



BUSINESS PAPER

Ordinary Council Meeting

20 November 2024

**Notice is hereby given that an Ordinary Meeting of Council of the
Yarrabah Aboriginal Shire Council
will be held in the Yarrabah Aboriginal Shire Council Chambers on:
Wednesday 20 November 2024 at 9.00 am**

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- 1 WELCOME**
- 2 ACKNOWLEDGEMENT TO COUNTRY**
- 3 APOLOGIES**
- 4 CONFIRMATION OF PREVIOUS MINUTES**

Ordinary Council Meeting - 30 October 2024

**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE YARRABAH ABORIGINAL SHIRE COUNCIL CHAMBERS
ON WEDNESDAY, 30 OCTOBER 2024 AT 9.00 AM**

PRESENT: Cr Daryl Sexton (Mayor), Cr Michael Sands, Cr Amy Neal, Cr Brian Underwood, Cr Hezron Murgha,

IN ATTENDANCE: Richard Wright (CEO), Mike Mair (Director - Corporate Services), Dominique Charpentier (Grants / Governance Officer – Note Taker)

1 MEETING OPEN

Mayor Sexton declared the meeting open at 9.31am.

The Mayor welcomed councillors and staff members present to the meeting.

One minute silence was observed to respect those who have passed away.

Councillor Neal opened with a word of Prayer.

2 ACKNOWLEDGEMENT TO COUNTRY

The Mayor acknowledged the traditional custodians the Gunggandji People whose country this meeting is being held today, acknowledgement to their elders, past present and emerging.

Acknowledgment also offered to the other Trustees of this land the Northern & Southern PBCs, the Stolen Generations and all Yarrabah people whose elders past present and emerging also call Yarrabah home and support progress in the Shire.

3 APOLOGIES

Nil

4 CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION 01:30/10/2024

That the minutes of the Ordinary Council Meeting held on 19 September 2024 be adopted.

Moved: Cr Brian Underwood

Seconded: Cr Amy Neal

CARRIED 5/5

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Councillor Sands advised that he wished to further discuss the Council Shutdown. He was of the view that Council should pay for all days to staff during this period. CEO reminded Council that this matter had been resolved in the previous meeting and Councillor Sands' view was noted in the

minutes. Councillor Sands maintained that this wasn't fair for some staff that were suffering financial hardship. Councillor Murgha advised that Council also had a responsibility to make sound financial decisions and could not support payment for the full period. He was prepared to have the matter discussed further but held the view that the paid shutdown period should remain at one or possibly two days, if other Councillors were of the same view. CEO advised that if Council wished to amend an existing resolution, appropriate notice is required to be provided and, if Council chose, this matter could be brought again to the next meeting for discussion, with a view of an amended resolution, if required, coming to the meeting after that. Alternatively, Council may wish to debate this now, with an amendment to the resolution coming to the next meeting.

Council debated. Councillor Sands proposed all days be paid. Councillors Underwood and Neal proposed consideration of three days, due to financial impact. Mayor and Councillor Murgha proposed two days, in consideration of financial impact / budgetary restraints. Mayor provided casting decision. CEO instructed to bring amendment to next meeting for two "paid Council Shutdown" days for this period.

6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

The Mayor reminded the Councillors of the requirement to declare their conflicts of interest to the CEO prior to the meeting and called on all councillors to re-declare then now.

Mayor declared a conflict of interest in relation to matters 8.1 (Correspondence - Request for Financial Support - Home Ownership by Anthony Sexton) and 8.3 (Correspondence - Yarrabah Men's Shed - Request for Additional Facilities).

Councillor Sands declared a conflict of interest in relation to matter 8.3 (Correspondence - Yarrabah Men's Shed - Request for Additional Facilities).

Councillor Murgha declared a conflict of interest in relation to matter 7.12 (Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED])

CEO confirmed to the Mayor that Councillors had declared these conflicts of interest prior to the meeting. .

10.07 am. Meeting Adjourned.

10.25am. Meeting reconvened.

Mayor noted results of recent State elections and instructed CEO to prepare correspondence of congratulations to the new Premier, Anne Leahy MP, Dale Last MP and the elected member for Mulgrave, once determined.

Letter of congratulations to be sent to Mayor Matt Burnett of Gladstone following his election as LGAQ Chair at the recent LGAQ annual conference.

7 MATTERS FOR DISCUSSION**7.1 CEO OPERATIONAL REPORT****PURPOSE OF THE REPORT**

Monthly Council meeting report on the operational and strategic performance of council business for months of September / October 2024.

The CEO tabled the report.

The CEO noted that at the Reef Guardian Council meeting in Brisbane on 24 October, Councillor Murgha was elected Deputy Chair of the Reef Guardian Councils. Council congratulated Councillor Murgha on his election to this position.

RESOLUTION 02:30/10/2024

That Council accept the CEO Operational Report for the period to 25 October 2024.

Moved: Cr Daryl Sexton

Seconded: Cr Michael Sands

CARRIED 5/5

10.46 am. Meeting Adjourned.

10.58am. Meeting reconvened.

10.58am. Director Corporate Services entered the meeting.

7.2 YASC MONTHLY FINANCIAL REPORT

PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 30th September 2024.

Director Corporate Services tabled the report and addressed areas of interest.

Councillor Murgha suggested that the graph depicting number of tenants in arrears (page 39 of agenda) be used as a base for community notice with regards to housing debt. CEO to have a draft notice prepared for Council's input.

Councillor Sands commented that now funding for WFQ had been released, was there any advice as to when the toilet block at Wungu would be upgraded, bearing in mind that holiday season was approaching and this was an area well utilised by community. CEO will confirm and advise Council.

RESOLUTION 03:30/10/2024

That Council accept the 30th September 2024 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grant Report

Moved: Cr Michael Sands

Seconded: Cr Brian Underwood

CARRIED 5/5

7.3 HOUSING RENT ARREARS WRITE OFF

Housing Arrears write off recommendation.

Due to confidential nature of list of deceased tenants, document handed to Councillors for review.

Director Corporate Services read to report and confirmed that where there was dual tenancy, only the debt of the deceased tenant was subject of the recommendation, with the other half still being subject of recovery of the other tenant.

RESOLUTION 04:30/10/2024

That Council resolve to write off the deceased debts totalling \$38,410.92

1. There being no legal process to recover the deceased rent arrears that the amount of \$ 38,410.92 be written off and Chintaro updated.

Moved: Cr Brian Underwood

Seconded: Cr Amy Neal

CARRIED 5/5

11.43 am. Director Corporate Services left the meeting.

11.43 am. Meeting Adjourned.

11.51 am. Meeting reconvened.

7.4 PEOPLE & COMMUNITIES OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To provide Council an update on operational activities undertaken within the Department of People and Communities.

The CEO tabled the report.

RESOLUTION 05:30/10/2024

That Council accept the Director of People and Communities Operational Report, tabled as read.

Moved: Cr Daryl Sexton

Seconded: Cr Brian Underwood

CARRIED 5/5

7.5 INFRASTRUCTURE OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To report to Council the status/activities of Infrastructure Department areas for the month of September 2024 up to 08 October 2024.

The CEO tabled the report.

RESOLUTION 06:30/10/2024

That Council accept the report of the Director-Infrastructure, tabled as read.

Moved: Cr Amy Neal

Seconded: Cr Daryl Sexton

CARRIED 5/5

7.6 BUILDING SERVICES OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To report to Council the status/activities of Building Services areas for the months of September – October 2024.

The CEO tabled the report.

RESOLUTION 07:30/10/2024

That Council resolve to accept the report of the Director - Building Services, tabled as read.

Moved: Cr Michael Sands

Seconded: Cr Hezron Murgha

CARRIED 5/5

7.7 MICROGRID PROJECT UPDATE**PURPOSE OF THE REPORT**

To brief the Council on the Yarrabah Microgrid Project and the option of integrating the Microgrid functions into the Council operations.

The CEO tabled the report.

RESOLUTION 08:30/10/2024

That the Council:

- a. notes the contents of this briefing; and
- b. delegates the CEO to coordinate a presentation by the Microgrid Project Team to Council on the steps to integrate the Microgrid Project delivery functions into the Yarrabah Aboriginal Shire Council.

Moved: Cr Brian Underwood

Seconded: Cr Amy Neal

CARRIED 5/5

7.8 PROPOSAL - YARRABAH YOUTH LEADERSHIP COMMITTEE**PURPOSE OF THE REPORT**

To present to Council a projects proposal by the Yarrabah Youth Leadership Committee to influence positive changes to support community aspirations.

The CEO tabled the report.

CEO advised that project one would assist with dealing with graffiti on Council facilities and reduce associated costs in rectification actions. Monies saved as a result could assist in resources for the delivery of this project.

Council noted, in addition to details in the CEO report with regards to developments at the foreshore, due to recent Sorry Business, other alternatives should be considered and the Yarrabah Youth Leadership Committee invited to discuss these options.

RESOLUTION 09:30/10/2024

That Council resolve to:-

1. Commend the Yarrabah Youth Leadership Committee on their proposal.
2. Support the Yarrabah Youth Leadership Committee with the delivery of Project One.
3. Engage with the Yarrabah Youth Leadership Committee to discuss options with regards to Project Two.

Moved: Cr Michael Sands

Seconded: Cr Brian Underwood

CARRIED 5/5

7.9 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

██████████

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – ██████████

The CEO tabled the report.

Council debated. No Councillors were in a position to support the application, as the person and family history cited was not known to them.

RESOLUTION 10:30/10/2024

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by ██████████.

1. To not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination.

Moved: Cr Daryl Sexton

Seconded: Cr Brian Underwood

CARRIED 5/5

7.10 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

██████████

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – ██████████

The CEO tabled the report.

RESOLUTION 11:30/10/2024

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by ██████████.

1. To accept the application as submitted

Moved: Cr Brian Underwood

Seconded: Cr Daryl Sexton

CARRIED 5/5

7.11 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

The CEO tabled the report.

RESOLUTION 12:30/10/2024

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

Moved: Cr Michael Sands

Seconded: Cr Daryl Sexton

CARRIED 5/5

12.15 pm. Councillor Murgha left the meeting.

7.12 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

The CEO tabled the report.

RESOLUTION 13:30/10/2024

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

Moved: Cr Brian Underwood

Seconded: Cr Michael Sands

CARRIED 4/4

12.17 pm. Councillor Murgha returned to the meeting.

12.17 pm. Mayor Sexton left the meeting.

8 CORRESPONDENCE**8.1 CORRESPONDENCE - REQUEST FOR FINANCIAL SUPPORT - HOME OWNERSHIP MAINTENANCE****PURPOSE OF THE REPORT**

To advise Council of correspondence received, requesting consideration of a maintenance programme / payment plan for community members who have undertaken home ownership.

The CEO tabled the report.

Councillors noted that any decision with regards to this correspondence must have a holistic view as it would impact on a number of home owners in the future and possibly impact on budget and debt recovery.

Councillor Murgha requested the CEO to determine and advise Council:

1. When home ownership in this instance was entered into;
2. Condition of residence when handed over;
3. How such matters are addressed in other communities; and
4. Legal opinion as to this matter.

Councillors agreed that this matter will be deferred to a future date to allow the above information to be sourced and provided to Council for consideration.

RESOLUTION 14:30/10/2024

That Council:-

1. Note the correspondence tabled as read.
2. This matter will be deferred to a future date to allow the CEO to provide further advice to assist in Council's determination on this matter.

Moved: Cr Brian Underwood

Seconded: Cr Michael Sands

CARRIED 4/4

12.30 pm. Mayor Sexton returned to the meeting.

8.2 CORRESPONDENCE - CHOPPYS BOXING CLUB - PROPOSAL FOR TRAINING FACILITY**PURPOSE OF THE REPORT**

To advise Council of correspondence received from Choppy's Boxing Club, requesting support in providing a suitable facility for training and potential tournaments.

The CEO tabled the report.

The CEO advised that if Council supported this proposal, the only suitable and available facilities would be the community hall. Council would need to consider the proposed hours of operation, availability for other community events, including wakes, and the ongoing cleaning etc after the use of the hall.

If Council was in agreeance, a Memorandum of Understanding (MOU) could be prepared for Council's consideration.

Council debated and advised CEO to prepare a draft MOU, hire fees to be waived, addressing Council's use has priority, as well as times of use and cleaning. Any MOU should be only initially be for a period of twelve months, with a one month termination clause.

RESOLUTION 15:30/10/2024

That Council:-

1. Note the correspondence tabled as read.
2. Instruct the CEO to prepare a draft Memorandum of Understanding for Council's consideration.

Moved: Cr Brian Underwood

Seconded: Cr Amy Neal

CARRIED 5/5

12.43 pm. Mayor Sexton and Councillor Sands left the meeting.

8.3 CORRESPONDENCE - YARRABAH MEN'S SHED - REQUEST FOR ADDITIONAL FACILITIES**PURPOSE OF THE REPORT**

To advise Council of correspondence received from Yarrabah Men's Shed Inc, requesting two other shed be added to original tenure agreement.

The CEO tabled the report.

Council noted the valuable services currently being undertaken by the Men's Shed. Provisions exist in the current Memorandum of Understanding to protect Council's future aspirations in this area.

RESOLUTION 16:30/10/2024

That Council:-

1. Note the correspondence tabled as read.
2. Instruct the CEO to amend the current Memorandum of Understanding to include the two additional sheds.
3. All other conditions and dates remain.

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

CARRIED 3/3

12.51 pm. Meeting Adjourned.

1.00 pm. Meeting recommenced.

1.00 pm. Mayor Sexton and Councillor Sands returned to the meeting.

9 STRATEGIC PORTFOLIO UPDATE

Nil

10 CONFIDENTIAL MATTERS

Nil

11 CLOSE OF MEETING

Date for the next Council Ordinary Meeting is Wednesday 20 November 2024.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 1.03 pm.

.....
MAYOR

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

7 MATTERS FOR DISCUSSION

7.1 CEO OPERATIONAL REPORT

File Number: 01.MFD_OM.20241120

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Monthly Council meeting report on the operational and strategic performance of council business for months of October / November 2024.

KEY FOCUS AREAS

This monthly report covers the period from 28 October 2024 to 15 November 2024.

- ◇ **MicroGrid** – 29 October. Mayor & CEO attended
- ◇ **Ordinary Council Meeting 30 October.** Mayor, Councillors & CEO attended
- ◇ **Cairns DDMG Exercise Semper Paratus** – 4 – 6 November. CEO attending
- ◇ **Police Meeting** – 5 November. Meeting with Chief Superintendent Fitzgibbon and Inspector Brad Winks. Mayor & CEO attended
- ◇ **Hon Fiona Simpson MP Minister for Women & Women's Economic Security, Aboriginal & Torres Strait Islander Partnerships & Multiculturalism** – 5 November. Mayor attended
- ◇ **TCICA** – 6 November. Mayor, Deputy Mayor & CEO attended
- ◇ **ILG Chiefs Conference** – 7 November. CEO attended
- ◇ **DDMG #1** – 12 November. In preparation for cyclone season. CEO attended
- ◇ **Yarrabah Innovation & Digital Hub- Qld Bootcamp Graduation** – 13 November. This hub is initially providing 16 traineeship opportunities to work in digital jobs with the aim to grow into a sustainable employment base for the community of Yarrabah. Councillor Neal & Councillor Underwood attended
- ◇ **Department of Education/Infrastructure Strategy - Yarrabah Education Precinct Strategic Master Plan** – Seek Council's views on the master planning co-design process - 13 November. Mayor and & CEO attended
- ◇ **Ordinary Council Meeting 20 November.** Mayor, Councillors & CEO to attend

UPCOMING MEETINGS / EVENTS

- ◇ **Yarrabah LDMG** – 21 November. Deputy Mayor, Cr Neal & CEO to attend
- ◇ **Yarrabah Justice Services** – 21 November. To discuss critical justice issues affecting the community Mayor, Councillors & CEO to attend
- ◇ **Workshop Yarrabah Community Projects** – 25 November. Mayor, Councillors & CEO to attend
- ◇ **LGW Works Health & Safety** - 26 November. Safety Management System (SMS) audit report and Council's Mutual Risk Obligations plan (MRO). CEO, Directors & WHS Officer to attend
- ◇ **MicroGrid Project** – 26 November. Mayor & CEO to attend
- ◇ **NIAA Redress Scheme** – 26 November. CEO to attend
- ◇ **ICAN** – setting up a hub in Community. 27 November. CEO to attend
- ◇ **YAG # 18** – 3 December. Mayor, Deputy Mayor & CEO to attend.
- ◇ **Get Ready Yarrabah/Qld event** – 4 December. Community event, Bishop Malcolm Park
- ◇ **FNQROC & FNQRRTG** – 5 December. Mayor & CEO to attend
- ◇ **NEMA #2 National Warnings** – 6 December. Webinar to explore national communications, clear accountabilities, cleared approaches to warnings and public messaging including community engagement. Mayor, Deputy Mayor, Cr Neal & CEO to attend
- ◇ **Qld Correctional Services/Discrete Workcamp Project** – 9 December. Mayor, Councillors & CEO to attend.
- ◇ **MicroGrid Project** – 10 December. Present report. Mayor, Councillors & CEO to attend
- ◇ **DDMG #2** – 10 December. Deputy Mayor, Cr Neal & CEO to attend
- ◇ **MicroGrid Steering Committee #8** – 17 December. Mayor & CEO to attend
- ◇ **Ordinary Council Meeting 18 December.** Mayor, Councillors & CEO to attend

GOVERNANCE

We are diligently monitoring internal processes to ensure alignment with legislative requirements. Councillors now completed mandatory training modules.

