveability, and the replacement of gas cooking appliances and inefficient electric appliances with 5-star electric appliance deployment, will have the effect of increasing the financial value of the social housing stock.
- The residential rooftop solar PV roll-out for all 400 homes, along with a proportion of these homes also having residential behind-the-meter battery storage, smart integrated inverters, and home energy displays, will also have the effect of increasing the financial value of the social housing stock.
- As YASC is the existing beneficial owner of these social houses, there will be no change to the asset ownership profile. YASC is evaluating the financial impact that this value increase, and change in risk profile, will have on the council annual capital and operating accounts, with issues such as landlords' insurance, depreciation, tax and O&M budgets to be assessed.

#### Commercial Solar PV:

- The commercial rooftop solar PV roll-out program will target between 750kW and 1000kW of rooftop solar PV on commercial buildings throughout the Yarrabah community. The buildings in the Yarrabah community to be assessed include the existing Primary and Secondary Schools, early learning centre and kindergarten, Health care and aged care facilities, Sports facilities like the Rugby League grandstand, PCYC, and swimming pool, Arts centre, Police station and courthouse, and YASC facilities including the works depot. There has already been a small number of facilities arrange their own rooftop solar PV systems under private commercial arrangements.
- It is proposed that the YMP fund the additional solar PV deployment, and these assets will be gifted to the current property owner, on the basis that any exported energy can be captured by the central microgrid control system for the benefit of the community. Therefore, it is not envisaged that this program will lead to any marked change in asset ownership of these renewable energy assets. The financial impact of any renewable energy assets installed on YASC owned buildings will be assessed as discussed earlier.

#### Community Battery Storage, backup diesel generator and Knowledge Centre:

- The community battery storage element of the YMP program proposes to install a large central battery energy storage system (BESS) on a parcel of land centrally located in the Yarrabah community, in conjunction with a backup diesel generator, and at the same location as the proposed Knowledge Centre and e-mobility charging facilities. The community BESS will complement the distributed residential batteries and when aggregated will be designed to allow sufficient energy storage to support the entire Yarrabah community when it is in Island mode during network outages.
- It is proposed that the community BESS would store surplus renewable energy generated by all of the solar PV assets and the hydro and wind plant, and release the stored energy to premises, businesses and the community when needed if the upstream Ergon network is out of service for any reason. A backup diesel generator is proposed to be co-located with the community BESS for use only when long network outages coincide with intense storm and cloud events which will reduce renewable energy generation for short periods of time.
- It is proposed that these central energy assets would be located on available YASC owned land near the existing Arts centre precinct, located centrally in Yarrabah.
- The ownership of these assets is unclear at this stage, as there appears to be a range of options including YASC, Ergon Energy Network, the Northern PBC, and perhaps other commercial energy providers.

#### Micro-Hydro and Mini-wind:

- This program element aims to deploy a 10kW micro-hydro system at Reeves Creek in central Yarrabah, which is currently part of the YASC water system. There is an existing water weir and pipework leading to the water treatment and storage tanks. The pipework is currently unused for water supply as the community is reliant on ground water, and the water is returned to the creek near the treatment plant. This initiative would be a relatively low cost install and can be connected behind-the-meter of the water storage plant, enabling a reduction in energy costs for YASC which is the existing asset owner.
- This program element will investigate the deployment of 2 x 275kW mini wind turbines near Jilji beach in Southern Yarrabah. This beachfront region attracts a reasonably reliable South-East trade wind for most of the year, is not close to any existing residential buildings, and is not part of the Wet Tropics World Heritage Area. The existing Ergon Energy distribution network does not extend to this part of the Yarrabah community, and a 1.7kM network extension would be required to connect any new wind turbine generators to the grid. Any renewable energy generation assets installed as part of this specific program element could be owned by a variety of potential owners, including YASC and the Southern PBC, and an energy export contract could be created to provide a revenue stream to fund O&M costs and depreciation.

#### Knowledge Centre and e-mobility charging facilities:

- The YMP is planning to create a knowledge Centre on a parcel of land centrally located in the Yarrabah community, near the existing Arts Centre Precinct, at the same location as the proposed community battery energy storage system, the backup diesel generator, and the proposed e-mobility charging facilities.
- As it is proposed to construct these microgrid assets on YASC owned land, these would be YASC community owned assets and similar issues would arise as have been previously discussed above, around the requirement to identify sufficient on-going revenue streams and funding to ensure O&M costs are adequately covered, and that financial issues such as Tax and Depreciation are resolved.

#### Distribution Grid, Microgrid Control System and Metering:

- The YMP project is not recommending that there will be any change to the Ergon Energy Network ownership, management and operation of the local electrical distribution network, and also the ownership, and operation of any future Microgrid control system that will need to be tightly integrated into the existing Ergon Network system control and SCADA system.
- The YMP project is not recommending that there will be any change to the existing Ergon Energy Retail ownership, management and operation of all energy metering systems at electrical customers premises.
- For a successful future community Microgrid at Yarrabah, and a development path with less risk due to regulatory and existing ownership structures, it would seem to be sensible to retain both of these existing arrangements.

#### Yarrabah Microgrid Ownership and Delivery Structures

There are several ownership structures that could be considered, depending on the strategic goals, resources, and preferences of YASC. Two primary pathways exist of either: (a) YASC retaining direct control; or (b) allowing third-party related control via a to-be-determined legal structure on behalf of YASC and the community.

These options have been reviewed and are discussed below:

##### Direct Ownership by YASC

The option of YASC owning and controlling the YMP project network assets entirely would realise YASC responsible for all aspects of the microgrid, including financing, operations, maintenance, and risk management.

This option allows full control of the network assets and provides integration of the YMP network assets into its existing asset base and operational frameworks, providing alignment with the YASC purpose and its statutory functions under the *Local Government Act 2009*, and the *Land Act 1994*.

The most significant points with this option are detailed below:

- Direct ownership gives YASC full authority to make decisions regarding the microgrid's operation, including budget control, maintenance schedules, and future expansions. This autonomy ensures that decisions are made with the community's best interests in mind protected by statute. YASC would have the ability to manage operational costs effectively, optimizing the microgrid's efficiency through available scales of economy in maintenance and operations.
- While retained by YASC, the Council can still involve the community in decision-making processes related to the microgrid, fostering a sense of ownership and engagement. In line with other services, this may include regular consultations, community meetings and via the Microgrid Governance Committee (discussed below) to ensure that the microgrid meets the needs and expectations of the community.
- YASC has established decision making and delegation frameworks when it comes to assessing and approving the tenure settlements required for the central battery energy storage system (BESS), proposed Knowledge Centre and e-mobility charging facilities and backup diesel generator.

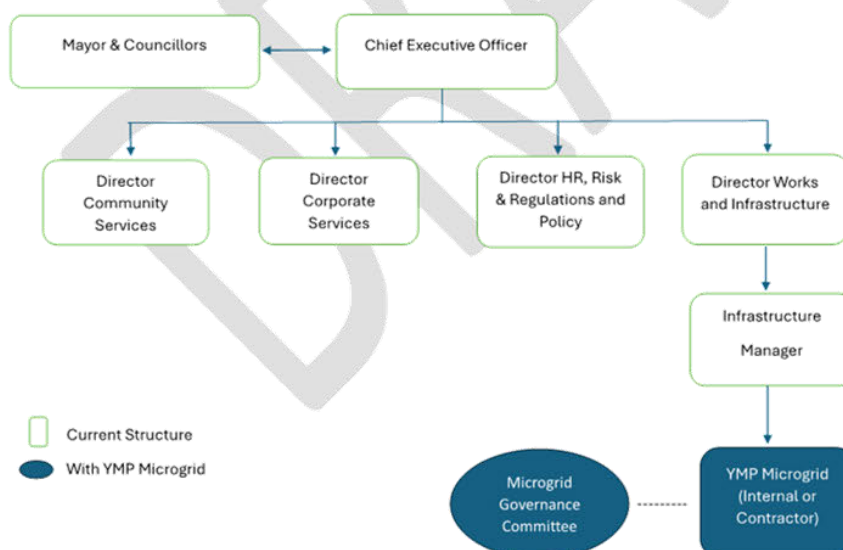


- YASC as an existing customer and statutory body has an existing relationship with Ergon Energy.
- The day-to-day operations of the microgrid would be either managed by a specialized team within YASC or through a contracted third-party operator. This team would be responsible for monitoring the microgrid's performance, conducting maintenance, and responding to operational issues. The operational management team may include roles such as a Microgrid Manager, Maintenance Technicians, and Customer Service Representatives.
- A dedicated Microgrid Governance Committee should be established to oversee the strategic direction, budget approval, and operational performance of the microgrid. This committee will be composed of YASC members, community representatives (incl PBC's), and technical advisors. External advisers and consultants are retained for technical support, regulatory compliance, and financial management. The committee would be responsible for providing advice on setting policies, budgets, monitoring performance, and ensuring compliance with regulatory requirements.
- This structure ensures that YASC maintains control over the microgrid while also benefiting from external expertise and community involvement.

