



BUSINESS PAPER

Ordinary Council Meeting

18 December 2024

**Notice is hereby given that an Ordinary Meeting of Council of the
Yarrabah Aboriginal Shire Council
will be held in the Yarrabah Aboriginal Shire Council Chambers on:
Wednesday 18 December 2024 at 9.00 am**

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- 1 WELCOME**
- 2 ACKNOWLEDGEMENT TO COUNTRY**
- 3 APOLOGIES**
- 4 CONFIRMATION OF PREVIOUS MINUTES**

Ordinary Council Meeting - 20 November 2024

**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE YARRABAH ABORIGINAL SHIRE COUNCIL CHAMBERS
ON WEDNESDAY, 20 NOVEMBER 2024 AT 9.00 AM**

PRESENT: Cr Daryl Sexton (Mayor), Cr Amy Neal, Cr Brian Underwood, Cr Hezron Murgha,

IN ATTENDANCE: Richard Wright (CEO) Director - Corporate Services Mike Mair, Director - People and Communities Richard Fitowski, Director - Infrastructure Sam Bann, Director - Building Services Wayne Douglas, Executive Assistant Leona Worrell (Minute taker)

1 MEETING OPEN

Mayor Sexton declared the meeting open at 9.23am

The Mayor welcomed councillors and staff members present to the meeting.

One minute silence was observed to respect those who have passed away.

Councillor Hezron Murgha opened with a word of Prayer.

2 ACKNOWLEDGEMENT TO COUNTRY

The Mayor acknowledged the traditional custodians the Gunggandji People whose country this meeting is being held today, acknowledgement to their elders, past present and emerging.

Acknowledgment also offered to the other Trustees of this land the Northern & Southern PBCs, the Stolen Generations and all Yarrabah people whose elders past present and emerging also call Yarrabah home and support progress in the Shire.

3 APOLOGIES

Mayor noted apologies:

Deputy Mayor Michael Sands sent his apologies as he was unable to attend the meeting.

Councillor Amy Neal was delayed and would be attending shortly.

As a quorum was present, meeting proceeded as scheduled.

At 9.30am Councillor Amy Neal entered the meeting

4 CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION 01:20/11/2024

That the minutes of the Ordinary Council Meeting held on 30 October 2024 be adopted.

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Councillor Brian Underwood enquired about the update:

- On Anthony Sexton homeownership maintenance, the CEO responded that legal advice had been received and this matter would be addressed under Agenda Item 8.1.
- Regarding the Men's Shed, the CEO stated the MOU is currently being drafted in line with the recommendations.

6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

The Mayor reminded the Councillors of the requirement to declare their conflicts of interest to the CEO prior to the meeting and called on all councillors to re-declare then now.

Mayor Daryl Sexton declared conflict of interest to item 8.1, due to family ties.

CEO confirmed to the Councillors that the Mayor had declared this conflict of interest prior to the meeting.

At 9.43am Director Building Services entered the meeting

7.5 BUILDING SERVICES OPERATIONAL REPORT (7.1)

PURPOSE OF THE REPORT

To report to Council the status/activities of Building Services areas for the months of October 2024 to November 2024.

Director Building Services read to the report.

RESOLUTION 02:20/11/2024

That Council accept the report of the Director - Building Services, tabled as read.

Moved: Cr Daryl Sexton

Seconded: Cr Hezron Murgha

4/4

At 10.16am Director Building Services left the meeting

At 10.17am meeting adjourned

At 10.36am meeting reconvened

7 MATTERS FOR DISCUSSION**7.1 CEO OPERATIONAL REPORT****PURPOSE OF THE REPORT**

Monthly Council meeting report on the operational and strategic performance of council business for months of October / November 2024.

CEO read to the report.

RESOLUTION 03:20/11/2024

That Council accept the CEO Operational Report for the period to 15 November 2024.

Moved: Cr Daryl Sexton

Seconded: Cr Brian Underwood

4/4

At 11.11am Director Corporate Services entered the meeting

7.2 YASC MONTHLY FINANCIAL REPORT**PURPOSE OF THE REPORT**

Provide council with monthly financial report. This report covers the financial period 30th October 2024.

Director Corporate Services read to the report.

RESOLUTION 04:20/11/2024

That Council accept the 30th October 2024 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grant Report

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

4/4/

7.3 QLD AUDIT OFFICE - FINAL MANAGEMENT LETTER

PURPOSE OF THE REPORT

For Council's information.

The Auditor-General has issued an unmodified audit opinion on the Yarrabah Aboriginal Shire Council's Financial Statements for 2023-2024.

Director Corporate Services read to the report.

RESOLUTION 05:20/11/2024

That Council:

1. Endorse the QAO Financial Management Report for 2023/24 Financial Year.
2. CEO and executive management team instructed to ensure appropriate financial standards are met and actions identified for management attention are resolved in a timely manner.

Moved: Cr Amy Neal

Seconded: Cr Daryl Sexton

4/4

At 11.52am Director Corporate Services left the meeting

At 11.54am meeting adjourned

At 12.54pm meeting reconvened

At 12.55pm Director People and Communities entered the meeting

7.4 PEOPLE & COMMUNITIES OPERATIONAL REPORT

PURPOSE OF THE REPORT

To provide Council an update on operational activities undertaken within the Department of People and Communities.

Director People and Communities read to the report.

RESOLUTION 06:20/11/2024

That Council accept the Director of People and Communities Operational Report, tabled as read.

Moved: Cr Brian Underwood

Seconded: Cr Daryl Sexton

4/4

At 1.23pm Director People and Communities left the meeting

At 1.24pm meeting adjourned

7.8 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

CEO read to the report.

RESOLUTION 09:20/11/2024

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED].

1. To accept the application as submitted

Moved: Cr Brian Underwood

Seconded: Cr Daryl Sexton

4/4**7.9 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

CEO read to the report.

RESOLUTION 10:20/11/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- o [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Daryl Sexton

Seconded: Cr Brian Underwood

4/4

7.10 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report

RESOLUTION 11:20/11/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Daryl Sexton

Seconded: Cr Brian Underwood

4/4**7.11 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report

RESOLUTION 12:20/11/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Daryl Sexton

Seconded: Cr Brian Underwood

4/4

7.12 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report.

RESOLUTION 13:20/11/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Daryl Sexton

Seconded: Cr Brian Underwood

4/4**7.13 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

CEO read to the report.

RESOLUTION 14:20/11/2024

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Daryl Sexton

Seconded: Cr Brian Underwood

4/4

7.14 AMMENDMENT TO PREVIOUS RESOLUTION - ANNUAL CLOSEDOWN- CHRISTMAS PERIOD 2024**PURPOSE OF THE REPORT**

To seek Council endorsement to amend Resolution 06:19/09/2024 relating to Annual Closure during Christmas & Festive Season – 2024.

CEO read to the report.

RESOLUTION 15:20/11/2024

That Council resolve that the period of shutdown is not affected by this amendment.

Council resolve to amend the number of paid “Council Shutdown days from 1 to 2.

As a result, Council resolves that clauses 2 and 3 of the original resolution are amended accordingly to:-

2. Council further resolves to provide 2 paid “Council Shutdown” days to all employees during this period.
3. Council further resolves that staff required to work as part of required service delivery during this period will accumulate the 2 paid “Council Shutdown” days and will be required to take these days in the first quarter of 2025.

Moved: Cr Hezron Murgha

Seconded: Cr Brian Underwood

4/4

At 2.26pm Mayor Daryl Sexton left the meeting due to conflict of interest to the next item 8.1

8 CORRESPONDENCE**8.1 CORRESPONDENCE - REQUEST FOR FINANCIAL SUPPORT - HOME OWNERSHIP MAINTENANCE (DEFERED FROM 30/10/2024)****PURPOSE OF THE REPORT**

(Matter deferred from Ordinary Council Meeting on 30 October 2024).

To advise Council of correspondence received, requesting consideration of a maintenance programme / payment plan for community members who have undertaken home ownership. To advise Council of additional inquiries undertaken.

CEO read to the updated report, noting outcome of actions arising from the previous meeting to provide Council with advice as to:-

1. When home ownership in this instance was entered into;
2. Condition of residence when handed over;
3. How such matters are addressed in other communities; and
4. Legal opinion as to this matter.

RESOLUTION 16:20/11/2024

That Council:-

1. Note the correspondence tabled as read and outcome of inquiries.
2. Council particularly notes legal advice and the provisions of section 111 of the Local Government Act 2009, and as a result can not consider providing a maintenance programme / payment plan for community members who have undertaken home ownership.

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

3/3

At 2.45pm Mayor Daryl Sexton returned to the meeting.

9 STRATEGIC PORTFOLIO UPDATE

Councillors provided updates on Meetings and Trips and other information for the meeting.

10 CONFIDENTIAL MATTERS

Nil

11 CLOSE OF MEETING

Date for the next Council Ordinary Meeting is Wednesday 18 December 2024.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 2.47 pm.

.....
MAYOR

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

7 MATTERS FOR DISCUSSION

7.1 CEO OPERATIONAL REPORT

File Number: 01.MFD_OM.20241218

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Monthly Council meeting report on the operational and strategic performance of council business for months of November / December 2024.

KEY FOCUS AREAS

This monthly report covers the period from 21 November 2024 to 13 December 2024.

- ◇ **NIAA – Redress Scheme** - 26 November. Mayor, Deputy Mayor & CEO attended
- ◇ **LGW Works Health & Safety** - 26 November. Safety Management System (SMS) audit report and Council’s Mutual Risk Obligations plan (MRO). CEO & Directors attended
- ◇ **Yarrabah LDMG #1** - 26 November. Deputy Mayor, Councillor Neal & CEO attended
- ◇ **Yarrabah Transport-Kinetic** - 28 November. CEO attended
- ◇ **ICAN** - Setting up a hub in Community - 28 November. CEO attended
- ◇ **YAG #18 / Healthy Housing** - 3 December. Mayor, Deputy Mayor & CEO attended
- ◇ **Department of Education, Early Childhood** - Provision of a Kindergarten in the Community - 4 December. CEO attended
- ◇ **FNQRRTG & FNQROC** - 5 December. CEO attended
- ◇ **TDG Environmental** - 9 December. CEO attended
- ◇ **NEMA #2 National Warnings** - 6 December. Webinar to explore national communications, clear accountabilities, cleared approaches to warnings and public messaging including community engagement. CEO attended
- ◇ **Corrective Services - Discrete Community Workcamp** - 9 December. Mayor, Deputy Mayor and & CEO attended
- ◇ **MicroGrid update meeting** - 10 December. Mayor, Deputy Mayor and Cr Neal attended
- ◇ **DDMG #2** - 10 December. Deputy Mayor & CEO attended
- ◇ **Get Ready QLD/ Yarrabah Event** - 12 December. Held at Bishop Malcom Park, some of the companies in attendance; YAG, SES, Optus, Yarrabah Ambulance Service, Yarrabah Rural Fire Service & Electrical Safety Office



- ◇ **Yarrabah LDMG #2** - 12 December. Deputy Mayor, Councillor Neal & CEO attended
- ◇ **Yarrabah Women's Resource Centre** - 12 December. CEO attended

UPCOMING MEETINGS / EVENTS

- ◇ **Ordinary Council Meeting** - 18 December. Mayor, Councillors & CEO to attend
 - ◇ **Minister Steven Minnikin MP**, Minister for Customer Services and Open Data and Minister for Small and Family Business – 18 December. Visit Council
 - ◇ **Yarrabah Fire Works Display** - Tuesday 31 December, 9pm from the Yarrabah Jetty
-
- ◇ **DDMG #3** - 14 January. Deputy Mayor & CEO to attend
 - ◇ **Ordinary Council Meeting** - 22 January. Mayor, Councillors & CEO to attend
 - ◇ **Yarrabah Survival Day Event** – Sunday 26 January – Community Event – Community Hall

GOVERNANCE

We are diligently monitoring internal processes to ensure alignment with legislative requirements.

GRANTS MANAGEMENT

Grants Team continue to build a comprehensive list/status of all grant briefs, grants considered, grants applied and forecast opportunities in collaboration with each Department.

A. GRANTS SUBMITTED DURING PERIOD

- **Queensland State Emergency Services - SES Support Grant Program 2025-2026**
 - Facility – Extension of SES Building - **\$150,000**

- Vehicle –
 - All-Terrain Vehicle Kubota - **\$31,363.64**
 - Second hand vehicle – **\$27,000**

- **Gambling Community Benefit Fund** - Council Website upgrade - **\$28,600**

B. GRANTS APPROVED DURING PERIOD

- i. **Australian Government – Department of Health and Aged Care – Play Our Way**
 - **Stream 1 – Facilities** - Extension of the Gillian Bann Facility to include Club House and Gym Facility & Construction of second Field - **\$ 1,751,891**

- ii. **Queensland Government – Department of State Development, Infrastructure, Local Government and Planning - Queensland Reconstruction Authority - Get Ready Qld – Emergency Kits for Yarrabah Residents \$8,700**

C. GRANTS AWAITING OUTCOME

- i. **Queensland Government - Department of Housing, Local Government and Planning and Public Works – Scheme Supply Fund – Planning Scheme Amendment to incorporate the Yarrie Homes Guideline and Balamba Structure - \$100,000**

- ii. **Australian Government – Department of Industry, Science and Resources – Department of Infrastructure, Transport, Regional Development Communications and the Arts – Growing Regions Round 2 - Development of the Yarrabah Community Hub - \$14.8 Million**

- iii. **Queensland Reconstruction Authority - Disaster Recovery Funding Arrangements- Category D – Local Recovery and Resilience Grant –**
 - Supply and Installation of an emergency generator at the Local Disaster Coordination Centre
 - Supply and installation of a weather monitoring station - **\$190,000**

- iv. **Australian Government – Department of Industry, Science and Resources – Department of Infrastructure, Transport, Regional Development Communications and the Arts - Housing Support Program - Stream 2 – Critical Enabling Infrastructure Water (WTP) and Sewerage (STP) Upgrade(s). - \$18,800,000**

D. GRANT OPPORTUNITIES

- i. **Department of Infrastructure, Transport, Regional Development, Communications and the Arts - Indigenous Visual Arts Industry Support program** - Funding will support organisations that enhance sustainable Indigenous visual arts industry, promoting participation and economic opportunities for Aboriginal and Torres Strait Islander people while ensuring ongoing art production and exhibition- **\$ 5,000 to \$80,000**

- ii. **Australian Government – Department of Industry, Science and Resources – Department of Infrastructure, Transport, Regional Development Communications and the Arts - Regional Precincts and Partnerships Program**

- **Stream one** - Precinct development and planning. Grants available for master planning, consultation, design, business cases and partnership establishment. **\$500,000 to \$5 million**
- **Stream two -Precinct delivery.** Grants available to help deliver one or more elements of a precinct. It could be enabling infrastructure (roads, pathways, and underground infrastructure), public infrastructure, or open spaces between elements or a particular building that activates other investment. - **\$5 million to \$50 million**
 - a. **International Touring and Presentation Fund** - supports international touring, showcasing and presentation opportunities for Australian artists and creative workers - **\$5,000 up to \$850,000**
 - b. **Queensland State Emergency Services - SES Support Grant-** Grant available to ensure SES members are adequately resourced and equipped to assist your community - **up to \$150,000 for Facility, Up to \$75,000 for Vehicle.**
 - c. **Department of Infrastructure, Transport, Regional Development, Communications and the Arts - Safer Local Roads and Infrastructures Program** - provide funding for projects to address current and emerging priorities in road infrastructure needs. **No maximum amount**
 - d. **Active Transport Fund** - Funding for the design and construction of new or existing bicycle and walking pathways to encourage the use of active transport. Funding up to **up to \$5,000,000**
- iii. **Queensland Government - Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts- Arts Queensland – First Nations Commissioning Fund Yarrabah Music and Cultural Festival – \$70,000**

MEETING ACTIONS

Ordinary Meeting - 20 November 2024

Item	Agenda item	Status
(7.5)	Building Services - Operational Report	Tabled
7.1	CEO Operational Report	Tabled
7.2	YASC Monthly Financial Report	Tabled
7.3	QLD Audit Office - Final Management Letter	Tabled
7.4	People & Communities - Operational Report	Tabled
7.6	Infrastructure - Operational Report	Tabled
7.7	Confirmation of Aboriginality / Community Affiliation Applicant Form:	Actioned

	Caleb Thomas-Schrieber	
7.8	Confirmation of Aboriginality / Community Affiliation Applicant Form: ██████████	Actioned
7.9	Confirmation of Aboriginality / Community Affiliation Applicant Form: ██████████	Actioned
7.10	Confirmation of Aboriginality / Community Affiliation Applicant Form: ██████████████████	Actioned
7.11	Confirmation of Aboriginality / Community Affiliation Applicant Form: ██████████	Actioned
7.12	Confirmation of Aboriginality / Community Affiliation Applicant Form: ██████████	Actioned
7.13	Confirmation of Aboriginality / Community Affiliation Applicant Form: ██████████	Actioned
7.14	Amendment To Previous Resolution - Annual Closedown- Christmas Period 2024	Actioned
8.1	Correspondence - Request For Financial Support - Home Ownership Maintenance (Deferred From 30/10/2024)	Actioned

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the CEO Operational Report for the period to 13 December 2024.

7.2 YASC MONTHLY FINANCIAL REPORT

File Number: 02.MFD_OM.20241218

Author: Mike Mair, Director - Corporate Services

PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 30th November 2024.

BACKGROUND

This report is created with the following in mind:

Local Government Regulations, s204 - Financial

(1) The local government must prepare a financial report.

(2) The chief executive officer must present the financial report—

(a) if the local government meets less frequently than monthly—at each meeting of the local government; or

(b) otherwise —at a meeting of the local government once a month.

(3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

CEO delegates the reporting responsibility to the Corporate Services Director – Mike Mair.

COMMENT

The information provided in this report reflects the financial accounts and statements for the month end.

The content of the reports to include information on the following:

Overview of

1. Operating results
2. Current Debtors
 - Trade Debtors & Trade Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Commercial leases
7. Areas of Interest Report
8. Grant Report

POLICY/FUNDING CONSIDERATIONS

Local Government Regulations, s204 - Financial

RISK

Compliance.

CONSULTATION

Executive Leadership Team

Finance Manager

ATTACHMENTS

1. **Finance Report November 2024**
2. **Areas of Interest Report November 2024**
3. **Grants Report November 2024**

RECOMMENDATION

That Council accept the 30th November 2024 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grant Report

**CORPORATE SERVICES REPORT
TO THE YARRABAH ABORIGINAL SHIRE COUNCIL
For the Period Ended 30 November 2024**

FINANCIAL SERVICES

I. Overview of Operating Results as at 30 November 2024

	ACTUAL YTD	BUDGET YTD 24/25	VARIANCE \$	VARIANCE %	BUDGET FY 24/25 \$
Recurrent income					
Fees & charges	19,911	111,151	-91,241	-82%	266,763
Other incomes	475,601	245,593	230,008	94%	589,424
Rental income	1,278,531	1,250,126	28,405	2%	3,000,302
Interest received	201,580	62,500	139,080	223%	150,000
Sales & recoverable works	3,151,117	2,330,004	821,113	35%	5,592,009
Grants & Subsidies	4,502,966	3,459,284	1,043,682	30%	8,302,282
	9,629,707	7,458,658	2,171,048	29%	17,900,780
Recurrent Expenditure					
Employees costs	2,816,044	3,091,364	-275,320	-9%	7,419,274
Materials and services	4,980,616	4,830,099	150,517	3%	11,592,238
Finance costs	5,958	230,492	-224,534	-97%	553,181
Donations Paid	2,241	-	2,241		
Depreciation	2,795,158	2,722,291	72,867	3%	6,533,498
	10,600,018	10,874,246	-274,229	-2.52%	26,098,191
Less: Capitalised Expenses					
	10,600,018	10,874,246	-274,229	2.52%	26,098,191
Net Operating Profit	-970,311	-3,415,588	2,445,277	-72%	-8,197,411

Council's Operating result is a loss of \$970K as at 30 November 2024, better than budget by \$2.445M.

Recurrent income is over budget by \$2.171M. Grants & subsidies are over budget by \$1.043M as a result of the ICFP funding being higher than was budgeted. The increased ICFP funding has helped reduce the operating loss year to date.

Recoverable works income exceeded budget by \$821k with continued strong growth of the QBuild maintenance business.

Recurrent expenditure is \$274K under budget, mainly as a result of staff costs being under budget by \$275K, also noting that the state wage case adjustment was effected/paid in November 2024. Finance costs are also under budget by \$224K however it should be also noted the bad debts impairment is not calculated until the end of financial year.

Liquidity Highlights

II. Current Trade Debtors, Housing Debtors & Trade Creditors

	<i>90 Days</i>	<i>60 Days</i>	<i>30 Days</i>	<i>Current</i>	<i>Total</i>
Total Debtor Type	308.40	-	-	-	308
Debtors Sundry	236,876	2,788	43,100	336,144	618,908
Blockholders Service Fees	399,874	-	11,448	30,006	441,328
Commercial Service Fees	138,185	-	-	759	138,944
Grants	479	-	-	-	479
Ex - Rent (pre 2013)	958,704	292	-	-	958,996
Trustee Leases	22,385	-	-	-	22,385
Commercial Leases	30,839	18,291	-	3,817	52,946
Daycare Debtors	140,837	4,024	2,753	2,647	150,261
Housing Current Rent	3,020,165	3,028	14,818	1,399	3,039,410
TOTAL DEBTORS	4,948,652	28,422	72,119	374,771	5,423,965
TOTAL CREDITORS	3,641	14,279	262,260	794,644	1,074,825

Of the \$5.423M owing to Council, only \$1.138M is estimated as collectable with \$4.248 million included in our provision for doubtful debts.

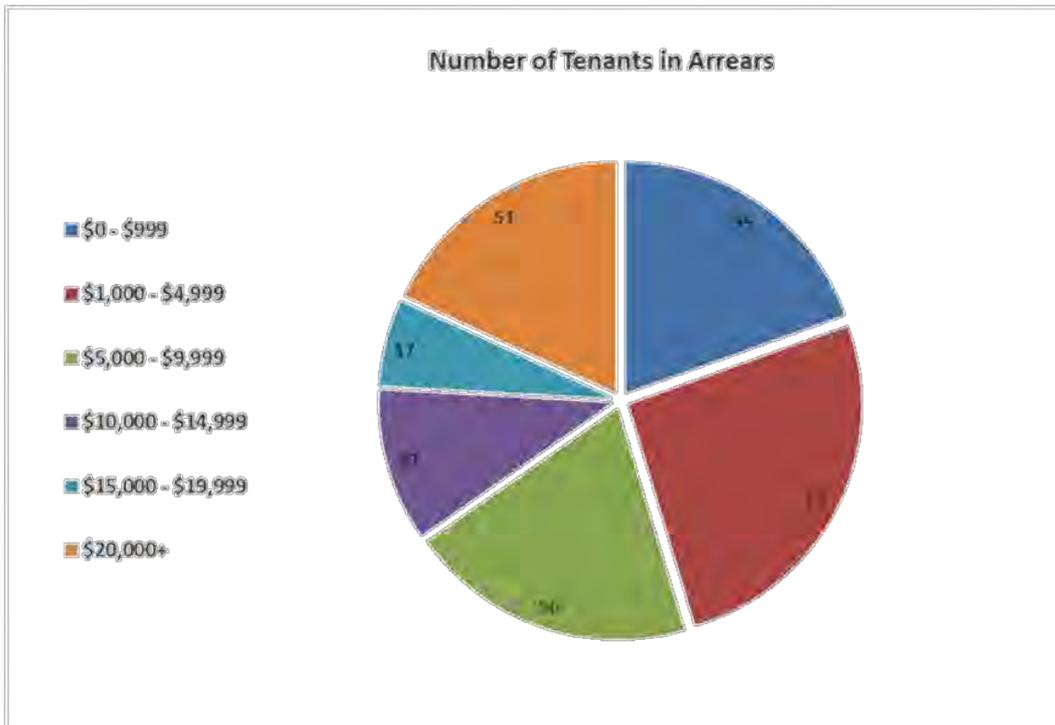
Snapshot: SOCIAL HOUSING DEBT LEVEL (CURRENT)

Over the past 12 months, the rental arrears to Council for social housing has increased by 8% from \$2,825,142 to \$3,039,410. A review of debtors has highlighted the following:

59% of current tenants are in arrears and 227 total tenants owe over \$1,000 which has decreased by 3 on that of the previous quarter.

The 51 debtors owing over \$20K decreased by 11K from \$1.744M to \$1.733M, as a result of 38K written off in November 2024.

	# Tenants				
Amount Owing to Council	Nov-23	Feb-24	May-24	Aug-24	Nov-24
\$0 - \$999				54	55
\$1,000 - \$4,999	87	85	82	77	73
\$5,000 - \$9,999	60	63	56	57	56
\$10,000 - \$14,999	40	38	32	30	30
\$15,000 - \$19,999	14	16	18	19	17
\$20,000+	43	44	46	47	51
Total Tenants Over \$1,000	244	246	234	230	227
Percent of tenants in arrears	63%	63%	60%	59%	59%



Monthly movement to housing debt	
Month	Actual increase/(decrease)
November 2023	17,763
December 2023	34,112
January 2024	49,832
February 2024	23,009
March 2024	15,076
April 2024	50,791
May 2024	6,793
June 2024	17,358
July 2024	25,896
August 2024	10,605
September 2024	58,208
October 2024	14,043
November 2024	- 10,670



III. Capital Works

The following is an overview of Capital Works for specific large projects. The capital project reviews are for the total project from start to completion. This means the below totals may encompass more than one financial year.

<i>Capital Expenditure 30/11/2024</i>	Total Grant Budget	Monies Received to Date	Expenses to Date	Variation v Budget	Brief Description
Interim Remote Capital Program	2,139,036	1,925,134	2,324,413	- 185,377	5 Lots 6A Djenghi Estate
Works for Qld 4 - 21/24	3,280,000	2,952,000	3,275,757	4,243	Driveways, Security, Council Buildings Upgrade & Refurbishment, Yarabah Beautification
Roads to recovery	42,409	212,360	126,689	- 84,280	Construction or maintenance of roads
Sewerage Pump Stations (ICCIP)	471,313	860,040	429,315	41,998	Replace gantrys, pump upgrades and maintenance, SCADA, assesment of future expansion, new switchboard pump 3
Water Mains Upgrade (ICCIP)	1,999,862	1,792,968	2,047,836	- 47,974	Replace water main Back Beach Road, SCADA, Fit bore 2 & 7 pumps, water treatment upgrade.
Qbuild Housing demolition and construction	3,498,000	937,348	2,635,178	862,822	14 Smith St, 4 Dabah Close, 19 Smith St, 32 Workshop Rd, 7 Beach St, 64 Gribble St
Forward Capital Program	5,927,444	1,920,750	665,281	5,262,163	16 Lots Djenghi, 10 houses Gurngga St
Water Treatment Plant Upgrade (LGGSP)	1,253,159	375,948	90,331	1,162,828	Water Treatment Plant upgrade
Buddabadoo Road drainage upgrades (QRA)	566,475	407,759	417,078	149,397	Buddabadoo Road drainage upgrades
Landfill Operational Equipment (DES)	1,728,900	1,848,900	1,900,519	- 171,619	14T Excavator, 10T Front End Loader, 10T Backhoe, 14T Tipper, Front Load Tractor, Wood Chipper, Machinery Housing Bay
Remote Indigenous Capital - Balamba subdivision (Dept of Housing)	5,000,000	1,500,000	1,483	4,998,537	Balamba area link infrastructure and 20 lots subdivision
Works for Qld 5 - 24/27	4,920,000	2,460,000	-	4,920,000	Council facility Improvements, Esplanade beautification, BMP stage, Cemetary Upgrade, Public Toilets - Wungu & Jilji, Museum Boardwalk, Yarabah Lookout
	\$30,826,598	\$17,193,206	\$13,913,860		

IV. Balance Sheet

Yarrabah Aboriginal Shire Council		
Statement of Financial Position		
As at 30 November 2024		
	Council	
	As at 30 November 2024	As at 30 June 2024
	\$	\$
Current assets		
Cash and cash equivalents	18,927,891	11,634,217
Trade and other receivables	5,226,682	4,846,817
Inventories	221,255	165,440
Total current assets	24,375,828	16,646,474
Non-current assets		
Property, plant and equipment	169,716,130	164,467,378
Total non-current assets	169,716,130	164,467,378
Total assets	194,091,958	181,113,852
Current liabilities		
Trade and other payables	12,069,714	8,371,198
Provisions	780,372	864,189
Total current liabilities	12,850,086	9,235,386
Non-current liabilities		
Provisions	1,730,485	1,730,485
Total non-current liabilities	1,730,485	1,730,485
Total liabilities	14,580,571	10,965,871
Net community assets	179,511,387	170,147,981
Community equity		
Asset revaluation surplus	113,582,451	113,581,531
Retained surplus/(deficiency)	65,928,935	56,566,450
Total community equity	179,511,387	170,147,981

The major movement in current assets is due to \$4.744M for the ICFP funding and \$2.46M W4Q 24-27 funding being paid in October. The ICFP payment is for the full financial year whilst the W4Q payment is 50% of the program's total allocation.

The main movement in current liabilities is the \$4.744M 2024-25 ICFP grant which will be allocated to Grant Income equally over the year.

V. Cash Position

	\$	\$
CBA - General Fund	2,373,499	
CBA - Housing Fund	1,231,062	
CBA - Remote Capital	14,196	
CBA - Remote Indigenous Capital	1,500,000	
CBA - Trust Acc	148,310	
QTC - Leases	346,560	
QTC - Investment	11,210,318	
QTC - Forward Capital	2,094,974	
Cash Floats	<u>8,972</u>	
Total Cash		18,927,891
Trade Debtors	5,423,965	
Provision Doubtful Debts	<u>(4,247,619)</u>	1,176,346
Less: Trade Creditors		(1,074,825)
Less: Tied Grant Funds		<u>(7,512,572)</u>
Less: Current Commitments		<u>(8,302,112)</u>
Cash Position at EOM		<u><u>3,214,728</u></u>

VI. Commercial Leases

Status of Council Commercial Leases	No.
Total Council leasable properties	21
No. of current leases outstanding	0
<i>Being made up of those:</i>	
- Expression of interest released	0
- awaiting signature of tenant	0
- Expression of interest to be done	0

VII. Other

Projects currently being undertaken or scheduled to be undertaken are as follows:

1. Payroll/time and attendance module upgrade- In progress.
2. Risk Matrix & Risk Policy – In progress, Matrix and Policy issued for review and updating to Executive team.
3. Insurance renewal (excluding Industrial Special Risks) – Renewed.
4. Asset Management Plans – Scheduled visit February 2025
5. Formal Valuation of Buildings and other structures – Schedule visit January 2025.

Mike Mair

Director Corporate Services



300. Program GL Report with IE Code Detail

10:46 AM
Thursday, 5 December, 2024

YARRABAH ABORIGINAL SHIRE COUNCIL

For Period Ending: 30/11/2024

Year : 24/25 33%

		Current Budget	YTD Actual	Order Value	Total Actual	Variance \$	Variance %
Sub Programme: 307 Pool							
Operating Income							
13071000	Pool - Income						
114	Pool Income	5,000.00	1,472.73	0.00	1,472.73	3,527.27	29%
	Total: 13071000	5,000.00	1,472.73	0.00	1,472.73	3,527.27	29%
	Total Act Type: OPERATING INCOME	5,000.00	1,472.73	0.00	1,472.73	3,527.27	29%
Operating Expenditure							
13072000	Pool - Employee Costs						
201	Salaries & Wages	50,000.00	32,307.16	0.00	32,307.16	(17,692.84)	65%
203	Sick Leave	0.00	980.57	0.00	980.57	980.57	(100%)
206	Annual Leave	0.00	3,053.44	0.00	3,053.44	3,053.44	(100%)
208	Superannuation	5,750.00	4,391.59	0.00	4,391.59	(1,358.41)	76%
211	Workwear	300.00	0.00	0.00	0.00	(300.00)	0%
212	Workcover	933.06	648.05	0.00	648.05	(285.01)	69%
	Total: 13072000	56,983.06	41,380.81	0.00	41,380.81	(15,602.25)	(73%)
13072100	Pool - Materials & Services						
201	Salaries & Wages	0.00	114.73	0.00	114.73	114.73	(100%)
304	Cleaning	2,000.00	0.00	0.00	0.00	(2,000.00)	0%
310	Electricity & gas	21,050.36	9,960.64	0.00	9,960.64	(11,089.72)	47%
318	Insurance - Other	28,723.07	11,551.00	0.00	11,551.00	(17,172.07)	40%
321	Materials & operating	21,167.01	1,601.84	1,574.37	3,176.21	(17,990.80)	15%
323	Motor Vehicle - Fuel & oil	500.00	0.00	0.00	0.00	(500.00)	0%
332	R&M - Buildings	9,251.89	14,157.37	1,062.34	15,219.71	5,967.82	165%
333	R&M - Equipment	1,005.20	2,638.00	487.09	3,125.09	2,119.89	311%
339	Telephone & internet	516.03	234.01	0.00	234.01	(282.02)	45%
345	Minor Equipment	1,500.00	0.00	0.00	0.00	(1,500.00)	0%
	Total: 13072100	85,713.56	40,257.59	3,123.80	43,381.39	(42,332.17)	(51%)
	Total Act Type: OPERATING EXPENDITURE	142,696.62	81,638.40	3,123.80	84,762.20	(57,934.42)	59%
	Net Profit/(Loss): Pool	(137,696.62)	(80,165.67)	(3,123.80)	(83,289.47)	(54,407.15)	58%

Operating Income

15021000	Planned Maintenance - Income							
153	Services - Housing Maintenance	5,043,911.15	2,923,728.02	0.00	2,923,728.02	2,120,183.13	58%	
154	Services - Contract Works	145,867.40	58,201.00	0.00	58,201.00	87,666.40	40%	
	Total: 15021000	5,189,778.55	2,981,929.02	0.00	2,981,929.02	2,207,849.53	57%	
	Total Act Type: OPERATING INCOME	5,189,778.55	2,981,929.02	0.00	2,981,929.02	2,207,849.53	57%	

Operating Expenditure

15022000	Planned Maintenance - Employee Costs						
201	Salaries & Wages	422,800.87	133,524.13	0.00	133,524.13	(289,276.74)	32%
208	Superannuation	48,622.10	16,056.63	0.00	16,056.63	(32,565.47)	33%
211	Workwear	269.49	0.00	0.00	0.00	(269.49)	0%
212	Workover	8,362.75	0.00	0.00	0.00	(8,362.75)	0%
	Total: 15022000	480,055.21	149,580.76	0.00	149,580.76	(330,474.45)	(31%)
15022100	Planned Maintenance - Materials & Services						
153	Services - Housing Maintenance	0.00	(412.80)	0.00	(412.80)	(412.80)	(100%)
201	Salaries & Wages	0.00	982.44	0.00	982.44	982.44	(100%)
211	Workwear	0.00	364.23	0.00	364.23	364.23	(100%)
310	Electricity & gas	2,404.90	660.79	0.00	660.79	(1,744.11)	27%
321	Materials & operating	43,285.70	34,114.37	0.00	34,114.37	(9,171.33)	79%
332	R&M - Buildings	50,714.02	26,706.67	10,090.00	36,796.67	(13,917.35)	73%
334	R&M - Housas	4,234,333.08	1,927,894.24	240,002.24	2,167,896.48	(2,066,436.60)	51%
344	Travel - other	0.00	2,211.00	0.00	2,211.00	2,211.00	(100%)
345	Minor Equipment	2,000.00	0.00	0.00	0.00	(2,000.00)	0%
346	Motor Vehicles - expenses	5,000.00	0.00	0.00	0.00	(5,000.00)	0%
860	Capital Purchases	0.00	9,550.78	0.00	9,550.78	9,550.78	(100%)
998	Stock Overheads	8,438.72	2,965.32	0.00	2,965.32	(5,473.40)	35%
999	Plant Recovery	10,444.17	3,476.87	0.00	3,476.87	(6,967.30)	33%
	Total: 15022100	4,356,620.59	2,008,513.91	250,092.24	2,258,606.15	(2,098,014.44)	(52%)
	Total Act Type: OPERATING EXPENDITURE	4,836,675.80	2,158,094.67	250,092.24	2,408,186.91	(2,428,488.89)	50%
	Net Profit/(Loss): Planned Maintenance	353,102.75	823,834.35	(250,092.24)	573,742.11	(220,639.36)	54%

Operating Income

17011000	Water - Income							
101	Service Charges	86,394.09	18,115.71	0.00	18,115.71	68,278.38	21%	
	Total: 17011000	86,394.09	18,115.71	0.00	18,115.71	68,278.38	21%	
	Total Act Type: OPERATING INCOME	86,394.09	18,115.71	0.00	18,115.71	68,278.38	21%	

Operating Expenditure

17012000	Water - Employee Costs						
201	Salaries & Wages	159,435.93	64,460.88	0.00	64,460.88	(94,975.05)	40%
203	Sick Leave	1,966.54	1,854.10	0.00	1,854.10	(112.44)	94%
206	Annual Leave	10,936.07	1,602.90	0.00	1,602.90	(9,333.17)	15%
208	Superannuation	18,335.13	6,150.50	0.00	6,150.50	(12,184.63)	34%
211	Workwear	1,000.00	247.32	0.00	247.32	(752.68)	25%
212	Workcover	2,716.00	2,740.27	0.00	2,740.27	24.27	101%
	Total: 17012000	194,389.67	77,055.97	0.00	77,055.97	(117,333.70)	(40%)
17012100	Water - Materials & Services						
308	Contractors fees	1,000.00	0.00	8,800.00	8,800.00	7,800.00	880%
310	Electricity & gas	177,583.45	81,478.65	0.00	81,478.65	(96,104.80)	46%
318	Insurance - Other	7,784.04	3,130.35	0.00	3,130.35	(4,653.69)	40%
321	Materials & operating	168,007.59	80,357.90	12,658.02	93,015.92	(74,991.67)	55%
323	Motor Vehicle - Fuel & oil	10,394.82	1,879.37	0.00	1,879.37	(8,515.45)	18%
327	Motor Vehicle - R&M	5,000.00	0.00	0.00	0.00	(5,000.00)	0%
333	R&M - Equipment	7,515.56	4,600.28	2,110.91	6,711.19	(804.37)	89%
335	R&M - Infrastructure	15,047.59	4,027.00	16,526.00	20,553.00	5,505.41	137%
338	Subscriptions	3,891.30	2,173.25	0.00	2,173.25	(1,718.05)	56%
339	Telephones & internet	1,828.04	1,247.14	0.00	1,247.14	(580.90)	68%
346	Motor Vehicles - expenses	8,843.24	1,544.84	0.00	1,544.84	(7,298.40)	17%
	Total: 17012100	406,895.63	180,438.78	40,094.93	220,533.71	(186,361.92)	(54%)
17018000	Water - Depreciation						
901	Buildings Depreciation	327,775.46	0.00	0.00	0.00	(327,775.46)	0%
	Total: 17018000	327,775.46	0.00	0.00	0.00	(327,775.46)	0
	Total Act Type: OPERATING EXPENDITURE	929,060.76	257,494.75	40,094.93	297,589.68	(631,471.08)	32%
	Net Profit(Loss): ICEP - Water	(842,666.67)	(239,379.04)	(40,094.93)	(279,473.97)	(563,192.70)	31%

Operating Income								
18011000	Sewerage - Income							
101	Service Charges	77,181.35	20,787.41	0.00	20,787.41	56,393.94	27%	
	Total: 18011000	77,181.35	20,787.41	0.00	20,787.41	56,393.94	27%	
	Total Act Type: OPERATING INCOME	77,181.35	20,787.41	0.00	20,787.41	56,393.94	27%	
Operating Expenditure								
18012000	Sewerage - Employee Costs							
201	Salaries & Wages	196,497.77	64,062.15	0.00	64,062.15	(132,435.62)	33%	
203	Sick Leave	8,420.37	3,804.47	0.00	3,804.47	(4,615.90)	45%	
206	Annual Leave	11,645.93	5,997.77	0.00	5,997.77	(5,648.16)	52%	
208	Superannuation	22,597.24	6,098.61	0.00	6,098.61	(16,498.63)	27%	
211	Workwear	500.00	0.00	0.00	0.00	(500.00)	0%	
212	Workcover	4,169.27	3,549.82	0.00	3,549.82	(619.45)	85%	
	Total: 18012000	243,830.58	83,512.82	0.00	83,512.82	(160,317.76)	(34%)	
18012100	Sewerage - Materials & Services							
308	Contractors fees	3,000.00	0.00	0.00	0.00	(3,000.00)	0%	
310	Electricity & gas	56,286.37	22,194.18	0.00	22,194.18	(34,092.19)	39%	
318	Insurance - Other	12,867.23	5,174.60	0.00	5,174.60	(7,692.63)	40%	
321	Materials & operating	127,143.69	45,531.41	50,955.68	96,487.09	(30,656.60)	76%	
323	Motor Vehicle - Fuel & oil	2,129.13	587.62	0.00	587.62	(1,541.51)	28%	
327	Motor Vehicle - R&M	1,919.90	0.00	0.00	0.00	(1,919.90)	0%	
332	R&M - Buildings	480.55	17.23	0.00	17.23	(463.32)	4%	
333	R&M - Equipment	27,981.31	51.26	0.00	51.26	(27,930.05)	0%	
335	R&M - Infrastructure	3,749.10	0.00	0.00	0.00	(3,749.10)	0%	
346	Motor Vehicles - expenses	0.00	612.43	0.00	612.43	612.43	(100%)	
	Total: 18012100	234,557.28	74,168.73	50,955.68	125,124.41	(109,432.87)	(53%)	
18013000	Sewerage - Finance costs							
402	Credit Loss Expense	20,000.00	0.00	0.00	0.00	(20,000.00)	0%	
	Total: 18013000	20,000.00	0.00	0.00	0.00	(20,000.00)	0	
18018000	Sewerage - Depreciation							
907	Sewerage Depreciation	224,817.39	0.00	0.00	0.00	(224,817.39)	0%	
	Total: 18018000	224,817.39	0.00	0.00	0.00	(224,817.39)	0	
	Total Act Type: OPERATING EXPENDITURE	723,205.25	157,681.55	50,955.68	208,637.23	(514,568.02)	29%	
	Net Profit/(Loss): ICFP - Sewerage	(646,023.90)	(136,894.14)	(50,955.68)	(187,849.82)	(458,174.08)	29%	

Operating Income								
18021000	Waste - Income							
101	Service Charges	75,763.91	16,520.26	0.00	16,520.26	59,243.65	22%	
130	Waste levy income	133,117.67	99,838.25	0.00	99,838.25	33,279.42	75%	
	Total: 18021000	208,881.58	116,358.51	0.00	116,358.51	92,523.07	56%	
	Total Act Type: OPERATING INCOME	208,881.58	116,358.51	0.00	116,358.51	92,523.07	56%	
Operating Expenditure								
18022000	Waste - Employee Costs							
201	Salaries & Wages	0.00	19,334.62	0.00	19,334.62	19,334.62	(100%)	
203	Sick Leave	0.00	2,880.97	0.00	2,880.97	2,880.97	(100%)	
206	Annual Leave	0.00	2,250.06	0.00	2,250.06	2,250.06	(100%)	
208	Superannuation	0.00	2,895.65	0.00	2,895.65	2,895.65	(100%)	
211	Workwear	0.00	(58.00)	0.00	(58.00)	(58.00)	(100%)	
212	Workcover	0.00	942.49	0.00	942.49	942.49	(100%)	
	Total: 18022000	0.00	28,245.79	0.00	28,245.79	28,245.79	(100%)	
18022100	Waste - Materials & Services							
315	Hire of equipment	339,034.46	188,258.70	311,657.87	499,916.57	160,882.11	147%	
321	Materials & operating	59,264.63	891.93	0.00	891.93	(58,372.70)	2%	
323	Motor Vehicle - Fuel & oil	994.73	335.98	0.00	335.98	(658.75)	34%	
332	R&M - Buildings	3.35	10.55	0.00	10.55	7.20	315%	
346	Motor Vehicles - expenses	397.29	780.23	0.00	780.23	382.94	196%	
	Total: 18022100	399,694.46	190,277.39	311,657.87	501,935.26	102,240.80	(126%)	
18023000	Waste - Finance costs							
402	Credit Loss Expense	20,000.00	0.00	0.00	0.00	(20,000.00)	0%	
	Total: 18023000	20,000.00	0.00	0.00	0.00	(20,000.00)	0	
	Total Act Type: OPERATING EXPENDITURE	419,694.46	218,523.18	311,657.87	530,181.05	110,486.59	126%	
	Net Profit/(Loss): ICFP - Waste Mgmt	(210,812.88)	(102,164.67)	(311,657.87)	(413,822.54)	203,009.66	103%	
Sub Programme: 819 Container Exchange								
Operating Income								
18091710	Container Exchange - Sales Income Gen							
121	Commission	0.00	16,031.10	0.00	16,031.10	(16,031.10)	(100%)	
	Total: 18091710	0.00	16,031.10	0.00	16,031.10	(16,031.10)	(100%)	
	Total Act Type: OPERATING INCOME	0.00	16,031.10	0.00	16,031.10	(16,031.10)	(100%)	
Operating Expenditure								
18092000	Container Exchange - Employee costs							
201	Salaries & Wages	0.00	19,010.95	0.00	19,010.95	19,010.95	(100%)	
208	Superannuation	0.00	2,373.33	0.00	2,373.33	2,373.33	(100%)	
212	Workcover	0.00	(7,150.73)	0.00	(7,150.73)	(7,150.73)	(100%)	
	Total: 18092000	0.00	14,233.55	0.00	14,233.55	14,233.55	(100%)	
18092100	Container Exchange - Materials and Services							
321	Materials & operating	0.00	2,924.74	0.00	2,924.74	2,924.74	(100%)	
	Total: 18092100	0.00	2,924.74	0.00	2,924.74	2,924.74	(100%)	
	Total Act Type: OPERATING EXPENDITURE	0.00	17,158.29	0.00	17,158.29	17,158.29	(100%)	
	Net Profit/(Loss): ICFP - Container Exchange	0.00	(1,127.19)	0.00	(1,127.19)	(1,127.19)	(100%)	



500. SPECIFIC PURPOSE GRANT BALANCES BY PROJECT

10:47 AM
Thursday, 5 December, 2024

YARRABAH ABORIGINAL SHIRE COUNCIL

as at 30 November 2024

	Opening Balance	Receipts Grants	Receipts Other	Disbursements	Closing Balance
Department of Local Government Racing and Multicultural Affairs					
Financial Assistance Grant	0	1,369,539.15	0	(121,375.04)	1,248,164.11
IEDG Grant	0	0	0	0	0
Works for Qld COVID	0	0	0	0	0
Revenue Replacement Grant	0	0	0	0	0
Indigenous Councils Funding Program	0	1,976,701.66	0	(1,246,741.00)	729,960.66
Works For Queensland	0	0	0	0	0
Advancing the Planning Act	26,823.00	0	0	0	26,823.00
Sewerage Pumps Stations Upgrade ICCIP	0	328,731.22	0	(11,317.47)	317,413.75
Water Mains Upgrade ICCIP	(242,298.00)	322,575.08	0	(335,145.44)	(254,868.36)
Bukki Road Upgrade Stage 2 (LGGSP)	0	0	0	0	0
Waste ICCIP	0	0	0	0	0
Works for Qld 4	427,366.00	0	0	(601,975.15)	(174,609.15)
Works for Qld 2024-27	0	2,460,000.00	0	0	2,460,000.00
Total: Department of Local Government Racing and Multicultural Affairs	211,891.00	6,457,547.11	0	(2,316,554.10)	4,352,884.01
National Australia Day Council					
National Australia Day Council	0	12,000.00	0	0	12,000.00
Total: National Australia Day Council	0	12,000.00	0	0	12,000.00
Queensland Health					
ATSI Health Grant	81,937.00	205,675.00	0	(287,913.23)	(301.23)
Total: Queensland Health	81,937.00	205,675.00	0	(287,913.23)	(301.23)

