



BUSINESS PAPER

Ordinary Council Meeting

23 July 2025

**Notice is hereby given that an Ordinary Meeting of Council of the
Yarrabah Aboriginal Shire Council
will be held in the Yarrabah Aboriginal Shire Council Chambers on:
Wednesday 23 July 2025 at 9.00am**

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- 1 WELCOME**
- 2 ACKNOWLEDGEMENT TO COUNTRY**
- 3 APOLOGIES**
- 4 CONFIRMATION OF PREVIOUS MINUTES**

Ordinary Council Meeting - 18 June 2025

**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE YARRABAH ABORIGINAL SHIRE COUNCIL CHAMBERS
ON WEDNESDAY, 18 JUNE 2025 AT 9.00AM**

PRESENT: Cr Daryl Sexton (Mayor), Cr Michael Sands, Cr Amy Neal, Cr Brian Underwood, Cr Hezron Murgha

IN ATTENDANCE: Richard Wright (CEO), Director - Corporate Services Mike Mair, Executive Assistant Leona Worrell (minute taker)

1 MEETING OPEN

Mayor Sexton declared the meeting open at 9.16am.

The Mayor welcomed councillors and staff members present to the meeting.

One minute silence was observed to respect those who have passed away.

Councillor Amy Neal opened with a word of Prayer.

2 ACKNOWLEDGEMENT TO COUNTRY

The Mayor acknowledged the traditional custodians the Gunggandji People whose country this meeting is being held today, acknowledgement to their elders, past present and emerging.

Acknowledgment also offered to the other Trustees of this land the Northern & Southern PBCs, the Stolen Generations and all Yarrabah people whose elders past present and emerging also call Yarrabah home and support progress in the Shire.

3 APOLOGIES

Nil

At 9.50am Mayor Darrell Sexton leaves meeting for a medical appointment.

4 CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION 01:18/06/2025

That the minutes of the Ordinary Council Meeting held on 22 May 2025 and the Special Council Meeting held on 9 June 2025 be adopted.

Moved: Cr Michael Sands

Seconded: Cr Hezron Murgha

CARRIED 4/4

5 BUSINESS ARISING FROM PREVIOUS MINUTES**6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES**

The Mayor reminded the Councillors of the requirement to declare their conflicts of interest to the CEO prior to the meeting and called on all councillors to re-declare then now.

Councillor Amy Neal declared a conflict of interest in relation to item 11.1 due family ties..

CEO confirmed to the Mayor that Councillor Amy Neal had declared this conflict of interest prior to the late correspondence being raised.

7 MATTERS FOR DISCUSSION**7.1 CEO OPERATIONAL REPORT****PURPOSE OF THE REPORT**

Monthly Council meeting report on the operational and strategic performance of council business for months of May / June 2025.

CEO read to the report

RESOLUTION 02:18/06/2025

That Council accept the CEO Operational Report, tabled as read.

Moved: Cr Brian Underwood

Seconded: Cr Amy Neal

CARRIED 4/4

At 10.45am Mayor Daryl Sexton returns to meeting.

At 10.46am meeting adjourns

At 11.02am meeting reconvenes

At 11.03am Director Corporate Services enters meeting

7.2 YASC MONTHLY FINANCIAL REPORT**PURPOSE OF THE REPORT**

Provide council with monthly financial report. This report covers the financial period 31st May 2025.

Director of Corporate Services read to the report

RESOLUTION 03:18/06/2025

That Council accept the 31st May 2025 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grant Report

Moved: Cr Michael Sands

Seconded: Cr Brian Underwood

CARRIED 5/5

At 11.40am Director Corporate Services leaves meeting.

7.3 POLICY REVIEW

PURPOSE OF THE REPORT

Annual review of statutory and other policies.

CEO read to the report

RESOLUTION 04:18/06/2025

That Council resolve to endorse the recommendation presented by the Chief Executive Officer to adopt all policies as listed in the attached schedule covering the following areas:

- Statutory and Governance
- Management
- Early Learning Centre

Council authorise the implementation action to be carried out by CEO and Directors.

Moved: Cr Michael Sands

Seconded: Cr Daryl Sexton

CARRIED 5/5

7.4 NEW POLICY - EXPRESSION OF INTEREST FOR LEASES POLICY

PURPOSE OF THE REPORT

This report is to provide Council with the Trustee Expression Of Interest (EOI) Policy for Leases. The purpose of this policy is to provide Trustees for land within Yarrabah with a framework for:

- a. Considering Home Ownership Leases under the Aboriginal Land Act (1991);
- b. Consistency of decision making and good governance practices relating to the leasing of land;
- c. Ensuring compliance with statutory processes as well as cultural processes, when considering an expression of interest for the grant of a lease over Trustee land.

CEO read to the report

Matter deferred

Council will review this policy in consultation with relevant stakeholders, including both the Yarrabah Prescribed Body Corporates (PBCs).

7.5 ENDORSEMENT OF YARRABAH LDMP 2025

PURPOSE OF THE REPORT

To seek Council approval of the amended Yarrabah Local Disaster Management Plan 2025

CEO read to the report

RESOLUTION 05:18/06/2025

That Council resolve to endorse the Yarrabah Local Disaster Management Plan 2025

1. Authorise the Deputy Mayor (as Chair of the Yarrabah LDMG) and CEO (as Local Disaster Coordinator) to sign the plan.
2. CEO to have the endorsed plan posted on Council's website.

Moved: Cr Amy Neal

Seconded: Cr Michael Sands

CARRIED 5/5

Meeting reconvened on 2nd July 2025

PRESENT: Cr Daryl Sexton (Mayor), Cr Michael Sands, Cr Amy Neal, Cr Brian Underwood, Cr Hezron Murgha

IN ATTENDANCE: Richard Wright (CEO), People and Communities Richard Fitowski, Director - Infrastructure Sam Bann, Director - Building Services Wayne Douglas, Executive Assistant Leona Worrell (minute taker)

Mayor Sexton declared the meeting open at 9.17am.

The Mayor welcomed councillors and staff members present to the meeting.

One minute silence was observed to respect those who have passed away.

Deputy Mayor Amy Neal opened with a word of Prayer.

7.6 APOLOGIES

Councillor Michael Sands sent his apology to the CEO that he will be attending late.

RESOLUTION 06:18/06/2025

Council resolve to accept the apology from Councillor Michael Sands.

Moved: Cr Daryl Sexton

Seconded: Cr Amy Neal

CARRIED 4/4

7.7 HOLIDAY ACT FOR 2026 - YASC SPECIAL HOLIDAYS**PURPOSE OF THE REPORT**

Secure dates for 2026 Special Holiday in accordance with Holiday Act 1983 – Local Governments
CEO read to the report

RESOLUTION 07:18/06/2025

That Council resolve to endorse the public holiday dates for 2026, as:-

Wednesday	17 th June 2026	Yarrabah Foundation Day – Coming Of The Gospel
Friday	10 th July 2026	Yarrabah NAIDOC Day
Friday	to aligned with	Cairns Show Day once confirmed
Tuesday	27 th October 2026	Yarrabah DOGIT Day

Authorise the CEO to confirm these dates with the Office of Industrial Relations.

Moved: Cr Hezron Murgha

Seconded: Cr Brian Underwood

CARRIED 4/4

7.8 ENDORSEMENT OF A DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE – DWELLING HOUSE ON LAND LOCATED AT SMITH STREET AND DESCRIBED AS LOT 26 ON SP301698

PURPOSE OF THE REPORT

Report prepared by Planz Town Planning

To seek Council resolution in relation to a Development Application for a Material Change of Use – for the establishment of a Dwelling House on Lot 26 SP301698, Smith Street, Yarrabah

CEO read to the report

RESOLUTION 08:18/06/2025

That Council resolve to approve the application for a Council resolution in relation to a Development Application for a Material Change of Use – for the establishment of a Dwelling House (including future Granny Flat) on Lot 26 SP301698, Smith Street, Yarrabah, subject to the following:

APPROVED PLANS

The term 'approved drawing(s) and / or document(s)' or other similar expressions means:

Drawing or Document	Reference	Date
Site Plan		2025
Floor Plan		
Elevation Plan		

ASSESSMENT MANAGER CONDITIONS

#	Assessment Manager Conditions	Timing
1	Development The development must be carried out substantially in accordance with the approved plans outlined above and the facts and circumstances of the use as submitted with the application, subject to any alterations: a. Found necessary by Council's delegated officer at the time of examination of the engineering plans or during construction of the development because of particular engineering requirements; and b. To ensure compliance with the following conditions of approval.	During the operation and life of the development
2	Timing of effect The conditions of the development permit must be complied with to the satisfaction of Council's delegated officer. Reason: The development must comply with all planning scheme requirements and definitions as approved and conditioned by this development permit	Prior to the commencement of the use except where specified otherwise in these conditions of approval
3	Location The Dwelling House shall be located within cleared areas, as shown on the	Prior to the commencement of the use except where

	approved plans.	specified otherwise in these conditions of approval
4	Water Supply The development must be connected to Council's water service in accordance with FNQROC Development Manual standards (as amended) to the satisfaction of Council's Chief Executive Officer. Prior to the water service connection works commencing, a request for a Plumbing Connection is required to be submitted with detailed hydraulic drawings. The connection must be approved by Council prior to the property connection work being undertaken. Reason: To ensure that the premises is appropriately serviced by reticulated water supply infrastructure in accordance with relevant code/s and policy direction.	Prior to the issue of a Building Approval

Moved: Cr Amy Neal

Seconded: Cr Brian Underwood

CARRIED 4/4

7.9 ENDORSEMENT OF RE-ESTABLISHING THE QUARRY**PURPOSE OF THE REPORT**

To seek Council resolution in relation to actions required to re-establish the Quarry on Lot 22 SP279560 (5.689 ha) on Bukki Road, Yarrabah.