GRANTS MANAGEMENT

Grants Team continue to build a comprehensive list/status of all grant briefs, grants considered, grants applied and forecast opportunities in collaboration with each Department.

Council has acquired a Contract Management Software that will be used to record all grants and ensure better visibility of contractual obligations and milestones. This is being implemented.

A. GRANTS SUBMITTED DURING PERIOD

- **Queensland Government - Department of Housing, Local Government and Planning and Public Works – Scheme Supply Fund – Planning Scheme Amendment to incorporate the Yarrie Homes Guideline and Balamba Structure - \$100,000**

B. GRANTS APPROVED DURING PERIOD

- **National Australia Day Council – Community Events Grant Program - Survival Day Celebrations 2025 - \$15,000**

C. GRANTS AWAITING OUTCOME

- **Australian Government – Department of Health and Aged Care – Play Our Way**
 - **Stream 1 – Facilities** - Extension of the Gillian Bann Facility to include Club House and Gym Facility ; Construction of second Field - **\$1,584,000**
- **Australian Government – Department of Industry, Science and Resources – Department of Infrastructure, Transport, Regional Development Communications and the Arts – Growing Regions Round 2** - Development of the Yarrabah Community Hub - **\$14.8 Million**
- **Queensland Reconstruction Authority - Disaster Recovery Funding Arrangements-Category D – Local Recovery and Resilience Grant – \$190,000**
 - Supply and Installation of an emergency generator at the Local Disaster Coordination Centre
 - Supply and installation of a weather monitoring station -
- **Queensland Government – Department of State Development, Infrastructure, Local Government and Planning - Queensland Reconstruction Authority - Get Ready Qld – Emergency Kits for Yarrabah Residents \$8,700**
- **Australian Government – Department of Industry, Science and Resources – Department of Infrastructure, Transport, Regional Development Communications and the Arts - Housing Support Program Housing Support Program - Stream 2 –Yarrabah Aboriginal Shire Council – Critical Enabling Infrastructure Water (WTP) and Sewerage (STP) Upgrade(s). - \$18,800,000**

D. GRANT OPPORTUNITIES

- Department of Infrastructure, Transport, Regional Development, Communications and the Arts - **Indigenous Visual Arts Industry Support program** - Funding will support organisations that enhance sustainable Indigenous visual arts industry, promoting participation and economic opportunities for Aboriginal and Torres Strait Islander people while ensuring ongoing art production and exhibition- **\$ 5,000 to \$80,000**
- Australian Government – Department of Industry, Science and Resources – **Department of Infrastructure, Transport, Regional Development Communications and the Arts - Regional Precincts and Partnerships Program**
 - **Stream one** - Precinct development and planning. Grants available for master planning, consultation, design, business cases and partnership establishment. **\$500,000 to \$5 million**
 - **Stream two - Precinct delivery.** Grants available to help deliver one or more elements of a precinct. It could be enabling infrastructure (roads, pathways, and underground infrastructure), public infrastructure, or open spaces between elements or a particular building that activates other investment. - **\$5 million to \$50 million**
- **International Touring and Presentation Fund** - supports international touring, showcasing and presentation opportunities for Australian artists and creative workers - **\$5,000 up to \$850,000**
- **Queensland State Emergency Services - SES Support Grant-** Grant available to ensure SES members are adequately resourced and equipped to assist your community - **up to \$150,000 for Facility, Up to \$75,000 for Vehicle.**
- **Department of Infrastructure, Transport, Regional Development, Communications and the Arts - Safer Local Roads and Infrastructures Program** - provide funding for projects to address current and emerging priorities in road infrastructure needs. **No maximum amount**
- **Gambling Community Benefit Fund** - Organisations can apply for a wide variety of Community related items under the Gambling Community Benefit Fund (GCBF) – up to **\$35,000**
- **Active Transport Fund** - Funding for the design and construction of new or existing bicycle and walking pathways to encourage the use of active transport. Funding up to **up to \$5,000,000**

MEETING ACTIONS

Ordinary Meeting –30 October 2024

Item	Agenda item	Status
7.1	CEO Operational Report	Tabled

7.2	YASC Monthly Financial Report	Tabled
7.3	Housing Rent Arrears Write Off	Actioned
7.4	People & Communities - Operational Report	Tabled
7.5	Infrastructure - Operational Report	Tabled
7.6	Building Services - Operational Report	Tabled
7.7	MicroGrid Project Update	Tabled
7.8	Proposal - Yarrabah Youth Leadership Committee	Actioned
7.9	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	Actioned
7.10	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	Actioned
7.11	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	Actioned
7.12	Confirmation of Aboriginality / Community Affiliation Applicant Form: [REDACTED]	Actioned
8.1	Correspondence - Request for Financial Support - Home Ownership Maintenance	Deferred
8.2	Correspondence - Choppys Boxing Club - Proposal for Training Facility	MOU in progress
8.3	Correspondence - Yarrabah Men's Shed - Request for Additional Facilities	MOU in progress

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the CEO Operational Report for the period to 15 November 2024.

7.2 YASC MONTHLY FINANCIAL REPORT

File Number: 02.MFD_OM.20241120

Author: Mike Mair, Director - Corporate Services

PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 30th October 2024.

BACKGROUND

This report is created with the following in mind:

Local Government Regulations, s204 - Financial

(1) The local government must prepare a financial report.

(2) The chief executive officer must present the financial report—

(a) if the local government meets less frequently than monthly—at each meeting of the local government; or

(b) otherwise —at a meeting of the local government once a month.

(3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

CEO delegates the reporting responsibility to the Corporate Services Director – Mike Mair.

COMMENT

The information provided in this report reflects the financial accounts and statements for the month end.

The content of the reports to include information on the following:

Overview of

1. Operating results
2. Current Debtors
 - Trade Debtors & Trade Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Commercial leases
7. Areas of Interest Report
8. Grant Report

POLICY/FUNDING CONSIDERATIONS

Local Government Regulations, s204 - Financial

RISK

Compliance.

CONSULTATION

Executive Leadership Team

Finance Manager

ATTACHMENTS

1. Finance Report October 2024
2. Areas of Interest Report October 2024
3. Grants Report October 2024

RECOMMENDATION

That Council accept the 30th October 2024 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grant Report

**CORPORATE SERVICES REPORT
TO THE YARRABAH ABORIGINAL SHIRE COUNCIL
For the Period Ended 31 October 2024**

FINANCIAL SERVICES

I. Overview of Operating Results as 31 October 2024

	ACTUAL YTD	BUDGET YTD 24/25	VARIANCE	VARIANCE	BUDGET FY 24/25
	\$	\$	\$	%	\$
Recurrent Income					
Fees & charges	19,249	88,921	-69,672	-78%	266,763
Other incomes	447,012	196,475	250,537	128%	589,424
Rental income	1,043,807	1,000,101	43,706	4%	3,000,302
Interest received	149,363	50,000	99,363	199%	150,000
Sales & recoverable works	2,512,199	1,864,003	648,196	35%	5,592,009
Grants & Subsidies	3,714,040	2,767,427	946,613	34%	8,302,282
	7,885,670	5,966,927	1,918,743	32%	17,900,780
Recurrent Expenditure					
Employees costs	2,251,666	2,473,091	-221,425	-9%	7,419,274
Materials and services	3,907,678	3,864,079	43,598	1%	11,592,238
Finance costs	4,509	184,394	-179,885	-98%	553,181
Donations Paid	1,150	-	1,150		
Depreciation	2,240,039	2,177,833	62,206	3%	6,533,498
	8,405,042	8,699,397	-294,355	-3.38%	26,098,191
Less: Capitalised Expenses	8,405,042	8,699,397	-294,355	3.38%	26,098,191
Net Operating Profit	-519,372	-2,732,470	2,213,098	-81%	-8,197,411

Council's Operating result is a loss of \$519K as at 31 October 2024, better than budget by \$2.213M.

Recurrent income is over budget by \$1.92M. Grants & subsidies are over budget by \$947K as a result of the ICFP funding being higher than was budgeted. The increased ICFP funding has helped reduce the operating loss year to date.

Recoverable works income exceeded budget by \$648k with continued strong growth of the QBuild maintenance business.

Recurrent expenditure is \$294K under budget, mainly as a result of staff costs being under budget by \$221K. The state wage case adjustment was paid in November 2024 and this will reflect in next month's figures. Finance costs are under budget by \$180K however it should be also noted the bad debts impairment is not calculated until the end of financial year.

Liquidity Highlights

II. Current Trade Debtors, Housing Debtors & Trade Creditors

	90 Days	60 Days	30 Days	Current	Total
Total Debtor Type	-	308.40	-	-	308
Debtors Sundry	264,742	10,447	2,788	490,188	768,165
Blockholders Service Fees	429,342	- 300	-	11,055	440,098
Commercial Service Fees	138,185	-	-	-	138,185
Grants	479	-	-	29,205	29,684
Ex - Rent (pre 2013)	959,066	-	292	-	959,358
Trustee Leases	22,425	-	-	-	22,425
Commercial Leases	37,814	9,530	19,828	15,082	82,253
Daycare Debtors	137,318	5,789	3,831	4,719	151,656
Housing Current Rent	3,030,920	2,614	1,918	14,629	3,050,081
TOTAL DEBTORS	5,020,291	28,388	28,657	564,877	5,642,213
TOTAL CREDITORS	7,347	13,560	111,599	1,182,493	1,315,000

Of the \$5.642M owing to Council, only \$1.356M is estimated as collectable with \$4.286 million included in our provision for doubtful debts.

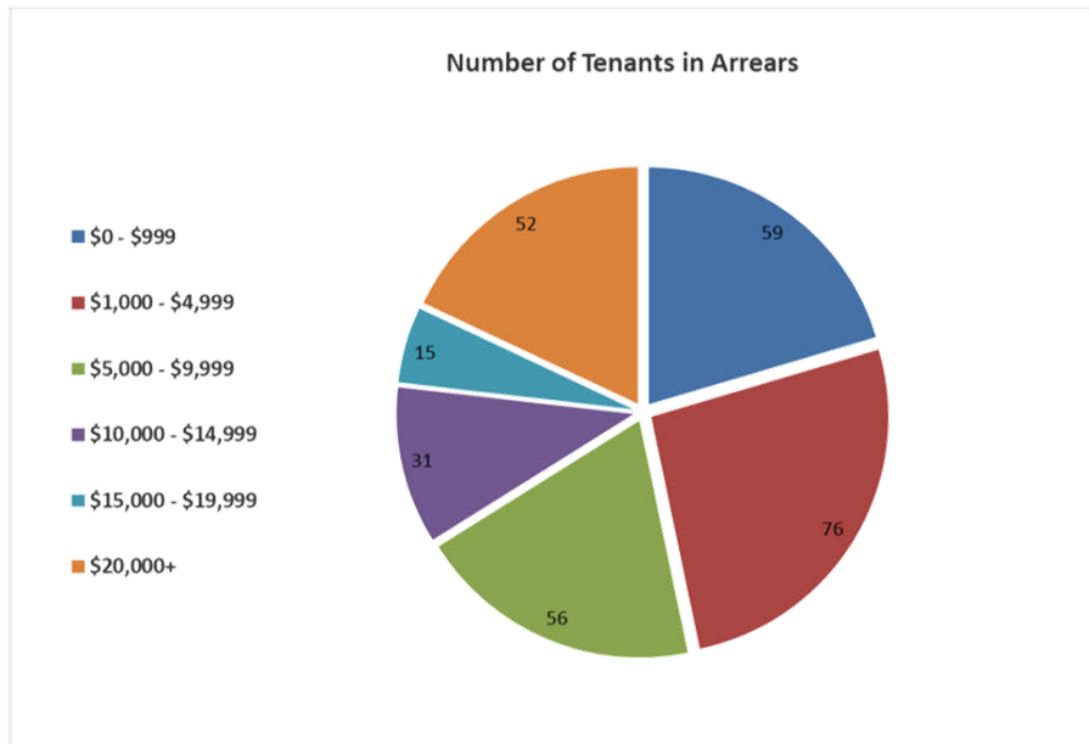
Snapshot: SOCIAL HOUSING DEBT LEVEL (CURRENT)

Over the past 12 months, the rental arrears to Council for social housing has increased by 9% from \$2,807,379 to \$3,050,080. A review of debtors has highlighted the following:

59% of current tenants are in arrears and 230 total tenants owe over \$1,000 which has decreased by 1 on that of the previous quarter.

The 52 debtors owing over \$20K increased by 34K from \$1.710 to \$1.744M.

	# Tenants	# Tenants	# Tenants	# Tenants	# Tenants
Amount Owning to Council	Oct-23	Jan-24	Apr-24	Jul-24	Oct-24
\$0 - \$999					59
\$1,000 - \$4,999	88	84	85	79	76
\$5,000 - \$9,999	61	65	55	55	56
\$10,000 - \$14,999	39	39	36	31	31
\$15,000 - \$19,999	14	15	16	19	15
\$20,000+	43	44	46	47	52
Total Tenants Over \$1,000	245	247	238	231	230
Percent of tenants in arrears	63%	64%	61%	60%	59%



Monthly movement to housing debt	
Month	Actual increase/(decrease)
October 2023	58,590
November 2023	17,763
December 2023	34,112
January 2024	49,832
February 2024	23,009
March 2024	15,076
April 2024	50,791
May 2024	6,793
June 2024	17,358
July 2024	25,896
August 2024	10,605
September 2024	58,208
October 2024	14,043



III. Capital Works

The following is an overview of Capital Works for specific large projects. The capital project reviews are for the total project from start to completion. This means the below totals may encompass more than one financial year.

<i>Capital Expenditure 31/10/2024</i>	Total Grant Budget	Monies Received to Date	Expenses to Date	Variation v Budget	Brief Description
Interim Remote Capital Program	2,139,036	1,925,134	2,569,900	- 430,863	5 Lots 6A Djenghi Estate
Works for Qld 4 - 21/24	3,280,000	2,952,000	3,213,406	66,594	Driveways, Security, Council Buildings Upgrade & Refurbishment, Yarrabah Beautification
Roads to recovery	42,409	212,360	126,689	- 84,280	Construction or maintenance of roads
Sewerage Pump Stations (ICCIP)	471,313	531,308	429,315	41,998	Replace gantrys, pump upgrades and maintenance, SCADA, assesment of future expansion, new switchboard pump 3
Water Mains Upgrade (ICCIP)	1,999,862	1,470,393	2,047,836	- 47,974	Replace water main Back Beach Road, SCADA, Fit bore 2 & 7 pumps, water treatment upgrade.
Qbuild Housing demolition and construction	3,498,000	538,134	2,474,753	1,023,247	14 Smith St, 4 Dabah Close, 19 Smith St, 32 Workshop Rd, 7 Beach St, 64 Gribble St
Forward Capital Program	5,927,444	1,911,944	80,741	5,846,702	16 Lots Djenghi, 10 houses Gurmga St
Water Treatment Plant Upgrade (LGGSP)	1,253,159	375,948	90,331	1,162,828	Water Treatment Plant upgrade
Buddabadoo Road drainage upgrades (QRA)	566,475	408,579	394,230	172,245	Buddabadoo Road drainage upgrades
Landfill Operational Equipment (DES)	1,728,900	1,848,900	1,263,336	465,564	14T Excavator, 10T Front End Loader, 10T Backhoe, 14T Tipper, Front Load Tractor, Wood Chipper, Machinery Housing Bay
Remote Indigenous Capital - Balamba subdivision (Dept of Housing)	5,000,000	1,500,000	-	5,000,000	Balamba area link infrastructure and 20 lots subdivision
Works for Qld 5 - 24/27	4,920,000	2,460,000	-	4,920,000	Council facility Improvements, Esplanade beautification, BMP stage, Cemetary Upgrade, Public Toilets - Wungu & Jilji, Museum Boardwalk, Yarrabah Lookout
	\$30,826,598	\$16,134,699	\$12,690,536		

IV. Balance Sheet

Yarrabah Aboriginal Shire Council		
Statement of Financial Position		
As at 31 October 2024		
	Council	
	As at 31 October 2024	As at 30 June 2024
	\$	\$
Current assets		
Cash and cash equivalents	18,816,453	11,634,217
Trade and other receivables	5,337,746	4,846,817
Inventories	181,896	165,440
Total current assets	24,336,096	16,646,474
Non-current assets		
Property, plant and equipment	169,052,277	164,467,378
Total non-current assets	169,052,277	164,467,378
Total assets	193,388,372	181,113,852
Current liabilities		
Trade and other payables	12,772,149	8,371,198
Provisions	780,372	864,189
Total current liabilities	13,552,521	9,235,386
Non-current liabilities		
Provisions	1,730,485	1,730,485
Total non-current liabilities	1,730,485	1,730,485
Total liabilities	15,283,006	10,965,871
Net community assets	178,105,366	170,147,981
Community equity		
Asset revaluation surplus	113,582,451	113,581,531
Retained surplus/(deficiency)	64,522,915	56,566,450
Total community equity	178,105,366	170,147,981

The major movement in currents assets is due to \$4.744M for the ICFP funding and \$2.46M W4Q 24-27 funding being paid in October. The ICFP payment is for the full financial year whilst the WQ4 payment is 50% of the program's total allocation.

The main movement in current liabilities is the \$4.744M 2024-25 ICFP grant which will be allocated to Grant Income equally over the year.