IRADF Grant	34,545.00	0	0	(577.62)	33,967.38
YCMF 2021 - Local Musicians/Facilitator (FNCF)	(23,348.00)	0	0	0	(23,348.00)
Total: Department of Communities Housing and Digital Economy: Arts Qld	11,197.00	0	0	(577.62)	10,619.38
Department of Environment and Science: Arts Qld					
Fashion & Wearable Art	0	0	0	0	0
Arts BIA	(77.00)	0	0	(32,734.39)	(32,811.39)
QMF 2021 (Open Air)	0	0	0	0	0
Container Exchange	(15,385.00)	0	16,031.10	(17,158.29)	(16,512.19)
Landfill (Dept of E&S)	0	1,848,900.00	0	(1,900,518.58)	(51,618.58)
Total: Department of Environment and Science: Arts Qld	(15,462.00)	1,848,900.00	16,031.10	(1,950,411.26)	(100,942.16)
Dept of Infrastructure Transport Regional Development & Communications					
Arts IVAIS Relief & Recovery	0	0	0	0	0
LRCI 2020 Traffic Calming Devices	1,050.00	0	0	0	1,050.00
LRCI 21-22	(4,842.00)	0	0	0	(4,842.00)
LRCI 22-23	(23,175.00)	0	0	0	(23,175.00)
LGGSP - Foreshore Development Plan	(95,630.00)	0	0	(78,333.33)	(173,963.33)
LGGSP - Water Treatment Plant upgrade	290,833.00	0	0	(5,215.89)	285,617.11
LRCI4 (24-25)	0	38,919.09	0	0	38,919.09
Total: Dept of Infrastructure Transport Regional Development & Communica	168,236.00	38,919.09	0	(83,549.22)	123,605.87
Dept of the Premier and Cabinet					
YCMF 2021 Premier \$220K	0	0	0	(4,979.43)	(4,979.43)
Total: Dept of the Premier and Cabinet	0	0	0	(4,979.43)	(4,979.43)
Department of Communities Disability Services and Seniors					
SES Building Upgrade	(43,826.00)	65,780.86	0	0	21,954.86
NAIDOC \$500	500.00	0	0	0	500.00
Local Thriving Communities	10,000.00	0	0	0	10,000.00
Total: Department of Communities Disability Services and Seniors	(33,326.00)	65,780.86	0	0	32,454.86

Yarrabah Fashion Style 2023	0	0	0	0	0
Total: Australia Council for the Arts	0	0	0	0	0
Department of Social Services					
Daycare Centre Grant	(51,636.00)	389,831.40	122,475.74	(360,483.11)	100,188.03
Total: Department of Social Services	(51,636.00)	389,831.40	122,475.74	(360,483.11)	100,188.03
Department of Science Information Technology & Innovation					
QGAP Grant	0	0	0	(1,038.36)	(1,038.36)
Reef Action Plan	300,000.00	0	0	(56,808.98)	243,191.02
Total: Department of Science Information Technology & Innovation	300,000.00	0	0	(57,847.34)	242,152.66
Department of Communications and the Arts					
IVAIS	(79,671.00)	136,500.00	0	(104,036.63)	(47,207.63)
Total: Department of Communications and the Arts	(79,671.00)	136,500.00	0	(104,036.63)	(47,207.63)
Dept of Housing & Public Works					
Interim Remote Capital Program	(104,627.00)	0	0	(232,658.60)	(337,285.60)
Forward Remote Capital Program	1,854,429.00	0	42,980.18	(641,939.51)	1,255,469.67
Remote Indigenous Capital	1,500,000.00	0	0	0	1,500,000.00
Department of Housing New Builds	0	0	0	(7,890.00)	(7,890.00)
Total: Dept of Housing & Public Works	3,249,802.00	0	42,980.18	(882,488.11)	2,410,294.07
Department of Prime Minister and Cabinet					
CDP Like Activities	377,983.35	0	0	0	377,983.35
Community Message Sign (NIAA)	2,225.00	0	0	0	2,225.00
Total: Department of Prime Minister and Cabinet	380,208.35	0	0	0	380,208.35
National Indigenous Australians Agency					
Market Garden Feasibility Study	27,129.52	0	0	0	27,129.52
YCMF 2021 (NIAA)	0	0	0	0	0
NAIDOC	13,984.00	2,500.00	0	(31,049.02)	(14,565.02)
Total: National Indigenous Australians Agency	41,113.52	2,500.00	0	(31,049.02)	12,564.50

SES	5,505.00	0	0	(11,359.86)	(5,854.86)
Total: Queensland Fire and Emergency Services	5,505.00	0	0	(11,359.86)	(5,854.86)
Department of Innovation and Tourism Industry Development					
Deadly Active Sports & Rec Program	6,169.00	0	0	0	6,169.00
Total: Department of Innovation and Tourism Industry Development	6,169.00	0	0	0	6,169.00
Department of Education					
Daycare ISP Grant	0	3,303.63	0	0	3,303.63
Vacation Care Grant	0	0	0	0	0
Total: Department of Education	0	3,303.63	0	0	3,303.63
Department of Employment Small Business and Training					
Work First Start	(117,736.00)	45,000.00	0	(7,160.71)	(79,896.71)
Total: Department of Employment Small Business and Training	(117,736.00)	45,000.00	0	(7,160.71)	(79,896.71)
State Library of Queensland					
IKC	14,224.00	28,268.00	0	(6,714.74)	35,777.26
Total: State Library of Queensland	14,224.00	28,268.00	0	(6,714.74)	35,777.26
Queensland Reconstruction Authority					
Get Ready Qld	8,991.00	0	0	(8,360.00)	631.00
NQNDMP Flood Study	(93,255.00)	0	0	(1,729.00)	(94,984.00)
NQNDMP Buddabadoo Road Drainage Upgrades	3,566.00	0	0	(250,701.77)	(247,135.77)
LRRG Disaster Coordination Centre Generator	0	45,000.00	0	(44,345.46)	654.54
LRRG Weather Station	0	12,000.00	0	0	12,000.00
QRA LRRG Stormwater Drainage	0	81,632.92	0	(164,855.78)	(83,222.86)
DRFA 24-25	0	237,816.84	0	0	237,816.84
QDRF	4,689.61	0	0	0	4,689.61
REPA 2021	(929,882.00)	703,301.55	0	(199,971.30)	(426,551.75)
QRRRF 2020	(115,208.00)	89,801.93	0	0	(25,406.07)
REPA 2023	(1,767.00)	193,323.51	0	(148,459.80)	43,096.71
Total: Queensland Reconstruction Authority	(1,122,865.39)	1,362,876.75	0	(818,423.11)	(578,411.75)

Coastal Hazard Adaption	0	0	0	0	0
Total: LGAQ	0	0	0	0	0
Department of Transport and Main Roads					
TIDS	(13,324.00)	0	0	(2,258.50)	(15,582.50)
Cycle Paths Stage 1	20,164.92	0	0	0	20,164.92
Cycle Paths Stage 2	(34,567.50)	0	0	0	(34,567.50)
Total: Department of Transport and Main Roads	(27,726.58)	0	0	(2,258.50)	(29,985.08)
Department of Infrastructure & Regional Dev					
Roads to Recovery	181,023.00	0	0	(94,758.40)	86,264.60
Total: Department of Infrastructure & Regional Dev	181,023.00	0	0	(94,758.40)	86,264.60
Department of State Development					
RTC Extension Design (MIPP2)	0	0	0	0	0
Total: Department of State Development	0	0	0	0	0
Department of Aboriginal and Torres Strait Islander Partnerships					
DFV Social Reinvestment	(10,000.00)	0	0	0	(10,000.00)
Service Enhancement	27,000.00	122,727.27	0	0	149,727.27
Yarrabah Seahawks (DATSIP)	15,000.00	0	0	0	15,000.00
Showcasing Yarrabah (DATSIP)	26,036.00	0	0	0	26,036.00
Emergency Relief Grant	0	4,545.45	0	0	4,545.45
Yarrabah Leaders Forum	42,272.00	0	0	(15,702.10)	26,569.90
Social Reinvestment Project	31,500.17	0	0	0	31,500.17
Community Safety Plan	44,193.00	50,000.00	0	0	94,193.00
Total: Department of Aboriginal and Torres Strait Islander Partnerships	176,001.17	177,272.72	0	(15,702.10)	337,571.79
FNQROC					
Transport Network Plan	0	0	0	0	0
Total: FNQROC	0	0	0	0	0
Untied					
Untied	0	0	6,304,264.67	(6,296,097.14)	8,167.53
Total: Untied	0	0	6,304,264.67	(6,296,097.14)	8,167.53
Grand Total	3,378,884.07	10,774,374.56	6,485,751.69	(13,332,363.63)	7,306,646.69
			Negative Grants		-2,192,217.29
			Tied Grants		7,512,571.68

7.3 YARRABAH ABORIGINAL SHIRE COUNCIL: ANNUAL REPORT 2023 - 2024

File Number: 03.MFD_OM.20241218

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present the 2023 - 2024 Annual Report for council endorsement.

BACKGROUND

The Annual Report of council is a prescribed activity defined in the Local Government Act 2009 and contains responses to specific points of reference as stated in the Local Government Regulation 2012.

Yarrabah Aboriginal Shire Council Annual Report 2023 – 2024, has been formulated in accordance with the Local Government Act 2009 (sections 104 & 201) and Local Government Regulations 2012 (sections 181 – 190, 199, 273). The 2023 - 2024 Annual report covers the associated compliance elements and provides a strategic overview of council operations during the financial year.

Contained in the report is an assessment of performance in implementing corporate and operational plans, statutory reporting items, Councillor Remuneration, Community financial report, departmental reports, Audited financial statements and Independent Auditors report.

This report reflects the organisation as a whole. Heads of each department produced sections of the report to reflect their service units within the council.

Images included in the report reflect activities held during the year.

ADDITIONAL CONSIDERATION

This report reflects the reporting period 2023-2024. It is a retrospective view of the organisation performance against regulatory criteria.

ATTACHMENTS**1. Yarrabah Aboriginal Shire Council Annual Report 2023 - 2024****RECOMMENDATION**

That Council resolve to endorse Annual Report 2023 – 2024 and the following contents:

- Assessment of Performance including Departmental Operational Reports
- Community Financial Report
- Statutory Reporting Items
- Independent Auditors Report
- Audited Financial Statement

An electronic copy of this report must be posted on the council website.

**Yarrabah Aboriginal Shire Council
Annual Report 2023 – 2024**

(28 November 2024)



<https://www.yarrabah.qld.gov.au>
<https://dashboard.yarrabah.qld.gov.au/>
<https://www.facebook.com/yarrabah.qld.gov.au/>

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56 Sawmill Road
Yarrabah Qld 4871



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This report has been formulated in accordance with the Local Government Act 2009 (sections 104 & 201) and Local Government Regulations 2012 (sections 181 – 190, 199, 273). The 2023 - 2024 Annual Report covers the associated compliance elements and provides a strategic overview of council.

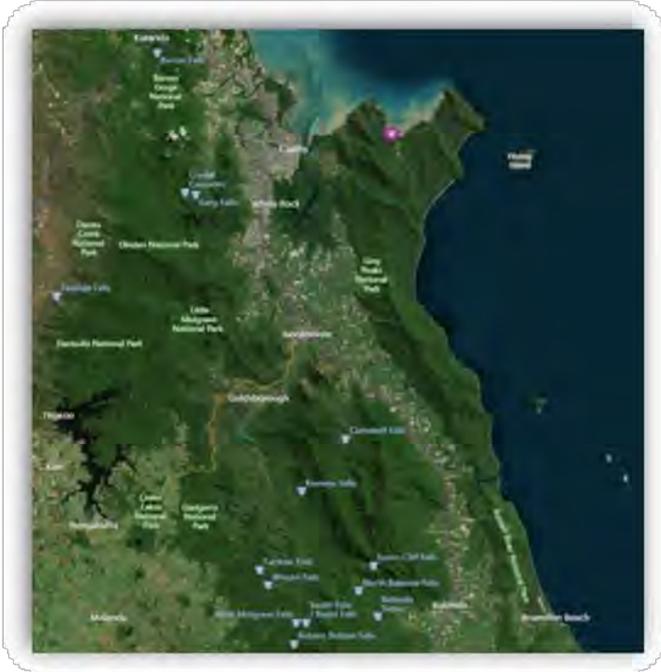
Yarrabah Shire covers the traditional lands of the Gunggandji and Yidinji Peoples. We acknowledge the elders past, present and emerging. In the spirit of partnership, we aim to work together as stakeholders and trustees of the land.



PROFILE

Yarrabah Shire is nestled within the traditional lands of the Gunggandji and Yidinji Peoples and is situated on Cape Grafton with the major settlement within Mission Bay (Mira Wun Gula), 10kms due east of Cairns (52 kms south-east by sealed road) of Cairns in Far North Queensland, Australia.

Geographically, the land area can be described as a long slender triangular shape from the tip of False Cape in the north, to Palmer Point in the south, bounded in the west by the Murray Prior Range, known locally as the ‘Walls of Jerusalem’ and the Malbon Thompson Range and the Coral Sea to the east.





It has an overall length of about 35 kms and is 2.5 kms wide in the south, but broadens out to almost 8 kms across the northern part and comprises a total area of 159.4 km².

At the time of the last Census, Yarrabah was reported to have a population of 2,559 with over 97% of respondents identifying as Aboriginal or Torres Strait Islander. The median age was 22.

The accuracy of these official figures are questioned. Members of the Yarrabah Local Disaster Management Group (LDMG) promote a population figure of closer to 4,500 permanent residents. *(This figure is based on data collected by organisations during the COVID Pandemic lockdown).*

Yarrabah Shire is the largest discrete community in Australia. We truly are *'paradise by the sea'*.



MAYORS MESSAGE



It is with great pleasure that I present the Yarrabah Aboriginal Shire Council Annual Report for the financial year period ending 30 June 2024.

I mark this report by paying my respect to the Traditional Custodians of Yarrabah, the leaders past, present and emerging. I also acknowledge all Yarrabah people whose elders past, present and emerging also call Yarrabah home and support the progress of this Shire.

As you would be aware, Council elections were held in March this year. I thank the community for their faith in electing me as your Mayor. Along with my Councillors, you have my promise that we will work tirelessly to advance the needs of our people and this community.

I would also like to acknowledge the efforts of the previous Mayor and Councillors and thank them for their service.

Since our election, your new Council has been busy. We have taken the opportunity to commence a review Council's Strategic Plan, to align with the aspirations that we were elected to deliver. This Plan will be released once finalised.

A key focus of this Council is to work collaboratively with other key stakeholders and community organisations to bring future economic and social prosperity to our Shire.

We have also been proactive in continuing the lobbying undertaken by the former Council to State and Federal Governments to secure additional housing, employment and educational opportunities for Yarrabah people.

I am pleased to report that this has resulted in the continued support of the Balamba and Ambrym Street projects, work on which will commence shortly. In preparation of these projects, Council will be constructing seven transitional houses, which are critical in addressing accommodation needs while the Ambrym Street project is undertaken, as well as our current upgrade program for existing social housing.

The "Healthy Housing" program has continued in conjunction with a number of State Government departments and community organisations, with the eventual outcome being that all social housing will be included in this program.

Community consultation and feasibility studies for the the Micro-grid project are being finalised. If funding is successful, this will deliver solar on rooftops of houses and Council buildings and is expected to reduce the cost of electricity by 20% for households and deliver new jobs to Yarrabah.

In closing, I thank my Councillors (past and present) and our staff for their efforts throughout this year.

Daryl Sexton
Mayor



COUNCILLORS

Financial year to 16 March 2024



Mayor Ross Andrews



Councillor Kenneth Jackosn



Councillor Brian Underwood



Councillor Lucrecia Willett



Councillor Hezron Murgha

Financial Year from 16 March 2024



Mayor Daryl Sexton



Councillor Amy Neal



Councillor Hezron Murgha



Councillor Brian Underwood



Councillor Michael Sands

Yarrabah Aboriginal Shire has a Council that consists of the Mayor and four Councillors who are chosen by the community through elections every four years. The Council and Councillors have the responsibility of representing the views of the residents of Yarrabah and following the provisions of the Local Government Act 2009, which is the main legislation that governs the Council. A Councillor is part of a team that has the trust of the residents of Yarrabah to make decisions on their behalf and should therefore uphold high standards of conduct. The aim of the main legislation is to ensure this.



The Council is guided by five (5) core values that shape its vision, mission and goals. These values reflect the Council's commitment to serve the public with integrity, excellence, accountability and sustainability. The five (5) values are equally important and relevant to the Council's role and responsibilities. They are:

1. Ethical and legal conduct of Councillors
2. Transparent and effective processes; and decision making in the public interest
3. Democratic representation, social inclusion and meaningful community engagement
4. Good governance of, and by, the local government
5. Sustainable development and management of assets and infrastructure, and delivery of effective services.

According to the Local Government Act 2009, Councillors have specific roles and responsibilities. These include:

1. Making sure the local government fulfills its duties under the Local Government Act 2009
2. Making sure the Corporate Plan is implemented
3. Making sure the local government follows all relevant laws
4. Providing effective leadership to the local government and the community
5. Engaging in council meetings, policy development and decision-making
6. Being responsible to the community for how the local government performs

The main role of Yarrabah Aboriginal Shire Council's elected member is to represent the interests of Yarrabah as a whole.

Councillors play a vital role in ensuring effective local government that works to enhance the well-being of Yarrabah residents. They advocate for the strengths and opportunities of Yarrabah, build positive relationships and establish collaborative partnerships with all levels of government to serve the interests of the community.

OUR VISION

We are all proud Yarrabians.

***Together we will pave the way to a
progressive and sustainable community for
our future generations.***



CEO'S REPORT



Richard Wright
Chief Executive Officer

I am happy to present the Annual Report for the Yarrabah Aboriginal Shire Council for the year ended 30 June 2024. This report is prepared in accordance to Section 182 of the Queensland Local Government Regulation 2012 and provides a detailed account of councils' functions and performance.

Although met with a number of challenges over the past year, mainly as a result of escalating costs of materials and contracted services, Council has continued to strive for better liveability in our community. The focus has been on sustainability, resulting in a budget surplus and unqualified audit again in our financial reports for this year.

In March this year local government elections were held, resulting in several changes of your elected officials. This has included a new Mayor and two new Councillors, with two Councillors returning. The Mayor and Councillors have now undertaken compulsory training and are quickly adopting to the legislative requirements of these positions.

From an operational perspective, I thank the previous Council for their efforts and look forward to continuing to work towards the visions and strategies of the new Council.

The new Council has continued the legacy of their predecessors in strongly lobbying for solutions to address the housing needs of this community, as demonstrated by ongoing support for the Balamba and Ambrym Street projects, in addition to seven transitional houses to assist with these projects, as well as the operational needs of our upgrades programme for existing social housing.

A focus has also been placed on debt recovery, in particular on arrears for social housing rent, with the Housing Team proactively working with tenants to voluntarily enter into repayment plans. This has a long way to go to make this area of Council business financially viable.

Our Building team are committed to delivery of the various projects, including new constructions (both housing and Council infrastructure), upgrades, repairs & maintenance, and the "Healthy Housing" programme. New processes implemented are having effect on productivity and cost savings in these areas.

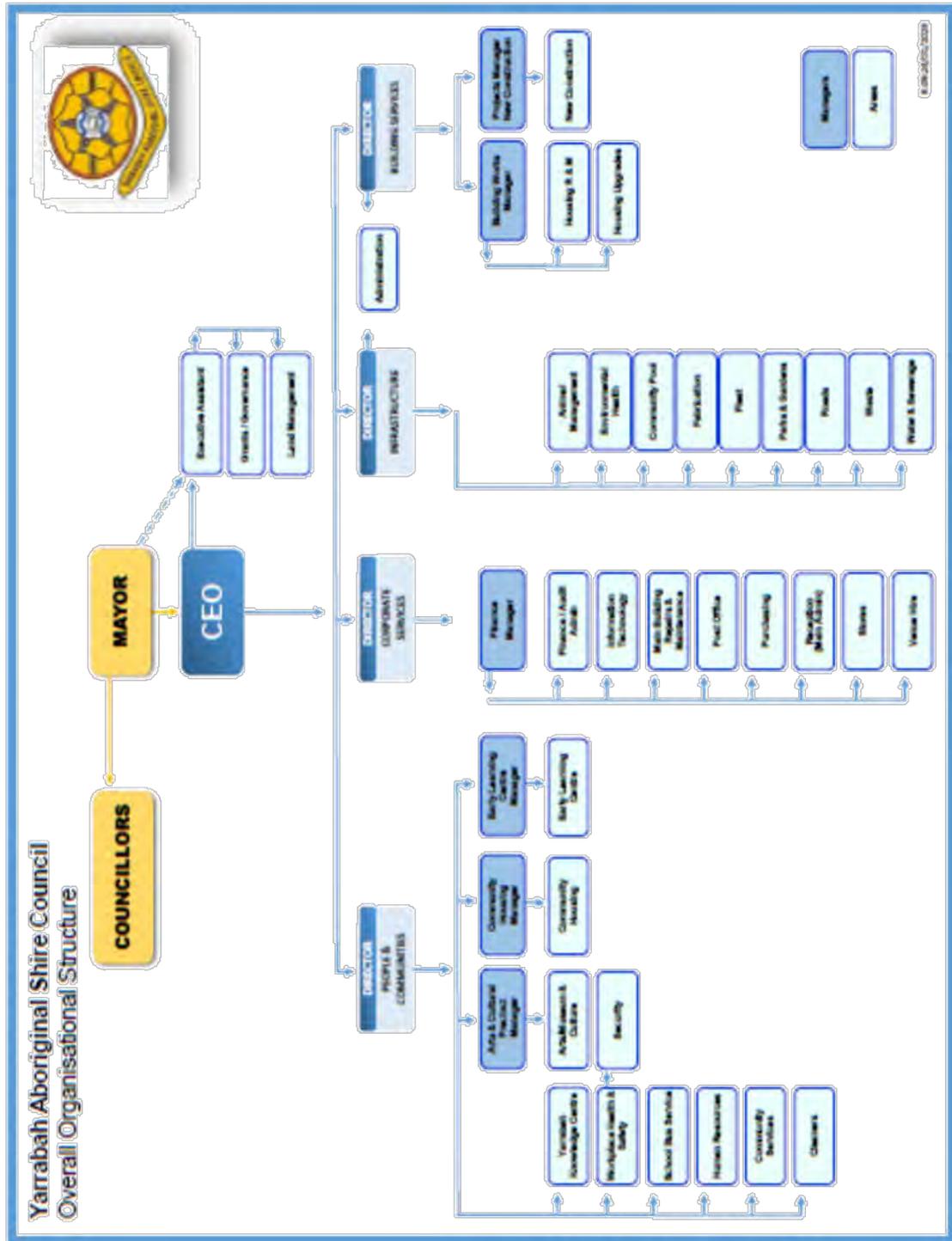
In closing, I thank all Council staff for their dedication and efforts over this past year and look forward to working with them this year to advance the needs of this community.

A handwritten signature in black ink, appearing to be 'RW'.

Richard Wright
Chief Executive Officer



Organisational Structure



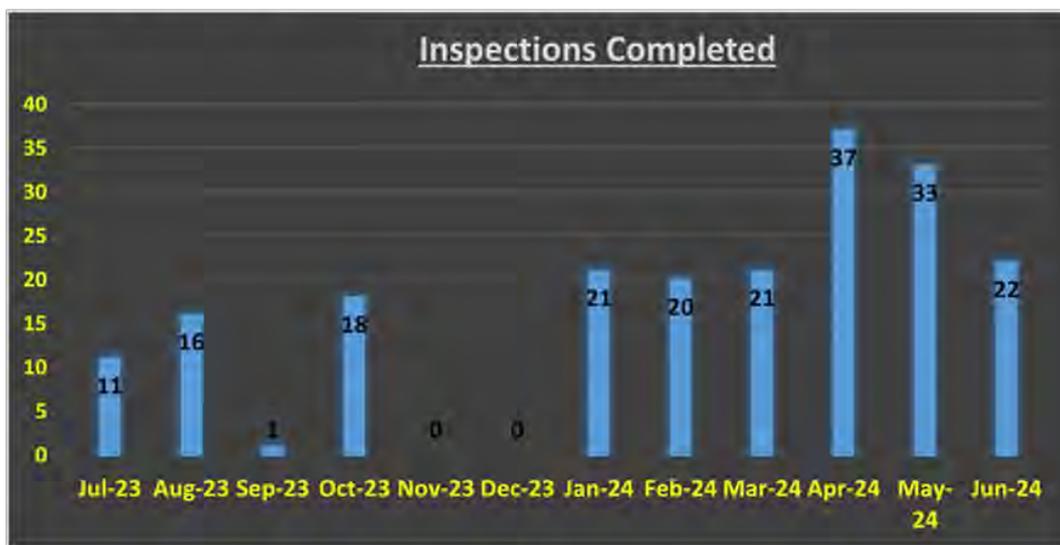
DEPARTMENTAL REPORTS

People & Communities

People and Communities Department, comprises of the following functions for Council:

- Community Housing
- Yarrabah Indigenous Knowledge Centre
- School Bus Service
- Arts and Cultural Precinct
- Community Events, Programs and Communication
- Housekeeping
- Human Resources
- Workplace Health and Safety and Security
- Early Learning Centre

Community Housing



Annual Rent Charged: \$2,685,781.65

Annual Rent Received: \$2,171,727.43

Annual Rental Arrears payments Received: \$ 223,294.94

Yarrabah Indigenous Knowledge Centre

Throughout the financial year, the Yarrabah Indigenous Knowledge Centre (YIKC) has welcomed a significant number of community members. The YIKC serves as a vital space for the community, offering a venue for various events and activities that bring people together and foster cultural and educational enrichment



- Meeting
- Weekly first 5 forever program
- Holiday program
- Study area
- Homework Centre
- Employment providers for job opportunities

Annual Statistics

DOOR COUNT	FIRST 5 FOREVER	PRIMARY SCHOOL BUS	HIGH SCHOOL BUS	ROOM HIRE
ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL
4054	304	10,821	9,894	504

FIRST 5 FOREVER

This year, we held two promotional *First 5 Forever* sessions. The first session was a success with high attendance and engagement, while the second session saw a slightly smaller turnout. Both sessions featured engaging activities such as singing, counting, painting, and drawing, allowing children to create items to take home.



EASTER PROGRAM



Our Easter Program was a joyful event. We invited guest speaker Meagan Noble, who, drawing on her Christian background, shared the significance of Easter with the children, offering them valuable insights into the holiday’s meaning. Meagan generously provided gifts for the children, adding to the joy of the event and bringing a special atmosphere of kindness and celebration to the YIKC

COMMUNITY ENGAGEMENTS AND CELEBRATIONS



PROTECTIVE SERVICES GRADUATION

Protective services graduation was held in the IKC it was such a pleasure watching our younger generation excel at job opportunities and showcase their achievements.

UNDER 8’S DAY



These are some photos of the under 8s day at the Yarrabah pre-prep center.

The Yarrabah indigenous knowledge Centre had an Arts N Craft station making sea creature, fish, octopus, crabs out of colored plates, streamers, glitters.

Yarrabah Arts and Cultural Precinct

Overview

Established in 2002, the Yarrabah Arts and Cultural Precinct (YACP) is a focal point for empowering local artists and preserving traditional arts in weaving, painting, textile, and



ceramics. As a community initiative, Yarrabah Arts and Craft has gained national and international recognition, underscoring the potential of the YACP to support the long-term economic and cultural objectives of the Yarrabah Aboriginal Shire Council. By promoting traditional practices, the YACP offers a unique platform for educating and engaging visitors from across Australia and the world with the cultural heritage of regional Queensland.

Menmuny Museum

Housed within the Precinct, the Menmuny Museum holds a nationally significant collection that provides in-depth insights into Yarrabah's cultural and historical journey. The museum documents the impact of Christianity and mission life on the community since the establishment of the Yarrabah Mission at Cape Grafton in 1892, offering valuable resources for research and storytelling.

Funding and Partnerships

The YACP operates with the support of major funding partners, including Arts Queensland through the Backing Indigenous Art (BIA) initiative and Creative Australia through the Indigenous Visual Arts Infrastructure Strategy (IVAIS). These partnerships are essential to YACP's mission, supporting both emerging and established artists through a comprehensive suite of visual arts and crafts programs. The YACP's annual program emphasizes professional career development while integrating with educational, health, and welfare services, fostering healing, wellbeing, and learning opportunities.

Community and Artist Development

Yarrabah artists have made notable progress, with involvement in prestigious events such as:

- The Cairns Indigenous Art Fair (CIAF)
- Darwin Aboriginal Art Fair (DAAF)
- 'Charcoal' exhibition at the Cairns Courthouse Gallery

These artists also feature in exhibitions across Queensland and interstate, bolstered by a partnership with TAFE Queensland, which delivers a Certificate III in Visual Arts to nurture upcoming talent.

Highlights and Achievements

Key achievements within the YACP include:

Philomena Yeatman

Winning the National Indigenous Fashion Award in the Textile category and reaching the finals in the NQ Ceramic Awards.

Salome Yeatman

A recent TAFE graduate, winning the CIAF Emerging Artist Award.



The YACP itself being honoured with the CIAF Art Centre Award, solidifying its reputation as a leader in Indigenous arts.

Future Direction

Looking forward, the YACP aims to leverage social media to expand audience engagement, influence future programming, and bolster social and cultural cohesion within the Yarrabah community. Additionally, the YACP has secured funding from the Indigenous Regional and Development Fund (IRADF) to enhance cultural management of the Menmuny Museum collection. This initiative will include the appointment of a Project Officer who will collaborate with Queensland Museum to provide specialized training and capacity-building for the community.

The Yarrabah Arts and Cultural Precinct remains a beacon of cultural preservation, artistic excellence, and community empowerment. With a strategic focus on sustainability, YACP is committed to fostering growth and development for future generations.



Community Events and Programs

The current Community Services Officer (CSO) commenced their role in March. Since then, the Yarrabah Community Services team has delivered several successful events, showcasing the community's spirit, culture, and collaboration. This report provides an overview of key community events held throughout the year, highlighting community engagement, partnerships, and program impacts.

Event Summaries

ANZAC Day

The ANZAC Day service took place at the Yarrabah RSL, honouring veterans and fostering community unity. The service was followed by a breakfast with veterans, creating a warm and respectful environment for commemoration and connection.

Yarrabah Foundation Day – Coming of the Gospel



Yarrabah Foundation Day was a collaborative success, with Council working alongside the Gunggandji Aboriginal Corporation RNTBC and Gunggandji-Mandingalbay Yidinji Peoples Prescribed Body Corporate Aboriginal Corporation. The event included a community Kup-Murri provided by Northern PBC, which was widely appreciated, as well as a Council-hosted sausage sizzle and water distribution for attendees.

Yarrabah NAIDOC Event

The Yarrabah NAIDOC celebration took place at Bishop Malcolm Park with this year's theme, "Keep the Fire Burning." Community members participated in a march from Balma along Workshop Road, concluding with festivities at the park. Highlights included awards for best float, King, Queen, Prince, and Princess of the event. Elders were treated to a special lunch at the Community Hall, and local bands performed, providing entertainment for all ages.

Food Cube Project

In partnership with Health and Wellbeing and the University of the Sunshine Coast, Yarrabah introduced the Food Cube Project, aimed at enhancing food security and promoting the value of community gardening. Twelve food cubes were distributed, allowing residents to grow fruits and vegetables. Early feedback suggests a positive impact, with households successfully using the produce in their daily meals.

Legends of the League

The Yarrabah Aboriginal Shire Council collaborated with the local football club to host the Legends of the League event, featuring friendly matches between locals and former NRL players. The event was a family-friendly success, providing an engaging day of sports and community spirit.

Yarrabah Music Festival

The Queensland Music Festival in Yarrabah showcased emerging artists and local bands, celebrating community talent. The daytime event included food stalls, vendors, a jumping castle, and various family-friendly attractions, resulting in a vibrant, well-attended festival that underscored the artistic richness of Yarrabah.

These events underscore Yarrabah Community Services' commitment to fostering community engagement, cultural celebration, and partnerships that contribute to the well-being of the community. The success of these programs highlights the dedication of the Community Services team and the strong community spirit within Yarrabah.



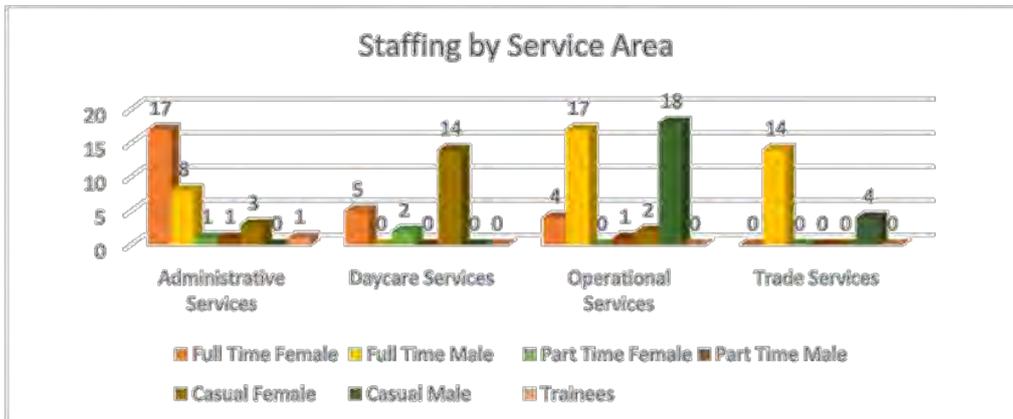


Community Facilities

Venue Bookings for the Month total:	
Community Hall Booking	90 Bookings
RTC Room 1	Booked Daily for Training- 114 Bookings
RTC Room 2	200 Bookings
RTC Room 3	87 Bookings
IKC Meeting Room	100 Bookings
HR Training Room / meeting	98 Bookings
Bishop Malcolm Park	14 Bookings

Human Resources

Yarrabah Aboriginal Shire Council (YASC) has seen growth in its workforce throughout FY24, with an increase in staff compared to FY23. As of 30 June 2024, the Council employed **113 staff** across our four main service areas.



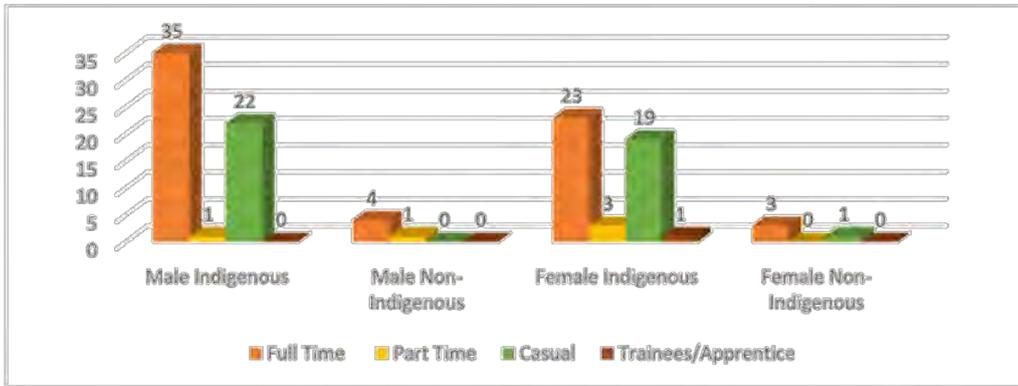
WORKFORCE ANALYSIS

Staff turnover during the past 12 months was approximately 7.66% down from 10.37% in the previous year.

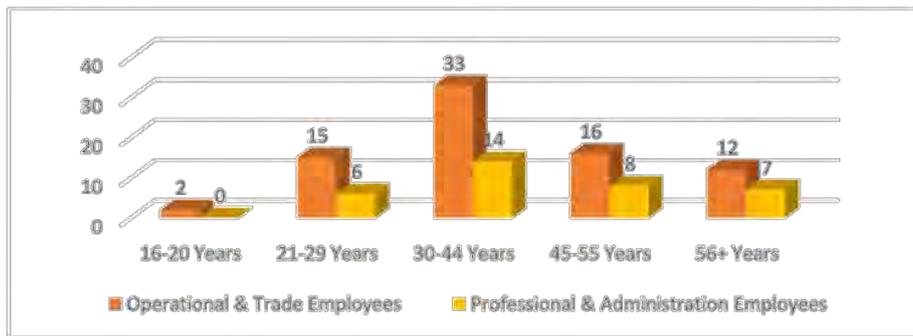


Our employment ratios / age demographics are as follows:

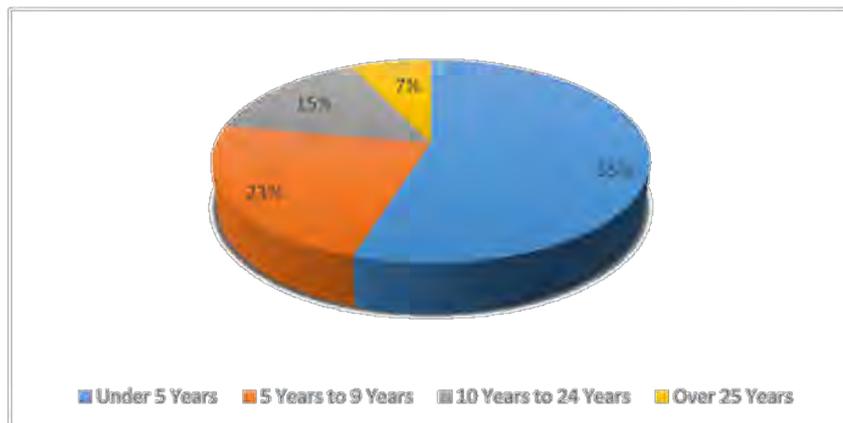
Employment Ratios



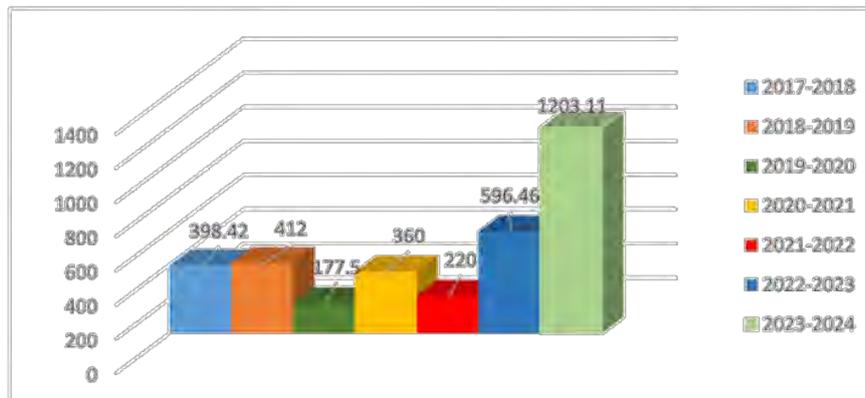
Age Demographic



Employee Years of Services



Workers Compensation – Loss of Hours



HR KEY FOCUS FOR FY24

The key priorities for the HR during FY24 were:

- Employee Development & Training: Continuous professional development to upskill staff.
- Implementation of E-Filing Systems: Transition to digital systems for better record-keeping and efficiency.
- Onboarding Employee Handbook: Introduction of a comprehensive handbook to standardize onboarding processes for all new staff.
- Work for Dole Arrangement with Wugu Nyambil: Helps unemployed community members gain skills and experience that improve their chances of finding paid work or employment with the Council.

Staff Professional Development

This year, those achieved included:

- Diploma in Early Childhood Education and Care (completed by 2 staff)
- First Aid & CPR (four session, attended by 53 staff members)
- Chainsaw Training (attended by 10 staff members)
- Microsoft Excel Level Two (attended by 10 staff members)
- Microsoft Word Level Two (attended by 10 staff members)
- Dealing with Difficult People or Situation (attended by 8 staff members)
- Business Writing Minute Taking (attended by 8 staff members)
- Traffic Control, part 1 (attended by 13 staff members)
- Pool Lifeguard Qualification (attended by 3 staff members)

Employee Assistance Program (EAP)

The Employee Assistance Program continued to offer critical mental health and well-being support for staff.



Early Learning Centre

Fee Structure

The Yarrabah Day-care fees have remained stable this past financial year at \$45.00 per day. We provide active support to parents with Child Care Subsidy (CCS) applications, maintaining strong communication with the local Yarrabah Services Australia Office. To further assist parents and reduce financial stress, we have introduced payment plans with fortnightly deductions, which have successfully halved the centre's outstanding debts.

Compliance and Funding

In April, we completed the 2023-2024 Compliance and Operations Report, enabling us to secure essential funding from the Department of Education. Additionally, supplementary funding from Queensland Inclusion Support was obtained, allowing us to offer tailored one-on-one support for children with specific needs, enhancing our service quality and accessibility.

Nutrition Program

A revamped fresh food menu was introduced, eliminating processed foods, packaged items, and high-sugar options. While the children required some time to adjust, parent and caregiver feedback has been overwhelmingly positive, welcoming the healthier approach and reinforcing our commitment to nutritious meal offerings.

Facility Improvements and Donations

In collaboration with Queensland First Nation Health and Wellbeing and GIVIT, the centre benefited from the installation of new toilets and sinks, courtesy of donations from local businesses. Additionally, several hundred toothbrushes and toothpaste kits were provided, supporting the oral health of our children.

Through Health and Wellbeing Queensland, we also received two food cubes equipped with soil and plants, now part of the children's daily activities. This hands-on gardening experience allows them to grow vegetables used in their meals, merging nutrition with early childhood education in an engaging, practical way.

Parent Engagement and Communication

We have introduced a monthly newsletter featuring updates on various activities. Designed with bright colours and photos from around the Day Care, the newsletter has been well received by parents and carers, strengthening our connection and fostering open communication between management and caregivers in support of the children's early learning journey.



Staff Development and Training

Our commitment to staff development remains strong. Recently, two staff members completed their Certificate III and Diploma in Early Childhood Learning, with another staff member set to begin her Diploma in November. Additionally, three other staff members are currently working towards their Certificate III in Early Childhood Learning, ensuring a highly skilled team that continues to grow professionally.

Staff Turnover and Recruitment Challenges

Despite the positive strides, the centre has faced an above-average staff turnover, largely due to employees transitioning to other sectors outside of Early Childhood. Recruitment challenges persist, primarily due to limited availability of local candidates with relevant experience and the lack of public transport, which affects potential employees' ability to commute to the centre.

The Early Learning Centre has made significant progress in supporting families, enhancing facilities, and promoting staff development. However, addressing the ongoing recruitment challenges remains a priority.

Workplace Health and Safety Annual report 2024

This financial year has presented several challenges for the WHS department of YASC. The Safety Officer, in collaboration with HR, has been working to identify and meet the training needs of the current workforce..

Training and Development

Despite some challenges, several key training courses were conducted this year:

- Chainsaw Training
- Traffic Control
- First Aid and Fire Warden Training

Additionally, administrative staff were also included in first aid training to ensure comprehensive safety preparedness across departments.

Self-Insurance Audit

In August, YASC underwent its first Self Insurance Audit against the National Self Insurer OHS Audit Tool, conducted by QRMC. This was a milestone for YASC as it was the first Aboriginal Shire Council to be audited in Queensland. The audit yielded numerous positive findings, highlighting YASC's commitment to health and safety. Key observations included:

- Active participation and candid feedback from workers involved in the audit, with a shared understanding of the importance of health and safety in their roles.



- Engagement from senior executives who are committed to fostering positive change in workplace health and safety.
- Effective use of Safe Work Method Statements (SWMS) for high-risk activities, such as the operation of powered mobile plant and grave preparation, with detailed risk assessments.
- Comprehensive risk assessments for significant events like Foundation Day and Survival Day, identifying hazards and proposed risk control measures.
- Inclusion of safety initiatives in the 2022/23 Annual Report, such as the "Safety Circle" Program, "Speak up Culture," Safety Inductions, and WHS Committee activities.
- Communication of safety information through multiple channels, with weekly Safety Briefings recognized as a valuable tool.
- Practical improvements, including the installation of mesh at the Arts Centre to prevent bird access, and recent site evacuation drills at the Main Chambers and Works Depot Office.
- Introduction of iAuditor for vehicle and plant pre-start inspections.

Currently, the Safety Officer is reviewing the audit draft to identify key improvement areas and develop an action plan.

Security Management

The Safety Officer also manages YASC's Security Team, comprising six personnel on a 7-night on / 7-day off roster, with teams of three providing security for all YASC assets and buildings. Despite challenges, the security team has been effective in preventing damage and vandalism. For additional asset protection, more local casual security staff were hired for the Yarrabah Music Festival.

Safety Inductions and Committee Activities

- Yarrabah Safety Inductions: Ongoing inductions are conducted for all new staff and contractors. YASC is also exploring an online induction program to streamline and better meet business needs.
- Safety Committee: Meeting every three months, the Safety Committee addresses workforce and community safety concerns. The committee includes representatives from various YASC departments and plays a key role in fostering a safe work environment.

This report summarizes the safety initiatives, challenges, and progress within YASC for the 2024 financial year.



Building Services

Wayne Douglas
Director – Building Services



On the 1st of March this year I came over from QBuild to provide my services to Council and the Yarrabah community. My main focus since then has been to improve the efficiency of our department as well as improve the level of service our Building Services department provides for Yarrabah. My approach has been to roll up the sleeves and get involved while maintaining a can-do attitude. Most people in the community have seen me around and if you haven't, I am sure you will.