CEO read to the report

RESOLUTION 09:18/06/2025

That Council resolve to support the establishment of a Quarry on Lot 22 SP279560 (5.689 ha) on Bukki Road, Yarrabah, and:

1. Obtain legal advice in relation to the ILUA and the Quarry as the State Government owns the Quarry material under the Forestry Act 1959, however the State is not a party to the ILUA.
2. Establish a Consultative Committee under clause 52.2 of the ILUA as an appropriate starting point to working with the Gunggandji Aboriginal Corporation on this matter.
3. Work with RILIPO and Gunggandji Aboriginal Corporation to undertake further investigation into the ILUA mapping to confirm the extent of the Gunggandji Special Interests Area in relation to Lot 22 SP279560 (ILUA Map 4 in Schedule 15).
4. Undertake a survey to confirm the footprint of the historical Quarry and the relationship of the proposed Quarry to:
5. The boundary of Lot 22 SP279560 and to particularly understand if the Quarry is contained within the footprint of the lot.
6. The ILUA mapping.

Moved: Cr Daryl Sexton

Seconded: Cr Hezron Murgha

CARRIED 4/4

7.10 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

[REDACTED]

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

CEO read to the report

RESOLUTION 10:18/06/2025

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED].

1. To accept the application as submitted

Moved: Cr Hezron Murgha

Seconded: Cr Brian Underwood

CARRIED 4/4

At 9.52am meeting adjourned

At 10.04am meeting convened

At 10.05am Director People and Communities entered the meeting

At 10.06am Councillor Michael Sands entered the meeting

7.11 PEOPLE & COMMUNITIES - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To provide Council an update on operational activities undertaken within the Department of People and Communities.

Director People and Communities read to the report

RESOLUTION 11:18/06/2025

That Council accept the Director of People and Communities Operational Report, tabled as read.

Moved: Cr Daryl Sexton

Seconded: Cr Amy Neal

CARRIED 5/5

At 10.43am Director People and Communities left the meeting

At 10.44am meeting adjourned

Deputy Mayor Amy Neal and Councillor Brian Underwood left for the Literacy for Life graduation ceremony.

At 11.33am meeting reconvened

Deputy Mayor Amy Neal and Councillor Brian Underwood not in attendance. They attended the Literacy for Life Graduation ceremony.

At 11.34am Director Building Services entered the meeting

7.12 BUILDING SERVICES - OPERATIONAL REPORT

PURPOSE OF THE REPORT

To report to Council the status/activities of Building Services areas for the months of May 2025 to June 2025.

Director Building Services read to the report

RESOLUTION 12:18/06/2025

That Council resolve to accept the Director of Building Services Report, tabled as read.

Moved: Cr Daryl Sexton

Seconded: Cr Michael Sands

CARRIED 3/3

At 12.05pm Director Building Services left the meeting

At 12.06pm meeting adjourned

At 12.57pm meeting reconvened
All in attendance.

At 12.58pm Director Infrastructure entered the meeting

7.13 INFRASTRUCTURE - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To report to Council the status/activities of Infrastructure Department areas for the month of May 2025

Director Infrastructure read tot eh report

RESOLUTION 13:18/06/2025

That Council accept the report of the Director-Infrastructure, tabled as read.

Moved: Cr Brian Underwood

Seconded: Cr Daryl Sexton

CARRIED 5/5

At 1.34pm Director Infrastructure left the meeting

8 CORRESPONDENCE**8.1 CORRESPONDENCE - LEISURE CENTRE LEASE****PURPOSE OF THE REPORT**

To table correspondence received from the Chairperson of Gurriny Yealamucka Health Services Aboriginal Corporation, requesting clarification on the Council's position regarding the possibility of establishing a formal three-year lease agreement for the premises currently occupied.

CEO read to the report

RESOLUTION 14:18/06/2025

1. That Council note the correspondence tabled, as read.
2. Advise the CEO to follow up with the current enquiry regarding the lease arrangements. Subject to that follow-up, proceed to grant a 12-month lease, including a clause that the facility is to be used for youth activities, and made available for use by other community organisations and services.

Moved: Cr Daryl Sexton

Seconded: Cr Hezron Murgha

CARRIED 5/5

At 2.04pm meeting adjourned

At 2.22pm meeting reconvened

8.2 CORRESPONDENCE - REEF GUARDIAN COUNCILS EXECUTIVE COMMITTEE AND WORKING GROUP MEETING AUGUST 2025**PURPOSE OF THE REPORT**

To table correspondence received from Reef Guardian Councils program team extending an invitation to Committee Members and the Working Group Team to attend the upcoming Reef Guardian Councils Executive Committee and Working Group Meeting and Field Days, scheduled for 20–21 August 2025 in Rockhampton and Yeppoon. The invitation requests that RSVPs be submitted by 27 June 2025.

CEO read to the report

RESOLUTION 15:18/06/2025

That Council note the correspondence tabled, as read.

That Council endorses attendance.

Moved: Cr Daryl Sexton

Seconded: Cr Amy Neal

CARRIED 5/5

8.3 CORRESPONDENCE - EXPRESSION OF INTEREST TO LEASE LAND FOR A NATIONAL BROADBAND NETWORK (NBN) FIXED WIRELESS FACILITY**PURPOSE OF THE REPORT**

To table correspondence received from the Property Consultant representing NBN Co. The correspondence outlines an Expression of Interest to lease Council-owned land for the establishment of a National Broadband Network (NBN) Fixed Wireless Facility, to improve mobile

CEO read to the report

RESOLUTION 16:18/06/2025

That Council note the correspondence tabled, as read.

That Council express interest in investigating future lease and planning opportunities.

Moved: Cr Daryl Sexton

Seconded: Cr Michael Sands

CARRIED 5/5

8.4 CORRESPONDENCE - BISHOP OF THE ANGLICAN DIOCESE OF NORTH QUEENSLAND**PURPOSE OF THE REPORT**

To table correspondence received from the Bishop of North Queensland, Anglican Church, regarding the resignation of Father Les Baird from St Alban's Church in Yarrabah, and a subsequent request for assistance in vacating the Church Rectory.

CEO read to the report

RESOLUTION 17:18/06/2025

1. That Council note the correspondence tabled, as read.
2. Instruct the CEO to respond to Archdiocese, acknowledging Yarrabah Aboriginal Shire Council's ongoing recognition and support of the Anglican Diocese of North Queensland for its continued service and contribution to the Yarrabah community.

Moved: Cr Daryl Sexton

Seconded: Cr Brian Underwood

CARRIED 5/5

8.5 CORRESPONDENCE - REQUEST FOR SPONSORSHIP – WOMEN'S ALL STARS RUGBY LEAGUE CARNIVAL NOVEMBER 2025**PURPOSE OF THE REPORT**

To inform Council of correspondence received from Shakira Thaiday, seeking financial assistance to support the Northern United Rugby League Team (NURLT) for their participation in an upcoming event scheduled for 1–2 November 2025.

CEO read to the report

Council discussed the inclusion of a clause outlining the expectation that the recipient groups will give back to the community by volunteering at community events throughout the year. Policy to be reviewed accordingly

RESOLUTION 18:18/06/2025

That Council:-

1. Note the correspondence tabled as read.
2. That Council advise the CEO to grant sponsorship of \$1,000.00 in accordance with the Community Grants Policy,.

Moved: Cr Daryl Sexton

Seconded: Cr Michael Sands

CARRIED 5/5

9 STRATEGIC PORTFOLIO UPDATE

Councillors provided updates on Meetings and Trips and other information for the meeting.

10 CONFIDENTIAL MATTERS

At 2.44pm Moved into closed session

10.1 MOVED INTO CLOSED SESSION**RESOLUTION 19:18/06/2025**

That Council moves into Closed Council Session.

Moved: Cr Michael Sands

Seconded: Cr Brian Underwood

CARRIED 5/5

10.2 MOVED OUT OF CLOSED SESSION**RESOLUTION 20:18/06/2025**

That Council moves out of Closed Council into Open Council.

Moved: Cr Michael Sands

Seconded: Cr Brian Underwood

CARRIED 5/5

At 4.48 pm Moved out of closed session

10.3 UNAPPROVED SUBLETTING**PURPOSE OF THE REPORT**

Council has requested advice in relation to tenancy of a social housing property in Yarrabah, where the tenant has abandoned the premises and is believed to be have sublet the dwelling to family members without the consent of Council.

RESOLUTION 21:18/06/2025

1. That Council note the legal correspondence tabled, as read.
2. Council instructs the CEO to proceed in accordance with the legal advice and the Community Housing Policy. Any potential housing allocation arising from this matter is to be managed strictly in line with the provisions of the Community Housing Policy.

Moved: Cr Brian Underwood

Seconded: Cr Hezron Murgha

CARRIED 5/5

10.4 UNAUTHORISED OCCUPANCY

Unauthorised occupant in social housing in Yarrabah.

RESOLUTION 22:18/06/2025

1. That Council note the legal correspondence tabled, as read.
2. Council instructs the CEO to proceed in accordance with the legal advice and to write to the illegal occupants advising that due to status of the premises and associated risks, they are to vacate the premises within 7 days. If this is not adhered to, Council will take legal action.

Moved: Cr Michael Sands

Seconded: Cr Brian Underwood

CARRIED 5/5

10.5 CEO'S LETTER

RESOLUTION 23:18/06/2025

1. That Council notes and accepts the correspondence tabled, as read.
2. That Council authorises the Mayor to initiate the recruitment process for the position of Chief Executive Officer, including the preparation and placement of advertising.