V. Cash Position

	\$	\$
CBA - General Fund	2,499,726	
CBA - Housing Fund	1,044,111	
CBA - Remote Capital	14,196	
CBA - Remote Indigenous Capital	1,500,000	
CBA - Trust Acc	148,310	
QTC - Leases	343,834	
QTC - Investment	11,170,687	
QTC - Forward Capital	2,086,381	
Cash Floats	<u>9,208</u>	
Total Cash		18,816,453
Trade Debtors	5,642,213	
Provision Doubtful Debts	<u>(4,286,030)</u>	1,356,183
 Less: Trade Creditors		 (1,315,000)
Less: Tied Grant Funds		(7,622,691)
Less: Current Commitments		<u>(8,085,378)</u>
Cash Position at EOM		<u>3,149,567</u>

VI. Commercial Leases

Status of Council Commercial Leases	No.
Total Council leasable properties	21
No. of current leases outstanding	0
<i>Being made up of those:</i>	
- Expression of interest released	0
- awaiting signature of tenant	0
- Expression of interest to be done	0

VII. Other

Projects currently being undertaken or scheduled to be undertaken are as follows:

1. Payroll/time and attendance module upgrade- In progress.
2. Risk Matrix & Risk Policy – In progress, draft Matrix and Policy issued for review to Executive team.
4. Insurance renewal (excluding Industrial Special Risks) – In progress, all required documentation submitted to broker. Renewal date 3rd December 2024.
3. Asset Management Plans – Scheduled visit February 2025

Mike Mair

Director Corporate Services



300. Program GL Report with IE Code Detail

3:30 PM
Tuesday, 12 November, 2024

YARRABAH ABORIGINAL SHIRE COUNCIL

For Period Ending: 31/10/2024

Year : 24/25

33%

	Current Budget	YTD Actual	Order Value	Total Actual	Variance \$	Variance %
Sub Programme: 307 Pool						
Operating Income						
13071000 Pool - Income						
114 Pool Income	5,000.00	1,472.73	0.00	1,472.73	3,527.27	29%
Total: 13071000	5,000.00	1,472.73	0.00	1,472.73	3,527.27	29%
Total Act Type: OPERATING INCOME	5,000.00	1,472.73	0.00	1,472.73	3,527.27	29%
Operating Expenditure						
13072000 Pool - Employee Costs						
201 Salaries & Wages	50,000.00	25,763.81	0.00	25,763.81	(24,236.19)	52%
203 Sick Leave	0.00	980.57	0.00	980.57	980.57	(100%)
206 Annual Leave	0.00	1,999.65	0.00	1,999.65	1,999.65	(100%)
208 Superannuation	5,750.00	3,535.97	0.00	3,535.97	(2,214.03)	61%
211 Workwear	300.00	0.00	0.00	0.00	(300.00)	0%
212 Workcover	933.06	648.05	0.00	648.05	(285.01)	69%
Total: 13072000	56,983.06	32,928.05	0.00	32,928.05	(24,055.01)	(58%)
13072100 Pool - Materials & Services						
201 Salaries & Wages	0.00	114.73	0.00	114.73	114.73	(100%)
304 Cleaning	2,000.00	0.00	0.00	0.00	(2,000.00)	0%
310 Electricity & gas	21,050.36	8,383.31	0.00	8,383.31	(12,667.05)	40%
318 Insurance - Other	28,723.07	9,240.80	0.00	9,240.80	(19,482.27)	32%
321 Materials & operating	21,167.01	1,521.84	0.00	1,521.84	(19,645.17)	7%
323 Motor Vehicle - Fuel & oil	500.00	0.00	0.00	0.00	(500.00)	0%
332 R&M - Buildings	9,251.89	12,618.82	1,856.89	14,475.71	5,223.82	156%
333 R&M - Equipment	1,005.20	2,638.00	0.00	2,638.00	1,632.80	262%
339 Telephone & internet	516.03	144.87	0.00	144.87	(371.16)	28%
345 Minor Equipment	1,500.00	0.00	0.00	0.00	(1,500.00)	0%
Total: 13072100	85,713.56	34,662.37	1,856.89	36,519.26	(49,194.30)	(43%)
Total Act Type: OPERATING EXPENDITURE	142,696.62	67,590.42	1,856.89	69,447.31	(73,249.31)	49%
Net Profit(Loss): Pool	(137,696.62)	(66,117.69)	(1,856.89)	(67,974.58)	(69,722.04)	48%

Operating Income

15021000	Planned Maintenance - Income						
153	Services - Housing Maintenance	5,043,911.15	2,303,601.49	0.00	2,303,601.49	2,740,309.66	46%
154	Services - Contract Works	145,867.40	58,201.00	0.00	58,201.00	87,666.40	40%
	Total: 15021000	5,189,778.55	2,361,802.49	0.00	2,361,802.49	2,827,976.06	46%
	Total Act Type: OPERATING INCOME	5,189,778.55	2,361,802.49	0.00	2,361,802.49	2,827,976.06	46%

Operating Expenditure

15022000	Planned Maintenance - Employee Costs						
201	Salaries & Wages	422,800.87	103,953.32	0.00	103,953.32	(318,847.55)	25%
208	Superannuation	48,622.10	12,899.88	0.00	12,899.88	(35,722.22)	27%
211	Workwear	269.49	0.00	0.00	0.00	(269.49)	0%
212	Workcover	8,362.75	0.00	0.00	0.00	(8,362.75)	0%
	Total: 15022000	480,055.21	116,853.20	0.00	116,853.20	(363,202.01)	(24%)
15022100	Planned Maintenance - Materials & Services						
201	Salaries & Wages	0.00	682.33	0.00	682.33	682.33	(100%)
211	Workwear	0.00	638.23	0.00	638.23	638.23	(100%)
310	Electricity & gas	2,404.90	7.92	0.00	7.92	(2,396.98)	0%
321	Materials & operating	43,285.70	15,866.15	16,712.73	32,578.88	(10,706.82)	75%
332	R&M - Buildings	50,714.02	23,804.33	10,090.00	33,894.33	(16,819.69)	67%
334	R&M - Houses	4,234,333.08	1,526,157.84	224,069.49	1,750,227.33	(2,484,105.75)	41%
344	Travel - other	0.00	2,211.00	0.00	2,211.00	2,211.00	(100%)
345	Minor Equipment	2,000.00	0.00	0.00	0.00	(2,000.00)	0%
346	Motor Vehicles - expenses	5,000.00	0.00	0.00	0.00	(5,000.00)	0%
998	Stock Overheads	8,438.72	2,658.22	0.00	2,658.22	(5,780.50)	32%
999	Plant Recovery	10,444.17	3,476.87	0.00	3,476.87	(6,967.30)	33%
	Total: 15022100	4,356,620.59	1,575,502.89	250,872.22	1,826,375.11	(2,530,245.48)	(42%)
	Total Act Type: OPERATING EXPENDITURE	4,836,675.80	1,692,356.09	250,872.22	1,943,228.31	(2,893,447.49)	40%
	Net Profit(Loss): Planned Maintenance	353,102.75	669,446.40	(250,872.22)	418,574.18	(65,471.43)	43%

Sub Programme: 701 ICFP - Water

Operating Income

17011000	Water - Income						
101	Service Charges	86,394.09	10,457.85	0.00	10,457.85	75,936.24	12%
	Total: 17011000	86,394.09	10,457.85	0.00	10,457.85	75,936.24	12%
	Total Act Type: OPERATING INCOME	86,394.09	10,457.85	0.00	10,457.85	75,936.24	12%

Operating Expenditure

17012000	Water - Employee Costs						
201	Salaries & Wages	159,435.93	50,062.59	0.00	50,062.59	(109,373.34)	31%
203	Sick Leave	1,966.54	1,377.66	0.00	1,377.66	(588.88)	70%
206	Annual Leave	10,936.07	1,602.90	0.00	1,602.90	(9,333.17)	15%
208	Superannuation	18,335.13	4,928.91	0.00	4,928.91	(13,406.22)	27%
211	Workwear	1,000.00	247.32	0.00	247.32	(752.68)	25%
212	Workcover	2,716.00	2,740.27	0.00	2,740.27	24.27	101%
	Total: 17012000	194,389.67	60,959.65	0.00	60,959.65	(133,430.02)	(31%)
17012100	Water - Materials & Services						
308	Contractors fees	1,000.00	0.00	0.00	0.00	(1,000.00)	0%
310	Electricity & gas	177,583.45	70,346.41	0.00	70,346.41	(107,237.04)	40%
318	Insurance - Other	7,784.04	2,504.28	0.00	2,504.28	(5,279.76)	32%
321	Materials & operating	168,007.59	53,778.85	21,627.40	75,406.25	(92,601.34)	45%
323	Motor Vehicle - Fuel & oil	10,394.82	1,879.37	0.00	1,879.37	(8,515.45)	18%
327	Motor Vehicle - R&M	5,000.00	0.00	0.00	0.00	(5,000.00)	0%
333	R&M - Equipment	7,515.56	26.00	4,574.28	4,600.28	(2,915.28)	61%
335	R&M - Infrastructure	15,047.59	852.00	16,526.00	17,378.00	2,330.41	115%
338	Subscriptions	3,891.30	2,173.25	0.00	2,173.25	(1,718.05)	56%
339	Telephone & internet	1,828.04	1,053.04	0.00	1,053.04	(775.00)	58%
346	Motor Vehicles - expenses	8,843.24	1,544.84	0.00	1,544.84	(7,298.40)	17%
	Total: 17012100	406,895.63	134,158.04	42,727.68	176,885.72	(230,009.91)	(43%)
17018000	Water - Depreciation						
901	Buildings Depreciation	327,775.46	0.00	0.00	0.00	(327,775.46)	0%
	Total: 17018000	327,775.46	0.00	0.00	0.00	(327,775.46)	0
	Total Act Type: OPERATING EXPENDITURE	929,060.76	195,117.69	42,727.68	237,845.37	(691,215.39)	26%
	Net Profit(Loss): ICFP - Water	(842,668.01)	(184,670.84)	(42,727.68)	(237,387.57)	(615,370.15)	24%

Operating Income

18011000	Sewerage - Income						
101	Service Charges	77,181.35	2,882.88	0.00	2,882.88	74,298.47	4%
	Total: 18011000	77,181.35	2,882.88	0.00	2,882.88	74,298.47	4%
Total Act Type: OPERATING INCOME		77,181.35	2,882.88	0.00	2,882.88	74,298.47	4%

Operating Expenditure

18012000	Sewerage - Employee Costs						
201	Salaries & Wages	196,497.77	49,911.59	0.00	49,911.59	(146,586.18)	25%
203	Sick Leave	8,420.37	3,090.95	0.00	3,090.95	(5,329.42)	37%
206	Annual Leave	11,645.93	5,026.31	0.00	5,026.31	(6,619.62)	43%
208	Superannuation	22,597.24	4,893.13	0.00	4,893.13	(17,704.11)	22%
211	Workwear	500.00	0.00	0.00	0.00	(500.00)	0%
212	Workcover	4,169.27	3,549.82	0.00	3,549.82	(619.45)	85%
	Total: 18012000	243,830.58	66,471.80	0.00	66,471.80	(177,358.78)	(27%)
18012100	Sewerage - Materials & Services						
308	Contractors fees	3,000.00	0.00	0.00	0.00	(3,000.00)	0%
310	Electricity & gas	56,286.37	18,965.03	0.00	18,965.03	(37,321.34)	34%
318	Insurance - Other	12,867.23	4,139.68	0.00	4,139.68	(8,727.55)	32%
321	Materials & operating	127,143.69	37,485.78	25,467.22	62,953.00	(64,190.69)	50%
323	Motor Vehicle - Fuel & oil	2,129.13	587.62	0.00	587.62	(1,541.51)	28%
327	Motor Vehicle - R&M	1,919.90	0.00	0.00	0.00	(1,919.90)	0%
332	R&M - Buildings	480.55	17.23	0.00	17.23	(463.32)	4%
333	R&M - Equipment	27,981.31	51.26	0.00	51.26	(27,930.05)	0%
335	R&M - Infrastructure	2,749.10	0.00	0.00	0.00	(2,749.10)	0%
346	Motor Vehicles - expenses	0.00	612.43	0.00	612.43	612.43	(100%)
	Total: 18012100	234,557.28	61,859.03	25,467.22	87,326.25	(147,231.03)	(37%)
18013000	Sewerage - Finance costs						
402	Credit Loss Expense	20,000.00	0.00	0.00	0.00	(20,000.00)	0%
	Total: 18013000	20,000.00	0.00	0.00	0.00	(20,000.00)	0
18018000	Sewerage - Depreciation						
907	Sewerage Depreciation	224,817.39	0.00	0.00	0.00	(224,817.39)	0%
	Total: 18018000	224,817.39	0.00	0.00	0.00	(224,817.39)	0
Total Act Type: OPERATING EXPENDITURE		723,205.25	128,330.83	25,467.22	153,798.05	(569,407.20)	21%
Net Profit(Loss): ICFP - Sewerage		(646,023.90)	(125,447.95)	(25,467.22)	(150,915.17)	(495,108.73)	20%

Sub Programme: 802 ICFP - Waste Mgmt

Operating Income

18021000	Waste - Income						
101	Service Charges	75,763.91	11,410.41	0.00	11,410.41	64,353.50	15%
130	Waste levy income	133,117.67	99,838.25	0.00	99,838.25	33,279.42	75%
	Total: 18021000	208,881.58	111,248.66	0.00	111,248.66	97,632.92	53%
Total Act Type: OPERATING INCOME		208,881.58	111,248.66	0.00	111,248.66	97,632.92	53%

Operating Expenditure

18022000	Waste - Employee Costs						
201	Salaries & Wages	0.00	14,824.76	0.00	14,824.76	14,824.76	(100%)
203	Sick Leave	0.00	2,880.97	0.00	2,880.97	2,880.97	(100%)
206	Annual Leave	0.00	1,954.24	0.00	1,954.24	1,954.24	(100%)
208	Superannuation	0.00	2,324.26	0.00	2,324.26	2,324.26	(100%)
212	Workcover	0.00	942.49	0.00	942.49	942.49	(100%)
	Total: 18022000	0.00	22,926.72	0.00	22,926.72	22,926.72	(100%)
18022100	Waste - Materials & Services						
315	Hire of equipment	339,034.46	81,486.64	381,328.47	462,815.11	123,780.65	137%
321	Materials & operating	59,264.63	882.00	0.00	882.00	(58,382.63)	1%
323	Motor Vehicle - Fuel & oil	994.73	335.98	0.00	335.98	(658.75)	34%
332	R&M - Buildings	3.35	10.55	0.00	10.55	7.20	315%
346	Motor Vehicles - expenses	397.29	780.23	0.00	780.23	382.94	196%
	Total: 18022100	399,694.46	83,495.40	381,328.47	464,823.87	65,129.41	(116%)
18023000	Waste - Finance costs						
402	Credit Loss Expense	20,000.00	0.00	0.00	0.00	(20,000.00)	0%
	Total: 18023000	20,000.00	0.00	0.00	0.00	(20,000.00)	0
Total Act Type: OPERATING EXPENDITURE		419,694.46	106,422.12	381,328.47	487,750.59	68,056.13	116%
Net Profit(Loss): ICFP - Waste Mgmt		(210,812.88)	4,826.54	(381,328.47)	(376,501.93)	165,689.05	95%

<u>Operating Income</u>							
18091710	Container Exchange - Sales Income Gen						
121	Commission	0.00	11,794.06	0.00	11,794.06	(11,794.06)	(100%)
	Total: 18091710	0.00	11,794.06	0.00	11,794.06	(11,794.06)	(100%)
	Total Act Type: OPERATING INCOME	0.00	11,794.06	0.00	11,794.06	(11,794.06)	(100%)
<u>Operating Expenditure</u>							
18092000	Container Exchange - Employee costs						
201	Salaries & Wages	0.00	14,407.25	0.00	14,407.25	14,407.25	(100%)
208	Superannuation	0.00	1,843.90	0.00	1,843.90	1,843.90	(100%)
212	Workcover	0.00	(7,150.73)	0.00	(7,150.73)	(7,150.73)	(100%)
	Total: 18092000	0.00	9,100.42	0.00	9,100.42	9,100.42	(100%)
18092100	Container Exchange - Materials and Services						
321	Materials & operating	0.00	2,924.74	0.00	2,924.74	2,924.74	(100%)
	Total: 18092100	0.00	2,924.74	0.00	2,924.74	2,924.74	(100%)
	Total Act Type: OPERATING EXPENDITURE	0.00	12,025.16	0.00	12,025.16	12,025.16	(100%)
	Net Profit(Loss): Container Exchange	0.00	(231.10)	0.00	(231.10)	231.10	(100%)



