



BUSINESS PAPER

Ordinary Council Meeting

22 May 2025

**Notice is hereby given that an Ordinary Meeting of Council of the
Yarrabah Aboriginal Shire Council
will be held in the Yarrabah Aboriginal Shire Council Chambers on:
Thursday 22 May 2025 at 9.00am**

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- 1 WELCOME**
- 2 ACKNOWLEDGEMENT TO COUNTRY**
- 3 APOLOGIES**
- 4 CONFIRMATION OF PREVIOUS MINUTES**

Ordinary Council Meeting - 23 April 2025

**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE YARRABAH ABORIGINAL SHIRE COUNCIL CHAMBERS
ON WEDNESDAY, 23 APRIL 2025 AT 9.00AM**

PRESENT: Cr Daryl Sexton (Mayor), Cr Amy Neal (Deputy Mayor), Cr Michael Sands, Cr Brian Underwood, Cr Hezron Murgha

IN ATTENDANCE: Richard Wright (CEO) Director - Corporate Services Mike Mair, Director - People and Communities Richard Fitowski, Director - Infrastructure Sam Bann, Director - Building Services Wayne Douglas, Executive Assistant Leona Worrell (Minute Taker)

1 MEETING OPEN

Mayor Sexton declared the meeting open at 9.34am.

The Mayor welcomed councillors and staff members present to the meeting.

One minute silence was observed to respect those who have passed away.

Deputy Mayor Amy Neal opened with a word of Prayer.

2 ACKNOWLEDGEMENT TO COUNTRY

The Mayor acknowledged the traditional custodians the Gunggandji People whose country this meeting is being held today, acknowledgement to their elders, past present and emerging.

Acknowledgment also offered to the other Trustees of this land the Northern & Southern PBCs, the Stolen Generations and all Yarrabah people whose elders past present and emerging also call Yarrabah home and support progress in the Shire.

3 APOLOGIES

Nil

4 CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION 01:23/04/2025

That the minutes of the Ordinary Council Meeting held on 19 March 2025 be adopted.

Moved: Cr Daryl Sexton

Seconded: Cr Hezron Murgha

CARRIED 5/5

5 BUSINESS ARISING FROM PREVIOUS MINUTES

CEO advised Council that there was the outstanding matter of correspondence from the Yarrabah Leaders Forum for Council's consideration. Mayor advised that this matter would be discussed later.

CEO advised that determination of the lease for the Leisure Centre remained outstanding. Council instructed CEO to conduct inquiries with other organisations with regards to potential use for additional youth activities.

6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

The Mayor reminded the Councillors of the requirement to declare their conflicts of interest to the CEO prior to the meeting and called on all councillors to re-declare them now.

Deputy Mayor Amy Neal declared a conflict of interest in relation to item 7.10, citing a close familial relationship with the individual associated with the matter.

CEO confirmed to the Mayor that Deputy Mayor Amy Neal had declared this conflict of interest prior to the meeting.

At 10.12am meeting adjourned

At 10.34am meeting reconvened

7 MATTERS FOR DISCUSSION**7.1 CEO OPERATIONAL REPORT****PURPOSE OF THE REPORT**

Monthly Council meeting report on the operational and strategic performance of council business for months of March / April 2025.

CEO read to the report

RESOLUTION 02:23/04/2025

That Council accept the CEO Operational Report for the period to 16 April 2025.

Moved: Cr Amy Neal

Seconded: Cr Michael Sands

CARRIED 5/5

CEO advised Council that a confidential report would be placed on the agenda for the next Council meeting for decision in relation to the CEO contract.

At 11.09am meeting adjourned

At 11.24am meeting reconvened

At 11.25am Director Corporate Services entered the meeting

7.2 YASC MONTHLY FINANCIAL REPORT

PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 31st March 2025.

Director Corporate Services read to the report

The Director of Corporate Services advised that the Industrial Special Risks Insurance tender has been extended for a two-year period, in accordance with the original tender terms.

Councillors acknowledged this update.

RESOLUTION 03:23/04/2025

That Council accept the 31st March 2025 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - ☐ Trade Debtors & Creditors,
 - ☐ Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grant Report

Moved: Cr Brian Underwood

Seconded: Cr Amy Neal

CARRIED 5/5

At 11.47am Director Corporate Services left the meeting

7.3 COUNCIL ENDORSEMENT - REEF GUARDIAN COUNCIL ACTION PLAN**PURPOSE OF THE REPORT**

To seek Council's endorsement of the Reef Guardian Council Action Plan 2025 -2028.

CEO read to the report

RESOLUTION 04:23/04/2025

That Council resolve

1. to recognise the importance of the Reef Guardian Council partnership and values the contributions made by elected members, staff and the community in the protection and management of the Reef catchment region and endorse the Reef Guardian Action Plan 2025-2028.
2. Authorise the CEO to endorse the Plan.

Moved: Cr Michael Sands

Seconded: Cr Amy Neal

CARRIED 5/5

7.4 COUNCIL ENDORSEMENT - BALAMBA MASTER PLAN UPDATE**PURPOSE OF THE REPORT**

This report is to provide Council with information in relation to the current status of the Balamba Masterplan and to obtain support for the next stage of the Masterplan.

CEO read to the report

RESOLUTION 05:23/04/2025

That Council endorses the preliminary design, and supports the progression of the Masterplan, including:

- a. A more detailed flood mitigation investigation based on the option that relies on completing earthworks on Lot 220 SP284220; and
- b. A pre-lodgement meeting with the State Government Department of Planning (SARA) to determine the requirements to proceed to a Development Application; and
- c. A Cultural Heritage report.

Moved: Cr Brian Underwood

Seconded: Cr Daryl Sexton

CARRIED 5/5

At 12.02pm meeting adjourned

Terry James MP for Mulgrave and Annette Swaine, LNP Candidate for Kennedy, met with the Councillors and CEO to discuss matters of local importance. The meeting provided an opportunity to share perspectives on community needs and future initiatives.

At 2.18pm meeting reconvened

7.5 COUNCIL ENDORSEMENT - DEVELOPMENT APPLICATION FOR CIVIL WORKS TO FACILITATE SHORT TERM HOUSING ON LAND LOCATED AT BULGURU PARK

PURPOSE OF THE REPORT

To seek Council resolution in relation to a Development Application for an Operational Works for Civil works to facilitate short term housing at Bulguru Park (Lots 156 and 909 SP284220)..

CEO read to the report

RESOLUTION 06:23/04/2025

That Council resolve to approve the application for a Development Permit for Operational Works over Lots 156 and 909 SP284220 located on Swamp Road, Yarrabah, subject to the work being undertaken in accordance with:

1. Operational Works Supporting Information Report. Prepared by ARO Industries Project Number: ARO0447 dated 8/04/2025
2. Statement of Compliance Operational Works Design, Bulguru Park – Temporary Housing. Prepared by ARO Industries Project Number: ARO0447 dated 04/04/2025

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

CARRIED 5/5

7.6 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

██████████

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – ██████████

CEO read to the report

RESOLUTION 07:23/04/2025

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by ██████████

1. To accept the application as submitted

Moved: Cr Daryl Sexton

Seconded: Cr Amy Neal

CARRIED 5/5

7.7 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

██████████

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – ██████████

CEO read to the report

RESOLUTION 08:23/04/2025

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- o ██████████

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Daryl Sexton

Seconded: Cr Brian Underwood

CARRIED 5/5

7.8 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

██████████

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – ██████████

CEO read to the report

RESOLUTION 09:23/04/2025

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- o ██████████

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Hezron Murgha

Seconded: Cr Brian Underwood

CARRIED 5/5

7.9 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

██████████

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – ██████████

CEO read to the report

RESOLUTION 10:23/04/2025

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- o ██████████

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Daryl Sexton

Seconded: Cr Amy Neal

CARRIED 5/5

7.10 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

██████████

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – ██████████

CEO read to the report

RESOLUTION 11:23/04/2025

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- o ██████████

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Hezron Murgha

Seconded: Cr Brian Underwood

CARRIED 4/4

7.11 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

████████████████████

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – ████████████████████

CEO read to the report

RESOLUTION 12:23/04/2025

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- o J ████████████████████

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Daryl Sexton

Seconded: Cr Brian Underwood

CARRIED 5/5

7.12 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report

RESOLUTION 13:23/04/2025

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- o [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Daryl Sexton

Seconded: Cr Amy Neal

CARRIED 5/5

7.13 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

CEO read to the report

RESOLUTION 14:23/04/2025

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

Moved: Cr Daryl Sexton

Seconded: Cr Amy Neal

CARRIED 5/5

At 2.48pm Director People and Communities entered the meeting

7.14 PEOPLE & COMMUNITIES - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To provide Council an update on operational activities undertaken within the Department of People and Communities.

Director People and Communities read to the report

RESOLUTION 15:23/04/2025

That Council accept the Director of People and Communities Operational Report, tabled as read.

Moved: Cr Daryl Sexton

Seconded: Cr Michael Sands

CARRIED 5/5

At 3.19pm Director People & Communities left the meeting

At 3.20pm meeting adjourned

At 3.32pm meeting reconvened

At 3.33pm Director Building Services entered the meeting

7.15 BUILDING SERVICES - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To report to Council the status/activities of Building Services areas for the months of March 2025 to April 2025.

Director Building Services read to the report

RESOLUTION 16:23/04/2025

That Council accept the report of the Director-Building Services, tabled as read.

Moved: Cr Daryl Sexton

Seconded: Cr Michael Sands

CARRIED 5/5

At 4.00pm Director Building Services left the meeting

At 4.02pm Director Infrastructure entered the meeting

7.16 INFRASTRUCTURE - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To report to Council the status/activities of Infrastructure Department areas for the month of March 2025

Director Infrastructure read to the report

RESOLUTION 17:23/04/2025

That Council accept the report of the Director-Infrastructure, tabled as read.

Moved: Cr Michael Sands

Seconded: Cr Brian Underwood

CARRIED 5/5

At 4.13pm Director Infrastructure left the meeting

8 CORRESPONDENCE**8.1 CORRESPONDENCE - REQUEST FOR SPONSORSHIP – U15B ABORIGINAL & TORRES STRAIT ISLANDER RUGBY LEAGUE TEAM FOR THE FIJI TOUR 2025****PURPOSE OF THE REPORT**

To inform Council of correspondence received from Barb Sellin, requesting sponsorship for her son Trent Sellin to participate in the U15B Aboriginal & Torres Strait Islander Rugby League team for the Fiji Tour 2025.

CEO read to the report

Council deferred this matter, pending additional information required to make a decision on sponsorship approval.

8.2 CORRESPONDENCE - RURAL FIRE SERVICE QUEENSLAND - LETTER OF INTRODUCTION OF THE NEWLY APPOINTED DEPUTY CHIEF OFFICER

PURPOSE OF THE REPORT

Tabling of correspondence from Rural Fire Service Queensland, dated 10 April 2025.

CEO read to the report

RESOLUTION 18:23/04/2025

That Council note the correspondence tabled, as read.

Moved: Cr Daryl Sexton

Seconded: Cr Amy Neal

CARRIED 5/5

9 STRATEGIC PORTFOLIO UPDATE

CEO advised Council of Disaster Management Conference in Brisbane 27 -29 May 2025. Council confirmed attendance of Deputy Mayor Neal (Yarrabah LDMG Chair), Councillor Underwood (Yarrabah LDMG Deputy Chair) and CEO (Local Disaster Coordinator) to attend.

10 OTHER MATTERS

Mayor advised Council of late correspondence received from Gloria Noble in relation to a family diary. Copy of correspondence provided to all Councillors. CEO advised of previous discussions with Ms Noble and that this was a matter that Ms Noble had been informed to report to Police. Council had checked records with regards to this matter and had performed due diligence with regards to this information. Council requested that this be confirmed again and to respond accordingly.

11 CLOSE OF MEETING

Date for the next Council Ordinary Meeting is Wednesday 21 May 2025.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 4.31 pm.

.....
MAYOR

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

7 MATTERS FOR DISCUSSION

7.1 CEO OPERATIONAL REPORT

File Number: 01.MFD_OM.20250522

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Monthly Council meeting report on the operational and strategic performance of council business for months of March / April 2025.

KEY FOCUS AREAS

This monthly report covers the period from 19th April to 16th May 2025.

- ◇ **Ordinary Council Meeting** - 23 April. Mayor, Councillors & CEO attended
- ◇ **Indigenous Leaders Forum** - Cherbourg / Mooloolaba 29 – 30 April. Mayor, Deputy Mayor, Cr Murgha, Cr Underwood & CEO attended
- ◇ **Reef Guardian Council Technical Working Group** - Townsville - 30 April – 1 May. Cr Murgha (as Deputy Chair) & TWG Directors attended
- ◇ **Ministerial Delegations:-** 1 May. Mayor and CEO met with Ministers Landbroek, Leahy and O'Connor in relation to local issues.
- ◇ **RACQ Foundation** – 6 May. Teams meeting to discuss upcoming project in Yarrabah. CEO attended
- ◇ **Councillor Workshop** – 8 May. EOI processes and draft policy discussions. Mayor, Deputy Mayor & CEO attended
- ◇ **Greenhouse Gas Emission Inventory Project** – 8 May. Mayor & Deputy Mayor & ceo attended
- ◇ **MobMoves Program** – 8 May. To produce better child development outcomes. This was postponed. Date TBC
- ◇ **Rural Fire Service Queensland-Hand over of new Fire Truck Ceremony** – 13 May. Mayor, Deputy Mayor, Cr Murgha & Cr Underwood attended



Yarrabah Rural Fire Brigade Truck Handover 13th May 2025

- ◇ **Kinnetic meeting** – 13 May. Discussion with regards to bus transport to/from Yarrabah. CEO attended

Minister Fiona Simpson - Minister for Women and Women's Economic Security, Minister for Aboriginal and Torres Strait Islander Partnerships and Minister for Multiculturalism and Local Member for Mulgrave, Terry James – 15 May. Mayor, Deputy Mayor Amy Neal, Councillor Michael Sands, Councillor Brian Underwood & CEO attended



- ◇ **QPS First Nations Cultural Induction package** – 15 May. Mayor, Deputy Mayor Amy Neal, Councillor Michael Sands, Councillor Brian Underwood & CEO attended



UPCOMING MEETINGS / EVENTS

- ◇ **Study for Parasitic Disease Wastewater Surveillance Project** – 19 May. CEO to attend
- ◇ **YAG Meeting** – 20 May. Mayor & CEO to attend
- ◇ **RACQF – Yarrabah Community Assistance Project** – 20 May. CEO to attend
- ◇ **TCICA Meeting** – 21 May. Mayor & CEO to attend
- ◇ **Ordinary Council Meeting** – 22 May. Mayor, Councillors & CEO to attend
- National Sorry Day Event** - 26 May. Community Event

◇



- ◇ **Queensland Disaster Management Conference** – Brisbane Convention Centre - 27 - 29 May. Deputy Mayor Neal, Cr Underwood & CEO to attend
- ◇ **QPS First Nations Mayors Working Group** – 29 May. Mayor to attend
- ◇ **The MABO Oration** – 30 May. Councillors invited



- ◇ **Qld Victims Commissioner** – 3 June. Mayor & CEO to attend.
- ◇ **Yarrabah Foodcubes Project** – 4 June. Mayor & CEO to attend.
- ◇ **FNQ RRTG Meeting**/Mareeba – 5 June. Mayor & CEO to attend.
- ◇ **FNQROC 172nd Board Meeting**/Mareeba – 5 June. Mayor & CEO to attend.
- ◇ **Yarrabah Inter-agency meeting** – 6 June. CEO to attend.
- ◇ **Public Holidays in June**
Yarrabah Foundation Day – Coming of The Gospel – Tuesday 17 June.
- ◇ **Ordinary Council Meeting** - 18 June. Mayor, Councillors & CEO attended
- ◇ **Yarrabah Cultural Induction Package Community Consultation-First Nations Division, Queensland Police Service** TBC – 19 June. Mayor, Councillors, CEO and stakeholders to attended
- ◇ **National General Assembly of Local Government** - 24-27 June. Mayor to attend
- ◇ **State Region Road Show** – Representatives from AUSIndustry, FNQROC, Northern Australia Infrastructure Fund (NAIF), NBN, State Dept of ATSIP (Indigenous Employment & Economic Outcomes) – **3 July**. Community Event

GOVERNANCE

We are diligently monitoring internal processes to ensure alignment with legislative requirements.

GRANTS MANAGEMENT

Grants Team continue to build a comprehensive list/status of all grant briefs, grants considered, grants applied and forecast opportunities in collaboration with each Department.

A. **GRANTS SUBMITTED DURING PERIOD**

- Queensland Government – Queensland Reconstruction Authority - Disaster Resilience Fund – **Empower Yarrabah – Microgrid Project** - \$2,636,720

B. SUCCESSFUL GRANTS

- Australian Government – Department of Industry, Science and Resources – Department of Infrastructure, Transport, Regional Development Communications, and the Arts - Housing Support Program - Stream 2:
 1. **Critical Enabling Infrastructure Water (WTP) and Sewerage (STP) Upgrade(s)** - \$18,832,522
 2. **Master Planning and Approvals for 45 Social Houses** - \$976,200
- Queensland Government – Department of Justice - Gambling Community Benefit Fund - Council Website upgrade - \$28,600

UNSUCCESSFUL GRANTS

Nil for this period

C. GRANTS AWAITING OUTCOME

- **Queensland Government – Department of Education – Arts Queensland – First Nations Commissioning Fund – Yarrabah Music Festival 2025 - \$50,000**
- **Australian Government – Department of Industry, Science and Resources – Department of Infrastructure, Transport, Regional Development Communications, and the Arts - Regional Precincts and Partnerships Program - Stream two -Precinct delivery. Yarrabah Retail and Commercial Precinct. - \$15 Million**
- **National Indigenous Australians Agency – NAIDOC Grant – Yarrabah NAIDOC Celebrations 2025 - \$9,800**
- **Queensland Government – Department of Transport and Main Roads - Aboriginal and Torres Strait Islander Transport Infrastructure Development Scheme - Gateway Park Precinct - \$585,956.25**
- **Queensland State Emergency Services - SES Support Grant Program 2025-2026**
 - o Facility – Extension of SES Building - **\$150,000**
 - o Vehicle –
 - o All-Terrain Vehicle Kubota - **\$31,363.64**
 - o Second hand vehicle – **\$27,000**
- **Queensland Government - Department of Housing, Local Government and Planning and Public Works – Scheme Supply Fund – Planning Scheme Amendment to incorporate the Yarrie Homes Guideline and Balamba Structure - \$100,000**

D. GRANT OPPORTUNITIES

- Department of Infrastructure, Transport, Regional Development, Communications, and the Arts - Safer Local Roads and Infrastructures Program - **provide funding for projects to address current and emerging priorities in road infrastructure needs**. No maximum amount
- Australian Government – Department of Climate Change, Energy, the Environment and Water - Community Energy Upgrades Fund – **Funding for energy efficiency and electrification upgrades of local government facilities** - Up to \$2,500,000
- Australian Government – Indigenous Land and Sea Corporation – Our Country Our Future- Invited to apply to fund part of the **Employer Yarrabah Project** – Up to \$2,600,000
- Australian Government – Australian Renewable Energy Agency – Advancing Renewable Program – **Funding for initiatives that optimise transition to renewable Energy** – No Maximum amount.
- Queensland Government – Department of Justice - Gambling Community Benefit Fund – **Provides funding for a variety of projects** - \$100,000.
- Queensland Government – Department of State Development, Infrastructure, Local Government and Planning – Residential Activation Fund – Round 1 - **Funding to unlock housing by supporting essential infrastructure or planning work** – No Max \$ Amount.