Moved: Cr Daryl Sexton

Seconded: Cr Michael Sands

CARRIED 5/5

11 OTHER BUSINESS

At 5.05pm Deputy Mayor Amy Neal declared her conflict for this next item and left the meeting.

11.1 LATE CORRESPONDENCE - SEEKING IN-KIND SUPPORT FOR THE FIRE WITHIN GROUP

“Good afternoon CEO and Mayor Cr Sexton,

I would like to bring to your attention “The Fire within” community support yarning sessions dialogue initiative which was founded by Gwennette Yeatman, myself and Linda Baird.

Over the last few weeks the Yarrabah community has been reaching out to us for support with ongoing issues, community issues etc. to help community overcome the social determinants and social health and wellbeing issues that we are facing on a day to day basis in community.

The Fire Within session was established together by us to support community.

BACKGROUND INFORMATION

On the 15th May 2025, location at the PCYC, we had our first initial session with the Yarrabah community (Elders and Youth) which has attracted 34 community members who have successfully participated in the session.

The sessions included:

- Elders and Youth Yarning circle
- Group activity - Empowerment Resolution
- Cultural and spiritual activity and reflection

All of these sessions / activities were conducted by us and we received great feedback during our evaluation. Those who have participated have enjoyed an evening with a light refreshments together which was donated by Aunty Gwennette and the PCYC.

Now, the big question is would it be possible to have Yarrabah Aboriginal Shore Council support in this initiative? And if so, could we get some in-kind support to utilise the Yarrabah Community Hall because this is a community Elders and Youth forum.”

NGEMA ANDREWS.”

RESOLUTION 24:18/06/2025

That Council supports and agrees to waive the fee for the Community Hall, subject to the Hall not being booked or hired for any other purpose on the requested date.

Moved: Cr Daryl Sexton

Seconded: Cr Michael Sands

CARRIED 4/4

At 5.10 pm Deputy Mayor Amy Neal returns to the meeting.

12 CLOSE OF MEETING

Date for the next Council Ordinary Meeting is Wednesday 23 July 2025.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 5.15 pm.

.....
MAYOR

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

7 MATTERS FOR DISCUSSION

7.1 CEO OPERATIONAL REPORT

File Number: 01.MFD_OM.20250723

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Monthly Council meeting report on the operational and strategic performance of council business for months of June / August 2025.

KEY FOCUS AREAS

This monthly report covers the period from 16th June to 18th July 2025.

Discussion of Balamba Housing Development and future projects with Gunggandji Aboriginal Corporation RNTBC – 16 June. Mayor and Councillors attended



◇ Public Holidays in June

Yarrabah Foundation Day – Coming of The Gospel – Tuesday 17 June. Community event postponed due to the weather to 4th July 2025

◇ Ordinary Council Meeting - 18 June. Mayor, Councillors & CEO attended

◇ Governor of Queensland, Her Excellency the Honourable Jeannette Young -18 June. Mayor, Councillors & CEO attended



- ◇ **Yarrabah Cultural Induction Package Stakeholder Consultation - Queensland Police Service-First Nations Division** – 19 June. Mayor, Councillors, stakeholders
Attended



**QUEENSLAND POLICE SERVICE
FIRST NATIONS DIVISION**

**YARRABAH CULTURAL INDUCTION PACKAGE
COMMUNITY CONSULTATION WORKSHOP**

DATE: Thursday 19th June 2025

TIME: 9.30am – 3.00pm

VENUE: Yarrabah Community Hall

We respectfully invite Yarrabah Traditional Custodians, Elders, Stakeholders and Community to attend a workshop to support the development of Yarrabah's Cultural Induction Package.

Your input, feedback and advice would be greatly appreciated as we all work together in Reframing the Relationship between QPS and Aboriginal and Torres Strait Islander peoples.

PLEASE RSVP BY: Monday 16th June 2025

Principal Cultural Advisors – Rothana Baira & Bianca Fewquandic

Email: FN.CulturalAdvisor.NB.Townsville@police.qld.gov.au or FN.CulturalAdvisor.BB@police.qld.gov.au

- ◊ Blue Card Services, Department of Justice, Update on Services – 19 June. CEO & Councillors attended



- ◊ **Gurriny Yealamucka Health Promotion Forum** – 24 June. Mothers & Children session in the morning & Youth & Adults session in the afternoon. All invited

- ◇ **Gurriny Yealamucka Health Promotion Forum** – 25 June. Aged Care and Disability session in the morning & Yarrabah Stakeholders session in the afternoon. All invited

Gurriny Yealamucka Health Promotion Forum– 26 June. To provide feedback and discuss priorities for primary health care, health promotion and prevention programs for the next three years. Councillors' representatives requested. All invited

◇



- ◇ **State Library of Queensland** – 25 June. CEO & Director People & Communities attended
- ◇ **Queensland Climate Resilient Councils, Regional Forum** – 26 June. CEO attended
- ◇ **June 2025 Ordinary Council Meeting continuation** – 2 July. Mayor, Councillors & CEO attended
- ◇ **State Region Road Show – Representatives from AUSIndustry, FNQROC, Northern Australia Infrastructure Fund (NAIF), NBN, State Dept. of ATSIP (Indigenous Employment & Economic Outcomes)** – 3 July. Mayor, Councillors, and stakeholders attended
- ◇ **Regional Development Australia Tropical North Board Meeting** – 8 July. Deputy Mayor attended
- ◇ **Anglicare North Queensland, update on projects** – 8 July. CEO attended
- ◇ **YASC Budget Workshop** – Mayor, Councillors & CEO attended
- ◇ **Invitation to the official launch of Philomena Yeatman's artwork, Cairns Art Gallery** – 9 July. All invited



INVITATION OUR STORIES *Contemporary Indigenous Weaving*

WEDNESDAY
9 JULY 9.30-5.00pm

The Board of the Cairns Art Gallery and the Executive Artists Advisory Committee, in partnership with the opening of Our Stories: Contemporary Indigenous Weaving and three additional exhibitions for Indigenous artists.

with
Sophie Sambrano
Associate Director, Indigenous Australia Art
Queensland Art Gallery | Gallery of Modern Art
We're proud to co-locate with
Professor Hannelore Fournelle-Marie AM

CAIRNS ART GALLERY
Corner of Shields & Abbott St, Cairns

© Cairns Art Gallery

© Queensland Art Gallery | Gallery of Modern Art

© Queensland Art Gallery | Gallery of Modern Art

THURSDAY
10 JULY 10.00am-11.30am

Join artists, Sophie Sambrano, Christopher Green, Margaret Fenn, and Margie Gentry Green for a morning of discussion and insight into their arts practice and how they work with their communities.

Modulated by Sophie Sambrano, Associate Director, Indigenous Australia Art, Queensland Art Gallery | Gallery of Modern Art

RSVP

Free events, RSVP required

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- ◇ **NAIDOC Community Event** – 11 July. Well attended
- ◇ **Qld / Yarrabah Ambulance Station** – 15 July. Mayor, Councillor Sands & CEO attended
- ◇ **Heartfelt Care** – 15 July. Mayor & CEO attended

UPCOMING MEETINGS / EVENTS

RACQ Foundation – Yarrabah Community Assistance Project – 21 -25 July.

- Install seating at Women's Elders Hub
- Install seating at Bishop Malcolm Park, under the big trees
- Install BBQ at Wungu Beach area
- Re-instate the Market Garden at the Men's Shed
- Create a mural at Bishop Malcolm Park Stage area
- Community Event Thursday 24th July at the Yarrabah Arts & Cultural Centre




Yarrabah Community Assistance Project 21st – 25th July 2025

The RACQ Foundation will come together with The Yarrabah Council, The Cherbourg Ration Shed, Thread Together, Wugu Nyambit & Community between the 21st & 25th of July to assist with works around Yarrabah!

Works will be completed at:

*** The Women's Elders Hub, Bishop Malcolm Park & The Men's Shed!

*** All Artists are invited to attend Monday – Thursday to participate in a Community Mural with a local artist at Bishop Malcolm Park ***

Calling all Artists

The Cherbourg Ration Shed, along with Aunty Shirley & Uncle Eric will be facilitating Art workshops.

Come join us at the Community Hall!

Yarrabah End of Week Celebration!

Thursday 24th July 1pm-4pm!

Come join us at the Arts & Cultural Precinct!

Community Art & Thread Together gifting brand-new clothing to the Community and a BBQ for all!





Thursday 24th July 2025

Come along & connect with community!

Yarrabah End of Week Community BBQ

Food, Drinks, Music & Art
Yarrabah Arts & Cultural Centre

1pm – 4pm

- Thread Together gifting brand-new clothing to our community!
- Come & Try: Earring Making + Canvas Art - Get creative and take something home!
- Traditional Dance Performance - Celebrate culture through powerful movement!
- Didgeridoo Performance - Experience the deep sounds of this ancient instrument!





- ◇ **Yarrabah Annual Inspector-General of Emergency Management (IGEM) Review** -aim to identify opportunities for improvements and highlight good practices in preparedness and response – 22 July. CEO to attend
- ◇ **News Corp Australia** – 22 July. Mayor & CEO to attend
- ◇ **Ordinary Council Meeting** – 23 July. Mayor, Councillors & CEO to attend
- ◇ **TCICA Meeting** – 24 July. Mayor & CEO to attend

- ◇ **Yarrabah Inter-agency Meeting #2** -4 August. CEO to attend
- ◇ **Councillors LG Training Module** – 5 August. Mayor & Councillors to attend
- ◇ **RATEP – Yarrabah State School – 6 August.** Mayor & Councillors to attend
- ◇ **FNQROC #173 Board Meeting** – 7 August. Mayor & CEO to attend
- ◇ **LG Refresher training** – 12 August. Mayor to attend
- ◇ **Ordinary Council Meeting** – 20 August. Mayor, Councillors & CEO to attend

GOVERNANCE

We are actively monitoring and reviewing internal processes to ensure ongoing compliance with all relevant legislative and regulatory requirements.