LIST OF SERVICES

- Delivery of the following Department of Housing programs:
 - Repairs & Maintenance
 - Healthy Housing
 - Upgrades
- Repairs & Maintenance to Council buildings and offices
- New build of housing
- Work 4 Queensland Projects
- Support for YASC Infrastructure Department
- Various other works

OPERATIONAL BREAKDOWN

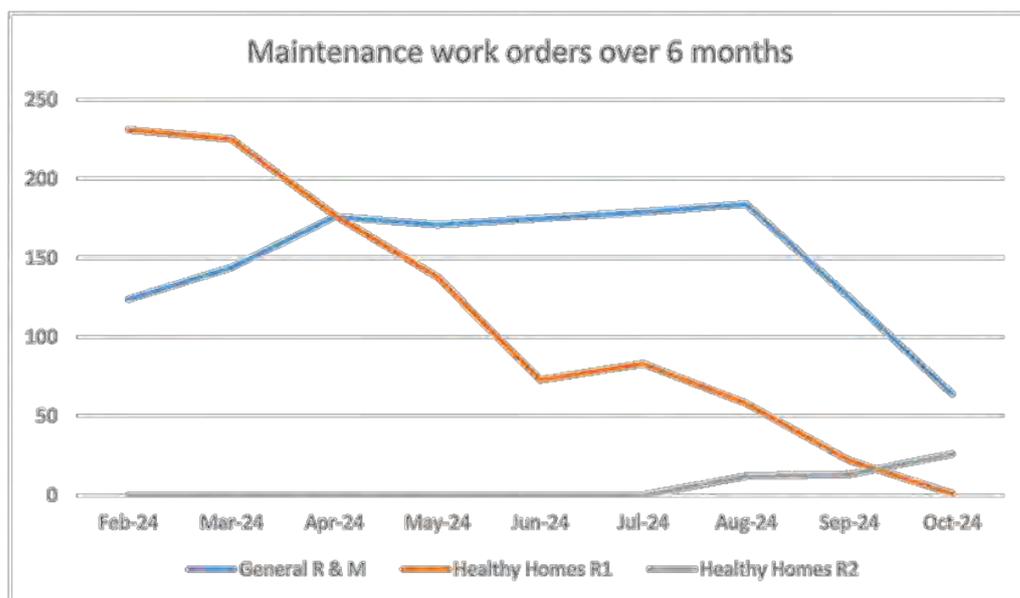
Repairs & Maintenance – Overall the community's confidence of our department's service in this area has been very low for a long period of time. We had many works outstanding for way too long and people were understandably frustrated by this. This led to some required maintenance not being reported. The standard of maintenance was also of high concern.



With the above in mind, we have introduced many improvements in how we operate which are designed to eventually bring the level of service to where it should be and where community expects it to be. These improvements take time to show their effect in the data collected but I hope that the community can notice an improvement in level of service.

We have been averaging just over 300 new work orders per month since March this year. This does not include the Healthy Housing Round 2 work orders which add well over 100 per month when inspections are happening. This is a high amount of work orders for our department to deal with on a continual basis. Some of these work orders are quick fixes, many are mid-range, and some are complex or time consuming. Many are stemming from annual property inspections from the Department of Housing. The process for many mid-range to complex work orders requires us to provide a quote to QBuild and obtain approval before proceeding.

The graph below shows a general trend month to month since February this year.



Healthy Housing Round 1

There were many work orders well over 1 year old and approaching 2 years late last year. The Healthy Housing program was struggling with much confusion over where things were at. With QBuild’s help and assistance from the entire Healthy Housing team we have now fully completed and closed out round 1. In saying this the HH team’s final inspections for round 1 are ongoing and still raising work orders for general maintenance items. These are raised under the R&M stream and not the Healthy Housing program.



Healthy Housing Round 2

We are not quite halfway through round 2 initial inspections with another 57 houses yet to be inspected. Due to us focusing on closing out round 1 and catching our breath with round 2 the inspections were halted and only resumed this week. Round 2 is much more controlled in how we are managing the works. The HH team have changed their approach to the procedure and council is having a say in how this is rolled out. There is much less confusion and the outcome for the tenants should be vastly improved.

In general terms the Healthy Housing Program is, I believe, a great program for any community and we are lucky to have this program first here in Yarrabah. We are leading the way and we have support from various departments to help make this program a big success. It is great to see all government departments, QBuild and council working together to bring a program such as this to this community. Cooperation has been unparalleled in my opinion. We are able to deliver maintenance items which the regular programs do not allow and the focus is on the health and wellbeing of the tenants rather than the asset.

UPGRADES

The upgrade program is focused on lifting the standard of living for Yarrabah in general. This is an ongoing process and there is only so much we can achieve in any one financial year with regards to upgrades. In saying that we are processing a good number of upgrades this year with focus on kitchens' bathrooms and flooring. The process of identifying an upgrade required and reaching the actual delivery of the upgrade is normally long and can be difficult for tenants to understand why. Mostly tenants see people come and take photos, then others come and take photos then others come to inspect, and the tenant is confused by this process and the delays in reaching to the end. Unfortunately, this process cannot be avoided but all steps are necessary to ensure an appropriate outcome for all. A couple of good outcomes for tenants are shown below.



REPAIRS TO COUNCIL ASSETS

Council has a vast range of asset buildings which require maintenance. Some are in great condition and others are lacking a bit of TLC. It has been identified that a maintenance schedule is required to maintain these assets in the best condition they can be within reason. We are yet to implement this program but this has not stopped general maintenance occurring.

NEW BUILD OF HOUSING

We have completed 3 new houses this last year and moved tenants into them upon completion. One major extension to the rear of another property in place of a plug in has also been completed. Two duplexes are currently under construction and are on track for completion early 2025. We also have progressed plans to replace several standard plug ins which are in very poor condition. All this requires funding from the government, and we are lucky enough to have people pushing hard to see the funding released to council so we can proceed with improving housing numbers in our community.

We are well advanced with plans for improvements to housing levels along Ambrym Street/Back Beach Road area as well as Balamba.

In order to start the improvements to Ambrym Street/Back Beach Road area we have to house people somewhere. Council has engaged a company to build a total of 7 transitional dwellings and truck them in. Works will begin soon on the civil work required to the area to service these transitional houses with hopes to have these installed around mid-2025.



Council understands the overcrowding issues within our community and are doing whatever we can to improve this situation.





Project 81907 – New Construction Works

- 3 Houses handed to tenancy during June/July 2024
- 2 x Duplex sites underway
- 1 x 3 bedroom progressing well anticipate September 2024 completion

WORK 4 QUEENSLAND

Several sheds are being built in the Works Depot in order to improve our asset buildings and better facilitate our operations within council. These are at varying stages with the Water Gang shed completed. The machinery shed is almost complete and the roof trusses are currently being installed on the EHO shed. Various other projects have been completed with one of those being the fencing upgrade to the cemetery.

The Work 4 Queensland funding is of great benefit to our community and provides funding for community improvements as well as employment opportunities for some Yarrabah locals.

SUPPORT FOR INFRASTRUCTURE DEPARTMENT

Within council works department there are two main areas, Building Services and Infrastructure. It is vital that both departments work together to support each other to benefit



our community and provide the service levels desired. While we are separate departments we combine where needed to do what needs to be done. The support works both ways and Infrastructure also support Building Services as needed. Unfortunately, funerals are all too frequent in our community and both departments work together to ensure the requirements at the cemetery are met and happen as smoothly as possible.

VARIOUS OTHER WORKS

Earlier this year our carpenters assisted Hutchinson Builders install a toilet block at the primary school. This was a good outcome for council and a good experience for our carpenters. The comments from Hutchinson Builders were that our carpenters “fitted well within their team” and “had a good level of skill and knowledge”.

We also fitted a bunch of paintings and signage to the new Gindaja office on Workshop Road which was required on short notice for the official opening. The work was performed well, on time and within budget.

GENERAL

I am happy to add that one of the issues with productivity within our carpenter team appears to have been solved with council assisting the boys to acquire their own tool kits. These kits were important to ensure that required work can be performed efficiently.

The team had big smiles on their faces when the kits arrived and there was no doubting their appreciation of this being organised for them. Look after your kits boys! Clinton Smith pictured right with his new impact screw gun.



Staff changes: Apart from myself coming on board we have strengthened our administration team which is shared between infrastructure and Building Services. The admin team is paramount to successful operations within the Works Depot generally. Henry Miller reinstated as Building & Upgrade Manager. While at the beginning of the year presented challenges, we have since made significant improvements to our operations, putting us in a stronger position to effectively deliver our services moving forward.

LIST OF IMPROVMENTS IMPLEMENTED OR IN THE PROCESS OF IMPLEMENTATION

- New software – We are very close to the new tracking software being fully implemented and going live. This will enable us to better track works and ensure nothing is forgotten about. Much thought has gone into this to create a system which will provide us with the tools needed to handle the high levels of work orders and various projects from start to completion.



- Creation of a quoting spreadsheet to quickly create quotations as well as track the quote status and again to ensure quoted works do not get forgotten about.
- Creation of job card calculator spreadsheet which quickens the processing time of each & every work order.
- Ensure regular inspections occur of works in progress and works that are completed. This is regarded as highly important to lift the quality of works within our community. You will see me out in the community as well as our staff conducting site inspections and talking with tenants.
- Communication between all council staff, contractors, tenants, QBuild and Housing personnel to ensure the service we provide is as good as it can be. This was highlighted as highly important in a meeting in February between our CEO, me and contractors to get an understanding of problems in dealing with council. Feedback generally on this issue now is very positive from my observations. It is paramount that staff be contactable when needed.
- Team environment within the whole Works team. Our approach generally has been to help each other to succeed and maintain a friendly demeanour while at work. Emphasis on the word "team" is something I find very important. We don't succeed if we are not acting as a team.
- Open door policy. I encourage contractors, workers and staff to drop in to discuss any issue with me at any time. The carpet in my office is looking worse for wear though, LOL!
- Lower response times to answer emails and provide information requested from stakeholders as well as following up on requests to ensure there is an outcome.
- Our carpentry team has shown significant improvement in efficiency with the introduction of the new tool kits. This has led to a noticeable increase in productivity, positively impacting the profit from work orders. The team's primary focus has been on fencing maintenance, with additional tasks added as needed. These efforts are now clearly reflected in the team's timesheets and job card processing.
- Cooperation between council staff and stakeholders such as Housing and QBuild. This has been encouraged as better cooperation leads to better and faster outcomes for the community.

CONCLUDING COMMENTS

We are committed to continually improving our services to better meet the needs of our community and provide a high-level service point for stakeholders. No problem or issue should be unresolved as there is always a way forward. We must continually talk and listen to tenants and come to an understanding of the issues and provide effective solutions. We can foster stronger relationships and a more responsive service.

As the building industry evolves, so too will our operations, and we will consistently adapt to meet these changes. I encourage all staff to voice their concerns, share ideas, and contribute to discussions. We are all vital to the success of the team, and while respect for roles is



important, it's essential to remember that we are all equal contributors to our collective mission.





WFQ 21-24
New Works Shed In Progress
In Progress



**Local Recovery
and Resilience
Grant**

- LRRG Daycare – Stormwater upgrades - Complete
- LRRG PCYC Stormwater upgrades - Complete
- LRRG Disaster Coordination Centre Stormwater Resilience Project - WIP



Infrastructure

Sam Bann

Director – Infrastructure

The infrastructure department is pleased to present its annual report. I would also like to thank Council for the opportunity to undertake the roles and responsibilities of the Infrastructure Director:

- Animal Management
- Aquatic Centre
- Boilermaker
- Environmental Health
- Essential Services Water & Wastewater
- Fleet
- Parks and Gardens
- Roads
- Solid Waste

YASC welcomed multiple casual staff within the following teams below:

- Animal Control
- Environmental Health
- Aquatic Centre
- Administration

YASC infrastructure Staff continued to participate in all community events council hosted in 2024. The community faced an emotional year with over 30+ funerals taking place in community which resulted in shut down periods.

Animal Management Team faces multiple challenges on a daily basis with roam animals and vandalism to our impound facility resulting in high risk horse round up every day.

Aquatic Centre has employed 2 additional Casual staff to assist with Lifeguard duties.

Environmental Health Team participating in the Healthy housing program inspecting and educating community around general healthy living practices including pet ownership. During these inspections we identify pest/rodent issues within premises and carry our pest management treatment pre and post. To date YASC Pest team have completed over 100 pest job in 2024 creating revenue for YASC.

Essential Services Team operating as per their DWQMP, with operating for numerous years without automated telemetry systems, having to operate critical water and wastewater infrastructure manually. Ageing infrastructure resulted in various crisis from water supply, monitoring and quality control of supply in the reticulation system.



YASC have completed water supply/security business case for a proposed water treatment plant. As per the recommended pathogen log reduction target table YASC have agreed on a Category 4 system. Which will enable YASC to meet current and future demands. A cost estimate has been extracted from the business case to apply for additional funds to build the proposed water treatment plant.

YASC has continued to work closely with Water supply regulators (RDMW), co regulators (QH – TPHU) and other State departments to secure funding for infrastructure upgrades.

YASC have also received approvals for the reef guardian projects below:

- o Switch board and aerators upgrade
- o DE sludge lagoons (STP)
- o Replace underground fuel tanks

Fleet Management Team carrying out maintenance and repairs to our fleets, including servicing and monitoring our SPS and Bore station backup generator supply. Auctioned of aged fleet held in September 2024

Parks and Garden Team continuing to carry out general lawn maintenance and participating in our current waste strategy collecting rubbish. Parks Team facing significant challenges maintaining Majority of the community with only 4 staff.

Roads Team participated in roads recovery program repairing multiple washouts and sink holes, various drain repairs throughout community including reactive repairs between projects.

ATSI Health team were successful in additional funding to assist with extra resource including VET Visit, vehicle upgrades and purchase of RTV to assist with health program in confined and rough terrain areas. Additional funds also allowed YASC to employ additional staff to assist with programs including the healthy housing program. 5 additional staff employed since May 2024, 4 of the staff have completed pest managing training and have now acquired a pest treatment license.



Solid Waste containers for change currently in operation. YASC was successful in obtaining funds for the landfill site clean and preparation of site for proposed transfer station, this funding also includes wages for operators and purchasing of yellow plant and other machinery to assist with cleaning and managing of waste onsite site. This is a huge achievement for YASC as these assets will generate circular economy for the council and community. YASC have purchased the following plant and equipment and commenced waste removal from landfill site. See below:

Waste Removed and Disposed

- o 600T Concrete recycled
- o 4000T general Waste removed to spring mount Waste Facility



Dump / Transfer Station Clean up



Plant

- o CAT Backhoe
- o Kubota Tractor Slasher



- TORO Zero Turn
- CASE 22T Excavator
- CASE 3.5T Excavator
- CASE 6T Skit Steer
- ISUZU 4.5T Single Cab Tipper
- ISUZU 8T Single Cab Tipper (On order)

Capital works

ESSENTIAL SERVICES

- SCADA System
- Reservoir roof upgrade

ROADS RECOVERY PROJECTS

- TC Jasper recovery
- Buddabadoo Landslide (REPA)
- Reseal project Backbeach road (Annual allocation ATSI TIDS)
- Buddabadoo Betterment (REPA)
- Range Road/Nursery Road Betterment (REPA)
- Seal and unsealed package (REPA)
- Buddabadoo Bridge (QDRF)

YASC is thankful for the continued funding and support received from our government and commercial partners. Their contribution to supporting our work teams and the progress in community is recognised and respected. All commercial engagements are secured on contractual terms via Local Government procurement arrangements using either local buy or vendor panel procurement platforms. Council aims to secure the best return for each dollar allocated for projects.



Buddabadoo Landslide

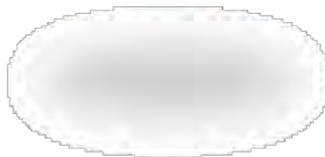


Corporate Services



Mike Mair
Director – Corporate Services

Over the past year, the Corporate Services team has worked diligently to support all operational teams while consistently delivering on its core responsibilities. Their efforts have ensured seamless operations across multiple key areas, reflecting their commitment to excellence and efficiency.



Reception Team: As the frontline of Council Chambers, the Reception team efficiently managed all incoming calls and served as the vital first point of contact for community members and visitors. Despite occasional challenges in recruiting staff for this area, the team consistently rose to the occasion, demonstrating professionalism and maintaining a

welcoming approach to ensure a positive experience for all.

Finance Team: This team successfully managed the essential functions of accounts payable, receivable, payroll, procurement, and financial reporting. Their dedication ensured that these critical services were delivered on time and with accuracy throughout the year.

Stores Team: By maintaining well-stocked inventory levels, the Stores team played a crucial role in supporting Infrastructure and Building Services, ensuring that all supplies needed for allocated jobs were readily available.

Post Office Team: Providing essential services to the community, the Post Office team consistently ensured that mail was sorted and ready for collection in a timely manner. Additionally, they maintained banking services for community members from Monday to Friday.

The dedication of the Corporate Services team has been instrumental in ensuring operational success, and their contributions have supported Council in effectively serving the community. I extend my sincere gratitude to all team members for their hard work and commitment over the past year.



STATUTORY REPORTING REQUIREMENTS

This section of the Annual Report contains the prescribed information required under the Local Government Act 2009 (LGA) and the Local Government Regulations 2012 (LGR).

Where a response from council is not applicable or no response is required it will be stated as a "N/A" or "Nil report".

Beneficial enterprises and business activities

LGA s41 contain a list of all the beneficial enterprises that the local government conducted during the financial year

Nil report.

LGA s45(a) contain a list of all the business activities that the local government conducted during the financial year

- Yarrabah Arts Centre;
- Yarrabah Tenancy Management;
- Housing Construction;
- Building Repairs & Maintenance;
- Venue & Events management;
- Animal Management;
- Environmental Health;
- Library Services;
- Newsletter & Social Media;
- Planning;
- Water / Waste Etc
- Road Infrastructure
- Trustee of DOGIT.

LGA s45(b) identify the business activities that are significant business activities

Nil report

LGA s45(c) state whether or not the competitive neutrality principle was applied to the significant business activities, and if the principle was not applied, the reason why it was not applied

N/A

LGA s45(d) state whether any of the significant business activities were not conducted in the preceding financial year, i.e. whether there are any new significant business activities

N/A

Expense Reimbursement Policy

LGR s185(a) a copy of the resolutions made during the financial year under s250(1) of the LGR (adoption of an expenses reimbursement policy);



Resolution 01:26/07/2024

That Council resolve to endorse the recommendation presented by the Chief Executive Officer to adopt all policies as listed in the attached schedule covering the following areas:

- Statutory and Governance*
- Management*
- Early Learning Centre*

Council authorise the implementation action to be carried out by CEO and Directors..

(the policy for Expenses Reimbursement was reviewed independently by council and the endorsement was captured in a batch of policies endorsed by council at the meeting referred above).

LGR s185(b) a list of any resolutions made during the financial year under s206(2) of the LGR (threshold for non-current physical asset to be treated as an expense)

Nil report.

Councillors

LGR s186(a) the total remuneration, including superannuation contributions, paid to each councillor during the financial year

NAME	GROSS SALARY	SUPERANUATION	TOTAL REMUNERATION	EXPENSES	FRINGE BENEFIT TAX
Mayor Ross Andrews	91,986	11,038	103,024	7,457	11,250
Councillor Kenneth Jackson	43,601	4,796	48,397	3,159	0
Councillor Lucrecia Willett	51,712	5,688	57,401	3,556	0
Councillor Brian Underwood	55,965	6,156	62,122	2,946	0
Councillor Hezron Murgha	55,296	6,083	61,378	7,957	0
Mayor Daryl Sexton	24,693	2,914	27,607	6,561	3,750
Councillor Amy Neal	12,020	1,322	13,342	3,953	0
Councillor Michael Sands	15,284	1,681	16,965	3,612	0

Councillor Facilities

LGR s186(b) the expenses incurred by, and the facilities provided to, each councillor during the financial year under the local government's expenses reimbursement policy



MAYOR

- Separate office accommodation with secretarial support and
- motor vehicle for business and personal use.

COUNCILLORS

- Office accommodation and secretarial/administrative support in accordance with the established staff structure

ADDITIONAL SUPPORT FOR COUNCILLORS

- Councillors are provided with access to facsimile, scanner, printer, photocopier and paper shredder for business use.
- Council provides each Councillor the necessary stationery and letterhead including postage costs, for the undertaking of duties directly associated with their position.
- Councillors are provided with fully maintained and serviced meeting/committee rooms, kitchen amenities and ablution facilities.
- Each Councillor has the option to be provided with an Electronic Tablet device or laptop and mobile phone. Each device provided with appropriate software to enable Councillors to perform their role.

Council Meetings Attended

LGR s186(c) the number of local government meetings that each councillor attended during the financial year

Attendance at Council Meetings from July 2023 to June 2024				
Position	Name	Ordinary Meetings Attended Total – 12	Special Meetings Attended Total – 2	Total Meetings Attended Total – 14
Mayor	Ross Andrews	9	1	10
Councillor	Kenneth Jackson	9	1	10
Councillor	Lucrecia Willett	8	1	9
Councillor	Brian Underwood	12	2	14
Councillor	Hezron Murgha	12	2	14
Mayor	Daryl Sexton	3	1	4
Councillor	Amy Neal	3	1	4



Councillor	Michael Sands	3	1	4
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Conduct and Performance of Councillors

LGR s186(d) the total number of the following during the financial year:

LGR s186(d)(i) orders made under section 150I(2) of the LGA

Nil report

LGR s186(d)(ii) orders made under section 150IA(2)(b) of the LGA

Nil report

LGR s186(d)(iii) orders made under section 150AH(1) of the LGA

Nil report

LGR s186(d)(iv) decisions, orders and recommendations made under section 150AR(1) of the LGA

Nil report

LGR s186(e) each of the following during the financial year:

LGR s186 (e)(i) the name of each councillor for whom a decision, order, or recommendation under section 150I(2), 150IA(2)(b), 150AH(1) or 150 AR(1) of the LGA was made

Nil report

LGR s186 (e) (ii) a description of the unsuitable meeting conduct, inappropriate conduct or misconduct engaged in by each of the councillors;

Nil report

LGR s186 (e) (iii) a summary of the decision, order or recommendation made for each councillor;

Nil report

LGR s186 (1) (f)(i) complaints referred to the assessor under section 150P(2)(a) of the LGA by the local government, a councillor of the local government or the chief executive officer of the local government;

Nil report

LGR s186 (1) (f)(ii) matters, mentioned in section 150P(3) of the LGA, notified to the Crime and Corruption Commission

Nil report



LGR s186 (1) (f)(iii) notices given under section 150R(2) of the LGA

Nil report

LGR s186 (1) (f)(iv) notices given under section 150S(2)(a) of the LGA

Nil report

LGR s186 (1)(f)(v) occasions information was given under section 150AF(3)(a) of the LGA

Nil report.

LGR s186 (1)(f)(vi) occasions the local government asked another entity to investigate, under chapter 5A, part 3, division 5 of the LGA for the local government, the suspected conduct breach of a councillor

Nil report

LGR s186 (1)(f)(vii) applications heard by the conduct tribunal under chapter 5A, part 3, division 6 of the Act about whether a councillor engaged in misconduct or a conduct breach

Nil report

LGR s186 (1)(g) the total number of referral notices given to the local government under section 150AC(1) of the LGA during the financial year.

Nil report

LGR s186(1)(h) for suspected conduct breaches the subject of a referral notice mentioned in paragraph (g) above

- *the total number of suspected conduct breaches; and*
- *the total number of suspected conduct breaches for which an investigation was not started or was discontinued under section 150AEA of the LGA.*

Nil report

LGR s186(1)(i) the number of decisions made by the local government under section 150AG(1) of the LGA during the financial year.

Nil report

LGR s186(1)(j) the number of matters not decided by the end of the financial year under section 150AG(1) of the LGA.

Nil report

LGR s186(1)(k) the average time taken by the local government in making a decision under section 150AG(1) of the LGA.

Nil report

Administration Action Complaints

LGR s187(1)(a) a statement about the local government's commitment to dealing fairly with administrative action complaints;

Yarrabah Aboriginal Shire Council is committed to the principles of natural justice and fairness in all administrative complaint dealings. Council intends to provide a level of customer service that does not attract complaints, but acknowledges the right of persons to provide feedback, both positive and negative, on its services and/or to lodge a complaint about a decision or other action it takes. Council's complaints process is available on Council's website and enables Council to respond to complaints accurately and in a timely manner to ensure outcomes are achieved and delivered

LGR s187(1)(b) a statement about how the local government has implemented its complaints management process, including an assessment of the local government's performance in resolving complaints under the process.

Yarrabah Aboriginal Shire Council has implemented its complaints management process and assessment using appropriate tools and processes, which encompasses confidentiality, procedural fairness, and independent assessment and efficiency principles. Council commits to providing adequate resources and trained officers to deal with complaints and to record and analyse complaints data. All complaints are treated with the upmost care and consideration. Our aim is to address issues, resolve matters appropriately and add value to the council.

LGR s187(2)(a) the number of the following during the financial year.

LGR s187(2)(a)(i) administrative action complaints made to the local government;

Nil report

LGR s187(2)(a)(ii) administrative action complaints resolved by the local government under the complaints management process;

Nil report

LGR s187(2)(a)(iii) administrative action complaints not resolved by the local government under the complaints management process; and

Nil report

LGR s187(2)(b) the number of administrative action complaints not resolved by the local government under the complaints management process that were made in a previous financial year.

Nil report



Overseas Travel

LGR s188(1)(a) for a councillor - the name of the councillor

Nil report

LGR s188(1)(b) for a local government employee – that person's name and position held

Nil report

LGR s188(1)(c) the destination of the overseas travel

Nil report

LGR s188(1)(d) the purpose of the overseas travel

Nil report

LGR s188(1)(e) the cost of the overseas travel

Nil report

LGR s188(2) The annual report may also contain any other information about the overseas travel the local government considers relevant.

N/A

Expenditure on Grants to Community Organisations

LGR s189(1) a summary of the local government's expenditure for the financial year on grants to community organisations

The Council did not grant any funds to community organizations. However, the Council did provide donations , as addressed in s 189(2)(c)(ii) for sporting and cultural activities.

Local Government Discretionary Funds

LGR s189(2) the following information about the local government's discretionary funds—

LGR s189 (2)(a) the total amount budgeted for the financial year as the local government's discretionary funds;

\$6,000

LGR s189(2)(b) the prescribed amount (0.1% of the local government's revenue from general rates for the previous financial year) for the local government for the financial year;

Nil Report. Not a rates based Council

LGR s189(2)(c) the total amount of discretionary funds budgeted for the financial year for councillors to allocate for each of the following purposes:



Nil report

LGR s189(2)(c)(i) capital works of the local government that are for a community purpose

Nil report

LGR s189(2)(c)(ii) other community purposes;

\$1,000

LGR s189(2)(d) the amount of discretionary funds budgeted for use by each councillor for the financial year;

Nil Report

LGR s189(2)(e) if a councillor allocates discretionary funds in the financial year:

LGR s189(2)(e)(i) the amount allocated;

Nil Report.

LGR s189(2)(e)(ii) the date the amount was allocated;

Nil Report.

LGR s189(2)(e)(iii) the way mentioned in section 202(1) in which the amount was allocated;

Nil Report.

LGR s189(2)(e)(iv) if the amount was allocated to a person or organisation—the name of the person or organisation to whom the allocation was made;

Nil Report.

LGR s189(2)(e)(v) the purpose for which the amount was allocated, including sufficient details to identify how the funds were, or are to be, spent.

Nil Report.

Implementing the Corporate Plan

LGR s190(1)(a) the chief executive officer's assessment of the local government's progress towards implementing its 5-year corporate plan and annual operational plan

On 15 June 2022, Council endorsed the Corporate plan 2022 – 2027. The Corporate Plan sets the strategic direction and priorities for Yarrabah Aboriginal Shire Council for the next five years and focuses on the contribution that Council will make in realising the vision for Yarrabah. The Corporate Plan is based on three Themes. Each is supported by Objectives and Strategies that reflect what Council and the Community want to be support our foundations.

- Theme 1. Economy, Environment, People and Culture;
- Theme 2. Services and Infrastructure;



- Theme 3. Governance

Following the local government elections in March 2024, the new Council is in the process of reviewing the Corporate Plan to ensure alignment with their aspirations.

Progress to achieving these objectives is addressed in Departmental reports.

LGR s190(1)(b) particulars of other issues relevant to making an informed assessment of the local government's operations and performance in the financial year.

Nil report.

LGR s190(1)(c) an annual operations report for each commercial business unit, which means a document that contains the following information for the previous financial year:

Nil report

LGR s190(2)(a) information that allows an informed assessment of the unit's operations, including a comparison with the unit's annual performance plan.

Nil Report

LGR s190(2)(b) & (c) particulars of any changes made to the unit's annual performance plan for the previous financial year, including the impact the changes had on the unit's financial position, operating surplus or deficit and prospects.

Nil report

LGR s190(2)(d) particulars of any directions the local government gave the unit.

Nil report

LGR s190(1)(d) details of any action taken for, and expenditure on, a service, facility or activity:

LGR s190(1)(d)(i) supplied by another local government under an agreement for conducting a joint government activity.

Nil report

Special Rates or Charges

LGR s190(1)(d)(ii) for which the local government levied special rates or charges for the financial year;

Nil report

Invitations to change Tenders

LGR s190(1)(e) the number of invitations to change tenders under section 228(7) of the LGR during the financial year;



There were nil (0) instances during the 2023 - 2024 financial year where persons who had submitted a tender to Council were invited to change their tenders.

Registers

LGR s190(1)(f) a list of the registers kept by the local government;

The following list reflect the registers kept by the council:

- Councillor Declarations – Conflict of Interest
- Asset Register
- Delegations Register
- Correspondence Register
- Common seal Register
- Risk Register
- Complaints Register

LGR s190(1)(g) a summary of all concessions for rates and charges granted by the local government;

Yarrabah Shire Council did not issue special rates or charges during the reporting period

LGR s190(1)(h) the report on the internal audit for the financial year;

Internal Audit provides the Audit Committee, Chief Executive Officer and Senior Management with the assurance that Council's internal control systems are efficient, effective, economically viable and risks are understood / managed.

Council's appointed Internal Auditors are Pacifica Chartered Accountants. During the 2023 - 2024 financial year the internal audit focused on Stores and Inventory Management, QBuild Internal Staff Productivity and Arts & Cultural Precinct Operations. The audits highlighted a number of recommendations for improvement. These recommendations have been referred to the councillors and directions issued to Senior Management for their attention.

Yarrabah Aboriginal Shire Council and the Senior Management remain committed to supporting the independent audit process and ensuring robust systems and checks are in place to promote sound financial management and control. The team at Yarrabah Aboriginal Shire Council also show their support by implementing the recommendations of the internal audit.

Competitive Neutrality Complaints

LGR s190(1)(i) a summary of investigation notices given in the financial year under S49 of the LGR for competitive neutrality complaints;

Nil report



LGR s190(1)(j) the local government's responses in the financial year on the QCA's recommendations on any competitive neutrality complaints under S52(3) of the LGR.

Nil report

Senior Staff Remuneration

LGA s201(1)(a) the total of all remuneration packages that are payable (in the year to which the annual report relates) to the senior management of the local government.

The senior management, of a local government, consists of the chief executive officer and all senior executive employees of the local government.

Total = \$724,857

LGA s201(1)(b) the number of employees in senior management who are being paid each band of remuneration. Each band of remuneration is an increment of \$100,000.

There is no requirement to disclose the exact salary of any employee in senior management separately in the annual report.

Package range	Number of senior contract employee within package range
\$100,000 - \$200,000	5



COMMUNITY FINANCIAL REPORT

Our Community Financial Report contains a summary and analysis of our financial performance and position for the financial year.

This community report will focus on our two key financial statements that will provide clarity and make it easier for readers to understand our financial management and performance as shown in the financial statements.

Comprehensive Income

- How did we perform in relation to making a profit over the past year?

Financial Position

- What do we owe and what do we own at year end?

The performance over the past four years will be reviewed to highlight areas of change.

RESULTS

Highlights of 2023/2024

- Asset additions of \$8.55 Million
- Unqualified Audit

Snapshot of the Financial Statements for Year Ended 30 June 2024

	Council
	\$ Million
Operating Revenue	17.00
Operating Expenses	25.02
Operating Position	-8.01
Capital Income	11.03
Capital Expenses	1.17
Net Result	1.84
Total Assets	181.15
Total Liabilities	10.82
Net Community Assets	170.33



Council has finished the year ending 30 June 2024 with a \$1.84 million profit. Council strives to improve our economic base and has a commitment to increasing our own-source revenue while decreasing non-essential expenditure.

Our long-term financial forecast provides a plan to address the challenges and demands associated with providing economic sustainability within an uncertain future.

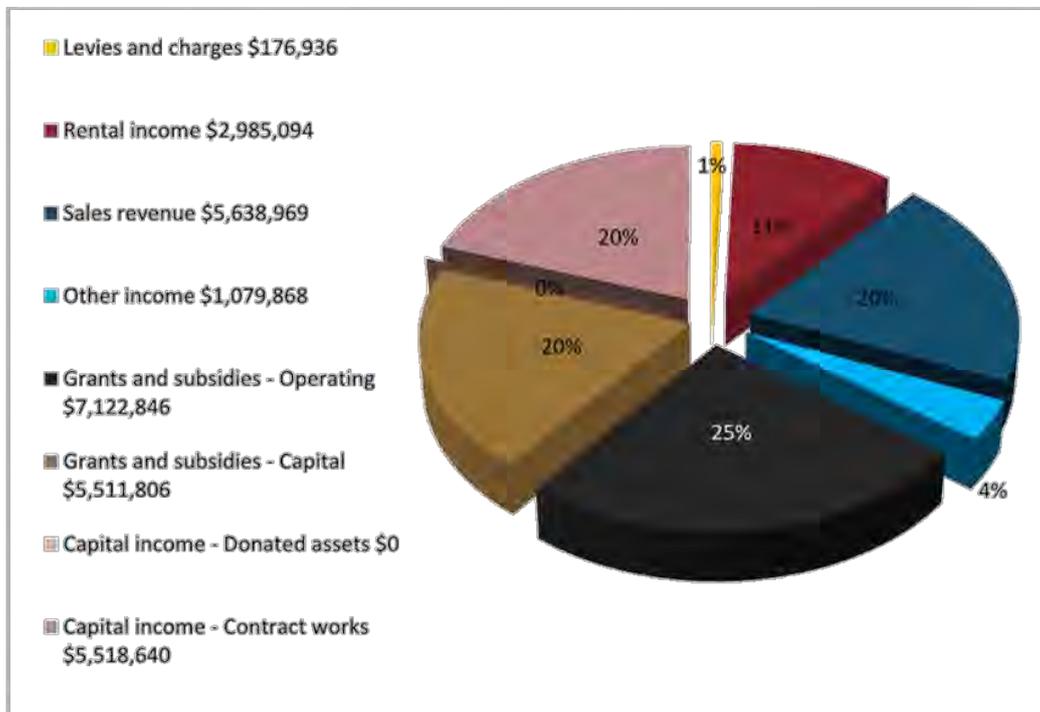
STATEMENT OF COMPREHENSIVE INCOME

This statement measures how Council has performed in relation to income and expenses during this financial year showing the profit/loss.

	Council			
	2024	2023	2022	2021
Recurrent Revenue	12.9	14.1	9.0	9.8
Capital Revenue	5.5	2.5	4.4	4.3
Recurrent Income	4.1	3.7	3.6	3.5
Capital Income	5.5	4.2	0.5	0.7
Total Income	28.0	24.5	17.5	18.3
Recurrent Expenses	25.0	21.9	19.0	17.0
Capital Expenses	1.2	0.7	0.8	0.9
Loss on Deconsolidation	0.0	0.0	0.0	0.0
Total Expenses	26.2	22.6	19.8	17.9
Net Result	1.8	1.9	-2.3	0.4



COUNCIL INCOME: WHERE DID THE MONEY COME FROM?

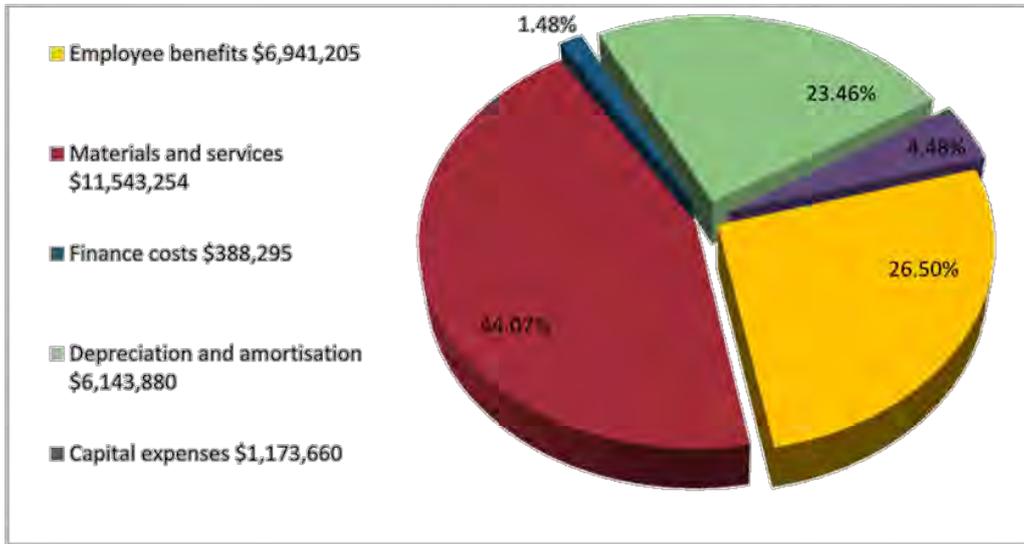


The above graph shows 65% of our income this year is grant funded for various operating and capital projects. In preceding years we had seen grant funding running at : 2023: 48%; 2022: 62%. This year, increased social Housing Upgrades, Council being contracted to construct 3 new social houses, and the Jilara Oval & Arts Precinct upgrades saw the percentage increase.

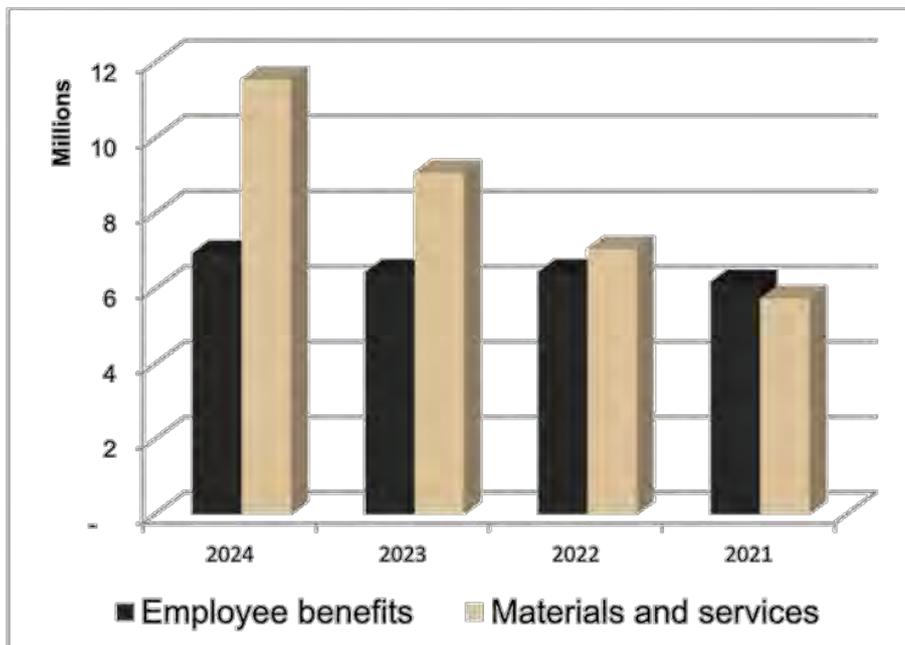
In 2023-24, Council’s own-source revenue was \$9.88M, 35% of the Council’s total revenue. The own-source revenue income streams are rent collection and planned maintenance works from QBuild.



COUNCIL EXPENSES: WHERE WAS THE MONEY SPENT?



The above chart shows Councils expenses. Materials and services were \$11.54M (44%) of our total expenditure. Employee benefits were \$6.94M (27%) that was closely followed by the expense of Council’s assets depreciating \$6.14M (23%).



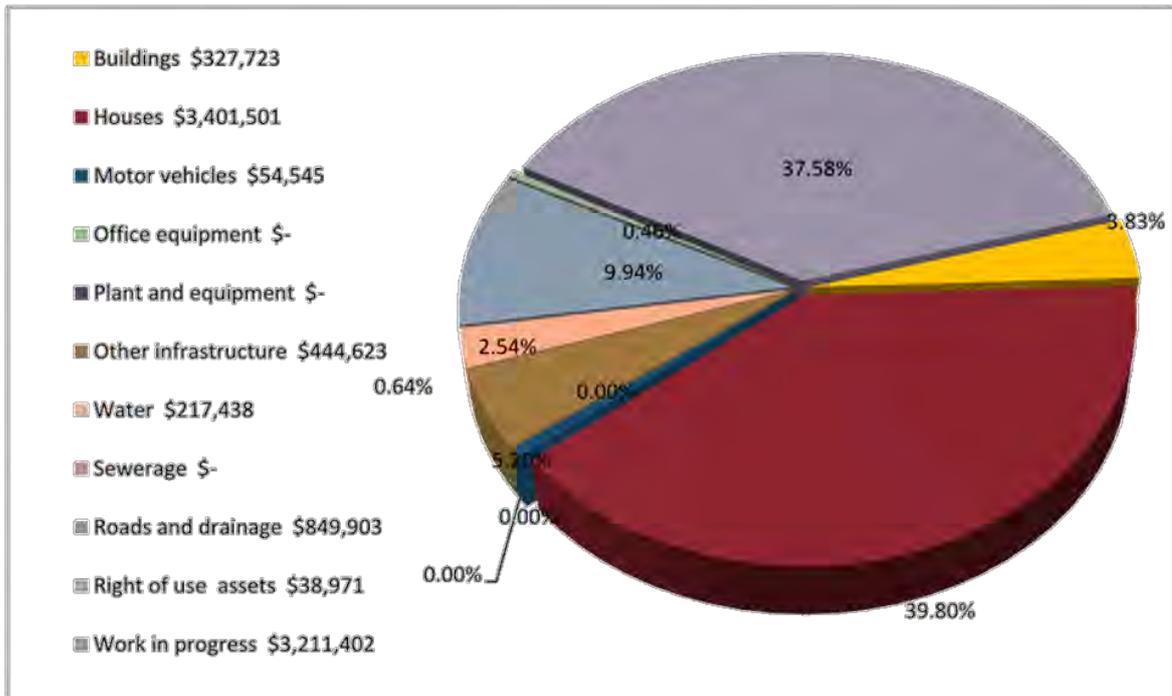
The increase in materials and services was due to the associated increased costs of material used in planned maintenance and Healthy Housing projects throughout the Community.



COUNCIL ASSETS: WHAT DID WE PURCHASE AND CONSTRUCT?

In 2024, Council recorded asset additions of \$8.55M. Council’s total non-current assets are \$164.5M.

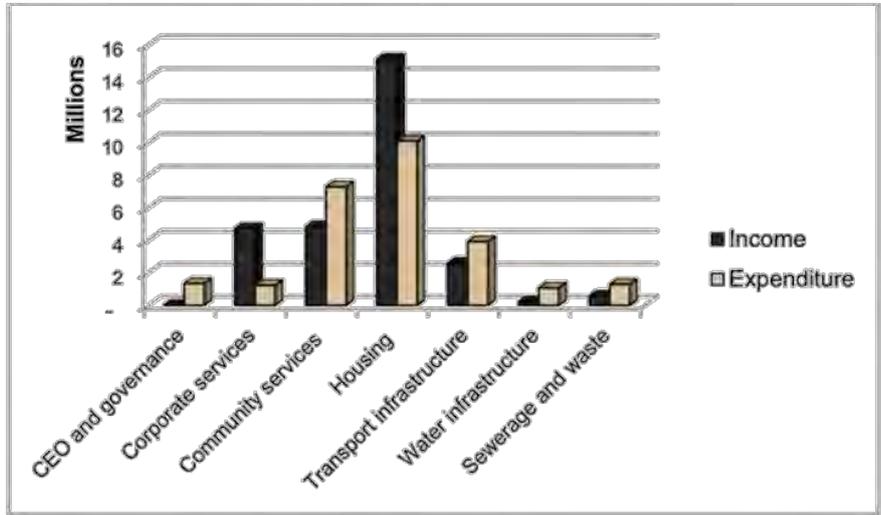
The graph below shows the types of assets we purchased or built in 2024.



The majority of additions in 23-24 was social housing upgrades and new house construction. The majority of Work in Progress at 30 June 2024 was infrastructure and the Balamba development.



INCOME & EXPENDITURE BY COUNCIL FUNCTION



Housing (Construction and Maintenance) is responsible for 54% (\$15.1M) of Council’s total revenue, followed by Community Services at 17% (\$4.8M), Corporate Services at 17% (\$4.7M) and Transport Infrastructure at 9% (\$2.6M).

Corporate services and community services income are largely made up of grants, subsidies, contributions and donations. At this time own source revenue in these areas is an impossibility.

STATEMENT OF FINANCIAL POSITION

Our statement of financial position measures what Council owns (assets) and what is owed (liabilities) to relevant stakeholders at the end of the financial year. By viewing what Council owns, reduced by what we owe shows Council’s net wealth (equity) as at 30 June 2024.

Assets	181,149,669
Liabilities	10,817,738
= Equity	170,331,931

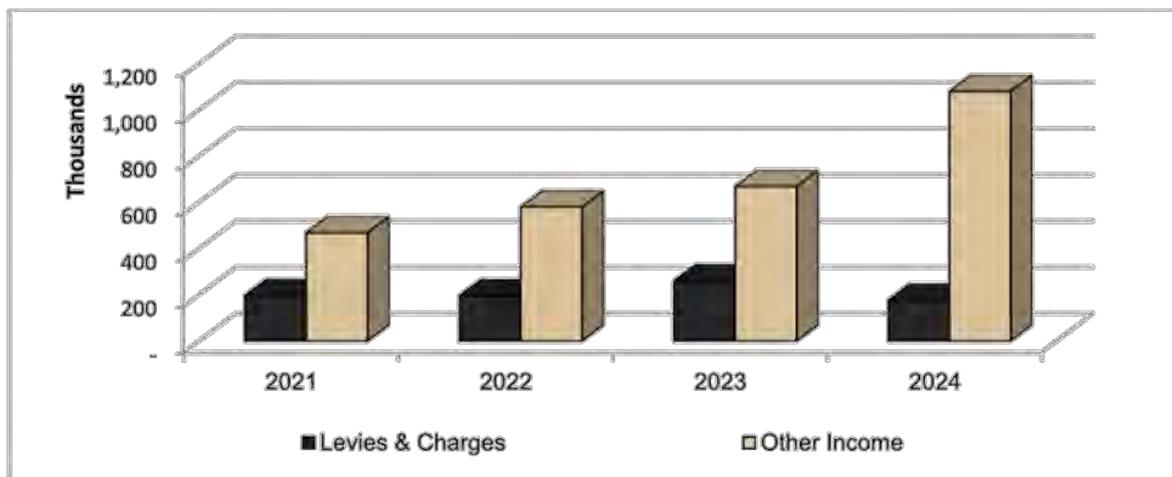
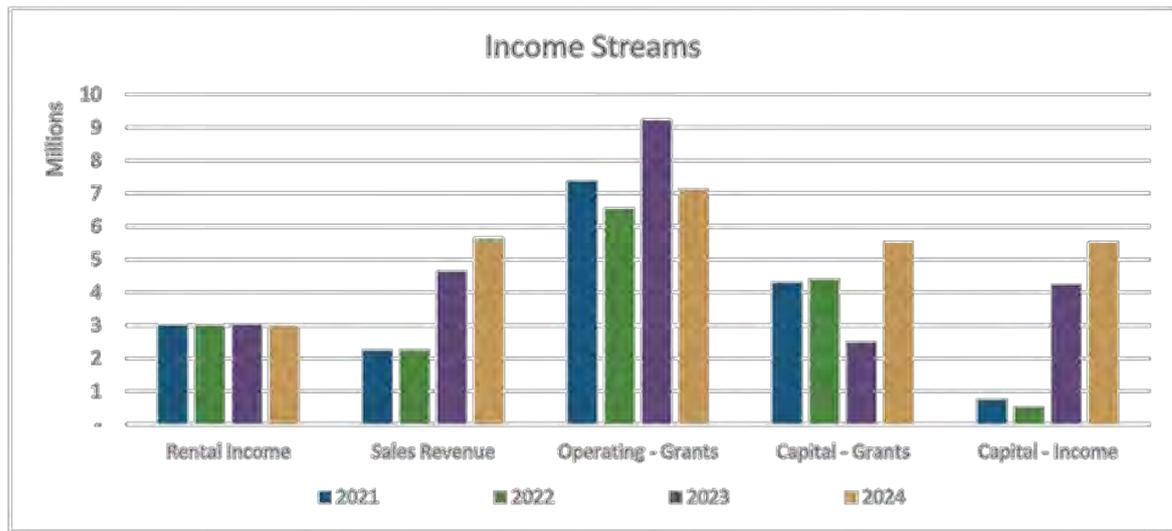
The majority of Council’s assets are infrastructure at \$164M. Our infrastructure consists of social houses, buildings, roads, water and other assets that will require considerable investment in the future to maintain for the community of Yarrabah.