A formal resolution by YASC would be required to confirm the Council's decision to directly own and operate the microgrid and incorporate it within its existing structure (Fig 1).

To implement this option YASC may consider procuring external expertise (i.e. Ener – G Management Pty Ltd) to act as the implementation entity on behalf of Council to source CAPEX funding, negotiate establishment arrangements and/or assist with establishing the operational functions of this internal team.

Fig 1: Indicative YASC Corporate Structure



#### Alternate Third-Party Ownership (on behalf of YASC and the Community)

Multiple options exist that could realise YMP network assets being owned/leased by a third-party entity on behalf of the YASC and community. This may be in the form of a direct agreement with an

existing entity or having to establish a 'start-up' body as a separate legal entity, created to own and operate the microgrid.

The most significant points with this option are detailed below:

- Advantages of this option come mostly from a governance arrangement that supports community involvement and the alignment with social goals in addition to providing limited liability and a dedicated focus on the microgrid.
- In the case of the 'start-up' entities this may involve the community and traditional owners being members or holding shares or stakes in the project through a Special Purpose Vehicle (SPV) or similar legal arrangement.
- Challenges exist in some of the 'start-up' models or variations of, given they require complex governance, potential financial challenges, complexity in management, and additional regulatory compliance.
- The models discussed below focus on entities that favour not-for-profit operations. It would be considered preferable that any third-party 'start-up' entity also be a not-for-profit organisation that would potentially qualify for tax and charitable concessions. The legal structure that is chosen will affect:
  - ❖ the sources of funding available to the enterprise and whether it can attract supporters/ investors
  - ❖ the tax concessions the enterprise may be eligible for (if any)
  - ❖ the ongoing reporting and governance requirements, and
  - ❖ whether the enterprise can be registered as a charity.
- The Australian Tax Office classifies an organisation is non-profit if it is *'not carried on for the profit or gain of its individual members. This applies for direct and indirect gains, both while the organisation is being carried on and, on its winding up. We accept an organisation as non-profit if its constitution or governing documents prohibit distribution of profits or gains to individual members and its actions are consistent with the prohibition.'*<sup>1</sup>
- Tax concessions can provide a range of benefits, such as:
  - ❖ allowing donors to claim their donations as a tax deduction
  - ❖ allowing staff to claim certain salary benefits, and
  - ❖ reducing income tax for the organisation (discussed further below)
- Tax concessions are usually only available to charities registered with the Australian Charities and Not-forprofits Commission (ACNC). Deductible Gift Recipient (DGR) endorsement is available to a narrower set of charities and the *Income Tax Assessment Act 1997* (Cth) (Tax Act) has classes of DGR:
  - ❖ Item 1 for 'doing charities' like Public Benevolent Institutions, Health Promotion Charities, Harm Prevention Charities, environmental organisations, cultural organisations and certain entities specifically listed in the Tax Act, and
  - ❖ Item 2 for 'funding charities' for public and private ancillary funds
- Only not-for-profit organisations can register to become charities. Eligible organisations can register as charities with the ACNC. There are some limitations to becoming a charity that should also be considered through further legal due diligence.
- YASC may need to negotiate long-term lease agreements with the third party for the use of DOGIT land and/or the transfer of assets currently in YASC control. The details around the

<sup>1</sup> [Definitions | Australian Taxation Office \(ato.gov.au\)](https://www.ato.gov.au/Definitions)

quantum of network assets and how this influences the economic models and viability of any third-party arrangement should be the subject of further due diligence.

- Like the option of YASC retaining internal control, a dedicated Microgrid Governance Committee would be considered prudent to oversee the strategic direction, budget approval, and operational performance of the microgrid. This committee would be composed of YASC members, community representatives (incl PBC's), and technical advisors. External advisers and consultants are retained for technical support, regulatory compliance, and financial management. The committee would be responsible for providing advice on setting policies, budgets, monitoring performance, and ensuring compliance with regulatory requirements.
- While a third-party ownership structure introduces additional challenges when operating on DOGIT land, it is possible to implement such a model with careful planning and negotiation.
- In any of the potential model's, specialist legal, tax and financial forecast expertise will be required to guide the establishment of the preferred structure.
- In any of the third-party ownership models it is expected that a subcontractor arrangement with a suitably qualified commercial energy operator would need to be facilitated and built into the arrangements.
- It should be noted that the various corporate structures or ownership models have not been the subject of community consultation. If a third-party corporate ownership model is to be considered it is recommended that a detailed consultation process is undertaken aligning with the engagement and FPIC principles used to date on the YMP Project.

The various third-party models and corporate structures are discussed below.

#### Existing Yarrabah Service Provider Ownership

YASC may consider the option of negotiating with existing Yarrabah entities that have established and sustainable governance and operating frameworks that may be interested in incorporating the YMP assets and operations into their existing operations. The two main entities would be Wugu Nyambil Limited and Gurriny Yealamucka Health Services Aboriginal Corporation.

Advantages associated with both are that they operate in Yarrabah and within that of the current YASC footprint (in either in owned or leased assets within the DOGIT) and are both not-for-profit entities.

#### Gurriny Yealamucka Health Services Aboriginal Corporation

Gurriny Yealamucka Health Services Aboriginal Corporation (Gurriny) is an Aboriginal Community Controlled Health Service delivering Primary Health Care Services within the Yarrabah Aboriginal Shire. Gurriny is established under the *Corporations (Aboriginal and Torres Strait Islander) Act 2006*.

Gurriny operates multiple clinical services and programs that address health issues in Yarrabah, employing up to 100 staff, 70% of whom are locals of Yarrabah. Other governance or regulatory knowns include that Gurriny has a Board of Directors, that includes members of the Yarrabah community; and, is a member of the National Aboriginal Community Controlled Health Organisation (NACCHO) alliance and Queensland Aboriginal and Islander Health Council (QAIHC).

With total revenue of approximately \$5million/pa, Gurriny is a registered charity under the ACNC but reports to ORIC.

#### Wugu Nyambil Limited



Established in 2018, Wugu Nyambil Limited (Wugu) provides employment services and economic development services and specialises in servicing residents of Yarrabah who may be experiencing a range of issues from sourcing health services, social services, employment programs, training development, work experience programs, mentoring or cultural supports.

Wugu is the first place-based and community-led employment service to be established by the Australian Government. It is a community-led employment service. Its staff are either Yarrabah residents or have a close connection to the Yarrabah community.

With total revenue of approximately \$2.36million/pa, Wugu is registered charity under the ACNC.

With each of these options involving Gurriny and Wugu, negotiations would be required to understand the appetite for each to want to expand its service functions to include that of the YMP network assets and operations and then for YASC to establish the appropriate leasing arrangements for all YASC held assets that would be required to be transferred.

#### Company Limited by Guarantee (CLG)

A company limited by guarantee (CLG) is a not-for-profit company and works differently to other companies formed under the Corporations Act. The members of CLGs agree to provide a 'guarantee' up to a certain amount (usually a small amount like \$10), which they agree to contribute in the event the company is wound up. The liability of members is limited to this amount. A CLG doesn't have shareholders, so it can't raise money by issuing shares, and it cannot pay dividends to its members.

The difference between corporate and non-corporate entities is the legal separation of the ownership from the business itself.

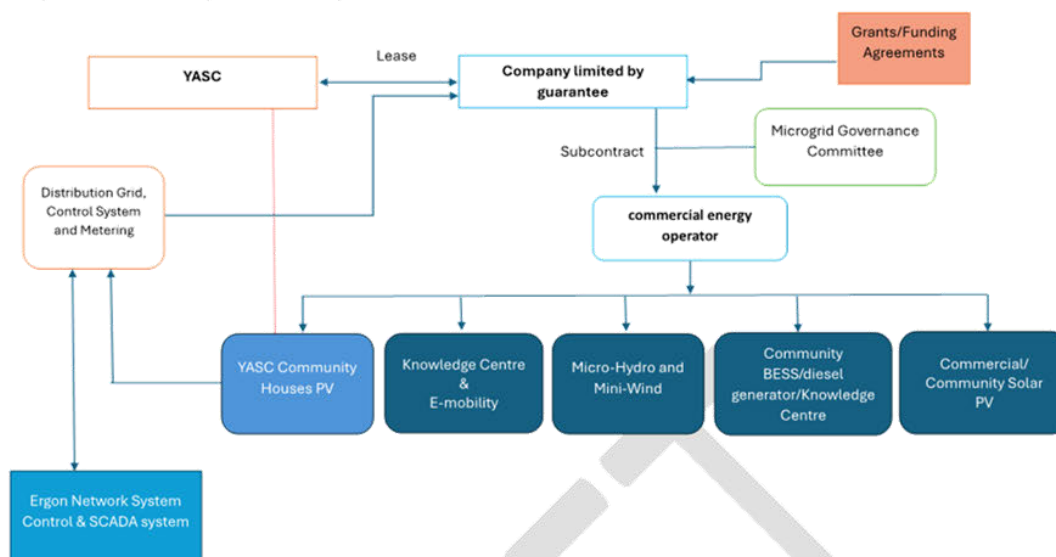
A CLG is governed by a constitution, which can be tailored to suit the company's mission and rules regarding its members and directors, including the classes of members (if any) and different rights attached to each class (ie. voting or non-voting).