500. SPECIFIC PURPOSE GRANT BALANCES BY PROJECT

YARRABAH ABORIGINAL SHIRE COUNCIL

3:34 PM
Tuesday, 12 November, 2024

as at 31 October 2024

	Opening Balance	Receipts Grants	Receipts Other	Disbursements	Closing Balance
Department of Local Government Racing and Multicultural Affairs					
Financial Assistance Grant	0	1,032,953.32	0	(85,016.33)	947,936.99
IEDG Grant	0	0	0	0	0
Works for Qld COVID	0	0	0	0	0
Revenue Replacement Grant	0	0	0	0	0
Indigenous Councils Funding Program	0	1,581,361.33	0	(1,073,467.52)	507,893.81
Works For Queensland	0	0	0	0	0
Advancing the Planning Act	26,823.00	0	0	0	26,823.00
Sewerage Pumps Stations Upgrade ICCIP	0	0	0	(11,317.47)	(11,317.47)
Water Mains Upgrade ICCIP	(242,298.00)	0	0	(335,145.44)	(577,443.44)
Bukki Road Upgrade Stage 2 (LGGSP)	0	0	0	0	0
Waste ICCIP	0	0	0	0	0
Works for Qld 4	427,366.00	0	0	(534,303.87)	(106,937.87)
Works for Qld 2024-27	0	2,460,000.00	0	0	2,460,000.00
Total: Department of Local Government Racing and Multicultural Affairs	211,891.00	5,074,314.65	0	(2,039,250.63)	3,246,955.02
National Australia Day Council					
National Australia Day Council	0	0	0	0	0
Total: National Australia Day Council	0	0	0	0	0
Queensland Health					
ATSI Health Grant	81,937.00	205,675.00	0	(231,818.81)	55,793.19
Total: Queensland Health	81,937.00	205,675.00	0	(231,818.81)	55,793.19

IRADF Grant	34,545.00	0	0	(577.62)	33,967.38
YCMF 2021 - Local Musicians/Facilitator (FNCF)	(23,348.00)	0	0	0	(23,348.00)
Total: Department of Communities Housing and Digital Economy: Arts Qld	11,197.00	0	0	(577.62)	10,619.38
Department of Environment and Science: Arts Qld					
Fashion & Wearable Art	0	0	0	0	0
Arts BIA	(77.00)	0	0	(29,617.18)	(29,694.18)
QMF 2021 (Open Air)	0	0	0	0	0
Conatiner Exchange	(15,385.00)	0	11,794.06	(12,025.16)	(15,616.10)
Landill (Dept of E&S)	0	1,848,900.00	0	(1,599,148.50)	249,751.50
Total: Department of Environment and Science: Arts Qld	(15,462.00)	1,848,900.00	11,794.06	(1,640,790.84)	204,441.22
Dept of Infrastructure Transport Regional Development & Communications					
Arts IVAIS Relief & Recovery	0	0	0	0	0
LRCI 2020 Traffic Calming Devices	1,050.00	0	0	0	1,050.00
LRCI 21-22	(4,842.00)	0	0	0	(4,842.00)
LRCI 22-23	(23,175.00)	0	0	0	(23,175.00)
LGGSP - Foreshore Development Plan	(95,630.00)	0	0	(25,000.00)	(120,630.00)
LGGSP - Water Treatment Plant upgrade	290,833.00	0	0	(5,215.89)	285,617.11
LRCI 4 (24-25)	0	38,919.09	0	0	38,919.09
Total: Dept of Infrastructure Transport Regional Development & Communica	168,236.00	38,919.09	0	(30,215.89)	176,939.20
Dept of the Premier and Cabinet					
YCMF 2021 Premier \$220K	0	0	0	(4,979.43)	(4,979.43)
Total: Dept of the Premier and Cabinet	0	0	0	(4,979.43)	(4,979.43)
Department of Communities Disability Services and Seniors					
SES Building Upgrade	(43,826.00)	65,780.86	0	0	21,954.86
NAIDOC \$500	500.00	0	0	0	500.00
Local Thriving Communities	10,000.00	0	0	0	10,000.00
Total: Department of Communities Disability Services and Seniors	(33,326.00)	65,780.86	0	0	32,454.86

Yarrabah Fashion Style 2023	0	0	0	0	0
Total: Australia Council for the Arts	0	0	0	0	0
Department of Social Services					
Daycare Centre Grant	(51,636.00)	389,831.40	102,025.74	(284,768.95)	155,452.19
Total: Department of Social Services	(51,636.00)	389,831.40	102,025.74	(284,768.95)	155,452.19
Department of Science Information Technology & Innovation					
QGAP Grant	0	0	0	(1,038.36)	(1,038.36)
Reef Action Plan	300,000.00	0	0	(40,508.98)	259,491.02
Total: Department of Science Information Technology & Innovation	300,000.00	0	0	(41,547.34)	258,452.66
Department of Communications and the Arts					
IVAIS	(79,671.00)	136,500.00	0	(88,400.31)	(31,571.31)
Total: Department of Communications and the Arts	(79,671.00)	136,500.00	0	(88,400.31)	(31,571.31)
Dept of Housing & Public Works					
Interim Remote Capital Program	(104,627.00)	0	0	(534,021.80)	(638,648.80)
Forward Remote Capital Program	1,854,429.00	0	34,174.26	(359,540.14)	1,529,063.12
Remote Indigenous Capital	1,500,000.00	0	0	0	1,500,000.00
Department of Housing New Builds	0	0	0	0	0
Total: Dept of Housing & Public Works	3,249,802.00	0	34,174.26	(893,561.94)	2,390,414.32
Department of Prime Minister and Cabinet					
CDP Like Activities	377,983.35	0	0	0	377,983.35
Community Message Sign (NIAA)	2,225.00	0	0	0	2,225.00
Total: Department of Prime Minister and Cabinet	380,208.35	0	0	0	380,208.35
National Indigenous Australians Agency					
Market Garden Feasibility Study	27,129.52	0	0	0	27,129.52
YCMF 2021 (NIAA)	0	0	0	0	0
NAIDOC	13,984.00	2,500.00	0	(31,049.02)	(14,565.02)
Total: National Indigenous Australians Agency	41,113.52	2,500.00	0	(31,049.02)	12,564.50

SES	5,505.00	0	0	(10,809.83)	(5,304.83)
Total: Queensland Fire and Emergency Services	5,505.00	0	0	(10,809.83)	(5,304.83)
Department of Innovation and Tourism Industry Development					
Deadly Active Sports & Rec Program	6,169.00	0	0	0	6,169.00
Total: Department of Innovation and Tourism Industry Development	6,169.00	0	0	0	6,169.00
Department of Education					
Daycare ISP Grant	0	3,303.63	0	0	3,303.63
Vacation Care Grant	0	0	0	0	0
Total: Department of Education	0	3,303.63	0	0	3,303.63
Department of Employment Small Business and Training					
Work First Start	(117,736.00)	0	0	(6,445.04)	(124,181.04)
Total: Department of Employment Small Business and Training	(117,736.00)	0	0	(6,445.04)	(124,181.04)
State Library of Queensland					
IKC	14,224.00	28,268.00	0	(5,050.63)	37,441.37
Total: State Library of Queensland	14,224.00	28,268.00	0	(5,050.63)	37,441.37
Office of Liquor and Gaming Regulation					
Total: Office of Liquor and Gaming Regulation	0	72,374.55	0	0	72,374.55
Queensland Reconstruction Authority					
Get Ready Qld	8,991.00	0	0	0	8,991.00
NQNDMP Flood Study	(93,255.00)	0	0	(1,729.00)	(94,984.00)
NQNDMP Buddabadoo Road Drainage Upgrades	3,566.00	0	0	(227,853.60)	(224,287.60)
LRRG Disaster Coordination Centre Generator	0	0	0	0	0
LRRG Weather Station	0	0	0	0	0
QDRF	4,689.61	0	0	0	4,689.61
REPA 2021	(929,882.00)	703,301.55	0	(199,971.30)	(426,551.75)
QRRRF 2020	(115,208.00)	89,801.93	0	0	(25,406.07)
REPA 2023	(1,767.00)	84,000.00	0	(255,592.58)	(173,359.58)
Total: Queensland Reconstruction Authority	(1,122,865.39)	877,103.48	0	(685,146.48)	(930,908.39)

Coastal Hazard Adaption	0	0	0	0	0
Total: LGAQ	0	0	0	0	0
Department of Transport and Main Roads					
TIDS	(13,324.00)	0	0	(756.90)	(14,080.90)
Cycle Paths Stage 1	20,164.92	0	0	0	20,164.92
Cycle Paths Stage 2	(34,567.50)	0	0	0	(34,567.50)
Total: Department of Transport and Main Roads	(27,726.58)	0	0	(756.90)	(28,483.48)
Department of Infrastructure & Regional Dev					
Roads to Recovery	181,023.00	0	0	(94,758.40)	86,264.60
Total: Department of Infrastructure & Regional Dev	181,023.00	0	0	(94,758.40)	86,264.60
Department of State Development					
RTC Extension Design (MIPP2)	0	0	0	0	0
Total: Department of State Development	0	0	0	0	0
Department of Aboriginal and Torres Strait Islander Partnerships					
DFV Social Reinvestment	(10,000.00)	0	0	0	(10,000.00)
Service Enhancement	27,000.00	122,727.27	0	0	149,727.27
Yarrabah Seahawks (DATSIP)	15,000.00	0	0	0	15,000.00
Showcasing Yarrabah (DATSIP)	26,036.00	0	0	0	26,036.00
Emergency Relief Grant	0	4,545.45	0	0	4,545.45
Yarrabah Leaders Forum	42,272.00	0	0	(15,702.10)	26,569.90
Social Reinvestment Project	31,500.17	0	0	0	31,500.17
Community Safety Plan	44,193.00	50,000.00	0	0	94,193.00
Total: Department of Aboriginal and Torres Strait Islander Partnerships	176,001.17	177,272.72	0	(15,702.10)	337,571.79
FNQROC					
Transport Network Plan	0	0	0	0	0
Total: FNQROC	0	0	0	0	0
Untied					
Untied	0	0	4,890,226.71	(4,850,097.28)	40,129.43
Total: Untied	0	0	4,890,226.71	(4,850,097.28)	40,129.43
Grand Total	3,378,884.07	8,920,743.38	5,038,220.77	(10,955,727.44)	6,382,120.78
			Negative Grants		-2,736,530.25

7.3 QLD AUDIT OFFICE - FINAL MANAGEMENT LETTER

File Number: 03. MFD_OM.20241120

Author: Mike Mair, Director - Corporate Services

PURPOSE OF THE REPORT

For Council's information.

The Auditor-General has issued an unmodified audit opinion on the Yarrabah Aboriginal Shire Council's Financial Statements for 2023-2024.

BACKGROUND

Each year the QAO report the results of all financial audits and significant issues to parliament. Annual audit fee noted – authorisation covered by CEO financial delegation. Council advised about issues and other matters formally reported to management and update on actions taken by management to resolve these issues.

COMMENT

The QAO have formally reported to management and provided an update with respects to actions taken by management to resolve issues as included in Appendix A in the letter provided.

Council supplied the information to keep informed about current audit performance and factors identified for management.

POLICY/FUNDING CONSIDERATIONS

Internal Audit process and Financial Management.

RISK

Moderate.

CONSULTATION

Internal Audit Committee.

ATTACHMENTS**1. QAO Final Management letter 2023-24****RECOMMENDATION**

That Council:

1. Endorse the QAO Financial Management Report for 2023/24 Financial Year.
2. CEO and executive management team instructed to ensure appropriate financial standards are met and actions identified for management attention are resolved in a timely manner.



Yarrabah Aboriginal Shire Council

24 October 2024



Daryl Sexton
Mayor
Yarrabah Aboriginal Shire Council

Dear Daryl

Final management report for Yarrabah Aboriginal Shire Council

We have completed our 2024 financial audit for Yarrabah Aboriginal Shire Council. QAO has issued an unmodified audit opinion on your financial statements.

The purpose of this report is to update you on any matters that have arisen since we presented our interim report to you on 27 May 2024.

Reporting on issues identified after the closing report

I can confirm that we have not identified any significant issues since the presentation of our closing report to the audit committee. The issues and other matters we have formally reported to management and an update on management's actions taken to resolve these issues is included as Appendix A.

Please note that under section 213 of the Local Government Regulation 2012, you must present a copy of this report at your Council's next ordinary meeting.

Report to parliament

Each year, we report the results of all financial audits and significant issues to parliament.

We intend to include the results of our audit of Yarrabah Aboriginal Shire Council in our report to parliament on Local Governments. We will comment on the results of our audit, any significant internal control issues, and the overall results for the sector, including major transactions and events. We will discuss the proposed report content with your entity contact and continue to consult as we draft it. Formally, entities have an opportunity to comment on our report, and for these comments to be included in the final version tabled in parliament.

Audit fee

The final audit fee for this year is \$77,655, exclusive of GST. This fee is in line with the fee estimated in our external audit plan.

We would like to thank you and your staff for your engagement in the audit this year and over past years.

If you have any questions about this report or would like to discuss any matters regarding our services and engagement, please do not hesitate to contact me on 4046 0090 or William Cunningham, Director on 3149 6042.

Yours sincerely

James Gaustad
Partner

2024 Final management report

Appendix A1 – Status of issues

Internal control issues

This section provides an update on the control deficiencies we have identified since our interim report. It includes a response from management.

Our risk ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: www.qao.qld.gov.au/information-internal-controls or scan the QR code.



D Deficiencies

24CR-1 Adherence to procurement policies for travel related expenses

Observation

We noted during our review of credit card transactions, that several transactions were incurred for accommodation and meals that would not normally be allowable under Council procurement policies unless approval was obtained by the CEO in special circumstances.

The Reimbursement of Councillor Expenses Policy states that “unless the CEO is satisfied special circumstances apply, accommodation will not be paid in connection with attendance at events the Cairns, Tablelands and Innisfail areas as travel to and from these areas in one day would normally be possible”. We identified at least five nights of accommodation in Cairns paid for on the Council credit card. In each case the CEO has determined that special circumstances were present.

The policy also states that reimbursement of meal expenses while travelling on Council business will be up to the reasonable cost of meal expenses per current ATO rulings. This equates to \$61.50 for dinner meals in the 2023/24 financial year. We identified one example where 5 x buffet dinners at \$95 each were paid for on the Council credit card. The meals were provided as part of a networking dinner which formed part of a Civic Leaders Summit event.

In all cases noted above, there was no supporting memo or other evidence confirming that the CEO had approved the payment under special circumstances.

Implication

The effect of this is that Council may not be achieving the best value for money on its purchases or may be incurring expenditure that would not normally be allowable.

QAO recommendation

We recommend that if expenses are incurred that would not normally be allowable but the CEO has concluded that special circumstances apply, a memo or other record of the CEO's consideration is retained with the supporting documentation held as evidence of the transaction.

Management response

Management has amended the purchasing policy in relation to accommodation in Cairns and other areas to reflect the risks associated with travel to Yarrabah after dark.

In relation to other expenses incurred, it is noted and agreed this will be implemented.

Responsible officer: CEO, Director Corporate Services

Status: Resolved

Action date: 24 September 2024

Appendix A2 – Matters previously reported

The following table summarises all control deficiencies, financial reporting issues and other matters that had previously been raised but were not resolved as at the date of our interim report. The listing includes issues from our interim report this year and those issues raised in prior years.

Our risk ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: www.qao.qld.gov.au/information-internal-controls or scan the QR code.



Internal control issues

Ref.	Rating	Issue	Status
19IR-3	S	Rental debtor arrears Rental debtor arrears continue to grow and there are a number of large long term outstanding debt balances that have not been collected. There are elected Councillors who have rental arrears outstanding for more than 90 days and who are not making repayments against the outstanding debt.	Work in progress Council continues to work through suggestions to improve recovery. Responsible officer: Director Corporate Services Action date: Ongoing
22IR-4	D	Council website not up to date Various documents required to be published on the website under the Local Government Regulation were not on the Council website. 2024 update: We identified that: - The 2023 budget did not include a Revenue Policy as required under the Regulation. - That there did not appear to be a Councillor conduct register as required by the Act. - The local law register had not been updated since 2015. - The policies approved by Council at the June 2023 meeting (incl debt policy, investment policy, procurement policy etc) were not updated on Council's website at date of audit review (February 2024). - Two contracts over \$200,000 were not disclosed on Council's website.	Work in progress Council is still working on the timely uploading of required information. Responsible officer: Director Corporate Services Revised action date: 31 December 2024 Previously revised action date: 31 December 2023 Original action date: 30 June 2022

2024 Final management report

Ref.	Rating	Issue	Status
23IR-3	D	Timeliness of Council meeting minutes uploaded to website We noted during our review of Council meeting minutes, that minutes of the meeting held on 17 May 2023 were not available on Council's website as at 31 May 2023. Local Government Regulation 2012 section 254F(6) requires minutes to be made publicly available within 10 days of the meeting. 2024 update: We noted during our review of Council meeting minutes, that minutes of the meeting held in November 2023, December 2023 and January 2024 were not available on Council's website as at the date of our review on 13 February 2024. These have since been uploaded. Further, minutes of a special meeting on 24 January 2024 were not uploaded to the website at date of audit review on 10 May 2024. Council is currently up to date as at the date of this letter, aside from the special meeting minutes from 24 January 2024.	Work in progress Council is still working on the timely uploading of required information. Responsible officer: Chief Executive Officer Revised action date: 31 December 2024 Previously action date: 3 December 2023
24IR-1	D	Lack of documentation around IT policies and procedures We noted that while an IT policy was adopted during the year, it does not include documented procedures or defined responsibilities with regards to the following key controls: • User account creation and termination. • Password requirements and password management. • Formal review of user accounts in Windows Active Directory. • Third party access management (external users). • Database access, backups and maintenance.	Work in progress Management will work with outsourced IT services provider to develop and document policies. Responsible officer: Director Corporate Services Action date: 31 December 2024
23CR-3	O	Excessive leave balances We noted that there were two staff members who had excessive annual leave balances of over 340 hours, and one staff member who had a long service balance of 25 weeks. 2024 update: There are still two employees with excessive annual leave and one with excessive long service leave balances.	Work in progress Management is reviewing strategies to arrange suitably qualified staff to provide coverage. Responsible officer: Chief Executive Officer Action date: Ongoing

2024 Final management report

Appendix A3 – Climate-related financial disclosures

Next year audit planning considerations	Potential effect on your reporting obligations	Potential effect on your audit
In June 2023, the International Sustainability Standards Board (ISSB) issued its first 2 standards – IFRS S1 <i>General Requirements for Disclosure of Sustainability-related Financial Information</i> and IFRS S2 <i>Climate-related Disclosures</i>. In October 2023, the AASB released Exposure Draft SR1 <i>Australian Sustainability Reporting Standards (ASRS) 1 General requirements for disclosure of Climate-related Financial Information</i> for public feedback. The AASB's approach is to take a 'climate first' approach and is proposing that references to sustainability in the ISSB standards be replaced with 'climate related' in the Australian equivalents. In-scope entities will need to prepare a new, standalone sustainability report and have it audited.	In January 2024, the Australian Treasury issued proposed legislation as to how it intends to mandate application of climate related financial disclosures (and applicable assurance requirements) to entities reporting under the <i>Corporations Act 2001</i>. Queensland Treasury will determine the application to Queensland public sector entities that aren't reporting under the Corporations Act, such as departments and statutory bodies. Yarrabah Aboriginal Shire Council is currently not included in the scope of Commonwealth legislation. Therefore, you are not a mandatory reporting entity and will need to follow the guidance from Queensland Treasury.	We will work with management to assess Queensland Treasury requirements and guidance, as applicable.