PROJECT UPDATE

Project Description	Funding	Project Status	PM	Monthly Update - May 2025
Annual Allocation - Jabin/Jungi Lane K&C and Pavement Resurfacing	ATSI TIDS	In Close Out Phase	MG	Works Complete - Council submission of final claim in April 2025.
	Roads to Recovery 19-24			
	LRCI Phase 4			
Flood and Drainage Study	NQNDMP	In Close Out Phase	MG	Drainage report available for potential funding opportunities focussing on Drainage improvements in community - this will be issued to Council for information and review.
Buddabadoo Drainage Improvements		In Close Out Phase		Works Complete - Close outs submitted to QRA QRA close out queries responded. Awaiting final 10% payment.
Djenghi Stage 6B / 7A - Civil Works	Capital Interim	In Close Out Phase	MG	Project complete
Balamba Master Planning		In Progress/On Track	NH	Preliminary Planning - Works in Progress with Town Planning (Nikki Huddy)
Balamba Link Road - Intersection Upgrade		In Close Out Phase	MG	Project complete - in defects liability period
Balamba Stage 1 Civil	ATSI TIDS 23/24	In Progress/On Track	MG	Waiting on master planning to be complete to inform the design and finish levels of the entry road.
Ambrym Street Redevelopment	Forward Capital Program	In Progress/On Track	MG	Development Application passed through Council RFQ for Civil Infrastructure Engineering Design issued - closing 16th of May 2025
Bulguru Park Cabins - Supply and Installation		In Progress/On Track	MG	Works in Progress - Construction of 7 x prefabricated homes. Anticipate delivery to Yarrabah July 2025. Contractor has engaged 2 x local staff to fly to Gympie, SEQ for 2 weeks work experience. These 2 x local staff will work with the Contractor in community to complete the homes.
Bulguru Park - Civil Works Package		In Progress/On Track	MG	Works in Progress - Council commenced onsite April 2025
Construction of 4 x detached dwellings and 2 x duplex	QBUILD Contract 81907	In Progress/On Track	MG	1 x Duplex handed over in March 2025. 1 x Duplex is nearing completion however still awaiting Ergon connection.
Program 1 - Construction of 5 New dwellings and 2 x Extensions	Capital Housing Program	In Progress/On Track	MG	Survey complete to all properties, procurement is complete for house designs. Anticipate 2-3 months for completion of all designs and construction to commence July 2025.
Program 2 - Construction of 8 x Extensions		In Progress/On Track	MG	
Program 3 - Construction of 8 x Extensions		In Progress/On Track	MG	
Buddabadoo Bridge Contribution	LRCI Phase 3	Completed	MG	In closeouts/QRA final reviews
Buddabadoo Bridge - Construction	QDRRF	Completed	MG	In closeouts/QRA final reviews
YASC.0013 Sealed Works Package	DRFA 2021	Completed	MG	In closeouts/QRA final reviews
YASC.0012 Unsealed Works Package		Completed	MG	In closeouts/QRA final reviews
YASC.0011 Buddabadoo Landslip		Completed	MG	In closeouts/QRA final reviews
YASC.0017 Buddabadoo Betterment		Completed	MG	In closeouts/QRA final reviews
Day Care - Stormwater Improvements		Completed	MG	In closeouts/QRA final reviews
PCYC / Place of Refuge - Stormwater Improvements	LRRG	In Progress/On Track	MG	Project funding will not be closed out until after next wet season in the event additional works are required. There are some additional works to be complete post wet season 2025
Disaster Coordination Centre - Stormwater Improvements		In Progress/On Track	MG	
Disaster Coordination Centre - Generator		In Progress/On Track	MG	
Weather Monitoring Infrastructure		In Progress/On Track	MG	
YASC.0025 Sealed Works Package	DRFA 2023	In Progress/On Track	MG	Works commenced November 2024. Anticipate to be complete works throughout the next Quarter. Anticipating an underspend on this project as YASC are typically cost efficient delivering these works.
YASC.0033 Flood Warning Systems		In Progress/On Track	MG	Some delays due to TC Alfred 2025. Works are expected to commence onsite May 2025
2023 Betterment Reservoir Road		In Progress/On Track	MG	Detailed civil design complete. Council will commence works August 2025. In the interim, temporary pothole patching will be undertaken at these sites.
Emergency Works	DRFA 2024 - TC Jasper	Completed	MG	QRA Close outs complete and reimbursement was finalised
YASC.0032 Unsealed Works Package		In Progress/On Track	MG	Council anticipate commencing works June 2025
YASC.0034 Sealed Works Package		In Progress/On Track	MG	Works commenced November 2024. Anticipate to be complete works throughout the next Quarter. Anticipating an underspend on this project as YASC are typically cost efficient delivering these works.
Council Facility Improvements and Resilience	Work for Queensland 5 24-27	In Progress/On Track	MG	Works now reimbursement in progress and tracking well for completion June 2025
Esplanade Beautification		In Progress/On Track	MG	Planning in progress
Bishop Malcolm Park - stage security and fencing improvements		In Progress/On Track	MG	Stage security gates and fencing contract has been issued. Works commenced onsite, procurement for materials in progress.
Cemetery Upgrade - Fencing New and Old Cemetery		In Progress/On Track	MG	Fencing scope to old cemetery has been accepted including by the Northern PBC. Procurement of materials in progress. Works commenced onsite April 2025
Public Toilet Blocks - Wungu and Jilji		In Progress/On Track	MG	Earthworks commenced onsite at Wungu Beach, current program anticipates completion July 2025
Museum Boardwalk and Amphitheatre		In Progress/On Track	MG	Planning in progress - Project brief to be prepared and issued to Council for feedback. Documented feedback is appreciated to guide the RFQ for design / engineering.
Yarrabah Lookout - Walking Trail and Facilities		In Progress/On Track	MG	Planning in progress - Surveyor consultant has confirmed the proposed alignment is not be feasible. Additional options have been investigated and also are not feasible.
Extension of the Gillian Bann Women Facility and the construction of the bottom Field	Play Our Way Program	Prestart	MG	Federal Government Department Health and Aged Care - funding issued to Council. Council to begin design procurement
Emergent Works DRFA 2025	DRFA (QRA)	In Progress/On Track		Activated Sunday 2nd of Feb, 2025. Emergent works in progress focusing on drainage, debris clean up, infrastructure repairs. Anticipate REPA with associated betterment to follow. DTMR have committed to supporting YASC with recovery efforts on Range Road however to date have only provided support for reconstructing damaged culvert on Point Road. YASC has begun the emergency works on Range Road. Emergent works period ends May 2025 - REPA to follow.



ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the CEO Operational Report for the period to 16 May 2025.

7.2 YASC MONTHLY FINANCIAL REPORT

File Number: 02.MFD_OM.20250522

Author: Mike Mair, Director - Corporate Services

PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 30th April 2025.

BACKGROUND

This report is created with the following in mind:

Local Government Regulations, s204 - Financial

(1) The local government must prepare a financial report.

(2) The chief executive officer must present the financial report—

(a) if the local government meets less frequently than monthly—at each meeting of the local government; or

(b) otherwise —at a meeting of the local government once a month.

(3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

CEO delegates the reporting responsibility to the Corporate Services Director – Mike Mair.

COMMENT

The information provided in this report reflects the financial accounts and statements for the month end.

The content of the reports to include information on the following:

Overview of

1. Operating results
2. Current Debtors
 - Trade Debtors & Trade Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Commercial leases
7. Areas of Interest Report
8. Grant Report

POLICY/FUNDING CONSIDERATIONS

Local Government Regulations, s204 - Financial

RISK

Compliance.

CONSULTATION

Executive Leadership Team

Finance Manager

ATTACHMENTS

1. **Finance Report April 2025**
2. **Areas of Interest Report April 2025**
3. **Grants Report April 2025**

RECOMMENDATION

That Council accept the 30th April 2025 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grant Report

**CORPORATE SERVICES REPORT
TO THE YARRABAH ABORIGINAL SHIRE COUNCIL
For the Period Ended 30 April 2025**

FINANCIAL SERVICES

I. Overview of Operating Results as at 30 April 2025

	ACTUAL YTD	BUDGET YTD 24/25	VARIANCE	VARIANCE	BUDGET FY 24/25
	\$	\$	\$	%	\$
Recurrent Income					
Fees & charges	27,761	222,302	-194,542	-88%	266,763
Other incomes	563,514	491,187	72,327	15%	589,424
Rental income	2,591,161	2,500,252	90,909	4%	3,000,302
Interest received	497,626	125,000	372,626	298%	150,000
Sales & recoverable works	5,448,518	4,660,008	788,510	17%	5,592,009
Grants & Subsidies	9,220,153	6,918,568	2,301,585	33%	8,302,282
	18,348,732	14,917,317	3,431,416	23%	17,900,780
Recurrent Expenditure					
Employees costs	5,889,387	6,182,728	-293,341	-5%	7,419,274
Materials and services	9,581,844	9,660,198	-78,354	-1%	11,592,238
Finance costs	14,028	460,984	-446,956	-97%	553,181
Donations Paid	4,241	-	4,241		0
Depreciation	5,598,825	5,444,582	154,243	3%	6,533,498
	21,088,325	21,748,492	-660,168	-3.04%	26,098,191
Less: Capitalised Expenses					
	21,088,325	21,748,492	-660,168	3.04%	26,098,191
Net Operating Profit	-2,739,592	-6,831,176	4,091,583	-60%	-8,197,411

Council's Operating result is a loss of \$2.740M as at 30 April 2025, better than budget by \$4.092M.

Recurrent income is over budget by \$3.431M. Grants & subsidies are over budget by \$2.302M a result of the ICFP funding being higher than was budgeted. The increased ICFP funding has helped reduce the operating loss year to date.

Recurrent expenditure is \$660K under budget. Finance costs are under budget by \$447K, with Employee costs and Materials and Services being under budget by 293K and 78K respectively. However, it should be also noted the bad debts impairment is not calculated until the end of financial year and traditionally are between \$300-500k.

Housing Planned Maintenance net profit exceeded the yearly budget already by \$799K with continued strong growth of the QBuild maintenance business.

Liquidity Highlights

II. Current Trade Debtors, Housing Debtors & Trade Creditors

	90 Days	60 Days	30 Days	Current	Total
Total Debtor Type	\$0.00	\$0.00	\$0.00	\$0.00	-
Debtors Sundry	274,678	9,002	89,665	519,429	892,774
Blockholders Service Fees	415,603	3,531	12,560	- 2,490	429,205
Commercial Service Fees	143,059	5,623	-	-	148,682
Grants	479	-	82,847	7,200	90,525
Ex - Rent (pre 2013)	957,078	-	-	-	957,078
Trustee Leases	22,165	-	-	-	22,165
Commercial Leases	28,500	10,497	10,374	7,466	56,837
Daycare Debtors	141,804	1,847	1,659	1,953	147,263
Housing Current Rent	3,227,883	746	503	8,365	3,237,497
TOTAL DEBTORS	5,211,249	31,247	197,608	541,923	5,982,027
TOTAL CREDITORS	1,691	1,778	135,124	899,981	1,038,574

Of the \$5.982M owing to Council, only \$1.734M is estimated as collectable with \$4.248 million included in our provision for doubtful debts.

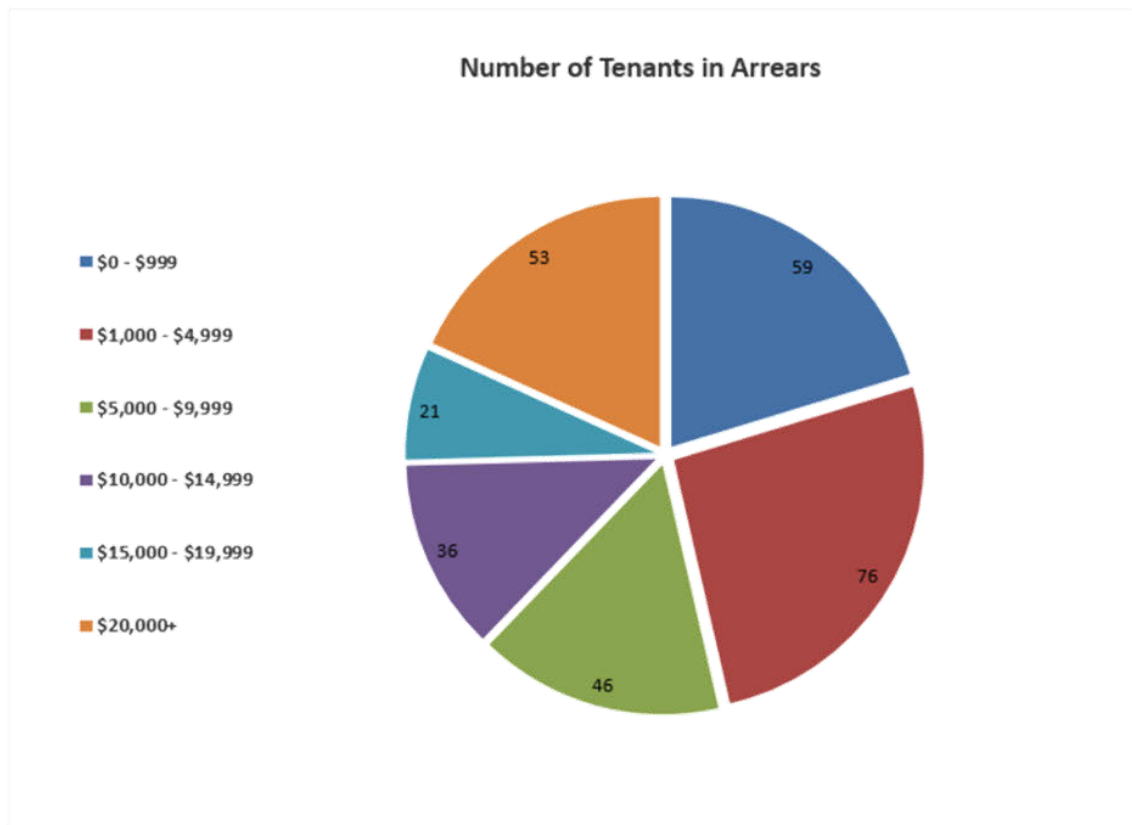
Snapshot: SOCIAL HOUSING DEBT LEVEL (CURRENT)

Over the past 12 months, the rental arrears to Council for social housing has increased by \$314,590 (11%) from \$2,922,907 to \$3,237,497. A review of debtors has highlighted the following:

60% of current tenants are in arrears and 232 total tenants owe over \$1,000 which has increased by 1 on that of the previous quarter.

The 53 debtors owing over \$20K increased by 53K from \$1,803M to \$1,857M.

	# Tenants	# Tenants	# Tenants	# Tenants	# Tenants
Amount Owning to Council	Apr-24	Jul-24	Oct-24	Jan-25	Apr-25
\$1,000 - \$4,999	85	79	76	74	76
\$5,000 - \$9,999	55	55	56	54	46
\$10,000 - \$14,999	36	31	31	32	36
\$15,000 - \$19,999	16	19	15	19	21
\$20,000+	46	47	52	52	53
Total Tenants Over \$1,000	238	231	230	231	232
Percent of tenants in arrears	61%	60%	59%	60%	60%



Monthly movement to housing debt	
Month	Actual increase/(decrease)
April 2024	50,791
May 2024	6,793
June 2024	17,358
July 2024	25,896
August 2024	10,605
September 2024	58,208
October 2024	14,043
November 2024	- 10,670
December 2024	59,359
January 2025	27,658
February 2025	30,536
March 2025	65,942
April 2025	72,294



III. Capital Works

The following is an overview of Capital Works for specific large projects. The capital project reviews are for the total project from start to completion. This means the below totals may encompass more than one financial year.

Capital Expenditure 30/04/2025	Total Grant Budget	Monies Received to Date	Expenses to Date	Expenditure Variation	Brief Description
Interim Remote Capital Program	2,139,036	1,925,134	2,349,816	- 210,780	5 Lots 6A Djenghi Estate
Works for Qld 4 - 21/24	3,280,000	3,280,000	3,431,804	- 151,804	Driveways, Security, Council Buildings Upgrade & Refurbishment, Yarrabah Beautification
Roads to recovery	212,360	212,360	214,236	- 1,876	Construction or maintenance of roads
Sewerage Pump Stations (ICCIP)	471,313	860,039	591,232	- 119,919	Replace gantrys, pump upgrades and maintenance, SCADA, assesment of future expansion, new switchboard pump 3
Water Mains Upgrade (ICCIP)	1,999,862	1,792,968	2,142,506	- 142,644	Replace water main Back Beach Road, SCADA, Fit bore 2 & 7 pumps, water treatment upgrade.
Qbuild Housing demolition and construction	3,498,000	1,806,120	3,397,134	100,866	14 Smith St, 4 Dabah Close, 19 Smith St, 32 Workshop Rd, 7 Beach St, 64 Gribble St
Forward Capital Program	5,927,444	1,964,095	2,547,499	3,379,945	16 Lots Djenghi, 10 houses Gurrngga St
Water Treatment Plant Upgrade (LGGSP)	1,253,159	375,948	90,656	1,162,503	Water Treatment Plant upgrade
Buddabadoo Road drainage upgrades (QRA)	566,475	484,547	551,245	15,230	Buddabadoo Road drainage upgrades
Landfill Operational Equipment (DES)	1,728,900	1,848,900	2,042,614	- 313,714	14T Excavator, 10T Front End Loader, 10T Backhoe, 14T Tipper, Front Load Tractor, Wood Chipper, Machinery Housing Bay
Remote Indigenous Capital - Balamba subdivision (Dept of Housing)	5,000,000	1,500,000	-	5,000,000	Balamba area link infrastructure and 20 lots subdivision
Housing Construction 24-25 (Dept of Housing)	5,000,000	2,994,786	143,055	4,856,945	11 Smith St, 13 Smith St, 28 Schrieber St, 30 Schrieber, 11 Garrana St, 109 Back Beach Rd, 3 Walker Close, 7 Walker Close
Works for Qld 5 - 24/27	4,920,000	2,460,000	195,072	4,724,928	Council facility improvements, Esplanade beautification, BMP stage, Cemetery Upgrade, Public Toilets - Wungu & Jilji, Museum Boardwalk, Yarrabah Lookout
	\$35,996,549	\$21,504,896	\$17,696,868		
Estimated Capital Deficit		0			

IV. Balance Sheet

Yarrabah Aboriginal Shire Council		
Statement of Financial Position		
As at 30 April 2025		
	Council	
	As at 30 April 2025	As at 30 June 2024
	\$	\$
Current assets		
Cash and cash equivalents	18,880,068	11,634,217
Trade and other receivables	5,503,131	4,846,817
Inventories	172,372	165,440
Total current assets	24,555,572	16,646,474
Non-current assets		
Property, plant and equipment	173,713,277	164,467,378
Total non-current assets	173,713,277	164,467,378
Total assets	198,268,849	181,113,852
Current liabilities		
Trade and other payables	8,909,683	8,371,198
Provisions	775,419	864,189
Total current liabilities	9,685,102	9,235,386
Non-current liabilities		
Provisions	1,730,485	1,730,485
Total non-current liabilities	1,730,485	1,730,485
Total liabilities	11,415,586	10,965,871
Net community assets	186,853,263	170,147,981
Community equity		
Asset revaluation surplus	113,582,451	113,581,531
Retained surplus/(deficiency)	73,270,811	56,566,450
Total community equity	186,853,263	170,147,981

V. Cash Position

Cash Position

	\$	\$
CBA - General Fund	650,335	
CBA - Housing Fund	76,892	
CBA - Remote Capital	14,196	
CBA - Remote Indigenous Capital	4,794,265	
CBA - Trust Acc	149,010	
QTC - Leases	353,557	
QTC - Investment	10,699,906	
QTC - Forward Capital	2,137,271	
Cash Floats	<u>4,637</u>	
Total Cash		18,880,068
Trade Debtors	5,982,027	
Provision Doubtful Debts	<u>(4,247,619)</u>	1,734,407
Less: Trade Creditors		(1,038,574)
Less: Tied Grant Funds		(9,517,047)
Less: Current Commitments		<u>(7,259,964)</u>
Cash Position at EOM		<u><u>2,798,890</u></u>

VI. Commercial Leases

Status of Council Commercial Leases	No.
Total Council leasable properties	21
No. of current leases outstanding	0
<i>Being made up of those:</i>	
- Expression of interest released	0
- awaiting signature of tenant	0
- Expression of interest to be done	0

VII. Other

Projects currently being undertaken are as follows:

1. Asset Management Plans – Draft Building Asset Management Plan received 11th March, being reviewed by Management.
2. Formal Valuation of Buildings and other structures – Draft valuations received 10th April 2025 are being reviewed by Director Corporate Services prior to end of year external audit.
3. Indices valuation of other asset classes to be received by 20th May for review by Director Corporate Services prior to end of year external audit.

4. Budget 2025-26 worksheets and papers initial draft prepared, after consultation with management team. Further review to continue, with Council review workshop scheduled for May/early June and final budget formal adoption at the June 25 Council meeting.

5. Interim External Audit commenced 12th May – 16th May 2025.

6. Industrial Special Risks insurance broker is in the process of getting pricing for financial year 2025-2026 renewal.

Mike Mair

Director Corporate Services



300. Program GL Report with IE Code Detail

1:12 PM
Wednesday, 7 May, 2025

YARRABAH ABORIGINAL SHIRE COUNCIL

For Period Ending: 30/04/2025

Year : 24/25

83%

	Current Budget	YTD Actual	Order Value	Total Actual	Variance \$	Variance %
Sub Programme: 307 Pool						
Operating Income						
13071000 Pool - Income						
114 Pool Income	5,000.00	2,781.82	0.00	2,781.82	2,218.18	56%
Total: 13071000	5,000.00	2,781.82	0.00	2,781.82	2,218.18	56%
Total Act Type: OPERATING INCOME	5,000.00	2,781.82	0.00	2,781.82	2,218.18	56%
Operating Expenditure						
13072000 Pool - Employee Costs						
201 Salaries & Wages	50,000.00	71,182.76	0.00	71,182.76	21,182.76	142%
203 Sick Leave	0.00	1,218.79	0.00	1,218.79	1,218.79	(100%)
206 Annual Leave	0.00	5,366.60	0.00	5,366.60	5,366.60	(100%)
207 Sick Leave	0.00	318.56	0.00	318.56	318.56	(100%)
208 Superannuation	5,750.00	8,991.65	0.00	8,991.65	3,241.65	156%
211 Workwear	300.00	0.00	1,089.55	1,089.55	789.55	363%
212 Workcover	933.06	648.05	0.00	648.05	(285.01)	69%
Total: 13072000	56,983.06	87,726.41	1,089.55	88,815.96	31,832.90	(156%)
13072100 Pool - Materials & Services						
201 Salaries & Wages	0.00	1,323.45	0.00	1,323.45	1,323.45	(100%)
208 Superannuation	0.00	31.13	0.00	31.13	31.13	(100%)
304 Cleaning	2,000.00	0.00	0.00	0.00	(2,000.00)	0%
310 Electricity & gas	21,050.36	16,354.93	0.00	16,354.93	(4,695.43)	78%
318 Insurance - Other	28,723.07	23,102.00	0.00	23,102.00	(5,621.07)	80%
321 Materials & operating	21,167.01	10,467.00	6,057.98	16,524.98	(4,642.03)	78%
323 Motor Vehicle - Fuel & oil	500.00	0.00	0.00	0.00	(500.00)	0%
332 R&M - Buildings	9,251.89	22,308.72	10,037.20	32,345.92	23,094.03	350%
333 R&M - Equipment	1,005.20	3,223.00	0.00	3,223.00	2,217.80	321%
339 Telephone & internet	516.03	412.27	0.00	412.27	(103.76)	80%
345 Minor Equipment	1,500.00	0.00	542.73	542.73	(957.27)	36%
Total: 13072100	85,713.56	77,222.50	16,637.91	93,860.41	8,146.85	(110%)
Total Act Type: OPERATING EXPENDITURE	142,696.62	164,948.91	17,727.46	182,676.37	39,979.75	128%
Net Profit(Loss): Pool	(137,696.62)	(162,167.09)	(17,727.46)	(179,894.55)	42,197.93	126%
Sub Programme: 502 Planned Maintenance						
Operating Income						
15021000 Planned Maintenance - Income						
153 Services - Housing Maintenance	5,043,911.15	4,877,467.94	0.00	4,877,467.94	166,443.21	97%
154 Services - Contract Works	145,867.40	202,942.70	0.00	202,942.70	(57,075.30)	139%
Total: 15021000	5,189,778.55	5,080,410.64	0.00	5,080,410.64	109,367.91	98%
Total Act Type: OPERATING INCOME	5,189,778.55	5,080,410.64	0.00	5,080,410.64	109,367.91	98%
Operating Expenditure						
15022000 Planned Maintenance - Employee Costs						
201 Salaries & Wages	422,800.87	288,390.37	0.00	288,390.37	(134,410.50)	68%
208 Superannuation	48,622.10	32,591.25	0.00	32,591.25	(16,030.85)	67%
211 Workwear	269.49	0.00	0.00	0.00	(269.49)	0%
212 Workcover	8,362.75	0.00	0.00	0.00	(8,362.75)	0%
Total: 15022000	480,055.21	320,981.62	0.00	320,981.62	(159,073.59)	(67%)
15022100 Planned Maintenance - Materials & Services						
153 Services - Housing Maintenance	0.00	(2,353.80)	0.00	(2,353.80)	(2,353.80)	(100%)
201 Salaries & Wages	0.00	1,492.31	0.00	1,492.31	1,492.31	(100%)
208 Superannuation	0.00	11.11	0.00	11.11	11.11	(100%)
211 Workwear	0.00	364.23	4,237.54	4,601.77	4,601.77	(100%)
310 Electricity & gas	2,404.90	4,659.82	0.00	4,659.82	2,254.92	194%
321 Materials & operating	43,285.70	66,355.88	0.00	66,355.88	23,070.18	153%
332 R&M - Buildings	50,714.02	60,507.17	529.01	61,036.18	10,322.16	120%
334 R&M - Houses	4,234,333.08	3,452,160.92	190,604.84	3,642,765.76	(591,567.32)	86%
344 Travel - other	0.00	2,211.00	0.00	2,211.00	2,211.00	(100%)
345 Minor Equipment	2,000.00	0.00	0.00	0.00	(2,000.00)	0%
346 Motor Vehicles - expenses	5,000.00	0.00	0.00	0.00	(5,000.00)	0%
860 Capital Purchases	0.00	9,550.78	0.00	9,550.78	9,550.78	(100%)
998 Stock Overheads	8,438.72	9,239.50	0.00	9,239.50	800.78	109%
999 Plant Recovery	10,444.17	3,476.87	0.00	3,476.87	(6,967.30)	33%
Total: 15022100	4,356,620.59	3,607,675.79	195,371.39	3,803,047.18	(553,573.41)	(87%)
Total Act Type: OPERATING EXPENDITURE	4,836,675.80	3,928,657.41	195,371.39	4,124,028.80	(712,647.00)	85%
Net Profit(Loss): Planned Maintenance	353,102.75	1,151,753.23	(195,371.39)	956,381.84	(603,279.09)	92%