Within the YMP Project it would be expected that the two Prescribed Body Corporates representing the Native Title holders and the Yarrabah Community, would be members of the CLG.

CLGs are regulated under the same strict legislation as Australian companies (the Corporations Act), however some requirements for CLGs are different (and simpler) from those that apply to for-profit companies. If a CLG is registered as a charity, most requirements under the Corporations Act no longer apply to it and are in effect 'switched off' while it remains registered with the ACNC. A CLG that is a registered charity is also no longer liable for many common fees and penalties under the Corporations Act including the annual company registration fee payable to ASIC. The primary regulator of a charitable CLG is the ACNC.

As discussed above, while a CLG will be the vehicle for the YMP asset networks to be owned/managed it is expected that a subcontractor arrangement with a suitable qualified commercial energy operator would need to be facilitated and built into the arrangements for the specialist micro grid operations. An indicative corporate structure is below (Fig 2).

Fig 2: Indicative CLG entity as the 'Third-Party' Owner



### Discretionary Trust 'Group' Model (incorporating a CLG)

A discretionary Trust model consists of a Company Limited by Guarantee and Discretionary Trust 'Group' model (Fig 3) which would be comprised as follows:

- Discretionary Trust to be settled as the entity to whom would lease/own the assets
- Public company limited by guarantee incorporated in order to be and act as the trustee of the asset owning trust. Acting as trustee is in essence the sole and exclusive function of this company
- The company acting as trustee for the trust will enter into management agreement determining the terms and conditions of an appointment of a professional business operator of the assets and/or business of the Trust.

Key reasons underpinning recommendation of the group structure are that:

- It enables the purpose of the group to remain exclusively for the "common good" of the beneficiaries
- There is no "vested" ownership by members individually
- The purpose remains throughout the passage of time and is unchanged by changes in individual participants within the governing or operational management organisations
- Members exposure to liabilities is virtually zero
- Given appropriate detailed preparation of the company constitution and the trust deed particularly including the composition of the Board of Directors, all representational issues are perpetually protected
- The Board of Directors effectively acting as trustee, will have sufficient discretion vested in them (collectively) to enable distribution of earnings as best meets the needs and priorities of the respective beneficiaries

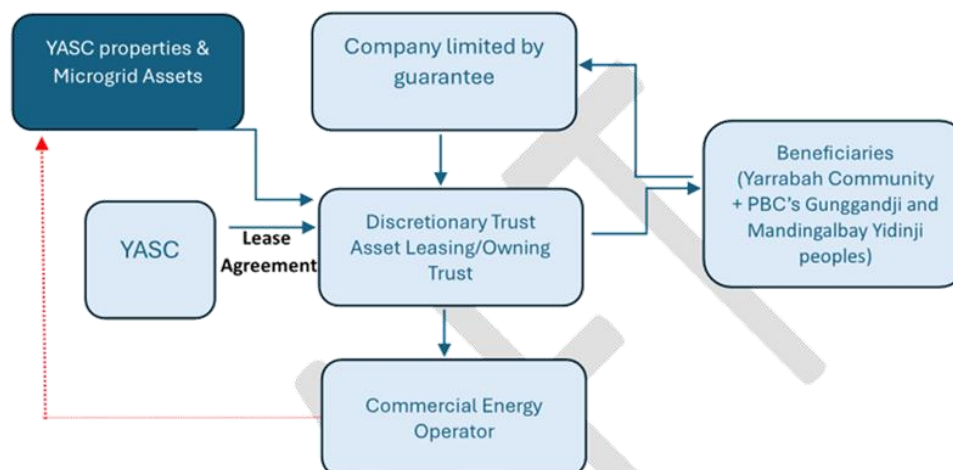
This group model is best suited to community assets and whilst the model is reasonably straightforward, critical to the successful operation of the model is the detail and insightfulness of the



trust deed and the constitution document. Drafting of the: (1) **Trust Deed** that will govern the control, operation and management of the trust; and (2) the **Constitution Document** that will govern the control, operation and management of the company requires specialist legal and tax expertise.

In the case of the YMP Project the beneficiaries would most likely be the two Prescribed Body Corporates representing the Native Title holders and the Yarrabah Community (residents). The final beneficiary groups would need to be determined via a detailed consultation process.

**Fig 3: Indicative Discretionary Trust 'Group' Model**



### Other Corporate 'Third-Party' Structures

#### Incorporated Associations

Incorporated associations are a legal entity separate from the individual members. Associations are incorporated under the state legislation in which they operate and in Queensland regulated by the Office of Fair Trading.

An incorporated association is similar to a company in that there is a legal structure with a group of members and a governing body. The entity has a separate legal identity to its members. It has the same powers, benefits and responsibilities as a person. These include:

- owning land
- signing a lease
- appearing in court.

An incorporated association is legally separate from its members. This means that:

- the committee makes decisions
- the association becomes legally liable for these decisions
- individuals on the committee aren't personally liable (as long as they acted in good faith).

While members have certain rights (such as voting rights) they do not have a right to receive profits of the association. This is why incorporated associations are 'not-for-profit'. The incorporated association

must comply with the [Associations Incorporation Act 1981](#) and the [Associations Incorporation Regulation 1999](#)

#### Co-operatives

A co-operative belongs to its members, and it operates for their benefit. Cooperatives need to have a shared and long-term view. They need a harmonious long-term cooperation by the board and members.

A cooperative is an organisation that is concerned with providing for the needs of its members. The principles of operating a cooperative are voluntary and open membership, democratic member control, member economy participation, autonomy and independence, education training and information, cooperation amongst cooperatives and concern for the community.

There are both distributing and non-distributing co-operative structures. Only a coop that has rules to prevent surpluses or profits from being distributed to members is suitable as a not-for-profit structure. Members share the investment and operational risks, all the benefits and any losses, and they have equal voting rights. A non-distributing coop can be a suitable not-for-profit structure for providing community services to members.

A non-distributing co-operative structure is not suitable for organisations looking to make a profit, for different classes of members, or hoping to benefit a wider range of people than the co-operatives membership base.

The co-operative structure is a specialist structure and doesn't lend any advantages to the YMP project.

#### Indigenous Corporations

Indigenous corporations are established under the *Corporations (Aboriginal and Torres Strait Islanders) Act 2006* (Cth) and are regulated by the Federal Office of the Registrar for Indigenous Corporations (ORIC).

Indigenous corporations have reporting and other compliance and governance requirements, but they are more relaxed than those that apply to other legal structures. Like co-operatives, there are fewer lawyers with relevant expertise in Indigenous corporations, however the structure can be used to set up a social enterprise and there are support services available.

Supply Nation Organisations can apply to Supply Nation for registration (if not-for-profit) as an Indigenous business. A not-for-profit Indigenous corporation can be registered with Supply Nation if it:

- is at least 50% owned by Indigenous persons
- is a sole trading business, a partnership, and incorporated entity or trading through a trust
- is located in Australia, and
- makes the majority of its revenue through providing a product or service as opposed to grants and donations

#### Not-for-profit structures

The benefits and limitations to each legal structure commonly used by not-for-profit community enterprises are summarised in the table below.

**Table 1: Not-for-profit structures**

| Structure                                                                                             | Benefits                                                                                                                                                                                                                                                                      | Challenges                                                                                                                                                                                        |
|-------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Incorporated Associations                                                                             | <ul style="list-style-type: none"> <li>• less onerous reporting obligations</li> <li>• the regulator takes 'educative' approach to enforcement</li> <li>• sometimes cheaper and easier to set up</li> </ul>                                                                   | <ul style="list-style-type: none"> <li>• groups with less than five members can't use this structure</li> <li>• may need to transition to a CLG if grow too large</li> </ul>                      |
| Companies limited by guarantee                                                                        | <ul style="list-style-type: none"> <li>• national regulator</li> <li>• in the case of charities, simpler reporting requirements as reporting is to the ACNC not ASIC</li> </ul>                                                                                               | <ul style="list-style-type: none"> <li>• can be expensive to establish</li> <li>• if not a charity, complex reporting requirements to a strict regulator (ASIC)</li> </ul>                        |
| Non-distributing co-operatives                                                                        | <ul style="list-style-type: none"> <li>• the structure enshrines co-operative principles i.e. autonomy and inclusion</li> </ul>                                                                                                                                               | <ul style="list-style-type: none"> <li>• needs expert assistance in structuring and administration</li> <li>• co-operative obligations don't suit all community and social enterprises</li> </ul> |
| Indigenous Corporations registered with the Office of the Registrar of Indigenous Corporations (ORIC) | <ul style="list-style-type: none"> <li>• considers cultural sensitivities and establish to support First Nations entities</li> <li>• The Corporations (Aboriginal and Torres Strait Islanders) Act 2006 (Cth) (CATSI Act) has reduced burdens regarding compliance</li> </ul> | <ul style="list-style-type: none"> <li>• ORIC structures are less flexible</li> </ul>                                                                                                             |

**7.8 PROPOSAL - YARRABAH YOUTH LEADERSHIP COMMITTEE**

**File Number:** 08.MFD\_OM.20241030

**Author:** Richard Wright, Chief Executive Officer

**PURPOSE OF THE REPORT**

To present to Council a projects proposal by the Yarrabah Youth Leadership Committee to influence positive changes to support community aspirations.