GRANTS MANAGEMENT

The Grants Team continues to maintain and update a comprehensive register of all grant-related activity. This includes the status of grant briefs, grants under consideration, submitted applications, and upcoming funding opportunities. This work is carried out in close collaboration with each department to ensure alignment with Council priorities and strategic planning.

A. **GRANTS SUBMITTED SINCE LAST REPORT**

- Australian Government – Department of Climate Change, Energy, the Environment and Water – Community Energy Upgrade Fund – Round 2
Empower Yarrabah Microgrid Project, Solar Phase – \$425,000
- Australian Government – Indigenous Languages and Arts Program – Indigenous Language Grants – **Gunggandji Season Calendar** – \$15,000
- Australian Government – Department of Infrastructure, Transport, Regional Development, Communications and the Arts – Safer Communities Partnership Funds – **Yarrabah CCTV Upgrade Project** – \$283,000

B. **SUCCESSFUL GRANTS**

- Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts – **NAIDOC Grant** – NAIDOC Celebrations - \$2,500
- Expression Of Interest - Queensland Government – Tourism and Events Queensland – Elevate Indigenous Events Fund – **Yarrabah Music and Cultural Festival** - \$50,000

- Queensland Government - Department of Housing, Local Government and Planning and Public Works – Scheme Supply Fund – Planning Scheme Amendment to incorporate the **Yarrie Homes Guideline and Balamba Structure** - \$100,000

C. UNSUCCESSFUL GRANTS

- Queensland Government – Department of Transport and Main Roads - Aboriginal and Torres Strait Islander Transport Infrastructure Development Scheme - Gateway Park Precinct - \$585,956.25

D. GRANTS AWAITING OUTCOME

- **Queensland Government – Queensland Reconstruction Authority - Disaster Resilience Fund** – Empower Yarrabah – Microgrid Project - **\$2,636,720**
- **Queensland Government – Department of Education – Arts Queensland – First Nations Commissioning Fund** – Yarrabah Music Festival 2025 - **\$50,000**
- Australian Government – Department of Industry, Science and Resources – Department of Infrastructure, Transport, Regional Development Communications and the Arts - Regional Precincts and Partnerships Program - Stream two -Precinct delivery. Yarrabah Retail and Commercial Precinct - \$15 Million

E. NO APPLICATION SUBMITTED

- **Queensland Government – Department of Justice - Gambling Community Benefit Fund** – Provides funding for a variety of projects - **\$100,000**
→ YASC not eligible as council already has an active GCBF grant
- **Department of Infrastructure, Transport, Regional Development, Communications and the Arts - Safer Local Roads and Infrastructures Program** - provide funding for projects to address current and emerging priorities in road infrastructure needs. **No maximum amount**
→ Council didn't apply because of the 20% minimum co contribution

F. GRANT OPPORTUNITIES

- **Australian Government – Department of Climate Change, Energy, the Environment and Water - Community Energy Upgrades Fund** – Funding for energy efficiency and electrification upgrades of local government facilities - **Up to \$2,500,000**
- **Australian Government – Indigenous Land and Sea Corporation – Our Country Our Future-** Invited to apply to fund part of the Employer Yarrabah Project – **Up to \$2,600,000**
- **Australian Government – Australian Renewable Energy Agency – Advancing Renewable Program** – Funding for initiatives that optimise transition to renewable Energy – **No Maximum amount**
- **Queensland Government – Department of Tourism and Sport & Queensland Police Service – Youth Development Partnership Fund** – Supports sport-based programs aimed at preventing youth crime and improving youth engagement outcomes. – **Amounts Vary**
- **Queensland Government – Queensland Reconstruction Agency - Get Ready Queensland Funding Program 2025–26** – Supports disaster resilience and emergency preparedness initiatives.- **\$8,720**

PROJECT UPDATE

Project Description	Funding	Project Status	Monthly Update - July 2025
Annual Allocation - Jabin/Jungi Lane K&C and Pavement Resurfacing	ATSI TIDS Roads to Recovery 19-24 LRCI Phase 4	In Close Out Phase	Works Complete - Council submission of final claim in April 2025.
Flood and Drainage Study	NQNDMP	In Close Out Phase	Drainage report available for potential funding opportunities focussing on Drainage improvements in community - this will be issued to Council for information and review.
Buddabadoo Drainage Improvements		In Close Out Phase	Works Complete - Close outs submitted to QRA QRA close out queries responded. Awaiting final 10% payment.
Djenghi Stage 6B / 7A - Civil Works	Capital Interim	In Close Out Phase	Project complete
Balamba Master Planning		In Progress/On Track	Master Planning in progress - PBC CH Survey to be undertaken to allow progression.

Balamba Link Road - Intersection Upgrade	ATSI TIDS 23/24	In Close Out Phase	Project complete - in defects liability period
Balamba Stage 1 Civil	NAHA Funding	In Progress/On Track	Waiting on master planning to be complete to inform the design and finish levels of the entry road.
Ambrym Street Redevelopment	Forward Capital Program	In Progress/On Track	Development Application passed through Council RFQ for Civil Infrastructure Engineering Design issued - closed 16th of May 2025 and Design Consultant organising project inception meeting with Project Management team and Council.
Bulguru Park Cabins - Supply and Installation		In Progress/On Track	Works in Progress - Contractor is scheduled for delivery on 24th of July to YASC. Duration 8 weeks.
Bulguru Park - Civil Works Package		In Progress/On Track	Works in Progress - Sewer and Electrical and Pit installation is completed, culverts are in progress.
Construction of 4 x detached dwellings and 2 x duplex	QBUILD Contract 81907	In Progress/On Track	1 x Duplex handed over in March 2025. 1 x Duplex is being handed over in June 2025.
Program 1 - Construction of 5 New dwellings and 2 x Extensions	Capital Housing Program	In Progress/On Track	Survey complete to all properties. Anticipate 2-3 months for completion of all designs and construction to commence mid-year 2025. Council are currently working with Wugu to identify apprenticeship opportunities for upcoming works. Meeting scheduled with Council training team and Wugu for June 2025. Council's HR and Training to confirm way forward for apprenticeship opportunities.
Program 2 - Construction of 8 x Extensions		In Progress/On Track	
Program 3 - Construction of 8 x Extensions		In Progress/On Track	
Day Care - Stormwater Improvements	LRRG	In Progress/On Track	Project funding will not be closed out until after next wet season in the event additional works are required. There are some additional works to be complete post wet season 2025
PCYC / Place of Refuge - Stormwater Improvements		In Progress/On Track	
Disaster Coordination Centre - Stormwater Improvements		In Progress/On Track	
Disaster Coordination Centre - Generator		In Progress/On Track	Works complete - minor defects complete

		n Track	
Weather Monitoring Infrastructure		In Progress/O n Track	Weather System Infrastructure has been installed - contractor to return and complete locks and supply keys.
YASC.0025 Sealed Works Package	DRFA 2023	In Progress/O n Track	Works commenced November 2024. Anticipate to be complete works throughout the next Quarter. Anticipating an underspend on this project as YASC are typically cost efficient delivering these works.
YASC.0033 Flood Warning Systems		In Progress/O n Track	Contractor completed works to reinstate the flood warning systems within the community however they identified additional issues with 2 sites and 3 sites require 4G sim cards.
2023 Betterment Reservoir Road		In Progress/O n Track	Detailed civil design complete. Council will commence works August 2025. In the interim, temporary pothole patching will be undertaken at these sites.
Emergency Works		Completed	QRA Close outs complete and reimbursement was finalised
YASC.0032 Unsealed Works Package	DRFA 2024 - TC Jasper	In Progress/O n Track	Planning and procurement underway for a start during next quarter
YASC.0034 Sealed Works Package		In Progress/O n Track	Works commenced November 2024. Anticipate to be complete works throughout the next Quarter. Anticipating an underspend on this project as YASC are typically cost efficient delivering these works.
Council Facility Improvements and Resilience	Work for Queensland 5 24-27	In Progress/O n Track	Elders Hub refurbishment in progress and tracking well for completion June 2025. Some defects being attending to. Handover July 2025 following RACQ Foundation site visit.
Esplanade Beautification		In Progress/O n Track	Planning in progress
Bishop Malcolm Park - stage security and fencing improvements		In Progress/O n Track	Works In progress - Fencing has been completed. Minor damages since installations which will need to be rectified.
Cemetery Upgrade - Fencing New and Old Cemetery		In Progress/O n Track	Fencing has been completed - painting is scheduled for August

Public Toilet Blocks - Wungu and Jilji		In Progress/On Track	Floor has been sealed along with painting and the plumbing works are scheduled to commence July 16th which will have the project in the final stages. Current program anticipates completion July 2025
Museum Boardwalk and Amphitheatre		In Progress/On Track	Planning in progress - RFQ Submissions received, evaluation in progress.
Yarrabah Lookout - Walking Trail and Facilities		In Progress/On Track	Planning in progress - Surveyor consultant has confirmed the proposed alignment is not be feasible. Additional options have been investigated and also are not feasible. Anticipate proceeding with Lookout area only. YASC to RFQ Design.
Extension of the Gillian Bann Women Facility and the construction of the bottom Field	Play Our Way Program	Prestart	Federal Government Department Health and Aged Care - funding issued to Council. Council to begin design procurement during FY 25/26 quarter 1.
Emergent Works DRFA 2025	DRFA (QRA)	In Close Out Phase	Works Completed - Finalising close out reports. Activated Sunday 2nd of Feb, 2025. Emergent works in progress focusing on drainage, debris clean up, infrastructure repairs. Anticipate REPA with associated betterment to follow. DTMR have committed to supporting YASC with recovery efforts on Range Road however to date have only provided support for reconstructing damaged culvert on Point Road. YASC has begun the emergency works on Range Road. Emergent works period ends May 2025 - REPA to follow.
SES Sand Bagging Bay		In Close Out Phase	Works will be finalised during June 2025. The sandbag hopper has been delivered to site. Block installation and concrete slabs completed during June 2025.
RACQ Road Numbering		In Close Out Phase	Works complete June 2025



LOCAL ENGAGEMENT

Project/Area	Status	Local Engagement
Bulguru Park - Houses	In Progress	2 x local staff trained and employed
Bulguru Park Civils - Sewer Installation	In Progress	3 additional locals job opportunities were created in addition to the 5 Council staff onsite
Capital Housing Program	Design phase	Apprenticeship planning with Wugu Nyambil for upcoming works program

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the CEO Operational Report, tabled as read.