Operating Income

Operating Income							
17011000	Water - Income						
101	Service Charges	86,394.09	41,685.24	0.00	41,685.24	44,708.85	48%
	Total: 17011000	86,394.09	41,685.24	0.00	41,685.24	44,708.85	48%
	Total Act Type: OPERATING INCOME	86,394.09	41,685.24	0.00	41,685.24	44,708.85	48%

Operating Expenditure

17012000	Water - Employee Costs						
201	Salaries & Wages	159,435.93	116,511.62	0.00	116,511.62	(42,924.31)	73%
203	Sick Leave	1,966.54	2,806.98	0.00	2,806.98	840.44	143%
206	Annual Leave	10,936.07	8,127.59	0.00	8,127.59	(2,808.48)	74%
208	Superannuation	18,335.13	12,427.46	0.00	12,427.46	(5,907.67)	68%
211	Workwear	1,000.00	247.32	1,935.77	2,183.09	1,183.09	218%
212	Workcover	2,716.00	2,740.27	0.00	2,740.27	24.27	101%
Total: 17012000		194,389.67	142,861.24	1,935.77	144,797.01	(49,592.66)	(74%)
17012100	Water - Materials & Services						
201	Salaries & Wages	0.00	259.22	0.00	259.22	259.22	(100%)
208	Superannuation	0.00	30.03	0.00	30.03	30.03	(100%)
308	Contractors fees	1,000.00	8,800.00	0.00	8,800.00	7,800.00	880%
310	Electricity & gas	177,583.45	132,442.64	0.00	132,442.64	(45,140.81)	75%
318	Insurance - Other	7,784.04	6,260.70	0.00	6,260.70	(1,523.34)	80%
321	Materials & operating	168,007.59	164,339.37	17,039.05	181,378.42	13,370.83	108%
323	Motor Vehicle - Fuel & oil	10,394.82	5,273.77	0.00	5,273.77	(5,121.05)	51%
327	Motor Vehicle - R&M	5,000.00	0.00	0.00	0.00	(5,000.00)	0%
333	R&M - Equipment	7,515.56	15,093.41	0.00	15,093.41	7,577.85	201%
335	R&M - Infrastructure	15,047.59	21,847.57	0.00	21,847.57	6,799.98	145%
338	Subscriptions	3,891.30	2,173.25	0.00	2,173.25	(1,718.05)	56%
339	Telephone & internet	1,828.04	2,212.27	0.00	2,212.27	384.23	121%
345	Minor Equipment	0.00	0.00	2,074.52	2,074.52	2,074.52	(100%)
346	Motor Vehicles - expenses	8,843.24	1,544.84	0.00	1,544.84	(7,298.40)	17%
Total: 17012100		406,895.63	360,277.07	19,113.57	379,390.64	(27,504.99)	(93%)
17018000	Water - Depreciation						
901	Buildings Depreciation	327,775.46	0.00	0.00	0.00	(327,775.46)	0%
Total: 17018000		327,775.46	0.00	0.00	0.00	(327,775.46)	0
Total Act Type: OPERATING EXPENDITURE		929,060.76	503,138.31	21,049.34	524,187.65	(404,873.11)	56%
Net Profit/(Loss): ICFP - Water		(842,666.67)	(461,453.07)	(21,049.34)	(482,502.41)	(360,164.26)	56%

Sub Programme: 802 ICFP - Waste Mgmt

Operating Income

18021000	Waste - Income						
101	Service Charges	75,763.91	39,763.41	0.00	39,763.41	36,000.50	52%
130	Waste levy income	133,117.67	99,838.25	0.00	99,838.25	33,279.42	75%
Total: 18021000		208,881.58	139,601.66	0.00	139,601.66	69,279.92	67%
Total Act Type: OPERATING INCOME		208,881.58	139,601.66	0.00	139,601.66	69,279.92	67%

Operating Expenditure

18022000	Waste - Employee Costs						
201	Salaries & Wages	0.00	2,250.91	0.00	2,250.91	2,250.91	(100%)
208	Superannuation	0.00	5,451.10	0.00	5,451.10	5,451.10	(100%)
211	Workwear	0.00	0.00	1,847.18	1,847.18	1,847.18	(100%)
Total: 18022000		0.00	7,702.01	1,847.18	9,549.19	9,549.19	(100%)
18022100	Waste - Materials & Services						
315	Hire of equipment	339,034.46	362,096.46	160,532.24	522,628.70	183,594.24	154%
321	Materials & operating	59,264.63	11,895.28	54.63	11,949.91	(47,314.72)	20%
323	Motor Vehicle - Fuel & oil	994.73	335.98	0.00	335.98	(658.75)	34%
332	R&M - Buildings	3.35	10.55	0.00	10.55	7.20	315%
346	Motor Vehicles - expenses	397.29	780.23	0.00	780.23	382.94	196%
Total: 18022100		399,694.46	375,118.50	160,586.87	535,705.37	136,010.91	(134%)
18023000	Waste - Finance costs						
402	Credit Loss Expense	20,000.00	0.00	0.00	0.00	(20,000.00)	0%
Total: 18023000		20,000.00	0.00	0.00	0.00	(20,000.00)	0
Total Act Type: OPERATING EXPENDITURE		419,694.46	382,820.51	162,434.05	545,254.56	125,560.10	130%
Net Profit/(Loss): ICFP - Waste Mgmt		(210,812.88)	(243,218.85)	(162,434.05)	(405,652.90)	194,840.02	109%

Sub Programme: 819 Container Exchange

Operating Income

18091710	Container Exchange - Sales Income Gen						
121	Commission	0.00	28,163.26	0.00	28,163.26	(28,163.26)	(100%)
Total: 18091710		0.00	28,163.26	0.00	28,163.26	(28,163.26)	(100%)
Total Act Type: OPERATING INCOME		0.00	28,163.26	0.00	28,163.26	(28,163.26)	(100%)

Operating Expenditure

18092000	Container Exchange - Employee costs						
201	Salaries & Wages	0.00	45,755.24	0.00	45,755.24	45,755.24	(100%)
206	Annual Leave	0.00	1,007.03	0.00	1,007.03	1,007.03	(100%)
208	Superannuation	0.00	5,585.81	0.00	5,585.81	5,585.81	(100%)
212	Workcover	0.00	(7,150.73)	0.00	(7,150.73)	(7,150.73)	(100%)
Total: 18092000		0.00	45,197.35	0.00	45,197.35	45,197.35	(100%)
18092100	Container Exchange - Materials and Services						
321	Materials & operating	0.00	5,233.20	0.00	5,233.20	5,233.20	(100%)
Total: 18092100		0.00	5,233.20	0.00	5,233.20	5,233.20	(100%)
Total Act Type: OPERATING EXPENDITURE		0.00	50,430.55	0.00	50,430.55	50,430.55	(100%)
Net Profit/(Loss): Container Exchange		0.00	(22,267.29)	0.00	(22,267.29)	22,267.29	(100%)



500. SPECIFIC PURPOSE GRANT BALANCES BY PROJECT

YARRABAH ABORIGINAL SHIRE COUNCIL

1:13 PM
Wednesday, 7 May, 2025

as at 30 April 2025

	Opening Balance	Receipts Grants	Receipts Other	Disbursements	Closing Balance
Department of Local Government Racing and Multicultural Affairs					
Financial Assistance Grant	0	2,574,383.30	0	(250,760.62)	2,323,622.68
IEDG Grant	0	0	0	(275.05)	(275.05)
Works for Qld COVID	0	0	0	0	0
Revenue Replacement Grant	0	0	0	0	0
Indigenous Councils Funding Program	0	3,953,403.31	0	(2,539,488.00)	1,413,915.31
Works For Queensland	0	0	0	0	0
Advancing the Planning Act	26,823.00	0	0	0	26,823.00
Sewerage Pumps Stations Upgrade ICCIP	0	328,731.22	0	(173,234.97)	155,496.25
Water Mains Upgrade ICCIP	(242,298.00)	322,575.08	0	(429,814.94)	(349,537.86)
Bukki Road Upgrade Stage 2 (LGGSP)	0	0	0	0	0
Waste ICCIP	0	0	0	0	0
Works for Qld 4	427,366.00	328,000.00	0	(758,021.85)	(2,655.85)
Works for Qld 2024-27	0	2,460,000.00	0	(195,072.00)	2,264,928.00
Total: Department of Local Government Racing and Multicultural Affairs	211,891.00	9,967,092.91	0	(4,346,667.43)	5,832,316.48
National Australia Day Council					
National Australia Day Council	0	12,000.00	0	(18,119.36)	(6,119.36)
Total: National Australia Day Council	0	12,000.00	0	(18,119.36)	(6,119.36)
Queensland Health					
ATSI Health Grant	81,937.00	411,345.00	0	(458,624.94)	34,657.06
Total: Queensland Health	81,937.00	411,345.00	0	(458,624.94)	34,657.06
Department of Communities Housing and Digital Economy: Arts Qld					
IRADF Grant	34,545.00	0	0	(5,155.33)	29,389.67
YCMF 2021 - Local Musicians/Facilitator (FNCF)	(23,348.00)	26,550.00	0	(39,830.58)	(36,628.58)
Total: Department of Communities Housing and Digital Economy: Arts Qld	11,197.00	26,550.00	0	(44,985.91)	(7,238.91)
Department of Environment and Science: Arts Qld					
Fashion & Wearable Art	0	0	0	0	0
Arts BIA	(77.00)	12,000.00	0	(52,839.72)	(40,916.72)
QMF 2021 (Open Air)	0	0	0	0	0
Container Exchange	(15,385.00)	0	28,163.26	(50,430.55)	(37,652.29)
Landfill (Dept of E&S)	0	1,848,900.00	0	(2,042,613.75)	(193,713.75)
Total: Department of Environment and Science: Arts Qld	(15,462.00)	1,860,900.00	28,163.26	(2,145,884.02)	(272,282.76)
Dept of Infrastructure Transport Regional Development & Communications					
Arts IVAIS Relief & Recovery	0	0	0	0	0
LRCI 2020 Traffic Calming Devices	1,050.00	0	0	0	1,050.00
LRCI 21-22	(4,842.00)	0	0	0	(4,842.00)
LRCI 22-23	(23,175.00)	20,113.64	0	0	(3,061.36)
LGGSP - Foreshore Development Plan	(95,630.00)	0	0	(79,370.00)	(175,000.00)
LGGSP - Water Treatment Plant upgrade	290,833.00	0	0	(5,541.09)	285,291.91
LRCI 4 (24-25)	0	38,919.09	0	(15,875.32)	23,043.77
Total: Dept of Infrastructure Transport Regional Development & Communica	168,236.00	59,032.73	0	(100,786.41)	126,482.32
Dept of the Premier and Cabinet					
YCMF 2021 Premier \$220K	0	0	0	0	0
Total: Dept of the Premier and Cabinet	0	0	0	0	0
Department of Communities Disability Services and Seniors					
SES Building Upgrade	(43,826.00)	65,780.86	0	(27,272.73)	(5,317.87)
NAIDOC \$500	500.00	0	0	0	500.00
Local Thriving Communities	10,000.00	0	0	0	10,000.00
Total: Department of Communities Disability Services and Seniors	(33,326.00)	65,780.86	0	(27,272.73)	5,182.13

Yarrabah Fashion Style 2023	0	0	0	0	0
Total: Australia Council for the Arts	0	0	0	0	0
Department of Social Services					
Daycare Centre Grant	(51,636.00)	389,831.40	208,198.34	(711,417.47)	(165,023.73)
Total: Department of Social Services	(51,636.00)	389,831.40	208,198.34	(711,417.47)	(165,023.73)
Department of Science Information Technology & Innovation					
QGAP Grant	0	0	0	(1,038.36)	(1,038.36)
Reef Action Plan	300,000.00	0	0	(64,088.98)	235,911.02
Total: Department of Science Information Technology & Innovation	300,000.00	0	0	(65,127.34)	234,872.66
Health & Wellbeing Qld					
Health & Wellbeing	0	150,630.00	0	0	150,630.00
Total: Health & Wellbeing Qld	0	150,630.00	0	0	150,630.00
Department of Communications and the Arts					
IVAIS	(79,671.00)	136,500.00	0	(203,710.48)	(146,881.48)
Total: Department of Communications and the Arts	(79,671.00)	136,500.00	0	(203,710.48)	(146,881.48)
Dept of Housing & Public Works					
Interim Remote Capital Program	(104,627.00)	0	0	(320,056.06)	(424,683.06)
Forward Remote Capital Program	1,854,429.00	0	86,324.95	(2,265,845.91)	(325,091.96)
Remote Indigenous Capital	1,500,000.00	0	0	0	1,500,000.00
Department of Housing New Builds	0	2,994,786.36	0	(143,054.63)	2,851,731.73
Total: Dept of Housing & Public Works	3,249,802.00	2,994,786.36	86,324.95	(2,728,956.60)	3,601,956.71
Department of Prime Minister and Cabinet					
CDP Like Activities	377,983.35	0	0	(37,438.87)	340,544.48
Community Message Sign (NIAA)	2,225.00	0	0	0	2,225.00
Total: Department of Prime Minister and Cabinet	380,208.35	0	0	(37,438.87)	342,769.48
National Indigenous Australians Agency					
Market Garden Feasibility Study	27,129.52	0	0	0	27,129.52
YCMF 2021 (NIAA)	0	0	0	0	0
NAIDOC	13,984.00	2,500.00	0	(31,049.02)	(14,565.02)
LIF Foodcubes	0	27,130.00	0	0	27,130.00
Total: National Indigenous Australians Agency	41,113.52	29,630.00	0	(31,049.02)	39,694.50
Queensland Fire and Emergency Services					
SES	5,505.00	14,011.32	0	(17,459.92)	2,056.40
Total: Queensland Fire and Emergency Services	5,505.00	14,011.32	0	(17,459.92)	2,056.40
Department of Innovation and Tourism Industry Development					
Deadly Active Sports & Rec Program	6,169.00	91,718.00	0	0	97,887.00
Total: Department of Innovation and Tourism Industry Development	6,169.00	91,718.00	0	0	97,887.00
Department of Education					
Daycare ISP Grant	0	170,374.23	0	0	170,374.23
Vacation Care Grant	0	0	0	0	0
Total: Department of Education	0	170,374.23	0	0	170,374.23
Department of Employment Small Business and Training					
Work First Start	(117,736.00)	49,545.45	0	(9,640.13)	(77,830.68)
Total: Department of Employment Small Business and Training	(117,736.00)	49,545.45	0	(9,640.13)	(77,830.68)
Department of Health and Ageing					
Play our Way Facilities	0	473,288.70	0	0	473,288.70
Total: Department of Health and Ageing	0	473,288.70	0	0	473,288.70

IKC	14,224.00	28,268.00	0	(15,792.39)	26,699.61
Total: State Library of Queensland	14,224.00	28,268.00	0	(15,792.39)	26,699.61
Queensland Reconstruction Authority					
Get Ready Qld	8,991.00	7,848.00	0	(9,300.88)	7,538.12
NQNDMP Flood Study	(93,255.00)	94,983.54	0	(22,591.00)	(20,862.46)
NQNDMP Buddabadoo Road Drainage Upgrades	3,566.00	314,604.19	0	(384,868.50)	(66,698.31)
LRRG Disaster Coordination Centre Generator	0	116,912.81	0	(132,512.81)	(15,600.00)
LRRG Weather Station	0	12,000.00	0	(598.50)	11,401.50
QRA LLRG Stormwater Drainage	0	100,299.30	0	(164,855.78)	(64,556.48)
DRFA 24-25	0	255,056.27	0	(415,415.88)	(160,359.61)
QDRF	4,689.61	0	0	0	4,689.61
REPA 2021	(929,882.00)	964,862.62	0	(199,971.30)	(164,990.68)
QRRRF 2020	(115,208.00)	89,801.93	0	0	(25,406.07)
REPA 2023	(1,767.00)	653,789.03	0	(225,798.01)	426,224.02
Total: Queensland Reconstruction Authority	(1,122,865.39)	2,610,157.69	0	(1,555,912.66)	(68,620.36)
LGAQ					
Coastal Hazard Adaption	0	0	0	0	0
Total: LGAQ	0	0	0	0	0
Department of Transport and Main Roads					
TIDS	(13,324.00)	72,610.00	0	(75,369.09)	(16,083.09)
Cycle Paths Stage 1	20,164.92	0	0	0	20,164.92
Cycle Paths Stage 2	(34,567.50)	0	0	0	(34,567.50)
Total: Department of Transport and Main Roads	(27,726.58)	72,610.00	0	(75,369.09)	(30,485.67)
Department of Infrastructure & Regional Dev					
Roads to Recovery	181,023.00	0	0	(182,304.68)	(1,281.68)
Total: Department of Infrastructure & Regional Dev	181,023.00	0	0	(182,304.68)	(1,281.68)
Department of State Development					
RTC Extension Design (MIPP2)	0	0	0	0	0
Total: Department of State Development	0	0	0	0	0
Department of Aboriginal and Torres Strait Islander Partnerships					
DFV Social Reinvestment	(10,000.00)	0	0	0	(10,000.00)
Service Enhancement	27,000.00	135,000.00	0	0	162,000.00
Yarrabah Seahawks (DATSIP)	15,000.00	0	0	(15,000.00)	0
Showcasing Yarrabah (DATSIP)	26,036.00	0	0	0	26,036.00
Emergency Relief Grant	0	10,000.00	0	(1,262.55)	8,737.45
Yarrabah Leaders Forum	42,272.00	0	0	(42,271.91)	0.09
Social Reinvestment Project	31,500.17	0	0	0	31,500.17
Community Safety Plan	44,193.00	50,000.00	0	(12,500.00)	81,693.00
Total: Department of Aboriginal and Torres Strait Islander Partnerships	176,001.17	195,000.00	0	(71,034.46)	299,966.71
FNQROC					
Transport Network Plan	0	0	0	0	0
Total: FNQROC	0	0	0	0	0
RACQ Road Numbering					
RACQ Road Numbering	0	0	0	(12,420.00)	(12,420.00)
Total: RACQ Road Numbering	0	0	0	(12,420.00)	(12,420.00)
Untied					
Untied	0	0	12,276,916.35	(12,041,431.25)	235,485.10
Total: Untied	0	0	12,276,916.35	(12,041,431.25)	235,485.10
Grand Total	3,378,884.07	19,809,052.65	12,599,602.90	(24,901,405.16)	10,886,134.46
Negative Grants Tied Grants					- 2,603,660.86 9,517,047.28

7.3 COUNCIL SUPPORT- EDUCATION PRECINCT STRATEGIC MASTER PLANS

File Number: 03.MFD_OM.20250522

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To seek Council endorsement for support of the draft proposed Education Precinct Strategic Master Plans and Discrete Communities Renewal Concept Plans.

BACKGROUND

The Department of Education (DOE) have provided to Council information relating to the building condition of the current campuses and needs for the growing school population in Yarrabah. This information has been workshopped with Councillors and a draft proposal developed.

COMMENT

Council identifies the immediate needs for students attending school at Yarrabah and the current conditions of existing facilities and has indicated its support in remedial actions by the Department to address these issues.

Council maintains its position that a new P -12 campus on land put aside for this purpose in the new "Balamba estate".

Any additional structures, as proposed by DOE requires Council to consider a lease for additional land, currently earmarked for an extension to the Yarrabah Town Centre (subject to ongoing funding applications).

In discussions with DOE, Council has maintained its position that, pending appropriate community consultation, any future lease application for additional land would be subject to conditions, limited to a 5 year period and a further condition that Council may cancel this lease with written notice, such leased land to be vacated within 12 months of that date.

CONSULTATION

To date, DOE has only workshopped this plan with Council. Council has indicated to DOE that community consultation is required prior to any formal application to Council for leasing arrangements for the land required, as per plan.

ATTACHMENTS**1. Education Precinct Strategic Master Plans (Draft)****RECOMMENDATION**

That Council resolve to support the Yarrabah Education Precinct Strategic Master Plans and Discrete Communities Renewal Concept Plans, pending appropriate community consultation.