Trade and other payables at \$8.11M make up the bulk of Council’s liabilities. This represents monies owed by Council but were not due to be paid and unexpended grant funds.

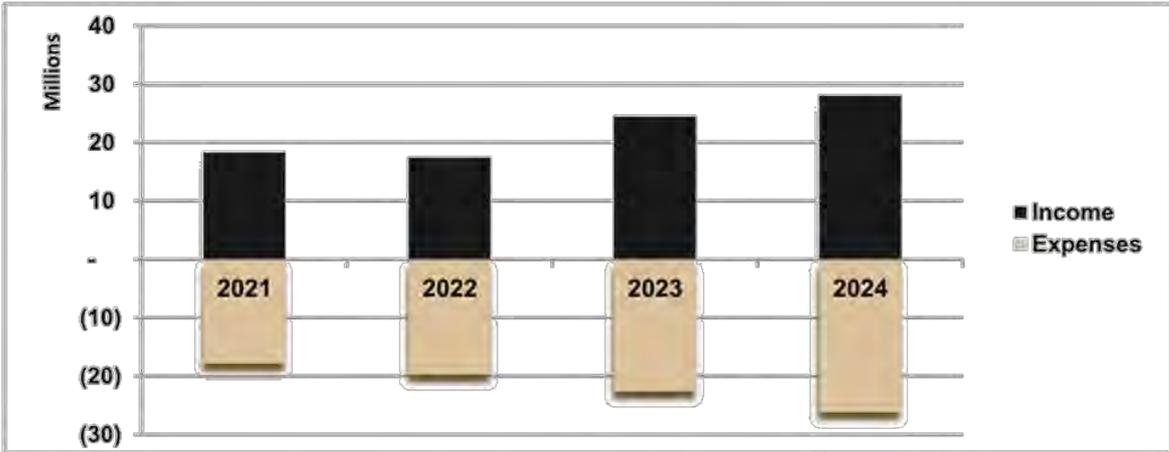
THE PAST FOUR YEARS IN REVIEW - COUNCIL

The following graphs display our income streams over the past four years:



The last four years in review highlight Council’s commitment to reducing expenditure while working to increase areas of own source revenue.





In 23-24 Council's expenditure increased from previous years as running costs globally continue to increase and more planned maintenance work is done. Expenditure equates to 93% of income.



Financial Statements

LGR s183(a) the general purpose financial statement for the financial year, audited by the auditor general



Annual Financial Statements

for the year ended 30 June 2024



Yarrabah Aboriginal Shire Council
Statement of Financial Statement
As at 30 June 2024

	Note	2024 \$	2023 \$
Current assets			
Cash and cash equivalents	10	11,486,084	11,008,758
Trade and other receivables	11	2,055,976	2,636,657
Inventories		165,439	213,546
Contract assets	14	2,974,790	798,759
Total current assets		16,682,289	14,657,718
Non-current assets			
Property, plant and equipment	12	164,467,380	154,625,937
Total non-current assets		164,467,380	154,625,937
Total assets		181,149,669	169,283,655
Current liabilities			
Trade and other payables	15	2,228,236	2,498,436
Contract liabilities	14(b)	5,850,804	4,245,543
Lease liabilities		33,951	791
Provisions	16	783,319	684,006
Total current liabilities		8,896,110	7,428,776
Non-current liabilities			
Trade and other payables	15	212,413	312,251
Provisions	16	1,709,215	1,656,965
Total non-current liabilities		1,921,628	1,969,216
Total liabilities		10,817,738	9,397,992
Net community assets		170,331,931	159,885,663
Community equity			
Asset revaluation surplus	17	113,582,452	104,980,049
Retained surplus		56,749,479	54,905,614
Total community equity		170,331,931	159,885,663

The above statement should be read in conjunction with the accompanying notes and accounting policies.



Yarrabah Aboriginal Shire Council
Statement of Changes in equity
For the year ended 30 June 2024

		Asset revaluation surplus	Retained surplus	Total
	Note	\$	\$	\$
Balance as at 1 July 2023		104,980,049	54,905,614	159,885,663
Net result		-	1,843,865	1,843,865
Increase in asset revaluation surplus	12	8,602,403	-	8,602,403
Total comprehensive income for the year			1,843,865	10,446,268
Balance as at 30 June 2024		113,582,452	56,749,479	170,331,931
Balance as at 1 July 2022		95,873,414	52,980,706	148,854,120
Net result		-	1,914,905	1,914,905
Increase in asset revaluation surplus	12	9,106,635	-	9,106,635
Total comprehensive income for the year		9,106,635	1,914,905	11,021,540
Balance as at 30 June 2023		104,980,049	54,905,614	159,885,663

The above statement should be read in conjunction with the accompanying notes and accounting policies.



Yarrabah Aboriginal Shire Council
Statement of Cash Flows
For the year ended 30 June 2024

	2024	2023
Note	\$	\$
Cash flows from operating activities		
Receipts from customers	8,683,226	3,717,469
Payments to suppliers and employees	(20,654,385)	(14,254,025)
	<u>(11,971,159)</u>	<u>(10,536,556)</u>
Interest received	427,177	149,457
Rental income	2,985,084	3,022,529
Recurrent grants and contributions	6,554,334	9,220,025
Net cash inflow (outflow) from operating activities	22 <u>(2,004,554)</u>	<u>1,855,455</u>
Cash flows from investing activities		
Payments for property, plant and equipment	(8,546,106)	(6,434,610)
Proceeds from sale of property plant and equipment	-	7,080
Capital grants, subsidies, contributions and donations	11,027,988	7,128,733
Net cash inflow (outflow) from investing activities	<u>2,481,882</u>	<u>701,213</u>
Net increase (decrease) in cash and cash equivalents held	<u>477,328</u>	<u>2,556,668</u>
Cash and cash equivalents at the beginning of the financial year	<u>11,008,756</u>	<u>8,452,088</u>
Cash and cash equivalents at end of the financial year	10 <u><u>11,486,084</u></u>	<u><u>11,008,756</u></u>

The above statement should be read in conjunction with the accompanying notes and accounting policies.



**Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024**

1 Information about these financial statements

1.A Basis of preparation

Yarrabah Aboriginal Shire Council is constituted under the Queensland *Local Government Act 2009* and is domiciled in Australia.

These general purpose financial statements are for the period 1 July 2023 to 30 June 2024. They are prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Council is a not-for-profit entity for financial reporting purposes and these financial statements comply with Australian Accounting Standards and Interpretations as applicable to not-for-profit entities.

These financial statements have been prepared under the historical cost convention except for certain current and non-current assets which are measured at fair value.

1.B New and revised Accounting Standards adopted during the year

Yarrabah Aboriginal Shire Council adopted all standards which became mandatorily effective for annual reporting periods beginning on 1 July 2023, none of the standards had a material impact on reported position, performance and cash flows. The adoption of the revisions to AASB 101 Presentation of Financial Statements resulted in disclosure of material accounting policy information only rather than significant accounting policies. This means that accounting policy information is disclosed only if it relates to material transactions, other events or conditions and:

- a) Council has changed accounting policy during the reporting period and this change resulted in a material change to the information in the financial statements.
- b) Council chose (or was mandated to use) the accounting policy from one or more options permitted by Australian Accounting Standards.
- c) the accounting policy was developed in accordance with AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors in the absence of an Australian Accounting Standard that specifically applies.
- d) the accounting policy relate to an area for which a Council is required to make significant judgements or assumptions in applying an accounting policy, and the Council discloses those judgements or assumptions in the financial statements.
- e) the accounting required for them is complex and users of the entity's financial statements would otherwise not understand those material transactions, other events or conditions.

1.C Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2024, these standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a significant impact for Council then further information has been provided in this note.

The following list identifies the new Australian Accounting Standards that were issued but not yet effective at the time of preparing these financial statements that could be applicable to Council:

	Effective for NFP annual report periods beginning on or after:
AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-Current and associated standards (emended by AASB 2021-6 and AASB 2022-6 Amendments to Australian Accounting Standards - Non-current Liabilities with Covenants)	1 January 2024
AASB 2022-10 Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities	1 January 2024



Yarrabah Aboriginal Shire Council
Notes to the Financial Statements (cont.)
For the year ended 30 June 2024

1 Information about these financial statements (continued)

1.D Estimates and judgements

Councils make a number of judgements, estimates and assumptions in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note:

Revenue recognition - Note 3 and 4

Valuation and depreciation of property, plant and equipment - Notes 12 and 13

Provisions - Note 18

Contingent liabilities - Note 18

Financial instruments - Note 11

1.E Rounding and comparatives

The Council uses the Australian dollar as its functional currency and its presentation currency and rounds to the nearest dollar.

Comparative information is generally restated for reclassifications, errors and changes in accounting policies unless permitted otherwise by transition rules in a new Accounting Standard. Comparative information is prepared on the same basis as prior year.

1.F Leases

Leases of property under which the Council as lessor transfers substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are classified as finance leases. Council currently has no finance leases. Other leases, where substantially all the risks and benefits remain with the lessor, are classified as operating leases.

1.G Community housing

Yarrabah Aboriginal Shire Council does not hold any investment property, however does provide social housing as a service to community members. As the Council area is situated on Deed of Grant in Trust (DGIT) there is a prohibition on sale of any land within the area designated under DGIT as mentioned in Note 12. (a).

1.H Taxation

Income of local authorities and public authorities is exempt from Commonwealth taxation except for Fringe Benefits Tax and Goods and Services Tax (GST). The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.



Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024

2 Analysis of Results by Function

2(a) Components of council functions

The activities relating to the Council's components reported on in Note 2(b) are as follows:

CEO and governance

The objective of this function is for Council to be open, accountable, transparent and deliver value for money community outcomes. This includes strategic and operational planning, risk management, legal and administrative support. The Mayor, Councillors, and Chief Executive Officer are included in CEO and governance.

Corporate services

Corporate services provides professional finance and information services across all of Council. This function includes internal audit, budget support, financial accounting, the taxation unit, marketing and communication and information technology services. The goal of this function is to provide accurate, timely and appropriate information to support sound decision making and meet statutory requirements.

Community services

The goal of community services is to ensure Yarrabah is a healthy, vibrant, contemporary and connected community. This function provides well managed and maintained community facilities, and ensures the effective delivery of culture, arts, welfare, sport and recreational services.

Housing

The objective of the housing function is to provide serviceable social housing to community members. This includes construction, repairs and maintenance and tenancy management.

Transport infrastructure

The objective of the transport infrastructure program is to ensure the community is serviced by a quality and effective road network. This function provides and maintains roads and drainage.

Water Infrastructure

The goal of the water program is to support a healthy, safe community through sustainable water services. This function includes all water supply services.

Sewerage and waste

This function is to protect and support our community and natural environment by sustainably managing refuse and sewerage infrastructure. This function provides refuse collection and disposal services and sewerage services.



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Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024

2 Analysis of results by function (continued)
(b) Income and expenses defined between recurring and capital are attributed to the following functions:

Year ended 30 June 2024

Functions	Gross program income			Total income	Gross program expenses			Total expenses	Net result from recurring operations	Net Result	Assets
	Recurrent		Capital		Recurrent		Capital				
	2024	2023	2024		2024	2023	2024				
CEO and governance	4,598,554	-	-	4,598,554	(1,340,346)	-	(1,340,346)	(1,340,346)	3,258,208	18,753,597	
Corporate services	1,690,808	1,751,499	1,787	3,443,114	(7,008,758)	-	(7,008,758)	(3,565,644)	23,173,952		
Community services	-	7,719,594	1,897,022	9,616,616	(9,194,225)	(179,372)	(9,373,597)	(3,756,981)	64,054,221		
Housing	737,750	89,730	1,758,253	2,585,733	(3,877,970)	(37,094)	(4,215,064)	(1,629,331)	34,273,662		
Transport infrastructure	-	83,397	150,111	233,508	(1,037,203)	(22,782)	(1,059,985)	(826,475)	11,400,359		
Water infrastructure	25,664	240,647	390,000	656,311	(1,237,599)	(35,303)	(1,272,902)	(616,591)	10,127,787		
Sewerage and waste	7,122,845	9,590,867	5,511,806	22,225,518	(25,916,934)	(1,173,860)	(27,090,798)	(4,865,280)	181,148,669		
Total Council	14,175,616	19,475,137	8,340,097	42,000,850	(43,186,802)	(1,338,545)	(44,525,347)	(2,524,497)	181,148,669		

Year ended 30 June 2023

Functions	Gross program income			Total income	Gross program expenses			Total expenses	Net result from recurring operations	Net Result	Assets
	Recurrent		Capital		Recurrent		Capital				
	2023	2022	2023		2023	2022	2023				
CEO and governance	6,867,205	-	-	6,867,205	(1,365,709)	-	(1,365,709)	(1,365,709)	5,501,496	16,258,518	
Corporate services	1,987,810	1,459,287	577,569	3,924,666	(5,800,202)	(10,179)	(5,810,381)	(1,882,716)	20,811,223		
Community services	-	3,310,846	1,155,533	4,476,385	(8,685,547)	(636,292)	(9,321,844)	(4,845,462)	79,400,227		
Housing	490,126	3,443,976	207,869	4,141,971	(2,472,459)	(780,294)	(3,252,753)	(1,110,782)	31,867,083		
Transport infrastructure	-	94,748	70,000	164,748	(780,294)	-	(615,546)	(450,798)	11,220,987		
Water infrastructure	74,854	257,890	375,948	688,692	(1,225,035)	(37,391)	(1,262,426)	(573,734)	9,324,542		
Sewerage and waste	9,220,025	9,587,636	2,476,626	21,284,287	(21,919,935)	(683,822)	(22,603,757)	(1,319,470)	191,914,905		
Total Council	18,569,010	15,133,556	4,883,173	38,585,739	(42,060,768)	(1,107,614)	(43,168,382)	(4,574,649)	385,839,812		



Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024

3 Revenue

Service levies are recognised as revenue at the beginning of the levy period to which they relate.

	2024	2023
	\$	\$
(a) Service charges		
Service levies	176,936	260,189
	<u>176,936</u>	<u>260,189</u>

(b) Sales revenue

Sale of goods revenue is recognised at the point in time that the customer obtains control of the goods, generally at delivery. Revenue from services is recognised when the service is rendered.

Council generates revenues from a number of services including child care, school bus run, swimming pool, equipment and facility hire and contracts for road and earthworks. Recurrent revenue from housing contracts and recoverable works generally comprises a recoupment of material costs together with an hourly charge for use of equipment and employees. Revenue is measured at the fair value of consideration received or receivable in relation to that activity. Where consideration is received for the service in advance it is included in other liabilities and is recognised as revenue in the period when the service is performed.

	2024	2023
	\$	\$
Rendering of services		
Bus run revenue	67,183	64,795
Child care fees	43,522	87,850
Contract works revenue	5,354,689	4,313,648
Other sales of services	62,666	90,402
	<u>5,528,040</u>	<u>4,556,695</u>
Sale of goods		
Art and craft museum	110,929	79,435
	<u>110,929</u>	<u>79,435</u>
Total sales revenue	<u>5,638,969</u>	<u>4,636,130</u>

4 Grants, subsidies, contributions and donations

Grant income under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligation is satisfied.

Performance obligations vary in each agreement but include events, disability support services, etc. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements, there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, revenue is recognised using either costs or time incurred.

Grant income under AASB 1050

Where Council receives an asset for significantly below fair value, the asset is recognised at fair value, related liability (or equity items) are recorded and income then is recognised for any remaining asset value at the time that the asset is received.



**Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024**

4 Grants, subsidies, contributions and donations (Continued)

Capital grants

Where Council receives funding under an enforceable contract to acquire or construct a specified item of property, plant and equipment which will be under Council's control on completion, revenue is recognised as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred.

Donations and contributions

Where assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by the Council.

Donations and contributions are generally recognised on receipt of the asset since there are no enforceable performance obligations.

	2024 \$	2023 \$
(a) Operational		
General purpose grants	4,704,627	7,038,547
State government subsidies and grants	2,145,749	1,749,916
Commonwealth government subsidies and grants	232,377	196,283
Other grant providers	40,163	235,279
	<u>7,122,846</u>	<u>9,220,025</u>

In June 2023, Council received \$2,547,295, equating to 100% of the 2023-24 Commonwealth Financial Assistance Grant allocation. As these grants are considered united grants, they were recognised upon receipts in the 2022-23 financial year. In the 2023-24 financial year, Council received only \$105,723 under the Commonwealth Financial Assistance Grant, and as such, there is a decrease in Council revenue.

(b) Capital		
State government subsidies and grants	5,511,806	2,476,620
	<u>5,511,806</u>	<u>2,476,620</u>

(c) Timing of revenue recognition for grants, subsidies, contributions and donations

	2024		2023	
	Revenue recognised at a point in time	Revenue recognised over time	Revenue recognised at a point in time	Revenue recognised over time
	\$	\$	\$	\$
Grants, subsidies, contributions and donations	7,089,155	5,545,497	8,449,048	3,247,603
	<u>7,089,155</u>	<u>5,545,497</u>	<u>8,449,048</u>	<u>3,247,603</u>

5 Capital and other income

	2024 \$	2023 \$
(a) Capital income		
Contract works income	5,518,640	4,234,072
	<u>5,518,640</u>	<u>4,234,072</u>

Contracted building of new social houses to the value of \$5 Mn was performed by Council in 2023-2024.

(b) Rental income		
Property rental	2,985,094	3,022,529
	<u>2,985,094</u>	<u>3,022,529</u>

Rental income from community housing is recognised as income on a periodic straight line basis over the tenancy term.



Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024

6 Capital and other income (Continued)		2024	2023
		\$	\$
(c) Other income			
Interest received		427,177	140,457
Other income		652,691	519,334
		<u>1,079,868</u>	<u>668,791</u>
6 Employee benefits			
Total staff wages and salaries		5,438,906	5,062,726
Councillors' remuneration		329,060	318,399
Fringe benefit tax		39,056	39,057
Workover		132,633	97,818
Annual, sick and long service leave entitlements		606,418	588,202
Superannuation	19	600,401	541,318
Workwear		26,846	25,478
		<u>7,180,100</u>	<u>6,672,939</u>
Less: Capitalised employee expenses		<u>(238,895)</u>	<u>(234,041)</u>
		<u>6,941,205</u>	<u>6,438,898</u>
Councillor remuneration represents salary, and other allowances paid in respect of carrying out their duties.			
Total Council employees at the reporting date:		2024	2023
		No.	No.
Elected members		6	5
Administration staff		25	32
Dept and outdoors staff		83	60
Total full time equivalent employees		<u>113</u>	<u>105</u>
7 Materials and services		2024	2023
		\$	\$
Audit services		152,294	156,061
Communications and IT		268,720	269,490
Contractors		873,672	377,075
Donations paid		1,000	800
Food		38,307	49,619
Hire of equipment		767,067	379,909
Insurance		1,172,280	1,446,792
Materials and operating		2,208,769	1,434,524
Motor vehicle expenses		188,674	157,575
Power		275,148	300,999
Repairs and maintenance		5,002,120	4,045,908
Subscriptions and registrations		130,144	137,356
Travel and accommodation		51,127	34,338
Other materials and services		413,014	264,877
		<u>11,543,254</u>	<u>9,073,000</u>
* Total audit fees quoted by the Queensland Audit Office relating to the 2023-24 financial statements are \$77,655 (2023: \$74,000).			
8 Finance costs			
Bank charges		12,832	8,963
Impairment of receivables	11	347,632	619,830
Landfill provision expense - Unwinding of the discount rate	12	27,831	27,831
		<u>388,295</u>	<u>656,624</u>



Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024

8 Capital expenses

		2024	2023
		\$	\$
Provision for restoration of land			
Remeasurement of refuse restoration provision	16	58,393	37,391
Loss on disposal of property, plant and equipment			
Carrying value of disposed property, plant and equipment	10	1,135,357	659,521
Less proceeds from sale of property, plant and equipment			(7,093)
Loss on disposal of property, plant and equipment		1,135,357	646,431
Total capital income / (expenses)		1,193,660	683,822

10 Cash and cash equivalents

	2024	2023
	\$	\$
Cash at bank and on hand	2,530,925	4,616,266
Term deposits	8,955,159	6,392,470
Balance per Statement of Cash Flows	11,486,084	11,008,736

Council is exposed to credit risk through its investments in the QTC Cash Fund and QTC Working Capital Facility. The QTC Cash Fund is an asset management portfolio investing in a wide range of high credit rated counterparties. Deposits with the QTC Cash Fund are capital guaranteed. Working Capital Facility deposits have a duration of one day and all investments are required to have a minimum credit rating of "A-", the likelihood of the counterparty not having capacity to meet its financial commitments is low.

Cash and cash equivalents	11,486,084	11,008,736
Less: Externally imposed restrictions on cash	(5,104,862)	(7,649,867)
Unrestricted cash	6,381,222	3,358,869

Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:

Unspent government grants and subsidies	5,104,862	7,649,867
Total unspent restricted cash	5,104,862	7,649,867

Cash and deposits at call are held in the Commonwealth Bank of Australia and with QTC in normal term deposits and business cheque accounts.



Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024

11 Trade and other receivables			
Settlement of these amounts is required within 30 days from invoice date.			
Subsequent recoveries of amounts previously written off in the same period are recognised as finance costs in the Statement of Comprehensive Income.			
Debtors are grouped into different categories based on their nature of operations. Community service charges related to water, sewerage and waste. No interest is charged on debtors. There is a concentration of credit risk for community service charges and housing rent collection due to its customer base which is individuals in the community. The Council does not make loans to community residents.			
		2024	2023
		\$	\$
Current			
Community service charges		584,431	592,089
Commercial leases		121,775	77,986
Day care centre fees		140,158	109,325
Housing rental		2,947,059	3,621,409
Other trade and sundry debtors		2,200,551	523,144
Recoverable works		479	479
		5,994,453	4,924,432
Less: loss allowance		-4,286,030	-4,004,256
		1,708,423	920,176
Receivables (Non-Financial Instruments)			
Accrued revenue		14,643	409,314
GST recoverable		239,937	264,050
Prepayments		92,973	1,043,117
		347,553	1,716,481
Total current receivables		2 055 976	2,636,657
Council applies normal business credit protection procedures prior to providing goods or services to minimise credit risk.			
Movement in accumulated impairment losses is as follows:			
Opening balance at 1 July		4,004,256	3,384,426
Impairment Debts written off during the year		-65,858	
Additional impairments recognised	8	347,632	619,830
Closing Balance at 30 June		4,286,030	4,004,256
The following represents an analysis of the age of the Council's financial assets that are either fully performing, past due or impaired:			
Fully performing		1,886,268	228,597
Past due Less than 30 days		21,355	19,627
Past due 31-60 days		29,348	77,452
More than 90 days		4,057,482	4,598,756
Total gross carrying amount		5,994,453	4,924,432
Loss allowance		-4,286,030	-4,004,256
		1,708,423	920,176
After reviewing macroeconomic conditions, Council reached the conclusion that forwards looking conditions indicated no foreseeable expected deviations from historically calculated ratios, thus no forward looking adjustments were made			



Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024

11 Trade and other receivables (continued)

Expected credit loss assessment

The Council uses an allowance matrix to measure the expected credit losses of trade receivables from individual customers, which comprise a very large number of small balances.

Loss rates are calculated using a 'roll rate' method based on the probability of a receivable progressing through successive stages of delinquency to write-off.

2024	Aging	Closing balance at 30/06/2024	Historical probability of default	Loss given default	Lifetime expected credit loss
		\$	%	%	\$
Recoverable Works	N/A	-	0.0%	0.0%	-
Community service charges	1-30 days	(20,412)	15.0%	100.0%	(3,062)
	31-60 days	600	50.0%	100.0%	405
	61-90 days	-	80.0%	100.0%	-
	90+ days	804,037	90.0%	100.0%	543,833
	Total	584,434			540,978
Commercial leases	1-30 days	38,191	15.0%	100.0%	5,729
	31-60 days	10,281	50.0%	100.0%	5,141
	61-90 days	17,178	80.0%	100.0%	13,742
	90+ days	51,906	90.0%	100.0%	46,715
	Specific debtors*	147,980	0.0%	0.0%	-
	Total	265,536			71,327
Daycare centre fees	1-30 days	1,328	15.0%	100.0%	199
	31-60 days	2,952	50.0%	100.0%	1,476
	61-90 days	7,733	80.0%	100.0%	6,186
	90+ days	124,373	90.0%	100.0%	111,936
	Total	136,386			119,797
Housing rental	1-30 days	636	15.0%	100.0%	95
	31-60 days	101	50.0%	100.0%	51
	61-90 days	2,776	80.0%	100.0%	2,221
	90+ days	3,910,801	90.0%	100.0%	3,519,720
	Total	3,914,314			3,522,087
Other trade and sundry debtors	1-30 days	5,917	7.0%	100.0%	414
	31-60 days	1,655	15.0%	100.0%	248
	61-90 days	7,284	24.0%	100.0%	1,743
	90+ days	91,998	32.0%	100.0%	29,436
	Specific debtors*	1,129,299	0.0%	0.0%	-
	Total	1,236,133			31,843

*Specific debtors (Government entities) which no default is expected

Credit loss movements at reporting date

347,632



Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024

11 Trade and other receivables (continued)

The following table provides information about the exposure to credit risk and expected losses for trade receivables from individual customers as at 30 June 2023:

2023	Aging	Closing balance at 30/06/2023 \$	Historical probability of default %	Loss given default %	Lifetime expected credit loss \$
Recoverable Works	N/A	479	0.0%	0.0%	-
Community service charges	1-30 days	(39,213)	15.0%	100.0%	(5,862)
	31-60 days	1,308	50.0%	100.0%	654
	61-90 days	-	80.0%	100.0%	-
	90+ days	629,994	90.0%	100.0%	568,995
	Total	592,089			561,767
Commercial leases	1-30 days	3,480	15.0%	100.0%	522
	31-60 days	8,327	50.0%	100.0%	4,164
	61-90 days	339	80.0%	100.0%	271
	90+ days	69,840	90.0%	100.0%	59,256
	Total	77,966			64,213
Daycare centre fees	1-30 days	6,158	15.0%	100.0%	924
	31-60 days	4,410	50.0%	100.0%	2,205
	61-90 days	65,263	80.0%	100.0%	52,210
	90+ days	33,494	90.0%	100.0%	30,145
	Total	109,325			85,484
Housing rental	1-30 days	1,700	15.0%	100.0%	255
	31-60 days	3,633	50.0%	100.0%	1,817
	61-90 days	1,788	80.0%	100.0%	1,430
	90+ days	3,614,289	90.0%	100.0%	3,252,859
	Total	3,621,400			3,256,361
Other trade and sundry debtors	1-30 days	12,482	7.0%	100.0%	874
	31-60 days	1,183	15.0%	100.0%	177
	61-90 days	4,989	24.0%	100.0%	1,178
	90+ days	106,889	32.0%	100.0%	34,204
	Specific debtors*	397,681	0.0%	0.0%	-
	Total	523,144			36,434

*Specific debtors (Government entities) which no default is expected

Credit loss movements at reporting date

619,830



Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024

12. Property, plant and equipment

Year	Buildings		Machinery		Office equipment		Plant and equipment		Other infrastructure		Leases and intangibles		Work in progress		Total
	Carrying amount at 30 June 2024	Cost	Accumulated depreciation	Carrying amount at 30 June 2023	Cost	Accumulated depreciation	Carrying amount at 30 June 2023	Cost	Accumulated depreciation	Carrying amount at 30 June 2023	Cost	Accumulated depreciation	Carrying amount at 30 June 2023	Cost	
30 June 2024															
Balance of net book value	1,400,810	1,400,810		1,400,810	2,250,250	2,250,250	2,250,250	2,250,250	1,400,810	1,400,810	1,400,810	1,400,810	1,400,810	1,400,810	6,103,730
Depreciation	(27,223)			(27,223)	(66,545)										(94,768)
Disposals	(100,578)			(100,578)											(100,578)
Revaluation	3,827,841			3,827,841											3,827,841
Assets transferred from other departments	42,121			42,121											42,121
Carrying amount at 30 June 2024	1,400,810	1,400,810		1,400,810	2,250,250	2,250,250	2,250,250	2,250,250	1,400,810	1,400,810	1,400,810	1,400,810	1,400,810	1,400,810	6,103,730
Carrying amount at 30 June 2023	1,400,810	1,400,810		1,400,810	2,250,250	2,250,250	2,250,250	2,250,250	1,400,810	1,400,810	1,400,810	1,400,810	1,400,810	1,400,810	6,103,730
Accumulated depreciation and impairment															
Opening balance at 30 June 2023															
Depreciation expense															
Disposals															
Revaluation															
Assets transferred from other departments															
Carrying amount at 30 June 2024															
Carrying amount at 30 June 2023															
Range of estimated useful life in years															
Job-type contracts															
Receivables															
Other assets															
Total assets															



**Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024**

12 Property, plant and equipment (Continued)

(a) Recognition

Plant and equipment with a total value of less than \$5,000, and infrastructure assets, houses and buildings with a total value of less than \$10,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

Land under roads

Land under the road network within the Council area that has been dedicated and opened for public use under the Land Act 1994 or the Land Title Act 1994 is not controlled by Council but is controlled by the State pursuant to the relevant legislation. Therefore the land is not recognised in these financial statements.

Deed of Grant in Trust land

The Council is located on land assigned to it under a Deed of Grant in Trust (DOGIT) under Section 341 of the Land Act 1994. It comprises an area of approximately 15,600 hectares.

The land is administered by the Department of Natural Resources and Mines and the Council has restricted use of the land for the benefit of shire inhabitants. The DOGIT land has not been taken up in the Council's assets as it cannot be reliably measured.

(b) Measurement

Property, plant and equipment assets are initially recorded at cost. Subsequently, each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss.

Capital work in progress

The cost of property, plant and equipment being constructed by the Council includes the cost of purchased services, materials, direct labour and an appropriate proportion of labour overheads.

(c) Depreciation

Land and road formations are not depreciated as these assets have unlimited useful lives. Work in progress is not depreciated on the basis that the asset is not ready for use.

Depreciation, where applicable, is calculated on a straight-line basis such that the cost of the asset is recognised progressively over its estimated useful life to Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

Any expenditure that increases the originally assessed capacity or service potential of an asset is capitalised and the new depreciable amount is depreciated over the remaining useful life of the asset to the Council.

Key judgements and estimates:

Management reviews its estimate of the useful lives of depreciable assets at each reporting date, based on the expected utility of the assets.



Yarrabah Aboriginal Shire Council
 Notes to the Financial Statements
 For the year ended 30 June 2024

12 Property, plant and equipment (Continued)

(d) Impairment

An impairment loss is recognised as an expense in the Statement of Comprehensive Income, unless the asset is carried at a recoverable amount. When the asset is measured at a recoverable amount, the impairment loss is offset against the asset revaluation surplus of the relevant class to the extent available.

Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised as income unless the asset is carried at a recoverable amount, in which case the reversal of the impairment loss is treated as a revaluation surplus.

(e) Valuation

Key judgements and estimates:

Some of the Council's assets and liabilities are measured at fair value for financial reporting purposes.

In estimating the fair value of an asset or a liability, the Council uses market-observable data to the extent it is available and other inputs as necessary.

Council considers the carrying amount of its property, plant and equipment on an annual basis compared to fair value and makes adjustment where these are materially different. This is achieved by engaging independent, professionally qualified valuers to determine the fair value for each class of property, plant and equipment assets at least once every five years. This process involves the valuer physically sighting a representative sample of Council assets across all asset classes and making their own assessments of the condition of the assets at the date of inspection.

In the intervening years, management engage independent, professionally qualified valuers to perform a "desktop" valuation. A desktop valuation involves management providing updated information to the valuer regarding additions, deletions and changes in assumptions such as useful life, residual value and condition rating. The valuer then determines suitable indices which are applied to each of these asset classes.

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life.

Details of valuers and methods of valuations are disclosed in Note 13.



Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024

13 Fair value measurements

13.1 Recognised fair value measurements

Fair values are classified into three levels as follows:

- level 1 - fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities
- level 2 - fair value based on inputs that are directly or indirectly observable, such as prices for similar assets, for the asset or liability
- level 3 - fair value based on unobservable inputs for the asset and liability

There were no transfers between levels of the hierarchy during the year.

Council's policy is to recognise transfers in and out of the fair value hierarchy levels at the end of the reporting period.

13.2 Valuation techniques used to derive fair values for level 2 and level 3 valuations

Specific valuation techniques used to value Council assets comprise:

Asset class and fair value hierarchy	Valuation approach	Last comprehensive valuation date	Valuer engaged	Key assumptions and estimates (related data sources)	Index applied (change in index recognised this year)
Buildings (Level 3)	Current replacement cost (CRC)	30 June 2021	Audible Asset Advisory Group	As the Council holds a use of a special rate value and there is no active market for the assets, fair value has been determined on the basis of replacement with a new asset having similar service potential, including allowances for pre-includes and professional fees. The gross current value has been derived from references to cost data for recent projects and measured existing jobs. The net current value of a building asset is the gross current value less accumulated depreciation to reflect the consumed or expected service potential of the asset. In determining the level of accumulated depreciation, the major building assets have been apportioned into different components which exhibit different useful lives. Allowance has been made for the typical asset life cycle and terminal treatments of each component at the time the asset is considered to be no longer available for use and the condition of the asset. For building assets it is considered that no replacement value will apply.	(1.36%)



Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024

3) Fair value measurements (Continued)

Asset class and fair value hierarchy	Valuation Adjustment	Last comprehensive valuation date	Value engaged	Key assumptions and estimates (related data sources)	Index applied (Change in Index recognised (this year))
Reserve (Level 1)	Current replacement cost (CRC)	30 June 2023	Australia Asset Advisory Group	As the Council houses are of a special nature and there is no active market for the assets, fair value has been determined on the basis of replacement with a new asset having similar service potential (including alterations for performance and production of use. The gross current value has been derived from reference to cost data for recent projects and researched costing guides. The net current value is the gross current value less accumulated depreciation to reflect the consumed or expired service potential of the asset. In determining the level of accumulated depreciation, the housing assets have been apportioned into different components which exhibit different useful lives. Allowance has been made for the typical asset life cycle and unusual wear and tear of each component at the time the asset is considered to be no longer available for use and the condition of the asset. For housing assets it is considered that no residual value will apply.	0.55%
Other infrastructure (Level 1)	Current replacement cost	30 June 2023	Australia Asset Advisory Group	As Other Infrastructure is of a special nature and there is no active market for the assets, fair value has been determined on the basis of replacement with a new asset having similar service potential (including alterations for performance and production of use. The gross current value has been derived from reference to cost data for recent projects and researched costing guides. The net current value is the gross current value less accumulated depreciation to reflect the consumed or expired service potential of the asset. In determining the level of accumulated depreciation, the major infrastructure assets have been apportioned into different components which exhibit different useful lives. Allowance has been made for the typical asset life cycle and unusual wear and tear of each component at the time the asset is considered to be no longer available for use and the condition of the asset. For other infrastructure assets it is considered that no residual value will apply.	0.83%
Water (Level 2)	Current replacement cost	30 June 2023	Australia Asset Advisory Group	As other assets are of a special nature and there is no active market for the assets, fair value has been determined on the basis of replacement with a new asset having similar service potential (including alterations for performance and production of use. The gross current value has been derived from reference to cost data for recent projects and researched costing guides. The net current value is the gross current value less accumulated depreciation to reflect the consumed or expired service potential of the asset. In determining the level of accumulated depreciation, the major infrastructure assets have been apportioned into different components which exhibit different useful lives. Allowance has been made for the typical asset life cycle and unusual wear and tear of each component at the time the asset is considered to be no longer available for use and the condition of the asset. For water assets it is considered that no residual value will apply.	2.85%



Yarrabah Aboriginal Shire Council
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3.2 Fair value measurements (Continued)

Asset class and fair value hierarchy approach	Valuation approach	Last comprehensive valuation date	Valuer engaged	Key assumptions and estimates (related data sources)	Index applied (change in index recognised this year)
Coverage (Level 2)	Current replacement cost	30 June 2022	Australia Asset Advisory Group	As coverage assets are of a specialist nature and there is no active market for the assets, fair value has been determined on the basis of replacement with a new asset having similar service potential including allowances for professional fees and depreciation. The gross current values have been derived from reference to cost data for recent projects and measured using prices. The net current value of an asset is the gross current value less accumulated depreciation to value the continued or original service potential of the asset. In determining the level of accumulated depreciation, the major infrastructure assets have been apportioned into significant components which are of different useful lives. An allowance has been made for the typical asset life cycle and renewal treatments of each component of the line the asset is considered to be no longer available for use and the condition of the asset. For coverage assets it is considered that no residual value will apply.	2.92%
Roads and Driveways (Level 2)	Current replacement cost	30 June 2022	Australia Asset Advisory Group	All road segments are apportioned into formation, pavement and seal (where applicable). These assets are valued using the application of unit rates. These components include the materials, plant, labour and contingencies. These costs are established by communicating directly with suppliers, cost guides such as the Roadworks Construction Handbook and prices supplied by Council. In determining the level of accumulated depreciation, the major infrastructure assets have been apportioned into significant components which are of different useful lives. An allowance has been made for the typical asset life cycle and renewal treatments of each component of the line the asset is considered to be no longer available for use and the condition of the asset. For road assets it is considered that no residual value will apply.	2.87%

3.3 Valuation processes

Council's valuation policies and procedures are set by the executive management team which comprises the Chief Executive Officer and Director of Corporate Services. They are reviewed annually taking into consideration all aspects of movements in fair value and other relevant information. Council's current policy for the valuation of property, plant and equipment (including fair value measurements) is set out in note 12.3.13. Note: recurring fair value measurements are made as part of the process of reclassification based on advice from a regulated valuer.



**Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024**

14 Contract balances

	2024	2023
	\$	\$
(a) Contract assets	<u>2,974,790</u>	<u>798,759</u>
(b) Contract liabilities		
Current contract liabilities	<u>5,850,604</u>	<u>4,245,543</u>
	<u>5,850,604</u>	<u>4,245,543</u>
Funds received upfront to construct Council controlled assets	5,672,572	3,953,297
Non-capital performance obligations not yet satisfied	<u>178,032</u>	<u>292,246</u>
	<u>5,850,604</u>	<u>4,245,543</u>
Revenue recognised that was included in the contract liability balance at the beginning of the year		
Funds to construct or acquire Council controlled	1,108,698	2,287,222
Non-capital performance obligations	<u>265,116</u>	<u>21,400</u>
	<u>1,372,014</u>	<u>2,308,622</u>

Satisfaction of contract liabilities

The contract liabilities in relation to capital grants relate to funding received prior to the work being performed since revenue is recognised as Council constructs the assets. Council expects to recognise the contract liability as income in the next 1-2 years.

(c) Significant changes in contract balances

Significant movements in contract assets and contract liabilities that have occurred during the year were due to the change in the timing of the work, impairment of a contract asset and significant monies received in advance.

15 Trade and other payables

Trade creditors are recognised upon receipt of the goods or services ordered and are measured at the agreed purchase/contract price net of applicable discounts other than contingent discounts. Amounts owing are unsecured and are generally settled on 30 day terms.

Unearned revenue relates to the waste levy subsidy payments received in advance. The current portion relates to the amount received for the 2024-25 financial year with the remaining amount received for the financial years, 2025-26 and 2026-27 shown as a non-current liability.

	2024	2023
	\$	\$
Current		
Creditors and accruals	1,746,397	2,188,625
Childcare fees paid in advance	7,323	7,775
GST payable	251,663	92,844
Housing rentals paid in advance	89,060	77,792
Other debtors paid in advance	31,765	31,462
Unearned revenue	<u>99,838</u>	<u>99,838</u>
	<u>2,226,236</u>	<u>2,498,436</u>
Non-current		
Unearned revenue	<u>212,413</u>	<u>312,251</u>
	<u>212,413</u>	<u>312,251</u>



**Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024**

16 Provisions

Annual leave

A liability for annual leave is recognised. As Council does not have an unconditional right to defer this liability beyond 12 months annual leave is classified as a current liability. This liability represents an accrued expense and is reported as a provision.

Long service leave

A liability for long service leave is measured as the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The value of the liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in the Council's employment or other associated employment which would result in the Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The interest rates attaching to Commonwealth Government guaranteed securities at the reporting date are used to discount the estimated future cash outflows to their present value.

Where employees have met the prerequisite length of service and Council does not have an unconditional right to defer this liability beyond 12 months long service leave is classified as a current liability. Otherwise it is classified as non-current.

Refuse dump restoration

A provision is made for the cost of restoring the refuse dump where it is probable the Council will be liable, or required, to do this when the use of the facility is complete.

The provision for refuse restoration is calculated as the present value of anticipated future costs associated with the closure of the dump sites, decontamination and monitoring of historical residues and leaching on these sites. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. The provision recognised for dump sites is reviewed at least annually and updated based on the facts and circumstances available at the time. Management estimates that the site will close in 2068 and that the restoration will occur progressively over the subsequent four years. The current Environmental Authority requires a Site Development Plan to be submitted every five years until a Post Closure Care Plan has been implemented.

As the refuse dump is on DOGIT land which the Council is a trustee, the provision for restoration is treated as an asset in the year the provision is first recognised. Changes in the provision are treated as an expense or income.

The present value of the estimated cost of restoring the refuse disposal site to a useable state at the end of its useful life. The projected cost is \$1,495,921 and this cost is expected to be incurred in 2072 after closing the site in 2068 and allowing a period for settlement.

	2024	2023
	\$	\$
Current		
Annual leave	373,577	327,887
Long service leave	409,742	356,319
	<u>783,319</u>	<u>684,206</u>
Non-current		
Long service leave	101,101	87,158
Refuse restoration	1,608,114	1,569,811
	<u>1,709,215</u>	<u>1,656,969</u>
Details of movements in non-employee benefit provisions:		
Restoration of refuse dump		
Balance at beginning of financial year	1,569,811	1,532,420
Increase in provision due to unwinding of discount	58,503	37,391
Balance at end of financial year	<u>1,608,314</u>	<u>1,569,811</u>

17 Asset revaluation surplus

	2024	2023
	\$	\$
The closing balance of the revaluation surplus comprises the following		
Buildings	15,656,507	12,818,079
Houses	85,804,403	80,757,891
Other structures	785,553	491,268
Road & drainage network	4,722,196	4,411,844
Water	5,862,581	5,727,833
Sewerage	20,651,222	19,773,333
	<u>113,542,462</u>	<u>104,980,048</u>



**Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
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18 Contingent liabilities

Details and estimates of maximum amounts of contingent liabilities are as follows:

Local Government Mutual

The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2024 the Local Government Mutual financial statements reported an accumulated surplus and it is not anticipated a liability will arise.

Local Government Workcare

The Council is a member of the Queensland local government worker's compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self-insurance licence be canceled and there were insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers' compensation authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$196,726.

19 Superannuation

Council contributes to the LGAsuper Regional Defined Benefits Fund (the scheme), at the rate of 12% (2023:12%) for each permanent employee who is a defined benefit member. This rate is set in accordance with the LGAsuper trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the Local Government Act 2009. The scheme is managed by the LGAsuper trustees as trustee for LGAsuper trading as Brighter Super.

The scheme is a defined benefit plan, however Council is not able to account for it as a defined benefit plan in accordance with AASB119 because LGAsuper is unable to account for its proportionate share of the defined benefit obligation, plan assets and costs.

Any amount by which the scheme is over or under funded may affect future benefits and result in a change to the contribution rate, but has not been recognised as an asset or liability of the Council.

Technically Council can be liable to the scheme for a portion of another local government's obligations should that local government be unable to meet them. However the risk of this occurring is extremely low and in accordance with the LGAsuper trust deed changes to council's obligations will only be made on the advice of an actuary.

The last completed actuarial assessment of the scheme was undertaken as at 1 July 2021. The actuary indicated that "At the valuation date of 1 July 2021, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date." The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date.

No changes have been made to prescribed employer contributions which remain at 12% (2023: 12%) of employee assets and there are no known requirements to change the rate of contributions.

The next triennial actuarial review is not due until 1 July 2025.

The most significant risks that may result in Brighter super increasing the contribution rate, on the advice of the actuary, are:

Investment risk - The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.

Salary growth risk - The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.

	2024	2023
	\$	\$
Superannuation contributions made to the Regional Defined Benefits	480,953	451,535
Other superannuation contributions to other	116,108	89,783
Total superannuation contributions paid by Council for employees	597,061	541,318



Yarrabah Aboriginal Shire Council
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20 Operating lease income

Where Council retains the risks and rewards relating to a lease, the lease is classified as an operating lease.

The minimum lease receipts arising from operating leases are as follows:

Not later than one year	357,791	332,497
One to five years	766,870	754,346
Later than five years	-	220,356
	<u>1,124,661</u>	<u>1,306,999</u>

21 Trust funds

Trust funds held for outside parties

	2024	2023
	\$	\$
Monies collected or held on behalf of other entities yet to be paid out to or on behalf of those entities	148,310	143,380
	<u>148,310</u>	<u>143,380</u>

The Council performs only a custodial role in respect of these monies.

In accordance with the Local Government Act 2009 and Local Government Regulation 2012, a separate trust bank account and separate accounting records are maintained for funds held on behalf of outside parties. Funds held in the trust account on behalf of outside parties include retention fees, unclaimed monies (e.g. wages) paid into the trust account by the Council and lease fees Council has received as trustee. The Council performs only a custodian role in respect of majority of these monies and monies that cannot be used for Council purposes, are not considered revenue nor brought to account in the financial statements.