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7.4 PEOPLE & COMMUNITIES OPERATIONAL REPORT

File Number: 04.MFD_OM.20241120

Author: Richard Fitowski, Director People and Communities

PURPOSE OF THE REPORT

To provide Council an update on operational activities undertaken within the Department of People and Communities.

OPERATIONAL UPDATE

This report covers activities for the period October/November 2024 and provides Council information on activities and progress of projects for the Department in line with Council functions, community services, funding agreements and project timelines in these areas:

1. Community Housing
2. Early Learning Centre
3. Yarrabah Indigenous Knowledge Centre
4. Yarrabah Arts Cultural Precinct
5. Community Events & Programs
6. Human Resources
7. Workplace Health and Safety and Security

1. COMMUNITY HOUSING

Total Number of stock	Year to Date Occupied	Current Vacant	Total Stock
	386	2x Awaiting scope of works 1x awaiting tenancy decision due to sorry business	389
Revenue – Month OCTOBER	Rent Charged for housing stock	Rent Payments received	Rental Arrears received
	\$206,696.05	\$200,996.20	\$17,182.75
Property Inspections	FY2024 to date - complete	Monthly inspections Completed	Monthly Inspections Scheduled
	22	3	10
Engagement activities	Number of discussions with tenants regarding arrears/enquiries Month	Number of discussions with tenants regarding arrears/enquiries FY2024 to Date	Housing Waitlist
	179	760	401 Applicants 1 New applicant 16 Waitlist updates

- During the month of October the YASC housing team has continued the approach of house visits conducted to recover rental arrears. Additional rent payments received for the month of October \$11,482.90.
- 2x Properties allocated.

2. EARLY LEARNING CENTRE (DAYCARE)

Overview

This report provides a summary of activities, maintenance, health initiatives, and attendance at the Yarrabah Early Learning Centre (YELC), covering recent developments and ongoing projects.

Enrolment

The Day Care Centre has seen a slight increase in enrolment numbers over the past month, with no vacancies remaining in the Toddler Room. Enrolment packages for next year are now available, which is expected to free up spaces in the Junior Kindy Room as children transition to prep. The Nursery Room currently has six vacancies.

Staffing

Staff rotation has successfully maintained required ratio standards; however, we are still actively searching for a suitable candidate to fill the position of Assistant Manager.

Seasonal Activities and Health Measures

With the arrival of the summer season, we have implemented measures to ensure children remain hydrated and are enforcing a "no hat, no play" policy. Due to its popularity, we have introduced a fortnightly *Wet Play Day* on Thursdays. Both children and staff participate in this water play activity, which provide cooling benefits and enhance staff & child interaction through play.

Foodcube Production

Our two Foodcubes have completed vegetable production for the season. We plan to replant during the wet season. The recent hot, dry, and windy conditions posed challenges in preventing fruit from sunburn.

Facility Upgrades

We have completed the installation of new toilets and hand basins throughout the centre, giving the restrooms a refreshed appearance. The addition of automatic stainless-steel taps has reduced water wastage and simplified maintenance.

Financial Update

Our efforts in reminding parents of their financial obligations have resulted in a reduction in outstanding fees. As of early November, the balance owed is \$13,522.57, down from \$19,821.97 the previous month. We remain vigilant in pursuing outstanding payments and continue to assist parents with Child Care Subsidy claims, fortnightly payment setup, and the use of the Xplor App.

Upcoming Events

The children's graduation and Christmas party is scheduled for 6th December at 3:00 pm, with a BBQ and Santa's arrival from the North Pole planned for 4:00 pm. The children will perform a concert, singing their favourite Christmas songs for family and guests.

NUMBER OF CHILDREN IN ATTENDANCE DAILY

NURSERY – 2 X	<u>3</u>
TODDLER – 2 X	<u>13</u>
KINDY – 2 X + CASUAL	<u>12</u>
AFTERSCHOOL CARE	<u>4</u>
TOTAL	<u>32</u>

3. YARRABAH INDIGENOUS KNOWLEDGE CENTRE**First 5 Forever Program**

The First 5 Forever program is held quarterly as a large promotional event, attracting mothers and young children to the IKC to utilize the play area. In addition, we continue to support our visitors by providing printouts of educational materials suitable for children ages 0-5.

Recently, our team participated in a virtual meeting with First 5 Forever coordinators from the Torres Strait Islands, where we exchanged ideas and strategies. Like us, they are experiencing challenges in encouraging greater community participation, and we gained valuable insights from their experiences.

Door Counts and Community Services

In the past month, we have seen a significant increase in community visits, primarily from individuals seeking assistance with applications for the No Interest Loan Scheme (NILS). Approximately 100 people have been supported in their applications. NILS offers low-income earners loans up to \$2,000 for essential home furnishings like refrigerators, freezers, bedroom sets, and lounge suites. This service has been instrumental for those unable to purchase these items outright.

Additional Services Provided:

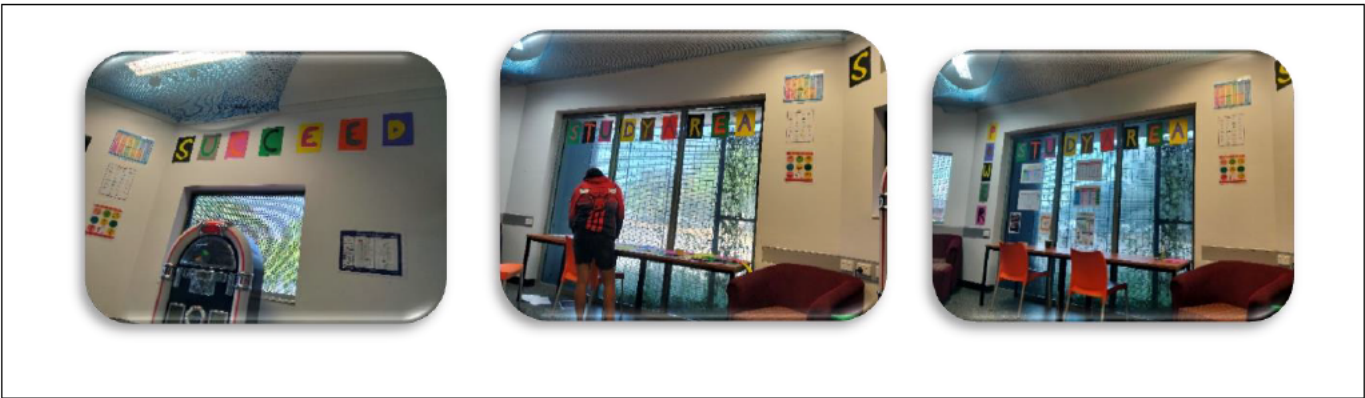
- Document scanning
- Funeral booklet printing
- Anglican Church material printing
- Activities for the afternoon program
- Laminating important documents
- Computer assistance

Bus Run

A concern was raised by the assistant coordinator regarding inappropriate behaviour among children on the bus, including frequent swearing and non-compliance with safety instructions. Should this behaviour continue, the coordinator has agreed to ride along on the bus to address the situation and promote a safer, more respectful environment.

Study Area

A quiet study space, named the “Study Area,” has been established to support community members of all ages with homework, exams, and assignments. This space offers essential study supplies, including pens, calculators, and paper, ensuring a conducive learning environment. The Study Area was designed by Karnia Keyes, a frequent visitor, and we are considering a traditional or catchy name to better reflect its purpose and cultural significance.



4. YARRABAH ARTS AND CULTURAL PRECINCT

Patronage and Sales

NUMBER PATRONS	OF	MONTH TO DATE	YEAR TO DATE
		84	347
SALES		MONTH TO DATE	YEAR TO DATE (FROM 1 JULY 2024)
		\$5,670	\$40,470

The Yarrabah Arts and Cultural Precinct (YACP) remains a vital hub for cultural preservation and community engagement, celebrating the artistic heritage of Yarrabah. Since July 1, 2024, YACP has welcomed 347 visitors, including a strong turnout of 84 visits in October. Year-to-date sales total \$40,470, with \$5,670 generated in October alone. These metrics highlight the increasing appreciation for Yarrabah’s distinctive cultural offerings and the growing economic impact of Indigenous arts, both locally and beyond.

Upcoming Events, Projects, and Art Awards

Louise Joel Gallery and Hobson Bay Council Exhibition

The “Charcoal” touring exhibition at the Louise Joel Gallery in Hobson Bay, initially set for November 16, has been postponed to 2025 upon the Hobson Bay Council’s request. Coordination efforts are underway to secure a new date.

North Queensland Ceramic Awards

Although Philomena Yeatman was not selected as the winner, we commend her achievement as a finalist in the NQ Ceramic Awards. The exhibition, which opened on October 18, will run through February 16, 2025, at the Perc Tucker Regional Gallery in Townsville, showcasing a diverse array of ceramic works.

Crystal Brook Collection – Bailey Exhibition

This exhibition, rescheduled for May-June 2025, aligns with the peak winter tourist season, enhancing visibility and sales opportunities for Yarrabah artists.

Commissioned Projects

Christopher Harris is making excellent progress on a commission for 110 ceramic pieces for Gurriny Yealamucka, anticipated to complete by late November. Additionally, Philomena Yeatman has started a weaving collection commissioned by the Cairns Art Gallery, which will be on display from June to September 2025, underscoring the high demand for Yarrabah’s unique cultural artistry.

UMI Arts – Summer Show

Michelle Yeatman’s ceramic works have been submitted for the UMI Arts “Summer Show” exhibition. A media callout is set for November 18, with the exhibition officially launching on November 22.

Queensland Regional Art Awards

Alwyn Fourmile is a finalist in the Landscape category of the Queensland Regional Art Awards. Judging will occur on November 15 in Brisbane, and winners will be announced at the awards launch on December 14, 2024.

Creative Australia Award

We are honoured to nominate Philomena Yeatman for the prestigious Red Ochre Awards, celebrating lifetime achievement in Indigenous arts and cultural advocacy. Winners will receive \$60,000, with the ceremony set for May 27, 2025, during Reconciliation Week.

Community Engagement and Sales

Yarrabah artists' works continue to be restocked in the Cairns Art Gallery Shop, contributing successfully to sales and promoting Yarrabah's cultural heritage.

Other updates

YACP’s website is nearing completion, which will feature an online shopping platform, increasing our artists’ global reach and potential revenue. This initiative is funded by BIA-SDFP.

Fire Warden Training: The Manager attended Fire (Chief) Warden training on 2nd October reinforcing our commitment to emergency preparedness and safety.

Social Media Highlights

- Post Reach: 21,223
 - Post Engagement: 11,541
 - New Page Likes: 16
- New Followers: 7



Philomena Yeatman with new basket and Salome Yeatman with new ceramic works.

5. COMMUNITY EVENTS AND PROGRAMS

During October, the CSO provided support for several community events:

- **Community Assist Day:** Hosted in collaboration with the Council and the Energy and Water Ombudsman Queensland, this event took place at the Community Hall. It offered residents an opportunity to meet key service providers for Yarrabah, ask questions, seek assistance, and submit inquiries. The day was well-received and facilitated valuable connections within the community.
- **Food Cube Project:** The CSO met with Food Cube representatives to discuss the next phase of the project. Funding approval has been granted for an additional 12 cubes, with the Council actively supporting logistics and overall project delivery.

Upcoming Event

- **Get Ready Day:** Scheduled for 4th December, this event will feature key stakeholders from the emergency management sector. The goal is to deliver essential safety messages and preparedness guidance to the community.

VENUE FACILITIES

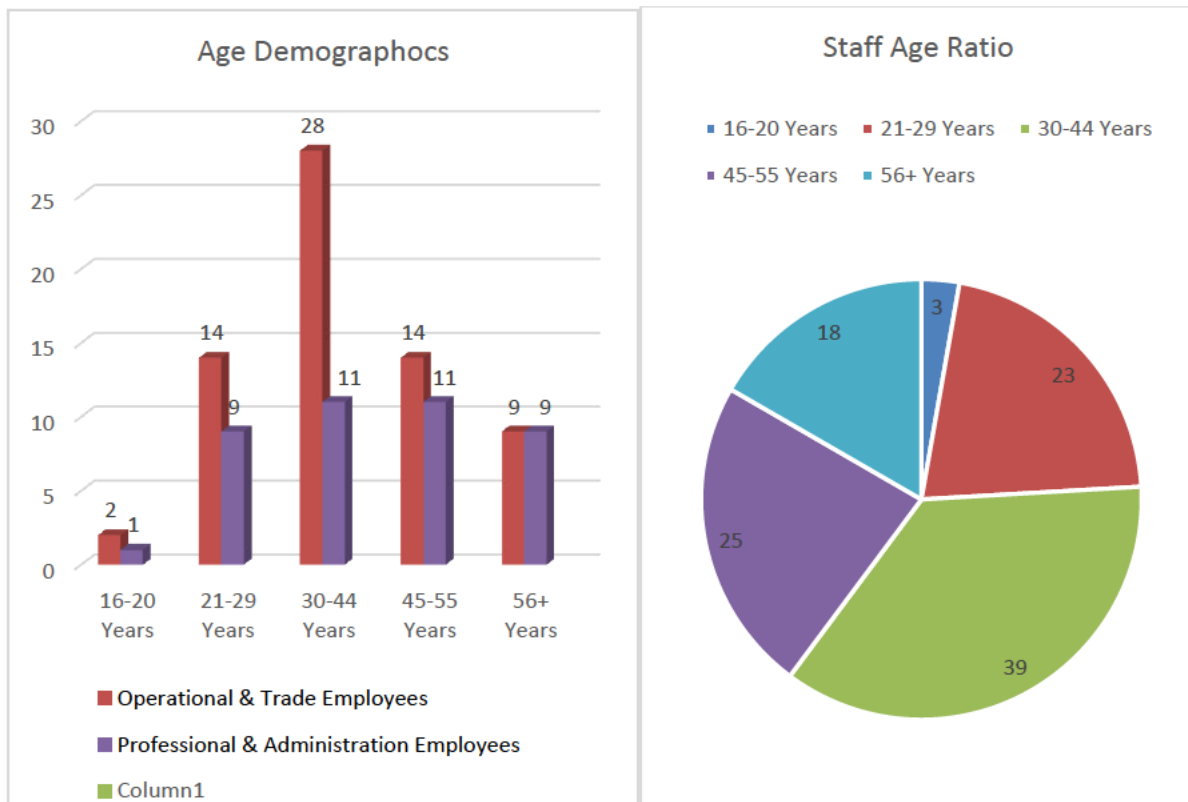
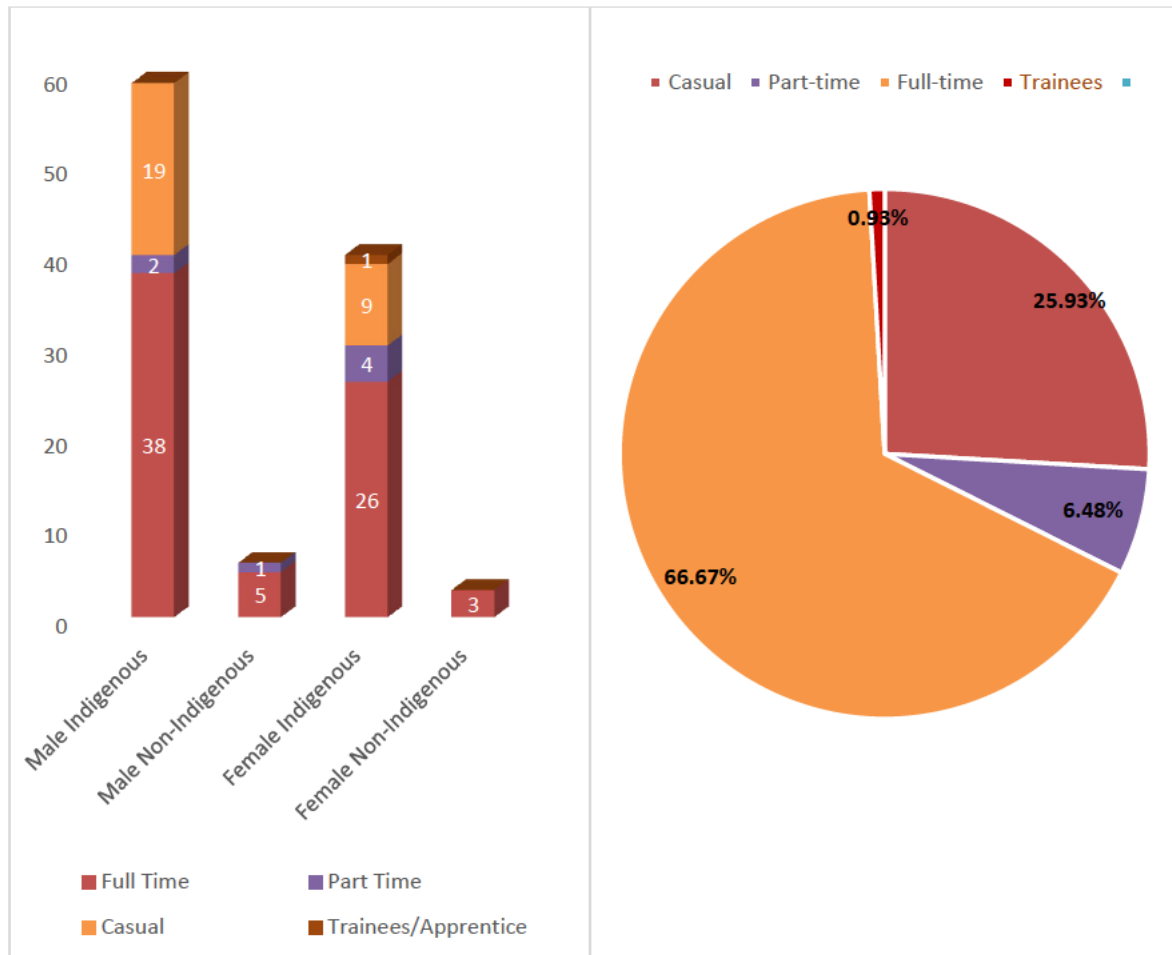
Venue Bookings for the Month total:	
Community Hall Booking	8 Bookings
RTC Rooms	Booked Daily for Training
RTC Room 1	4 Bookings
IKC Meeting Room	6 Bookings
HR Training Room / meeting	22 Bookings
Bishop Malcolm Park	2 Bookings