Education Precinct Strategic Master Plans and DCR Project Concept Plans

Yarrabah State School

Primary Campus

Yarrabah Discrete Communities Renewal Program Co-Design

May 2025

DRAFT





Existing Site Plan 2024- Ground Floor

1

Yarrabah State School -Primary Campus
Education Precinct Strategic Master Plans and DCR Project Concept Plans



Scale 1:750 approx @ A3

This plan is a general representation.
Scale, proportions and spatial relationships may not be exact due to aerial view distortion and potential inaccuracies in scaling.
Internal layouts are approximate and based in provided plans of DoE with general measures not up to scale.





Existing Site Plan 2024- First Floor

2

Yarrabah State School -Primary Campus
Education Precinct Strategic Master Plans and DCR Project Concept Plans



Scale 1:750 approx @ A3

This plan is a general representation.
Scale, proportions and spatial relationships may not be exact due to aerial view distortion and potential inaccuracies in scaling.
Internal layouts are approximate and based in provided plans of DoE with general measures not up to scale.





Existing Conditions Site Plan 2024

3 Yarrabah State School -Primary Campus
Education Precinct Strategic Master Plans and DCR Project Concept Plans

This plan is a general representation.
Scale, proportions and spatial relationships may not be exact due to aerial view distortion and potential inaccuracies in scaling.
Internal layouts are approximate and based in provided plans of DoE with general measures not up to scale.



Existing Uses Site Plan 2024

4 | Yarrabah State School -Primary Campus
Education Precinct Strategic Master Plans and DCR Project Concept Plans

0 5 10 30 50
Scale 1:750 approx @ A3
This plan is a general representation.
Scale, proportions and spatial relationships may not be exact due to aerial view distortion and potential inaccuracies in scaling.
Internal layouts are approximate and based in provided plans of DoI, with general measures not up to scale.



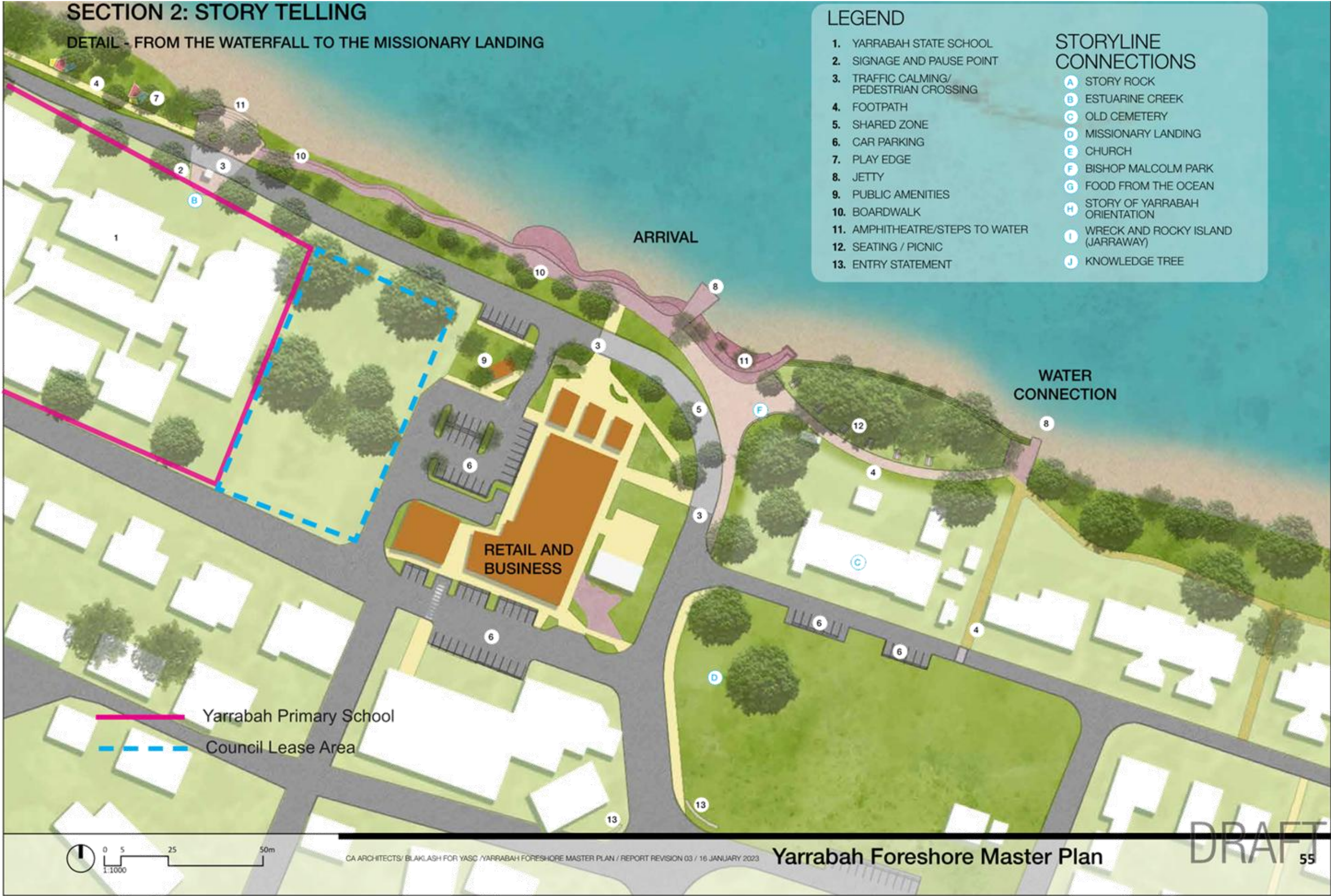


Yarrabah Foreshore Master Plan

Yarrabah State School -Primary Campus
Education Precinct Strategic Master Plans and DCR Project Concept Plans

Yarrabah Primary School
Council Lease Area





Yarrabah Foreshore Master Plan

7

Yarrabah State School -Primary Campus
Education Precinct Strategic Master Plans and DCR Project Concept Plans



Stages

SHORT TERM

- Stop Drop and Go in lease area
- Formalise parking to Nobles St

MEDIUM TERM

- New 2 stories building linking to admin to South for Juniors and storage. Substages TBC
- Demolish Block B relocating to empty spaces in school or senior school
- New Tuckshop and Toilets in new central court
- Staff carpark to the West

LONG TERM

- New 2 stories building to North for Seniors and special learning.
- Substages TBC



Master Plan Stages - No Lease Site

8

Yarrabah State School -Primary Campus
Education Precinct Strategic Master Plans and DCR Project Concept Plans

SHORT TERM

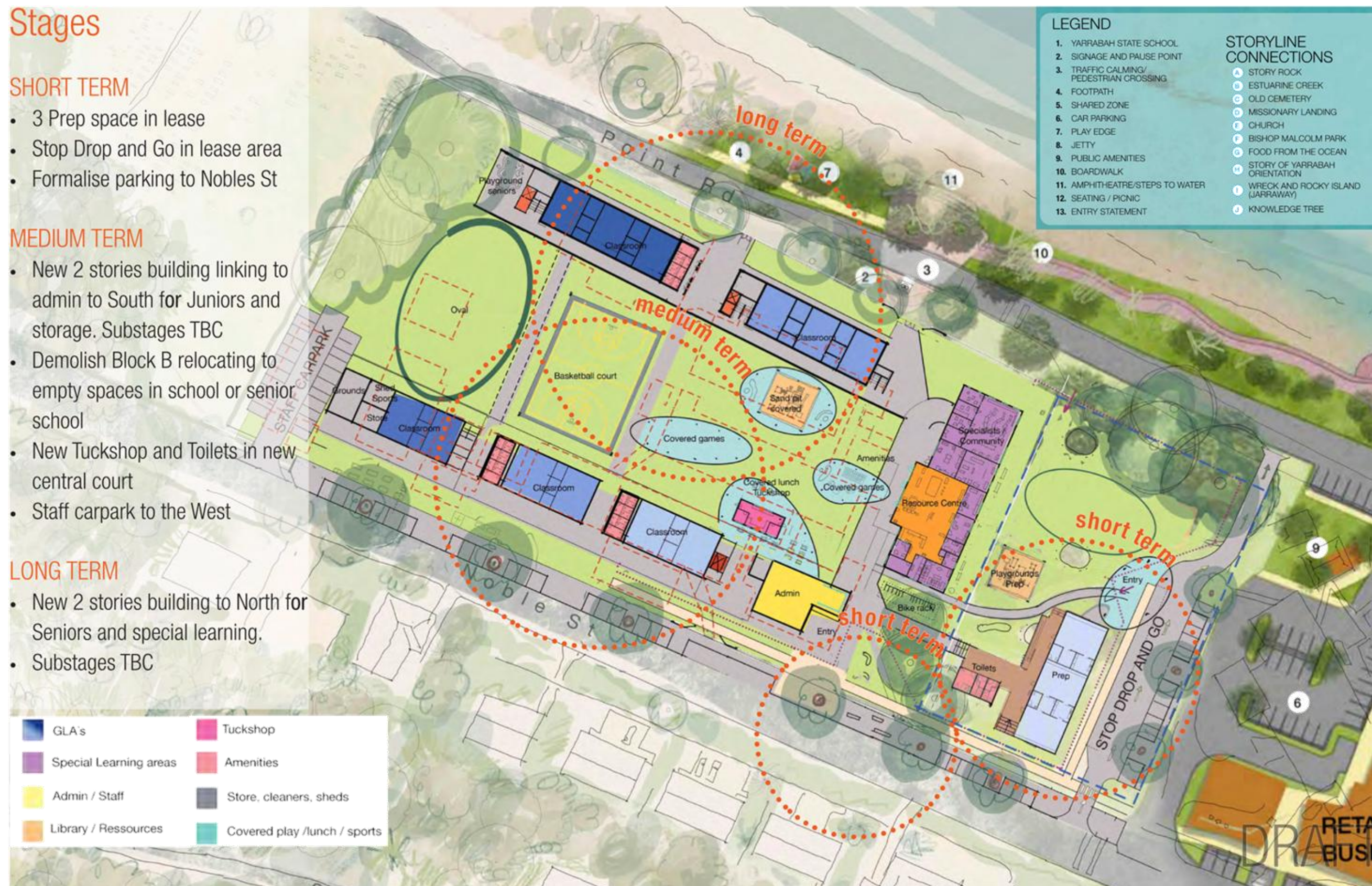
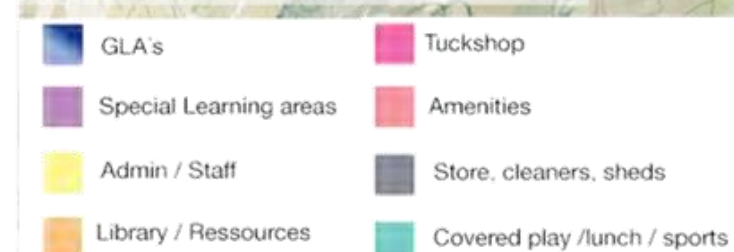
- 3 Prep space in lease
- Stop Drop and Go in lease area
- Formalise parking to Nobles St

MEDIUM TERM

- New 2 stories building linking to admin to South for Juniors and storage. Substages TBC
- Demolish Block B relocating to empty spaces in school or senior school
- New Tuckshop and Toilets in new central court
- Staff carpark to the West

LONG TERM

- New 2 stories building to North for Seniors and special learning.
- Substages TBC



Master Plan Stages - With Lease Site

9

Yarrabah State School -Primary Campus
Education Precinct Strategic Master Plans and DCR Project Concept Plans

Scale 1:750 approx @ A3

Scale, proportions and spatial relationships may not be exact due to aerial view distortion and potential inaccuracies in scaling. Internal layouts are approximate and based in provided plans of GOLF with general measures not up to scale.



Department of Education

TPG
ARCHITECTS



Master Plan - With Lease Site- Short term

10

Yarrabah State School -Primary Campus
Education Precinct Strategic Master Plans and DCR Project Concept Plans

0 5 10 30 50

Scale 1:750 approx @ A3

This plan is a general representation.
Scale, proportions and spatial relationships may not be exact due to aerial view distortion and potential inaccuracies in scaling.
Internal layouts are approximate and based in provided plans of DoI, with general measures not up to scale.

NORTH

Department of Education

TPG ARCHITECTS

Item 7.3 - Attachment 1

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Master Plan - Short / Medium term stages

11

Yarrabah State School -Primary Campus
Education Precinct Strategic Master Plans and DCR Project Concept Plans

0 5 10 20 30

Scale 1:1500 approx @ A3

This plan is a general representation.
Scale, proportions and spatial relationships may not be exact due to aerial view distortion and potential inaccuracies in scaling.
Internal layouts are approximate and based in provided plans of DoE with general measures not up to scale.



Department of Education

TPG
ARCHITECTS

DRAFT



Master Plan - Lease area Prep options

12 Yarrabah State School -Primary Campus
Education Precinct Strategic Master Plans and DCR Project Concept Plans



Scale 1:750 approx @ A3

This plan is a general representation.
Scale, proportions and spatial relationships may not be exact due to aerial view distortion and potential inaccuracies in scaling.
Internal layouts are approximate and based in provided plans of DoI, with general measures not up to scale.



School Grounds and Access



Road to main entry



Main entry



Entry A block admin



Back entry A block Admin



Tuckshop



D block Amenities



Amenities new



Prep



Sandpit

School inspection photos

School Grounds



I block



I block



Corridor G block



G-block back



B block



Link A block tot B block



Resource centre

School inspection photos

Outdoor Play



Covered games area



Playground junior



Central corridor



Gazebo double



Sandpit



Kitchen garden



Walkway to prep



Sheds prep



playground senior

DRAFT

School inspection photos

15 | Yarrabah State School -Primary Campus
Education Precinct Strategic Master Plans and DCR Project Concept Plans

Outdoor Play



Playground senior



Basketball court



Covered area I Block



Covered area teachers I block



Covered area I block



Artwork



Back G Block



Central corridor 2



Entrance closest to parking

School inspection photos

16

Yarrabah State School -Primary Campus
Education Precinct Strategic Master Plans and DCR Project Concept Plans

Inside areas



Staircase G block



Meeting room A block Admin



Prep



Prep kitchen



Teachers room I block



Classroom I block



I block 1st floor common area



Central area I block 1st floor



Classroom G block

School inspection photos

17 | Yarrabah State School -Primary Campus
Education Precinct Strategic Master Plans and DCR Project Concept Plans

Inside areas



G-block Girls area corridor 1st floor



Entrance Resource centre



Music/ Arts room - Resource centre



Previous library



Storage room - Resource centre



Janitor's space B block



Storage room B block



Reward playroom



B block classroom first floor

School inspection photos

Inside areas



B block first floor, Guided learning



Link block B to block A is condemned



Artwork block B



Current library, 1st floor B block



RATEP, 1st floor B block



Teachers room 1st floor A block



Reception A block admin



Principal's office



Tuckshop

School inspection photos

7.4 TENDER APPROVAL - ELECTRICAL SERVICES FOR THE BULGURU PARK CIVIL DEVELOPMENT FOR SHORT TERM ACCOMMODATION SITE

File Number: 04.MFD_OM.20250522

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To seek Council endorsement to award the contract for the supply, installation, testing, and commissioning of complete electrical services for the Bulguru Park Civil Development as per the specifications and drawings provided.

BACKGROUND

Yarrabah Aboriginal Shire Council (YASC) advertised the Request for Tender (RFT) for the electrical services required for the Bulguru Park Civil Development. The RFT was listed through VendorPanel under Reference Number VP454859, opening on Tuesday, 1st April 2025, and closing on Tuesday, 22nd April 2025, at 5:00 PM.

Compliant tenders received by:

1. TW Electrical and HV Services Pty Ltd - be awarded, noting their strong familiarity with the Yarrabah community and ability to meet project timeframes.
2. J & R Refrigeration Pty Ltd - is not recommended due to high pricing.

The scope of works includes the supply, installation, testing, and commissioning of complete electrical services, as per 24185 Electrical Specification [A] and attached electrical and communications drawings. All works are to ensure full functionality of electrical installations, compliant with relevant standards and specifications.

POLICY/FUNDING CONSIDERATIONS

The project is funded through the Forward Capital Program with a total budget of \$6.5M. Approximately \$2M is allocated to the Bulguru Park Civil development, where this contract will be executed.

RISK

Contractor Management / Budget Management.

ATTACHMENTS

1. Tender Review Report - Electrical Services for Bulguru Park - Short Term Accommodation Site
2. Tender Pricing Summary for Electrical Services for Bulguru Park - Short Term Accommodation Site

RECOMMENDATION

That Council resolve to award the Purchase Order for the Electrical Services at Bulguru Park Civil Development to TW Electrical and HV Services Pty Ltd for the sum of \$401,089.65 including GST.



TENDER REVIEW REPORT

Electrical Services for Bulguru Park - Short Term Accommodation Site

VendorPanel Reference # VP454859
YASC 2025-004

Date: 9th May 2025

**Scope of Request for Tender**

Yarrabah Aboriginal Shire Council is seeking quotations from suitably qualified contractors for the supply, installation, testing, and commissioning of the complete electrical services for this project as per the provided specifications and electrical services drawings. The scope of works shall be undertaken in accordance with 24185 Electrical Specification [A] and the attached electrical and communications drawings. The contractor shall ensure all necessary minor and incidental works are included to provide a complete and fully functional electrical services installation. The Tender was advertised using

VendorPanel, Reference Number VP454859

Opened: Tuesday 1st April 2025

Closed: Tuesday 22nd April, 2025 at 05:00 PM

The following VendorPanel supplier lists were contacted:

1. ELEC, Lighting, Equip & Services Type: Public
2. Building Trade, Repairs, Maint. Type: Public

Tender responses received by;

1. T W Electrical And Hv Services Pty Lt
2. J & R Refrigeration Pty Ltd
3. Dulili Group Pty Ltd

Compliant tenders received by;

1. T W Electrical And Hv Services Pty Lt
2. J & R Refrigeration Pty Ltd

Tender Review Team

Friday 9th of May 2025 a Tender Evaluation was undertaken by the following parties;

- Director of Infrastructure
- Director of Corporate Services
- Project Management Consultant

The Tender Review included a detailed review of the Contractors completed submissions including consideration to the Tenderers relevant experience, skills and experience, tenderers recourses, demonstrated understanding, price and consideration to Local Indigenous Employment.



Summary of Tender Response

Current Budget

This project is funded via the Forward Capital Program.

Total project funding is \$6.5M with approx. \$2M allocated to the Bulguru Park Civil development where these contracted works will be expended across the various civil infrastructure components.

T W Electrical And HV Services Pty Ltd

Total Price: \$401,089.65 incl. GST (\$364,626.95 excl. GST)

- Response included detailed scope coverage and clear inclusions (e.g. main switchboard, cable containment, CCTV, testing, manuals, etc.).
- Project timeframes appear to be achievable and within the requirement to commence before the end of May 2025.
- Supplier regularly works in Yarrabah and currently services Gurriny buildings; strong familiarity with local conditions and potential to support local continuity of work.
- No initial Schedule of Rates provided – a follow-up request was issued by Council on the 26th of April with a response received on Thursday 1st May.
- Upon receipt of follow-up, pricing remained fixed as per original submission.
- Tender response demonstrates relevant experience and capacity, but overall pricing is significantly higher than other respondents.

J & R Refrigeration Pty Ltd

Total Price: \$533,467.00 incl. GST (\$484,970.00 excl. GST)

- Highest priced submission.
- Tender response did not include additional clarifications or detailed methodology.
- No comments provided regarding project scheduling or start dates.
- No clear demonstration of local employment engagement.
- Submission is considered complete, but response lacked depth and detail compared to other suppliers.
- No Schedule of Rates supplied; assumed embedded in lump sum pricing.

Dulili Group Pty Ltd

Original Price: \$245,191.10 incl. GST (\$222,901.00 excl. GST)

- Indigenous-owned business, with potential to contribute to Indigenous engagement outcomes.
 - Response submitted without a Schedule of Rates – a follow-up request was issued by Council on the 26th of April with a response received on Thursday 1st May.
 - On receipt of the Schedule of Rates, the supplier revised their total pricing to \$319,384.30 excl. GST – a substantial increase of \$96,483.30 from the original submission.
 - This second pricing attempt was submitted outside the original tender window and after reviewing potential competitor pricing.
 - Due to revised pricing and unequal additional time provided compared to other respondents, this submission is deemed non-conforming.
 - Tender outlines relevant experience but did not provide a detailed methodology or schedule.
-

**Recommendation to Council**

Following evaluation of the submitted tenders, it is recommended that:

- **T W Electrical And HV Services Pty Ltd** be considered for award, noting their strong familiarity with the Yarrabah community and ability to meet project timeframes.
- **Dulili Group Pty Ltd** is not recommended due to non-conforming status arising from post-submission price adjustment along with the contractor is nonlocal to the region.
- **J & R Refrigeration Pty Ltd** is not recommended due to high pricing.

Should Council have any questions or queries relating to the Tender responses or Tender Summary, please do not hesitate to contact any or all members from the Tender Team.