22 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities

	2024	2023
	\$	\$
Net result	<u>1,843,865</u>	<u>1,014,005</u>
Non-cash items:		
Depreciation and amortisation	6,143,880	5,751,105
Amortisation of refuse restoration	27,831	27,831
Charge/(reversal) of loss allowance	347,632	619,830
	<u>6,519,343</u>	<u>6,398,766</u>
Investing and development activities (non-cash):		
Net (profit)/loss on disposal of non-current assets	1,135,357	648,431
Capital grants and contributions	(11,050,446)	(6,730,696)
	<u>(9,895,089)</u>	<u>(6,084,267)</u>
Changes in operating assets and liabilities:		
(Increase)/decrease in receivables	1,806,987	(1,598,829)
(Increase)/decrease in inventories	48,108	(53,995)
Increase/(decrease) in payables	(2,003,988)	1,216,705
(Increase)/decrease in contract assets	(454,299)	(208,802)
Increase/(decrease) in contract liabilities relating to operating	(114,213)	109,447
Increase/(decrease) in provisions	151,583	146,126
Increase/(decrease) in other liabilities	-	12,107
Increase/(decrease) in lease liabilities	33,160	(18,705)
	<u>(472,673)</u>	<u>(393,949)</u>
Net cash inflow from operating activities	<u>(2,004,554)</u>	<u>1,855,455</u>

23 Events after the reporting period

There has not been any event that occurred after the end of the reporting period that has significantly affected, or may significantly affect, the current or future financial results of the Council.



**Yarrabah Aboriginal Shire Council
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For the year ended 30 June 2024**

24 Transactions with related parties

(a) Transactions with key management personnel (KMP)

KMP include the Mayor, Councilors, Council's Chief Executive Officer and some executive management. The compensation paid to KMP for in each year comprises:

Type of benefit	Additional information	2024 \$	2023 \$
Short-term employee benefits	24(a)(i)	1,138,928	872,132
Post-employment benefits	24(a)(ii)	107,833	104,685
Long-term benefits	24(a)(iii)	21,312	18,574
Total		1,266,073	1,095,387

(i) Short-term employee benefits include wages, salaries, paid annual leave and paid sick leave and non-monetary benefits (such as private use of a motor vehicle).

(ii) Post-employment benefits are superannuation entitlements.

(iii) Long-term benefits are long service leave.

Detailed remuneration disclosures are provided in the annual report.

Details of transactions between Council and KMP are disclosed below:

Details of Transaction	Additional information	2024	2023
		\$	\$
Rental income charged to key management personnel	24(b)(i)	42,930	29,640

(b) Transactions with other related parties

Other related parties include the close family members of KMP and any entities controlled or jointly controlled by KMP or their close family members. Close family members include, siblings, a spouse, child and dependant of a KMP or their spouse.

Details of transactions between Council and other related parties are disclosed below:

Details of Transaction	Additional information	2024	2023
		\$	\$
Fees and charges charged to close family members of key management personnel	24(b)(i)	-	1,765
Rental income charged to close family members of key management personnel	24(b)(i)	9,750	7,800
Employee expenses for close family members of key management personnel	24(b)(ii)	341,528	377,795
Purchase of materials and services from entities controlled by key management personnel and close family members of key management personnel		3,403	6,633

(i) Income generated from fees and charges, rent and workshop income on services provided to key management personnel, close family members of KMP and jointly controlled entities of KMP were on an arm's length basis in accordance with Council's schedule of fees and charges.

(ii) All close family members of key management personnel (KMP) were employed through an arm's length process. They are paid in accordance with the Award for the job they perform.



Yarrabah Aboriginal Shire Council
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25 Tied grants by project:

The following note has been prepared on cash basis.

	Audited Balance 1/07/2023	Reallocation of opening balances 1/07/2023	Adjusted opening balances 1/07/2023	Receipts Grants	Receipts Other	Expenses	Balance 30/06/2024
	\$	\$	\$	\$	\$	\$	\$
Commonwealth Government Grants							
Australia Council for the Arts							
Yarrabah Fashion Style 2023	(1,536)	-	(1,536)	-	-	1,536	-
Creative Australia	1,853	-	1,853	-	-	(1,853)	-
Total	317	-	317	-	-	(317)	-
Department of Communications and the Arts							
Indigenous Visual Arts Industry Support	(38,718)	-	(38,718)	190,000	-	(230,953)	(79,671)
YCMF 2023 - Local Musicians/Facilitator	(2,310)	102,310	100,000	120,000	-	(243,348)	(23,348)
Total	(41,028)	102,310	61,282	310,000	-	(474,301)	(103,019)
Department of the Prime Minister and Cabinet							
CDP Like Activities	377,984	-	377,984	-	-	-	377,984
NAIDOC	500	-	500	-	-	-	500
Community Message Sign (NMAA)	2,225	-	2,225	-	-	-	2,225
Total	380,709	-	380,709	-	-	-	380,709
Department of Infrastructure, Transport, Regional Development, Communications and the Arts							
LRCI 2020 Traffic Calming Devices	1,050	-	1,050	-	-	-	1,050
LRCI 21-22	(33,867)	-	(33,867)	29,023	-	-	(4,844)
Roads to Recovery	20,781	-	20,781	181,023	-	(20,781)	181,023
FAGS	2,607,142	-	2,607,142	105,723	-	(2,712,865)	-
LRCI 22-23	66,825	-	66,825	-	-	(90,000)	(23,175)
EGGSP - Foreshore Development Plan	(15,105)	-	(15,105)	-	-	(80,525)	(95,630)
EGGSP - Water Treatment Plant upgrade	350,979	-	350,979	-	-	(60,145)	290,833
Total	2,997,805	-	2,997,805	315,771	-	(2,064,317)	349,259
Department of Social Services							
Day Care Centre	5,475	-	5,475	613,780	264,835	(935,728)	(51,638)
Total	5,475	-	5,475	613,780	264,835	(935,728)	(51,638)
National Australia Day Council							
National Australia Day Council	1,243	-	1,243	15,000	-	(16,243)	-
Total	1,243	-	1,243	15,000	-	(16,243)	-
Total - Commonwealth Government	3,344,521	182,310	3,446,831	1,284,551	264,835	(4,390,903)	575,313



Yarrabah Aboriginal Shire Council
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28 Tied grants by project (continued)

	Audited Balance 1/07/2023	Reallocation of opening balances 1/07/2023	Adjusted opening balances 1/07/2023	Receipts Grants	Receipts Other	Expenses	Balance 30/06/2024
	\$	\$	\$	\$	\$	\$	\$
State Government Grants							
Department of Environment, Science & Innovation							
<i>QGAP</i>	32,180	-	32,180	32,180	-	(64,360)	-
<i>Reef Action Plan</i>	-	-	-	300,000	-	-	300,000
	<u>32,180</u>	<u>-</u>	<u>32,180</u>	<u>332,180</u>	<u>-</u>	<u>(64,360)</u>	<u>300,000</u>
Department of Tourism and Sport							
<i>Deadly Active Sports & Rec Program</i>	77,592	-	77,592	87,351	-	(166,774)	6,169
<i>Active Community Infrastructure</i>	(21)	21	-	-	-	-	-
Total	<u>77,571</u>	<u>21</u>	<u>77,592</u>	<u>87,351</u>	<u>-</u>	<u>(166,774)</u>	<u>6,169</u>
Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts							
<i>Community Safety Plan</i>	57,377	-	57,377	-	-	(13,184)	44,193
<i>Social Reinvestment Project</i>	31,501	-	31,501	-	-	-	31,501
<i>DFV Social Reinvestment</i>	15,455	-	15,455	-	-	(25,455)	(10,000)
<i>Service Enhancement</i>	27,000	-	27,000	-	-	-	27,000
<i>Yarrabah Leaders Forum</i>	200,000	-	200,000	-	-	(157,728)	42,272
<i>Showcasing Yarrabah (DATSIP)</i>	-	-	-	47,500	-	(21,484)	26,016
<i>Yarrabah Seahawks (DATSIP)</i>	-	-	-	15,000	-	-	15,000
Total	<u>331,333</u>	<u>-</u>	<u>331,333</u>	<u>62,500</u>	<u>-</u>	<u>(217,631)</u>	<u>176,002</u>
Department of Local Government Racing and Multicultural Affairs							
<i>Advancing the Planning Act</i>	26,823	-	26,823	-	-	-	26,823
<i>Sewerage Pump Stations Upgrade</i>	762,859	(762,859)	-	-	-	-	-
<i>Works for Queensland 4</i>	151,263	-	151,263	1,312,020	-	(1,035,897)	427,366
<i>State Government Financial Assistance</i>	(67,230)	-	(67,230)	3,613,398	4,981	(3,761,149)	-
<i>Bukki Road Upgrade Stage 2 (LGGSP)</i>	(19,827)	-	(19,827)	-	-	19,827	-
<i>Water Mains Upgrade</i>	(236,820)	403,529	166,709	150,311	-	(569,118)	(242,298)
<i>Works for Queensland</i>	(73,736)	73,736	-	-	-	-	-
<i>Waste ICCP</i>	(359,340)	359,340	-	-	-	-	-
Total	<u>184,002</u>	<u>73,736</u>	<u>257,738</u>	<u>5,275,508</u>	<u>4,981</u>	<u>(5,326,337)</u>	<u>211,890</u>



Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024

25 Tied grants by project (continued)

	Audited Balance 1/07/2023	Reallocation of opening balances 1/07/2023	Adjusted opening balances 1/07/2023	Receipts Grants	Receipts Other	Expenses	Balance 30/06/2024
	\$	\$	\$	\$	\$	\$	\$
State Government Grants (Continued)							
Department of Child Safety, Seniors and Disability Services							
SES Building upgrade	(65,803)	-	(65,803)	29,990	-	(8,013)	(43,826)
NAIDOC \$500	-	-	-	-	-	-	-
Local Driving Communities	10,000	-	10,000	-	-	-	10,000
Floodtide Sensors	(432)	432	-	-	-	-	-
Total	(56,235)	432	(55,803)	29,990	-	(8,013)	(30,826)
Department of Education							
Daycare ISP Grant	6,283	-	6,283	4,412	-	(10,695)	-
Vacation Care	6,885	-	6,885	-	-	(6,885)	-
Total	13,168	-	13,168	4,412	-	(17,580)	-
Department of Environment, Science and Innovation							
Arts - BIA	(77)	-	(77)	60,000	-	(60,000)	(77)
GMP 2021 (Open Air)	54,000	-	54,000	6,000	-	(60,000)	-
Fashion and Wearable Art	240	-	240	-	-	(240)	-
Roadside Litter Program	7,000	-	7,000	-	-	(7,000)	-
Container Exchange	3,862	-	3,862	25,664	33,270	(78,301)	(18,365)
Total	65,345	-	65,345	91,664	33,270	(205,541)	(15,462)
Department of Communities Housing and Digital Economy							
IRADF - grant	1,255	-	1,255	42,750	-	(9,460)	34,545
Interim Remote Capital Program	639,174	-	639,174	-	-	(743,891)	(104,627)
Forward Remote Capital Program	1,747,608	-	1,747,608	-	90,291	18,530	1,854,429
Remote Indigenous Capital	-	-	-	1,500,000	-	-	1,500,000
YCMF 2021 - Local Musicians/Facilitator	3,282	-	3,282	-	-	(3,282)	-
Total	2,391,319	-	2,391,319	1,542,750	90,291	(740,014)	3,284,347
Department of Employment, Small Business and Training							
Work First Start	(76,093)	-	(76,093)	2,273	-	(43,915)	(117,735)
Total	(76,093)	-	(76,093)	2,273	-	(43,915)	(117,735)
Department of Transport and Main Roads							
Cycle Paths Stage 1	20,165	-	20,165	-	-	-	20,165
Cycle Paths Stage 2	(34,589)	-	(34,589)	-	-	-	(34,589)
Transport Infrastructure Development	(7,816)	-	(7,816)	657,437	-	(662,925)	(13,324)
Total	(22,239)	-	(22,239)	657,437	-	(662,925)	(27,727)
Queensland Fire Department							
SES	(4,172)	-	(4,172)	42,034	-	(32,357)	5,505
Total	(4,172)	-	(4,172)	42,034	-	(32,357)	5,505



Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024

25 Tied grants by project (continued)

	Audited Balance 1/07/2023	Reallocation of opening balances 1/07/2023	Adjusted opening balances 1/07/2023	Receipts Grants	Receipts Other	Expenses	Balance 30/06/2024
	\$	\$	\$	\$	\$	\$	\$
State Government Grants (Continued)							
Queensland Health							
ATSI Public Health Program	(7,321)	-	(7,321)	382,244	-	(282,986)	81,937
Total	(7,321)	-	(7,321)	382,244	-	(282,986)	81,937
Qld Reconstruction Authority							
Disaster Recovery Funding Arrangements	4,889	-	4,889	-	-	-	4,889
QRRRF	(37,719)	-	(37,719)	12,102	-	(89,591)	(115,208)
REPA 2021	(50,622)	-	(50,622)	893,627	-	(1,772,887)	(929,882)
REPA 2023	(71,634)	-	(71,634)	704,818	-	(634,950)	(1,767)
NGNDMP Flood Study	80,255	-	80,255	-	-	(183,510)	(83,255)
NGNDMP - Brinsfordoo Road Drainage Upgrade	114,875	-	114,875	-	-	(111,310)	3,565
Get Ready	10,703	-	10,703	7,648	-	(9,550)	8,991
Total	30,547	-	30,547	1,618,393	-	(12,771,806)	(11,122,866)
National Indigenous Australians Agency							
Market Garden Feasibility Study	27,130	-	27,130	-	-	-	27,130
YCAMF 2021 (NIAA)	100,000	-	100,000	-	-	(100,000)	-
NAIDOC	(5,822)	-	(5,822)	37,965	-	(18,150)	13,993
Total	121,308	-	121,308	37,965	-	(118,150)	41,114
Total - State Government	3,080,533	74,189	3,154,722	10,166,601	128,542	(10,660,599)	2,709,347
Other grant providers							
Local Government Association Queensland							
Coastal Hazard Adaptation	(49,655)	-	(49,655)	-	-	49,655	-
Total	(49,655)	-	(49,655)	-	-	49,655	-
State Library of Queensland							
Indigenous Knowledge Centre	14,224	-	14,224	25,193	-	(25,193)	14,224
Total	14,224	-	14,224	25,193	-	(25,193)	14,224
Total - Other grant providers	(35,431)	-	(35,431)	25,193	-	24,462	14,224
Total grants	6,389,623	178,499	6,568,122	11,440,425	393,317	(10,027,040)	3,378,866
Add back negative (i.e. unclaimed) grants	1,260,244						1,260,244
Unspent grant revenue	7,649,867						8,909,110



Yarrabah Aboriginal Shire Council
Notes to the Financial Statements
For the year ended 30 June 2024

Management Certificate
For the year ended 30 June 2024

These general purpose financial statements have been prepared pursuant to sections 176 and 177 of the Local Government Regulation 2012 (the Regulation) and other prescribed requirements.

In accordance with section 212(1) of the Regulation we certify that:

- (i) the prescribed requirements of the Local Government Act 2009 and Local Government Regulation 2012 for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.


Daryl Sexton
Mayor
Date: 15.10.24


Richard Wright
Chief Executive Officer
Date: 15.10.24



Financial Sustainability Statement

LGR s183(b) the current-year financial sustainability statement for the financial year, audited by the auditor-general

Yarrabah Aboriginal Shire Council
 Current year – Financial Sustainability Statement – Audited
 For the year ended 30 June 2024

Type	Measure	Target (Tier 0)	Actual Current Year	5-Year Average	Narrative
Audited (atop) Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4 months	4.06 months	N/A	Council has with the target ratio. The ratio is impacted by the Financial Assistance Grant not being received until July 2024. Refer to Note 4 (a) for details.
	Operating Surplus Ratio	N/A	43.1%	37.2%	It is challenging for Council to achieve a positive operating surplus ratio with continued reliance on grant funding and limited opportunity to generate own source revenue. This ratio is impacted by the Financial Assistance Grant not being received until July 2024. Refer to Note 3 (g) for details.
Asset Management	Operating Cash Ratio	Greater than 0%	11.0%	1.9%	This ratio is impacted by the Financial Assistance Grant not being received until July 2024. Refer to Note 4 (a) for details.
	Asset Sustainability Ratio	Greater than 90%	66%	30.3%	The asset sustainability ratio is driven by the rate of loans payable to Council. The ratio is linked to weather events in the community with funding provided as assistance in the recovery from weather related damage and also an extended wet season experienced during 2023/24. Impacts on Council's ability to perform capital works programs as planned.
	Asset Consumption Ratio	Greater than 60%	61.2%	64.8%	The target has been achieved for both the current year and the 5-year average. Council manages the consumption rate of assets appropriately.

The current year financial sustainability statement is prepared in accordance with the requirements of the Local Government Regulation 2012 and the Financial Management (Sustainability) Guideline 2004. The amounts used to calculate the five reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2024.



Yarrabah Aboriginal Shire Council
Current year – Financial Sustainability Statement
For the year ended 30 June 2024

Certificate of Accuracy
For the year ended 30 June 2024

This current-year financial sustainability statement has been prepared pursuant to Section 176 of the Local Government Regulation 2012 (the regulation)

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.


Mayor
Name: Daryl Sexton
Date: 15.10.24


Chief Executive Officer
Name: Richard Wright
Date: 15.10.24





INDEPENDENT AUDITOR'S REPORT

To the Councillors of Yarrabah Aboriginal Shire Council

Report on the Current-Year Financial Sustainability Statement

Opinion

I have audited the accompanying current year financial sustainability statement of Yarrabah Aboriginal Shire Council for the year ended 30 June 2024, comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Chief Executive Officer.

In accordance with s.212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current year financial sustainability statement of Yarrabah Aboriginal Shire Council for the year ended 30 June 2024 has been accurately calculated.

Basis of opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter – basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2024 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Other Information

The councillors are responsible for the other information.

The other information comprises the information included in the entity's annual report for the year ended 30 June 2024, but does not include the financial sustainability statement and our auditor's report thereon.

At the date of this auditor's report, the available other information in Yarrabah Aboriginal Shire Council's annual report for the year ended 30 June 2024 was the general-purpose financial statements, current-year financial sustainability statement - contextual ratios, and the long-term financial sustainability statement.





My opinion on the current year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the general-purpose financial report.

In connection with my audit of the financial sustainability statement, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial sustainability statement and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the current year financial sustainability statement

The councillors are responsible for the preparation and fair presentation of the current year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the current year financial sustainability statement

My objectives are to obtain reasonable assurance about whether the current year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.





I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

A handwritten signature in black ink, appearing to read 'William Cunningham'.

William Cunningham
as delegate of the Auditor-General

21 October 2024
Queensland Audit Office
Brisbane



Yarrabah Aboriginal Shire Council
 Current year – Financial Sustainability Statement – Audited
 For the year ended 30 June 2024

Type	Measure	Target (Tier 0)	Actual Current Year	5-Year Average	Narrative
Contextual ratios (unaudited)					
Financial Capacity	Council-Controlled Revenue*	N/A	1.0%	1.4%	Council is unable to generate revenue through rates as valuations are not issued for rateable land in Indigenous local government areas.
	Population Growth*	N/A	0.8%	0.3%	N/A

*The Council-Controlled Revenue, and Population Growth measures are reported for contextual purposes only and are not audited by the CAO.

The current year financial sustainability statement - Contextual Ratios is prepared in accordance with the requirements of the Local Government (Regulation) 2012 and the Financial Management (Sustainability) Guidelines 2024. The amounts used to calculate the three reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2024.



Yarrabah Aboriginal Shire Council
Current year – Financial Sustainability Statement
For the year ended 30 June 2024

Certificate of Accuracy
For the year ended 30 June 2024

The current-year financial sustainability statement contextual ratios has been prepared pursuant to Section 176 of the Local Government Regulation 2012 (the regulation)

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.


Mayor
Name: Daryl Sexton
Date: 15 / 10 / 24


Chief Executive Officer
Name: Richard Wright
Date: 15 / 10 / 24



Yarrabah Aboriginal Shire Council
 Unaudited – Long Term Financial Sustainability Statement
 For the year ended 30 June 2024

Type	Measure	Target (Year 1)	Actuals as at 30 June 2024	30 June 2024	30 June 2025	30 June 2026	30 June 2027	30 June 2028	30 June 2029	30 June 2030	30 June 2031	30 June 2032	30 June 2033	30 June 2034
Financial Capacity	Council-Controlled Revenue*	N/A	1.0%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%
	Population Growth*	N/A	0.8%	2.2%	2.2%	2.2%	2.2%	2.2%	2.2%	2.2%	2.2%	2.2%	2.2%	2.2%
Operating Performance	Operating Surplus Ratio	N/A	(47.1%)	(45.9%)	(42.6%)	(40.3%)	(38.6%)	(38.6%)	(38.4%)	(34.2%)	(32.0%)	(29.8%)	(27.5%)	(27.5%)
	Operating Cash Ratio	Greater than 0%	(31.0%)	(45.9%)	(42.6%)	(40.3%)	(38.6%)	(38.6%)	(38.4%)	(34.2%)	(32.0%)	(29.8%)	(27.5%)	(27.5%)
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4 months	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Asset Sustainability Ratio	Greater than 80%	66.6%	100.0%	10.3%	22.2%	28.0%	40.3%	40.3%	40.3%	43.6%	54.9%	40.3%	40.3%
Asset Management	Asset Consumption Ratio	Greater than 60%	61.2%	75.1%	74.6%	74.1%	73.5%	73.0%	73.0%	72.5%	72.0%	71.0%	71.0%	71.0%



*The Council-Controlled Revenue, and Population Growth measures are reported for contextual purposes only and are not audited by the QAO.

Council monitors revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position which also being able to meet the community's current and future needs.

Yarrabah Aboriginal Shire Council
Unaudited – Long Term Financial Sustainability Statement – Contextual Ratios
For the year ended 30 June 2024

Certificate of Accuracy
For the year ended 30 June 2024

This long term financial sustainability statement has been prepared pursuant to Section 178 of the Local Government Regulation 2012 (the Regulation).
In accordance with Section 212(5) of the Regulation we certify that this long term financial sustainability statement has been accurately calculated.

 Daryl Sexton Mayor Date 15/10/24	 Richard Wright Chief Executive Officer Date 15/10/24
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Independent Auditor's Report

LGR s183(d) the auditor-general's audit reports about the general-purpose financial statement and the current year financial sustainability statement



INDEPENDENT AUDITOR'S REPORT

To the councillors of Yarrabah Aboriginal Shire Council

Report on the audit of the financial report

Opinion

I have audited the financial report of Yarrabah Aboriginal Shire Council.

The financial report comprises the statement of financial position as at 30 June 2024, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including material accounting policy information and the certificate given by the Mayor and Chief Executive Officer.

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2024, and of its financial performance for the year then ended; and
- b) complies with the *Local Government Act 2009*, the *Local Government Regulation 2012* and *Australian Accounting Standards*.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the *Australian Auditing Standards*. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial report* section of my report.

I am independent of the council in accordance with the ethical requirements of the *Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

The councillors are responsible for the other information.

The other information comprises the information included in the entity's annual report for the year ended 30 June 2024, but does not include the financial report and our auditor's report thereon.

At the date of this auditor's report, the available other information in Yarrabah Aboriginal Shire Council's annual report for the year ended 30 June 2024 was the current year financial sustainability statement, current year financial sustainability statement - contextual ratios and long-term financial sustainability statement.





My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the current year financial sustainability statement.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the financial report

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the council.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of my responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at:

https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf

This description forms part of my auditor's report.

Report on other legal and regulatory requirements

In accordance with s. 40 of the *Auditor-General Act 2009*, for the year ended 30 June 2024:

- a) I received all the information and explanations I required
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.





Prescribed requirements scope

The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, and the *Local Government Regulation 2012*. The applicable requirements include those for keeping financial records that correctly record and explain the council's transactions and account balances to enable the preparation of a true and fair financial report.

A handwritten signature in black ink, appearing to read "William Cunningham".

William Cunningham
as delegate of the Auditor-General

21 October 2024

Queensland Audit Office
Brisbane



7.4 YARRABAH ABORIGINAL SHIRE COUNCIL CORPORATE PLAN

File Number: 04. MFD_OM.20241218

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Submit to council the amended Corporate Plan for 2020 - 2027

BACKGROUND

The Corporate Plan as a strategic document, serves to reflect compliance with section 104 of the Local Government Act 2009 and 165 of the Local Government Regulation 2012.

This document is an amendment to the five-year Corporate Plan compiled for 2020.

As a document it seeks to adopt the goals, mission and values set by the new council. This plan reflects the commitment to address current issues and moving Yarrabah forward.

Following the election of this Council in March 2024, this document has been workshopped with the elected members and now reflects the vision of this Council.

This Corporate Plan continues the strategic direction and priorities for Yarrabah Aboriginal Shire Council for the next three years.

ADDITIONAL CONSIDERATIONS

This plan links with councils' other strategic documents.

ATTACHMENTS**1. Corporate Plan 2020 - 2027 (revised) DRAFT****RECOMMENDATION**

That Council resolve to endorse the Corporate Plan as presented by the CEO.

CORPORATE PLAN

2022 - 2027

Our people, our country, our history and future.



Acknowledgement of Country

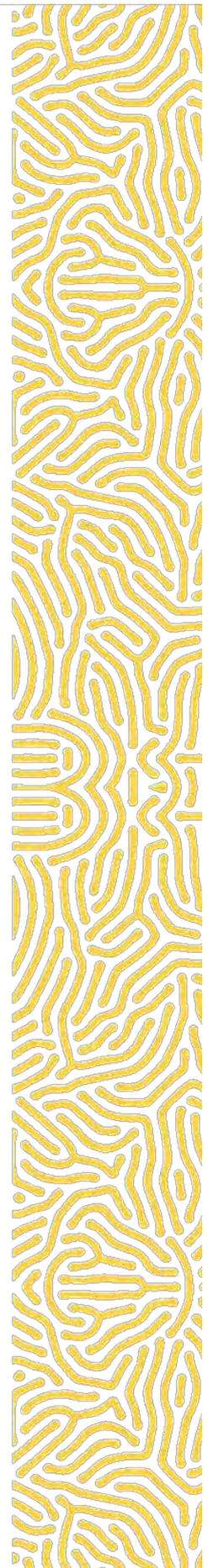
The Yarrabah Aboriginal Shire Council wishes to acknowledge the traditional custodians the Gunggandji People of the land within the shire boundaries, acknowledgement to the elders, past present and emerging.

Acknowledgment also offered to the other Trustees of this land, the Northern & Southern PBCs, the Stolen Generations and all Yarrabah people whose elders past present and emerging also call Yarrabah home and support progress in the Shire.



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- 2** MESSAGE FROM THE MAYOR
- 3** YARRABAH - OUR VISION. OUR STORY
- 4** CORPORATE PLANNING PRINCIPLES
 - 4** Who is this document for?
 - 4** Council's Role
- 5** CORPORATE STRUCTURE
- 7** SHIRE MAP & TENURE
- 8** SHIRE ROAD MAP
- 9** ENGAGEMENT
- 10** CORE VALUES
 - 10** Integrity
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 - 11** Leadership
- 12** STRATEGIC DIRECTION
 - 12** Theme 1: Economy, Environment, people & Culture
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 - 14** Theme 3: Inclusive Government
 - 15** Theme 4: Governance



PREFACE

This plan has been formulated in accordance with the Local Government Act 2009 and Local Government Regulations.

Adjacent depicts the phased process used to compile this plan.

In 2021, the leadership team in council and management worked to produce a plan that they felt captured the organisation goals and values. In addition, community engagement from a number of processes led by the council of the day helped to formulate the list of community aspirations for the next 5 years.

Following the local government elections in March 2024, the newly elected council has taken the opportunity to revise this plan to reflect the vision and strategies of this council.

The corporate plan is council's key policy document, spear heading operational planning and organisation policy for the period 2022 to 2027. This plan incorporates the collective vision for community and we hope that elements fit the objectives of other community organisations.

We thank the previous council, partners and consultants for assisting with process and production of this plan





MESSAGE FROM THE MAYOR

The Corporate Plan 2022 – 2027 was prepared by the Council of the day in 2022 to cover the next five years.

The objective of the Plan is to build on the foundations established by Council and our community leaders, with the aim to keep our community safe and work together to ensure needs are identified, gaps understood and to pursue opportunities, which align with Council's goals.

The Corporate Plan sets the strategic direction and priorities for Yarrabah Aboriginal Shire Council for the five year period 2022 to 2027 and focuses on the contribution that Council will make in realising its vision for Yarrabah.

Following the local government elections in March 2024, resulting in my election as the Mayor, my new Council has taken the opportunity to review the original Plan and, in principle, endorse the majority of the original version. We have taken the opportunity to revise minor aspects to align with the vision and goals of my elected team, who will continue to strive and lobby for the best interests of this community.

The revised Corporate Plan remains based on three Themes, each supported by Objectives and Strategies. These now reflect the expectations of this Council and the Community towards good governance, service delivery and economic opportunities.

I am pleased present the revised Yarrabah Aboriginal Shire Council Corporate Plan 2022 – 2027.

A handwritten signature in black ink, appearing to read 'D Sexton'.

Regards
Mayor Daryl Sexton
Yarrabah Aboriginal Shire Council

OUR VISION

We are all proud Yarrabians. Together we will pave the way to a progressive and sustainable community for our future generations.

OUR STORY

4000 Population

Council estimates in 2018, 4000 people lived in Yarrabah

POPULATION BY AGE



AGE	YARRABAH	QLD
0-14	43.4%	19.7%
15-24	19.5%	13.4%
25-64	33.9%	59%
65+	4.3%	14.7%

MEDIAN AGE



QLD - 37 years

UNEMPLOYMENT



MEDIAN TOTAL FAMILY ANNUAL INCOME

\$58,708
QLD: \$86,372



PERSONS PER HOUSEHOLD

4.8
QLD: 2.6



48%
Have Internet
QLD: 84%

Yarrabah covers an area of about 160 square kilometres. The Yarrabah Town is located at the northern end of the shire and nestled in Mission Bay. The shire stretches from False Cape in the North, around Cape Grafton in the East and south to Palmer Point. To the west, the Murray Prior and Malbon Thompson Ranges separates the shire from Cairns Local Government Area. This topography is mountainous and covered by dense World Heritage listed Wet Tropic Rainforest.

The shire was founded on 17 June 1892, by Rev. Ernest Gribble - Anglican missionary with Willie Ambrym and Pompo Katchewan. Locally, the site where he landed was called as 'Yarraburra', 'Ngiyaaba' and 'Eyerreba'. Over time the term 'Yarrabah' was adopted, which was believed to be an Anglicised variation of a language name for the area where the original mission was located.

The people in Yarrabah are proud Yarrabians. Proud of their indigenous ancestry, Yarrabah is made up of many tribes. The traditional owners of the lands are the Gunggandji and Mandingalbay Yidinji peoples. Yarrabah people remain connected to their homelands all over parts of Australia. We now anchor, from where we once came from.

Our leaders are recognised for their passion, strength and vision. As a community we unite at the front and lead willingly. History details our exploits and our future will contain new stories about challenges and change management. Our solutions fit us. In our collaborations with stakeholders, the shared vision will guide planning and decision making. Points in this plan will potentially be used as policy and guide other policies or strategies for the business of Council.

CORPORATE PLANNING PRINCIPLES

Council is required under section 104 of the Local Government Act 2009 and section 165 of the Local Government Regulation 2012 to produce and adopt a five year Corporate Plan and to carry out its responsibilities in a way that is consistent with the corporate plan. As Council's major planning document, the Corporate Plan aligns with the Queensland Plan – the 30 year vision for the State. This Corporate Plan was prepared to provide our residents and stakeholder partners with a clear picture of the priorities for Council.

A local government's 5-year corporate plan must –

- a) outline the strategic direction of the local government; and
- b) state the performance indicators for measuring the local government's progress in achieving its vision for the future of the local government area; and

The following supports the Corporate Plan:

1. Council's Operational Plan;
2. Council's Annual Budget;
3. Council Policies.

Who is this document for?

This Corporate Plan is the core Strategic Document for the Council. The plan seeks to capture community aspirations and inform decision making for the next 5 years.

Government agencies and other stakeholder partners working in Yarrabah may also seek to incorporate the specific goals and strategies contained in this plan to help organisation alignment during the ascribed period. This plan will become the Yarrabah lens and assist with interpretation of place to create a built and natural environment that is culturally relevant and proudly owned by residents.

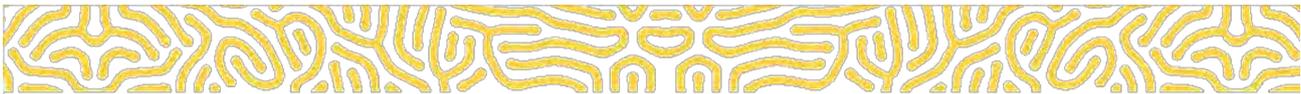
Council's Role

Council provides a wide variety of services to support management and governance of our community. Council's Role is to:

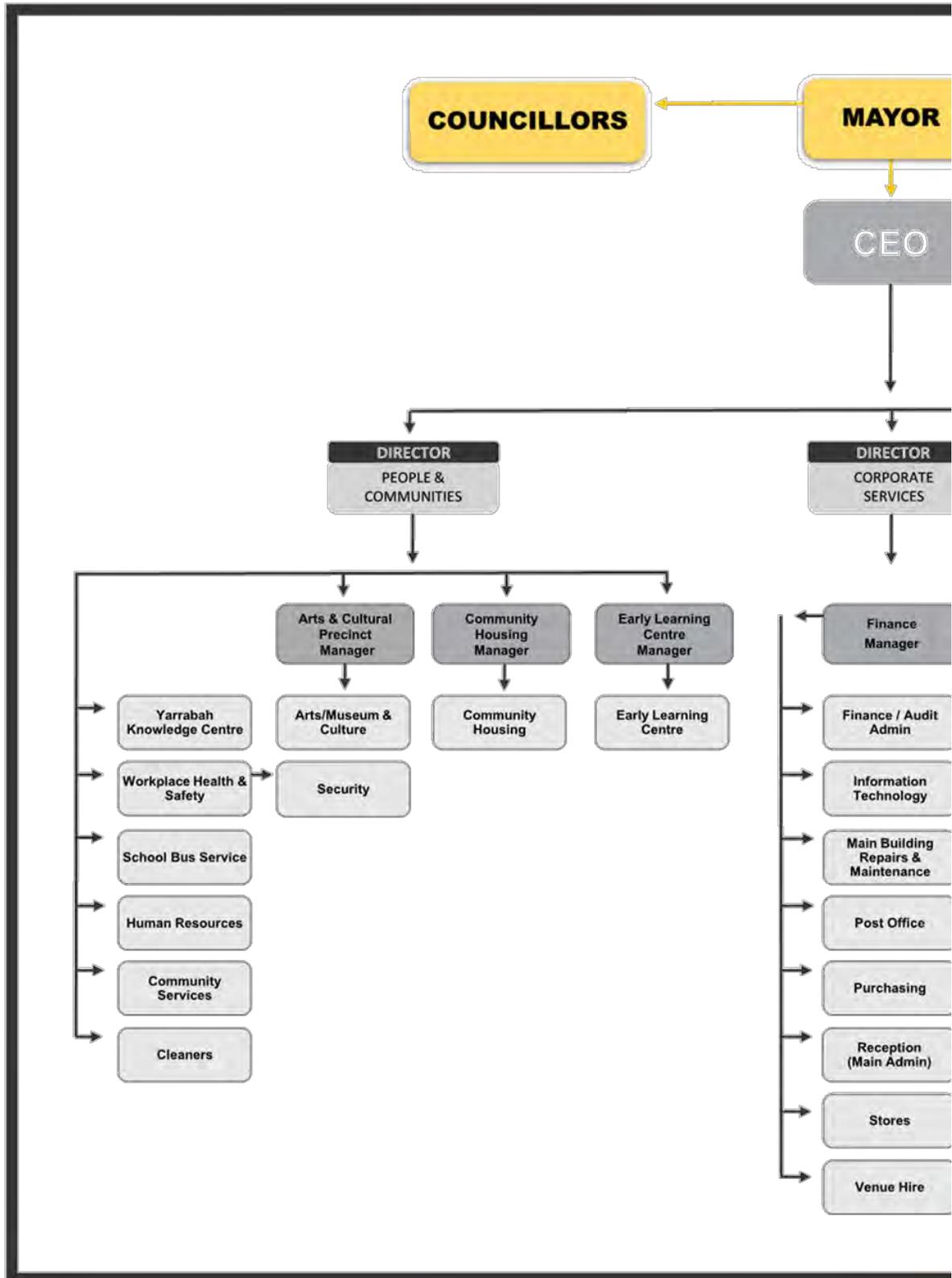
- DELIVER** → Plan, deliver and fund services and projects.
- FACILITATE** → Assist others to undertake activities by bringing interested parties together.
- PARTNER** → Work with other stakeholders to achieve shared goals.
- EDUCATE** → Share learning to support broader understanding and action.
- ADVOCATE** → Promote the interest of the community to influence decision makers.
- REGULATE** → Regulating activities through law and legislation.

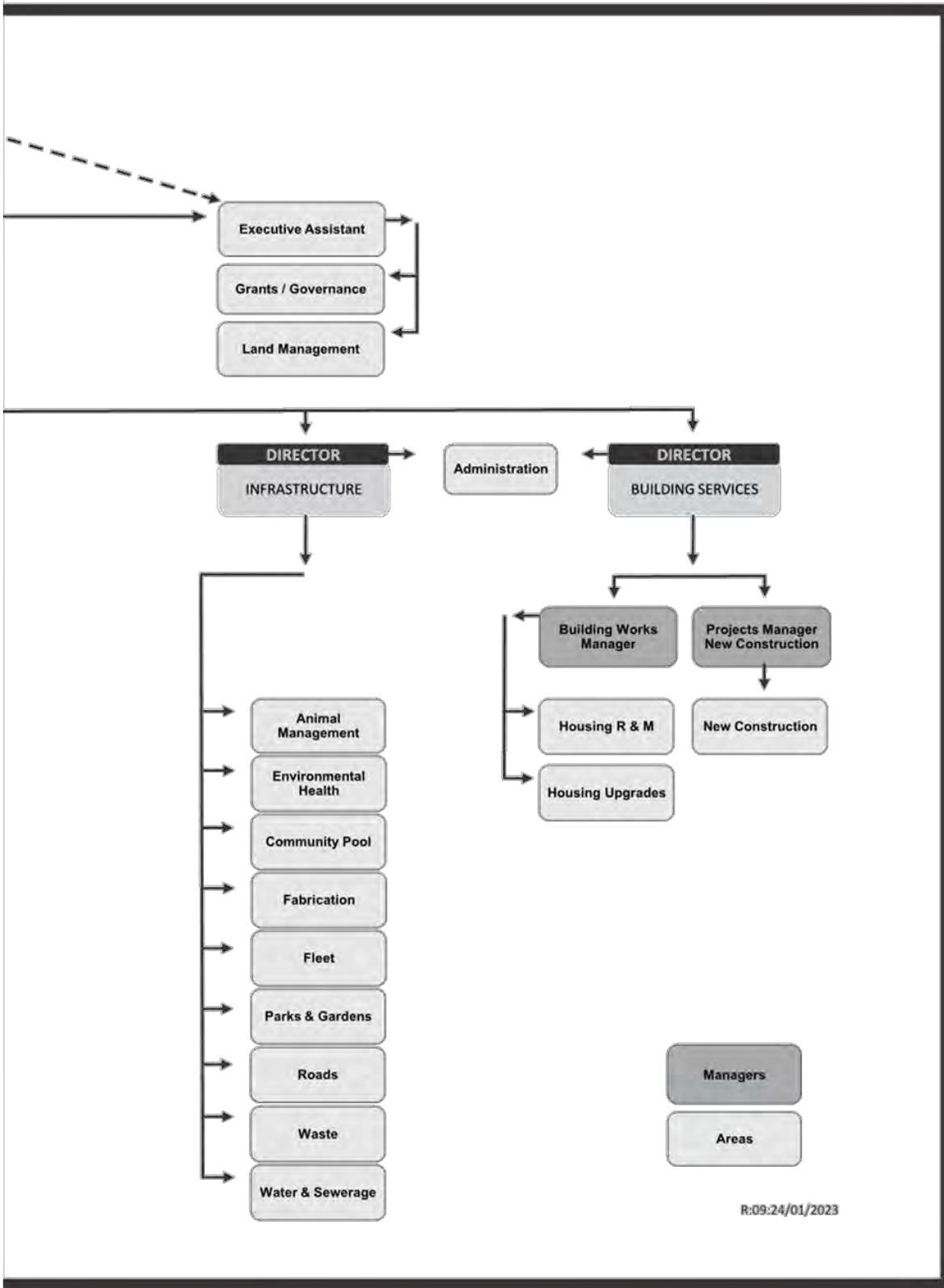
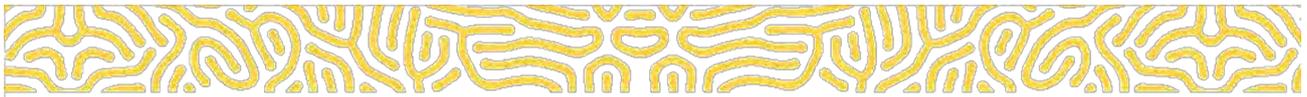
Other stakeholders, including government agencies, business partners and community groups also have a responsibility to contribute towards achieving successful outcomes. The Corporate Plan is an ongoing document, reported on periodically. The Corporate Plan reflects the community views and expectations. The Corporate plan is based on:

- Community consultation about the vision;
- Formulated goals / operational strategies that address current issues, opportunities and strategic directions Council wishes to take;
- Corporate structure (operational capacity & resources); and
- Annual operational planning, budget, performance management and reporting.



CORPORATE STRUCTURE









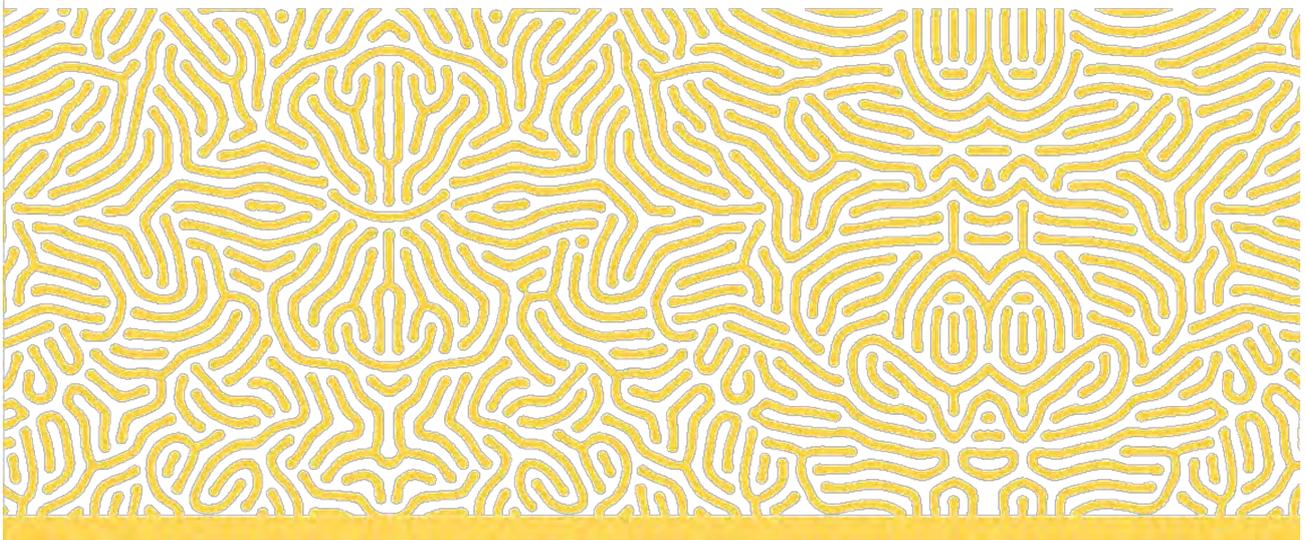
ENGAGEMENT

Council has an ongoing commitment to engaging with and managing feedback from our Residents. Our commitment is that the process is transparent and you feel heard, accordingly Council will use the following levels of engagement. Each level has our community engagement goal and our promise to the community.

LEVEL OF ENGAGEMENT	COMMUNITY ENGAGEMENT GOAL	PROMISE TO OUR COMMUNITY
Inform	To provide our community with balanced and objective information to assist them in understanding the problem, alternatives, opportunities or solutions.	We will keep you informed
Consult	To obtain community feedback on analysis, alternatives and/or decisions.	We will seek your feedback, acknowledge and listen to concerns, promote aspirations, and provide feedback.
Involve	To work directly with our community throughout the process to ensure that concerns and aspirations are consistently understood and considered.	We will work with stakeholder and provide feedback on concerns raised / decisions made / alternative options formulated.

For each level of engagement, Council will work with the community to:

- To focus on aspirations – not nostalgia.
- Keep the conversation focussed on we are now and where do we want to get.



CORE VALUES

Our Commitment:

Yarrabah Aboriginal Shire Council will respect our Elders, acknowledge equality and govern with integrity.

As the local authority, we have prescribed principles under the Local Government Act 2009 and Local Government Regulations 2012. These principles are:

1. Transparency and effective process and decision making in the public interest;
2. Sustainable development and management of assets and infrastructure, and delivery of effective services;
3. Democratic representation, social inclusion and meaningful community engagement;
4. Good governance of and by local government;
5. Ethical and legal behaviour of councillors and local government employees.

Council's core values are based around Yarrabah people: Council's commitment to them, in the operation of Council and the ethos behind decision-making.

OUR VALUES	TO US THIS MEANS
<p>INTEGRITY</p>	<p>We are accountable and responsive to our Shire:</p> <ul style="list-style-type: none"> • We take pride in our work and pursue a standard of service excellence; • We consistently strive for transparency and good governance to the benefit of public interest; • We are reliable, honest and ethical in all we do; • We must be accountable for what we do; • Our team thrives when everyone plays his or her part; • Decision-making about land use, resources use and development is a partnership with PBC / Trustees; • Council recognises the benefits for generations to come.
<p>COMMUNITY</p>	<p>We are one team who achieves together. Our actions are informed by Indigenous knowledge, research / evidence / lessons learnt over time. Along with the principles of self-determination, participation, equality and culture:</p> <ul style="list-style-type: none"> • We show care for people and look out for each other; • We speak up & support others to be safe / healthy; • We respectfully address behaviours that conflict with Council's values; • We work and learn together (This one is from LTC – DATSIP); & • Collaboration drives our impact & evolution.
<p>INCLUSIVITY</p>	<p>Our approach centres on mutual respect, high expectations, applying a collaborative approach to partnerships with government, relationships, our leaders & giving a voice to residents to shape the future:</p> <ul style="list-style-type: none"> • To make decisions about their own future; • Build on our strengths as a community; • Promote sustainability for generations to come.

OUR VALUES	TO US THIS MEANS
RESPECT	<p>We have respect for each other and the residents we serve.</p> <ul style="list-style-type: none"> • We respect & recognise customs / beliefs; • We engage with residents and partners openly, collaboratively and consistently; • We recognise & respect - diversity, individual needs, experience, strengths & weaknesses; • Promote business efficiency, sustainability and caring for country; • We speak with courage & listen with respect; • We welcome new ideas and accommodate different perspectives.
LEADERSHIP	<p>We are courageous leaders, who think innovatively.</p> <ul style="list-style-type: none"> • We encourage, support and reward creative thinking; • We promote and explore different ideas and perspectives; • We embrace change and actively promote Council's vision; • If you come with a problem, come with a solution - Council will take the lead and we will work together as a community - in unity; • We promote local identity, language and culture.

Our commitment: Yarrabah Aboriginal Shire Council will embrace unity, respect elders, celebrate courage, facilitate connection, refine for efficiency, acknowledge equality and govern with integrity.