7.2 YASC MONTHLY FINANCIAL REPORT

File Number: 02.MFD_OM.20250723

Author: Mike Mair, Director - Corporate Services

PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 30th June 2025.

BACKGROUND

This report is created with the following in mind:

Local Government Regulations, s204 - Financial

(1) The local government must prepare a financial report.

(2) The chief executive officer must present the financial report—

(a) if the local government meets less frequently than monthly—at each meeting of the local government; or

(b) otherwise —at a meeting of the local government once a month.

(3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

CEO delegates the reporting responsibility to the Corporate Services Director – Mike Mair.

COMMENT

The information provided in this report reflects the financial accounts and statements for the month end.

The content of the reports to include information on the following:

Overview of

1. Operating results
2. Current Debtors
 - Trade Debtors & Trade Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Commercial leases
7. Areas of Interest Report
8. Grant Report

POLICY/FUNDING CONSIDERATIONS

Local Government Regulations, s204 - Financial

RISK

Compliance.

CONSULTATION

Executive Leadership Team

Finance Manager

ATTACHMENTS

1. Finance Report June 2025
2. Areas of Interest Report June 2025
3. Grants Report June 2025

RECOMMENDATION

That Council accept the 30th June 2025 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grant Report

**CORPORATE SERVICES REPORT
TO THE YARRABAH ABORIGINAL SHIRE COUNCIL
For the Period Ended 30 June 2025**

FINANCIAL SERVICES

I. Overview of Operating Results as at 30 June 2025

	ACTUAL YTD	BUDGET YTD 24/25	VARIANCE	VARIANCE	BUDGET FY 24/25
	\$	\$	\$	%	\$
Recurrent Income					
Fees & charges	30,997	266,763	-235,766	-88%	266,763
Other incomes	583,865	589,424	-5,559	-1%	589,424
Rental income	3,129,030	3,000,302	128,728	4%	3,000,302
Interest received	612,365	150,000	462,365	308%	150,000
Sales & recoverable works	6,575,330	5,592,009	983,321	18%	5,592,009
Grants & Subsidies	12,583,275	8,302,282	4,280,993	52%	8,302,282
	23,514,862	17,900,780	5,614,082	31%	17,900,780
Recurrent Expenditure					
Employees costs	7,279,634	7,419,274	-139,640	-2%	7,419,274
Materials and services	11,757,211	11,592,238	164,973	1%	11,592,238
Finance costs	17,202	553,181	-535,979	-97%	553,181
Donations Paid	4,891	-	4,891		0
Depreciation	6,737,897	6,533,498	204,399	3%	6,533,498
	25,796,835	26,098,191	-301,356	-1.15%	26,098,191
Less: Capitalised Expenses					
	25,796,835	26,098,191	-301,356	1.15%	26,098,191
Net Operating Profit	-2,281,973	-8,197,411	5,915,438	-72%	-8,197,411

Council's Operating result is a loss of \$2.282M as at 30 June 2025, better than budget by \$5.915M. These are draft results and do not include year end adjustments and accruals.

Recurrent income is over budget by \$5.614M. Grants & subsidies are over budget by \$4.281M a result of the ICFP funding being higher than was budgeted. The increased ICFP funding has helped reduce the operating loss year to date.

Recurrent expenditure is \$301K under budget. Finance costs are under budget by \$536K, with Employee costs and Materials and Services being under budget by 140K and 165K respectively. However, it should be also noted the bad debts impairment is not calculated until the end of financial year and traditionally are between \$300-500k.

Housing Planned Maintenance net profit exceeded the yearly budget already by \$1.060M with continued strong growth of the QBuild maintenance business.

Liquidity Highlights

II. Current Trade Debtors, Housing Debtors & Trade Creditors

	<i>90 Days</i>	<i>60 Days</i>	<i>30 Days</i>	<i>Current</i>	<i>Total</i>
Total Debtor Type	\$0.00	\$0.00	\$0.00	\$0.00	-
Debtors Sundry	300,168	17,469	642,758	792,722	1,753,118
Blockholders Service Fees	434,763	-	-	8,399	426,364
Commercial Service Fees	148,682	-	-	-	148,682
Grants	479	-	-	-	479
Ex - Rent (pre 2013)	956,284	-	-	-	956,284
Trustee Leases	22,085	-	-	-	22,085
Commercial Leases	23,549	11,737	11,105	2,234	48,625
Daycare Debtors	142,347	2,670	2,625	3,028	150,670
Housing Current Rent	3,304,511	6,325	3,478	2,642	3,316,956
TOTAL DEBTORS	5,332,869	38,200	659,966	792,227	6,823,262
TOTAL CREDITORS	2,534	14,361	139,959	605,099	761,952

Of the \$6.823M owing to Council, only \$2.576M is estimated as collectable with \$4.248 million included in our provision for doubtful debts. This does not include the current years provision calculation.

Snapshot: SOCIAL HOUSING DEBT LEVEL (CURRENT)

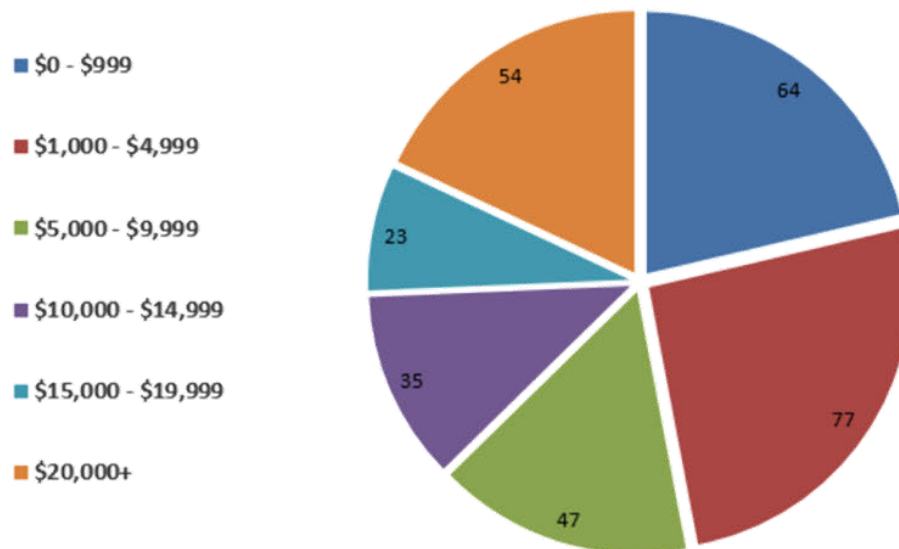
Over the past 12 months, the rental arrears to Council for social housing has increased by \$369,897 (13%) from \$2,947,059 to \$3,316,955. A review of debtors has highlighted the following:

61% of current tenants are in arrears and 236 total tenants owe over \$1,000 which has increased by 4 on that of the previous quarter.

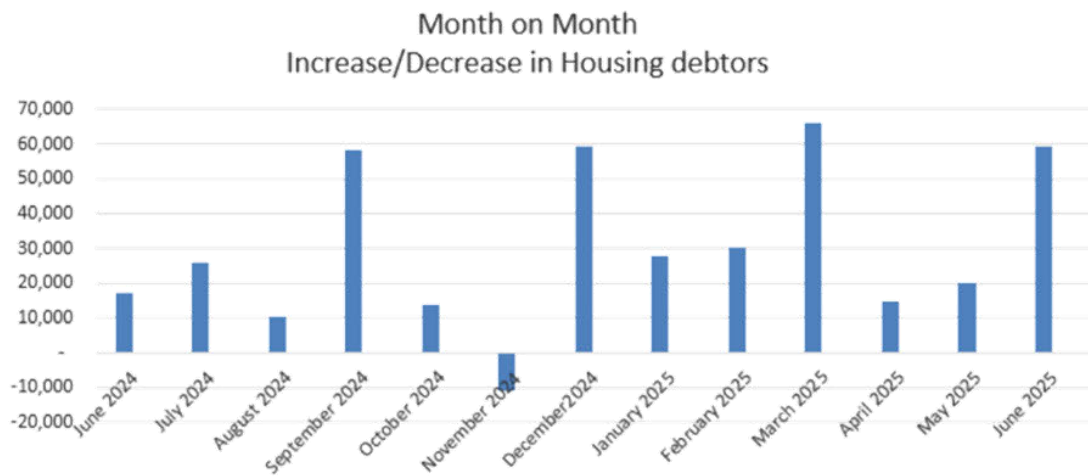
The 54 debtors owing over \$20K increased by 41K from \$1,872M to \$1,913M.