**BACKGROUND**

The Yarrabah Youth Leadership Committee (“the Committee”) is supported by the Department of Justice and Attorney-General (DJAG) and the Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts (DTATSIPCA). Its purpose is to promote youth engagement and create projects and programs that will result in continuous success growth within community.

On 14 August 2024, the Committee conducted a workshop at Council Chambers and the following day The Mayor, Deputy mayor and CEO met with representatives from DJAG and DTATSIPCA to discuss initiatives raised by the Committee.

The Committee was invited to present a proposal with regards to projects they wished to undertake for Council’s consideration. (Attached)

**COMMENT**

The projects presented by the Committee align with Council’s vision to promote youth engagement to address issues, including graffiti and sporting / healthy activities.

Council may consider identifying and approving the use of Council facilities for Project One. To assist with this delivery, appropriate resources (paint etc) could be supplied by Council. The murals in public spaces would reduce graffiti and associated costs to Council for addressing this issue.

With regards to Project Two, Council may further consider whether further discussions with the Committee are warranted, in view of WFQ funding now being released, such funding to be used (in part) for basketball court on the foreshore, inline with the Foreshore Masterplan.

**ATTACHMENTS****1. Proposal - Yarrabah Youth Leadership Committee****RECOMMENDATION**

That Council resolve to:-

1. Commend the Yarrabah Youth Leadership Committee on their proposal.
2. Support the Yarrabah Youth Leadership Committee with the delivery of Project One.
3. Engage with the Yarrabah Youth Leadership Committee to discuss options with regards to Project Two.



## Project Proposals to the Yarrabah Council



From: Yarrabah Youth Leadership Committee

October 2024



## Introduction to Project Proposal Overview

Dear Mayor Sexton and Council Members,

I hope this letter finds you well. As the Youth Leadership Committee of Yarrabah, we are writing to present project proposals that we believe will be of high interest to all as both members of the Shire Council and Yarrabah community members. Now that there is a newly elected Mayor and Councillors, we as members of the committee have identified the opportunity for a partnership to be formed of mutual benefits and contribution to one another's growth and success. It is time to see change within our community and proactiveness by the newly elected council board members to work with all our people to make positive change and impact in the community with the recognition deserved.

Our Leadership Committee is made of many passionate Yarrabah Youth whom all share goals and inspirations of making change for the better in this community. We had formed this committee this year with the foundational continuous support of Ngema Andrews and support from the Department of Justice and Attorney-General (DJAG) and the Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts (DTATSIPCA). Our purpose is to create projects and programs, we are proactive and long-term aiming for, that will result in continuous success growth within our people and community. There are many different family members and age variation throughout our committee group in which we love because we get the different input from everyone and seeing everyone's strengths within our committee. Having variations of our members allows us to come up with ideas on how to better our community by knowing what projects and proposal to implement or upgrade that result in real change. We all love our community and are proud of it however we all know that there are certainly issues that need more work and focus on from people of influence and power in Yarrabah.

The purpose of this project proposals letter being brought forward before you today, is because we believe that they will be of interest from the council members to support following through the projects with and the process of accomplishing them. Therefore, we know that we can and will

successfully accomplish these project goals with the help and guidance of our local people in business and throughout our community.

### First Project Proposal – Art murals around the community



#### Introduction to the first project proposal

The first project proposal we are putting forward is to paint murals throughout the community. Having these murals is a way to reflect on the spirit and people of the community through artwork that transforms and elevates these spaces. The murals we have previously had and still see throughout our community we believe have deep and purposeful meanings behind them and are still being appreciated by members from both in and outside of the community. Through these murals we want to be able to spread positive messages and especially have the youth of Yarrabah to appreciate our community more and understand the stories told through them. This is a short term project aim wanting to be completed by our committee and giving ourselves reasonable time to conduct the approval process, planning, and execution of it all.



### History behind this proposal and why we need it

There are many reasons as to why we began to paint murals on buildings in Yarrabah that had exposure and positive impact on the people. One of the reasonings was to reduce the amount of vandalism going on in and around the community and on buildings by having these murals have meaningful message and stories behind them which we now see these spaces rarely being vandalized. Another reason was to also recognize and share the artwork of the talented artists we have in our community and tell traditional cultural stories through them.

We as youths and members of the community have noticed the increase of graffitiing throughout the community which we want to put a stop to through having the murals. Having these murals are a way to show off the talent we have throughout our community and expose it in a different form of art to everyone. We first want to start off by doing these murals on Council owned buildings such as the library/training center areas because that's where we have recognised a lot of the youths hang out and have started to vandalize those building. A number of members also attend these spaces regularly from both in and out the community so therefore is a space we want to maintain a good image of.

### What we want to see out of this project proposal and the result of it

The outcome of the murals is that we want them to:

- Create & spread positive messages
- Have an impact on the people who come across it
- Change the attitudes of the youths to not vandalise spaces but instead appreciate, read and think about what's really on them
- Beautify and elevate these spaces
- Be exposed to more local businesses to expand partnership opportunities and hopefully have murals on their spaces

### The process being taken to begin the project

The process of starting this project will begin once approved, partnered and supported by the Yarrabah Council to then finalize it all. Once we are successful in completing the proposal aspect and can go ahead we will then begin our process for this project which is a list of things such as:

1. Get Yarrabah Shire Council's approval on the project as well as their contribution and services they are able to provide. (This includes which buildings they have ownership over and what they can personally provide or recommend partnership wise to complete the project)
2. Go around the community and ask the local people what they would like to see from the project and to encourage them to actively get involved in the project. Even attending schools and business personally to engage and get feedback what they want to see. For example: What type of murals they want see (messages, portraits, stories, etc.), where they want these murals to be, do they think it'll be effective, and plenty more)
3. Reaching out to local and external businesses for partnerships, grants, support (whether that be voluntarily, financially, exposure, providing materials, etc.)
4. Putting all the advice, feedback, partnerships, etc into a big finalized project document to then hold meetings with everyone involved in the project then begin the final process of executing

We strongly believe that if we are successful in getting this project underway then there will be many benefits to it for everyone. It will be recognised as our first project to go through with recognizing the council as being the first to help us get exposure to the community and being the first to work with us and believe in what we are trying to achieve and fight for.

The Department of Justice and Attorney-General will contribute funding towards the cost of the murals as part of the Yarrabah Positive and Respectful Relationships Project.

## Second Project Proposal – Outdoor Basketball Court Upgrade



### Introduction to the second project proposal

The committee's second project proposal is to revamp and upgrade the outdoor basketball court we have in our community. The proposal of first having the community basketball court was introduced by a local member of the Yarrabah council many years ago. We as a committee would like to bring back the purpose of how and why it originally began. There has been recognition throughout our community recently regarding the increase of the interest of other sports throughout our community, such as basketball. We see this through the PCYC programs and local competitions being held by local community members. This will become a legacy being bought back to life as well as become another recreational space for the people of our community, especially the youths. This recreational space will again become a safe space to hangout and play basketball and other recreational activities.



### History behind this proposal and why we need it

Shane Yeatman Snr, was a proud Gunggandji man that was on the Yarrabah Shire Council for many years where he had advocated for all the people of the community, especially the youth. One of his many successful contributions to the community through the council was his initiative and drive to create the outdoor basketball court.

Shane Yeatman's idea for the community basketball court was successful in being passed through to then being built for the community to have. We also will recognise the basketball court as a legacy that needs to and is a way to bring back pride and safety to our community. It was first put forward with a meaningful purpose behind it and was successful for many years. It was a safe and recreational space for the people of our community to go and use the courts and even chill out and a hang out spot. Unfortunately, though over time the court had been misused and underappreciated for many reasons. We want to bring it back to it's purpose of the community owning it and having it for themselves as well as recognise why and how it all originally started.

Some of the reasons we have seen that have led to the court being misused and underappreciated are due to:

- People of the community, especially kids, not having access to sporting balls to use on the court.
- The court being gated off and locked, overgrowing grass around the court, smashed bottles, vandalism, etc.
- Business and services such as the PCYC, schools and businesses not using this space or area to do activities and bring exposure to the space.