STRATEGIC DIRECTION

To advance our Vision for Yarrabah 2020-2025 and beyond we have identified three (3) Themes:

- Theme 1. Economy and Environment
- Theme 2. People and Culture
- Theme 3. Services and Infrastructure
- Theme 4. Governance

Within each theme, there are Objectives and Strategies. These become the basis for the annual budget and operating initiatives.

THEME 1 Economy and Environment

Our systems and processes reflect our shared values, enable our long-term aspirations, through a spirit of collaboration and respect for our community.

OBJECTIVES	STRATEGIES	
1. TOURISM & BUSINESS ATTRACTION	1.1	Yarrabah recognised as a tourist destination with a variety of tourism products and activities.
	1.2	YASC has arrangements with Trustees to promote tourism in the shire.
	1.3	YASC has a business strategy to support local entrepreneurs to pursue business opportunities.
	1.4	Yarrabah has an identifiable Town Centre.
	1.5	Tourism vision should reflect a balance between community standard and tourism expectations.
2. ENVIRONMENTAL HEALTH AND ANIMAL MANAGEMENT	2.1	Local Laws in relation to Environmental Health and Animal Management Practices are promoted and enforced.
	2.2	Active engagement with stakeholders and community to foster Environmental Health and Animal welfare.
	2.3	Facilities and resources to support service delivery.
3. IDENTITY & CULTURE	3.1	Contemporary planning principles are incorporated into our strategic planning to achieve the best outcomes for our limited urban land.
	3.2	Our urban environment promotes a great place to live.
	3.3	Our urban and natural environments provide opportunities for people to connect physically, emotionally, visually & spiritually to the natural external environment.
	3.4	Our urban and natural environments incorporate local stories & cultural lore into built environment & dedicated spaces.
	3.5	Promote our local language and culture.

THEME 2 People and Culture

Our systems and processes reflect our shared values, enable our long-term aspirations, through a spirit of collaboration and respect for our community.

OBJECTIVES	STRATEGIES	
1. TRAINING & EMPLOYMENT	1.1	Provide Council employees with career development pathways to enable personal growth, promote achievements, leadership & succession plan.
	1.2	Employment is the foundation for productive individuals, families & advancement opportunities.
	1.3	Yarrabah offers a variety of jobs to attract our bright minds.
	1.4	Yarrabah welcomes investment that provides ongoing employment.
	1.5	Council is an Employer of Choice.
2. SAFETY	2.1	Council and staff promote a WH&S culture.
	2.2	Our WH&S philosophy will be guided by the 'Safety Circle' principles.
	2.3	Council partners with stakeholders to advance WH&S.
3. HOUSING	3.1	Housing design reflects community standards, affordability & accommodates tenant needs.
	3.2	Our housing policy addresses climactic design considerations, be affordable to build & comfortable to live in.
	3.3	Effective tenancy management.
4. STRONGER PARTNERSHIPS	4.1	Council endorses our community agency network and stakeholders operating within Yarrabah.
	4.2	Define 'lead agencies' as agencies with service contracts and actively engaging community on issues.
	4.3	Recognise & support the Native Title PBC in their responsibility to protect Cultural Heritage and endeavour to work in partnership to implement the terms of the DOGIT Trust area (Shire).
	4.4	Foster a true spirit of engagement with stakeholders.

THEME 3 Services and Infrastructure

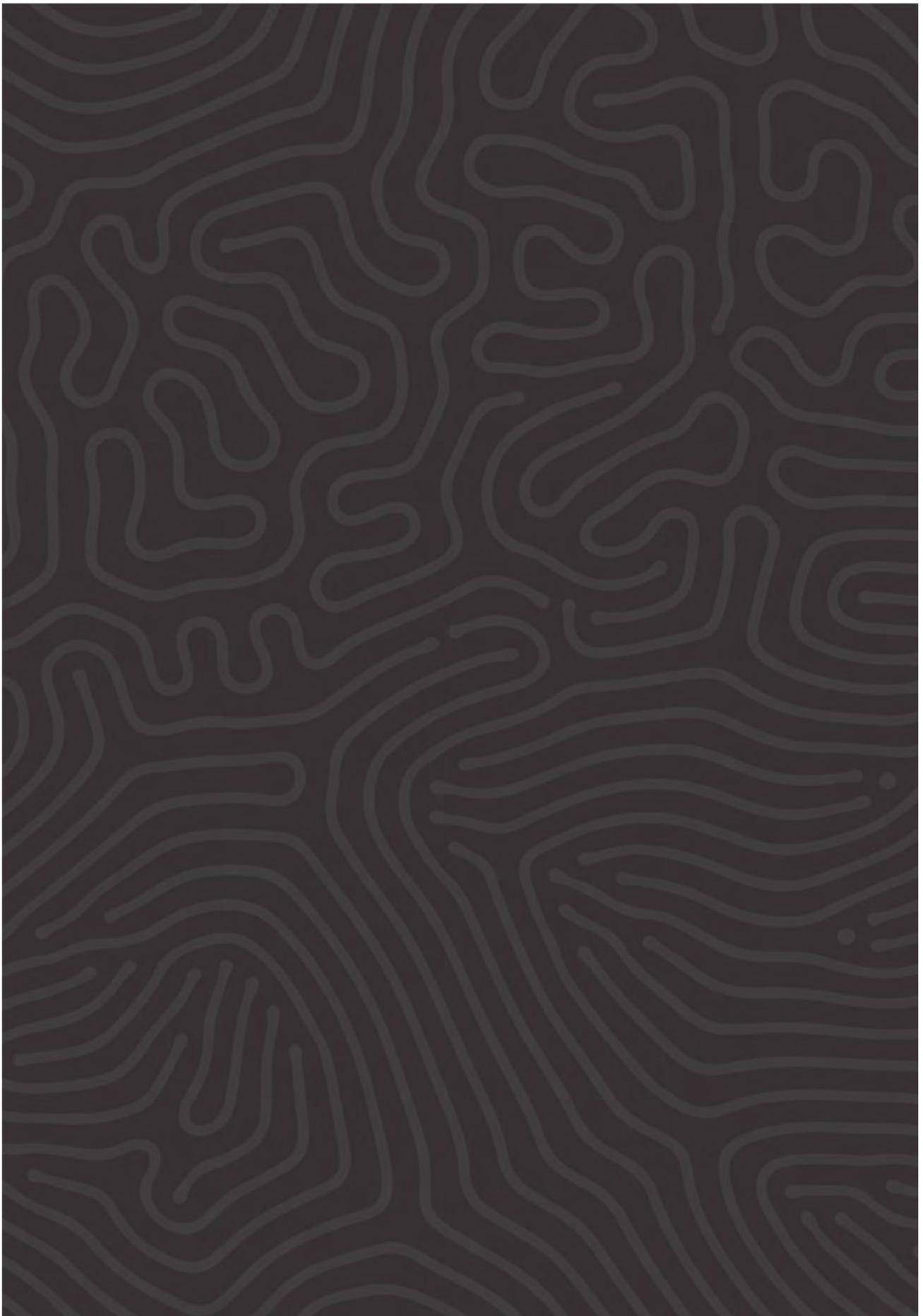
Our community is supported by enabling infrastructure, supportive policy and successful partnerships which maximise opportunity for growth in industry, job creation, innovation and investment.

OBJECTIVES	STRATEGIES	
1. INTERNET & COMMUNICATION	1.1	Our people have access to information & services enabling participation in informed decision-making regarding their own lives.
	1.2	Work with partners to identify need, identify appropriate products & secure investment.
2. CEMETERIES	2.1	Cemeteries are planned, managed & operated efficiently.
	2.2	Maintain register of Burials.
	2.3	Initiate process to identify future cemetery.
3. OPEN SPACE PLANNING	3.1	Open space is appropriately designed for community needs.
	3.2	Council maintains a plan of current and future open space areas.
4. INFRASTRUCTURE & SERVICES	4.1	A business approach is applied to asset management and Council services.
	4.2	An asset register is maintained.
5. WATER & WASTE MANAGEMENT	5.1	Waste & wastewater plans reflect community need and accommodate future growth/demand.
	5.2	Water Quality management plan operational.
	5.3	Waste Management reflects Waste Transfer, separation/recycling, container exchange.
6. ENERGY	6.1	Households & businesses have access to an affordable, reliable & sustainable energy supply.
	6.2	Policy developed to accommodate residents who live off the grid.
7. TRANSPORT & ACCESS	7.1	Develop a transport strategy to ensure residents & visitors to Yarrabah have access to safe & reliable transport.
	7.2	Safe roads, with equipment and appropriate signage.
8. DISASTER MANAGEMENT	8.1	Our community is prepared for emergencies & natural disasters – get ready Yarrl.
	8.2	Household numbering and signage are in places to help people to be safe during emergencies & minimise response times for service providers.
	8.3	Manage disaster response in accordance with the Disaster Management Act (2003).
	8.4	Our Disaster Management Response is lead via the Local Disaster Management Group (refer QDMA 03)
	8.5	Yarrabah has local response capability support (QFES and SES) by willing member base.
9. SECURITY	9.1	Security plan to address risk of crime and vandalism of Council's assets, facilities and services.
	9.2	Our community to feels safe using public spaces.
	9.3	Community Safety is promoted as a community responsibility.

THEME 4 Governance

Our Council is financially sustainable with efficient services that respond to the needs and priorities of the community.

OBJECTIVES	STRATEGIES	
1. FINANCIAL AUDIT & RISK MANAGEMENT	1.1	Promote a proactive approach to finance risk management.
	1.2	Council maintains a system of internal auditing & reporting.
	1.3	Foster a culture that promotes Risk Management and sound financial management practices.
2. STAKEHOLDER ENGAGEMENT	2.1	Council engages with our community using best practice.
	2.2	Council make information readily available on social platforms and mediums.
	2.3	Promote Council's vision.
3. GOVERNANCE & LEADERSHIP	3.1	Empowered stakeholder partners to promote good governance and inclusive decision-making.
	3.2	Promote strong leadership and advocacy on community issues.
	3.3	Formulate policies and plans in accordance with Acts and Regulations.
	3.4	Decision-making is informed by quality data.





YARRABAH ABORIGINAL SHIRE COUNCIL

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7.5 MICROGRID PROJECT PRE-IMPLEMENTATION CLOSE OUT

File Number: 05.MFD_OM.20241218

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To provide Council with an update on the Yarrabah Microgrid Pre-Implementation project and obtain appropriate support to continue to the next stage of the project.

BACKGROUND

The Microgrid Pre-Implementation Project builds on the recommendations of the Yarrabah Microgrid Feasibility Study (February 2022), undertaken by EnergyConnect through funding from the Federal Government.

Data provided by Ergon Energy shows that between January 2023 and June 2023 unplanned outages lasted between 1 to 9 hours. The planned outages (usually for maintenance) in the same period lasted between 1 and 10 hours. The outages disrupt the community's access to reliable communication services such as online banking and affect the delivery of health, education and Council services.

The Microgrid Project Program of Work will:

- improve energy security to Yarrabah by reducing power outages (community resilience)
- reduce household and non-residential power bills through rooftop solar, batteries and energy-efficient appliances
- result in a range of social and economic benefits.

From the outset the Yarrabah Microgrid Project has been more than simply a technical solution. The social impacts and benefits are strongly linked to the technical and operating decisions of how the microgrid will be structured, owned and delivered with the intent that the solution will provide both technical benefits and to also improve social outcomes for the residents of Yarrabah. Accordingly, the Yarrabah Microgrid Project delivers more than functional infrastructure, it contributes the community's overall quality of life through the following:

- Housing upgrade program for climate resilience that includes energy audits of every house, replacement of inefficient appliances with modern efficient items such as split system air-conditioning and heat-pump hot water systems, installation of digital smart meters and home energy management systems, installation of rooftop solar panels of up to 10kW each, household 10kWh batteries and switchboard upgrades where required
- Rooftop solar panels systems for larger community / commercial, and government owned buildings
- A central community battery and backup diesel generator
- A micro hydro system at the Yarrabah water storage and water treatment plant
- Undertake a detailed feasibility study for the installation of 2 small cyclone proof wind turbines of 275kW each, to be installed on the southern beach region, with a new 1.7km 22kV connection to the existing grid
- Design and construction of E-mobility and micro-mobility infrastructure to facilitate the development of community electric transport

- A knowledge sharing program that would provide opportunities for local people to be trained and employed to undertake energy audits and keep the community engaged throughout the microgrid project by delivering energy literacy education.

The Microgrid Pre-Implementation Report will be finalised by mid-January 2025. A presentation on the draft report was provided to Council at a briefing of 10 December 2024. The main findings of the report are:

- a. The Microgrid Project cost is estimated to be \$35 million
- b. The combined social value of energy affordability, energy security, healthy and hygienic living, enhanced living conditions, community safety and training and employment generated a **Social Return on Investment of 2.36**. That is, for every \$1 of capital investment in the YMP, \$2.36 worth of social value is created
- c. Through reliable energy there are savings to residents of approximately \$1.25 million / year. This is money that would have otherwise been spent on electricity and the impacts of food spoilage and running generators
- d. There is an estimated \$2.18 million / year that comes from 35 new jobs that are expected to be for Yarrabah residents
- e. The microgrid will also provide flow on savings to Government programs and services of an estimated \$6.7 million per year.

The Microgrid is intended to be designed and operated as an 'islandable microgrid' i.e. Yarrabah stays connected to the Ergon Network and will be able to switch over to operate in island mode for periods of time when the main grid is not available e.g. due to an unplanned outage, or a planned outage.

POLICY/FUNDING CONSIDERATIONS

Funding of \$1.2 million will be required to enable the Microgrid Project to reach financial close, which will inform the grant application to the Australian Renewable Energy Agency (ARENA). It is proposed that Council will be the applicant for the grant. This approach aligns with the recommendations of the discussion paper (attached) on the future ownership and management options of the Microgrid Project, that Council considered at the Ordinary Meeting of 30 October 2024. The main pathways are either:

- a. Council retains direct control to deliver the Microgrid Project through a Project Management Office;
or
- b. Third-party control via a legal structure (to-be-determined) on behalf of Council and the community.

The recommended option is for Council to establish a Project Management Office and assume control of the Microgrid Project implementation functions, therefore realising Council as the responsible authority for all aspects of deploying the microgrid project, including management of project financing arrangements, co-ordination of project delivery, establishing future operations and maintenance services, and project risk management.

This preferred option allows full control of delivery of the relevant microgrid components such as rooftop solar panels and batteries on homes. It is proposed that:

- Ergon Energy Network would retain responsibility for all electricity distribution network functions;
- Ergon Energy Retail would retain responsibility for all energy retailing obligations;
- Council would not be exposed to any obligations or risks in these areas by undertaking the delivery of the Microgrid Project.

Allowance has been made in project budgets for professional support and engineering services to assist Council with the establishment of the Program Management Office and to successfully transition, stage and deliver the program of work which is expected to take 5 years to complete.

COMMENT

Council would be required to co-ordinate the Microgrid Project delivery activities (as appropriate) with both Ergon Energy Network and Ergon Energy Retail. It is likely that both of these Energy Queensland entities will actively assist Council in a partnership arrangement with delivery of the Microgrid Project.

The Queensland Department of Housing has acknowledged that the ongoing operations and maintenance for rooftop solar, batteries, and other elements are likely to be picked up in the lease arrangements between Council and the Department for new dwellings and that existing leases will need to be updated as improvements to homes are made.

RISK

Project support for Council has been factored into current financial considerations and forms part of funding proposals currently being considered by funding stakeholders.

To implement the preferred option, it is likely that Council will need to continue to engage a project manager to act as the implementation entity on behalf of Council to source CAPEX funding, negotiate establishment arrangements and/or assist with establishing the operational functions of this internal team. This would be included in any funding application.

All risks and mitigations are to be considered in the current and future phases of the project which will provide the Council with opportunity to make informed decisions as the project matures.

CONSULTATION

Council as the notional project owner has been involved in all phases of the project with the Mayor, Deputy Mayor and CEO current members of the Microgrid Project Steering Committee. A wider community engagement program has been undertaken as part of developing the strategy.

Stakeholders were grouped into Community Representative Organisations, Government, Energy Industry, and Community member categories at the highest level, mostly representing the first category. In addition to YASC, Energy Queensland Limited and Department of Housing, engagement was undertaken with over 85 people across 51 organisations. A further, 15 structured interviews were undertaken with individuals.

The engagement has informed the Social Impact Evaluation and the Social Return on Investment, and it demonstrates the social value to potential funders and highlights the potential positive social effects that the YMP will have to community wellbeing and supports credible evidence that describes the depth of the social effects that the YMP can have upon the community and demonstrate the return on their investment to improving community wellbeing.

A Community Energy Strategy has been prepared in response to the engagement undertaken. It outlines how the Yarrabah community can develop, manage, and benefit from localised energy systems. It includes a combination of renewable energy generation, energy efficiency initiatives, and energy-sharing mechanisms tailored to the specific needs, resources, and goals of the community. The strategy is designed to foster energy self-sufficiency, reduce reliance on external energy providers, improve affordability, and achieve environmental and social outcomes.

The Community Energy Strategy often prioritises sustainability, resilience, and inclusivity, focusing on empowering residents and organisations to participate in energy-related decision-making and management.

The Community Energy Strategy serves several purposes:

1. Identifying practical projects to assist in transitioning to renewable energy sources, that align with the community's goals.
2. Improving social outcomes by incorporating local ownership and participation, which helps reduce energy costs, create local jobs, and enhance energy literacy, fostering equity and economic resilience.
3. It encourages partnerships between governments, businesses, and local organisations, aligning stakeholders around shared objectives.

ATTACHMENTS

1. **Microgrid Project - Ownership and Management Options**
2. **Draft Community Energy Statement - Empower Yarrabah (December 2024)**

RECOMMENDATION

That Council resolves to:

1. Endorse progression of the Yarrabah Microgrid Project to financial close, subject to funding;
2. Note the completion of the Yarrabah Microgrid Pre-Implementation QMPF Milestone report to the Queensland Government;
3. Endorse the Project Management Office / Microgrid Project Ownership and Delivery Structure whereby Council will assume control of the Microgrid Project implementation functions, therefore realising Council as the responsible authority for all aspects of the microgrid project, including management of project financing arrangements, co-ordination of project delivery, establishing future operations and maintenance services, and project risk management.

This preferred option allows full control of delivery of the relevant microgrid project components by Council. On the understanding that:

- a. Ergon Energy Network would retain responsibility for all electricity distribution network functions;
 - b. Ergon Energy Retail would retain responsibility for all energy retailing obligations;
 - c. Council would not be exposed to any obligations or risks in these areas by undertaking the delivery of the Microgrid Project;
4. Change the name of the Yarrabah Microgrid Project to '*Empower Yarrabah*' as part of the transition of the project to Council as the Project Manager, and in recognition that the Yarrabah Microgrid is more than simply a technical solution and delivers more than functional infrastructure, it contributes the community's overall quality of life;
 5. Be the applicant for future grants including to the Australian Renewable Energy Agency and other potential funding sources, on the understanding that support for preparation of the Grant will be provided by Energy Connect, as the entity that has prepared the Yarrabah Microgrid Feasibility Study (February 2022) and the Yarrabah Microgrid Pre-Implementation Strategy (December 2024);
 6. Delegate the CEO to:
 - a. prepare and submit the grant applications for the Microgrid Project / Empower Yarrabah Project to the Australian Renewable Energy Agency and other funding bodies;
 - b. undertake actions required to establish the Ownership and Delivery Structure subject to funding;
 - c. establish and integrate the Project delivery functions into the Yarrabah Aboriginal Shire Council;
 7. Note and support the draft Community Energy Strategy – Empower Yarrabah (December 2024) and undertake further community engagement and promotion activities as appropriate.



YMP Project - Ownership and Management Options Discussion Paper

Situation Analysis

The Yarrabah Microgrid Project (YMP) encompasses a renewable energy solution to Yarrabah's current fringe-of-grid energy situation by reducing power outages, providing a range of social and economic benefits and enhancing community resilience.

The key components of the YMP project technical scope includes: a housing upgrade program of hardware and appliances for climate resilience; rooftop solar panels systems for houses and community buildings; a central community battery and backup diesel generator; a micro hydro system at the Yarrabah water storage and water treatment plant; installation of two small cyclone proof wind turbines; design and construction of E-mobility and micro-mobility infrastructure; and, a Knowledge Centre that will function as an educational and tourism facility.

Work has now progressed on the pre-implementation activities to move the project forward to a "shovel-ready" state.

Through the consultation process the community has become aware and enlivened to the benefits of the project and there is broad community sentiment to be involved in its success. Direct community ownership did not form part of the consultation process.

Yarrabah Aboriginal Shire Council (YASC) as the trustee for the Aboriginal DOGIT land is the owner (or lessee) of most of the assets or land that the respective microgrid resources will occupy or operate on. Given the known statutory obligations of YASC and the stakeholder expectations, an agreed and transparent ownership and delivery model is required for the YMP Project.

Yarrabah Aboriginal Shire Council - Aboriginal DOGIT land and trustee

Aboriginal DOGIT land is State land granted 'in fee simple in trust' under the *Land Act 1962* (now repealed and replaced by the *Land Act 1994*). Aboriginal DOGIT land is granted for the benefit of Aboriginal inhabitants or for Aboriginal purposes.

The YASC as the trustee is empowered under the *Land Act 1994* to make decisions and undertake actions related to land management and use. Trustees are also empowered under the *Aboriginal Land Act 1991* to decide on the grant of leases. This includes ensuring that decisions made by the trustee do not diminish the benefit of the land to Aboriginal inhabitants or for Aboriginal purposes. For example, a trustee could diminish Aboriginal benefit by granting inappropriate leases or granting leases with inappropriate conditions.

YASC has dual responsibilities, first as a local government under the *Local Government Act 2009*, and second, as the trustee of Aboriginal DOGIT land under the *Land Act 1994* with leasing powers under the *Aboriginal Land Act 1991*. The *Aboriginal Land Act 1991* was significantly amended in 2008 to enhance and increase the options for leasing Aboriginal DOGIT land. These amendments also enhanced and increased the powers of Aboriginal shire councils as trustees.

Native Title

The native title process in Yarrabah has been determined recognising the Gunggandji and Mandingalbay Yidinji peoples.

The Gunggandji people Native Title Determination (QCD6013/01) was determined in December 2011 and resulted in registration of the Gunggandji Prescribed Body Corporate as the registered native title body corporate.

The combined Mandingalbay Yidinji-Gunggandji Peoples Native Title Determination (QCD2012/008) was determined in September 2012 and resulted in registration of the Gunggandji-Mandingalbay Yidinji Peoples Prescribed Body Corporate ('the GMYPPBC') as the registered native title body corporate. In December 2015, the majority of the determination area was transferred to the GMYPPBC as alienable freehold under the *Aboriginal Land Act 1991* (Qld) ('the ALA'). Following the ALA transfer, the GMYPPBC became the Trustees for the Transferred Area. The PBC manages this land comprising of 8,200 hectares on behalf of the Gunggandji and Mandingalbay Yidinji native title holders. YASC has retained Trustee responsibility for the non-transfer area, which includes the roads, registered leases and areas surveyed within the Council Trustee Area.

Both PBC's are considered rightful stakeholders in the YMP Project.

YMP Project Assets

An assessment of the physical assets likely to be created by the YMP project are listed below:

YASC owned Residential social housing – 400 homes:

- The Energy Efficiency and Home Retrofit program: The program to deploy building envelope retrofits to enhance tropical liveability, and the replacement of gas cooking appliances and inefficient electric appliances with 5-star electric appliance deployment, will have the effect of increasing the financial value of the social housing stock.
- The residential rooftop solar PV roll-out for all 400 homes, along with a proportion of these homes also having residential behind-the-meter battery storage, smart integrated inverters, and home energy displays, will also have the effect of increasing the financial value of the social housing stock.
- As YASC is the existing beneficial owner of these social houses, there will be no change to the asset ownership profile. YASC is evaluating the financial impact that this value increase, and change in risk profile, will have on the council annual capital and operating accounts, with issues such as landlords' insurance, depreciation, tax and O&M budgets to be assessed.

Commercial Solar PV:

- The commercial rooftop solar PV roll-out program will target between 750kW and 1000kW of rooftop solar PV on commercial buildings throughout the Yarrabah community. The buildings in the Yarrabah community to be assessed include the existing Primary and Secondary Schools, early learning centre and kindergarten, Health care and aged care facilities, Sports facilities like the Rugby League grandstand, PCYC, and swimming pool, Arts centre, Police station and courthouse, and YASC facilities including the works depot. There has already been a small number of facilities arrange their own rooftop solar PV systems under private commercial arrangements.
- It is proposed that the YMP fund the additional solar PV deployment, and these assets will be gifted to the current property owner, on the basis that any exported energy can be captured by the central microgrid control system for the benefit of the community. Therefore, it is not envisaged that this program will lead to any marked change in asset ownership of these renewable energy assets. The financial impact of any renewable energy assets installed on YASC owned buildings will be assessed as discussed earlier.

Community Battery Storage, backup diesel generator and Knowledge Centre:

- The community battery storage element of the YMP program proposes to install a large central battery energy storage system (BESS) on a parcel of land centrally located in the Yarrabah community, in conjunction with a backup diesel generator, and at the same location as the proposed Knowledge Centre and e-mobility charging facilities. The community BESS will complement the distributed residential batteries and when aggregated will be designed to allow sufficient energy storage to support the entire Yarrabah community when it is in Island mode during network outages.
- It is proposed that the community BESS would store surplus renewable energy generated by all of the solar PV assets and the hydro and wind plant, and release the stored energy to premises, businesses and the community when needed if the upstream Ergon network is out of service for any reason. A backup diesel generator is proposed to be co-located with the community BESS for use only when long network outages coincide with intense storm and cloud events which will reduce renewable energy generation for short periods of time.
- It is proposed that these central energy assets would be located on available YASC owned land near the existing Arts centre precinct, located centrally in Yarrabah.
- The ownership of these assets is unclear at this stage, as there appears to be a range of options including YASC, Ergon Energy Network, the Northern PBC, and perhaps other commercial energy providers.

Micro-Hydro and Mini-wind:

- This program element aims to deploy a 10kW micro-hydro system at Reeves Creek in central Yarrabah, which is currently part of the YASC water system. There is an existing water weir and pipework leading to the water treatment and storage tanks. The pipework is currently unused for water supply as the community is reliant on ground water, and the water is returned to the creek near the treatment plant. This initiative would be a relatively low cost install and can be connected behind-the-meter of the water storage plant, enabling a reduction in energy costs for YASC which is the existing asset owner.
- This program element will investigate the deployment of 2 x 275kW mini wind turbines near Jilji beach in Southern Yarrabah. This beachfront region attracts a reasonably reliable South-East trade wind for most of the year, is not close to any existing residential buildings, and is not part of the Wet Tropics World Heritage Area. The existing Ergon Energy distribution network does not extend to this part of the Yarrabah community, and a 1.7km network extension would be required to connect any new wind turbine generators to the grid. Any renewable energy generation assets installed as part of this specific program element could be owned by a variety of potential owners, including YASC and the Southern PBC, and an energy export contract could be created to provide a revenue stream to fund O&M costs and depreciation.

Knowledge Centre and e-mobility charging facilities:

- The YMP is planning to create a knowledge Centre on a parcel of land centrally located in the Yarrabah community, near the existing Arts Centre Precinct, at the same location as the proposed community battery energy storage system, the backup diesel generator, and the proposed e-mobility charging facilities.
- As it is proposed to construct these microgrid assets on YASC owned land, these would be YASC community owned assets and similar issues would arise as have been previously discussed above, around the requirement to identify sufficient on-going revenue streams and funding to ensure O&M costs are adequately covered, and that financial issues such as Tax and Depreciation are resolved.

Distribution Grid, Microgrid Control System and Metering:

- The YMP project is not recommending that there will be any change to the Ergon Energy Network ownership, management and operation of the local electrical distribution network, and also the ownership, and operation of any future Microgrid control system that will need to be tightly integrated into the existing Ergon Network system control and SCADA system.
- The YMP project is not recommending that there will be any change to the existing Ergon Energy Retail ownership, management and operation of all energy metering systems at electrical customers premises.
- For a successful future community Microgrid at Yarrabah, and a development path with less risk due to regulatory and existing ownership structures, it would seem to be sensible to retain both of these existing arrangements.

Yarrabah Microgrid Ownership and Delivery Structures

There are several ownership structures that could be considered, depending on the strategic goals, resources, and preferences of YASC. Two primary pathways exist of either: (a) YASC retaining direct control; or (b) allowing third-party related control via a to-be-determined legal structure on behalf of YASC and the community.

These options have been reviewed and are discussed below:

Direct Ownership by YASC

The option of YASC owning and controlling the YMP project network assets entirely would realise YASC responsible for all aspects of the microgrid, including financing, operations, maintenance, and risk management.

This option allows full control of the network assets and provides integration of the YMP network assets into its existing asset base and operational frameworks, providing alignment with the YASC purpose and its statutory functions under the *Local Government Act 2009*, and the *Land Act 1994*.

The most significant points with this option are detailed below:

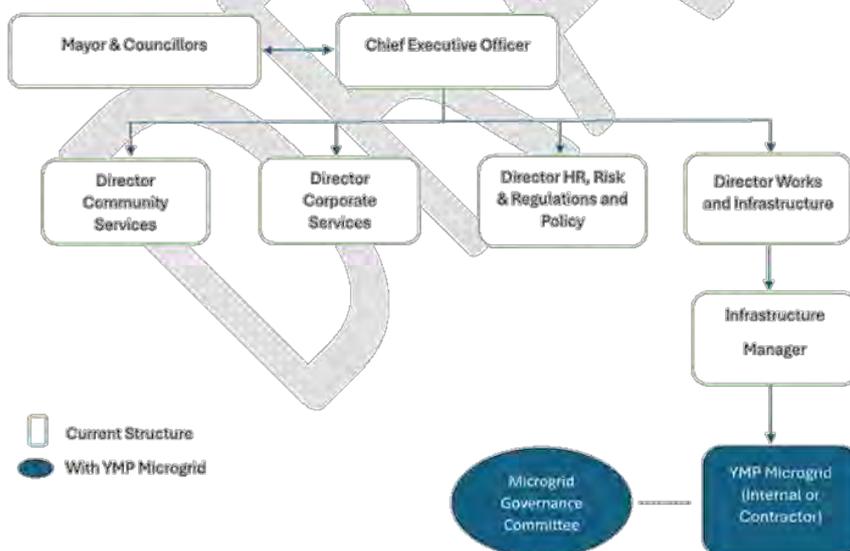
- Direct ownership gives YASC full authority to make decisions regarding the microgrid's operation, including budget control, maintenance schedules, and future expansions. This autonomy ensures that decisions are made with the community's best interests in mind protected by statute. YASC would have the ability to manage operational costs effectively, optimizing the microgrid's efficiency through available scales of economy in maintenance and operations.
- While retained by YASC, the Council can still involve the community in decision-making processes related to the microgrid, fostering a sense of ownership and engagement. In line with other services, this may include regular consultations, community meetings and via the Microgrid Governance Committee (discussed below) to ensure that the microgrid meets the needs and expectations of the community.
- YASC has established decision making and delegation frameworks when it comes to assessing and approving the tenure settlements required for the central battery energy storage system (BESS), proposed Knowledge Centre and e-mobility charging facilities and backup diesel generator.

- YASC as an existing customer and statutory body has an existing relationship with Ergon Energy.
- The day-to-day operations of the microgrid would be either managed by a specialized team within YASC or through a contracted third-party operator. This team would be responsible for monitoring the microgrid’s performance, conducting maintenance, and responding to operational issues. The operational management team may include roles such as a Microgrid Manager, Maintenance Technicians, and Customer Service Representatives.
- A dedicated Microgrid Governance Committee should be established to oversee the strategic direction, budget approval, and operational performance of the microgrid. This committee will be composed of YASC members, community representatives (incl PBC’s), and technical advisors. External advisers and consultants are retained for technical support, regulatory compliance, and financial management. The committee would be responsible for providing advice on setting policies, budgets, monitoring performance, and ensuring compliance with regulatory requirements.
- This structure ensures that YASC maintains control over the microgrid while also benefiting from external expertise and community involvement.

A formal resolution by YASC would be required to confirm the Council’s decision to directly own and operate the microgrid and incorporate it within its existing structure (Fig 1).

To implement this option YASC may consider procuring external expertise (i.e. Ener – G Management Pty Ltd) to act as the implementation entity on behalf of Council to source CAPEX funding, negotiate establishment arrangements and/or assist with establishing the operational functions of this internal team.

Fig 1: Indicative YASC Corporate Structure



Alternate Third-Party Ownership (on behalf of YASC and the Community)

Multiple options exist that could realise YMP network assets being owned/leased by a third-party entity on behalf of the YASC and community. This may be in the form of a direct agreement with an

existing entity or having to establish a 'start-up' body as a separate legal entity, created to own and operate the microgrid.

The most significant points with this option are detailed below:

- Advantages of this option come mostly from a governance arrangement that supports community involvement and the alignment with social goals in addition to providing limited liability and a dedicated focus on the microgrid.
- In the case of the 'start-up' entities this may involve the community and traditional owners being members or holding shares or stakes in the project through a Special Purpose Vehicle (SPV) or similar legal arrangement.
- Challenges exist in some of the 'start-up' models or variations of, given they require complex governance, potential financial challenges, complexity in management, and additional regulatory compliance.
- The models discussed below focus on entities that favour not-for-profit operations. It would be considered preferable that any third-party 'start-up' entity also be a not-for-profit organisation that would potentially qualify for tax and charitable concessions. The legal structure that is chosen will affect:
 - ❖ the sources of funding available to the enterprise and whether it can attract supporters/ investors
 - ❖ the tax concessions the enterprise may be eligible for (if any)
 - ❖ the ongoing reporting and governance requirements, and
 - ❖ whether the enterprise can be registered as a charity.
- The Australian Tax Office classifies an organisation is non-profit if it is *'not carried on for the profit or gain of its individual members. This applies for direct and indirect gains, both while the organisation is being carried on and, on its winding up. We accept an organisation as non-profit if its constitution or governing documents prohibit distribution of profits or gains to individual members and its actions are consistent with the prohibition'*.¹
- Tax concessions can provide a range of benefits, such as:
 - ❖ allowing donors to claim their donations as a tax deduction
 - ❖ allowing staff to claim certain salary benefits, and
 - ❖ reducing income tax for the organisation (discussed further below)
- Tax concessions are usually only available to charities registered with the Australian Charities and Not-forprofits Commission (ACNC). Deductible Gift Recipient (DGR) endorsement is available to a narrower set of charities and the *Income Tax Assessment Act 1997 (Cth) (Tax Act)* has classes of DGR:
 - ❖ Item 1 for 'doing charities' like Public Benevolent Institutions, Health Promotion Charities, Harm Prevention Charities, environmental organisations, cultural organisations and certain entities specifically listed in the Tax Act, and
 - ❖ Item 2 for 'funding charities' for public and private ancillary funds
- Only not-for-profit organisations can register to become charities. Eligible organisations can register as charities with the ACNC. There are some limitations to becoming a charity that should also be considered through further legal due diligence.
- YASC may need to negotiate long-term lease agreements with the third party for the use of DOGIT land and/or the transfer of assets currently in YASC control. The details around the

¹ [Definitions | Australian Taxation Office \(ato.gov.au\)](https://www.ato.gov.au/Definitions/)

quantum of network assets and how this influences the economic models and viability of any third-party arrangement should be the subject of further due diligence.

- Like the option of YASC retaining internal control, a dedicated Microgrid Governance Committee would be considered prudent to oversee the strategic direction, budget approval, and operational performance of the microgrid. This committee would be composed of YASC members, community representatives (incl PBC's), and technical advisors. External advisers and consultants are retained for technical support, regulatory compliance, and financial management. The committee would be responsible for providing advice on setting policies, budgets, monitoring performance, and ensuring compliance with regulatory requirements.
- While a third-party ownership structure introduces additional challenges when operating on DOGIT land, it is possible to implement such a model with careful planning and negotiation.
- In any of the potential model's, specialist legal, tax and financial forecast expertise will be required to guide the establishment of the preferred structure.
- In any of the third-party ownership models it is expected that a subcontractor arrangement with a suitably qualified commercial energy operator would need to be facilitated and built into the arrangements.
- It should be noted that the various corporate structures or ownership models have not been the subject of community consultation. If a third-party corporate ownership model is to be considered it is recommended that a detailed consultation process is undertaken aligning with the engagement and FPIC principles used to date on the YMP Project.

The various third-party models and corporate structures are discussed below.

Existing Yarrabah Service Provider Ownership

YASC may consider the option of negotiating with existing Yarrabah entities that have established and sustainable governance and operating frameworks that may be interested in incorporating the YMP assets and operations into their existing operations. The two main entities would be Wugu Nyambil Limited and Gurriny Yealamucka Health Services Aboriginal Corporation.

Advantages associated with both are that they operate in Yarrabah and within that of the current YASC footprint (in either in owned or leased assets within the DOGIT) and are both not-for-profit entities.

Gurriny Yealamucka Health Services Aboriginal Corporation

Gurriny Yealamucka Health Services Aboriginal Corporation (Gurriny) is an Aboriginal Community Controlled Health Service delivering Primary Health Care Services within the Yarrabah Aboriginal Shire. Gurriny is established under the *Corporations (Aboriginal and Torres Strait Islander) Act 2006*.

Gurriny operates multiple clinical services and programs that address health issues in Yarrabah, employing up to 100 staff, 70% of whom are locals of Yarrabah. Other governance or regulatory knowns include that Gurriny has a Board of Directors, that includes members of the Yarrabah community; and, is a member of the National Aboriginal Community Controlled Health Organisation (NACCHO) alliance and Queensland Aboriginal and Islander Health Council (QAIHC).

With total revenue of approximately \$5million/pa, Gurriny is a registered charity under the ACNC but reports to ORIC.

Wugu Nyambil Limited

Established in 2018, Wugu Nyambil Limited (Wugu) provides employment services and economic development services and specialises in servicing residents of Yarrabah who may be experiencing a range of issues from sourcing health services, social services, employment programs, training development, work experience programs, mentoring or cultural supports.

Wugu is the first place-based and community-led employment service to be established by the Australian Government. It is a community-led employment service. Its staff are either Yarrabah residents or have a close connection to the Yarrabah community.

With total revenue of approximately \$2.36million/pa, Wugu is registered charity under the ACNC.

With each of these options involving Gurriny and Wugu, negotiations would be required to understand the appetite for each to want to expand its service functions to include that of the YMP network assets and operations and then for YASC to establish the appropriate leasing arrangements for all YASC held assets that would be required to be transferred.

Company Limited by Guarantee (CLG)

A company limited by guarantee (CLG) is a not-for-profit company and works differently to other companies formed under the Corporations Act. The members of CLGs agree to provide a 'guarantee' up to a certain amount (usually a small amount like \$10), which they agree to contribute in the event the company is wound up. The liability of members is limited to this amount. A CLG doesn't have shareholders, so it can't raise money by issuing shares, and it cannot pay dividends to its members.

The difference between corporate and non-corporate entities is the legal separation of the ownership from the business itself.

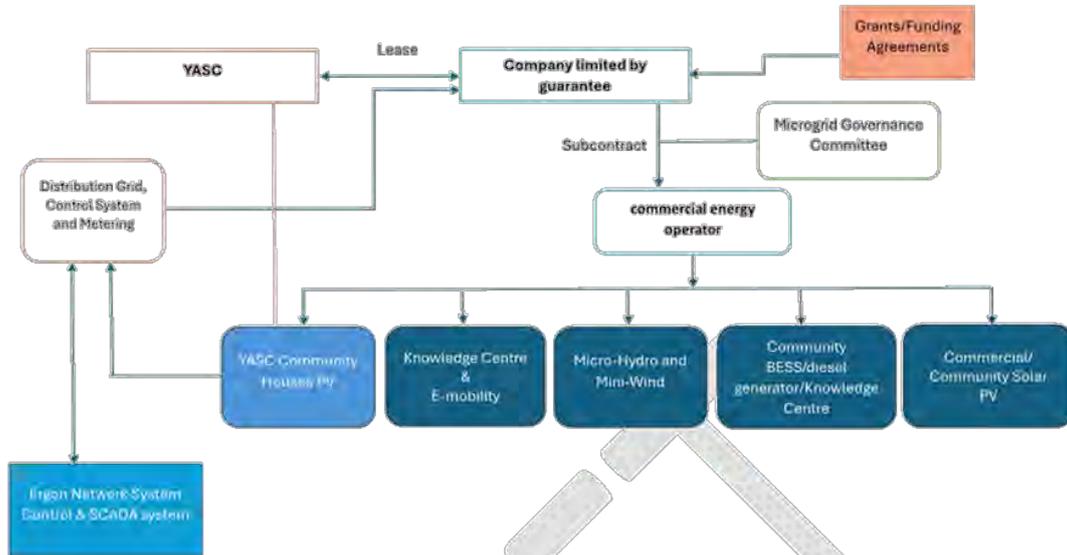
A CLG is governed by a constitution, which can be tailored to suit the company's mission and rules regarding its members and directors, including the classes of members (if any) and different rights attached to each class (ie. voting or non-voting).

Within the YMP Project it would be expected that the two Prescribed Body Corporates representing the Native Title holders and the Yarrabah Community, would be members of the CLG.

CLGs are regulated under the same strict legislation as Australian companies (the Corporations Act), however some requirements for CLGs are different (and simpler) from those that apply to for-profit companies. If a CLG is registered as a charity, most requirements under the Corporations Act no longer apply to it and are in effect 'switched off' while it remains registered with the ACNC. A CLG that is a registered charity is also no longer liable for many common fees and penalties under the Corporations Act including the annual company registration fee payable to ASIC. The primary regulator of a charitable CLG is the ACNC.

As discussed above, while a CLG will be the vehicle for the YMP asset networks to be owned/managed it is expected that a subcontractor arrangement with a suitable qualified commercial energy operator would need to be facilitated and built into the arrangements for the specialist micro grid operations. An indicative corporate structure is below (Fig 2).

Fig 2: Indicative CLG entity as the 'Third-Party' Owner



Discretionary Trust 'Group' Model (incorporating a CLG)

A discretionary Trust model consists of a Company Limited by Guarantee and Discretionary Trust 'Group' model (Fig 3) which would be comprised as follows:

- Discretionary Trust to be settled as the entity to whom would lease/own the assets
- Public company limited by guarantee incorporated in order to be and act as the trustee of the asset owning trust. Acting as trustee is in essence the sole and exclusive function of this company
- The company acting as trustee for the trust will enter into management agreement determining the terms and conditions of an appointment of a professional business operator of the assets and/or business of the Trust.

Key reasons underpinning recommendation of the group structure are that:

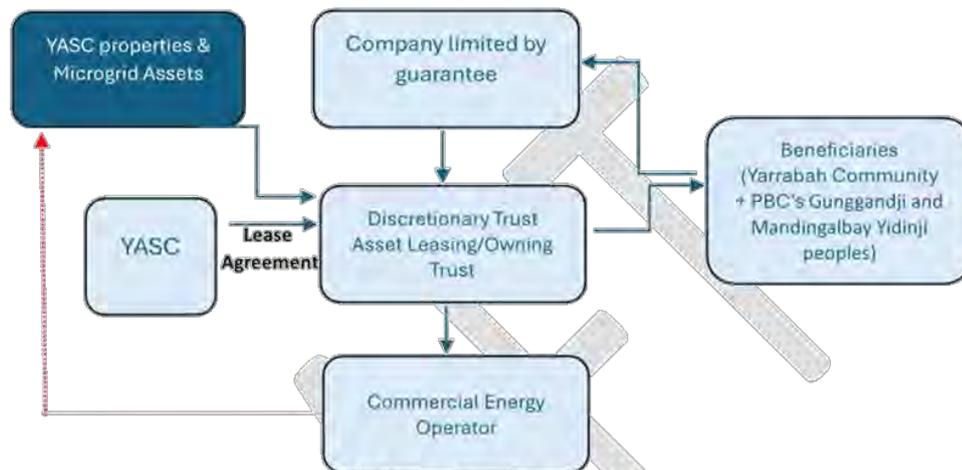
- It enables the purpose of the group to remain exclusively for the "common good" of the beneficiaries
- There is no "vested" ownership by members individually
- The purpose remains throughout the passage of time and is unchanged by changes in individual participants within the governing or operational management organisations
- Members exposure to liabilities is virtually zero
- Given appropriate detailed preparation of the company constitution and the trust deed particularly including the composition of the Board of Directors, all representational issues are perpetually protected
- The Board of Directors effectively acting as trustee, will have sufficient discretion vested in them (collectively) to enable distribution of earnings as best meets the needs and priorities of the respective beneficiaries

This group model is best suited to community assets and whilst the model is reasonably straightforward, critical to the successful operation of the model is the detail and insightfulness of the

trust deed and the constitution document. Drafting of the: (1) **Trust Deed** that will govern the control, operation and management of the trust; and (2) the **Constitution Document** that will govern the control, operation and management of the company requires specialist legal and tax expertise.

In the case of the YMP Project the beneficiaries would most likely be the two Prescribed Body Corporates representing the Native Title holders and the Yarrabah Community (residents). The final beneficiary groups would need to be determined via a detailed consultation process.

Fig 3: Indicative Discretionary Trust 'Group' Model



Other Corporate 'Third-Party' Structures

Incorporated Associations

Incorporated associations are a legal entity separate from the individual members. Associations are incorporated under the state legislation in which they operate and in Queensland regulated by the Office of Fair Trading.

An incorporated association is similar to a company in that there is a legal structure with a group of members and a governing body. The entity has a separate legal identity to its members. It has the same powers, benefits and responsibilities as a person. These include:

- owning land
- signing a lease
- appearing in court.

An incorporated association is legally separate from its members. This means that:

- the committee makes decisions
- the association becomes legally liable for these decisions
- individuals on the committee aren't personally liable (as long as they acted in good faith).

While members have certain rights (such as voting rights) they do not have a right to receive profits of the association. This is why incorporated associations are 'not-for-profit'. The incorporated association

must comply with the [Associations Incorporation Act 1981](#) and the [Associations Incorporation Regulation 1999](#)

Co-operatives

A co-operative belongs to its members, and it operates for their benefit. Cooperatives need to have a shared and long-term view. They need a harmonious long-term cooperation by the board and members.

A cooperative is an organisation that is concerned with providing for the needs of its members. The principles of operating a cooperative are voluntary and open membership, democratic member control, member economy participation, autonomy and independence, education training and information, cooperation amongst cooperatives and concern for the community.

There are both distributing and non-distributing co-operative structures. Only a coop that has rules to prevent surpluses or profits from being distributed to members is suitable as a not-for-profit structure. Members share the investment and operational risks, all the benefits and any losses, and they have equal voting rights. A non-distributing coop can be a suitable not-for-profit structure for providing community services to members.

A non-distributing co-operative structure is not suitable for organisations looking to make a profit, for different classes of members, or hoping to benefit a wider range of people than the co-operatives membership base.

The co-operative structure is a specialist structure and doesn't lend any advantages to the YMP project.

Indigenous Corporations

Indigenous corporations are established under the *Corporations (Aboriginal and Torres Strait Islanders) Act 2006* (Cth) and are regulated by the Federal Office of the Registrar for Indigenous Corporations (ORIC).