	# Tenants	# Tenants	# Tenants	# Tenants	# Tenants
Amount Owning to Council	Jun-24	Sep-24	Dec-24	Mar-25	Jun-25
\$0 - \$999		57	69	69	64
\$1,000 - \$4,999	80	77	74	73	77
\$5,000 - \$9,999	56	57	55	52	47
\$10,000 - \$14,999	31	32	31	35	35
\$15,000 - \$19,999	18	16	20	22	23
\$20,000+	46	51	51	51	54
Total Tenants Over \$1,000	231	233	231	233	236
Percent of tenants in arrears	60%	60%	60%	60%	61%

Number of Tenants in Arrears



Monthly movement to housing debt	
Month	Actual increase/(decrease)
June 2024	17,358
July 2024	25,896
August 2024	10,605
September 2024	58,208
October 2024	14,043
November 2024	- 10,670
December 2024	59,359
January 2025	27,658
February 2025	30,536
March 2025	65,942
April 2025	14,591
May 2025	19,932
June 2025	59,526



III. Capital Works

The following is an overview of Capital Works for specific large projects. The capital project reviews are for the total project from start to completion. This means the below totals may encompass more than one financial year.

Capital Expenditure 30/06/2025	Total Grant Budget	Monies Received to Date	Expenses to Date	Expenditure Variation v	Brief Description
Sewerage Pump Stations (ICCIP)	471,313	719,063	608,497	- 137,184	Replace gantrys, pump upgrades and maintenance, SCADA, assesment of future expansion, new switchboard pump 3
Water Mains Upgrade (ICCIP)	1,999,862	1,933,944	2,168,892	- 169,030	Replace water main Back Beach Road, SCADA, Fit bore 2 & 7 pumps, water treatment upgrade.
Forward Capital Program	5,927,444	1,976,699	3,582,974	2,344,469	16 Lots Djenghi, 10 houses Gurrngga St
Water Treatment Plant Upgrade (LGGSP)	1,253,159	375,948	90,656	1,162,503	Water Treatment Plant upgrade
Landfill Operational Equipment (DES)	2,424,465	2,424,465	2,251,635	172,830	14T Excavator, 10T Front End Loader, 10T Backhoe, 14T Tipper, Front Load Tractor, Wood Chipper, Machinery Housing Bay
Remote Indigenous Capital - Balamba subdivision (Dept of Housing)	5,000,000	1,500,000	-	5,000,000	Balamba area link infrastructure and 20 lots subdivision
Housing Construction 24-25 (Dept of Housing)	9,982,620	2,994,786	202,021	9,780,599	11 Smith St, 13 Smith St, 28 Schrieber St, 30 Schrieber, 11 Garrana St, 109 Back Beach Rd, 3 Walker Close, 7 Walker Close plus 15 houses / extension over the next 3 years.
Housing Construction 24-25 (Ambrym St) (Dept of Housing)	7,939,500	2,381,850	-	7,939,500	10 new Houses in the Ambrym St development
Works for Qld 5 - 24/27	4,920,000	2,460,000	471,204	4,448,796	Council facility Improvements, Esplanade beautification, BMP stage, Cemetary Upgrade, Public Toilets - Wungu & Jilji, Museum Boardwalk, Yarrabah Lookout
Master Planning & Approval 45 Social Houses	976,200	683,340	292,470	683,730	Master Planning & approvals for 45 Social Houses
Water & Sewerage Treament upgrade	18,832,522	13,182,765	-	18,832,522	Water & Sewerage treatment upgrade
	\$59,727,085	\$30,632,859	\$9,668,349		

IV. Balance Sheet

Yarrabah Aboriginal Shire Council		
Statement of Financial Position		
As at 30 June 2025		
	Council	
	As at 30 June 2025	As at 30 June 2024
	\$	\$
Current assets		
Cash and cash equivalents	35,170,603	11,634,217
Trade and other receivables	5,871,695	4,846,817
Inventories	239,347	165,440
Total current assets	41,281,645	16,646,474
Non-current assets		
Property, plant and equipment	176,017,387	164,467,378
Total non-current assets	176,017,387	164,467,378
Total assets	217,299,032	181,113,852
Current liabilities		
Trade and other payables	7,874,691	8,371,198
Provisions	775,419	864,189
Total current liabilities	8,650,110	9,235,386
Non-current liabilities		
Provisions	1,730,485	1,730,485
Total non-current liabilities	1,730,485	1,730,485
Total liabilities	10,380,595	10,965,871
Net community assets	206,918,437	170,147,981
Community equity		
Asset revaluation surplus	113,582,451	113,581,531
Retained surplus/(deficiency)	93,335,986	56,566,450
Total community equity	206,918,437	170,147,981

The major movement in cash is the upfront payment of the water & sewerage upgrade program (\$13.182M), FA Grant 25-26 (\$1.643M), Dept of Housing (Ambrym St) (\$2.620M) in the month of June 2025.

V. Cash Position

	\$	\$
CBA - General Fund	1,903,660	
CBA - Housing Fund	461,930	
CBA - Remote Capital	249,490	
CBA - Remote Indigenous Capital	4,120,038	
CBA - Trust Acc	149,010	
QTC - Leases	356,365	
QTC - Investment	11,066,099	
QTC - Forward Capital	372,665	
QTC - Yarrabah Housing Construction GEN	3,301,774	
QTC - Water & Sewer Upgrade	13,182,765	
Cash Floats	<u>6,806</u>	
Total Cash		35,170,603
Trade Debtors	6,823,262	
Provision Doubtful Debts	<u>(4,247,619)</u>	2,575,643
Less: Trade Creditors		(761,952)
Less: Tied Grant Funds		(24,793,679)
Less: Current Commitments		<u>(7,354,043)</u>
Cash Position at EOM		<u><u>4,836,572</u></u>

VI. Commercial Leases

Status of Council Commercial Leases	No.
Total Council leasable properties	21
No. of current leases outstanding	0
<i>Being made up of those:</i>	
- Expression of interest released	0
- awaiting signature of tenant	0
- Expression of interest to be done	0

VII. Other

Projects currently being undertaken are as follows:

1. Formal Valuation of Buildings and other structures – Valuations sent to QAO for review.
2. Indices valuation of other asset classes. Valuations sent to QAO for review.
3. Budget 2025-26 workshop with Councillors completed 8 July 2025. Formal adoption of budget to occur at Council meeting 23rd July 2025.
4. Industrial Special Risks insurance 2025-2026 renewal finalised. New coverage in place since 1st July 2025

Mike Mair

Director Corporate Services



300. Program GL Report with IE Code Detail

9:53 AM
Tuesday, 8 July 2025

YARRABAH ABORIGINAL SHIRE COUNCIL

For Period Ending: 30/06/2025

Year: 24/25

100%

	Current Budget	YTD Actual	Order Value	Total Actual	Variance \$	Variance %
Sub Programme: 307 Pool						
Operating Income						
13071000 Pool - Income						
114 Pool Income	5,000.00	2,877.27	0.00	2,877.27	2,122.73	58%
Total: 13071000	5,000.00	2,877.27	0.00	2,877.27	2,122.73	58%
Total Act Type: OPERATING INCOME	5,000.00	2,877.27	0.00	2,877.27	2,122.73	58%
Operating Expenditure						
13072000 Pool - Employee Costs						
201 Salaries & Wages	50,000.00	84,834.86	0.00	84,834.86	34,834.86	170%
203 Sick Leave	0.00	1,218.79	0.00	1,218.79	1,218.79	(100%)
206 Annual Leave	0.00	5,366.60	0.00	5,366.60	5,366.60	(100%)
207 Sick Leave	0.00	1,019.21	0.00	1,019.21	1,019.21	(100%)
208 Superannuation	5,750.00	10,536.77	0.00	10,536.77	4,786.77	83%
211 Workwear	300.00	0.00	1,089.55	1,089.55	789.55	363%
212 Workover	933.06	648.05	0.00	648.05	(285.01)	69%
Total: 13072000	56,983.06	103,624.28	1,089.55	104,713.83	47,730.77	(184%)
13072100 Pool - Materials & Services						
201 Salaries & Wages	0.00	1,323.45	0.00	1,323.45	1,323.45	(100%)
208 Superannuation	0.00	31.13	0.00	31.13	31.13	(100%)
304 Cleaning	2,000.00	0.00	0.00	0.00	(2,000.00)	0%
310 Electricity & gas	21,050.36	22,737.89	0.00	22,737.89	1,687.53	108%
318 Insurance - Other	28,723.07	27,722.40	0.00	27,722.40	(1,000.67)	97%
321 Materials & operating	21,167.01	11,887.39	5,331.23	17,218.62	(3,948.39)	81%
323 Motor Vehicle - Fuel & oil	500.00	0.00	0.00	0.00	(500.00)	0%
332 R&M - Buildings	9,251.89	31,684.06	7,980.22	39,664.28	30,412.39	429%
333 R&M - Equipment	1,005.20	3,529.10	0.00	3,529.10	2,523.90	351%
339 Telephone & internet	516.03	501.37	0.00	501.37	(14.66)	97%
340 Training Costs	0.00	275.00	0.00	275.00	275.00	(100%)
343 Minor Equipment	1,500.00	542.72	0.00	542.72	(957.28)	36%
Total: 13072100	85,713.56	100,234.51	13,311.45	113,545.96	27,832.40	(32%)
Total Act Type: OPERATING EXPENDITURE	142,696.62	203,858.79	14,401.00	218,259.79	75,563.17	153%
Net Profit(Loss): Pool	(137,696.62)	(200,981.52)	(14,401.00)	(215,382.52)	77,685.90	150%
Sub Programme: 502 Planned Maintenance						
Operating Income						
15021000 Planned Maintenance - Income						
153 Services - Housing Maintenance	5,043,911.15	5,914,800.84	0.00	5,914,800.84	(870,889.69)	117%
154 Services - Contract Works	145,867.40	237,958.20	0.00	237,958.20	(92,090.80)	163%
Total: 15021000	5,189,778.55	6,152,759.04	0.00	6,152,759.04	(962,980.49)	119%
Total Act Type: OPERATING INCOME	5,189,778.55	6,152,759.04	0.00	6,152,759.04	(962,980.49)	119%
Operating Expenditure						
15022000 Planned Maintenance - Employee Costs						
201 Salaries & Wages	422,800.87	351,257.84	0.00	351,257.84	(71,543.03)	83%
208 Superannuation	48,622.10	40,031.92	0.00	40,031.92	(8,590.18)	82%
211 Workwear	269.49	0.00	0.00	0.00	(269.49)	0%
212 Workover	8,362.75	0.00	0.00	0.00	(8,362.75)	0%
Total: 15022000	480,055.21	391,289.76	0.00	391,289.76	(88,765.45)	(82%)
15022100 Planned Maintenance - Materials & Services						
153 Services - Housing Maintenance	0.00	(2,353.80)	0.00	(2,353.80)	(2,353.80)	(100%)
201 Salaries & Wages	0.00	1,813.30	0.00	1,813.30	1,813.30	(100%)
208 Superannuation	0.00	48.28	0.00	48.28	48.28	(100%)
211 Workwear	0.00	364.23	4,237.54	4,601.77	4,601.77	(100%)
310 Electricity & gas	2,404.90	5,192.90	0.00	5,192.90	2,788.00	216%
321 Materials & operating	43,285.70	73,438.10	300.00	73,738.10	30,452.40	170%
332 R&M - Buildings	50,714.02	74,523.94	272.73	74,796.67	24,082.65	147%
334 R&M - Houses	4,234,333.08	4,158,342.45	206,925.03	4,365,267.48	130,934.40	103%
344 Travel - other	0.00	2,211.00	0.00	2,211.00	2,211.00	(100%)
345 Minor Equipment	2,000.00	0.00	0.00	0.00	(2,000.00)	0%
346 Motor Vehicles - expenses	5,000.00	0.00	0.00	0.00	(5,000.00)	0%
860 Capital Purchases	0.00	9,550.78	0.00	9,550.78	9,550.78	(100%)
998 Stock Overheads	8,438.72	10,655.96	0.00	10,655.96	2,217.24	126%
999 Plant Recovery	10,444.17	13,207.84	0.00	13,207.84	2,763.67	126%
Total: 15022100	4,356,620.59	4,346,994.98	211,735.30	4,558,730.28	202,109.69	(105%)
15028000 Planned Maintenance - Depreciation						
901 Buildings Depreciation	0.00	1,161.56	0.00	1,161.56	1,161.56	(100%)
Total: 15028000	0.00	1,161.56	0.00	1,161.56	1,161.56	(100%)
Total Act Type: OPERATING EXPENDITURE	4,836,675.80	4,739,446.30	211,735.30	4,951,181.60	114,505.80	102%
Net Profit(Loss): Planned Maintenance	353,102.75	1,413,312.74	(211,735.30)	1,201,577.44	(848,474.69)	111%