May-25				Dulili Group		T W Electrical And Hv Services Pty Ltd		J & R Refrigeration	
Item	Description	Qty	Unit	Rate \$	AMOUNT Excl. GST (\$)	Rate \$	AMOUNT Excl. GST (\$)	Rate \$	AMOUNT Excl. GST (\$)
10	SERVICES INSTALLATIONS (All Quantities Provisional)								
10.01	Shared Trench:								
(a)	Trenching for Power and Communications excavation, supply and	499	m	95.00	47,405.00	70.14	35,000.00	\$ 156.23	\$ 77,958.00
(b)	Supply and install 100mm conduits as specified	880	m	18.00	15,840.00	15.54	13,671.10	\$ 68.58	\$ 60,351.00
(c)	Supply and install 50mm conduits as specified	13	m	13.00	169.00	9.60	124.80	\$ 15.10	\$ 2,173.00
(d)	Supply and install 40mm conduits as specified	344	m	12.00	4,128.00	13.48	4,636.80	\$ 18.48	\$ 6,356.00
(e)	Supply and install pits as specified	18	Item	3,781.75	68,071.50	960.78	17,293.95	\$ 2,997.00	\$ 53,839.00
10.02	Supply and install electrical cabling as specified	1	Item	49,888.00	49,888.00	123,624.96	123,624.96		\$ 137,572.00
10.03	Construction of street light inclusive of footings and connection								
(a)	P1 Street Lighting as specified	8	No.	9,083.20	72,665.60	3,503.86	28,030.88	\$ 4,209.63	\$ 33,677.00
(b)	P2 Street Lighting as specified	2	No.	9,592.60	19,185.20	8,340.16	16,680.32	\$ 4,409.00	\$ 8,818.00
(c)	P3 Street Lighting as specified	1	No.	9,902.00	9,902.00	14,459.14	14,459.14	\$ 4,397.00	\$ 4,397.00
	Supply and Install mainswitchboard as specified	1	No.	8,980.00		36,608.64	36,608.64		\$ 32,717.00
10.04	Construction of pole mounted CCTV cameras inclusive of footings	3	No.	5,620.00	16,860.00	17,806.21	53,418.64	\$ 14,198.00	\$ 42,594.00
10.05	Supply and Install wall mounted communications equipment rack	2	No.	7,635.00	15,270.00	10,538.86	21,077.72	\$ 12,259.00	\$ 24,518.00
	SERVICES INSTALLATIONS TOTAL				319,384.30		364,626.95		484,970.00

VISION STATUS

Rev. No.	Associated Drgs	Description	Date	Reviewed	Date	Reviewed	Date	Reviewed
0	ARO0447-C00(2), ARO0447-C01(3), ARO0447-C02(3), ARO0447-C03(3), ARO0447-C04(3), ARO0447-C05(3), ARO0447-C06(3), ARO0447-C07(3), ARO0447-C08(3), ARO0447-C09(3), ARO0447-C10(3), ARO0447-C11(3), ARO0447-C12(3), ARO0447-C13(3), ARO0447-C14(3), ARO0447-C15(3), ARO0447-C16(3), ARO0447-C17(3)	Approval Issue	16/9/24	-	16/9/24	-	16/9/24	-
A	MDA24185-E01(A), MDA24185-E02(C), MDA24185-E03(A), MDA24185-E04(B)	Tender Issue	18/3/25	-	18/3/25	-	18/3/25	-

7.5 TENDER APPROVAL - WASTEWATER LAGOON SLUDGE REMOVAL AND DEWATERING

File Number: 05.MFD_OM.20250522

Author: Sam Bann, Director Infrastructure

PURPOSE OF THE REPORT

To seek Council endorsement to award the Wastewater Lagoon Sludge Removal and Dewatering.

BACKGROUND

Tenders Received

- Seven (7) contractors were received

COMMENT

The Tender Evaluation was undertaken by:

- Director of Building Services
- Team Leader Water and Wastewater
- Process Engineer

The Tender Review included:

- consideration to the Tenderers relevant experience, skills and experience, tenderers resources;
- demonstrated understanding, price and consideration to Local Indigenous Employment.

POLICY/FUNDING CONSIDERATIONS

Funding has been secured. The Recommended tenderer has come in within the budget.

RISK**ATTACHMENTS****1. Tender Evaluation Report - Wastewater Lagoon Sludge Removal and Dewatering****RECOMMENDATION**

That Council resolve to award the Contract Package for the Wastewater Lagoon Sludge Removal and Dewatering to Arkwood Organic Recycling



TENDER EVALUATION REPORT

FOR

YARRABAH ABORIGINAL SHIRE COUNCIL

WASTEWATER LAGOON SLUDGE REMOVAL AND DEWATERING

YASC-2024-004

Submitted Tenderer Price	\$330,060 ex GST (Lump Sum)			
Recommendations	The evaluation panel members recommend to the Yarrabah Aboriginal Council that the tender from Arkwood (Gloucester) Pty Limited T/A Arkwood Organic Recycling be accepted for \$330,060 ex GST			
Approval	Name	Richard Wright	Position	Chief Executive Officer
	Sign		Date	

Document Control

Approval			
Reviewer signature	<i>A.P. Ung</i>	Approver signature	
Name	Alex Ung	Name	Samuel Bann
Title	Owners Engineer	Title	Director of Infrastructure
Date	3 rd May 2025	Date	

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EXECUTIVE SUMMARY

Yarrabah Aboriginal Shire Council was successful in its submission for Reef Guardian funding for the removal and disposal of sludge from the wastewater treatment lagoons (Reef Guardian Grant – ALCRAP000060). The project involves removal of the wastewater sludges from the primary lagoon, on site processing to reduce the moisture content, followed by transportation and disposal at an appropriate disposal facility. This is a critical project as the lagoons have not had any sludge removed since their construction in the late 1990's. The amount of sludge present in the lagoons is preventing installation of the surface aeration system and is therefore impacting the capacity and performance of the treatment system.

Council released a Request for Tender to the open market via VendorPanel on 5th July 2024. At tender close on 6th August 2024, 6 tender submissions had been received. In addition to the tenders, YASC utilised the FNQROC Regional Biosolids contract rates as a 7th submission. The submissions were circulated to the evaluation panel members and an evaluation meeting was held 16th October 2024. The evaluation panel consisted of:

Name	Organisation	Role
Samuel Bann	Yarrabah ASC	Director of Infrastructure
Vince Schrieber	Yarrabah ASC	Team Leader Water and Wastewater
John Bishop	UNGANCO	Process Engineer

The evaluation criteria and final scores for each submission are provided below. Pricing provided in the table below is an estimate based on a combination of lump sum mobilisation/demobilisation charges and the tenderers quoted rates for extraction, dewatering, transport and disposal of the sludge based. The amount of sludge to be removed from the lagoons has been estimated by inspection and testing undertaken by YASC.

Criteria	Weight	Catchment Solutions	Desilting Solutions	Desludging Solutions	Hando's Tanker Hire	SNG Engineering	Waste Water Works	Arkwood Organic Recycling
Work Procedures and Methodology	30%	1.65	2.15	2.10	1.80	0.90	1.60	2.30
Key Personnel	20%	1.00	1.40	1.40	1.30	0.77	0.63	1.40
Experience and Track Record (Contractor and Equipment)	25%	1.17	1.75	1.83	1.75	0.67	0.83	2.13
Program of Works	20%	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Business Profile (Local, Social and Sustainability)	5%	0.1	0.15	0.10	0.10	0.10	0.10	0.10
Total Weighted Score (Non-price)	-	4.92	6.45	6.43	5.95	3.43	4.17	6.93
Lump Sum Price	-	\$1,496,455	\$909,933	\$826,397	\$2,102,620	\$923,685	\$2,168,745	\$510,754
Value for Money	Non-Weighted	Low-Med	Medium	Medium	Low	Low	Low	High

Arkwood's overall weighted score (non-price) of 6.93 (from a maximum available score of 10) indicates that the tenderer has the capacity, resources and experience to successfully deliver the project outcome (see Report Section 4.2-4.6). The panel agrees that the proposal demonstrates value for money (see Report Section 4.7).

Based on a conservative estimate of the sludge volume in the lagoon, all tendered prices were in excess of the current approved funding under the Reef Guardian program which has prohibited award of the contract in 2024. Council sought additional funding from a number of streams including further funding from the Reef Guardian program and the Housing Support Package Critical Enabling Infrastructure fund (HSP CEI). Given the dependencies between the aeration, switchboard and de-sludging projects, Council is seeking an amalgamation of both projects to enable combination of budgets and resolve any concerns with respect to packaging the switchboard component with aeration tender. Negotiations are ongoing with Reef Guardian; however, due to the need to complete dewatering before the onset of the wet season and to secure contractor availability, it is proposed that the lagoon dewatering tender be awarded immediately for a value below the current approved and available lagoon dewatering grant funding. This will allow the contractor to lock in the Yarrabah project into its schedule for later this year and will allow removal of a significant proportion, if not all of the sludge from the lagoon.

The contract will comprise of a lump sum fee of \$330,060 ex GST for the fixed mobilisation and demobilisation costs and the charges associated with processing the estimated 9,000 kL of sludge and water. This lump sum also includes the estimated disposal cost for 250 wet tonnes of solids and 50 blockage events during processing.

The evaluation panel members recommend to the Yarrabah Aboriginal Council that the tender from Arkwood Organic Recycling be accepted for \$330,060 ex GST.

1. PROJECT DETAILS

1.1. Aim and Description

Yarrabah is an Aboriginal community located approximately 12km east of Cairns. By road, the coastal community is 60km from the Cairns central business district (CBD). The location of the wastewater treatment lagoons and project site are provided in the image below.

Yarrabah Aboriginal Shire Council (YASC) is seeking to improve the performance of the wastewater treatment lagoons by removing accumulated sludge from the primary lagoon. As this task has not been undertaken since the lagoon were constructed, removal of the sludge will result in capacity and quality improvements.



1.2. Scope of Work

The scope of the Wastewater Lagoon Sludge Removal and Disposal project includes:

- Engagement and mobilisation of a suitably qualified and experienced contractor;
- Mixing (or dredging), pumping and where required, screening of lagoon solids;
- Mechanical or polymer assisted dewatering of the lagoon solids to the lowest possible moisture content;
- Transportation and disposal of the solids at an appropriately licenced facility.

2. TENDER PROCESS

2.1. Request For Tender

The tender documentation was issued to the open market on the VendorPanel platform on Friday 5th July 2024 with a closing date and time of 4.00pm Tuesday 6th August 2024. The invitation requested the quote to be valid for 90 days. Consequently, the validity period expired on Monday 4th November 2024.

2.2. Tender Briefings/Site Inspections

A non-compulsory tender briefing was held at the project site on Friday 19th July 2024. 5 companies were attended the tender briefing.

2.3. Addenda and Information Documents

During the tender period a number of questions were posed by prospective tenderers and subsequently responded to by YASC. This process was undertaken within the VendorPanel online platform. In addition, two addenda were issued that provided additional guidance to tenderers on the quality and quantity of the sludge in the lagoon.

2.4. Tender Receipt and Opening

At the tender closing date six tender submissions were received. The submissions were forwarded to Tender Assessment Panel Members on the 14th August 2024. Arkwood Organic Recycling are the current FNQROC Regional Biosolids contractor and their rates were also used in the assessment. Council Officers were very pleased with the number of responses to the tender and feel confident that market capability and rates have been adequately tested by the open tender process.

3. TENDER ASSESSMENT

3.1. Tender Assessment Panel Members

The Tender Assessment Panel Members are detailed in Table 1.

Table 1 – Assessment Panel Members

Name	Organisation	Role
Samuel Bann	Yarrabah Aboriginal Shire Council	Director of Infrastructure
Vincent Schrieber	Yarrabah Aboriginal Shire Council	Water and Wastewater Operations
John Bishop	UNGANCO	Process Engineer

A tender evaluation meeting was held Wednesday 16th October 2024. All panel members attended the meeting with Clayton Abreu from UNGANCO joining as an independent observer.

Although panel members are all part of the water industry as Council Officers or consultants, no members had conflicts of interest to declare.

3.2. Tender Assessment Procedure

Individual Assessments

The Procurement Administrator shared the following documentation with the tender assessment panel prior to the evaluation meeting:

- All documents included in the tender request;

- Probity and Evaluation Plan; and
- The Tender submission.

The Probity and Evaluation Plan consisted of the principles of probity which all panels members understood and accepted.

The Evaluation Template was provided for notes and scoring and listed the evaluation criteria as listed in the tender briefing. A Scoring Table was included to provide guidance on scoring.

Group Assessment

The Panel Members discussed their individual assessments and scores in an MS Teams meeting on 16th October 2024. The Panel then discussed the pricing and whether the tender provided Value For Money.

4. DETAILED EVALUATION

4.1. Evaluation Criteria and Weighting

The panel commenced a detailed assessment of the tender by discussing the panel members' individual weighted scores for each criterion. These criteria are shown in Table 2.

Table 2 – Evaluation Criteria

Criteria	Weighting
Work Procedures and Methodology	30%
Key Personnel	20%
Experience and Track Record (Contractor and Equipment)	25%
Program of Works	20%
Business Profile (Local, Social, Sustainability, Participation)	5%
Value for Money	Non-Weighted

4.2. Work Procedures and Methodology (30%)

The panel members discussion and written comments are summarised as follows:

Tenderer: Catchment Solutions

- Proposal is to remove solids by floating dredge, pumped through a screen and macerator followed by mechanical dewatering using a screw press.
- Misting cannons have been proposed to assist with odour management.
- The solids are proposed to be stockpiled on site while testing is carried out.
- A project scope analysis was provided to assist in defining contractor and principal responsibilities.

Tenderer: Desilting Solutions

- Proposal is to remove solids by floating dredge, pumped through a screen followed by mechanical dewatering using a centrifuge.
- Tenderer demonstrated very good appreciation of the scope and risks associated with the works.
- Polymer and centrifuge operation will be managed continuously to maximise dryness.

Tenderer: Desludging Solutions

- Proposal is to remove solids by floating dredge, pumped through a screen followed by mechanical dewatering using a centrifuge.
- Good appreciation of the required scope and identified strategies to manage risks (sludge sampling for polymer selection, controllable dredge and auger to support effective dewatering, balance tank for sludge feed control)

Tenderer: Hando's Tanker Hire

- Provided 3 different options for removal and dewatering of the lagoon solids. Considerable thought and effort have gone into the development of the various methodologies.
- Mechanical dewatering option involves draining the supernatant from the lagoon, pumping through and drum screen into a screw press for dewatering.

Tenderer: SNG Engineering

- The proposed methodology is removal of all water and solids simultaneously via vacuum tanker. No dewatering is proposed prior to transport out of Yarrabah.
- The level of detail provided is not sufficient to fully understand how the project outcome will be achieved.

Tenderer: Wastewater Works

- Proposal is to remove solids by floating pontoon with pump with dewatering via screw press. Both screening and unscreened has been proposed.
- The submission lacked some detail on the proposed methodology however technical information regarding the screw press system was provided.

Tenderer: Arkwood Organic Recycling

- Proposal is to remove solids by mixing the lagoon and pumping through a centrifuge for dewatering.
- The same methodology used annually at Gordonvale WWTP will be implemented at Yarrabah. A member of the evaluation panel has had significant first-hand experience with the annual dewatering of the Gordonvale lagoons.
- To reduce impact on community and cost, Arkwood have proposed a morning and afternoon shift however trucks will not run after hours.

The panel scores for Work Procedures and Methodology are as per Table 3.

Table 3 – Assessed Score for Work Procedures and Methodology

Tenderer	Sam Bann	Vincent Schrieber	John Bishop	Averaged Final Score
Catchment Solutions	5.0	5.0	6.0	5.5
Desilting Solutions	6.0	7.0	8.0	7.2
Desludging Solutions	6.0	7.0	7.0	7.0
Hando's Tanker Hire	6.5	5.0	7.0	6.0
SNG Engineering	2.5	4.0	2.0	3.0
Wastewater Works	2.5	5.0	6.0	5.3
Arkwood Organic Recycling	8.0	7.0	8.0	7.7

4.3. Assessment of Key Personnel (20%)

The panel members discussion and written comments are summarised as follows:

Tenderer: Catchment Solutions

- Catchment Solutions are collaborating with Macquarie Environmental as they have done on previous projects.
- Team consists of environmental scientists, wastewater operators and civil contractor personnel.

Tenderer: Desilting Solutions

- Project Manager is a civil engineer and has significant experience in sludge removal and project management. The site supervisor has a trade background with several relevant certificate qualifications. An environmental specialist forms part of the team.
- The key staff proposed have used the proposed centrifuge previously with over 60,000m3 processed.

Tenderer: Desludging Solutions

- Project Manager proposed is also the business owner for the past 14 years.
- Supervisor has trade background with 15yrs + dewatering experience. General hand previously worked for Conhur and has 5yrs dewatering experience.

Tenderer: Hando's Tanker Hire

- Very experience team with key role holders having 15+ yrs experience.
- Organisational chart and back up staff options provided.

Tenderer: SNG Engineering

- The proposed team has water and wastewater experience however there was no reference made to direct experience with sludge removal and dewatering.

Tenderer: Wastewater Works

- No personnel details were provided with the tender submission.

Tenderer: Arkwood Organic Recycling

- Personnel who have been successfully completing the FNQROC biosolids contract for the past 8 years will be managing and completing the works.
- Staff are very familiar with far north Queensland site conditions, roads and disposal facility.

The panel scores for Key Personnel are as per Table 4.

Table 4 – Assessed Score for Key Personnel

Tenderer	Sam Bann	Vincent Schrieber	John Bishop	Averaged Final Score
Catchment Solutions	5.0	4.0	6.0	5.0
Desilting Solutions	6.0	7.0	8.0	7.0
Desludging Solutions	6.0	7.0	8.0	7.0
Hando's Tanker Hire	6.5	6.0	7.0	6.5
SNG Engineering	2.5	4.0	5.0	3.8
Wastewater Works	2.5	4.0	3.0	3.2
Arkwood Organic Recycling	7.0	7.0	7.0	7.0

4.4. Experience and Track Record (Contractor and Equipment) (25%)

The panel members discussion and written comments are summarised as follows:

Tenderer: Catchment Solutions

- Catchment Solutions are primarily environmental consultants with Macquarie Environmental being remediation contractors.
- Reference projects are heavily focussed on contaminated land with some biosolids sampling but not dewatering.

Tenderer: Desilting Solutions

- Desilting Solutions are currently engaged to dewater lagoons in Dunedoo. Previous experience at Rockhampton lagoon STP's.

Tenderer: Desludging Solutions

- Currently undertaking dewatering of lagoons in NSW. Previous relevant experience in NT, Merriwa NSW and Sydney Water.

Tenderer: Hando's Tanker Hire

- Very experience team with key role holders having 15+ yrs experience. Tenterfield and Central Highlands Regional Council. Currently working for Urban Utilities.
- Organisational chart and back up staff options provided.

Tenderer: SNG Engineering

- The proposed team has water and wastewater design and construction experience however the proposal did not highlight any relevant sludge removal and dewatering projects.

Tenderer: Wastewater Works

- The rehabilitation of Townsville Correctional centre lagoons was tabled as a reference project however there was not enough detail to determine how relevant this work is to the Yarrabah project.

Tenderer: Arkwood Organic Recycling

- Arkwood complete a lagoon dewatering process annually at Gordonvale. This has been ongoing for 8 years.
- Arkwood are a highly experienced biosolids management contractor.

The panel scores for Experience and Track Record (Contractor and Equipment) are as per Table 5.

Table 5 – Assessed Score for Experience and Track Record (Contractor and Equipment)

Tenderer	Sam Bann	Vincent Schrieber	John Bishop	Averaged Final Score
Catchment Solutions	5.0	4.0	5.0	4.7
Desilting Solutions	7.0	6.0	8.0	7.0
Desludging Solutions	7.0	7.0	8.0	7.3
Hando's Tanker Hire	6.0	7.0	8.0	7.0
SNG Engineering	2.0	4.0	2.0	2.7
Wastewater Works	3.0	4.0	3.0	3.3
Arkwood Organic Recycling	8.5	8.0	9.0	8.5

4.5. Program of Works (20%)

At the time of the tender, Council was working hard to meet the Reef Guardian grant funding deadline for completion of these works by 31 January 2025. With this date falling in the height of the north Queensland wet season, a 20% weighting was applied to highlight the importance of meeting the required timeframe to tenderers. All tenders received indicated that they could deliver the works if the project was awarded within a month of tender close. Once tenders were evaluated, it was clear that additional funds are required and therefore the likelihood of meeting the funding deadline greatly reduced. As a result, Council has met with the Reef Guardian Program Manager to determine whether an extension of time would be supported. Reef Guardian have indicated that they would approve an extension of time through a project variation process which would see the lagoon aeration project and desludging project amalgamated.

Given the change of circumstances with respect to project timing and the importance of completing the works prior to the wet season, the panel elected to score all tenderers as acceptable (a score of 5), effectively negating the impact of the program on the overall evaluation.

Table 6 – Assessed Score for Program of Works

Tenderer	Sam Bann	Vincent Schrieber	John Bishop	Averaged Final Score
Catchment Solutions	5.0	5.0	5.0	5.0
Desilting Solutions	5.0	5.0	5.0	5.0
Desludging Solutions	5.0	5.0	5.0	5.0
Hando's Tanker Hire	5.0	5.0	5.0	5.0
SNG Engineering	5.0	5.0	5.0	5.0
Wastewater Works	5.0	5.0	5.0	5.0
Arkwood Organic Recycling	5.0	5.0	5.0	5.0

4.6. Business Profile (Local, Social, Sustainability, Participation) (5%)

The business profile criteria is reviewed and scored by the evaluation panel simultaneously given the nature of the assessment. There is limited scope of personal interpretation and opinion as the criteria is quite prescriptive. The assessment is based on:

- Whether the tenderer has a local office or depot within the Council boundaries.
- Whether they employ local staff.
- The proportion of work undertaken by local in the Yarrabah and Cairns region.
- Environmental and health and safety track record.
- Utilisation of local suppliers and supply chains.
- Whether the tenderer supports local community groups, charities, sporting team and social enterprises.

The panel members discussion and written comments are summarised as follows:

Tenderer: Catchment Solutions, Desludging Solutions, Hando's Tanker Hire, SNG Engineering, Wastewater Works, Arkwood Organic Recycling

- These tenderers all provided confirmation of a good environmental and safety track record
- These tenderers provided evidence of supporting suppliers and supply chain local to the Cairns region

Tenderer: Desilting Solutions

- Desilting Solutions provided evidence of good environmental and safety track record and evidence of local supply chain support.
- Desilting Solutions stated that they would engage Yarrabah locals by partnering with local labour hire for the dewatering period.

The panel scores for Business Profile (Local, Social, Sustainability, Participation) are as per Table 7.

Table 7 – Assessed Score for Business Profile (Local, Social, Sustainability, Participation)

Tenderer	Evaluation Panel Score
Catchment Solutions	2.0
Desilting Solutions	3.0
Desludging Solutions	2.0
Hando's Tanker Hire	2.0
SNG Engineering	2.0
Wastewater Works	2.0
Arkwood Organic Recycling	2.0
Catchment Solutions	2.0

4.7. Value for Money Assessment

Establishing lump sum pricing for this tender is extremely challenging given the variables involved. As the lagoons have not been emptied for over 20 years, it is difficult to confirm the volume and consistency of the solids below the lagoon surface. As the cost of disposal is directly proportional to the weight of solids delivered to the disposal site, the effectiveness of the mechanical dewatering equipment significantly impacts the disposal cost. The effectiveness of the dewatering equipment will vary over the course of the project as the solids consistency and quality varies as the lagoon empties. The effectiveness also varies based on the dewatering technology selected, the coagulation polymer chosen and the skill of the dredge and dewatering equipment operator.