These are all however reasons that we as a committee can come up with strategies to minimize these to ensure that the court continues to be used and respected as a safe recreational space.

### What we want to see out of this project and the result of it

The outcome that we want to see out from the upgrade of the court is:

- Allow it to be a safe recreational space
- Be a hang out spot and allow it to be owned by the community to have as their own (not business owned)
- We want to work with other business to create health and physical programs and even working with the PCYC and schools to allow them to run sessions and classes using the court
- Some of the physical aspects and additions we would possibly like to see are:
  - Renaming the basketball court after Shane Yeatman to show the legacy behind the court
  - Barbecue area
  - Mini Grand Stands
  - Possibly another rec space to the side such as a half basketball court or a beach volleyball court or even expanding the court size itself
  - Water Stations
  - New lighting

Again these are all ideas we are still yet to get feedback and advice from, from the community and after being discussed with the funders of this project as to seeing whether having these things in place are possible in regards to space and budget. We will also start a process to start looking at businesses, grants, and sponsorships to help financially support our project.

### The process being taken to begin the project

1. Put the project proposal forward to the Council and family members of Shane Yeatman to get permission and approval to begin upgrading the court
2. Go around the community asking what the people want to see with the upgrade (if there are any inputs into the design and structure and even what they see the results further down the track of the basketball court being done are)
3. Reaching out to local businesses for the different areas needed to be professionally done (Concreting, Paint Markings on the Court, Structural Layout, etc).
4. Putting everything into a final project document to begin process.  
This will include putting the final layout of the basketball court, what partnerships/businesses we will be working with, the time goal to get this done, the outcome and goal we envision to which will be evaluated by a certain time period after the court is officially finished

We strongly believe that if the council were to approve and jump on board with these projects then it would be of great benefit to them and our committee. In the sense of these projects being our first contribution and form of exposure of our committee to the community. The council will be recognised as being one of our first working partners and show to the community they are serious and being proactive about change within our community by showing full approval and support to services that serve our community.

### What the future of this committee looks like

Our committee are also currently in the planning and execution stages of creating a variety of programs that deliver the needed outcomes that cover many different topics and issues we see throughout our community. One project is the Yarrabah Positive and Respectful Relationships Project. The committee and young people will design a fun program to promote respectful relationships, prevent violence and help build a safer community. Yarrabah's culture is at the heart of the project. The project will

also promote young people's wellbeing, cultural connections, and leadership skills.

Unfortunately, we currently do not have our own space to work from to host our committee meetings between ourselves and other parties. Therefore, we are currently looking for a dedicated space for the Yarrabah Youth Leadership Committee.

This will allow us to work more efficiently and effectively having our own work space plus it would provide a safe, positive space for young people. Depending on costings, the Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts (DTATSIPCA) may cover lease costs for a period of time and be responsible for the lease. The building may also be used for office space for DTATSIPCA and DJAG staff.

In the future we see our committee becoming a vital part of decision making in this community through businesses and to be seen as a voice for the youth of the community and speak respectfully on their behalf's. There are plenty events that where in the future we would like to see our committee involved in the planning but even further down the track to even run these events ourselves. Also introducing new types of events and programs throughout the community as well.

We are planning an end of year celebration where we look back and reflect on how far how committee has come and what we have achieved since being formed. In this we will recognise the partners and businesses that have shown their full support and dedication to our committee in believing and helping us to achieve what we desire. We believe that if the Yarrabah council jump on board with our proposals, that not only will it give us recognition and exposure but also the council. In the sense of showing the new council members proactiveness and dedication to making change in the community but also allowing the people of the community to make these changes. This will be beneficial to the community, our committee and the council. Please consider what will come out of these proposals when they are passed through and the impact they will have and image on our community.

Thank you, Yarrabah Youth Leadership Committee



**7.9 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**

**File Number:** 09.MFD\_OM.20241030

**Author:** Richard Wright, Chief Executive Officer

**PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

**BACKGROUND**

Applicant for consideration identified as [REDACTED]. Parents are [REDACTED] and [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

**ACTION**

If confirmed – form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to make application to the relevant PBC.

**ATTACHMENTS**

1. Confirmation of Aboriginality / Community Affiliation Form; [REDACTED]

**RECOMMENDATION**

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED].

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination

c/- Post Office YARRABAH 4871  
56 Sawmill Road YARABAH  
[www.yarrabah.qld.gov.au](http://www.yarrabah.qld.gov.au)



Phone (07) 4056 9120  
Fax (07) 4056 9167  
Email: [council@yarrabah.qld.gov.au](mailto:council@yarrabah.qld.gov.au)

ABN 30 977 526 871

## CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

[Redacted]

(First Name) (Other Name) (Last Name)

Born on [Redacted]

And now living at: [Redacted]  
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was: [Redacted]

My father's name is / was: [Redacted]

My language group and /or home community is: Wadawurrung (in Ballarat) Yidiny (in Cairns)

Connection with this community: [Redacted]

Culturally I identify as: an Indigenous Australian

I have lived or formally lived in this community for 1 years.

Contact email address: [Redacted]

Contact phone #: [Redacted]

Signature: [Redacted] Date 27 / 09 / 2024  
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

|                                                         |                      |
|---------------------------------------------------------|----------------------|
| Name of Organisation: Yarrabah Aboriginal Shire Council |                      |
| Name: [Redacted]                                        | Position: [Redacted] |
| Signature: [Redacted]                                   | Date: [Redacted]     |
| Name: [Redacted]                                        | Position: [Redacted] |
| Signature: [Redacted]                                   | Date: [Redacted]     |

YASCCOA202401\_V2

**Dominique Charpentier**

---

**From:** [REDACTED]  
**Sent:** Wednesday, 25 September 2024 8:13 PM  
**To:** YASC - PA to Mayor & CEO  
**Subject:** Confirmation of Heritage

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Dear Council of Yarrabah,  
my name is [REDACTED], I am a incoming university student whom only had found out this year of my great grandparents heritage, my [REDACTED] had originally come from Mulgrave Shire in Queensland and was apart of the yarrabah community, I have evidence of my DNA, and my family tree attached and I can also retrieve confirmation from family if required.

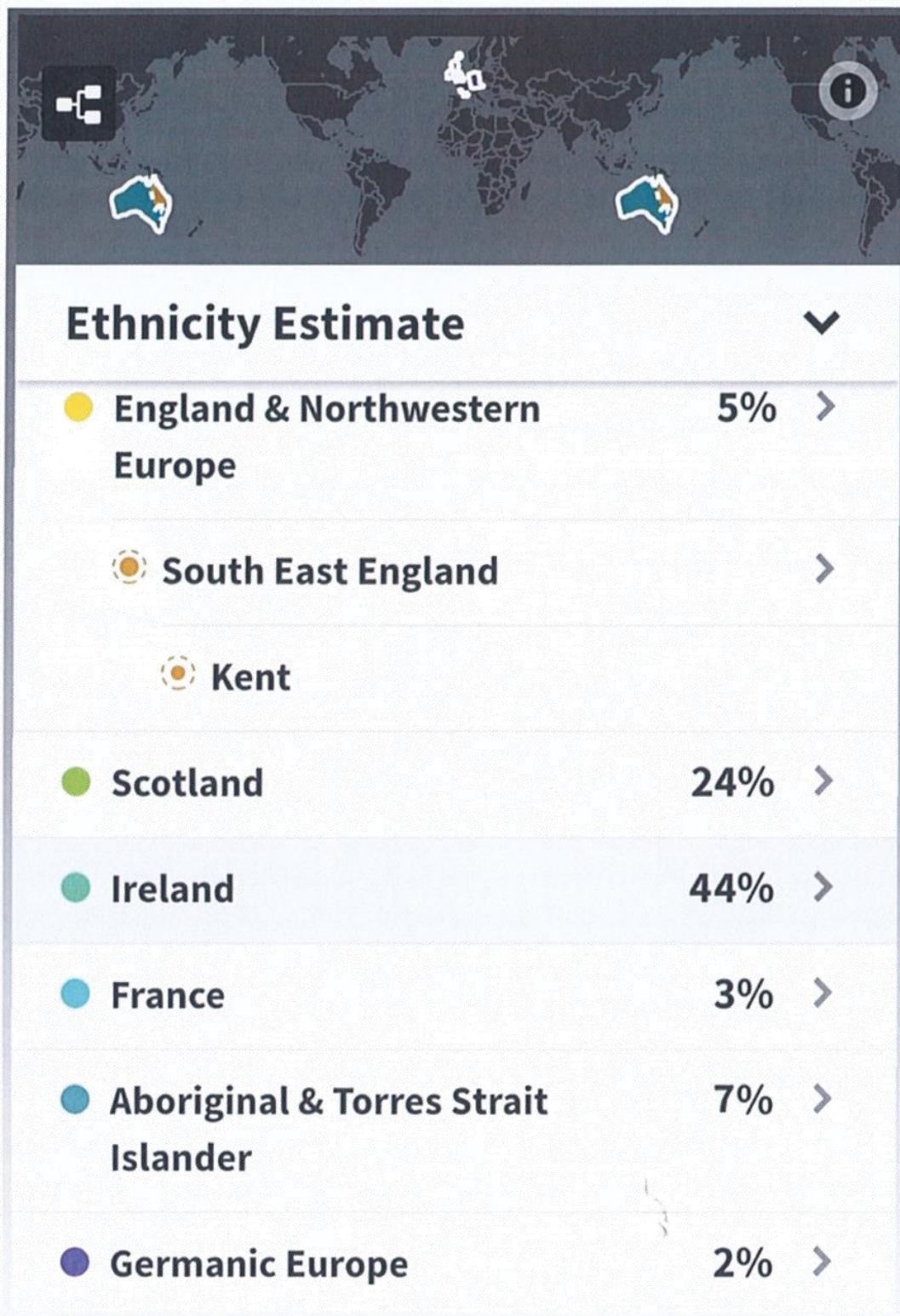
I was hoping to be accepted into this community and I was wondering if I could please get a confirmation of heritage email, to give to my university and continue my studies.