Sub Programme: 701 ICFP - Water

Operating Income

1701000	Water - Income						
101	Service Charges	86,394.09	41,685.24	0.00	41,685.24	44,708.85	48%
	Total: 1701000	86,394.09	41,685.24	0.00	41,685.24	44,708.85	48%
Total Act Type: OPERATING INCOME		86,394.09	41,685.24	0.00	41,685.24	44,708.85	48%

Operating Expenditure

1701200	Water - Employee Costs						
201	Salaries & Wages	159,435.93	141,716.22	0.00	141,716.22	(17,719.71)	89%
203	Sick Leave	1,966.54	2,806.98	0.00	2,806.98	840.44	143%
206	Annual Leave	10,936.07	9,753.12	0.00	9,753.12	(1,182.95)	89%
208	Superannuation	18,335.13	15,180.51	0.00	15,180.51	(3,154.62)	83%
211	Workwear	1,000.00	247.32	1,935.77	2,183.09	1,183.09	218%
212	Workcover	2,716.00	2,740.27	0.00	2,740.27	24.27	101%
	Total: 1701200	194,389.67	172,444.42	1,935.77	174,380.19	(20,009.48)	(90%)
1701210	Water - Materials & Services						
201	Salaries & Wages	0.00	259.22	0.00	259.22	259.22	(100%)
208	Superannuation	0.00	30.03	0.00	30.03	30.03	(100%)
308	Contractors fees	1,000.00	8,800.00	0.00	8,800.00	7,800.00	880%
310	Electricity & gas	177,583.45	154,746.54	0.00	154,746.54	(22,836.91)	87%
318	Insurance - Other	7,784.04	7,512.84	0.00	7,512.84	(271.20)	97%
321	Materials & operating	168,007.59	198,587.77	12,985.07	211,572.84	43,565.25	126%
323	Motor Vehicle - Fuel & oil	10,394.82	6,242.80	0.00	6,242.80	(4,152.02)	60%
327	Motor Vehicle - R&M	5,000.00	0.00	0.00	0.00	(5,000.00)	0%
333	R&M - Equipment	7,515.56	16,066.61	3,134.50	19,201.11	11,685.55	255%
335	R&M - Infrastructure	15,047.59	21,847.57	0.00	21,847.57	6,799.98	145%
338	Subscriptions	3,891.30	2,173.25	3,263.77	5,437.02	1,545.72	140%
339	Telephone & internet	1,828.04	2,533.42	0.00	2,533.42	705.38	139%
340	Training Costs	0.00	1,958.17	0.00	1,958.17	1,958.17	(100%)
341	Travel - accommodation	0.00	2,535.94	0.00	2,535.94	2,535.94	(100%)
342	Travel - allowance	0.00	2,119.20	0.00	2,119.20	2,119.20	(100%)
343	Travel - fares	0.00	3,353.28	0.00	3,353.28	3,353.28	(100%)
345	Minor Equipment	0.00	1,965.43	0.00	1,965.43	1,965.43	(100%)
346	Motor Vehicles - expenses	8,843.24	6,412.26	0.00	6,412.26	(2,430.98)	73%
	Total: 1701210	406,895.63	437,144.33	19,383.34	456,527.67	49,632.04	(112%)
1701800	Water - Depreciation						
901	Buildings Depreciation	327,775.46	0.00	0.00	0.00	(327,775.46)	0%
	Total: 1701800	327,775.46	0.00	0.00	0.00	(327,775.46)	0
Total Act Type: OPERATING EXPENDITURE		929,060.76	609,588.75	21,319.11	630,907.86	(298,152.90)	68%
Net Profit(Loss): ICFP - Water		(842,666.67)	(567,903.51)	(21,319.11)	(589,222.62)	(253,444.05)	66%

Sub Programme: 802 ICFP - Waste Mgmt

Operating Income

1802100	Waste - Income						
101	Service Charges	75,763.91	39,763.41	0.00	39,763.41	36,000.50	52%
130	Waste levy income	133,117.67	99,838.25	0.00	99,838.25	33,279.42	75%
	Total: 1802100	208,881.58	139,601.66	0.00	139,601.66	69,279.92	67%
Total Act Type: OPERATING INCOME		208,881.58	139,601.66	0.00	139,601.66	69,279.92	67%

Operating Expenditure

1802200	Waste - Employee Costs						
201	Salaries & Wages	0.00	2,595.12	0.00	2,595.12	2,595.12	(100%)
208	Superannuation	0.00	5,451.10	0.00	5,451.10	5,451.10	(100%)
211	Workwear	0.00	0.00	1,847.18	1,847.18	1,847.18	(100%)
	Total: 1802200	0.00	8,046.22	1,847.18	9,893.40	9,893.40	(100%)
1802210	Waste - Materials & Services						
315	Hire of equipment	339,034.46	477,931.13	131,272.71	609,203.84	270,169.38	180%
321	Materials & operating	59,264.63	13,544.36	4,443.63	17,987.99	(41,276.64)	30%
323	Motor Vehicle - Fuel & oil	994.73	2,271.81	0.00	2,271.81	1,277.08	228%
332	R&M - Buildings	3.35	10.55	0.00	10.55	7.20	315%
346	Motor Vehicles - expenses	397.29	1,655.22	0.00	1,655.22	1,257.93	417%
999	Plant Recovery	0.00	68.11	0.00	68.11	68.11	(100%)
	Total: 1802210	399,694.46	495,481.18	135,716.34	631,197.52	231,503.06	(158%)
1802300	Waste - Finance costs						
402	Credit Loss Expense	20,000.00	0.00	0.00	0.00	(20,000.00)	0%
	Total: 1802300	20,000.00	0.00	0.00	0.00	(20,000.00)	0
Total Act Type: OPERATING EXPENDITURE		419,694.46	503,527.40	137,563.52	641,090.92	221,396.46	153%
Net Profit(Loss): ICFP - Waste Mgmt		(210,812.88)	(363,925.74)	(137,563.52)	(501,489.26)	290,676.38	124%

Sub Programme: 819 Container Exchange

Operating Income

1809100	Container Exchange - Grant Income						
172	State Government Grants - Operating	0.00	(7,719.82)	0.00	(7,719.82)	7,719.82	(100%)
	Total: 1809100	0.00	(7,719.82)	0.00	(7,719.82)	7,719.82	(100%)
1809110	Container Exchange - Sales Income Gen						
121	Commission	0.00	34,189.62	0.00	34,189.62	(34,189.62)	(100%)
	Total: 1809110	0.00	34,189.62	0.00	34,189.62	(34,189.62)	(100%)
Total Act Type: OPERATING INCOME		0.00	26,469.80	0.00	26,469.80	(26,469.80)	(100%)