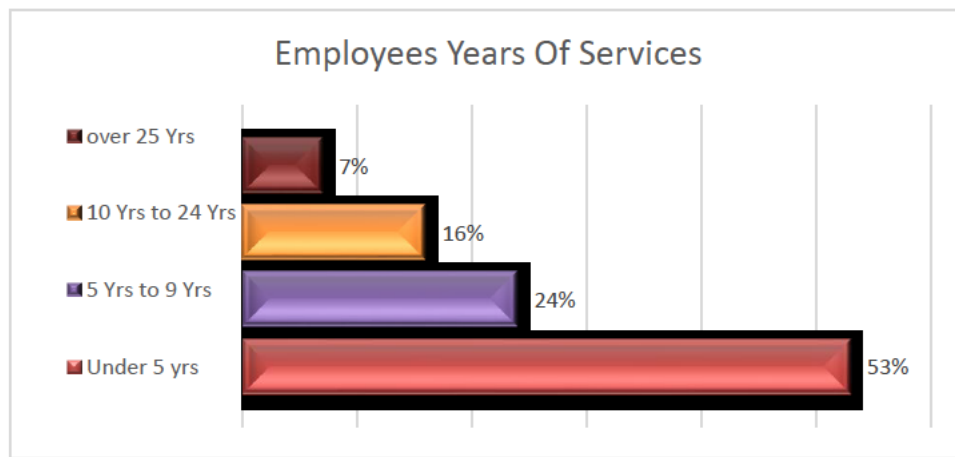
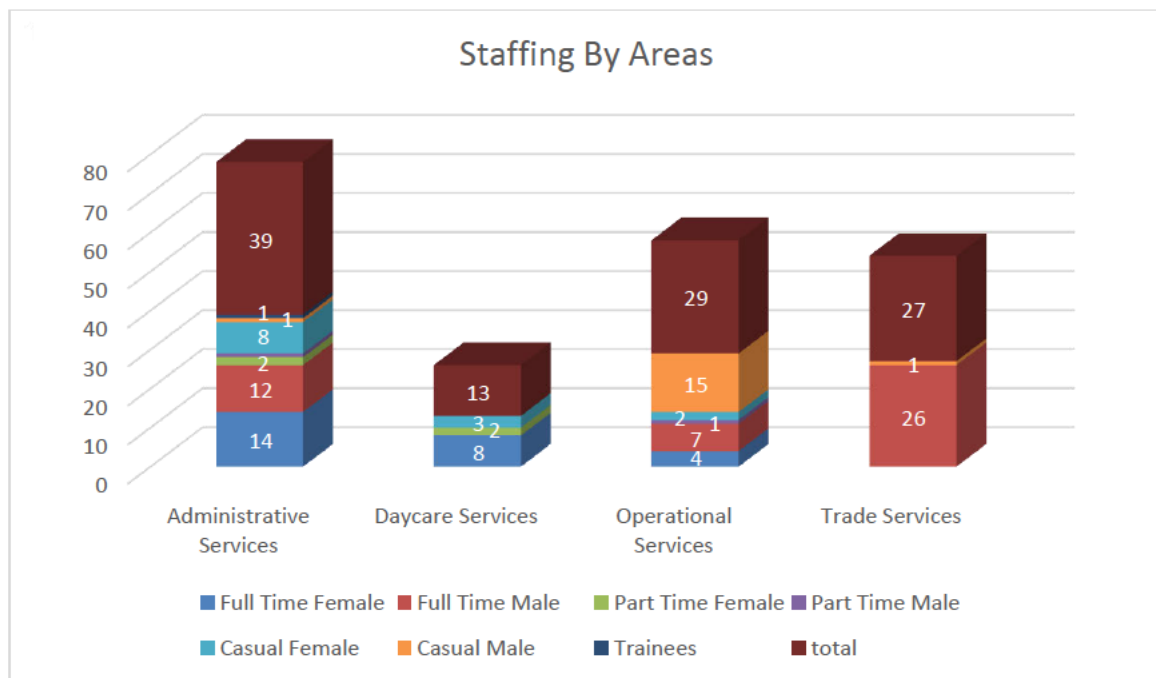
6. HUMAN RESOURCES

STAFFING:

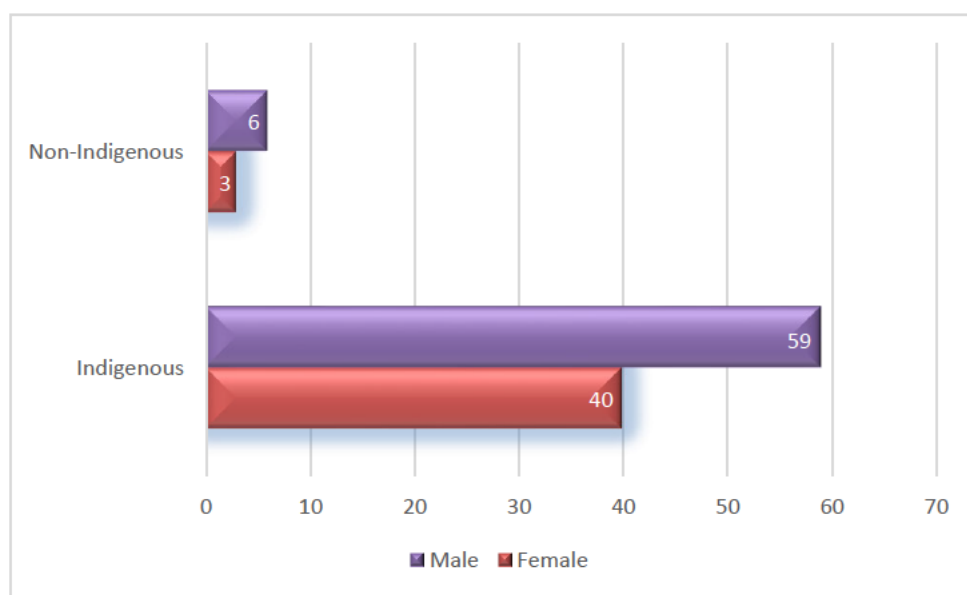
Our current employment Ratios are as follows:-

COUNCIL EMPLOYEES	MALE INDIGENOUS	MALE NON- INDIGENOUS	FEMALE INDIGENOUS	FEMALE NON- INDIGENOUS	TOTAL
FULL TIME	38	5	26	3	72
PART TIME	2	1	4	0	7
CASUAL	19	0	9	0	28
TRAINEES/APPRENTICE	0	0	1	0	1
TOTAL	59	6	40	3	108
<i>WUGU WFD PARTICIPANTS</i>	0	0	2	0	2
<i>STUDENTS WORK EXPERIENCE</i>	6	0	2	0	8





Graph for indigenous / non indigenous employees



RESIGNATIONS / TERMINATIONS

- Administration Support Officer - Works Depot, Full Time
- Administration Support Officer - Arts & Cultural Precinct, Casual

RECRUITING:

- Healthy Housing Supervisor, Full Time
- Project Officer, Menmuny Museum, Casual
- Administration Support Officer - Works Depot

TRAINING

- Fire Warden Training
- Traffic Control Management

7. WORKPLACE HEALTH AND SAFETY**Safety Inductions**

Two safety induction sessions were held, primarily for YASC employees who had not yet completed the YASC Safety Induction. YASC Induction register will be updated to reflect the latest attendance and ensure Council's compliance

LGW Audit

Progress is ongoing with the Improvement Corrective Action Plan, addressing compliance issues from the LGW Audit. An LGW consultant is scheduled to review the corrective action plan on 26/11/24.

Training

- *Fire Warden Training:* Eight council employees have successfully completed the required fire warden training, including practical assessments. Certificates will be issued in upcoming weeks
- *Outstanding Training:* One Day Care employee still needs to complete the fire drill practical due to a scheduling conflict with TAFE training.
- *Fire Drill Preparation:* The council sweeper has cleaned the parking area to remove glass in preparation for the drill.
- *Fire Warden Uniforms:* Quotes are being sourced for fire warden uniforms, including hats and vests, for use across all council areas.

Safety Committee

The final Safety Committee Meeting for 2024 is planned for late November, following WHS

Coordinator return from annual leave. Although the audit workload has been significant, the Coordinator is confident the Safety Committee team will convene before year-end.

Incidents

October saw minimal incidents, with only minor reports, such as broken windows on council vehicles caused by whipper snipping. No injuries were reported by council workers in the field.

Security

The security team's have new hour which has been effective, with the day security team managing weekend coverage. There is ongoing community engagement by Police liaisons to address rock-throwing and break-ins, targeting individuals identified by name. Concerns have been raised by the Director of Building Services about contractors working on Beach Street, as they have been subject to harassment while working on roofs, creating safety risks.

COEX Recycling Shed Audit

Signage for the emergency assembly area has been received, and a work request was submitted for installation by Council carpenters. Additional emergency assembly signs are also planned for the RTC building and the Works compound area. A spill kit and emergency fire horn have been installed in the Coex Recycling Shed, and a sound meter is now available for monitoring noise levels during work activities.

First Aid Kits

Restocking of first aid kits for all council departments is scheduled for 26/11/24 at the Works smoko room. All departments will be asked to bring their kits in for restocking on that day.

Drug and Alcohol

Random Drug and Alcohol testing of staff and contractors. One non-negative test recorded during the month of October

ATTACHMENTS**Nil**

Recommendation

That Council Accept The Director Of People And Communities Operational Report, Tabled As Read.

7.5 BUILDING SERVICES OPERATIONAL REPORT

File Number: 05.MFD_OM.20241120

Author: Wayne Douglas, Director Building Services

PURPOSE OF THE REPORT

To report to Council the status/activities of Building Services areas for the months of October 2024 to November 2024.

FOCUS AREAS**The focus for the Building Services Department over this period:**

- The aged work orders were discussed at the last JOM with all in attendance happy with current progress.
- The PSA spreadsheet has been completed and sent to finance for reference. I have added a summary page to the spreadsheet which is intended to make use of it much easier.
- OnTraQ software is almost ready for staff to be trained in its use. Sharon (YASC) and Sean (ONTraQ) are Teams meeting Monday 18th November to go through the finance integration of the program.
- Working towards more secure buildings and compounds to minimise vandalism damage. This will be done as we can spare the resources. Our Works office has now been completed. Works smoko room is up next.
- Preparation has begun to ensure everything is in order for the upcoming Xmas period.

QBUILD

The following tables contains the data for workflow activities in the works department for building and construction and field workers:

Repairs & Maintenance - QBuild Work Orders

The last 5 weeks we have completed & invoiced 655 work orders to QBuild with an average of \$1,435.32 per work order invoiced. Since the 01/09/2024 to 08/11/2024 our office has completed & invoiced 1322 Work orders for a total of \$1,891,913.36. This is the main reason the aged work order report is looking quite healthy.

	Unplanned Maintenance		Healthy Housing Program R1	
Days	11 th October 2024	8 th November 2024	11 th October 2024	8 th November 2024
+ 365	0	0	3	0
181 - 365	116	27	15*	20*
121 - 180	82	93	23*	50*
91 - 120	66	76	56*	40*
61 - 90	104	137	50*	19*
30 - 60	193	135	31*	10*
< 30	272	264	14*	5*

TOTAL	833	732	3 – 192*	0 – 144*
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Healthy Housing Program – Stage 1 Highlighted in yellow.

Healthy Housing Program – Stage 2 Highlighted with asterisk

Healthy Housing round 1 status:

All Round 1 work orders are now confirmed complete and invoiced to QBuild. Round 1 fully complete. In saying that, Housing have been conducting their final inspections and have been raising regular maintenance work orders for items they have noticed.

Healthy Housing round 2 status:

All Round 2 work orders have now been allocated. Purchase orders have been raised for most of the general scope work orders. Some are still being quoted. Round 2 inspections are now being conducted.

NAHA UPGRADES & MAINTENANCES		
2024-2025 Planned Projects		
2024-2025 PRE-PAINT & PAINT WORKS		
<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
Paint package -Various	10%	QBuild procurement
REFURBISHMENTS		
Refurbishment – 11/9 Gribble St	10%	QBuild Procurement
Refurbishment – 38 Sawmill Rd	100%	Works fully completed
Refurbishment – 67 Workshop St	10%	QBuild Procurement
Refurbishment – 9/9 Gribble St	5%	Change to scope of works - QBuild
Refurbishment – 16 Ambrym St	15%	PO received. PO sent to the contractor. PSD 18/11/2024.
Refurbishment – 3 Beach Street	100%	Works fully completed
Refurbishment – 2/9 Gribble Street	40%	Kitchen manufactured. PFD 18/12/2024
VACANT HOUSING		
6/15 Workshop Road	5%	In tender
7/104 Workshop Road	100%	Works fully completed

KITCHEN UPGRADES		
Kitchen, CLI 56 Gribble Street	100%	Works fully complete
Kitchen, CLI 38 Gribble Street	25%	Kitchen in manufacture. PFD 15/12/2024

Kitchen, CLI 2/20 Stanley Street	15%	Kitchen manufactured. PFD 18/12/2024
Kitchen, CLI 2 Walker Close	15%	Kitchen manufactured. PFD 15/12/2024
Kitchen, CLI 8 Schreiber Street	15%	PO received. PO sent to contractor. Not yet planned.
Kitchen, CLI 41 Back Beach Road	10%	QBuild Procurement
Kitchen, CLI 2 Schreiber Street	10%	QBuild Procurement
Kitchen, CLI 15 Schreiber Street	10%	This is an ad hoc going through the HH program which means it should be fast tracked.
Kitchen, CLI 27 Schreiber Street	100%	This was a partial kitchen upgrade approved under maintenance.

FLOOR COVERING

Floor Covering, CLI 20 Workshop Rd,	10%	QBuild Procurement
Floor Coverings, CLI 21 Sawmill Rd,	10%	QBuild Procurement
Floor Coverings, CLI 62 Stanley St,	10%	QBuild Procurement
Floor Coverings, CLI 43 Workshop Rd,	10%	QBuild Procurement
Floor Coverings, CLI 1020 Back Beach Rd,	10%	QBuild Procurement
Floor Coverings, CLI 152 Range Rd,	10%	QBuild Procurement
Various other properties	10%	QBuild Procurement

FENCING

Fencing, CLI 16 Workshop Rd	10%	QBuild Procurement
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BATHROOM UPGRADES

Bathroom, CLI 8 Ambrym St,	100%	Works fully complete. Variation waiting with Housing to be approved.
Bathroom, CLI 119A Back Beach Rd,	100%	Works fully complete
Bathroom, CLI 152 Range Rd	100%	Works fully complete
Bathroom, CLI 57 Workshop Rd,	10%	QBuild Procurement
Bathroom, CLI 59 Workshop Rd,	15%	PO received from QBuild 13/09/2024. Contractor has PO. Works currently being planned.
Bathroom, CLI 82 Workshop Rd,	10%	QBuild Procurement
Bathroom, CLI 25 Schreiber Street	15%	Just received PO from QBuild. Works currently being planned.
Bathroom, CLI 8 Major Close	15%	PO received. Contractor chosen. Works currently being planned for start on 18/11/2024.
Bathroom, CLI 39a Back Beach Road	10%	QBuild Procurement

LAUNDRY UPGRADES

Laundry, CLI 4 Major Cl,	100%	Works fully complete
Laundry, CLI 59 Workshop Road	15%	PO received from QBuild 13/09/2024. Contractor has PO. Works currently being planned.
Laundry, CLI 38 Stanley Street	15%	PO received from QBuild. PSD 30/11/2024

ROOF REPLACEMENTS

Roofing, CLI 11 Beach Rd	100%	Works fully complete
Roofing, CLI 36 Sawmill Road	100%	WIP –Materials on site & edge protection in place. PFD 18/10/2024 – Contractor delays due to staff issues.
Refurbishments/Roofing, CLI 38 Sawmill Road	100%	WIP – Materials on site & edge protection in place. PFD 15/11/2024 – Contractor delays due to staff issues.