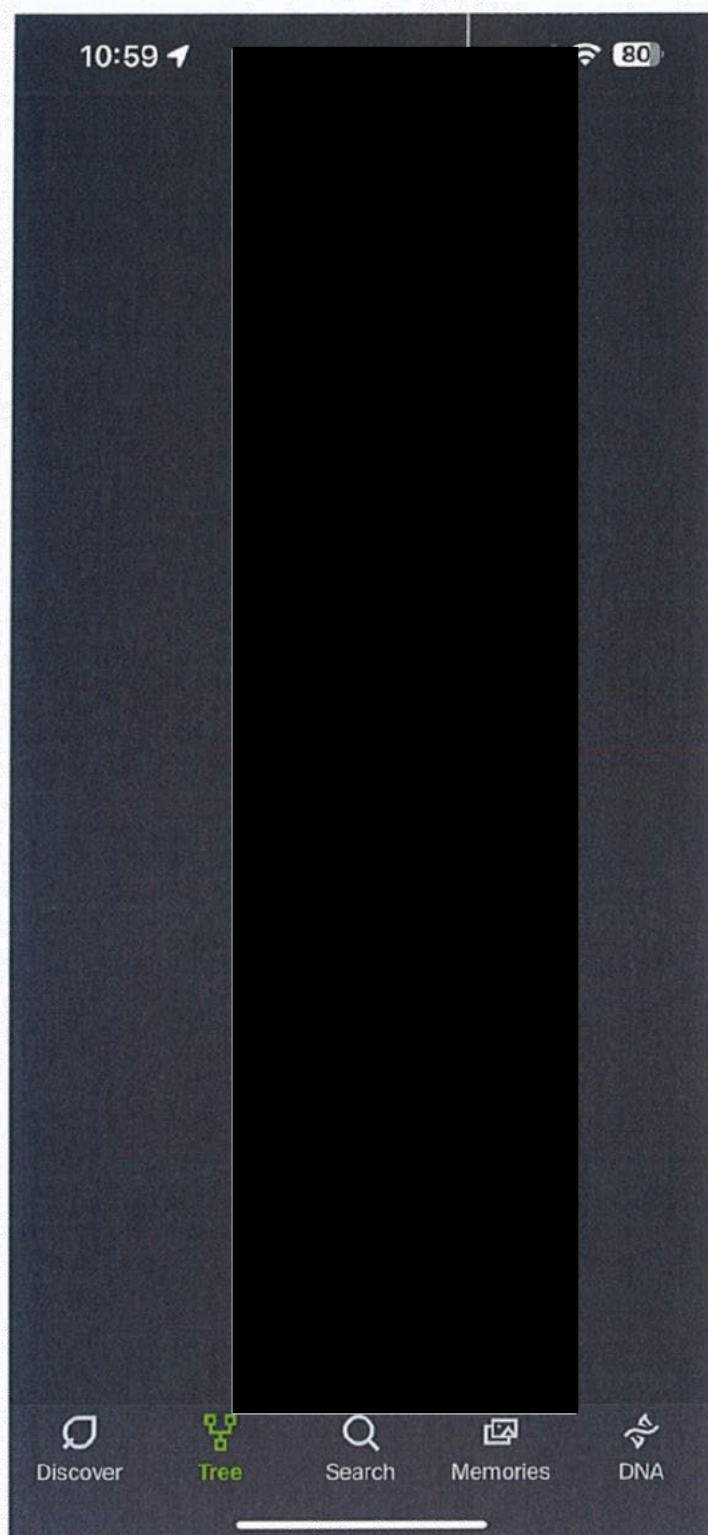
This would be greatly appreciated, as I am really hoping to be accepted into this community coming from my great grandmother.

Kind Regards  
[REDACTED]

\*\*please see attached: information of myself, my great grandmother and her information :)









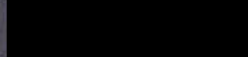
10:59    81

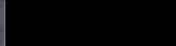
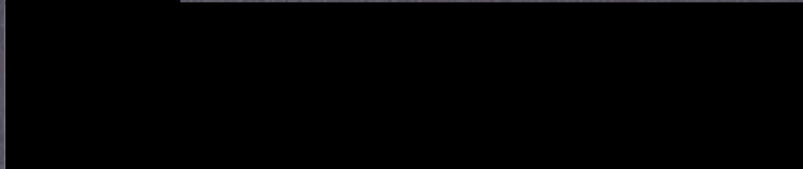
  

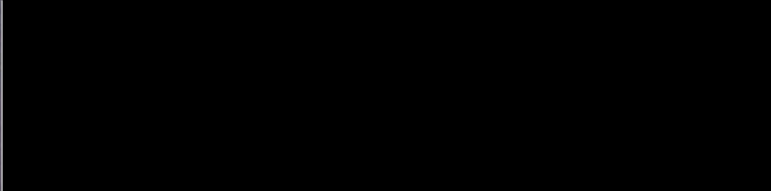
LifeStory **Facts** Sources Family



Name  


Gender  
Female

1855 (AGE) • Birth  
 Mulgrave Shire, Yarrabah, Australia  
  Explore

1873 • 18 Marriage  
  Explore

1909 • 54 Marriage

**7.10 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**

**File Number:** 10.MFD\_OM.20241030

**Author:** Richard Wright, Chief Executive Officer

**PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

**BACKGROUND**

Applicant for consideration identified as [REDACTED]. Parents are [REDACTED] and [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

**ACTION**

If confirmed – form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to make application to the relevant PBC.

**ATTACHMENTS****1. Confirmation Of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED].

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination



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Fax (07) 4056 9167  
Email: [council@yarrabah.qld.gov.au](mailto:council@yarrabah.qld.gov.au)

ABN 30 977 526 871

## CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

[Redacted Name] (First Name) (Other Name) (Last Name)

Born [Redacted]

And now living at [Redacted]  
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was [Redacted]

My father's name is / was [Redacted]

My language group and /or home community is Virrganydji (Cairns), grew up Yarrabah (Gunggandji)

Connection with this community: Grew up in Yarrabah

Culturally I identify as Aboriginal

I have lived or formally lived in this community for 20+ years

Contact email address: [Redacted]

Contact phone [Redacted] Other relevant information: \_\_\_\_\_

Signature: [Redacted] Date: 08 / 10 / 24  
(Signature of person if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicant's community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council

Resolution No.: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

YASCVSEP2024

**7.11 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**

**File Number:** 11.MFD\_OM.20241030

**Author:** Richard Wright, Chief Executive Officer

**PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

**BACKGROUND**

Applicant for consideration identified as [REDACTED]. Mother's name is [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

**ACTION**

If confirmed – form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to make application to the relevant PBC.

**ATTACHMENTS****1. Confirmation Of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination

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[www.yarrabah.qld.gov.au](http://www.yarrabah.qld.gov.au)



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Fax (07) 4056 9167  
Email: [council@yarrabah.qld.gov.au](mailto:council@yarrabah.qld.gov.au)

ABN 30 977 526 871

## CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

[Redacted]

(First Name)

(Other Name)

(Last Name)

Born on [Redacted]

And now living at [Redacted]

(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was [Redacted]

My father's name is / was N/A

My language group and /or home community is Yidinji

Connection with this community : [Redacted] My mother, grandfather and everyone going back all lived and grew up in Yarrabah when I come home for visit I come see my yarrabah family

Culturally I identify as Aboriginal, Yidinji Man

I have lived or formally lived in this community for ~2 as a small child years.

Contact email address: [Redacted]

Contact phone #: [Redacted] Other relevant information:

Signature: [Redacted] Date: 16 / 10 / 2024  
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicant's community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.