In order to provide a basis for assessment, Council requested pricing be provided as a schedule of rates from where the mobilisation and demobilisation costs (fixed costs), were separated from the variable costs (volumetric processing rate (\$/m³) and disposal rate (\$/t)).

Table 8 – Tendered rates for fixed and variable elements

Tenderer	Fixed Costs		Variable Costs	
	Mobilisation	Demobilisation	Processing (\$/m³)	Disposal (\$/t)
Catchment Solutions	\$ 408,510	\$ 119,900	\$195.85	\$ 518.40
Desilting Solutions	\$ 62,118	\$ 49,881	\$ 205.30	\$ 521.18
Desludging Solutions	\$ 81,293	\$ 63,375	\$ 48.70	\$ 824.38
Hando's Tanker Hire	\$ 34,880	\$ 34,880	\$ 887.43	\$ 312.00
SNG Engineering	\$ 52,728	\$ 33,499	\$ 298.00	\$ 269.00
Wastewater Works	\$ 65,489	\$ 26,062	\$ 861.00	\$ 500.00
Arkwood Organic Recycling	\$ 17,515	\$ 17,515	\$ 24.30	\$ 324.32

In order to understand how the various rates impact the total project completion costs, Council assigned a standard volume to be removed from the lagoon and assigned a standard tonnage for disposal. With respect to the processing charge, for tenderers who intended to utilise dredging, 2000m³ was adopted, and for those emptying the entire lagoon, 9000m³ was adopted. With respect to disposal, in all cases the tonnage of sludge to be disposed was assigned at 800t.

Table 9 – Project Cost forecasts by standardising volume and tonnages

Criteria	Estimated Cost
Catchment Solutions	\$ 1,496,455
Desilting Solutions	\$ 909,933
Desludging Solutions	\$ 826,397
Hando's Tanker Hire	\$ 2,102,620
SNG Engineering	\$ 923,685
Wastewater Works	\$ 2,168,744
Arkwood Organic Recycling	\$ 510,754

In terms of overall value for money, the panel members reviewed the non-price criteria assessments and scoring in conjunction with the schedule of rates and estimated forecast cost to establish a rating.

The only tenderer which was considered to represent 'good' value for money was Arkwood Organic Recycling. All other tenderers were either considered 'medium' or 'low'.

4.8. Tender Evaluation Outcome

The weighted overall scores for the assessment are provided in Table 10 below:

Table 10 – Overall Evaluation Outcome

Criteria	Weight	Catchment Solutions	Desilting Solutions	Desludging Solutions	Hando's Tanker Hire	SNG Engineering	Waste Water Works	Arkwood Organic Recycling
Work Procedures and Methodology	30%	1.65	2.15	2.10	1.80	0.90	1.60	2.30
Key Personnel	20%	1.00	1.40	1.40	1.30	0.77	0.63	1.40
Experience and Track Record (Contractor and Equipment)	25%	1.17	1.75	1.83	1.75	0.67	0.83	2.13
Program of Works	20%	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Business Profile (Local, Social and Sustainability)	5%	0.1	0.15	0.10	0.10	0.10	0.10	0.10
Total Weighted Score (Non-price)	-	4.92	6.45	6.43	5.95	3.43	4.17	6.93
Lump Sum Price	-	\$1,496,455	\$909,933	\$826,397	\$2,102,620	\$923,685	\$2,168,745	\$510,754
Value for Money	Non-Weighted	Low-Med	Medium	Medium	Low	Low	Low	High

As per the evaluation rating criteria, an overall score of 6.93 represents an 'Acceptable' to 'Good' offer which satisfies the requirements of the tender with minor additional benefits, has provided an above average response which exceeds Council's expectations in relation to the relevant criterion, and sufficient supporting evidence has been provided.

This overall technical score combined with an overall demonstrated value for money, demonstrates that Arkwood Organic Recycling has the capability and resources to complete the project to the required standard.

5. FUNDS AVAILABILITY

There are two approved grants that relate to this project:

- ALCRAP000012 – Installation of Surface Aeration System (\$210,000)
- ALCRAP000060 – Sewage Treatment Plant Upgrade (\$510,000)

Based on the approved scopes, the cost of the desludging is covered by ALCRAP000060. Unfortunately, ALCRAP000060 must also provide funds for the electrical switchboard necessary to enable aeration upgrade. In order to allocate more funding to dewatering and disposal of sludge, an application was made to the State Government to waive the landfill disposal levy (\$90k). Council has been advised that the request for an exemption has been approved enabling award of a contract. In order ensure that we have the greatest chance removing all sludge from the lagoon, negotiations with the Reef Guardian program managers to secure additional funding is ongoing.

To secure Arkwood services this year prior to the onset of the wet season, the contract award sum will be comprised of the fixed mobilisation and demobilisation costs, the volumetric charge to process the entire lagoon volume with an allowance to transport and dispose of 250t wet tonnes of sludge. The actual amount of sludge present in the lagoon and the contractors ability to process and transport it, will only be fully understood once dewatering commences. This approach allows to project to commence while still leaving approved funds to complete a lagoon condition inspection, and the construction of the switchboard needed for the aeration upgrade.

6. RECOMMENDATION

The evaluation panel members recommend to the Yarrabah Aboriginal Council that the tender from Arkwood Organic Recycling be accepted for \$330,060 ex GST.

7.6 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 06.MFD_OM.20250522

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED] Mother: [REDACTED] and Father: [REDACTED]

Council's process for providing confirmation of persons known to Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Mayor Daryl Sexton and Deputy Mayor Amy Neal on 08th May 2025.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, [REDACTED]
(First Name) (Other Name) (Last Name)
Born on [REDACTED] at Cairns Base
And now living at: [REDACTED]
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was: [REDACTED]

My father's name is / was: [REDACTED]

My language group and /or home community is: Yarrabah

Connection with this community: _____

Culturally I identify as: Aboriginal

I have lived or formally lived in this community for 16 years.

Contact email address: [REDACTED]

Contact phone #: [REDACTED]

Signature [REDACTED] Date 7/5/2025
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: Daryl Sexton	Position: Mayor
Signature: [Signature]	Date: 05/05/2025
Name: Amy Neal	Position: Deputy Mayor
Signature: [Signature]	Date: 05/05/2025

YASCCOA202401_V2

7.7 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 07.MFD_OM.20250522

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

BACKGROUND

Applicant for consideration identified as [REDACTED]. Mother: [REDACTED]
[REDACTED]

Council's process for providing confirmation of persons known to Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Deputy Mayor Amy Neal and Councillor Brian Underwood on 14th May 2025.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation Of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

○ [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

[Redacted]

(First Name) (Other Name) (Last Name)

Born on 18 / 02 / 1979 at Cairns Base Hospital

And now living at: [Redacted]
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was: [Redacted]

My father's name is / was: [Redacted]

My language group and/or home community is: Kuku Djungan / Gimuy Walubara Yidinji - Yarrabah

Connection with this community: [Redacted]

Culturally I identify as: Aboriginal Woman

I have lived or formally lived in this community for 40 years.

Contact email address: [Redacted]

Contact phone #: [Redacted]

Signature: [Redacted] Date 6 / 5 / 2025
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and/or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council

Name: Amy Neal Position: Deputy Mayor

Signature: [Signature] Date: 05 / 05 / 2025

Name: Brian Underwood Position: Councillor

Signature: [Signature] Date: 05 / 05 / 2025

YASCCOA202401_V2

7.8 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 08.MFD_OM.20250522

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Mother: [REDACTED]
[REDACTED]

Council's process for providing confirmation of persons known to Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Councillor Michael Sands and Mayor Daryl Sexton on 14th May 2025.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

○ [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

[Redacted Name]

(First Name) (Other Name) (Last Name)

Born on 06.06.1987 at Cairns Base Hospital

And now living at: 69 Borech's Marsh, Mason's Lane, Borech's Marsh
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was: [Redacted]

My father's name is / was: [Redacted]

My language group and /or home community is: English

Connection with this community: Family

Culturally I identify as: Aboriginal

I have lived or formally lived in this community for All my life years.

Contact email address: tyh063@gmail.com

Contact phone #: 0434 813196

Signature: [Redacted] Date 12 / 05 / 2025
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council

Name: Michael T. Santos Position: Councillor

Signature: [Signature] Date: 05 / 2025

Name: Daryl Sexton Position: Mayor

Signature: [Signature] Date: 14 / 05 / 2025

CCOA202401_V2

7.9 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 09.MFD_OM.20250522

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Parents are [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

ACTION

If confirmed – form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to make application to the relevant PBC.

ATTACHMENTS**1. Confirmation Of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, [REDACTED]
(First Name) (Other Name) (Last Name)

Born on 19/02/2009 at Darwin, Northern Territory
(Location of birth)

And now living at 23 Devner Street, White Rock QLD 4861
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is /was [REDACTED]

My father's names is/was [REDACTED]

The language group and/or home community is Kukujungun/Yarrabah (Mothers side) Borroloola & Tiwi Island (Fathers Side)

Culturally I identify as Aboriginal

I have lived in this community for 0 years

Signature: [REDACTED] Date: 08/05/2025

To be completed by an incorporated Aboriginal and/or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: _____	Position: _____
Signature: _____	Date: ____/____/____
Name: _____	Position: _____
Signature: _____	Date: ____/____/____

7.10 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 10.MFD_OM.20250522

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Parents are [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

ACTION

If confirmed – form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to make application to the relevant PBC.

ATTACHMENTS**1. Confirmation of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED].

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination

c/- Post Office YARRABAH 4871
56 Sawmill Road YARABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

[Redacted]

(First Name) (Other Name) (Last Name)

Born on 02 / 10 / 1989 at Cairns

And now living at Unit 2, 22 Barnard Drive, Mount Sheridan 4868
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was [Redacted]

My father's name is / was [Redacted]

My language group and /or home community is Gunggandji

Connection with this community : [Redacted]

Culturally I identify as Traditional Owner

I have lived or formally lived in this community for 15 + years.

Contact email address: shanny.lane@hotmail.com

Contact phone #: [Redacted] Other relevant information: _____

Signature: [Redacted] Date: 16 / 05 / 2025
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicant's community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: <u>Yarrabah Aboriginal Shire Council</u>	
Resolution No.: _____	
Name: _____	Position: _____
Signature: _____	Date: _____
Name: _____	Position: _____
Signature: _____	Date: _____

YASCVSEP2024

7.11 PEOPLE & COMMUNITIES - OPERATIONAL REPORT

File Number: 11.MFD_OM.20250522

Author: Richard Fitowski, Director People and Communities

PURPOSE OF THE REPORT

To provide Council an update on operational activities undertaken within the Department of People and Communities.

OPERATIONAL UPDATE

This report covers activities for the period of April 2025 and provides Council information on activities and progress of projects for the Department in line with Council functions, community services, funding agreements and project timelines in these areas:

1. Community Housing
2. Early Learning Centre
3. Yarrabah Indigenous Knowledge Centre
4. Yarrabah Arts Cultural Precinct
5. Community Events & Programs
6. Human Resources
7. Workplace Health and Safety and Security

1. COMMUNITY HOUSING

Total Number of stock	Year to Date Occupied	Current Vacant	Total Stock
	388	1x Awaiting scope of works 1x Utilised as transitional	390
Financials APRIL	Rent Charged for housing stock	Rent Payments received	Rental Arrears received
	\$207,022.24	\$191,444.57	\$18,493.03
Arrears	Total to date	Total FY24	Vacated
	232 - \$2,824,656.00	223 - \$2,545,230.05	48 - \$413,041.17
Property Inspections	FY2024 to date - complete	Monthly inspections Completed	Monthly Inspections Scheduled
	111	39	54
Engagement activities	Number of discussions with tenants regarding arrears/enquiries Month	Number of discussions with tenants regarding arrears/enquiries FY2024 to Date	Housing Waitlist
	145	1397	430 Applicants 7 New applicants 7 Waitlist updates

Arrears Management (Form11)	First Notice Form11's Rental Arrears issued Month to Date	Total Form 11's Rental Arrears issued FY2024 to Date	Monthly Rental statements
	29	43	388
	Second Notice 11's issued Month to Date	Third Notice 11's issued Month to date	Number of notice to leave (form12)
	0	0	Allowing appropriate response timeframes before Notice to Leaves are sent – As per Housing policy

Monthly Overview

- Inspections – 74 entry notices (form9) delivered. 20 out of the 74 are scheduled inspections for the first week of May but delivered in the month of April. 15 inspections were unsuccessful due to absent tenants.
- Annual rent review letters mailed out to all tenants – rent review has commenced with tenants responding. House visits will be conducted for the elderly.
- Arrears – 29 Notice to remedy breach notices have been issued.

2. EARLY LEARNING CENTRE (DAYCARE)

April has been a productive month, with a strong focus on finalising outstanding compliance matters with the Department of Education. We have also commenced the review and update of our 95 Daycare Operational Policies, with the goal of completing this significant body of work by the end of May. This is a substantial undertaking, essential to ensure our continued compliance with Department of Education and Early Childhood legislative requirements.

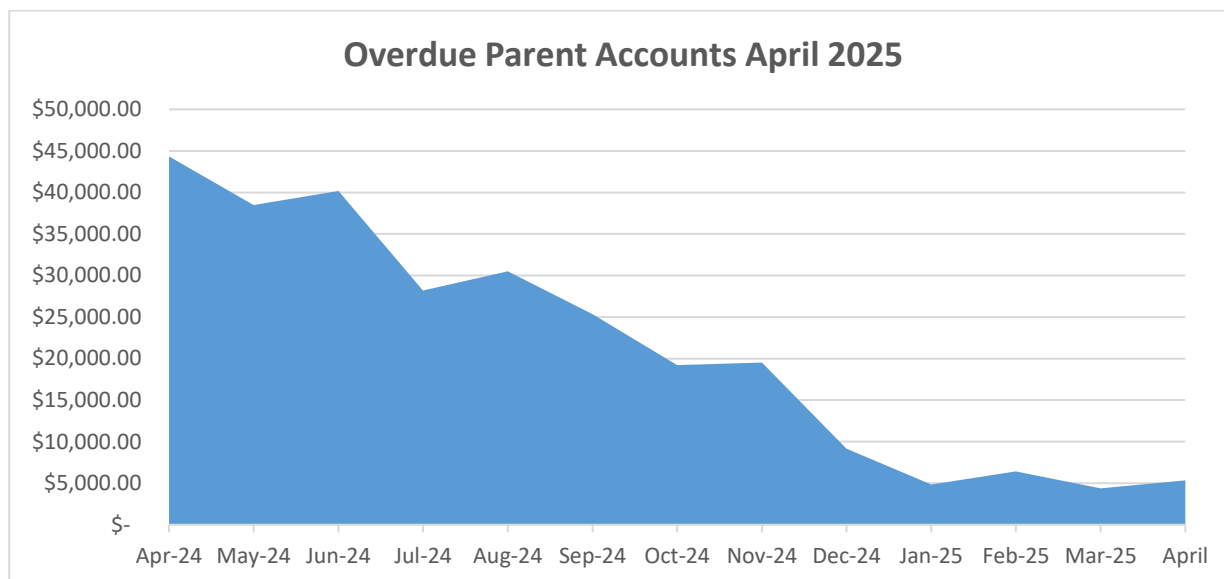
Unfortunately, staff and child absences continue to be a concern due to an outbreak of conjunctivitis within the centre. Staff and families have been advised to remain at home and seek medical advice if symptoms appear. An information sheet was promptly distributed to all parents and carers once multiple cases were confirmed.

We are pleased to announce the employment of a new qualified Group Leader who brings extensive management and leadership experience. Her background includes senior roles in long-term Daycare services outside the community. Her return to Yarrabah is a significant gain for the centre and the community. She brings a wealth of knowledge and expertise that will greatly support staff development and the implementation of best practices.

Preparations are well underway for the upcoming external excursion to the Cairns Aquarium. Risk assessments are in the final stages of completion, and appropriate child restraints have been sourced to ensure compliance with safety regulations. We plan to transport five children per session, depending on staff availability, across three mornings. A seven-seater vehicle with anchor

points has been secured. Departure is scheduled for 8:30 am, with return to Yarrabah by lunchtime. The first group is tentatively scheduled for Wednesday, 18th to Friday, 20th June.

As of the end of April, outstanding parent debt totals \$5,238.24, reflecting an increase of \$952.24 compared to the previous month. This increase is primarily due to the manager being on annual leave and therefore unable to follow up on parent accounts during this period.



1. Number of Children in Attendance Daily

Tiny Tots	<u>8</u>
Jnr Kindy	<u>18</u>
Inclusion Support	<u>2</u>
Total	<u>28</u>

3. YARRABAH INDIGENOUS KNOWLEDGE CENTRE

First 5 forever	23
Secondary school bus count	394
Primary school bus count	542
Door Count	227

Early Years at the Centre

We have recently welcomed many little ones aged 0–5 to the centre, and it's been a pleasure. Whether they are here for a First 5 Forever (F5F) session, to play, watch a movie, or simply enjoy a relaxing time out, it's wonderful to see so many families making the most of the space.

We have been setting up a variety of fun and engaging activities, including craft stations, number charts, and soft toy corners. There's always something for mums and bubs to enjoy together — whether it's learning, playing, or just relaxing.



Easter Programs at the Library

Our Easter programs ran across four fun-filled days and were a big hit with families. We offered a range of activities designed to be both entertaining and meaningful, including:

- Craft stations for making Easter cards and themed creations
- A special session exploring the true meaning of Easter
- Movie screenings complete with popcorn, orange juice, and fresh fruit

There was plenty of laughter, learning, and joy — and the children loved the programs

Easter Activity Highlight: Cup Bunny Rabbit Craft & Easter Egg Hunt

As part of our Easter celebrations, children participated in a creative activity where they made bunny rabbits from cups. These fun bunny cups doubled as baskets for collecting eggs during our Easter egg hunt.

Children decorated their cups with:

- Paper ears
- Googly eyes
- Pom-pom noses
- Hand-drawn whiskers and smiles

Once their bunny baskets were ready, the children set off to find hidden eggs. It was a wonderful way to combine art, imagination, and festive fun.



Workshop Summary: "Who's Your Mob?"

Date: 29 April 2025

Facilitators: Dan & Tasha from State Libraries Queensland

Purpose

This workshop supported participants in exploring and connecting with their Aboriginal and Torres Strait Islander heritage, using resources available through the State Library of Queensland.

Workshop Highlights:

Introduction to the State Library's First Nations Site. Dan and Tasha guided attendees through the library's dedicated First Nations site.

They demonstrated how to find and access:

- Historical documents
- Community stories
- Photographs
- Oral histories
- Maps and cultural records

Navigating the Norman Tindale Collection

- Participants learned how to search this collection, which includes genealogies and maps compiled during Tindale's expeditions.
- The resource is invaluable for tracing family lineages and clan affiliations.

Live Search Demonstrations

- Real-time searches showed how to enter names or places to locate relevant information.
- Tips were provided on refining searches and understanding historical data.
- Attendees were encouraged to explore their own family histories.

Cultural Sensitivity and Protocols

- The facilitators highlighted the importance of cultural respect when using First Nations resources.
- Protocols for sharing and acknowledging traditional knowledge were discussed.

4. YARRABAH ARTS AND CULTURAL PRECINCT

The Yarrabah Arts and Cultural Precinct (YACP) continues to serve as a vital hub for cultural preservation and community engagement, showcasing and celebrating the artistic heritage of Yarrabah.

Patronage and Sales

Visitor Numbers & Sales

Since 1 July 2024, Yarrabah Arts & Cultural Precinct has welcomed 627 visitors, with 82 visits in April.

Year-to-date sales total \$91,136.40, with \$10,990.00 generated in April.

Number of patrons	Month to Date	Year to Date
	82	627
Sales	Month to Date	Year to Date (from 1 July 2024)
	\$10,990.00	\$91,136.40

Yarrabah artists’ works continue to be restocked in the Cairns Art Gallery Shop, resulting in increased sales.

Upcoming Events, Projects, and Art Awards

National Indigenous Fashion Awards (NIFA)

An application was submitted for Michelle Yeatman in the Textile Category for her *Sun* design from the *Fire in the Sky* collection. Unfortunately, the application was unsuccessful



UMI Arts – 20th Anniversary Exhibition

Michelle Yeatman and Wayne Connolly have been invited to display their ceramic works at the UMI Arts Freshwater Saltwater 20th Anniversary Exhibition, launching at Cairns Mulgrave Gallery on Saturday, 28 June 2025 at 11:00am.

- Delivered: 16 ceramics by Michelle Yeatman, 2 ceramics by Wayne Connolly
- More info: <https://umiarts.com.au/fwsw2025/>

Cairns Art Gallery – Commission & Fellowship Offer

Philomena Yeatman has completed a large woven sculptural commission for the Cairns Art Gallery's upcoming exhibition launching 27 June 2025. The gallery has offered to purchase the work for \$20,000 and invited Philomena for a Solo Fellowship Exhibition in March 2026.

The story behind the woven sculptural work is shared below, accompanied by images.

Title: *Mother's Womb*

Story:

Philomena's work interweaves traditional materials — pandanus, lawyer cane, and ochre — to symbolise life, connection, and culture. The three interconnected wombs represent Grandmother (Babin), Mother (Muudjun), and Daughter (Djanguul), bound by a thread symbolising the umbilical cord and the transfer of cultural knowledge through generations.

The piece honours the resilience of women and celebrates the sacred transmission of heritage.



Community Engagement & Sales

Ongoing restocking of Yarrabah artists' works at the Cairns Art Gallery Shop continues to generate strong sales.

Yarrabah High School Collaboration

A lino printing project is underway with Year 7 students.

Project dates: 6 May, 8 May, and 19 June (final session).

Weaving Workshop with Rangers

A cultural weaving workshop was delivered by Philomena Yeatman for the female Rangers of the Gunggandji-Mandingalbay Yidinji Group. A beautiful day of cultural exchange and skill sharing.