Indigenous corporations have reporting and other compliance and governance requirements, but they are more relaxed than those that apply to other legal structures. Like co-operatives, there are fewer lawyers with relevant expertise in Indigenous corporations, however the structure can be used to set up a social enterprise and there are support services available.

Supply Nation Organisations can apply to Supply Nation for registration (if not-for-profit) as an Indigenous business. A not-for-profit Indigenous corporation can be registered with Supply Nation if it:

- is at least 50% owned by Indigenous persons
- is a sole trading business, a partnership, and incorporated entity or trading through a trust
- is located in Australia, and
- makes the majority of its revenue through providing a product or service as opposed to grants and donations

Not-for-profit structures

The benefits and limitations to each legal structure commonly used by not-for-profit community enterprises are summarised in the table below.

Table 1: Not-for-profit structures

Structure	Benefits	Challenges
Incorporated Associations	<ul style="list-style-type: none"> • less onerous reporting obligations • the regulator takes 'educative' approach to enforcement • sometimes cheaper and easier to set up 	<ul style="list-style-type: none"> • groups with less than five members can't use this structure • may need to transition to a CLG if grow too large
Companies limited by guarantee	<ul style="list-style-type: none"> • national regulator • in the case of charities, simpler reporting requirements as reporting is to the ACNC not ASIC 	<ul style="list-style-type: none"> • can be expensive to establish • if not a charity, complex reporting requirements to a strict regulator (ASIC)
Non-distributing co-operatives	<ul style="list-style-type: none"> • the structure enshrines co-operative principles i.e. autonomy and inclusion 	<ul style="list-style-type: none"> • needs expert assistance in structuring and administration • co-operative obligations don't suit all community and social enterprises
Indigenous Corporations registered with the Office of the Registrar of Indigenous Corporations (ORIC)	<ul style="list-style-type: none"> • considers cultural sensitivities and establish to support First Nations entities 	<ul style="list-style-type: none"> • ORIC structures are less flexible
	<ul style="list-style-type: none"> • The Corporations (Aboriginal and Torres Strait Islanders) Act 2006 (Cth) (CATSI Act) has reduced burdens regarding compliance 	

DRAFT

EMPOWER YARRABAH



DRAFT - DECEMBER 2024

PURPOSE

The Empower Yarrabah Strategy is designed to enable the Yarrabah community to actively participate in, and benefit from, energy and the energy transition.

Guided by the community's vision, the Strategy outlines energy enablement pathways that bring this vision to life - strengthening culture and family, creating opportunities in jobs and business, enhancing education and training, improving transport and infrastructure, and supporting housing and essentials. It has been co-designed through a combination of leading industry research and grassroots insights, ensuring both cultural relevance and strategic adaptability.

The Strategy is a key tool for Yarrabah to self-determine its energy future, defining priority outcomes and community engagement protocols that guide the transition. It also serves as a framework for industry and government, setting clear expectations for how renewable energy projects should engage with, and respect the community, ensuring all development on Country aligns with local aspirations.

ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the traditional owners of the land within the shire boundaries - the Gunggandji and Yidinji peoples; and the area agreements developed through previous negotiations that provide clear opportunities and processes for traditional owners to be formally involved in the land planning process.



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BACKGROUND

COMMUNITY OVERVIEW

Yarrabah is an Aboriginal community located in Far North Queensland, approximately 55 kilometres southeast of Cairns. It is nestled between the rainforest and the Coral Sea and is the traditional lands of both the Gunggandji and Yidinji peoples. With a population of over 3,000 residents, Yarrabah is the largest discrete Aboriginal community in Australia.

REGIONAL PLANS AND INITIATIVES

Yarrabah actively participates in a wide array of initiatives designed to enhance sustainable development, cultural integrity, and community resilience, within Yarrabah and the broader Far North Queensland region. Some of the most relevant to this Empower Yarrabah Strategy are highlighted below.

- 
FAR NORTH QUEENSLAND INFRASTRUCTURE AND REGIONAL PLANS

Focused on regional infrastructure, sustainability, and employment planning
- 
QUEENSLAND ENERGY AND JOBS PLAN

Sets the State energy targets and energy transition plan
- 
WORKS FOR QUEENSLAND

Yarrabah Aboriginal Shire Council (YASC) received \$4.92 million from 2024-27
- 
SOCIAL INFRASTRUCTURE FOR YARRABAH STRATEGY

Outlines holistic and related social infrastructure priorities for Yarrabah
- 
HEALTHY HOUSING PROGRAM

YASC is involved in a co-designed Healthy Housing pilot program in partnership with key organisations

COMMUNITY PROFILE

PEOPLE & EMPLOYMENT

2,901 PEOPLE*



Data supplied from local
stakeholders put the population to
be approximately 4,500 people

MEDIAN AGE



Youth Skew: 34% under 15



Jobs provided through
Government services

45%



UNEMPLOYMENT

45% Yarrabah
7.9% FNQ region

343

**PEOPLE
EMPLOYED**

28%



**COMPLETED
YEAR 12**



**POST SCHOOL
QUALIFICATION**

HOUSEHOLDS & TRANSPORT

4.5
PEOPLE PER HOUSEHOLD
On average



**NO PUBLIC
TRANSPORT**



69%
**SEPARATE
DWELLINGS**
Cf Qld 77%



84%
**RENT DWELLINGS
(MEDIAN \$130)**
Cf Qld 32% (\$330)



50%
HAVE INTERNET
Cf Qld 86%



70%
**HAVE A
MOTOR VEHICLE**
Cf Qld 94%

*Yarrabah Community Health Service Aboriginal Corporation, Annual Report 2021, Population approx. 4,500
Source: Cummings Economics; ABS Census 2016

WHY ENERGY MATTERS

Energy is fundamental to the wellbeing and success of any community. For Aboriginal and Torres Strait Islander peoples, energy has deep roots in sustainable living and cultural practices. Access to reliable and affordable energy goes beyond convenience; it affects health, education, employment, and overall quality of life. In many communities, energy poverty – limited or unaffordable access to energy – leads to serious health issues, inadequate heating or cooling, restricted food storage, and limited access to essential services, all of which hinder equity and create further social and economic divides.

Current infrastructure developments too often prioritise short-term goals, overlooking the needs of future generations. This strategy shifts the focus to long-term, community-led energy solutions that respect cultural values and sustainability, addressing both immediate needs and laying the foundation for future growth. By adopting renewable energy, Yarrabah can reclaim control over their energy future, ensuring it aligns with their aspirations.

Energy holds diverse meanings across communities. For some, it signifies the physical power that fuels daily life – electricity, heat, and fuel. For others, it also represents the intangible vitality and spirit that energises a community. For Yarrabah, energy is defined as:



ENERGY IS HOW COMMUNITY RECEIVES AND USES ELECTRICITY, GAS, AND OTHER POWER SOURCES. IT POWERS ESSENTIAL SERVICES LIKE APPLIANCES, WATER, LIGHTING, HOUSING AND OTHER INFRASTRUCTURE THAT SUPPORT DAILY LIFE AND COMMUNITY WELLBEING

ENERGY IN YARRABAH

The Yarrabah community faces several significant energy challenges, including high energy costs and unreliable access. These issues stem from factors such as dependency on a single power network that is highly susceptible to weather disruptions, overcrowded housing, and poor insulation and heat retention in existing homes.

During engagement, community members also highlighted the need for fair and equitable access to energy and its benefits – for instance, those who live off-grid or face barriers to participating in home energy initiatives. Furthermore, limited access to education and transportation restricts community members from pursuing energy-related economic and employment opportunities.

These challenges are compounded by the generally low levels of energy literacy and general literacy, which must be improved to foster greater participation and independence in energy solutions.



34.4457 kWh
Average daily energy usage per household



\$12.65 per day*
Average energy cost
*Almost double that in Cairns due to higher energy usage
33.25¢/kWh
ERGON T11 TARRIFF



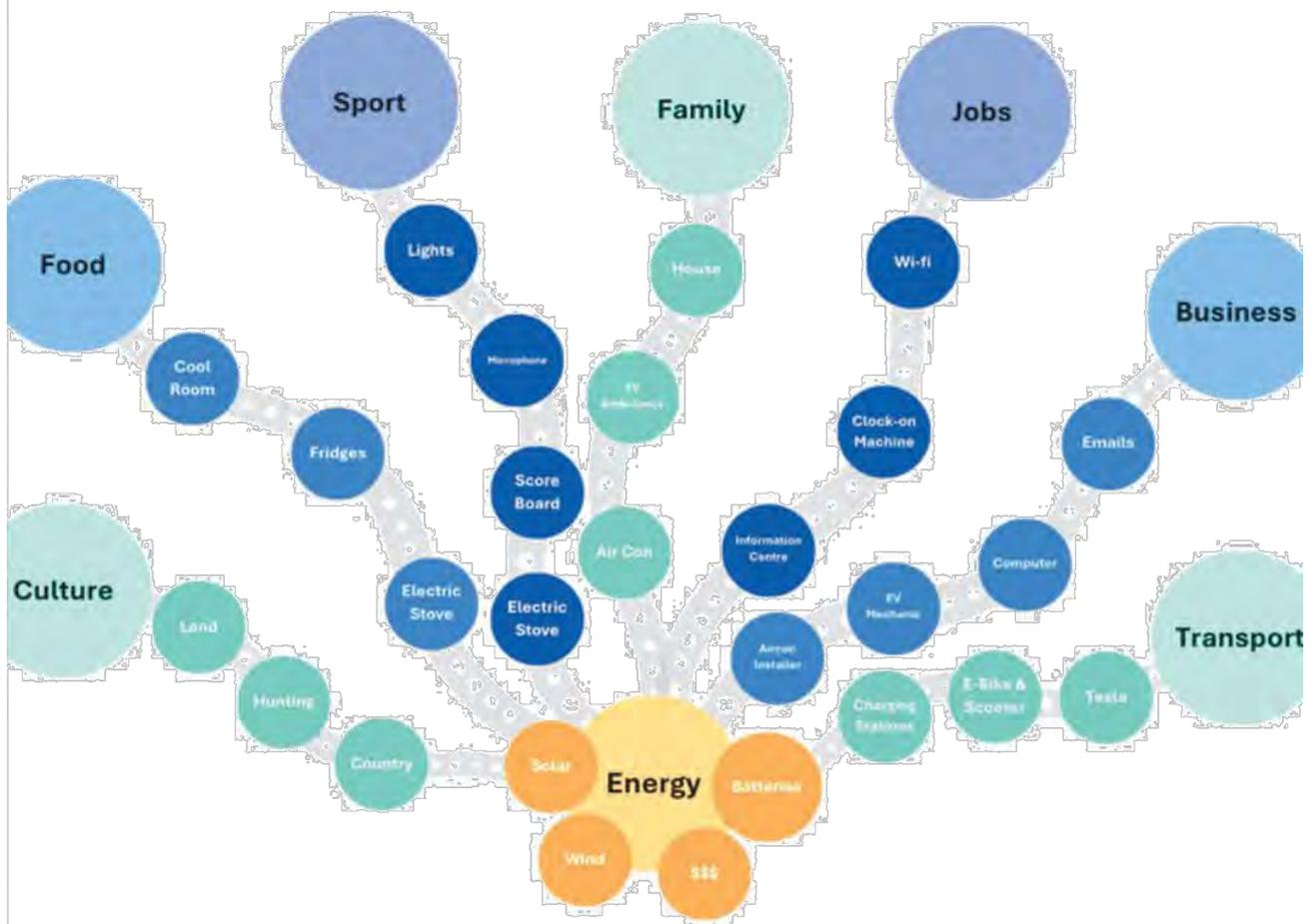
\$1151 per qtr
Energy bill cost per household (91 days)

COMMUNITY ASPIRATIONS

KEY AREA	CHALLENGES	ASPIRATIONS
CULTURE AND FAMILY	BARRIERS AND LIMITATIONS TO DESIRED CULTURAL ACTIVITIES AND FAMILY LIFE	STRONG CULTURAL CONNECTION AND FAMILY WELLBEING
	INSUFFICIENT JOB OPPORTUNITIES AND BARRIERS TO OBTAINING THEM	OPPORTUNITIES FOR MEANINGFUL, ONGOING EMPLOYMENT AVAILABLE AND ACCESSIBLE
JOBS, BUSINESS, EDUCATION, AND TRAINING	LIMITED OPTIONS FOR LOCAL TRANSPORT WHICH ARE UNSUSTAINABLE	ACCESS TO AFFORDABLE, SUSTAINABLE AND RELIABLE TRANSPORT OPTIONS
	OVERCROWDING AND EXPENSIVE OR INACCESSIBLE HOUSEHOLD NECESSITIES AND SERVICES	ACCESS TO AFFORDABLE AND COMFORTABLE HOUSING AND HOUSEHOLD NECESSITIES AND SERVICES
TRANSPORT AND INFRASTRUCTURE		
HOUSING AND ESSENTIALS		

ENERGY ENABLEMENT PATHWAYS

Through workshops with around 70 members of community, seven energy enablement pathways were developed which show tangible ways in which energy supports outcomes and enablers which are important to community.



Place-making and community development are complex processes, and the energy enablement pathways provide both targeted solutions and broad support strategies. These are essential for energy projects and planning efforts to effectively address and advance community’s priorities. The seven energy enablement pathways have been streamlined into four priority development areas for planning purposes.

ENERGY DEVELOPMENT PRIORITIES



1

CULTURE AND FAMILY

- Implement energy solutions that power a cultural centre and community meeting places to help preserve and celebrate cultural history and practices.
- Provide access to more sustainable and affordable alternatives to diesel generators that provide benefits to all community members.
- Distribute energy efficient tools and resources that support connection to cultural practices.



2

JOBS, BUSINESS, EDUCATION, AND TRAINING

- Establish relevant infrastructure and provide access to resources to enable further education, training, and skill development, particularly opportunities that align with local economic needs.
- Implement energy efficiency solutions (such as tools to monitor energy usage in real-time) to reduce costs and support budgeting for local businesses.



3

TRANSPORT AND INFRASTRUCTURE

- Improve transport and infrastructure to ensure reliable access to essential services, healthcare, education, and job opportunities.
- Ensure energy infrastructure is sited appropriately to unlock opportunities for enhanced mobility.



4

HOUSING AND ESSENTIALS

- Upgrade community housing and infrastructure to be energy efficient.
- Take opportunities created by the energy transition and energy industry to build more housing.
- Ensure local housing and energy programs are integrated and aligned.
- Establish community gardens and local businesses powered by renewable energy sources that provide fresh, affordable food.

ENERGY GAMECHANGERS

Yarrabah faces significant challenges driven by an inefficient, unreliable, and unaffordable local energy system. Through community engagement and co-design, 12 Gamechanger initiatives that can unlock community’s aspirations through energy have been identified. These initiatives will be continually defined and refined by community.

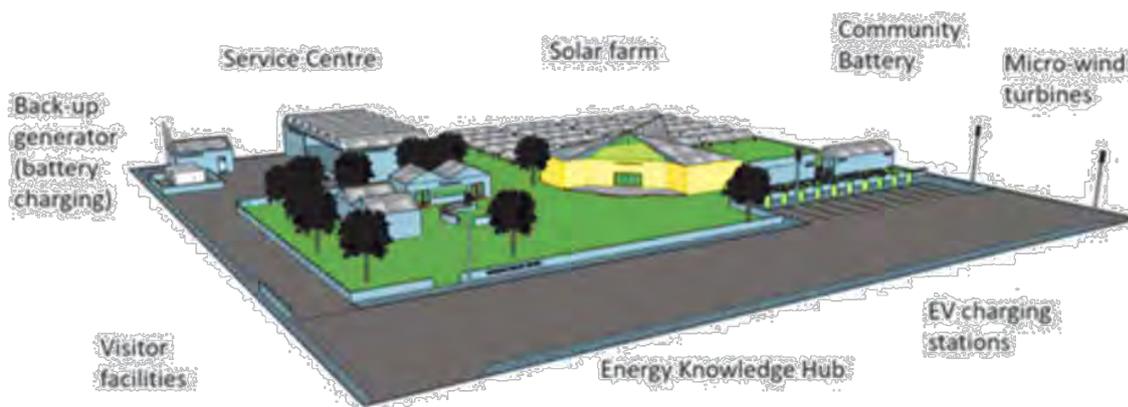
YARRABAH ENERGY GAME CHANGERS		
<p>1</p> <p>YARRABAH MICROGRID</p>	<p>2</p> <p>YARRIE ENERGY CAUCUS</p>	<p>3</p> <p>E-MOBILITY PROGRAM</p>
<p>4</p> <p>YARRABAH ENERGY JOBS STRATEGY</p>	<p>5</p> <p>ENERGY EFFICIENCY PROGRAM (LONG-TERM)</p>	<p>6</p> <p>ENERGY SKILLS FOR ALL</p>
<p>7</p> <p>LOCAL ENERGY NETWORK PLANNING</p>	<p>8</p> <p>ORIGINAL ENERGY INNOVATION PROGRAM</p>	<p>9</p> <p>YOUNG ENERGY ACHIEVERS PROGRAM</p>
<p>10</p> <p>COMMUNITY ENERGY FUND</p>	<p>11</p> <p>COMMUNITY ASSET ENERGY INFRASTRUCTURE MASTERPLAN</p>	<p>12</p> <p>SOUTHERN YARRIE ENERGY PROJECT</p>

GAME CHANGER 1: YARRABAH MICROGRID PROJECT

The Yarrabah Microgrid will be a self-reliant, sustainable, community-based energy solution that will enhance community resilience and can be replicated at other fringe-of-grid and regional and remote communities. The microgrid project is expected to generate a net positive socio-economic impact of \$0.5 million net present value over 20 years to the local Yarrabah economy and the construction is expected to provide a one-off GRP stimulus of \$2.6 million to the Yarrabah economy directly and indirectly.

The proposal includes the development of the Yarrabah Energy Knowledge Hub to optimise the economic benefit of the project, to provide local employment and establish community infrastructure that can attract visitors and support the local community with energy education. Once completed, the project will continue to deliver strong economic impacts for Yarrabah. These include:

- an estimated \$2.1 million per annum to the local community
- 18 FTE jobs on an ongoing basis
- increased household incomes and expenditures within the community
- increased depth and resilience of the local tourism industry



Reference Documents:

Ener-G Pty Ltd, Yarrabah Microgrid e-mobility options and e-mobility strategy (February 2022)

COMMUNITY ENGAGEMENT PROTOCOLS

It is crucial that every community member’s perspective is acknowledge and given equal weight. As discussions progress and stakeholder interests emerge, the focus on individual voices may adjust accordingly. Any individual or organisation must act as an impartial facilitator to support open dialogue to ensure decisions reflect community aspirations.

Listening to all voices within Yarrabah is essential to identifying the most pressing challenges and determining which benefits should be pursued. Prominent voices within community include YASC, the Yarrabah Leaders Forum (YLF), Traditional Owners and Prescribed Body Corporates (PBCs), Elders, and community service organisations. Some key stakeholders across community, government, and energy are listed below.

<div style="text-align: center; font-weight: bold; margin-bottom: 10px;">COMMUNITY REPRESENTATIVE ORGANISATIONS</div> <div style="text-align: center; margin-bottom: 10px;">  </div> <p>Traditional Owners and PBCs: Gunggandji Aboriginal Corporation RNTBC and Gunggandji-Mandingalbay Yidinji Peoples RNTBC</p> <p>Community Organisations: Gurriny Yealamucka Health Services, Gindaja Treatment and Healing</p>	<div style="text-align: center; font-weight: bold; margin-bottom: 10px;">GOVERNMENT</div> <div style="text-align: center; margin-bottom: 10px;">  </div> <p>Local: YASC and Cairns Regional Council</p> <p>State: Department of Treasury, Department of Housing and Public Works</p> <p>Federal</p>	<div style="text-align: center; font-weight: bold; margin-bottom: 10px;">ENERGY INDUSTRY</div> <div style="text-align: center; margin-bottom: 10px;">  </div> <p>Registered Training Organisations</p> <p>Network Transmission Provider: Ergon</p> <p>Energy Developers</p>
---	--	--

ENGAGEMENT PRINCIPLES

The Empower Yarrabah engagement principles have been developed as a result of extensive discussions with community and reflect their priorities.

PRIORITISE RELATIONSHIP BUILDING

INVEST TIME IN GENUINELY CONNECTING WITH COMMUNITY ON A PERSONAL LEVEL, FOSTERING TRUST WITHOUT A SET AGENDA. LET SHARED GOALS EMERGE ORGANICALLY FROM THESE INTERACTIONS

COMMUNITY LEADERSHIP

ENSURE ENERGY INITIATIVES ARE LED OR CO-LED BY COMMUNITY MEMBERS TO CENTRE COMMUNITY PERSPECTIVES AND CREATE RELEVANT SOLUTIONS

INCUSION

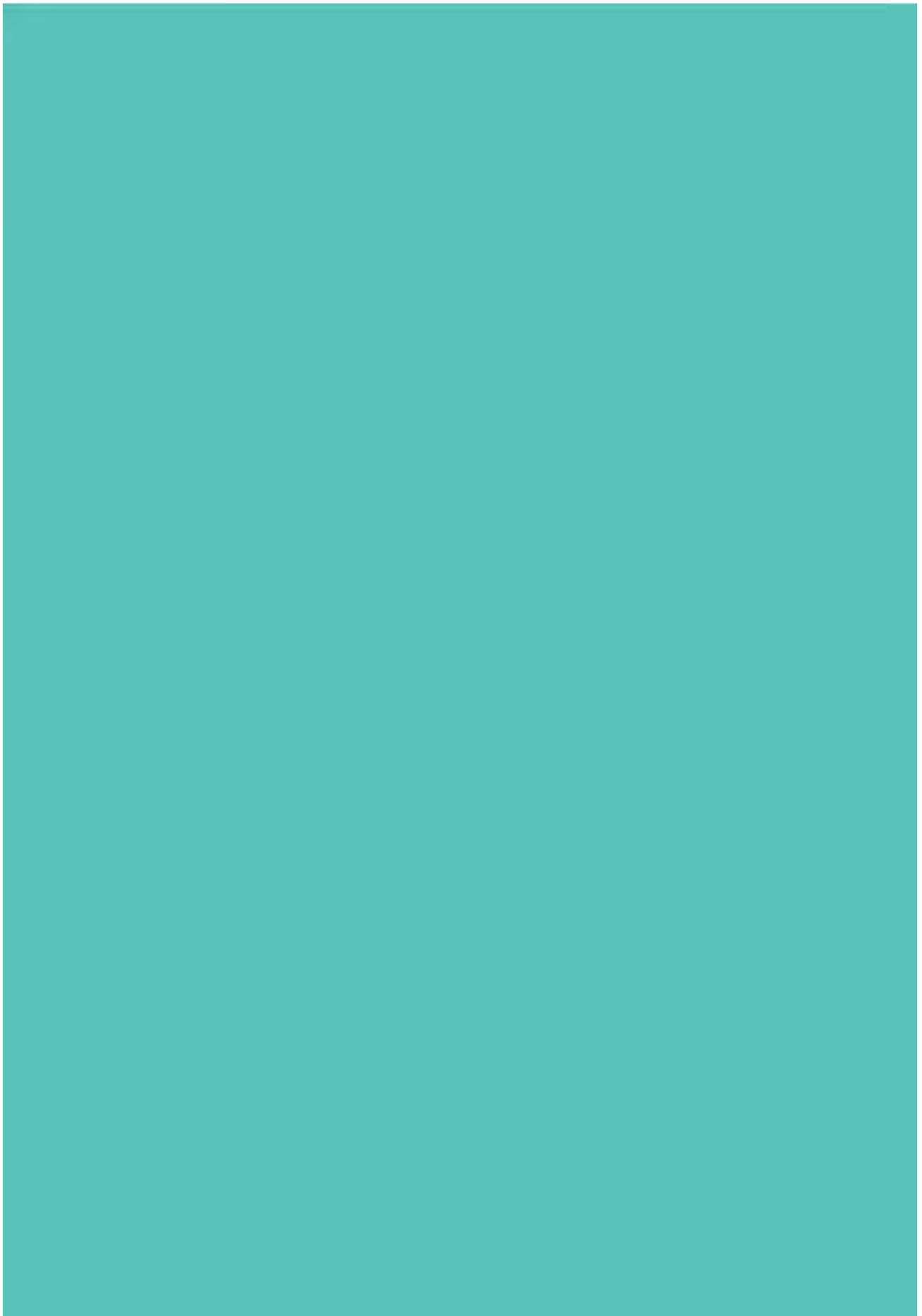
ENABLE DIVERSE VOICES FROM ACROSS YARRABAH TO BE ACTIVELY ENGAGED IN DECISION-MAKING PROCESSES THROUGHOUT ENERGY INITIATIVES

CLEAR COMMUNICATION

MAINTAIN ONGOING COMMUNICATION WITH COMMUNITY BY SHARING REGULAR UPDATES, INCLUDING CHALLENGES, AND PRACTICE TRUTH-TELLING TO MAINTAIN TRUST. ALWAYS SEEK FEEDBACK ON HOW BEST TO CONTINUE THE ENGAGEMENT PROCESS

LONG-TERM PARTNERSHIPS

EMPHASISE BUILDING SUSTAINED, TRUST-BASED PARTNERSHIPS THAT GO BEYOND SHORT-TERM PROJECT GOALS, FOSTERING ONGOING COLLABORATION AND MUTUAL RESPECT



7.6 REQUEST FOR SUPPORT - MUTKIN RESIDENTIAL AND COMMUNITY AGED CARE FOR RENOVATION AND REFURBISHMENT WORKS

File Number: 06.MFD_OM.20241218

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To provide Council with information regarding the renovation and refurbishment works at Mutkin Residential and Community Care Indigenous Corporation (Mutkin) and obtain appropriate Council resolutions.

BACKGROUND

Mutkin has received a Commonwealth Grant for renovation and refurbishment works at the property including:

- a. construction and installation of a new commercial kitchen; and
- b. replacement of air conditioners and hot water systems;
- c. construction of additional storage areas;
- d. upgrades to both internal and external areas.

These changes will not require planning approval. Mutkin will obtain appropriate building approval from a Private Certifier and will also need an Environmental Health Permit from Council for the new commercial kitchen.

COMMENT

The Grant Agreement between Mutkin and the Commonwealth represented by Department of Health and Aged Care requires Yarrabah Aboriginal Shire Council's consent and/or assurance with the following matters:

- a. YASC's consent for Mutkin to:
 - i. assign the lease or grant a sublease to the Commonwealth or the Commonwealth's nominee if such assignment or sublease is required by the Commonwealth; and
 - ii. grant a charge and mortgage in favour of the Commonwealth over all of Mutkin's right, title and interest in the lease.
 - iii. carry out the Works on the Property; and
- b. YASC's assurance that:
 - i. Mutkin will not, at any time, be obliged to pay any additional rent as a consequence of the improvement value and the improvements will not be taken into account on any rent review;
 - ii. the YASC will not terminate the Lease unless the YASC has given the Commonwealth 60 days notice of its intention to do so and provide the Commonwealth with an opportunity to rectify any default by the Organisation.

ATTACHMENTS

1. Letter - Mutkin Residential and Community Care

RECOMMENDATION

That Council resolve, to support the grant with the Commonwealth, represented by Department of Health and Aged Care in relation to Lots 703 and 704 SP265165 at 87 Back Beach Road, and in particular, Council provides:

- a. consent for Mutkin to:
 - i. assign the lease or grant a sublease to the Commonwealth or the Commonwealth's nominee if such assignment or sublease is required by the Commonwealth; and
 - ii. grant a charge and mortgage in favour of the Commonwealth over all of Mutkin's right, title and interest in the lease.
 - iii. carry out the Works on the Property; and
- b. assurance that:
 - i. Mutkin will not, at any time, be obliged to pay any additional rent as a consequence of the improvement value and the improvements will not be taken into account on any rent review;
 - ii. the YASC will not terminate the Lease unless the YASC has given the Commonwealth 60 days' notice of its intention to do so and provide the Commonwealth with an opportunity to rectify any default by the Organisation



MUTKIN

RESIDENTIAL & COMMUNITY CARE

Dear Mr Wright,

I am writing to you in respect of the Commonwealth Grant that Mutkin Residential and Community Care Indigenous Corporation (Mutkin) has recently been awarded to undertake renovation and refurbishment works at 87 Back Beach Road, Yarrabah QLD (the Property).

Please find attached the Commonwealth Standard Grant Agreement ('Grant Agreement') and the Yarrabah Aboriginal Shire Council Lease Agreement 05.11.2019 (Lease).

The renovation and refurbishment works at the property comprise of:

- a. construction and installation of a new commercial kitchen; and
- b. replacement of air conditioners and hot water systems;
- c. construction of additional storage areas;
- d. upgrades to both internal and external areas.

As the Yarrabah Aboriginal Shire Council ('YASC') is the lessor of the Property, and as such, in accordance with the item B.11 of the Grant Agreement, Mutkin requires your consent and/or assurance with the following matters:

- a. YASC's consent for Mutkin to:
 - i. assign the lease or grant a sublease to the Commonwealth or the Commonwealth's nominee if such assignment or sublease is required by the Commonwealth; and
 - ii. grant a charge and mortgage in favour of the Commonwealth over all of Mutkin's right, title and interest in the lease.
 - iii. carry out the Works on the Property; and
- b. YASC's assurance that:
 - i. Mutkin will not, at any time, be obliged to pay any additional rent as a consequence of the improvement value and the improvements will not be taken into account on any rent review;
 - ii. the YASC will not terminate the Lease unless the YASC has given the Commonwealth 60 days notice of its intention to do so and provide the Commonwealth with an opportunity to rectify any default by the Organisation.

We would also like to confirm whether the YASC Lease has been registered with Queensland Titles.

As we understand it, the next YASC meeting is being held on 18 December 2024, and we request that the above matters be placed on the agenda for the meeting.

Kind regards

Kim Anderson

Interim CEO Mutkin Residential and Community Care

2/12/24.

87 Back Beach Rd, Yarrabah QLD 4873

(07) 4056 9290 info@mutkin.org.au www.mutkin.org.au

7.7 MEMORANDUM OF UNDERSTANDING - CHOPPYS BOXING CLUB

File Number: 07.MFD_OM.20241218

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To present to Council a draft Memorandum of Understanding (MOU) between Yarrabah Aboriginal Shire Council and Choppy's Boxing Club for use of community hall for training and potential tournaments.

BACKGROUND

On 11 September 2024, Choppy's Boxing Club met with the Mayor, Deputy Mayor and CEO to discuss opportunities to support their club, which has been instrumental in youth engagement.

They were invited to submit a proposal (Attached) to Council with regards to assistance sought.

This matter was considered by Council at the Ordinary Meeting on 30 October 2024.

Council resolved on that date:-

Resolution 01:30/10/2024

That Council:-

1. Note the correspondence tabled as read.
2. Instruct the CEO to prepare a draft Memorandum of Understanding for Council's consideration.

Moved: Cr Brian Underwood

Seconded: Cr Amy Neal

Carried 5/5

COMMENT

Following this meeting, CEO has met with Choppy's Boxing Club to discuss terms in line with Council's discussions leading to this resolution.

Parties have agreed to the terms now presented in the attached draft for Council's consideration..

POLICY/FUNDING CONSIDERATIONS

As per draft MOU

ATTACHMENTS**1. Memorandum of Understanding - DRAFT****RECOMMENDATION**

That Council:-

1. Endorse the Memorandum Of Understanding.
2. Authorise the CEO to action the signing.

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 56 Sawmill Road, YARRABAH
www.yarrabah.qld.gov.au



Phone: (07) 4056 9120
 Fax: (07) 4056 9167
 Email: ceo@yarrabah.qld.gov.au

ABN: 30 977 526 871

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MoU) is made this ____ day of December 2024,

BETWEEN:

Yarrabah Aboriginal Shire Council, having its office at 56 Sawmill Rd, Yarrabah QLD 4871 ("Council"),

AND:

Choppy's Boxing Club, having its office at 13 Walker Close, Yarrabah QLD 4871

WHEREAS, the Council is the Trustee for the land and premises located at part of Lot 17 SP284220 Yarrabah (the "Premises");

AND WHEREAS, the Choppy's Boxing Club desires to use the Yarrabah Community Hall on 17 SP284220 Beach Street, Yarrabah, as a facility for their activities. These include sporting activities associated with boxing, including youth engagement and discipline.

NOW, THEREFORE, the parties agree as follows:

1. **PREMISES USAGE** The Council hereby grants the Choppy's Boxing Club the right to use the Premises as per the terms and conditions of this MoU.
2. **TERM** The term of this MoU shall commence on 6th January 2025 and shall continue for a period of one (1) year unless terminated earlier in accordance with the terms of this MoU.
3. **RENT** The Council shall charge Choppy's Boxing Club a peppercorn rent of \$1.00 per annum, if demanded, for the duration of the MoU.
4. **CONDITIONS OF USE**
 - o Choppy's Boxing Club shall use the Premises solely for the purposes of its organisational activities and operations, consistent with the terms of this MoU.
 - o The hours of use will be limited from 5.30pm to 9.00pm Monday to Thursday.
 - o Upon application to and approval from Council, the use of the premises may include weekends for the conducting of sporting tournaments.
 - o Council may notify Choppy's Boxing Club of any event or other activities that may affect access to the hall, with at least 48 hours' notice whenever possible. The parties agree that any such event or other activity will take precedents.
 - o Council will make available suitable storage facilities at the premises for the securing of sporting equipment owned by Choppy's Boxing Club and used in the day to day delivery of the sporting activities.

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ABN: 30 977 526 871

5. CLEANING AND MAINTENANCE

- The Community Hall must be cleaned and left ready for use after each session.
- All equipment and materials used by Choppy's Boxing Club must be removed or stored appropriately at the end of each session to ensure the venue remains suitable for other events and activities.

6. MAINTENANCE AND REPAIRS Choppy's Boxing Club shall be responsible for any damage of the Premises during the term of this MoU, keeping it in as good a condition as it was prior to occupation, reasonable wear and tear excepted.

7. ALTERATIONS Choppy's Boxing Club shall not make any alterations to the Premises without the prior written consent of the Council.

8. UTILITIES Council shall be responsible for all utilities and services used at the Premises.

9. SAFETY MEASURES

- Choppy's Boxing Club must ensure the safety of participants and spectators during all activities.
- Proper supervision and adherence to safety protocols must be maintained at all times.

10. INSURANCE Choppy's Boxing Club shall, at its own expense, maintain public liability insurance covering the activities at the Premises and shall provide evidence of such insurance to the Council upon request.

11. COMPLIANCE WITH LAWS Choppy's Boxing Club shall comply with all relevant laws and regulations in the use of the Premises.

12. COUNCIL RESPONSIBILITIES

- Council will provide access to the Community Hall as per the agreed schedule.
- Council will notify Choppy's Boxing Club of any maintenance or other activities that may affect access to the hall, with at least 48 hours' notice whenever possible.

13. TERMINATION Either party may terminate this MoU by giving one (1) months' written notice to the other party.

14. DISPUTE RESOLUTION Any disputes arising out of this MoU shall be resolved through direct negotiation between the parties.

15. NO TENANCY CREATED It is agreed that no tenancy is created by this MoU and the Choppy's Boxing Club has no rights other than as specifically granted under this MoU.

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ABN: 30 977 526 871

16. **GOVERNING LAW** This MoU shall be governed by the laws in force in the state of Queensland.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding on the day and year first above written.

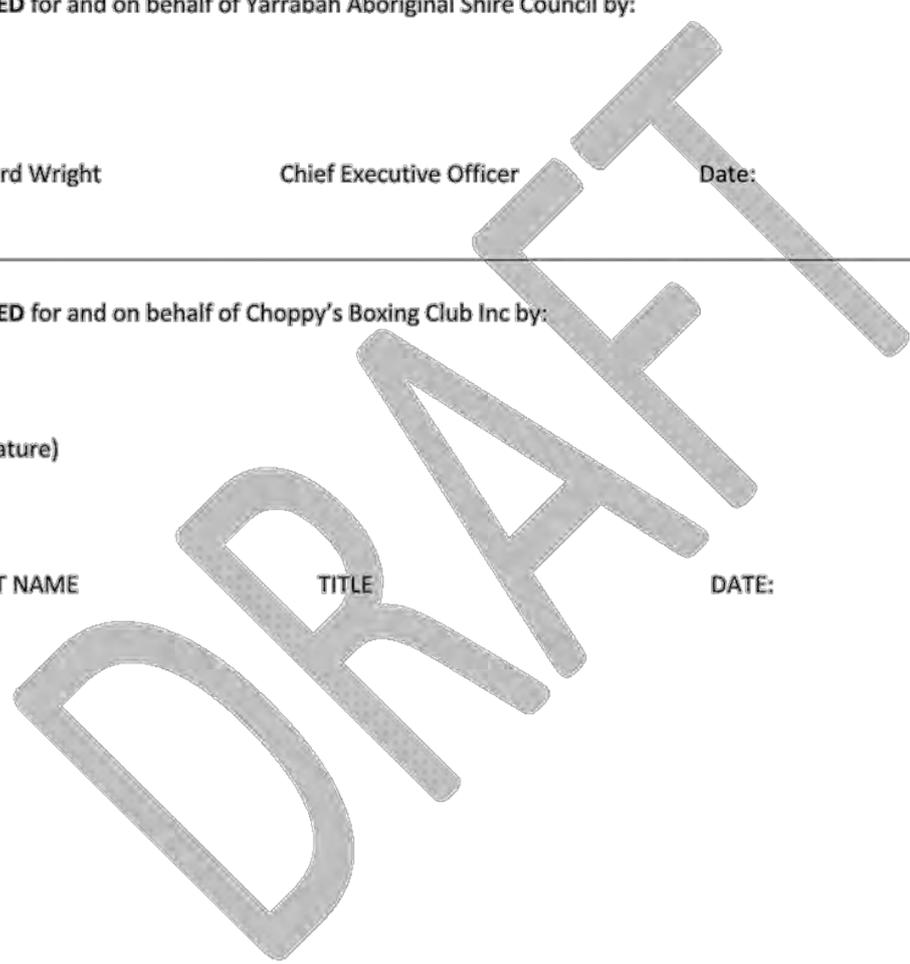
SIGNED for and on behalf of Yarrabah Aboriginal Shire Council by:

Richard Wright Chief Executive Officer Date:

SIGNED for and on behalf of Choppy's Boxing Club Inc by:

(Signature)

PRINT NAME TITLE DATE:



7.8 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 08.MFD_OM.20241218

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

BACKGROUND

Applicant for consideration identified as [REDACTED] Parents are [REDACTED] and [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

ACTION

If confirmed – form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to make application to the relevant PBC.

ATTACHMENTS**1. Confirmation of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination

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56 Sawmill Road YARABAH
www.yarrabah.qld.gov.au



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Fax (07) 4056 9167
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ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, _____
(First Name) (Other Name) (Last Name)

Born on _____

And now living at: _____
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was: _____

My father's name is / was: _____

My language group and /or home community is: Yidinji

Connection with this community: _____

Culturally I identify as: Aboriginal / Yidinji Bama

I have lived or formally lived in this community for 16 years.

Contact email address: _____

Contact phone #: _____

Signature: _____ Date 16 / 12 / 2024
(Signature _____ if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: _____	Position: _____
Signature: _____	Date: ____/____/____
Name: _____	Position: _____
Signature: _____	Date: ____/____/____

7.9 PEOPLE & COMMUNITIES OPERATIONAL REPORT

File Number: 09.MFD_OM.20241218

Author: Richard Fitowski, Director People and Communities

PURPOSE OF THE REPORT

To provide Council an update on operational activities undertaken within the Department of People and Communities.

OPERATIONAL UPDATE

This report covers activities for the period November /December 2024 and provides Council information on activities and progress of projects for the Department in line with Council functions, community services, funding agreements and project timelines in these areas:

1. Community Housing
2. Early Learning Centre
3. Yarrabah Indigenous Knowledge Centre
4. Yarrabah Arts Cultural Precinct
5. Community Events & Programs
6. Human Resources
7. Workplace Health and Safety and Security

1. COMMUNITY HOUSING

Total Number of stock	Year to Date Occupied	Current Vacant	Total Stock
	386	2x Awaiting scope of works 1x awaiting tenancy decision due to sorry business	389
Revenue – Month NOVEMBER	Rent Charged for housing stock	Rent Payments received	Rental Arrears received
	\$207,886.44	\$173,557.25	\$17,319.25
Property Inspections	FY2024 to date - complete	Monthly inspections Completed	Monthly Inspections Scheduled
	28	6	12
Engagement activities	Number of discussions with tenants regarding arrears/enquiries Month	Number of discussions with tenants regarding arrears/enquiries FY2024 to Date	Housing Waitlist
	171	931	407 Applicants 6 New applicants 7 Waitlist updates

Arrears Management (Form11)	First Form11's Arrears Month to Date	Notice Rental issued Month to Date	Total Rental issued Date	Form 11's Arrears FY2024 to	Monthly Rental statements
	0		0		0
	Second 11's issued Month to Date	Notice issued Month to Date	Third Notice issued date	11's Month to	Number of notice to leave (form12)
	0		0		Allowing appropriate response timeframes before Notice to Leaves are sent – As per Housing policy

- During the month of November the YASC housing team has continued the approach of house visits conducted to recover rental arrears.
- \$38,410.92 Deceased debt written off.
- 11 Centrepay commencements

2. EARLY LEARNING CENTRE (DAYCARE)

Overview

This report provides a summary of activities, maintenance, health initiatives, and attendance at the Yarrabah Early Learning Centre (YELC), covering recent developments and ongoing projects.

Demand for Toddler Room Placements

The Yarrabah Day Care Centre has observed a growing demand for placements in the Toddler Room, which caters to children aged 18 to 30 months. Currently, the room accommodates 12 full-time placements and maintains a waiting list for new enrolments.

To address this demand and improve service delivery, the Centre is collaborating with management and staff to redesign its room setup. This redesign involves replacing the Nursery with the Tiny Tots Room, allowing for a more balanced distribution of children across age groups. This change aims to:

- Reduce enrolment waiting times.
- Optimize the use of available vacancies.

Staffing Updates

The Centre has successfully recruited a qualified early childhood assistant manager for a six-month higher duties role. This initiative is designed to:

- Provide mentoring and training for eventual managerial responsibilities.
- Support compliance with increasing regulatory requirements.

Additionally, one of our qualified assistant educators will step into the assistant manager's previous role and commence her diploma studies in the upcoming year. This position was filled by a local community member with extensive experience and knowledge, reinforcing our commitment to supporting local employment.

Seasonal Activities and Child Welfare

With the onset of summer, the Centre has implemented measures to ensure the children's well-being, including:

- Promoting hydration and strictly enforcing the "no hat, no play" policy.
- Introducing fortnightly wet play days every Thursday, providing a fun and cooling activity for children and staff to enjoy together.

Support for Families

The Centre provides strong support to families by:

- Facilitating Child Care Subsidy applications through collaboration with Services Australia.
- Ensuring consistent payment of Daycare fees.

Upcoming Event: Children's Christmas Party

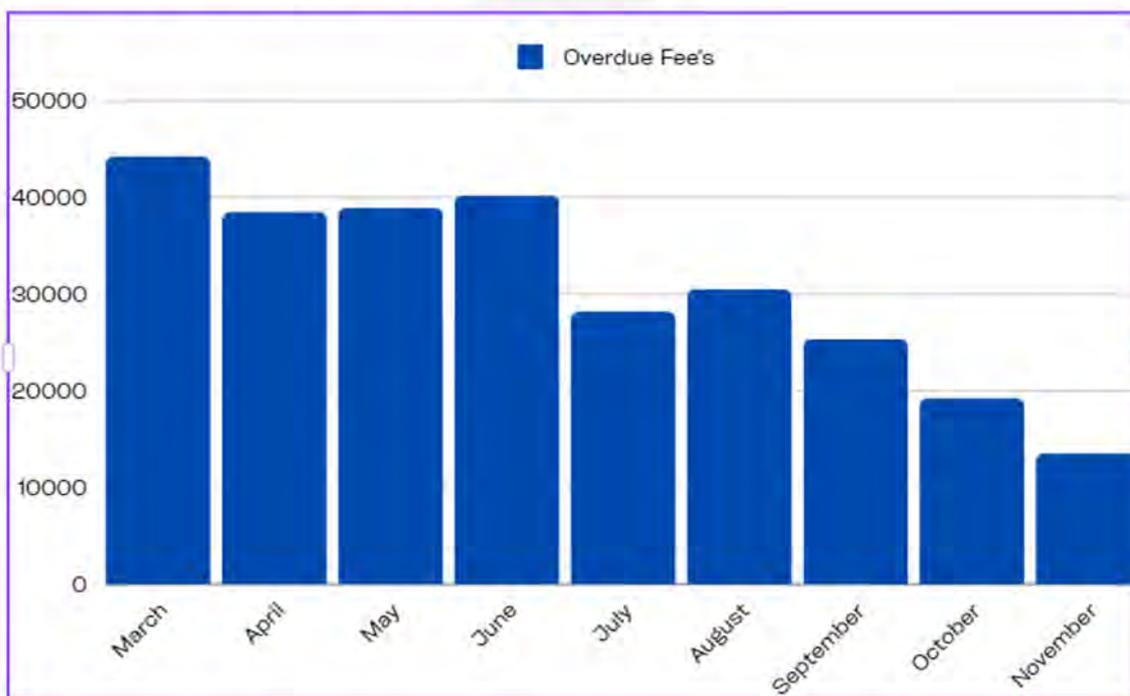
The annual children's Christmas party is scheduled for December 6th at 3:00 PM. Highlights include:

- A local Santa arriving on a fire truck.
- Small gifts for every child and photo opportunities with Santa.
- A light afternoon tea for parents and children.
- A performance of Jingle Bells by the children for their families and Santa.

Financial Management

Efforts to remind parents of their financial responsibilities have proven effective. Outstanding payments were reduced to \$13,522.57 in November, a significant decrease from \$19,821.97 in October. This surpasses the Centre’s target of lowering the debt to \$15,000 by December.

Overdue Parent Fees ↻ 📄 🗑️ ⋮



NUMBER OF CHILDREN IN ATTENDANCE DAILY

Nursery – 2 x	<u>2</u>
Toddler – 2 x	<u>12</u>
Kindy – 2 x + Casual	<u>13</u>
Total	<u>27</u>

3. YARRABAH INDIGENOUS KNOWLEDGE CENTRE

Community Engagement and Activities

This month has brought a wealth of inspiration and fresh ideas. Community members have shared numerous suggestions for our Christmas activities, with many mothers expressing interest in volunteering their time alongside their children.

Additionally, we have been assisting some wonderful ladies from the Anglican Church with printing materials for their Christmas play, which will be hosted in our park on Christmas Day. We also support them with resources for the education programs they plan to conduct at the school.

The IKC meeting room has been bustling with activity:

- Call Centre Training: Wugu team has been utilizing the space for studying and training sessions. They are a very friendly group to work with and are thoroughly enjoying their program
- Young People's Committee: This committee held a yarnning circle and strategic planning session in the meeting room. They are planning future events and showcasing their capability to coordinate and facilitate community activities. This is a fantastic opportunity for our younger generation to demonstrate their maturity and leadership skills while contributing to the community.

First 5 Forever Program

The First 5 Forever program has been particularly inspiring this month. We are looking forward to working with the First 5 Forever Coordinator from the State Library. The coordinator has kindly offered to provide training to our staff on running age-appropriate programs for children aged 0-5 years.