HOME OWNERSHIP

CLI 209 Back Beach Road	10%	PO received. Planning currently in progress.
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COLA

58 Gribble Street	10%	In tender
8/20 Stanley Street	10%	QBuild procurement

Driveway

Driveway/paths, CLI 72 Workshop Rd	10%	QBuild procurement
Driveway/paths, CLI 65 Workshop Road	15%	PO received. Contractor is scheduling works.

Home Modifications - Dismods

CLI 10 Sawmill Road – DM-2827 Handrails & balustrading	40%	WIP. Handrails & balustrading currently waiting for galvanising.
CLI 10 Walker Close – DM-2796 Front access	40%	WIP. Handrails & balustrading currently waiting for galvanising.
CLI 10 Walker Close – DM-2796 Toilet rails	20%	L shaped rail to toilet. Contractor will complete within 2 weeks.
CLI 52 Stanley Street – DM-2833	25%	Install ramp & grab rail. Materials ordered.
CLI 5a Beach Street – DM-2852	95%	Various bathroom/toilet. Waiting on

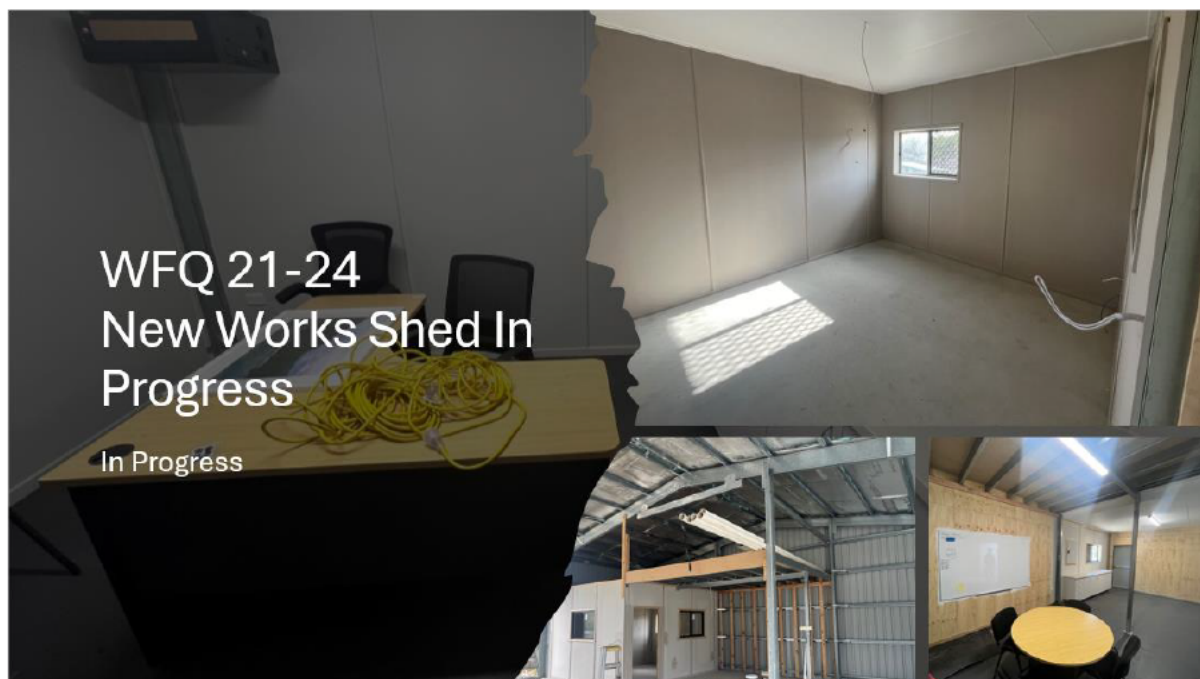
		confirmation of query with OT.
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Other major works		
Full ceiling replacement, CLI 8 Wangguulay Close	75%	Ceiling replacement underway. PFD 29/11/2024
Lounge, kitchen, laundry & bathroom Ceiling replacement, CLI 36 Stanley Street	90%	Roof works to be completed before final works.
Units 1-9, 15 Workshop Road	100%	Concreting to rear of all units to prevent rat infestation in future. Works fully complete.
CLI 17 Ambrym Street	25%	Replacement of windows & SGD – Other works to be quoted to replace SGD to side patio with new wall, hinged door & window. Contractor has this in manufacture.

Some tenders still in progress. QBuild has been ramping up sending through purchase orders as we have many to plan and put in progress.

WORKS FOR QUEENSLAND 4

A) Project: Works Department Sheds

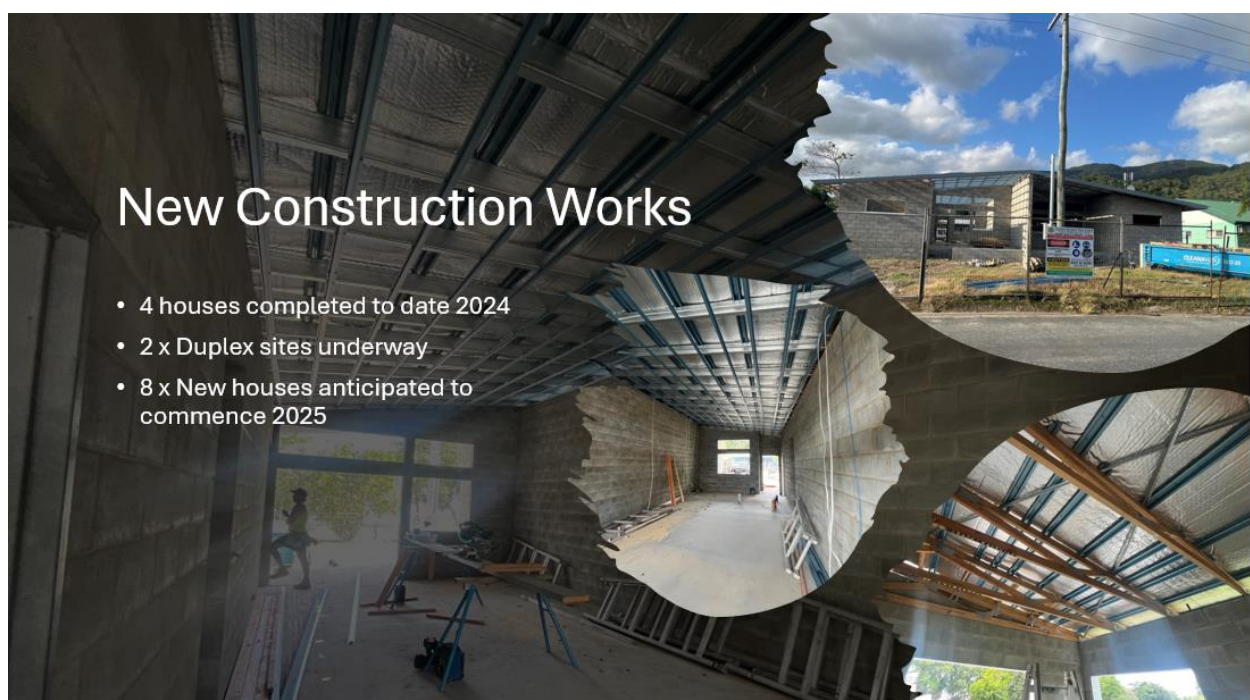


Progress Update:

- **Work in progress (WIP) – Works and Infrastructure crew sheds**
 - Project crew and new construction crews commencing new EHO and ESO works sheds

- Ridge caps placed and flashings were ordered and have been delivered to site for installation
- Fit out for ESO shed SCADA installation complete
- Electrical to ESO shed complete
 - EHO and Machinery shed electrical works in progress
- EHO/ESO Carpentry fix out complete
- EHO/ESO Wall and floor painting complete
- Council have 6 staff currently undertaking Cert 3 in Civil Construction which includes obtaining their civil trade and machinery tickets
 - During the month of October, 4 of the 6 staff completed their training and received Certificate III in Civil Construction Plant Operations
 - 2 staff yet to complete commenced approx. 12 months after the initial 4 staff
- **Work in progress (WIP) – Machinery Storage Shed**
 - Concrete Slab - Complete
 - Columns stood - Complete
 - Frames have been stood and sheeting and guttering is expected to be complete November 2024
- **Work in progress (WIP) – Hygiene Shed building**
 - Cabinetry complete
 - Plumber to fix out November 2024
 - Painting complete
 - Handover expected November 2024

NEW CONSTRUCTION - PROJECT 81907



A) Project: 32 Workshop Road**Progress Update:**

- Complete
- Defects complete

B) 4 Dabah Road**Progress Update:**

- Complete
- Yarrabah new construction team have attended to almost all defects
 - Minimal defects remain (minor)

C) 19 Smith Street**Progress Update:**

- Complete
- Yarrabah new construction team have attended to almost all defects
 - Defects complete

D) 14 Smith Street**Progress Update:**

- Complete
- Yarrabah new construction team have attended to almost all defects
 - Defects complete
- Practical Completion achieved

E) 7 Beach Street**Progress Update:**

- Completed works
 - Concrete base slab poured 02/08/2024
 - Plumbing underslab
 - Electrical connection to property pole
 - Blockwork complete
 - Time lost due to 3 x separate events of vandalism to 7 Beach St
 - Electrical and Plumbing rough in
 - Bond Beam steel complete
 - Blockfill complete
 - Trusses and steel assembly complete
 - Roofing complete
- Works in Progress
 - Internal wall and ceiling linings

- Plumbing rough in
- Electrical rough in
- Initial carpentry to robe heads

F) 64 Gribble Street

Progress Update:

- Completed works
 - Concrete base slab poured 13/08/2024
 - Plumbing underslab
 - Electrical connection to property pole
 - Time lost due to due to vandalism on 7 Beach St
 - Blockwork complete
 - Bond beam steel
 - Electrical and plumbing rough in
 - Blockfill complete
- Works in Progress
 - Truss and Steel assembly WIP
 - Roofing to commence 18/11/2024
 - Electrical and plumbing rough in to follow

Local Recovery and Resilience Grant (QRA funded)

A) LRRG Daycare – Stormwater upgrades

Progress update:

- Works complete – YASC to begin close outs

B) LRRG PCYC Stormwater upgrades

Progress update:

- Works complete – YASC to begin close outs

C) LRRG Disaster Coordination Centre Stormwater Resilience Project

Progress update:

- **Works in progress**
 - Wall 1 & Wall 2 complete including drainage and revegetation
 - Council acknowledges minimal earthworks are required to ‘finish’ the open drainage. It is proposed to allow some time for settlement and to ensure drainage channels are sufficient.
 - Project is not intended to be closed out
 - Project funding will not be closed out until after next wet season in the event additional works are required

WFQ.5 24-27

The \$300 million 2024-27 Works for Queensland Program (W4Q) funding round will support the 65 councils outside of South East Queensland (SEQ) to deliver local projects that create jobs, deliver better infrastructure and services, and improve the lives of Queenslanders now and into the future.

Yarrabah ASC has received approval from the State Government and has now been received for the Work for Queensland 24-27 Program.

Approved Projects

Council Facility Improvements and Resilience

Esplanade beautification, play areas and rest areas

Bishop Malcolm Park – stage security and fencing improvements

Cemetery upgrades – New and old

Public Toilet – Wungu & Jilji

Work in Progress

Planning and procurement of major project works underway.

Bishop Malcolm Park project procurement has begun including fabrication of the stage security gates and supply of boundary fence materials.

Bulguru Park Temporary Accommodation Site**Supply, Delivery and Installation of Cabins**

- Contract finalised and issued to supplier to begin manufacturing
 - Colour schemes presented to YASC for consideration
 - 2 x neutral colour schemes were selected to represent the bedroom sizes of the cabins
 - Soil testing has been programmed to confirm footing designs

Civil Works Package

- RFQ issued to LocalBuy Suppliers
 - 1 response received from supplier from SEQ
 - Price submitted was approx. \$3.5M
 - YASC estimates works are approx. \$1.7M
- YASC to self-perform these project works
 - YASC to begin compiling detailed quantity take offs in preparation to commence post Wet Season 24/25

Capital Housing Program

Yarrabah ASC have been working with Dept. of Housing to obtain funding for the delivery of new houses and extensions. This includes the removal of dilapidated plug-ins and replacing those with permanent dwellings.

The Department is working on funding agreements and Council should expect to see this before December 2024. Upon receipt of the funding agreement, Yarrabah ASC will begin preparing design packages for these works. It is anticipated commencement onsite May 2025.

Council have engaged a demolition contractor to begin works on 11 Smith Street and 13 Smith Street. This includes the demolition and removal of the existing dwellings in their current state. These works are commencing during December 2024.

Asbestos sampling has been undertaken by an approved testing organisation. No traces of asbestos was identified by the testing organisation.

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the report of the Director - Building Services, tabled as read.

7.6 INFRASTRUCTURE OPERATIONAL REPORT

File Number: 06.MFD_OM.20241120

Author: Sam Bann, Director Infrastructure

PURPOSE OF THE REPORT

To report to Council the status/activities of Infrastructure Department areas for the month of October 2024 up to 08 November 2024.

OPERATIONAL UPDATE

This report covers performance up to and including the 08 November 2024. Items contained below reflect actions and tasks performed to progress the projects in-line with funding agreements and project plans.

Planning and engagement with stakeholders and consultants about programmed / scheduled works.

NOTE:

Attended Reef Guardian conference 23rd to 25th of October 2024, presented projects update.

ICCIP Projects approval received 25th October 2024 (Proposal review in progress)

INFRASTRUCTURE AREA -GENERALS

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Roads	Routine and Reactive Maintenance Plan	Roads Weekly Work plan Road and Road Reserve Maintenance, drains and easements, including reactive works. Drain Cleaning Various Areas Forecasting upcoming road works pending QRA submission
Waste Management	Routine and Reactive Maintenance Plan	Continuing current waste management strategy. Rubbish collection and waste management at the tip (refer to enhance Waste Management project) Containers Shed in operation. Cyclone Clean scheduled for November (Date to be confirmed)

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Mechanics	Routine Maintenance Plan	General fleet management Reactive works between services and repairs 4 x Reactive repairs 2 x fleets serviced 2 x fleet in workshop for repairs. Toyota Dyna clutch replacement ready for auction 098JTG engine replacement WIP 3 Mowers in workshop for repairs. New Holland Front Deck (awaiting on gear box to arrive from US. Roads Husqvarna (Engine Fitted new spindles required) John Deer Zero turn Preparing for Auction 2 (fleet and Dates to be confirmed)
Parks & Gardens	Routine Maintenance Plan	Ongoing maintenance throughout community as per General work plan W4D – Continuing YASC facilities and reactive works.

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Animal Control	Routine preventative Action Plan	Animal Management work plan dogs collected 1 returned to owners 6 Dogs treated for flea ticks and worm 4 dogs removed Repairing horse impound facility weekly due to vandalism Dog impound currently at capacity. Dogs involved in the recent attacks are still under investigations` VET Visit 1st to 3rd. 20 Dog Spey 5 Dog Castrate 8 home visit health check 59 Tick, flea and Worm Treatment house to house 32 Tick, flea and Worm Treatment within pound
Environmental Health	Routine preventative Action Plan	Environmental Health work plan <u>Weed Management</u> Swamp access road Sewerage treatment plant SPS 7 <u>Healthy housing</u> Pest inspections and treatment in progress <u>Pest program update</u> Awaiting on HH Round 2 job cards to be allocated

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
ESO	Water Routine and Reactive Maintenance Plan Sewerage Routine and reactive Maintenance Plan	Routine maintenance as per DWQMP DWQMP amendments EOT approved for 10th December DWQMP annual report preparation Ongoing sewerage pump station maintenance manually monitored and operated. Note: Water and Waste water 12 monthly and annual report in progress to be completed by due date as per legislation.
Aquatic centre	Routine Maintenance Plan	General Maintenance throughout aquatic centre. Preparing for school swimming carnival.