Gurriny – Supply Nation Event

Gurriny will host a Supply Nation event at the Gateway Building on 14 May, with 30 representatives attending. Logistics and payment are confirmed.

QAGOMA Textile Workshop

Queensland Gallery of Modern Art (QAGOMA) has booked a Textile Workshop for 27 May. Logistics are being finalised.

Cairns Indigenous Art Fair (CIAF)

Preparation is underway for CIAF, 11–13 July 2025 at the Cairns Tanks Centre.

- Theme: *Pay Attention!*
- All artworks must be completed by 25 May for photography, entered into the SAM database, and submitted by 30 May for approval.

Darwin Aboriginal Art Fair (DAAF) & Country to Couture

YACP will participate in DAAF and Country to Couture from 5–10 August 2025.

- A modelling application has been submitted for Zikiah Murgha-Miller, who will also assist at the market.

- Artworks must be transported to Darwin before 5 August.
- Photography and SAM uploads are due by end of June.

DAAF Monthly Module Completion:

- Module 1 (14 April): Key event information, induction, safety, booth setup, ticketing, and more
- Module 2 (2 June): Freight, travel subsidy, accessibility, induction, event logistics
- Module 3 (16 June): FAQs, hospitality, additional resources
- Module 4 (30 June): DAAF Online Platform

Operational Updates and Funding

Museum Hire

Gurriny has hired the Museum on Thursdays from 20 March to 14 May to host Cultural Heritage Workshops. An invoice has been issued for this arrangement.

Website Development

The Yarrabah Arts & Cultural Precinct website is nearing completion and will include an online shopping platform to expand the global reach of our artists and boost sales opportunities. This project is supported by BIA-SDFP funding. A training session with Simone Arnol, Petrina Bassani, and Zikiah Murgha-Miller was held on 28 March, with the website scheduled for launch in April.

Trainee – Zikiah Murgha-Miller

Zikiah commenced her traineeship on 11 February 2025 and has demonstrated strong initiative and enthusiasm across all responsibilities, including filing, reception, sales, commission handling, study support, and hosting tourists. She is consistently proactive in offering assistance to her colleagues.

Work Experience – Yarrabah High School

Three students from Yarrabah High School will commence work experience on Thursday, 1 May.

Grounds Maintenance

One casual and one CDP participant have commenced duties to support grounds maintenance at the precinct.

Social Media Highlights

- Post Reach: 23,634
- Post Engagement: 719

5. COMMUNITY EVENTS AND PROGRAMS**Community Engagement and Events**

throughout April, the Community Services Officer (CSO) assisted in organising and supporting various community events and initiatives. Key activities included:

Black Star Radio Collaboration

The CSO met with Black Star Radio representatives to discuss the future development and reactivation of the radio station. Planning and discussions are ongoing.

Choppy's Boxing Club

Choppy's Boxing Club has been actively utilising the Community Hall throughout the month in preparation for their upcoming tournaments.

Victim Assist Meetings

The CSO continued participation in Victim Assist meetings, working alongside local stakeholders. The date for the next meeting is yet to be confirmed.

Federal Election Support

The CSO has also been assisting with preparations for the upcoming Federal Election, including setting up the Community Hall for voting and providing support as needed.

Upcoming Events

Yarrabah Foundation Day – Scheduled for 17th June

Infrastructure Updates**RTC Renovations**

Renovation works are currently underway in Rooms 4 and 5 of the RTC. These upgrades are focused on creating spaces that support digital marketing and media initiatives

Venue Facilities

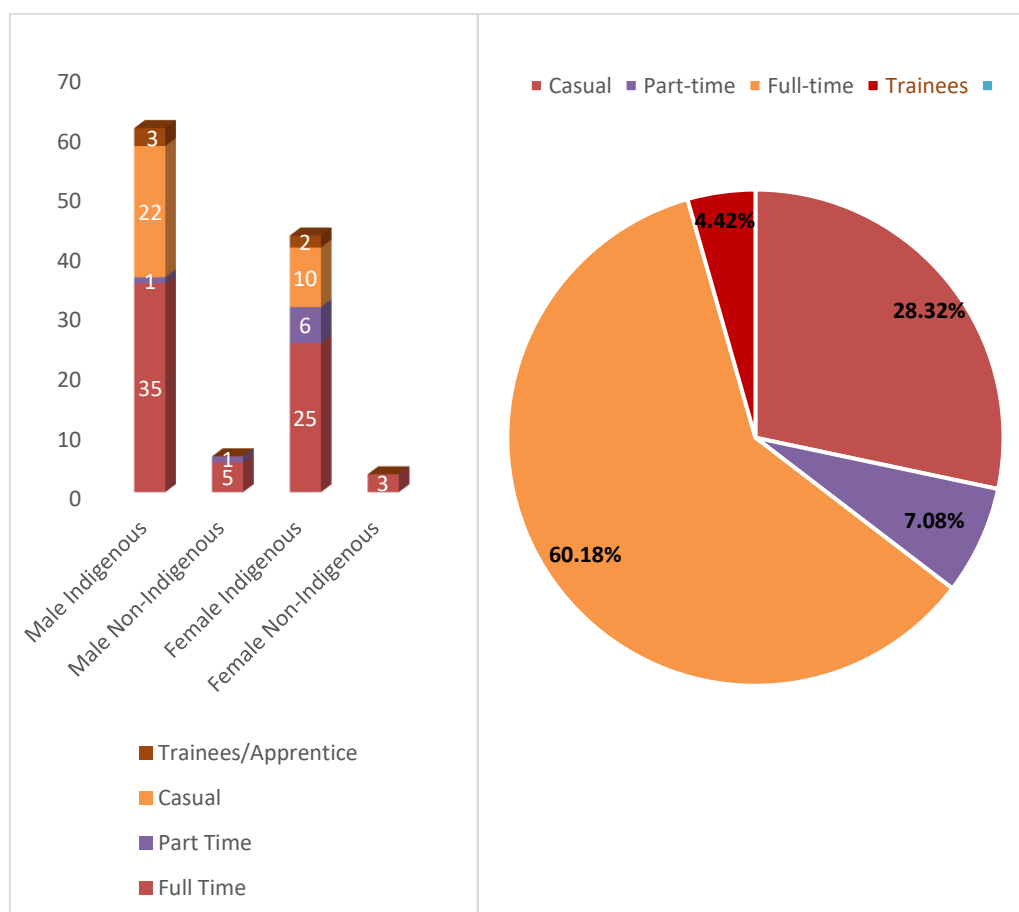
Venue Bookings for the Month total:	
Community Hall Booking	11 Bookings
RTC Rooms	Booked daily for Training- WUGU
IKC Meeting Room	Booked daily for Training - WUGU
HR Training Room / meeting	Booked daily for Training - WUGU
Bishop Malcolm Park	5 Bookings

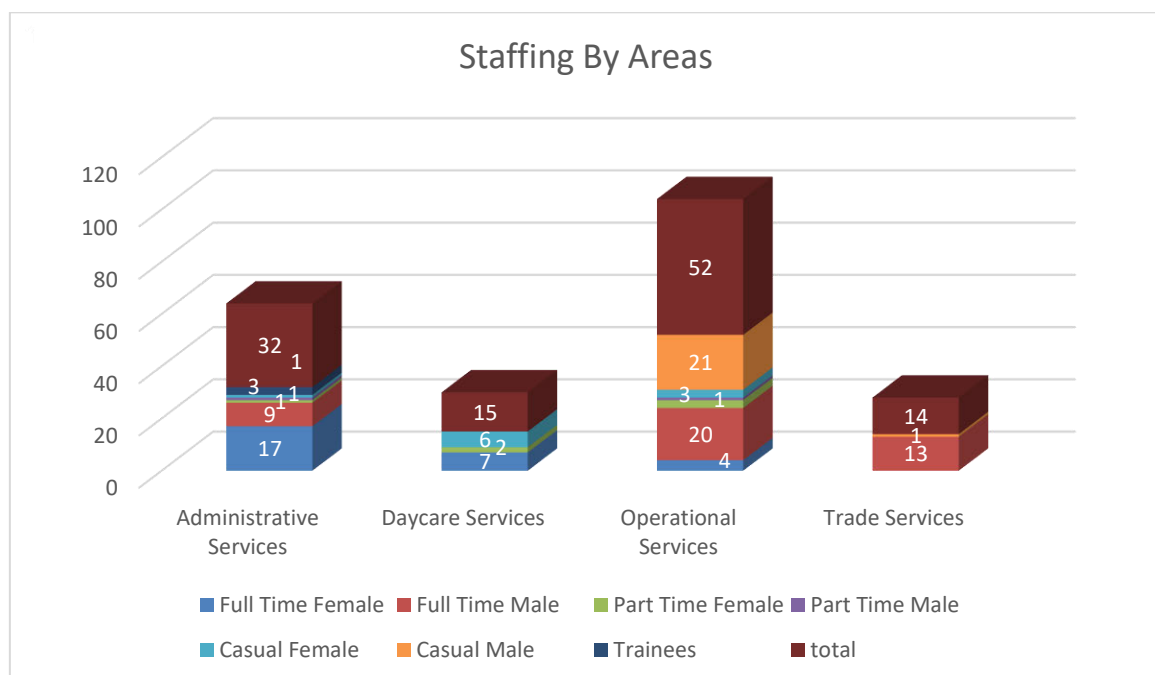
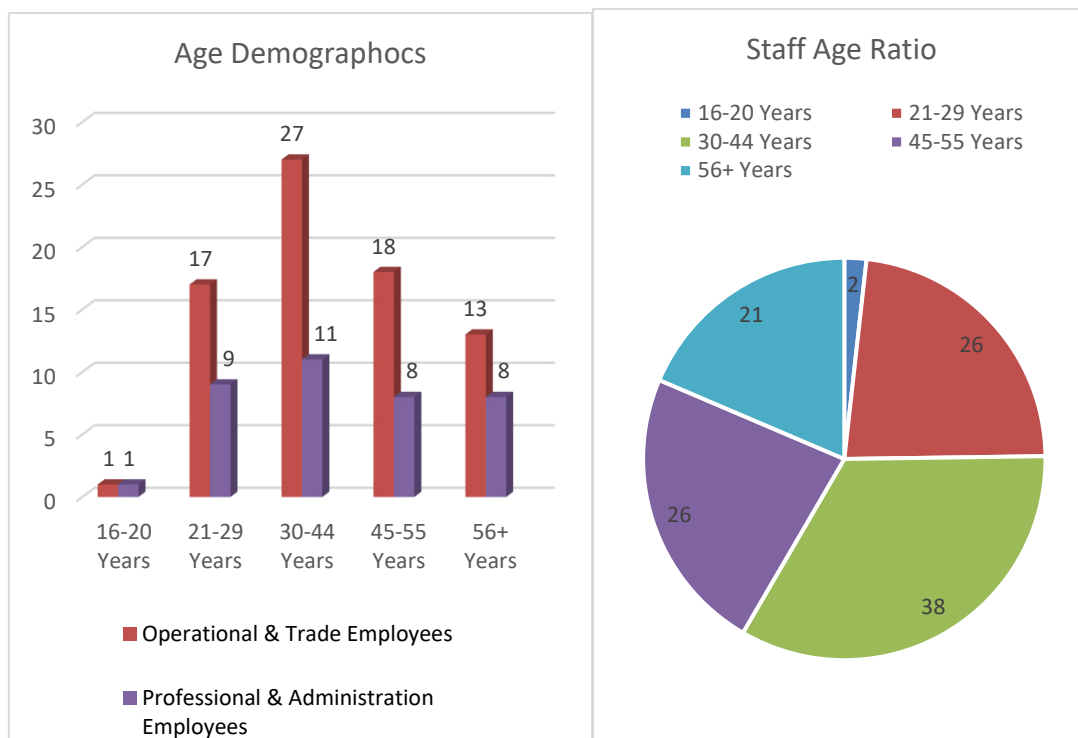
6. HUMAN RESOURCES

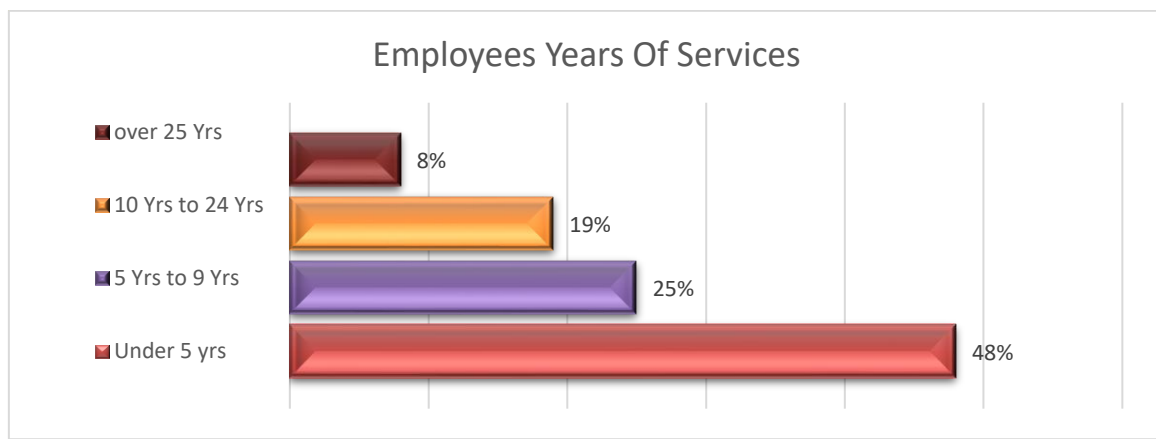
STAFFING

Our current employment Ratios are as follows:

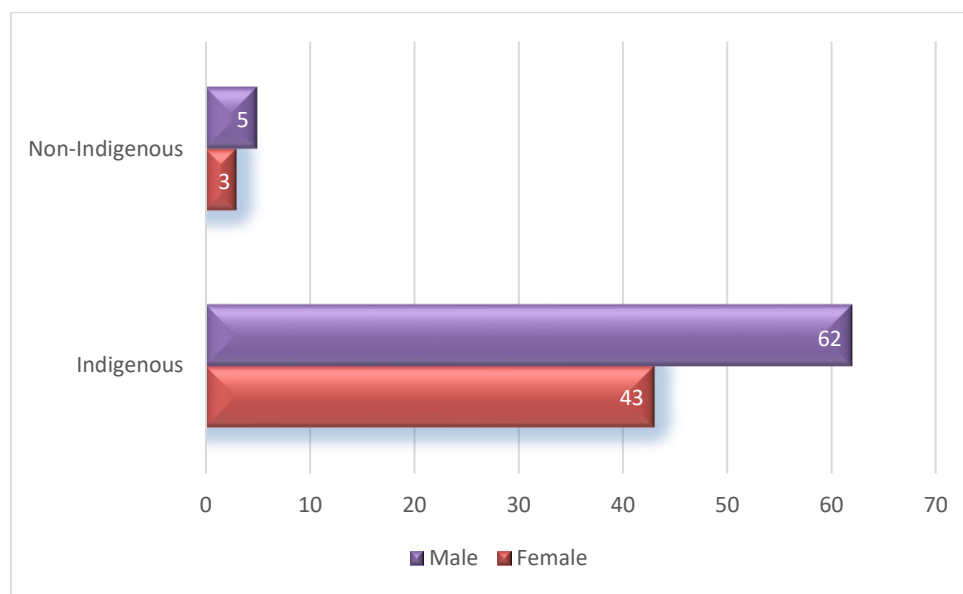
COUNCIL EMPLOYEES	MALE INDIGENOUS	MALE NON- INDIGENOUS	FEMALE INDIGENOUS	FEMALE NON- INDIGENOUS	TOTAL
Full Time	35	5	25	3	68
Trainees/Apprentice	3	0	2	0	5
Part Time	1	1	6	0	8
Casual	22	0	10	0	32
TOTAL	61	6	43	3	113
Wugu Nyambil WFD Participants	2	0	4	0	6
Students Work Experience	3	0	0	0	3







Graph for indigenous / non indigenous employees



RESIGNATIONS / TERMINATIONS:

- Receptionist – Casual
- Animal Control Officer - Casual
- Administration Support Officer – Casual

RECRUITING:

- Lead Educator - Diploma Qualified
- Childcare Assistant Educator - Qualified
- Administration Support Officer – Works Depot, Casual

OTHER:

Work for the Dole Placements - Admin 10 March 2025 – 30 June 2025

Work for the Dole Placements – Parks & Gardens

7. WORKPLACE HEALTH AND SAFETY**Safety Induction**

The online safety induction program continues to be effective. We are currently exploring the integration of a voice-over option to accommodate different learning styles among both new and existing employees.

LGW Audit

The LGW audit remains ongoing. We are currently working through the identified findings. An LGW consultant is scheduled to visit Yarrabah in June for two days to work on-site with Council staff. The consultant has provided a list of audit findings that need to be addressed during her visit. This will be an important opportunity to review and align some of the audit findings with the requirements of the National Audit Tool.

Training

Refresher Health and Safety Representative (HSR) training is scheduled to commence in June for two Council employees. This will be a one-day course

Safety Committee

The next Safety Committee meeting is scheduled for 3 July 2025. The meeting date and agenda will be confirmed and circulated to committee members closer to the date.

Incidents

In April, an incident occurred at the Daycare Centre where a childcare worker sustained a lower back injury while lifting a 15-litre drum of cleaning chemical. The employee is currently on WorkCover, with time off until full recovery. A workplace assessment has been arranged through Kinnect, who provide workplace rehabilitation services for injured employees returning to normal duties. Additionally, a workplace assessment and recovery work plan have been completed for the Council storeman who recently underwent back surgery, to guide his duties and improve his working environment.

Security

April was an active month for the security team, particularly around Reeves Creek. Security officers have been conducting night patrols during the time the bus transports hospital staff to and from shifts, addressing ongoing incidents of juveniles throwing rocks at hospital workers. Situation has significantly improved since we focus on this area with no more incident reported at this stage.

Test and Tagging

The new team responsible for electrical test and tagging has performed well, with most Council areas completed. Outstanding sites include the Main Administration Building, Sports Precinct, and Yarrabah Pool, which are expected to be completed by the end of the next fortnight.

COEx Container Exchange

Most audit actions for the COEx recycling shed and associated team members have been closed out. One outstanding action remains: a hearing assessment for COEx team members during operational recycling tasks. This assessment will be scheduled accordingly.

Regulatory Updates WH&SQ

ESOLAR – electrical safety

Electrical Safety Regulations Update

As of 1 January 2025, new electrical safety regulations have come into effect in Queensland, impacting all individuals who work in or enter domestic roof spaces. Under the updated Electrical Safety Regulation 2013, power must now be switched off at the main switchboard(s) before any entry or work is undertaken in a roof space. This mandatory safety measure significantly reduces the risk of electrical incidents and enhances the overall safety of workers in such environments. Council staff and contractors involved in relevant tasks have been informed, and appropriate procedures are being reinforced to ensure compliance.



National Guide for Asbestos Surveys (audits and inspections) released by ASSEA

In an effort to standardise the process for conducting asbestos surveys (also known as inspections or audits) in buildings and structures across Australia, the Asbestos and Silica Safety and Eradication Agency (ASSEA) has published the National Guide for Asbestos Surveys

Drug Testing

All tests were negative in this reporting period

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the Director of People and Communities Operational Report, tabled as read.

7.12 BUILDING SERVICES - OPERATIONAL REPORT**File Number:** 12.MFD_OM.20250522**Author:** Wayne Douglas, Director Building Services**PURPOSE OF THE REPORT**

To report to Council the status/activities of Building Services areas for the months of March 2025 to April 2025.

FOCUS AREAS**The focus for the Building Services Department over this period:**

- The next stage of software development has begun with the upgrade management folder currently being worked on with GFW developing this with council input.
- The draft upgrade program 2025/2026 has been identified by the Department of Housing and a list has been given to council to start the planning process for the next financial year.
- Repairs & maintenance program is always a focus for us. Our contractor base in this area is slowly expanding. We are encouraging local engagement with aim to boost local supplier numbers. Talks have been held with Senior School representatives and Wugu Nyambil to identify prospects and pathways.
- PSA discussions with contractors ongoing.

QBUILD

The following tables contains the data for workflow activities in the works department for building and construction and field workers:

Repairs & Maintenance - QBuild Work Orders

	Unplanned Maintenance		Healthy Housing Program R2	
Days	10th April 2025	16th May 2025	10th April 2025	16th May 2025
+ 365	0	0	0	0
181 - 365	162	171	48	43
121 - 180	122	90	53	34
91 - 120	66	80	4	45
61 - 90	99	100	47	11
30 - 60	136	156	11	14
< 30	236	161	27	6
TOTAL	821	758	183	153

Healthy Housing round 2 status:

Inspections are ongoing with 54% of initial inspections completed. 41 properties are now 100% completed with. Current data shows we are 81% through 54% of the program.

NAHA UPGRADES**NAHA UPGRADES IN PROGRESS**

2024-2025 Planned Projects

REFURBISHMENTS

16 Ambrym St	95%	Interior works at internal paint stage. Exterior works underway. PFD 25/04/2025
67 Workshop Road	15%	PO received from QBuild. PO sent to contractor. Tenant currently being moved to transitional house to allow works to begin.
209 Back Beach Road (RHO)	80%	Works underway on site. The variation has now been formally approved by Housing but the adjusted purchase order is yet to make it to council. PFD 15/06/2025
72 Workshop Road	15%	PO received from QBuild and PO sent to contractor. Materials currently being ordered.