**Dominique Charpentier**

**From:** [REDACTED]  
**Sent:** Wednesday, 16 October 2024 3:30 PM  
**To:** YASC - PA to Mayor & CEO  
**Subject:** Re: Proof of aboriginality  
**Attachments:** COA-Proof-Of-Aboriginality-Form-YASC-VSEP2024.docx

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

I dont know if its standard, but i would like to take this part of the email to use as a sort of cover letter to help with the application

My Name is [REDACTED] My mother is [REDACTED] Her Father was [REDACTED] His Mother was [REDACTED] but he was raised by his aunty [REDACTED] Their mother was [REDACTED]  
My Mothers Mum was also Married to [REDACTED] who she had several children with, so my family there is the [REDACTED] mob though My Grandfather and [REDACTED] through pop [REDACTED]

**From:** YASC - PA to Mayor & CEO <council@yarrahbah.qld.gov.au>  
**Sent:** Wednesday, 16 October 2024 11:38 AM  
**To:** [REDACTED]  
**Subject:** RE: Proof of aboriginality

Good morning [REDACTED]

Yes that's correct if you fill in and email the form it will be processed at the next council meeting which is in two weeks.

Regards,

Dom

**Dominique Charpentier**  
Grants and Governance Officer  
Yarrabah Aboriginal Shire Council  
P: (07) 4056 9120  
M: 0497 893 330  
E: [dcharpentier@yarrahbah.qld.gov.au](mailto:dcharpentier@yarrahbah.qld.gov.au)  
<https://www.yarrahbah.qld.gov.au>  
<https://www.facebook.com/yarrahbah.qld.gov.au/>



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Yarrabah Aboriginal Shire Council



56 Sawmill Rd, Yarrabah QLD

**7.12 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**

**File Number:** 12.MFD\_OM.20241030

**Author:** Richard Wright, Chief Executive Officer

**PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

**BACKGROUND**

Applicant for consideration identified as [REDACTED]. Parents are [REDACTED] and [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

**ACTION**

If confirmed – form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to make application to the relevant PBC.

**ATTACHMENTS****1. Confirmation Of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination



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Fax (07) 4056 9167  
Email: [council@yarrabah.qld.gov.au](mailto:council@yarrabah.qld.gov.au)

### CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, \_\_\_\_\_  
(First Name) (Other Name) (Last Name)

Born on \_\_\_\_\_  
(Location of birth)

And now living at \_\_\_\_\_  
(Your Full Address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever does not refer to you)

My mother's name is/was \_\_\_\_\_

My Father's names is/was \_\_\_\_\_

The language group and/or home community are Gunganji

Culturally I identify as Aboriginal

I have lived in this community for \_\_\_\_ years

Signature \_\_\_\_\_ Date: 17 / 10 / 24

To completed by ab incorporate Aboriginal and/or Torres Strait Islander Organisation or  
association within the applicant's community.

*The above person is accepted and recognised as a member or was a member of the Yarrabah  
Aboriginal Shire.*

|                                                         |                          |
|---------------------------------------------------------|--------------------------|
| Name of Organisation: YARRABAH ABORIGINAL SHIRE COUNCIL |                          |
| Name: _____                                             | Position: _____          |
| Signature: _____                                        | Date: ____ / ____ / ____ |
| Name: _____                                             | Position: _____          |
| Signature: _____                                        | Date: ____ / ____ / ____ |

\* these Signature must not be members of the Applicant's family



**8 CORRESPONDENCE****8.1 CORRESPONDENCE - REQUEST FOR FINANCIAL SUPPORT - HOME OWNERSHIP MAINTENANCE**

**File Number:** 01.COR\_OM.20241030

**Author:** Richard Wright, Chief Executive Officer

**PURPOSE OF THE REPORT**

To advise Council of correspondence received, requesting consideration of a maintenance programme / payment plan for community members who have undertaken home ownership.

**BACKGROUND**

Correspondence has been received from Anthony Sexton of 33 Sawmill Road Yarrabah, requesting Council consider allowing those residents who have entered into home ownership to enter into a payment plan for trade services undertaking any repairs and maintenance to premises (Attached).

**COMMENT**

There are a number of local trades and services that service this community. Any arrangements for a repayment plan could be made directly between the tenant and the contractor.

**POLICY/FUNDING CONSIDERATIONS**

No policy exists to support this action and may cause issues with regards to debt recovery.

**ATTACHMENTS**

1. Correspondence - Home Ownership Maintenance - Anthony Sexton requesting payment plan for maintenance

**RECOMMENDATION**

That Council:-

1. Note the correspondence tabled as read.
2. Instruct the CEO as to Council's position on this matter.

24<sup>th</sup> September 2024

The Mayor  
Yarrabah Aboriginal Shire Council  
Post Office  
YARRABAH QLD 4871

Dear Mayor and Councillors,

I am one of the local Yarrabah residents who was given the opportunity to take on the Home Ownership program. Whilst this was a fantastic opportunity initially, I am now finding the wear and tear of the home over the years has required ongoing maintenance repairs.

I am finding it difficult to access professional trades people to undertake repairs as this is generally done by accessing services external to Yarrabah which can result at times to long waiting periods.

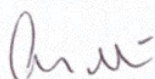
Whilst the home ownership is good, I don't think a lot of thought went into the long term of maintaining the homes. This being the case and the constant repairs that are required I would like Council to consider whether the home owners in Yarrabah would be able to access trade services in located in Yarrabah.

I understand as a home owner I would still be responsible for the costs of any repairs, and I would hope that Council would consider putting a payment plan in place to support home owners in Yarrabah. It is good to have the home ownership program as it is a flow on for self-determination for our peoples, but access to services for maintenance is critical, therefore if Council could allow home owners to utilised local trades people this would be positive for home owners like myself.

At the moment my roof is leaking into the front room and I found it very difficult to have this repaired for both reasons of cost and access to a tradesperson. I share this as an example of what is happening at my residence 33 Sawmill Road, Yarrabah.

I trust Council will give this proposal to support home owners in Yarrabah, and I look forward and await your response.

Kind regards



Anthony Sexton  
33 Sawmill Road  
YARRABAH

*Received 24/09/24*

**8.2 CORRESPONDENCE - CHOPPY'S BOXING CLUB - PROPOSAL FOR TRAINING FACILITY**

**File Number:** 02.COR\_OM.20241030

**Author:** Richard Wright, Chief Executive Officer

**PURPOSE OF THE REPORT**

To advise Council of correspondence received from Choppy's Boxing Club, requesting support in providing a suitable facility for training and potential tournaments.

**BACKGROUND**

On 11 September 2024, Choppy's Boxing Club met with the Mayor, Deputy Mayor and CEO to discuss opportunities to support their club, which has been instrumental in youth engagement.

They were invited to submit a proposal (Attached) to Council with regards to assistance sought.

**COMMENT**

Council may form the view that supporting this initiative will have considerable community benefits with regards to providing other sporting activities, particularly with youth engagement.

Currently, the only facility that would be adaptable for use would be the Community Hall, which is utilised for hire as a venue for community meetings and wakes. It is noted that the periods, subject to this request is from 4.30pm to 7.00pm Monday to Thursday.

Council may wish to consider alternative hours and an arrangement where the hall is hired at these times, it would not be available for use by Choppy's Boxing Club. Part of any such arrangement Council may wish to consider, should also address the appropriate storage of equipment during times of hall hire and the cleaning of this venue after use.

In view of the benefits to community, Council may also wish to consider the waiving of fees associated with the use of this facility.

**POLICY/FUNDING CONSIDERATIONS**

Schedule of Fees – Hire of Community Hall. (extract)

Hall Bond \$1000. No bond required for public meetings or wakes. Half day rate for the Community Hall \$250 incl GST. Chairs and tables not included in hire for weddings and parties.

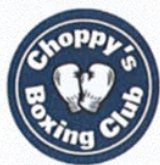
**ATTACHMENTS****1. Correspondence - Choppy's Boxing Club****RECOMMENDATION**

That Council:-

1. Note the correspondence tabled as read.
2. Instruct the CEO as to Council's position on this matter.







8 October 2024

Mayor  
Yarrabah Aboriginal Shire Council  
56 Sawmill Rd  
Yarrabah Qld 4871

Dear Mr. Sexton,

**Re: Proposal for Boxing Club Training Facility.**

I hope this letter finds you well. I am writing to you on behalf of Choppy's Boxing Club, a dedicated and growing boxing club in Yarrabah. Our club has been instrumental in promoting self-discipline, engaging disengaged youth, and preventing youth crime through the sport of boxing. We are seeking the council's support in providing a suitable and safe facility to accommodate our training sessions and potential tournaments.

**Current Situation and Need for a Facility**

Our club is open to both male and female which has seen a significant increase in interest and participation, stats as follows:

- a) Primary School: 27
- b) Secondary School: 22
- c) Disengaged Youths: 11
- d) Adults: 15
- e) Special Needs: the boxing club has also attracted kids with ASD &/ ADHD.