CAPITALS

Road recovery projects

PROJECT ID	JOB DESCRIPTION	ACTION	COMPLETION
ATSI TIDS	Range Road, Nursery Road Intersection Upgrade	Practical completion Minor defects	<u>100%</u>
REPA 2023	Sealed works package	Works commencing during late November 2024 Proposal accepted	<u>10%</u>
REPA 2023	Betterment	Survey complete, design and RFT documentation WIP	<u>10%</u>
REPA 2024	Unsealed Roads Package	Submission lodged with QRA	
NQNDMP 23	Stormwater Improvements Buddabadoo Road	Concrete roadway and concrete drainage complete to Site 1 and Site 2. 2 x culvert designs complete, anticipate commencement	<u>60%</u>

		November 24.	
TC Jasper 2023	Flood Warning Systems	Submission lodged with QRA approved Contract issued	

CAPITALS**ICCIP – Indigenous Council Critical Infrastructure Program**

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
1.05	Water and Sewer combined SCADA upgrade ICCIP 1.05	80%	EOT approved for December 2024 due to variation works. Variations submitted for additional works within budget
1.13	Bores Security (Fencing)	5%	Approval received procurement in Progress
1.15	Replace reservoir roof	100%	Completed
1.16	Generator for Bore 6	5%	Approval received procurement in Progress
2.14	SPS 2 Upgrade (pump replacement)	5%	Approval received procurement in Progress
2.15	Fencing to Sewerage Pump Stations	5%	Approval received procurement in Progress
1.22	Generator to Pump Station 6&7	5%	Approval received procurement in Progress
2.16	Install New Fencing to Sewerage Treatment Plant	5%	Approval received procurement in Progress

LGGSP Water treatment plant upgrade - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
LGGSP	Water treatment plant refurbishment	10%	EOT on Hold pending other funding source. (Advise from department)

Reef Guardian Council Grant - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
ALCRAP000060	Reef action plan – STP de-sludge & upgrade electrical switchboard	15%	6 tenders received Proposal negotiation in progress due to budget
ALCRAP000012	Reef action plan – STP Upgrade – Surface Aerators	15%	4 tenders received Tender Evaluation completed 24 th September. Procurement in Progress.
ALCRAP000011	Reef action plan – Above Ground Fuel Tanks	10%	Procurement pathway being developed. Project establishment deadline is Oct 2025. Priority of delivery is on the wastewater projects.
Note: Possible			

Enhance Waste Management

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
Plant, Equipment and Training	The plant and machinery will service to upkeep the proposed transfer facility. The machinery comprises wheel loaders, excavators with grab attachments, skid loaders, body trucks, tractor slasher and tele handler.	90%	Plant yet to be delivered include; - 10t Tipper 3.5 Excavator delivered 29 th October 2024
Waste Transfer Station Clean Up	This activity involves the removal of accumulated waste and debris from the current facility.	95%	Works complete to remove waste from community. 1600t of waste removed

			500t of concrete processed into usable fill material Ongoing maintenance
Ongoing maintenance and operational costs	This encompasses routine maintenance tasks such as equipment servicing, repairs and facility upkeep necessary for operational control of the transfer station.	5%	Ongoing project for 3 years. 2 x waste operators have been appointed to management of the waste facility

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the report of the Director-Infrastructure, tabled as read.

7.7 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 07.MFD_OM.20241120

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Parents are Lyndell Thomas and Brent Schrieber. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

ACTION

If confirmed – form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to make application to the relevant PBC.

ATTACHMENTS**1. Confirmation of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED].

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination

c/- Post Office YARRABAH 4871
56 Sawmill Road YARABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, _____
(First Name) (Other Name) (Last Name)

Born on _____

And now living at: _____
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was: _____

My father's name is / was: _____

My language group and /or home community is: Gugu Gungandji, Kuku Yalandy
Yithhawarra Lama - Lama

Connection with this community: _____

Culturally I identify as: GuruBana, Guru Gulu Gungandji

I have lived or formally lived in this community for 27 years.

Contact email address: _____

Contact phone #: _____

Signature: _____ Date 13/11/2024
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an Incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: _____	Position: _____
Signature: _____	Date: ____/____/____
Name: _____	Position: _____
Signature: _____	Date: ____/____/____

YASCCOA202401_V2

7.8 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 08.MFD_OM.20241120

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Parents are [REDACTED] and [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

ACTION

If confirmed – form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to make application to the relevant PBC.

ATTACHMENTS**1. Confirmation of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED] [REDACTED]

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, [REDACTED]

(First Name) (Other Name) (Last Name)

Born on [REDACTED]

And now living at [REDACTED]

(Your full address)

Declare that I am Aboriginal ~~and/or Torres Strait Islander~~ (cross whichever refers to you)

My mother's name is / ~~was~~ [REDACTED]

My father's name is / ~~was~~ [REDACTED]

My language group and / ~~or~~ home community is [REDACTED] Kuku Yalanji + Sydney where I live

Connection with this community: [REDACTED]

Culturally I identify as: Kuku Yalanji

I have lived or formally lived in this community for [REDACTED] - (historical connections) years.

Contact email address: [REDACTED]

Contact phone #: [REDACTED]

Signature: [REDACTED] Date 07 / 11 / 2024

(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: _____	Position: _____
Signature: _____	Date: ____/____/____
Name: _____	Position: _____
Signature: _____	Date: ____/____/____

YASCCOA202401_V2

7.9 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 09.MFD_OM.20241120

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Mother: [REDACTED] and Father: [REDACTED]

Council's process for providing confirmation of persons known to Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Deputy Mayor Michael Sands and Councillor Brian Underwood on 12th November 2024.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation of Aboriginality Form [REDACTED]****RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

○ [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

[Redacted]

(First Name)

(Other Name)

(Last Name)

Born on [Redacted]

And now living at [Redacted]
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was: [Redacted]

My father's name is / was: [Redacted]

My language group and /or home community is: English / Yarrabah

Connection with this community: [Redacted]

Culturally I identify as: Aboriginal

I have lived or formally lived in this community for 0 years.

Contact email address: [Redacted]

Contact phone #: [Redacted]

Signature: [Redacted] Date 06 / 11 / 2024
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: <u>Michael Sands</u>	Position: <u>County Mayor</u>
Signature: <u>[Signature]</u>	Date: <u>11</u> / <u>11</u> / <u>2024</u>
Name: <u>Brian Underwood</u>	Position: <u>Councillor</u>
Signature: <u>[Signature]</u>	Date: <u>12</u> / <u>11</u> / <u>2024</u>

YASCCOA202401_V2

7.10 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 10.MFD_OM.20241120

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

BACKGROUND

Applicant for consideration identified as [REDACTED]. Mother: [REDACTED] and Father: [REDACTED].

Council's process for providing confirmation of persons known to Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Deputy Mayor Michael Sands and Councillor Brian Underwood on 12th November 2024.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

○ [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, [REDACTED]
(First Name) (Other Name) (Last Name)

Born on [REDACTED]

And now living at: [REDACTED]
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was: [REDACTED]

My father's name is / was: [REDACTED]

My language group and /or home community is: English / Yarrabah

Connection with this community: Family

Culturally I identify as: Aboriginal

I have lived or formally lived in this community for 5 years.

Contact email address: [REDACTED]

Contact phone #: [REDACTED]

Signature: [Signature] Date 06 / 11 / 2024
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: <u>Michael Sands</u>	Position: <u>Deputy Mayor</u>
Signature: <u>[Signature]</u>	Date: <u>06 / 11 / 2024</u>
Name: <u>Brian Underwood</u>	Position: <u>Councillor</u>
Signature: <u>[Signature]</u>	Date: <u>11 / 11 / 2024</u>

YASCCOA202401_V2

7.11 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 11.MFD_OM.20241120

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Mother: [REDACTED] and Father: [REDACTED].

Council's process for providing confirmation of persons known to Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Deputy Mayor Michael Sands and Councillor Brian Underwood on 12th November 2024.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

○ [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, _____
(First Name) (Other Name) (Last Name)

Born on _____

And now living at: _____
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was: _____

My father's name is / was: _____

My language group and /or home community is: English / Yarrabah

Connection with this community: _____

Culturally I identify as: Aboriginal

I have lived or formally lived in this community for 0 years.

Contact email address: _____

Contact phone #: _____

Signature: _____ Date 6 / 11 / 2024
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: <u>Michael Sand</u>	Position: <u>County Mayor</u>
Signature: <u>M.T.S.</u>	Date: <u>6</u> / <u>11</u> / <u>2024</u>
Name: <u>Brian Underwood</u>	Position: <u>Councillor</u>
Signature: <u>Brian Underwood</u>	Date: <u>6</u> / <u>11</u> / <u>2024</u>

YASCCOA202401_V2

7.12 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 12.MFD_OM.20241120

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Mother: [REDACTED] and Father: [REDACTED].

Council's process for providing confirmation of persons known to Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Deputy Mayor Michael Sands and Councillor Brian Underwood on 12th November 2024.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

○ [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, _____
(First Name) (Other Name) (Last Name)

Born on _____

And now living at: _____
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was: _____

My father's name is / was: _____

My language group and /or home community is: English / Yarrabah

Connection with this community: _____

Culturally I identify as: Aboriginal

I have lived or formally lived in this community for 0 years.

Contact email address: _____

Contact phone #: _____

Signature: _____ Date 06 / 11 / 2024
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: <u>Michael Sands</u>	Position: <u>Deputy Mayor</u>
Signature: <u>[Signature]</u>	Date: <u>11</u> / <u>11</u> / <u>2024</u>
Name: <u>Brian Underwood</u>	Position: <u>Councillor</u>
Signature: <u>[Signature]</u>	Date: <u>11</u> / <u>11</u> / <u>2024</u>

YASCCOA202401_V2

7.13 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 13.MFD_OM.20241120

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Mother: [REDACTED] and Father: [REDACTED]

Council's process for providing confirmation of persons known to Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Deputy Mayor Michael Sands and Councillor Brian Underwood on 12th November 2024.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

○ [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

[Redacted Name Line]

(First Name)

(Other Name)

(Last Name)

Born on [Redacted]

And now living at [Redacted]
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was: [Redacted]

My father's name is / was: [Redacted]

My language group and /or home community is: English / Yarrabah

Connection with this community: [Redacted]

Culturally I identify as: Aboriginal

I have lived or formally lived in this community for 0 years.

Contact email address: [Redacted]

Contact phone #: [Redacted]

Signature: [Redacted] Date 06 / 11 / 2024
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: <u>Michael Smith</u>	Position: <u>Deputy Mayor</u>
Signature: <u>[Signature]</u>	Date: <u>11</u> / <u>11</u> / 2024
Name: <u>Brian Underwood</u>	Position: <u>Councillor</u>
Signature: <u>[Signature]</u>	Date: <u>12</u> / <u>11</u> / 2024

YASCCOA202401_V2

7.14 AMMENDMENT TO PREVIOUS RESOLUTION - ANNUAL CLOSEDOWN- CHRISTMAS PERIOD 2024**File Number: 14.OM_MFD.20241120****Author: Richard Wright, Chief Executive Officer****PURPOSE OF THE REPORT**

To seek Council endorsement to amend Resolution 06:19/09/2024 relating to Annual Closure during Christmas & Festive Season – 2024..

BACKGROUND

On 19 September 2024 Council debated the Annual closedown period for the Christmas / New Year period 2024. As a result, the following resolution was passed by the majority vote 4/5..

[RESOLUTION [06:19/09/2024]

That Council resolve to

1. In accordance with clause 19 of the *Queensland Local Government Industry (Streams A, B & C) Award – State 2017*, Council resolve to declare the Annual Closedown period for from close of business on Thursday 19 December 2024 to Friday 3 January 2025 with staff retuning to work on Monday 6 January 2025.
2. Council further resolves to provide 1 paid “Council Shutdown” day to all employees during this period.
3. Council further resolves that staff required to work as part of required service delivery during this period will accumulate the 1 paid “Council Shutdown” day and will be required to take this day in the first quarter of 2025.

[Moved: Cr Hezron Murgha
Seconded: Cr Brian Underwood]

[4/5 CARRIED]**ADDITIONAL CONSIDERATIONS**

At the Ordinary Council Meeting on 30 October 2024, during Business Arising from Previous Minutes, Cr Sands advised that he wished to further discuss this item. Council debated. Councillor Sands proposed all days be paid. Councillors Underwood and Neal proposed consideration of three days, due to financial impact. Mayor and Councillor Murgha proposed two days, in consideration of financial impact / budgetary restraints. Mayor provided casting decision.

Section 262 of the Local Government Regulations 2012 states:-

262 Repeal or amendment of resolutions

A resolution of a local government may be repealed or amended only if notice of intention to propose the repeal or amendment is given to each councillor at least 5 days before the meeting at which the proposal is to be made.

CEO instructed to bring amendment to next meeting for two “paid Council Shutdown” days for this period.

ATTACHMENTS**Nil****RECOMMENDATION**

That Council resolve that the period of shutdown is not affected by this amendment.

Council resolve to amend the number of paid "Council Shutdown days from 1 to 2.

As a result, Council resolves that clauses 2 and 3 of the original resolution are amended accordingly to:-

2. Council further resolves to provide 2 paid "Council Shutdown" days to all employees during this period.
3. Council further resolves that staff required to work as part of required service delivery during this period will accumulate the 2 paid "Council Shutdown" days and will be required to take these days in the first quarter of 2025.

8 CORRESPONDENCE

8.1 CORRESPONDENCE - REQUEST FOR FINANCIAL SUPPORT - HOME OWNERSHIP MAINTENANCE (DEFERED FROM 30/10/2024)

File Number: 01.COR_OM.20241030

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

(Matter deferred from Ordinary Council Meeting on 30 October 2024).

To advise Council of correspondence received, requesting consideration of a maintenance programme / payment plan for community members who have undertaken home ownership. To advise Council of additional inquiries undertaken.

BACKGROUND

Correspondence has been received from Anthony Sexton of 33 Sawmill Road Yarrabah, requesting Council consider allowing those residents who have entered into home ownership to enter into a payment plan for trade services undertaking any repairs and maintenance to premises (Attached).

COMMENT

There are a number of local trades and services that service this community. Any arrangements for a repayment plan could be made directly between the tenant and the contractor.

ADDITIONAL COMMENT

At the Ordinary Council Meeting on 30 October 2024, Council deferred this matter and instructed the CEO to provide additional information with regards to:-

1. When home ownership in this instance was entered into;
2. Condition of residence when handed over;
3. How such matters are addressed in other communities; and
4. Legal opinion as to this matter.

CEO now advises Council:-

1. Home ownership in this instance was entered into in May 2016.
2. There are no assessment records available. A requirement of this programme is that an inspection is conducted prior to transfer and the residence is in a good and serviceable condition.
3. The CEO attended the Indigenous CEO forum in Cairns on 7 November 2024 and sought advice as to how this matter was addressed. No other Council provides such a service. Home owners may seek financial assistance/loans from IBA or ICAN.
4. Council's solicitors have advised that providing such a service would be deemed as providing a loan and is in breach Section 111 of the Local Government Act 2009; therefore illegal for Council to do so.

111 Councillors liable for loans to individuals

- (1) *A local government must not, either directly or indirectly, make or guarantee a loan to an individual.*
- (2) ***Guarantee a loan** includes provide a security in connection with a loan.*
- (3) *The councillors who knowingly agree to loan the money are jointly and severally liable to pay the local government—*
 - (a) *the amount of the loan; and*
 - (b) *interest on the amount of the loan, at the rate at which interest accrues on overdue rates, calculated from the day of the borrowing to the day of repayment; and*
 - (c) *any fees, charges, penalties or other expenses incurred by the local government in relation to the loan.*
- (4) *Those amounts may be recovered as a debt payable to the local government.*

In view of the additional comments, in particular legal opinion with regards to this matter, Council is not able to offer this service and the home owner should be advised accordingly, referring them to IBA, ICAN or individual arrangements directly with any contractors.

POLICY/FUNDING CONSIDERATIONS

No policy exists to support this action and may cause issues with regards to debt recovery.

Breach of Section 111 of the Local Government Act 2009

ATTACHMENTS

1. **Correspondence - Home Ownership Maintenance - Anthony Sexton requesting payment plan for maintenance**

RECOMMENDATION

That Council:-

1. Note the correspondence tabled as read.
2. Instruct the CEO as to Council's position on this matter.

24th September 2024

The Mayor
Yarrabah Aboriginal Shire Council
Post Office
YARRABAH QLD 4871

Dear Mayor and Councillors,

I am one of the local Yarrabah residents who was given the opportunity to take on the Home Ownership program. Whilst this was a fantastic opportunity initially, I am now finding the wear and tear of the home over the years has required ongoing maintenance repairs.

I am finding it difficult to access professional trades people to undertake repairs as this is generally done by accessing services external to Yarrabah which can result at times to long waiting periods.

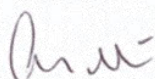
Whilst the home ownership is good, I don't think a lot of thought went into the long term of maintaining the homes. This being the case and the constant repairs that are required I would like Council to consider whether the home owners in Yarrabah would be able to access trade services in located in Yarrabah.

I understand as a home owner I would still be responsible for the costs of any repairs, and I would hope that Council would consider putting a payment plan in place to support home owners in Yarrabah. It is good to have the home ownership program as it is a flow on for self-determination for our peoples, but access to services for maintenance is critical, therefore if Council could allow home owners to utilised local trades people this would be positive for home owners like myself.

At the moment my roof is leaking into the front room and I found it very difficult to have this repaired for both reasons of cost and access to a tradesperson. I share this as an example of what is happening at my residence 33 Sawmill Road, Yarrabah.

I trust Council will give this proposal to support home owners in Yarrabah, and I look forward and await your response.

Kind regards



Anthony Sexton
33 Sawmill Road
YARRABAH

Received 24/09/24

9 CONFIDENTIAL MATTERS

Nil

10 CLOSE OF MEETING