KITCHEN UPGRADES

38 Gribble Street	100%	Works fully complete
2/20 Stanley Street	100%	Works fully complete
2 Walker Close	100%	Works fully complete
8 Schreiber Street	100%	Works fully complete
15 Schreiber Street	100%	Works fully complete
2 Schreiber Street	100%	Works fully complete
30 Gribble Street	100%	Works fully complete
6 Walker Close	40%	PO received. PO sent to contractor. PFD 21/05/2025
1a Stonewig Close	100%	Works fully complete
12 Ambrym Street	100%	Works fully complete
41 Back Beach Road	25%	PO received. PO sent to contractor. PFD 09/05/2025
27 Garanna Street	35%	PO received. PO sent to contractor. PFD 30/05/2025

FLOORING UPGRADES

28 Sawmill Road	15%	PO received. Waiting on availability of transitional housing.
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NAHA UPGRADES IN PROGRESS

2024-2025 Planned Projects

REFURBISHMENTS

35a Gribble Street	15%	PO received. Waiting on availability of transitional housing.
20 Workshop Road	15%	PO received. Waiting on availability of transitional housing.
22 Sawmill Road	15%	PO received. Waiting on availability of transitional housing.
82 Workshop Road	15%	PO received. Waiting on availability of transitional housing.
46 Stanley Street	15%	PO received. Waiting on availability of transitional housing.
55 Workshop Road	100%	Works fully complete
62 Stanley Street	15%	PO received. Waiting on availability of transitional housing.
152 Range Road	15%	PO received. Waiting on availability of transitional housing.
1020 Back Beach Road	15%	PO received. Waiting on availability of transitional housing.
21 Sawmill Road	15%	PO received. Waiting on availability of transitional housing.
43 Workshop Road	15%	PO received. Waiting on availability of transitional housing.
5 Walker Close	15%	PO received. Waiting on availability of transitional housing.
71 Workshop Road	25%	Materials now in stock and tenant being relocated to transitional house. Container on site. PFD 31/05/2025
78 Workshop Road	15%	PO received. Waiting on availability of transitional housing.
58 Gribble Street	15%	PO received. Waiting on availability of transitional housing.
6 Walker Close	10%	PO received. Waiting on availability of transitional housing.

HOME MODIFICATIONS

28 Stanley Street – DM-2798	15%	PO received. PO sent to contractor. Works now about to start on site. PFD 30/06/2025
10 Sawmill Road – DM-	100%	Works fully complete

2827		
10 Walker Close – DM-2796	100%	Works fully complete
10 Walker Close – DM-	100%	Fully completed. To be invoiced.
74 Workshop Road – DM-2853	100%	Works fully complete
5a Beach Street – DM-	100%	Works fully complete
62 Workshop Road – DM-2866	100%	Works fully complete
15 Schreiber Street – DM-2874	45%	WIP. PFD 30/05/2025
19 Smith Street – DM-2979	10%	Tender has now been approved by Housing. QBuild will send PO to council next week.
40 Gribble Street – DM-2842	100%	Works fully complete
4/15 Workshop Road – DM-2841	45%	Sent to contractor. Materials ordered. Waiting on the Tyrex ramp. PFD 30/05/2025
4 Major Close – DM-2835	95%	PFD 22/05/2025
52 Stanley Street – DM-2833	60%	PFD 22/05/2025
51 Workshop Road – DM-2803	15%	PO sent to contractor. Contractor starting on site 19/05/2025. PFD 30/06/2025
2 Ambrym Street – DM2768	35%	PFD 31/05/2025

BATHROOMS

59 Workshop Road	100%	Works fully complete
8a Beach Street	100%	Works fully complete
36 Gribble Street	100%	Works fully complete
39a Back Beach Road	100%	Works fully complete
32 Sawmill Road	15%	PO received. PO sent to contractor. PFD 30/06/2025
8 Major Close	100%	Fully completed. To be invoiced.
25 Schreiber Street	45%	WIP PFD 15/06/2025
3 Beach Street	25%	Materials now in stock. PFD 15/06/2025

LAUNDRY

59 Workshop Road	100%	Fully completed. To be invoiced.
38 Stanley Street	100%	Works fully complete

OTHER MAJOR WORKS		
Various water service upgrades		Ongoing
Various API		Ongoing
17 Ambrym Street – Windows & doors	100%	Contractor yet to invoice
23 Smith Street – Hot water service works	100%	Works fully complete.
AWAITING APPROVALS & PO		
8/15 Workshop Road		Dismod – Believe QBuild went direct to contractor on this one.
57 Workshop Road		Bathroom
54b Workshop Road		Cancelled
54b Workshop Road		Kitchen
16 Smith Street		Driveway/Paths
6 Connolly Close		Flooring
9/9 Gribble Street		Refurbishments
58 Gribble Street		COLA
11/9 Gribble Street		Refurbishments
39 Sawmill Road		Kitchen
6 Walker Close		Bathroom
26 Stanley Street		Dismod
21 Smith Street		Refurbishments

ATTACHMENTS

Nil

RECOMMENDATION

That Council resolve to accept the report from the Building Services Director, tabled as read.

7.13 INFRASTRUCTURE - OPERATIONAL REPORT

File Number: 13.MFD_OM.20250522

Author: Sam Bann, Director Infrastructure

PURPOSE OF THE REPORT

To report to Council the status/activities of Infrastructure Department areas for the month of April 2025

OPERATIONAL UPDATE

This report covers performance up to and including the 08 May 2025. Items contained below reflect actions and tasks performed to progress the projects in-line with funding agreements and project plans.

Planning and engagement with stakeholders and consultants about programmed / scheduled works.

NOTE:

YASC Infrastructure Department to continue assisting community clean up between regular duties within daily work plan.

INFRASTRUCTURE AREA -GENERALS

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Roads	Routine and Reactive Maintenance Plan	Roads Weekly Work plan Road and Road Reserve Maintenance, drains and easements, including reactive works. QRA Emergent works Backbeach Road Require Addition Funding for extra resources to meet the organization demand.
Waste Management	Routine and Reactive Maintenance Plan	Continuing current waste management strategy. Rubbish collection and waste management at the tip (refer to enhance Waste Management project) 25.3T Mix waste disposed via Skip Bin service Does not include 5 x 3m3 Skip bins placed around YASC facilities. 49.T General waste disposed via kerbside collection Require Funding for extra additional resources to meet the organization demand

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Mechanics	Routine Maintenance Plan	General fleet management Services and repairs - Skid steer diagnose over heating sensor - Excavator track maintenance - Service and repairs 679 WTN - Service and repairs 025ZGK - AC repairs and battery replacement 138ZAU - AC repairs 134VYA - AC repairs 692KCK - AC repairs 098JTG - Mechanics inspection 882MCO - EGR maintenance 878ZSJ General maintenance on Mowing equipment. New Holland Front Deck hydraulic leak (WIP) Require funding for addition resource for small motor repairs and maintenance
Parks & Gardens	Routine Maintenance Plan	Ongoing maintenance throughout community as per General work plan CDP Like Project - 2 staff have been allocated to project. - Commencing general works within Museum, Jilara Oval and surrounding areas. - Training provider commenced enrolment W4D Project Parks and Garden RD 2 Commenced Museum project commenced Require Funding for additional resource to meet the organization demand

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Animal Control	Routine preventative Action Plan	Animal Management work plan Dog impound currently at capacity.

		3 dogs collected and removed 6 Dogs treated for flea ticks and worm outside VET Visit 2 horse collected and removed. Ongoing horse impound facility repairs. Animal Census postponed due to arrival of resources. VET Visit 15th to 17th April 2025 - 20 dogs Desexing - 6 dogs euthanasia - 35 dogs treated VET visiting program schedule for new financial year. Animal Census postponed due to arrival of resources
Environmental Health	Routine preventative Action Plan	Environmental Health work plan YASC has very limited engagement in HH inspection due to available resource from ATSI Health Team <u>Pest program update</u> - 23 Completed and Invoiced - 13 active (To be updated) pending HH inspections
ESO	Water Routine and Reactive Maintenance Plan Sewerage Routine and reactive Maintenance Plan	Routine maintenance as per DWQMP Daily Water quality monitoring Planning in progress for annual reservoir clean. April water quality results will be tabled for review by Council. Ongoing sewerage pump station maintenance Sewerage Pump Stations call outs
Aquatic centre	Routine Maintenance Plan	General Routine maintenance Water sampling training in progress

CAPITALS**ICCIP – Indigenous Council Critical Infrastructure Program**

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
1.05	Water and Sewer combined SCADA upgrade ICCIP 1.05	95%	Defect rectifications in progress training and handover to be scheduled.
1.13	Bores Security (Fencing)	100%	Completed
1.16	Generator for Bore 6	40%	WIP, Estimated completion date Late June 2025, ETA of Generator in June.
2.15	Fencing to Sewerage Pump Stations	100%	Completed
1.22	Generator to Pump Station 6&7	5%	Procurement in Progress
2.16	Install New Fencing to Sewerage Treatment Plant	5%	WIP, project commenced, estimated completion June 2025.

LGGSP Water treatment plant upgrade - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
LGGSP	Water treatment plant refurbishment	10%	EOT on Hold pending other funding source. (Advise from department) Preparing Variation for change of scope.

Reef Guardian Council Grant - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
ALCRAP000060	Reef action plan – STP de-sludge & upgrade electrical switchboard	15%	Preparing for council to award tender.
ALCRAP000012	Reef action plan – STP Upgrade – Surface Aerators	15%	Procurement in progress (pending project amalgamation)

ALCRAP000011	Reef action plan – Above Ground Fuel Tanks	10%	Procurement pathway being developed. Project establishment deadline is Oct 2025. Priority of delivery is on the wastewater projects.
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Enhance Waste Management

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
Plant, Equipment and Training	The plant and machinery will service to upkeep the proposed transfer facility. The machinery comprises wheel loaders, excavators with grab attachments, skid loaders, body trucks, tractor slasher and tele handler.	95%	Plant yet to be delivered include; Awaiting on side arm attachment for Slasher,
Waste Transfer Station Clean Up	This activity involves the removal of accumulated waste and debris from the current facility.	95%	Works complete to remove waste from community. Ongoing maintenance Waste Management training Scheduled to commence end of April for waste operators. Review ongoing waste management strategy.
Ongoing maintenance and operational costs	This encompasses routine maintenance tasks such as equipment servicing, repairs and facility upkeep necessary for operational control of the transfer station.	10%	Ongoing project for 3 years. 2 x waste operators have been appointed to management of the waste facility

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the report of the Director-Infrastructure, tabled as read.

8 CORRESPONDENCE**8.1 CORRESPONDENCE - DEPARTMENT OF LOCAL GOVERNMENT WATER AND VOLUNTEERS**

File Number: 01.COR_OM.20250522

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To table correspondence to Council from the Acting Executive Director, Finance Performance and Programs, Local Government Division that Council was successful for the funding for the Australian Government Housing Support Funding Program.

BACKGROUND

Letter received advising that the funding is approved for the following project titles:

- Yarrabah Aboriginal Shire Council Master Planning and Approvals for 45 Social Houses- \$976,200
- Yarrabah Aboriginal Shire Council – Critical Enabling Infrastructure Water (WTP) and Sewerage Treatment Plant (STP) Upgrades - \$18,832,522

ATTACHMENTS**1. Letter from Department of Local Government Water and Volunteers****RECOMMENDATION**

That Council note the correspondence tabled, as read.

Our ref: OUT25/1709



Mr Richard Wright
Chief Executive Officer
Yarrabah Aboriginal Shire Council
Email: rwright@yarrabah.qld.gov.au

Department of
**Local Government,
Water and Volunteers**

Dear Mr Wright

I am writing to you regarding the \$1.5 billion Australian Government Housing Support Program (the program) which provides funding to deliver enabling infrastructure to support new housing development, improving building planning capacity, and increase access to social housing.

Under the program, the Department of Local Government Water and Volunteers (the department) is responsible for making the payments to successful councils on behalf of the Australian Government.

Council has been granted approval for the following projects:

Project Title	Approved Funding
Yarrabah Aboriginal Shire Council Master Planning and Approvals for 45 Social Houses	\$976,200
Yarrabah Aboriginal Shire Council – Critical Enabling Infrastructure Water (WTP) and Sewerage Treatment Plant (STP) Upgrades	\$18,832,522

The Head Funding Agreement executed between the council and the Queensland Government and the Project Funding Schedule (executed by both the council and the department), will govern the payment of the project as well as the program's Guidelines as listed on the Department of Infrastructure, Transport, Regional Development, Communication and the Arts website at [Housing Support Program | Department of Infrastructure, Transport, Regional Development, Communications and the Arts](#).

Project Funding schedules will be published from the department's eGrant portal for council to review and sign. Once the Project Funding Schedules between the council and the department have been fully executed and payment made to the State by the Australian Government, the department will make the first payment to council.

All progress reports and project completion reports are to be submitted directly to the Department of Infrastructure, Transport, Regional Development, Communication and the Arts.

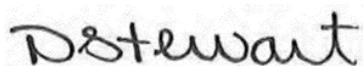
Please be advised that any variation to the approved projects will require agreement from the Australian Government.

1 William Street
Brisbane QLD 4000
GPO Box 2247 Brisbane
Queensland 4001 Australia
Telephone 13 QGOV (13 74 68)
Website www.rdmw.qld.gov.au
ABN 51 242 471 577

2

If you require any further information, please contact Ms Denise Hallmark, Acting Director, Local Government Division in the department on email denise.hallmark@dsdilp.qld.gov.au or at 4924 2908 who will be pleased to assist.

Yours sincerely

A handwritten signature in black ink that reads "D Stewart". The signature is written in a cursive, flowing style.

Deanne Stewart
Acting Executive Director
Finance Performance and Programs
Local Government Division

8.2 CORRESPONDENCE - REQUEST FOR SPONSORSHIP – U13/14 BOYS RUGBY LEAGUE TOUR 2025

File Number: 02.COR_OM.20250522

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To inform Council of correspondence received from Telicia Cavanagh, seeking financial assistance for her son, Paul Cavanagh, to participate in the Under 13/14 Boys Rugby League Europe Tour, scheduled for October 2025.

BACKGROUND

1. The attached correspondence, from Ms Cavanagh outlines the details of the upcoming U13/14 Boys Rugby League European Tour, which is set to take place from 1st to 18th October 2025.

2. The Cavanagh family resides in Bentley Park, and Paul currently attends the Trinity Bay High School. Ms Cavanagh is requesting sponsorship to help cover the associated costs for her son's participation in the tour which will cost \$5000.00.

3.

"From: Telicia Cavanagh <teliciacavanagh90@hotmail.com>

Sent: Wednesday, 7 May 2025 11:48 AM

Subject: Sponsor

Hi

My name is Telicia Cavanagh, my Dad is Paul Cavanagh, Our mob is Harris from Goorabuna, my son got selected to go to France for the U14s Rugby League team that will cost \$5000 for the Tour alone, this is a once in a lifetime experience for him. Especially our indigenous children doesn't happen a lot, if use could sponsor him he would be so happy and thankful make this opportunity happen for him. I can send further details."

COMMENT

Council may note that this request does not fall within the ambit of Council's Community Grants Policy. The applicant is not a resident of Yarrabah.

POLICY/FUNDING CONSIDERATIONS

Community Grants Policy

ATTACHMENTS**1. U13/14 Boys Rugby League Tour 2025 - Offer Letter****RECOMMENDATION**

That Council:-

1. Note the correspondence tabled as read.
2. Instruct the CEO with regards to this matter.

U13/14 Boys Rugby League Tour 2025 - Offer Letter



We are pleased to have received your nomination, and confirm that we are able to offer you a place on our Boys Under 13/14 Rugby League tour during October 2025. There are a number of points you should be aware of regarding your tour.

PO Box 3108
Thirroul NSW 2515
ATAS 11279
T 02 7209 4940
tours@waus.com.au
www.waus.com.au

Approximate Departure Date and Return Travel

The tour will depart Australia on approximately on October 1st & returns October 18th 2025 (depending on flight schedules). The main departure ports will be Sydney and Brisbane.. Other airports may be able to be added to this also dependant on flight schedules. This will be finalised when flights become available 11 months prior to departure. These dates may move by a day or so either way dependant on final schedules. The tour will commence in London and finish in Paris, but may be in reverse order subject to the final fixture list.

Tour Cost & Tour Payments - All costs are in Australian dollars

The tour cost is \$6195.00 This includes your return economy airfare ex those cities mentioned above, all accommodation with breakfast each day, some dinners, and all internal transfers within the UK & France by luxury coach hire and ferry crossings, the arrangement of games, sightseeing tours in Manchester, London, Paris, and the Somme and travel insurance.

To confirm your place, you are required to send a non-refundable deposit of \$650.00 at your earliest convenience. A tour spot can only be confirmed via payment of your deposit. We do not "hold" spots for players . We accept payments via direct deposit to our account via your bank's internet banking as follows:

PAY ID: 670225984

If paying via this method, please ensure that you have **"YOUR SURNAME RL BOYS DEC 25"** so we can identify that it is from you. If you are paying this way please email us a screenshot of your payment so we know its on its way and we will lock your spot in immediately.

Alternatively you can pay via our secure payment link on the homepage of our website. This allows you to pay via debit card, credit card, Apple or Google Pay, or via American Express card or points. There is also an option to receive up to 12 months interest free subject to approval with Latitude Finance and "Travel Pay Later".

Tours are filled on a first-come-first-in basis. There are no selections or tryouts for this tour.

A second minimum installment of \$1,000.00 is required to reach us by the close of business on 1 February 2025.

A third minimum installment of \$1,000.00 is required to reach us by the close of business on 1 May 2025.

The final balance of the tour (including uniform items and any applicable extras) is required to reach our office by the close of business on 1st July 2025. Taxes (which vary depending on your departure point and airline we fly with) will be invoiced to you at this time. As at June 2024, flight and airport/departure taxes totaled an average of approx. \$320.00 Again, this is dependent on your departure point, where you are flying to and returning from and can move up and down daily.

Tour Staff

The tour will be led by experienced managers and coaches from across Australia. Staff who accompany the tour have prior experience in management and coaching, with many being coaches and managers of past tours.

A number of elite coaches involved with Rugby League talent and development will be on the tour, current/former NRLW players and rep level coaches from the NRL's RISE program and others. We will be announcing appointments later in 2025.

Training/Information Leading up to the Tour

As the tour consists of players from a variety of states and countries , distance makes it difficult to train together. In fact the first real opportunity to play together will probably be game 1 of the tour! We assume that all tourists have never ever been on a plane before , let alone travel half way around the world..... So to take care of all things to do with the tour, we have a comprehensive information kit that will be emailed to you in May/June 2025.

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In our info packs, we will cover things such as spending money, medical, itinerary, what to pack and other issues that need to be covered before departure, where a number of important forms will be completed, including insurance and the like.

Why Not Bring a Friend?

The tour is all about playing good footy, meeting new people, and seeing the world! Do you have a teammate or friend who you think would like to tour with you and us ? Please pass on their details to us, so we can give them a call, or alternatively, let them know about the tour and get them to contact us. Who knows...you may have your best friend sitting next to you on the plane next summer !

Parents and Family Members

There is no better way to watch your child play footy than to watch them play overseas ! It is a fantastic experience and parents are more than welcome to accompany the tour. The cost for parents is \$300 more per person twin share than the players, and this is due to having more paid accommodation on the tour on a twin share basis. We have a limited number of parents places available for the tour and for more details on this, please contact us via phone or email to discuss. Parents do not have to buy the full uniform kit, just a team polo shirt for \$55.00. Parents also pay the same instalment/payment schedule as the players. For families of 3 or more (not including the player) we are able to put together special packages with larger discounts of the tour cost. Usually the third non playing family member will pay a total of \$1200 less of the tour cost, sharing the same room. Players will only ever share with their teammates, never with family on tour.

Uniform

The Wanderers Australia uniform kit is required to be purchased by all playing members of the team.

The cost of this kit is \$495.00 (including GST) and will include items such as your playing strip, tracksuit pants, polo shirts, T-shirts, tour backpack, and a windproof/waterproof all weather jacket designed for the European conditions to keep you warm and dry.

A number of optional items will also be available for purchase including hoodies and other items. A uniform order sheet will be given to you when we send your info pack via email. On this form, you can place your sizes and order additional items.

Travel Insurance and Booking Conditions

Travel insurance is included in the tour cost and coverage commences once participants have paid their second instalment. You will be covered by our travel insurance policy and details of this policy are available upon request. A copy of the insurance policy will be forwarded to you when your second instalment is due. The booking conditions of the tour are attached, and receipt of your deposit recognises that your parent or legal guardian has read and accepted the booking conditions of the tour on your behalf and the details in this offer letter that form part of our booking conditions.

Tour Itinerary

Our contacts in the UK have recently commenced work on the itinerary for 2025. This itinerary should be finalised approximately 3 weeks before the commencement of the tour, hopefully earlier. We will ensure that you are kept updated as the itinerary comes together. The squad will play approximately 5-6 games during the tour, and accommodation will consist of 3 star hotels. The tour at this stage will commence in London , heading up to the Rugby League heartland of the north of England, before finishing in Paris .We will be playing games throughout the UK.

Players will be housed on a triple share and parents twin share (dependent on the final make up of each family traveling). Please note that any parents and family travelling independent of the tour are not permitted to fly on the same flights as the tour or visit/stay at the same accommodation as the squad and supporters on the official tour.

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Additional Spending Money

The tour is quite comprehensive with regards to inclusions, and is not hidden with thousands of optional extras! In terms of what is required for spending money, you will need to cover the following on your tour:

Meals - Most meals are included, but you will need funds to cover lunch on most days and dinner when not billeted

Additional sightseeing - This would include the cost of a ticket to an English Soccer Game, optional admission to attractions such as the Eiffel Tour in Paris, and Windsor Castle in London. For our most recent tours, this comprised of approx. \$100AUD of player's spending money. Many places that we visit are free or provide a discounted cost for youth groups.

Souvenirs - Of course no tour would be complete without buying a few souvenirs of your tour experience!

Many people have different perceptions on how much spending money they should take, but as a guide to cover the items above, you should be looking at approx. \$400 - \$450 AUD per week for the three weeks you are on tour. You should budget approx \$1000 AUD in total based on exchange rates during June 2024 for the UK Pound and Euro. Some get through with less depending on your spending habits...some on more, but this gives you an idea of what is required.

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Our website, Facebook and instagram pages will endeavour to keep you updated with news on the itinerary, coaching appointments and the like as we approach the departure date. Please continue to look us up on the web! You can read about past tours in different sports on our facebook page. Please follow us on these platforms.

Monthly newsletters are sent out from late April 2025 onwards for all tour participants.

Welcome aboard, and should you wish to discuss any of the enclosed, please do not hesitate to contact us on (02) 7209 4940 or alternatively via email on tours@waus.com.au

We look forward to hearing from you soon and having you as a part of our squad !

Kind Regards

The Wanderers Australia Team !

9 CONFIDENTIAL MATTERS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

9.1 CEO Contract

This matter is considered to be confidential under Section 275 - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the appointment, dismissal or discipline of employees.

10 CLOSE OF MEETING