This has outgrown the capacity of our current training space at a family home. To continue delivering quality training and to meet the needs of our community, we urgently require a dedicated facility. We aim to start using this space by December 2024 or January 2025.

**Proposed Facility Requirements**

We propose a facility that includes the following:

- Punch and strike bags assembled and installed
- Focus/strike pads, mittens, and gloves
- Skipping ropes and exercise mats

Our training sessions will be held from Monday to Thursday, from 4:30 PM to 7:00 PM each night, with a minimum of two days per week. This facility will not only serve as a training ground but also as a venue for hosting tournaments, boxing camps, sparring sessions, and other opportunities that our members can look forward to.

**Community Impact and Benefits**

Our boxing club plays a crucial role in the community by:

- Promoting self-discipline and physical fitness
- Engaging disengaged youth and providing them with positive activities
- Preventing youth crime by offering structured and supervised training sessions
- Providing opportunities to participate in prestigious tournaments such as Golden Gloves, State Titles, Australian Titles, State of Origin, Anthony Mundine Indigenous Tournament, and international competitions.

**Achievements and Success Stories**

One of our most inspiring success stories involves a disengaged youth who joined our club and, with the support and belief of our trainers, won his first four fights, including the Golden Gloves, against older and more experienced fighters. This achievement highlights the transformative power of our program. If we can make such a significant difference in one young person's life, imagine the impact we can have on many more. It only takes one to make a difference.

We tend to travel extensively to participate in tournaments across QLD (including Weipa, Cape York), NSW, Tasmania, and beyond, representing our community with pride.

**Support and Commitment**

We have four certified boxing trainers who are committed to the development and success of our members. We are currently in the process of finalizing our insurance enquiries and quotes to ensure all necessary coverage is in place.

**Additional Information**

- **Safety and Supervision:** Our training sessions are conducted under strict supervision to ensure the safety and well-being of all participants.
- **Community Engagement:** is on the table to actively engage with the local school and community organizations to promote the benefits of boxing and physical fitness.
- **Inclusivity:** Our club is open to individuals of all ages and skill levels, fostering an inclusive environment where everyone can thrive.
- **Future Plans:** We plan to expand our programs to include educational workshops on nutrition, mental health, and career development, further supporting our members' overall well-being.

**Conclusion**

We kindly request the council's support in providing a suitable facility for our boxing club. This investment will have a lasting positive impact on our community, offering a safe and structured environment for our youth to thrive.

Thank you for considering our proposal. We are eager to discuss this further and explore how we can work together to make this vision a reality. Please feel free to contact me at 0488484915 or [choppysboxingclub@gmail.com](mailto:choppysboxingclub@gmail.com) to arrange a meeting.

Yours in sport,

---

Joyce Fourmile-Thomas  
Manager  
Choppy's Boxing Club



**8.3 CORRESPONDENCE - YARRABAH MEN'S SHED - REQUEST FOR ADDITIONAL FACILITIES**

**File Number:** 03.COR\_OM.20241030

**Author:** Richard Wright, Chief Executive Officer

**PURPOSE OF THE REPORT**

To advise Council of correspondence received from Yarrabah Men's Shed Inc, requesting two other shed be added to original tenure agreement.

**BACKGROUND**

On 17 January 2024, Council by resolution number 07:17/01/2024, entered into a Memorandum of Understanding (MOU) with Yarrabah Men's Shed Inc for the use of a shed located at part of Lot 150 SP284220, Balamba (Nursery) Road, Yarrabah. (Attached)

Correspondence has now been received, requesting two additional sheds at this location be added to the MOU for use by Yarrabah Men's Shed Inc.

**COMMENT**

It is noted that future housing development may occur at this location in the coming years.

As noted in the attached MOU, there is a termination provision relating to providing 3 months written notice and a further 3 months to vacate.

If Council were to give this favourable consideration, any amended MOU would contain the same termination provisions.

**POLICY/FUNDING CONSIDERATIONS**

Nil – compliance with MOU.

**ATTACHMENTS**

1. Correspondence - Yarrabah Men's Shed Inc.
2. Memorandum of Understanding.

**RECOMMENDATION**

That Council:-

1. Note the correspondence tabled as read.
2. Instruct the CEO as to Council's position on this matter.

Yarrabah Mens Shed Inc.  
Shed 1 Balamba Road  
Balamba  
Yarrabah Qld. 4871

17 September 2024

Yarrabah Aboriginal Shire Council  
Sawmill Road  
Yarrabah Qld. 4871

Re: Request to have other two on site sheds added to original tenure agreement

Dear Mayor Sexton and Councillors,

As the current President of the Yarrabah Mens Shed Inc. I write this with a little apprehension but mostly with a hint of excitement for our achievements so far and our overall outlook for the future.

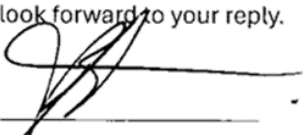
We are seeking extra facilities, (ie: the other two sheds on site ) to cater for future activities for our growing numbers. A small engine mowers, whipper snippers etc.. workspace and an arts/music section for men to come and develop their artistic talents.

A leisure/chilling out area will be separated from classes and hands on work.

Anglicare through Brian Connolly, have successfully run classes for our youth to gain Qualifications for future employment. We will also be seeking to help provide alternative opportunities for our men in the courts for community service and ones re-entering the community from jail.

These are starting up projects and will be refined as we go along.

I look forward to your reply.

  
Brent C. Pearson  
President

Yarrabah Mens Shed Inc.

30.9.2024

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ABN: 30 977 526 871

#### MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MoU) is made this 17<sup>th</sup> day of January 2024,

#### BETWEEN:

Yarrabah Aboriginal Shire Council, having its office at 56 Sawmill Rd, Yarrabah QLD 4871 ("Council"),

#### AND:

Yarrabah Men's Shed Inc, having its office at Lot 150 SP284220, Balamba Road (Nursery Road), Yarrabah QLD 4871 ("Men's Shed").

**WHEREAS**, the Council is the Trustee for the land and premises located at part of Lot 150 SP284220, Balamba Road (Nursery Road), Yarrabah (the "Premises") as identified below;



**AND WHEREAS**, the Men's Shed desires to continue using the Premises for the purposes of conducting their ongoing operations and activities;

**NOW, THEREFORE**, the parties agree as follows:

1. **PREMISES USAGE** The Council hereby grants the Men's Shed the right to use the Premises as per the terms and conditions of this MoU.
2. **TERM** The term of this MoU shall commence on 17<sup>th</sup> January 2024 and shall continue for a period of five (5) years unless terminated earlier in accordance with the terms of this MoU.
3. **RENT** The Council shall charge the Men's Shed a peppercorn rent of \$1.00 per annum, if demanded, for the duration of the MoU.
4. **USE OF PREMISES** The Men's Shed shall use the Premises solely for the purposes of its organisational activities and operations, consistent with the Membership By-Laws of the Australian Men's Shed Association.

MOU – YASC and Yarrabah Men's Shed

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5. **MAINTENANCE AND REPAIRS** The Men's Shed shall be responsible for the maintenance and repairs of the Premises during the term of this MoU, keeping it in as good a condition as it was prior to occupation, reasonable wear and tear excepted.
6. **ALTERATIONS** The Men's Shed shall not make any alterations to the structure of the Premises without the prior written consent of the Council.
7. **UTILITIES** The Men's Shed shall be responsible for all utilities and services used at the Premises.
8. **INSURANCE** The Men's Shed shall, at its own expense, maintain public liability insurance covering the activities at the Premises and shall provide evidence of such insurance to the Council upon request.
9. **COMPLIANCE WITH LAWS** The Men's Shed shall comply with all relevant laws and regulations in the use of the Premises.
10. **TERMINATION** Either party may terminate this MoU by giving three (3) months' written notice to the other party. A further period of three (3) months will be provided to vacate the Premises.
11. **DISPUTE RESOLUTION** Any disputes arising out of this MoU shall be resolved through direct negotiation between the parties.
12. **NO TENANCY CREATED** It is agreed that no tenancy is created by this MoU and the Men's Shed has no rights other than as specifically granted under this MoU.
13. **GOVERNING LAW** This MoU shall be governed by the laws in force in the state of Queensland.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding on the day and year first above written.

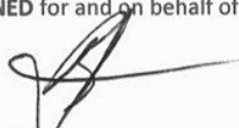
SIGNED for and on behalf of Yarrabah Aboriginal Shire Council by:

  
Richard Wright

Chief Executive Officer

18/01/2024

SIGNED for and on behalf of Yarrabah Men's Shed Inc by:

  
(Signature)

Brent C Pearson President

PRINT NAME

TITLE

DATE

19 January 2024

**9 CONFIDENTIAL MATTERS**

Nil

**10 CLOSE OF MEETING**