- Training Goals:
 - Equip us with effective teaching techniques tailored to young children.
 - Address the needs of children with disabilities, such as ADHD and Autism, ensuring inclusivity and accessibility.

IKC Workshop and Conference

Our staff attended a five-day workshop at the Rydges Hotel in Cairns, joining 50 other IKC coordinators and library assistants.

Highlights from the workshop:



First 5 Forever	Door count	Primary bus count	Secondary bus count	Room booking
16	178	1449	663	30

4. YARRABAH ARTS AND CULTURAL PRECINCT

Patronage and Sales

Number of patrons	Month to Date	Year to Date
	30	377
Sales	Month to Date	Year to Date (from 1 July 2024)
	\$3,590	\$44,060

The Yarrabah Arts and Cultural Precinct (YACP) continues to serve as a vital hub for cultural preservation and community engagement, showcasing and celebrating the artistic heritage of Yarrabah.

Visitor and Sales Summary

- Visitor Numbers: Since July 1, 2024, YACP has welcomed 377 visitors, including 30 visits in November.
- Sales Performance: Year-to-date sales total \$44,060, with \$3,590 achieved in November.

These figures highlight the growing recognition of Yarrabah’s unique cultural offerings and the increasing economic opportunities for Indigenous arts within and beyond the community.

Upcoming Events, Projects, and Art Awards

1. Literacy for Life Workshop
 - o Date: November 14, 2024
 - o Facilitator: Michelle Yeatman
 - o Activity: Ceramic workshop with 10 participants.

- Outcome: Successful skill-sharing and creative engagement.
- 2. Junior Rangers Artist Workshop
 - Date: November 21, 2024
 - Facilitator: Christopher Harris
 - Activity: Collaboration with Junior Rangers to create shirt artwork.
- 3. Louise Joel Gallery Exhibition – Charcoal
 - Status: Postponed to 2025 at the request of Hobson Bay Council.
 - Action: Coordination in progress to confirm new dates.
- 4. Crystal Brook Collection – Bailey Exhibition
 - Rescheduled: May–June 2025, aligning with peak winter tourism.
 - Goal: Maximize visibility and sales opportunities for Yarrabah artists.
- 5. Commissioned Projects
 - Gurriny Yealamucka: Christopher Harris completed 110 ceramic plates for December collection.
 - Cairns Art Gallery: Philomena Yeatman is creating a weaving collection for a June–September 2025 exhibition. Completion deadline: February 2025.
- 6. UMI Arts Summer Show
 - Artist: Michelle Yeatman
 - Launch: November 22, 2024
 - Highlights: Featured in the *Cairns Post* during the media callout on November 18.
- 7. Queensland Regional Art Awards
 - Finalist: Alwyn Fourmile in the Landscape category.
 - Judging Date: November 15, 2024, Brisbane.
 - Awards Launch: December 14, 2024.
 - Representation: YACP Manager to attend the event.
- 8. Community Engagement and Sales
 - Ongoing restocking of Yarrabah artists' works in the Cairns Art Gallery Shop continues to drive sales and community visibility.

Other updates and funding

- Menmuny Museum Project Officer:
 - Recruitment completed. The successful candidate will begin training (supported by the Queensland Museum) on December 5, 2024.
- Website Development:
 - YACP's new website, featuring an online shopping platform, is nearing completion.
 - Objective: Expand global reach and revenue potential for Yarrabah artists.

- o Funding: Supported by BIA-SDFP.

Social Media Highlights

- Post Reach: 30,352
- Post Engagement: 1,774
- New Page Likes: 9
- New Followers: 0



5. COMMUNITY EVENTS AND PROGRAMS

During November, Council did not host any major events; however, several stakeholders held successful initiatives. Below is a summary of activities supported by the Community Support Officer (CSO) and other groups:

- **Food Cube Project**

The CSO assisted with the second round of Expressions of Interest (EOI) for the Food Cube Project.

Follow-ups were conducted with participants from Round 1 to ensure progress and engagement.

- **Men’s Health Program**

The CSO supported the Men’s Health Program held at the Community Hall.

The Yarrabah Men’s Forum was a successful day for the men of the community, fostering health awareness and engagement.

- **Kindy/Primary School Enrolments**

The CSO and the Department of Education collaborated outside Wugu Nymabil to facilitate enrolments for kindergarten and primary school students.

- **Clontarf Presentation Night**

The CSO assisted Clontarf with their presentation night, held at the hall for high school students.

The event celebrated students' achievements and was highly successful.

Upcoming Events

1. Get Ready Day
2. New Year Eve Fire Works
3. Survival Day

Facility update

- Room Hire Extensions

Wugu Nymabil extended the hire of the following facilities:

- HR Training Room
- ICK Library Meeting Room

VENUE FACILITIES

Venue Bookings for the Month total:	
Community Hall Booking	7 Bookings
RTC Room 1	7 Bookings
IKC Meeting Room	12 Bookings
HR Training Room / meeting	21 Bookings
Bishop Malcolm Park	2 Booking

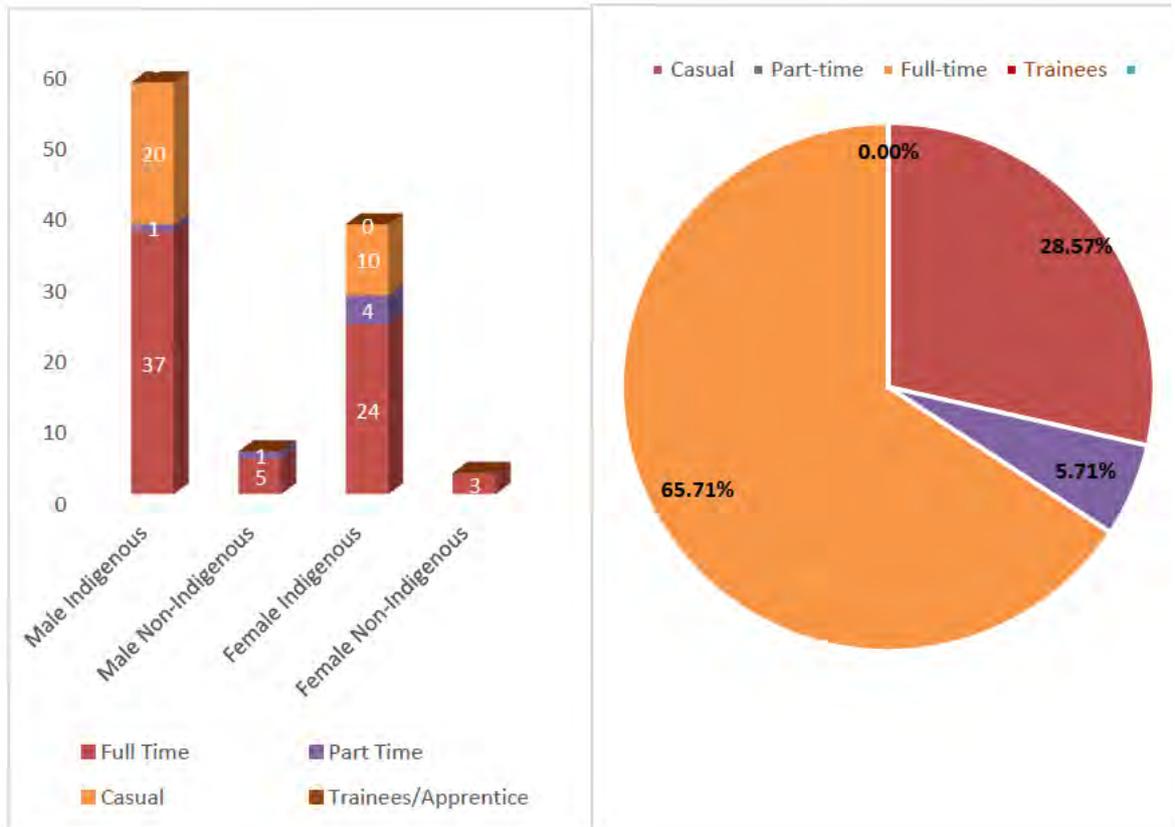
6. HUMAN RESOURCES

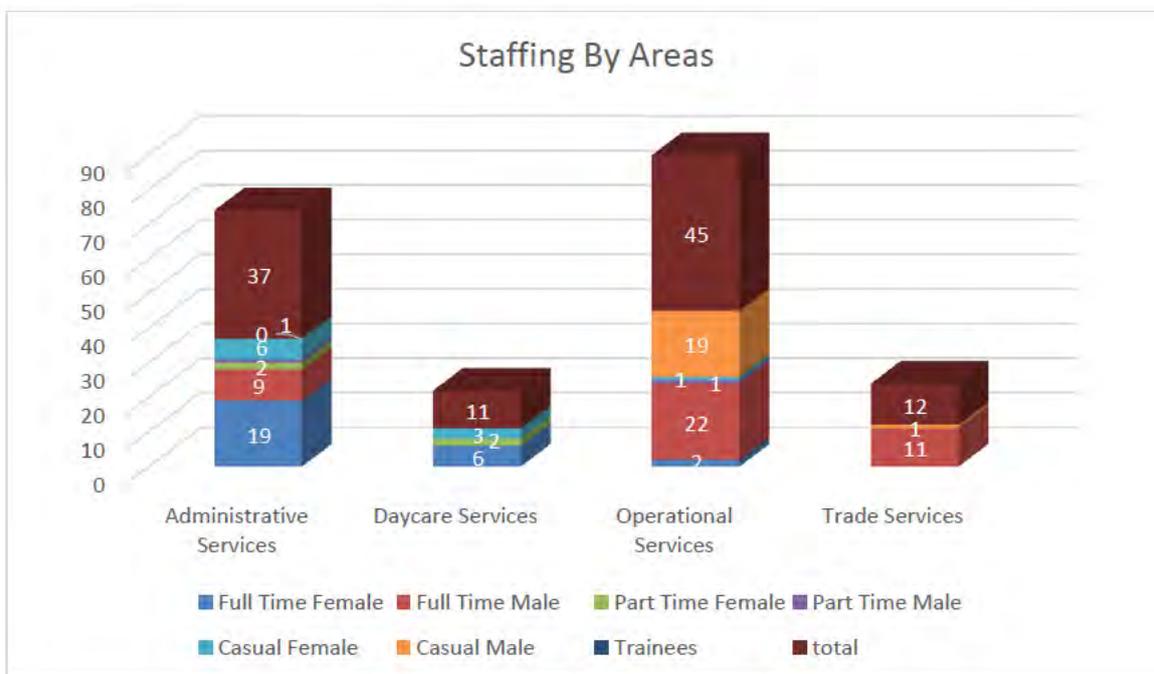
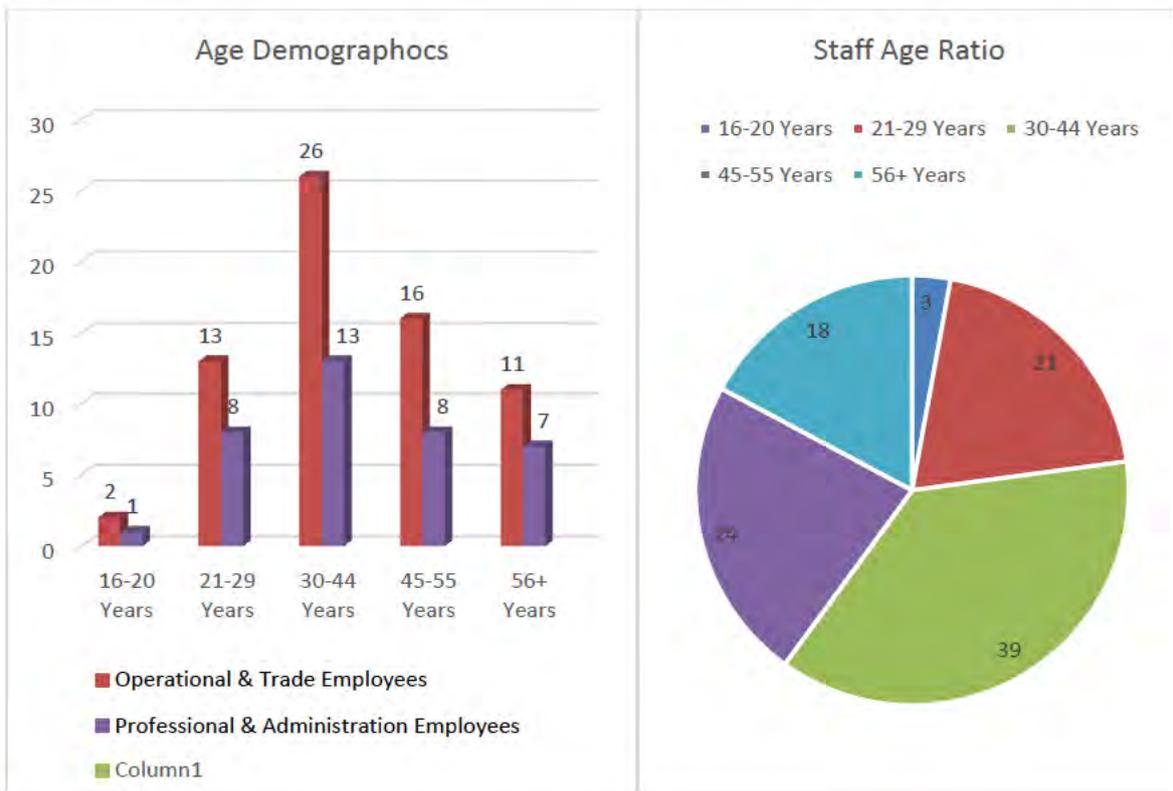
STAFFING:

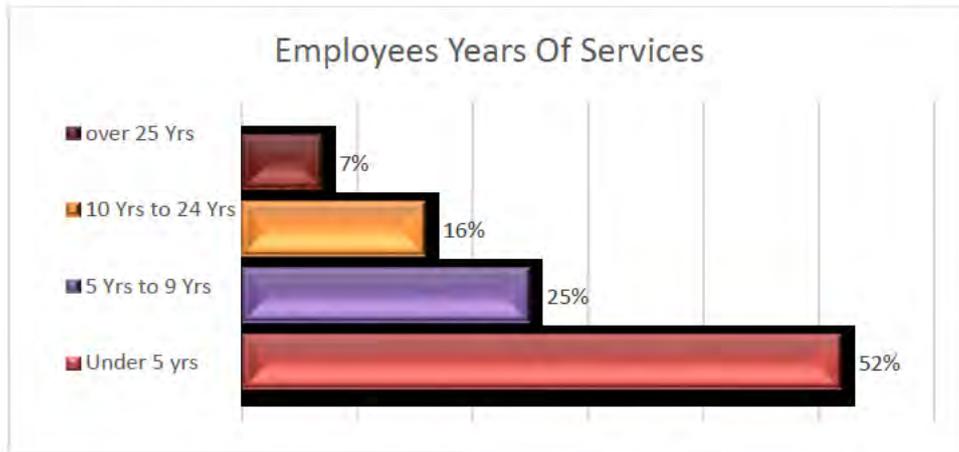
Our current employment Ratios are as follows:-

Council Employees	Male Indigenous	Male Non-Indigenous	Female Indigenous	Female Non-Indigenous	Total
Full Time	37	5	24	3	69
Part Time	1	1	4	0	6
Casual	20	0	10	0	30
Trainees/Apprentice	0	0	0	0	0
TOTAL	58	6	38	3	105
<i>Wugu WFD Participants</i>	0	0	2	0	2

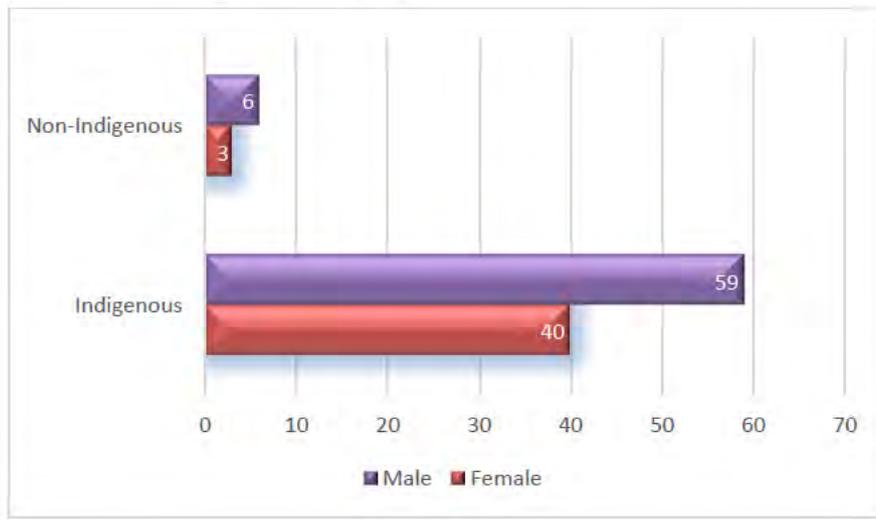
<i>Students</i>	<i>1</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>2</i>
<i>Work Experience</i>					







Graph for indigenous / non indigenous employees



Resignations/ Terminations

None in November

Recruiting

- Healthy Housing Supervisor, Full Time
- Administration Support Officer - Works Depot
- Trainee Administration - HR
- Trainee Administration – People & Communities
- Trainee Administration – WHS
- Cleaner, casual

Training

- Side by Side Training
- Forklift Training

7. WORKPLACE HEALTH AND SAFETY

Safety Inductions

- Two sessions of safety inductions were conducted, primarily for YASC employees who had not yet completed their induction.
- Next Steps:
 - HR to update the YASC Induction Register.
 - Notify employees who missed the induction.

Engage with Tandi (HR) to expedite the transition to the new online Safety Induction, incorporating contractor information and cultural respect around Sorry Business

LGW Audit

Progress on the Improvement Corrective Action Plan is ongoing.

Key Dates:

26/11/24: LGW consultant visited the Council to review the corrective action plan and progress the Workplace Health & Safety Management Plan, currently in its draft stage.

The WH&S Management Plan is nearing endorsement, and continued collaboration between the LGW consultant and WH&SO is essential to achieve compliance.

Training

We didn't have any training in the month of November

One Daycare staff member must complete the fire drill practical by 19/12/24, delayed due to TAFE commitments and staff leave.

Next Steps:

- Obtain quotes for Fire Warden Uniforms (hats and vests) for all council areas.
- Reschedule the Daycare fire drill for practical completion.

Safety Committee

- The final Safety Committee Meeting for 2024 is planned before 19/12/24.
- Post-audit workload delayed previous meetings; however, efforts are underway to convene the committee before year-end.

Incident Reporting

- No incidents reported by the council workforce in November

Security

- Operational Hours: New security shifts in place with day security covering weekends effectively.

- Community Impact:
 - Improved collaboration with Police Liaison Officers has reduced juvenile rock-throwing incidents and break-ins.
 - Contractors working on Beach Street, roofs faced safety concerns but no recent incidents reported.

Reports indicate a significant decrease in rock-throwing and other disturbances following police engagement with parents.

Coex Recycling Shed Audit

- Completed updates:
 - Installation of emergency assembly area signs across council buildings.

Placement of spill kits, emergency fire horns, and a sound meter at the Coex Recycling Shed

First Aid Kits

- All council department first aid kits were restocked on 26/11/24 for the next six months.

Drug and Alcohol

Random Drug and Alcohol testing of staff and contractors.

No positive tests recorded during the month of November

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the Director of People and Communities Operational Report, tabled as read.

7.10 BUILDING SERVICES - OPERATIONAL REPORT

File Number: 10.MFD_OM.20241218

Author: Wayne Douglas, Director Building Services

PURPOSE OF THE REPORT

To report to Council the status/activities of Building Services areas for the months of November 2024 to December 2024.

FOCUS AREAS**The focus for the Building Services Department over this period:**

- Continuing focus on completion and invoicing of aged work orders in the R&M stream. Generally, we are happy with the positive progress in this area however we will continue to drive down the aged list as best we can. Ideally, we need to be at a point where the majority of the regular work orders are being completed and invoiced within the 60 day period. If we can achieve this then operations would be more in line with what we expect community expectations should be.
- We are still yet to see the OnTraQ software introduced however we now have a set date. Sharon (YASC) and Sean (OnTraQ) have been sorting out the financial integration issues of the program. The software will be phased in over time with the first component being the R&M & Healthy Housing sections. This will provide us with time to understand the software and hopefully reduce problems arising. We have set Monday 16th December for staff training session and going live with the software. Contractors will be sent a link to click on to understand their role which is quite simple. I plan to hold a couple of contractor's meetings in February/March to gauge any issues or problems arising from the change of software.
- Security of council buildings – Ongoing – A site measure of Works smoko room and the water gang sheds has been done with the contractor looking to have fabrication completed prior to Xmas. Galvanising would be then scheduled for January with install likely start of February.
- We are continuing to look at ways of boosting local employment within our department. I have had preliminary discussions with some local contractors regarding support required to build on their business model. Working together we can improve capability among local contractors to deliver for council. Long term funding of guaranteed projects is required in order to look at possible direct apprenticeships as we need to be able to ensure completion of the vocational training. I have started approaching contractors to discuss the employment of apprentices through their business. Some are open to this so more discussions will be held early next year to identify any willing participants along with necessary paths to enable this to become successful in future should this go ahead.
- Upgrade program – Discussions being held with successful contractors to plan the next 6 months of upgrades to ensure the program for 2024-2025 is under full control.
- Preparations almost complete for the pending Christmas Holidays. Emails sent out to all contractors to ensure any unfinished work sites are left in a neat, clean & safe condition. No excess materials to be left on sites over this period. Staff rostered to be on call and trades available for this period have been identified with all contact numbers on hand.

QBUILD

The following tables contains the data for workflow activities in the works department for building and construction and field workers:

Repairs & Maintenance - QBuild Work Orders

1.	2. Unplanned Maintenance		3. Healthy Housing Program R2	
4. Days	5. 8 th November 2024	6. 6 th December 2024	7. 11 th October 2024	8. 8 th November 2024
9. + 365	10. 0	11. 0	12. 0	13. 0
14. 181 - 365	15. 27	16. 13	17. 20	18. 9
19. 121 - 180	20. 93	21. 86	22. 50	23. 48
24. 91 - 120	25. 76	26. 89	27. 40	28. 22
29. 61 - 90	30. 137	31. 106	32. 19	33. 6
34. 30 - 60	35. 135	36. 108	37. 10	38. 1
39. < 30	40. 264	41. 218	42. 5	43. 92
44. TOTAL	45. 732	46. 620	47. 144	48. 263

Healthy Housing round 1 status:

Round 1 fully complete from council point of view. Healthy Housing teams have been conducting their final inspections and have been raising regular maintenance work orders for items they have noticed.

Healthy Housing round 2 status:

Currently 74% complete for current raised work orders. Round 2 inspections are now being conducted and work order lists are being sent to QBuild MRC for action.

NAHA UPGRADES

49. NAHA UPGRADES IN PROGRESS		
50. 2024-2025 Planned Projects		
51. REFURBISHMENTS		
52. 16 Ambrym St	53. 15%	54. Original PSD 18/11/2024 but held off until January due to ceiling replacement at 8 Wangguulay Close.
55. 2/9 Gribble Street	56. 40%	57. Kitchen manufactured. PFD 18/12/2024
58. 209 Back Beach Road (RHO)	59. 15%	60. PO received. PO sent to contractor. Prestart meeting held 4/12/24
61. KITCHEN UPGRADES		

49. NAHA UPGRADES IN PROGRESS		
50. 2024-2025 Planned Projects		
51. REFURBISHMENTS		
62. 38 Gribble Street	63. 25%	64. Kitchen in manufacture. PFD 15/12/2024
65. 2/20 Stanley Street	66. 45%	67. Kitchen manufactured. PFD 18/12/2024
68. 2 Walker Close	69. 15%	70. Kitchen in manufacture. PFD 15/12/2024
71. 8 Schreiber Street	72. 15%	73. PO received. PO sent to contractor. Not yet planned.
74. 15 Schreiber Street	75. 10%	76. PO received. PO to be sent to contractor.
77. 2 Schreiber Street	78. 10%	79. PO received. PO to be sent to contractor. Not yet planned.
80. 30 Gribble Street	81. 10%	82. PO received. PO to be sent to contractor. Not yet planned.
83. 6 Walker Close	84. 10%	85. PO received. PO to be sent to contractor. Not yet planned.
86. 1a Stonewig Close	87. 15%	88. PO received. PO sent to contractor.
89. FLOORING UPGRADES		
90. 28 Sawmill Road	91. 15%	92. PO received. Meeting planned with contractor to schedule works.
93. 35a Gribble Street	94. 15%	95. PO received. Meeting planned with contractor to schedule works.
96. 20 Workshop Road	97. 15%	98. PO received. Meeting planned with contractor to schedule works.
99. 22 Sawmill Road	100. 15%	101. PO received. Meeting planned with contractor to schedule works.
102. 82 Workshop Road	103. 15%	104. PO received. Meeting planned with contractor to schedule works.
105. 46 Stanley Street	106. 15%	107. PO received. Meeting planned with contractor to schedule works.
108. 55 Workshop Road	109. 15%	110. PO received. Meeting planned with contractor to schedule works.
111. 62 Stanley Street	112. 15%	113. PO received. Meeting planned with contractor to schedule works.
114. 152 Range Road	115. 15%	116. PO received. Meeting planned with contractor to schedule works.

49. NAHA UPGRADES IN PROGRESS		
50. 2024-2025 Planned Projects		
51. REFURBISHMENTS		
117. 1020 Back Beach Road	118. 15%	119. PO received. Meeting planned with contractor to schedule works.
120. 21 Sawmill Road	121. 15%	122. PO received. Meeting planned with contractor to schedule works.
123. 43 Workshop Road	124. 15%	125. PO received. Meeting planned with contractor to schedule works.
126. 5 Walker Close	127. 15%	128. PO received. Meeting planned with contractor to schedule works.
129. BATHROOMS		
130. 59 Workshop Road	131. 15%	132. PO sent to contractor. PSD 13/01/25
133. 8a Beach Street	134. 15%	135. PO sent to contractor. PSD 13/01/25
136. 36 Gribble Street	137. 15%	138. PO sent to contractor. PSD 01/02/25
139. 39a Back Beach Road	140. 15%	141. PO sent to contractor. PSD 13/01/25
142. 32 Sawmill Road	143. 15%	144. PO received. PO to be sent to contractor.
145. 8 Major Close	146. 70%	147. Tiling in progress. PFD 18/12/24
148. 25 Schreiber Street	149. 15%	150. PO received. PO to be sent to contractor.
151. LAUNDRY		
152. 59 Workshop Road	153. 90%	154. PO sent to contractor. PSD 18/12/25
155. 38 Stanley Street	156. 40%	157. PO sent to contractor. PFD 18/12/24
158. HOME MODIFICATIONS		
159. 28 Stanley Street – DM-2798	160. 15%	161. PO received. PO to be sent to contractor.
162. 10 Sawmill Road – DM-2827	163. 40%	164. PFD 15/02/25
165. 10 Walker Close – DM-2796	166. 50%	167. PFD 18/12/24
168. 10 Walker Close – DM-2388	169. 95%	170. PFD 13/12/24
171. 5a Beach Street – DM-2852	172. 95%	173. PFD 18/12/24 – Waiting on QBuild
174. 74 Workshop Road – DM-2853	175. 30%	176. PFD 31/01/2025

129. BATHROOMS		
177. 15 Schreiber Street – DM-2874	178. 15%	179. Sent to contractor
180. 62 Workshop Road – DM-2866	181. 15%	182. Sent to contractor
183. 40 Gribble Street – DM-2842	184. 15%	185. Sent to contractor
186. 4/15 Workshop Road – DM-2841	187. 15%	188. Sent to contractor
189. 4 Major Close – DM-2835	190. 15%	191. Sent to contractor
192. 52 Stanley Street – DM-2833	193. 10%	194. Not yet sent to contractor
195. 51 Workshop Road – DM-2803	196. 10%	197. Not yet sent to contractor
198. ROOFING		
199. 59 Workshop Road	200. 60%	201. PFD 13/12/24 – Variation for fascia replacement
202. DRIVEWAY		
203. 65 Workshop Road	204. 15%	205. PO sent to contractor. PSD 20/01/25

206. OTHER MAJOR WORKS		
207. Various water service upgrades	208.	209. Ongoing
210. Various API	211.	212. Ongoing
213. AWAITING APPROVALS & PO		
214. 8/15 Workshop	215.	216. Dismod
217. 54b Workshop Road	218.	219. Flooring
220. 54b Workshop Road	221.	222. Kitchen
223. 58 Gribble Street	224.	225. Flooring
226. 6 Connolly Close	227.	228. Flooring
229. 6 Walker Close	230.	231. Flooring
232. 71 Workshop Road	233.	234. Flooring
235. 58 Gribble Street	236.	237. COLA
238. 11/9 Gribble Street	239.	240. Refurbishments
241. 27 Garrana Street	242.	243. Kitchen
244. 39 Sawmill Road	245.	246. Kitchen
247. 6 Walker Close	248.	249. Bathroom
250. 26 Stanley Street	251.	252. Dismod
253. 8/20 Stanley Street	254.	255. COLA
256. 9/9 Gribble Street	257.	258. Refurbishments
259. 67 Workshop Road	260.	261. Refurbishments
262. 21 Smith Street	263.	264. Refurbishments

265. 41 Back Beach Road	266.	267. Kitchen
268. 57 Workshop Road	269.	270. Bathroom

COMPLETED UPGRADE/PO BUILDING WORKS LIST (24/25 financial year)

ADDRESS	UPGRADE TYPE	STATUS
4 Major Close	Laundry	Complete- INV 35730 - 09/09/24
9 Schreiber Street	External Paint	Complete- INV 35757 - 09/09/24
47 Workshop Road	Bathroom	Complete- INV 35947 - 17/09/24
152 Range Road	Bathroom	Complete- INV-37452 - 02/12/24
119a Back Beach Road	Bathroom	Complete- INV 37569 - 09/12/24
8/15 Workshop Road	Vacant - Variation	Complete- INV 35910 - 16/09/24
8/15 Workshop Road	Vacant - Variation	Complete- INV 37159 - 14/11/24
8 Ambrym Street	Bathroom variation	Complete- INV 37216 - 18/11/24
68 Workshop Road	Bathroom	Complete- INV 36499 - 14/10/24
11 Beach Street	Roof	Complete- INV 37567 - 09/12/24
36 Sawmill Road	Roof	Complete - Inv-37453 - 02/12/24
58 Gribble Street	HH2	Complete - INV 36287 - 01/10/24
7 Ambrym Street	HH2	Complete - INV 36455 - 09/10/24
36 Sawmill Road	Gutter	Complete- INV 36455 - 09/10/24
8 Major Close	HH2	Complete- INV 36456 - 09/10/24
27 Schreiber Street	Kitchen & vanity	Complete - INV 36354 - 03/10/24
13 Workshop Road	HH1	Complete - INV 35732 - 09/09/24
51 Back Beach Road	HH1	Complete- INV 36457 - 09/10/24
27 Sawmill Road	HH1	Complete - INV 35986 - 18/09/24
3 Walker Close	API	Complete - INV 37205 - 18/11/24

51 Back Beach Road	HH1	Complete- INV 36458 - 09/10/24
9/9 Gribble Street	Glazing	Complete- INV 36462 - 09/10/24
6/104 Workshop	Ceiling/Plumbing	Complete- INV 36459 - 09/10/24
3/15 Workshop Road	HH2	Complete - INV 36773 - 04/11/24
51 Back Beach Road	HH1	Complete- INV 36460 - 09/10/24
24 Schreiber Street	Glazing	Complete- INV 36461 - 09/10/24
63 Workshop Road	Bathroom	Complete- INV 37454 - 02/12/24
70 Workshop Road	Gutter	Complete- INV 37563 - 06/12/24
3 Beach Street	Kitchen/laundry/flooring	Complete- INV 37564 - 06/12/24
56 Gribble Street	Kitchen	Complete- INV 37566 - 09/12/24
38 Sawmill Road	Roof/Laundry/Various	Complete- INV 37565 - 09/12/24
6a Schreiber Street	HH2	Complete- INV 37467 - 03/12/24
8 Wangguulay Close	Ceiling replacement	Complete- INV 37571 - 09/12/24
36 Stanley Street	Ceiling repairs	Complete- INV 37568 - 09/12/24

271. SOME PHOTOS OF RECENT UPGRADE & MAINTENANCE COMPLETIONS



272.

273.

274.

275.

276. COMMUNITY PROJECT WORKS			
277.FUNDING	278.PROJECT	279.STATUS	280.UPDATE - DECEMBER
281.ATSI TIDS 282.Roads to Recovery 19-24 283.LRCI Phase 4	284.Annual Allocation - Jabin/Jungi Lane K&C and Pavement Resurfacing	285.In Progress	286.YASC completed earthworks/roadworks prior to kerb and channel pour. 27/11/24, Asphalt complete to both intersections Saturday 7/12/24. Enter into close outs next month.

287.NQNDMP	288.Flood and Drainage Study	289.In Close Out	290.Drainage report available for potential funding opportunities focussing on Drainage improvements in community
291.NQNDMP	292.Buddabadoo Drainage Improvements	293.In Progress	294.YASC completing culvert upgrades on Buddabadoo Road, CH2338 and CH3093. Works are on track for completion by December 2024 and delivered on budget.
295.Capital Interim	296.Djenghi Stage 6B / 7A - Civil Works	297.In Close Out	298.Works complete on time and on budget. Project complete.
299.Capital Interim	300.Balamba Master Planning	301.In Progress	302.Preliminary Planning - Works in Progress Planz Town Planning
303.Capital Interim	304.Balamba Link Road - Intersection Upgrade	305.In Close Out	306.Works Complete, currently entered into the defects liability period. Contractor has achieved practical completion, minor defects to be complete mostly relating to patching to the D/S headwall and pavement repairs to the Servo access 307.crossover where water is ponding
308.ATSI TIDS 23/24 309.Dept Housing. TBC	310.Balamba Stage 1 Civil	311.Prestart	312.Waiting on master planning to be complete
313.Forward Capital Program	314.Ambrym Street Redevelopment	315.Prestart	316.Waiting on master planning to be complete before engaging Civil Designers
317.Forward Capital Program	318.Bulguru Park Cabins - Supply and Installation	319.In Progress	320.Contract issued to Assett Cabins & Homes. Fabrication begins March 2025 & expected to install approx. July 2025.
321.Forward Capital Program	322.Bulguru Park - Civil Works Package	323.In Progress	324.Detailed civil design complete. RFQ's issued to local buy suppliers. Quotes received were not within budget. YASC investigating options to self-deliver.
325.QBUILD Contract 81907	326.Construction of 4 x detached dwellings and 2 x duplex	327.In Progress	328.4 x detached houses complete. Duplexes in progress are being delivered on budget. Program delays due to inclement weather experienced. Anticipate completion February 2025.
329.Capital Housing Program	330.Program 1 - Construction of 5 New dwellings and 2 x Extensions	331.Prestart	332.Funding agreement expected to be issued to YASC January 2025
333.Capital Housing Program	334.Program 2 - Construction of 8 x Extensions	335.Prestart	336.Funding agreement expected to be issued to YASC January 2025
337.Capital Housing Program	338.Program 3 - Construction of 8 x Extensions	339.Prestart	340.Funding agreement expected to be issued to YASC January 2025
341.Phase QDRRRF	342.Buddabadoo Bridge Contribution	343.In Close Out	344.In closeouts/QRA final reviews
345.LRCI Phase QDRRRF	346.Buddabadoo Bridge - Construction	347.In Close Out	348.In closeouts/QRA final reviews
349.DRFA 2021	350.YASC.0013 Sealed Works Package	351.In Close Out	352.In closeouts/QRA final reviews
353.DRFA 2021	354.YASC.0012 Unsealed Works Package	355.In Close Out	356.In closeouts/QRA final reviews

357.DRFA 2021	358.YASC.0011 Buddabadoo Landslip	359.In Close Out	360.In closeouts/QRA final reviews
361.DRFA 2021	362.YASC.0017 Buddabadoo Betterment	363.In Close Out	364.In closeouts/QRA final reviews
365.LRRG	366.Day Care - Stormwater Improvements	367.In Progress	368.Project funding will not be closed out until after next wet season in the event additional works are required.
369.LRRG	370.PCYC / Place of Refuge - Stormwater Improvements	371.In Progress	372.Project funding will not be closed out until after next wet season in the event additional works are required.
373.LRRG	374.Disaster Coordination Centre - Stormwater Improvements	375.In Progress	376.Project funding will not be closed out until after next wet season in the event additional works are required.
377.LRRG	378.Disaster Coordination Centre - Generator	379.In Progress	380.Generator in place. Works will be complete prior to Christmas closure and impending wet season.
381.LRRG	382.Weather Monitoring Infrastructure	383.In Progress	384.Contract issued to supplier. Anticipate delivery and installation February 2025
385.DRFA 2023	386.YASC.0025 Sealed Works Package	387.In Progress	388.Works commenced November 2024. Anticipate to be complete works throughout the next Quarter. Anticipating an under spend on this project as YASC are typically cost efficient delivering these works. 389.
390.DRFA 2023	391.YASC.0033 Flood Warning Systems	392.In Progress	393.Contract issued to supplier. Anticipate delivery and installation February 2025
394.DRFA 2023	395.2023 Betterment Reservoir Road	396.In Progress	397.Detailed civil design complete. RFQ to be issued to Local Buy suppliers January 2025. Program to commence works post wet season.
398.DRFA 2024 - TC Jasper	399.Emergency Works	400.Complete	401.Notification in November 2024 that QRA Close outs were complete and reimbursement was finalised
402.DRFA 2024 - TC Jasper	403.YASC.0032 Sealed Works Package	404.Prestart	405.QRA approvals received November 2024
406.DRFA 2024 - TC Jasper	407.YASC.0034 Unsealed Works Package	408.Prestart	409.QRA approvals received November 2024
410.Work for Queensland 4 21-24	411.Yarrabah Beautification Works	412.Complete	413.Project underspend will be absorbed by new projects on the Council Buildings and Improvements Project. Project Variation and Change of Scope to be complete at end of Project. TO BE COMPLETE JANUARY 2025 once final costs have been lodged
414.Work for Queensland 4 21-24	415.Housing Driveways Phase 2	416.Complete	417.Works complete on time and on budget
418.Work for Queensland 4 21-24	419.Upgrade and Refurbishment of Council Buildings	420.In Progress	421.Works remaining include machinery shed roofing and electrical fit off, gutter replacement to works department sheds and minor refurb to old Hygiene Shed. This is to be complete December 2024.
422.Work for Queensland 4 21-24	423.Security Fencing Project	424.N/A	425.Project underspend will be absorbed by new projects on the Council Buildings

			and Improvements Project. Project Variation and Change of Scope to be complete at end of Project. TO BE COMPLETE JANUARY 2025 once final costs have been lodged
426.Work for Queensland 5 24-27	427.Council Facility Improvements and Resilience	428.In Progress	429.Planning in progress
430.Work for Queensland 5 24-27	431.Esplanade Beautification	432.In Progress	433.Planning in progress
434.Work for Queensland 5 24-27	435.Bishop Malcolm Park - stage security and fencing improvements	436.In Progress	437.Stage security gates and fencing contract has been issued. Fabrication in progress, expected delivery onsite February 2025.
438.Work for Queensland 5 24-27	439.Cemetery Upgrade - Fencing New and Old Cemetery	440.In Progress	441.Planning in progress
442.Work for Queensland 5 24-27	443.Public Toilet Blocks - Wungu and Jilji	444.In Progress	445.Planning in progress - Project brief to be prepared and issued to Council for consideration.
446.Work for Queensland 5 24-27	447.Museum Boardwalk and Amphitheatre	448.In Progress	449.Planning in progress - Project brief to be prepared and issued to Council for consideration.
450.Work for Queensland 5 24-27	451.Yarrabah Lookout - Walking Trail and Facilities	452.In Progress	453.Planning in progress

SOME PHOTOS OF COMMUNITY PROJECT WORKS





ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the report of the Director - Building Services, tabled as read.

7.11 INFRASTRUCTURE OPERATIONAL REPORT

File Number: 11.MFD_OM.20241218
Author: Sam Bann, Director Infrastructure

PURPOSE OF THE REPORT

To report to Council the status/activities of Infrastructure Department areas for the month of November / December 2024.

OPERATIONAL UPDATE

This report covers performance up to and including the 08 December 2024. Items contained below reflect actions and tasks performed to progress the projects in-line with funding agreements and project plans.

Planning and engagement with stakeholders and consultants about programmed / scheduled works.

NOTE:

Awaiting on submission outcome for the HSP funding (WTP)

DWQMP Amendment Due 10th of December.

DWQMP Annual Report Due 16th of December.

XQ83PT sent to cairns for urgent brakes default.

INFRASTRUCTURE AREA -GENERALS

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Roads	Routine and Reactive Maintenance Plan	<p>Roads Weekly Work plan</p> <p>Road and Road Reserve Maintenance, drains and easements, including reactive works.</p> <p>Drain Cleaning Various Areas</p> <p>Sink hole repairs Sawmill Road, Gribble Street and Schrieber Street</p>
Waste Management	Routine and Reactive Maintenance Plan	<p>Continuing current waste management strategy.</p> <p>Rubbish collection and waste management at the tip (refer to enhance Waste Management project)</p> <p>19.92T Mix waste disposed via Skip Bin service</p> <p>44T General waste disposed via kerbside collection</p>

		Containers Shed in operation. Cyclone Clean commenced November in between reactive works where other resource required
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<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Mechanics	Routine Maintenance Plan	<p>General fleet management</p> <p>Reactive works between services and repairs</p> <p>2 x Reactive call out</p> <p>2 x fleet in workshop for repairs.</p> <p>124WRO</p> <p>331VXY</p> <p>Toyota Dyna clutch and service completed.</p> <p>098JTG engine replacement and service completed</p> <p>910TDG Service completed</p> <p>793SZL Service completed</p> <p>2 Mowers in workshop for repairs.</p> <ul style="list-style-type: none"> - New Holland Front Deck (Gear Box collected ready for installation) - Husqvarna (pulley ordered)
Parks & Gardens	Routine Maintenance Plan	<p>Ongoing maintenance throughout community as per General work plan</p> <p>Focus on recreational swimming area for school holidays</p> <p>W4D – Continuing YASC facilities and reactive works.</p>

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Animal Control	Routine preventative Action Plan	<p>Animal Management work plan</p> <p>Dog impound currently at capacity.</p> <p>6 dogs collected and removed</p> <p>4 Dogs treated for flea ticks and worm</p> <p>Repairing horse impound facility weekly due to vandalism</p> <p>Animal Census and VET Visit to be scheduled in the new year.</p>
Environmental Health	Routine preventative Action Plan	<p>Environmental Health General work plan</p> <p><u>Healthy housing</u></p> <p>Pest inspections and treatment in progress</p> <p><u>Pest program update</u></p> <p>202 HH Job Cards allocated</p> <p>12 general job cards allocated</p> <ul style="list-style-type: none"> - 137 completed and invoiced - 24 completed - 53 active (To be updated)
<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
ESO	<p>Water Routine and Reactive Maintenance Plan</p> <hr/> <p>Sewerage Routine and reactive Maintenance Plan</p>	<p>Routine maintenance as per DWQMP</p> <p>DWQMP amendments EOT approved for 10th December</p> <p>DWQMP annual report preparation</p> <hr/> <p>Ongoing sewerage pump station maintenance</p> <p>Note:</p> <p>Water and Waste water 12 monthly and annual report in progress to be completed by due date as per legislation.</p>

Aquatic centre	Routine Maintenance Plan	<p>General Maintenance throughout aquatic centre. Preparing for school swimming carnival.</p> <p>Christmas Break opening hours to be confirmed vending Lifeguard availability.</p>
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CAPITALS

Road recovery projects

PROJECT ID	JOB DESCRIPTION	ACTION	COMPLETION
ATSI TIDS	Range Road, Nursery Road Intersection Upgrade	<p>Practical completion</p> <p>Minor defects</p>	<u>100%</u>
REPA 2023	Sealed works package	<p>Works commencing during late November 2024</p> <p>Proposal accepted</p>	<u>10%</u>
REPA 2023	Betterment	Survey complete, design and RFT documentation WIP	<u>10%</u>
REPA 2024	Unsealed Roads Package	Submission lodged with QRA	
NQNDMP 23	Stormwater Improvements Buddabadoo Road	<p>Concrete roadway and concrete drainage complete to Site 1 and Site 2.</p> <p>2 x culvert designs complete, anticipate commencement November 24.</p>	<u>60%</u>
TC Jasper 2023	Flood Warning Systems	<p>Submission lodged with QRA approved</p> <p>Contract issued</p>	

CAPITALS

ICCIP – Indigenous Council Critical Infrastructure Program

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
1.05	Water and Sewer combined SCADA upgrade ICCIP 1.05	90%	Defect rectifications in progress training and handover scheduled in the new year.

1.13	Bores Security (Fencing)	5%	Approval received procurement in Progress
1.16	Generator for Bore 6	5%	Contract awarded on original proposal, variation to be submitted for additional funds
2.14	SPS 2 Upgrade (pump replacement)	5%	Contract awarded, project to commence December 2024.
2.15	Fencing to Sewerage Pump Stations	5%	Procurement in Progress
1.22	Generator to Pump Station 6&7	5%	Procurement in Progress
2.16	Install New Fencing to Sewerage Treatment Plant	5%	Contract awarded with materials ordered.

LGSP Water treatment plant upgrade - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
LGSP	Water treatment plant refurbishment	10%	EOT on Hold pending other funding source. (Advise from department)

Reef Guardian Council Grant - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
ALCRAP000060	Reef action plan – STP de-sludge & upgrade electrical switchboard	15%	Budget confirmed, variation for EOT and additional funding to complete the full scope of works. Pending variation approval, note: the 2 waste water projects will be combined and reported together

ALCRAP000012	Reef action plan – STP Upgrade – Surface Aerators	15%	Budget confirmed, variation for EOT and additional funding to complete the full scope of works. Pending variation approval note: the 2 waste water projects will be combined and reported together
ALCRAP000011	Reef action plan – Above Ground Fuel Tanks	10%	Procurement pathway being developed. Project establishment deadline is Oct 2025. Priority of delivery is on the wastewater projects.

Enhance Waste Management

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
Plant, Equipment and Training	The plant and machinery will service to upkeep the proposed transfer facility. The machinery comprises wheel loaders, excavators with grab attachments, skid loaders, body trucks, tractor slasher and tele handler.	90%	Plant yet to be delivered include; - 10t Tipper ETA mid-December
Waste Transfer Station Clean Up	This activity involves the removal of accumulated waste and debris from the current facility.	95%	Works complete to remove waste from community. 1600t of waste removed 500t of concrete processed into usable fill material Ongoing maintenance

<p>Ongoing maintenance and operational costs</p>	<p>This encompasses routine maintenance tasks such as equipment servicing, repairs and facility upkeep necessary for operational control of the transfer station.</p>	<p>10%</p>	<p>Ongoing project for 3 years. 2 x waste operators have been appointed to management of the waste facility</p>
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ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the report of the Director-Infrastructure, tabled as read.

8 CORRESPONDENCE

Nil

9 CONFIDENTIAL MATTERS

Nil

10 CLOSE OF MEETING