Operating Expenditure

1809200	Container Exchange - Employee costs						
201	Salaries & Wages	0.00	54,350.80	0.00	54,350.80	54,350.80	(100%)
206	Annual Leave	0.00	1,007.03	0.00	1,007.03	1,007.03	(100%)
208	Superannuation	0.00	6,531.60	0.00	6,531.60	6,531.60	(100%)
212	Workcover	0.00	(7,150.73)	0.00	(7,150.73)	(7,150.73)	(100%)
	Total: 1809200	0.00	54,738.70	0.00	54,738.70	54,738.70	(100%)
1809210	Container Exchange - Materials and Services						
321	Materials & operating	0.00	5,297.17	0.00	5,297.17	5,297.17	(100%)
323	Motor Vehicle - Fuel & oil	0.00	6,630.84	0.00	6,630.84	6,630.84	(100%)
	Total: 1809210	0.00	11,928.01	0.00	11,928.01	11,928.01	(100%)
Total Act Type: OPERATING EXPENDITURE		0.00	66,666.71	0.00	66,666.71	66,666.71	(100%)
Net Profit(Loss): Container Exchange		0.00	(40,196.91)	0.00	(40,196.91)	40,196.91	(100%)



500. SPECIFIC PURPOSE GRANT BALANCES BY PROJECT

YARRABAH ABORIGINAL SHIRE COUNCIL

11:30 AM
Wednesday, 9 July, 2025

as at 30 June 2025

	Opening Balance	Receipts Grants	Receipts Other	Disbursements	Closing Balance
Department of Local Government Racing and Multicultural Affairs					
Financial Assistance Grant	0	4,771,613.71	0	(368,910.96)	4,402,702.75
IEDG Grant	0	0	0	(275.05)	(275.05)
Works for Qld COVID	0	0	0	0	0
Revenue Replacement Grant	0	0	0	0	0
Indigenous Councils Funding Program	0	4,744,083.97	0	(3,195,233.20)	1,548,850.77
Works For Queensland	0	0	0	0	0
Advancing the Planning Act	26,823.00	0	0	0	26,823.00
Sewerage Pumps Stations Upgrade ICCIP	0	187,754.87	0	(190,499.62)	(2,744.75)
Water Mains Upgrade ICCIP	(242,298.00)	463,551.43	0	(456,201.04)	(234,947.61)
Bukki Road Upgrade Stage 2 (LGGSP)	0	0	0	0	0
Waste ICCIP	0	0	0	0	0
Works for Qld 4	427,366.00	328,000.00	0	(746,482.14)	8,883.86
Master Plan & Approval 45 Houses	0	683,340.00	0	(292,469.80)	390,870.20
Works for Qld 2024-27	0	2,460,000.00	0	(471,204.49)	1,988,795.51
Water & Sewerage Plant Upgrade	0	13,182,765.40	0	0	13,182,765.40
Total: Department of Local Government Racing and Multicultural Affairs	211,891.00	26,821,109.38	0	(5,721,276.30)	21,311,724.08
National Australia Day Council					
National Australia Day Council	0	15,000.00	0	(18,119.36)	(3,119.36)
Total: National Australia Day Council	0	15,000.00	0	(18,119.36)	(3,119.36)
Queensland Health					
ATSI Health Grant	81,937.00	411,345.00	0	(551,134.65)	(57,852.65)
Total: Queensland Health	81,937.00	411,345.00	0	(551,134.65)	(57,852.65)
Department of Communities Housing and Digital Economy: Arts Qld					
IRADF Grant	34,545.00	0	0	(35,539.85)	(994.85)
YCMF 2021 - Local Musicians/Facilitator (FNCF)	(23,348.00)	29,500.00	0	(39,830.58)	(33,678.58)
Total: Department of Communities Housing and Digital Economy: Arts Qld	11,197.00	29,500.00	0	(75,370.43)	(34,673.43)
Department of Environment and Science: Arts Qld					
Fashion & Wearable Art	0	0	0	0	0
Arts BIA	(77.00)	85,000.00	0	(73,656.71)	11,266.29
QMF 2021 (Open Air)	0	0	0	0	0
Container Exchange	(15,385.00)	(7,719.82)	34,189.62	(66,666.71)	(55,581.91)
Landfill (Dept of E&S)	0	2,424,464.63	0	(2,251,634.67)	172,829.96
Total: Department of Environment and Science: Arts Qld	(15,462.00)	2,501,744.81	34,189.62	(2,391,958.09)	128,514.34
Dept of Infrastructure Transport Regional Development & Communications					
Arts IVALS Relief & Recovery	0	0	0	0	0
LRCI 2020 Traffic Calming Devices	1,050.00	0	0	0	1,050.00
LRCI 21-22	(4,842.00)	0	0	0	(4,842.00)
LRCI 22-23	(23,175.00)	20,113.64	0	0	(3,061.36)
LGGSP - Foreshore Development Plan	(95,630.00)	175,000.00	0	(79,370.00)	0
LGGSP - Water Treatment Plant upgrade	290,833.00	0	0	(5,541.09)	285,291.91
LRCI 4 (24-25)	0	38,919.09	0	(15,875.32)	23,043.77
Total: Dept of Infrastructure Transport Regional Development & Communica	168,236.00	234,032.73	0	(100,786.41)	301,482.32
Department of Justice					
Website Development	0	26,000.00	0	0	26,000.00
Total: Department of Justice	0	26,000.00	0	0	26,000.00

Dept of the Premier and Cabinet					
YCMF 2021 Premier \$220K	0	0	0	0	0
Total: Dept of the Premier and Cabinet	0	0	0	0	0
Department of Communities Disability Services and Seniors					
SES Building Upgrade	(43,826.00)	65,780.86	0	(27,272.73)	(5,317.87)
NAIDOC \$500	500.00	0	0	0	500.00
Local Thriving Communities	10,000.00	0	0	0	10,000.00
Total: Department of Communities Disability Services and Seniors	(33,326.00)	65,780.86	0	(27,272.73)	5,182.13
Australia Council for the Arts					
Yarrabah Fashion Style 2023	0	0	0	0	0
Total: Australia Council for the Arts	0	0	0	0	0
Department of Social Services					
Daycare Centre Grant	(51,636.00)	556,902.00	228,964.56	(875,463.29)	(141,232.73)
Total: Department of Social Services	(51,636.00)	556,902.00	228,964.56	(875,463.29)	(141,232.73)
Department of Science Information Technology & Innovation					
QGAP Grant	0	32,180.00	0	(32,180.00)	0
Reef Action Plan	300,000.00	0	0	(67,328.98)	232,671.02
Total: Department of Science Information Technology & Innovation	300,000.00	32,180.00	0	(99,508.98)	232,671.02
Health & Wellbeing Qld					
Health & Wellbeing	0	150,630.00	0	0	150,630.00
Total: Health & Wellbeing Qld	0	150,630.00	0	0	150,630.00
Department of Communications and the Arts					
IVAIS	(79,671.00)	195,000.00	0	(260,453.23)	(145,124.23)
Total: Department of Communications and the Arts	(79,671.00)	195,000.00	0	(260,453.23)	(145,124.23)
Dept of Housing & Public Works					
Interim Remote Capital Program	(104,627.00)	235,294.00	0	(130,667.00)	0
Forward Remote Capital Program	1,854,429.00	0	98,928.65	(3,559,632.98)	(1,606,275.33)
Remote Indigenous Capital	1,500,000.00	0	0	0	1,500,000.00
Department of Housing New Builds	0	5,376,636.36	0	(202,021.13)	5,174,615.23
Total: Dept of Housing & Public Works	3,249,802.00	5,611,930.36	98,928.65	(3,892,321.11)	5,068,339.90
Department of Prime Minister and Cabinet					
CDP Lake Activities	377,983.35	0	0	(68,868.23)	309,115.12
Community Message Sign (NIAA)	2,225.00	0	0	0	2,225.00
Total: Department of Prime Minister and Cabinet	380,208.35	0	0	(68,868.23)	311,340.12
National Indigenous Australians Agency					
Market Garden Feasibility Study	27,129.52	0	0	0	27,129.52
YCMF 2021 (NIAA)	0	0	0	0	0
NAIDOC	13,984.00	12,300.00	0	(31,049.02)	(4,765.02)
LIF Foodcubes	0	27,130.00	0	0	27,130.00
Total: National Indigenous Australians Agency	41,113.52	39,430.00	0	(31,049.02)	49,494.50
Queensland Fire and Emergency Services					
SES	5,505.00	14,011.32	0	(53,534.13)	(34,017.81)
Total: Queensland Fire and Emergency Services	5,505.00	14,011.32	0	(53,534.13)	(34,017.81)
Department of Innovation and Tourism Industry Development					
Deadly Active Sports & Rec Program	6,169.00	91,718.00	0	(52,033.28)	45,853.72
Total: Department of Innovation and Tourism Industry Development	6,169.00	91,718.00	0	(52,033.28)	45,853.72
Department of Education					
Daycare ISP Grant	0	3,303.63	0	(3,303.63)	0
Vacation Care Grant	0	0	0	0	0
Total: Department of Education	0	3,303.63	0	(3,303.63)	0

Department of Employment Small Business and Training					
Work First Start	(117,736.00)	64,545.45	0	(9,640.13)	(62,830.68)
Total: Department of Employment Small Business and Training	(117,736.00)	64,545.45	0	(9,640.13)	(62,830.68)
Department of Health and Ageing					
Play our Way Facilities	0	473,288.70	0	0	473,288.70
Total: Department of Health and Ageing	0	473,288.70	0	0	473,288.70
State Library of Queensland					
IKC	14,224.00	28,268.00	0	(28,360.13)	14,131.87
Total: State Library of Queensland	14,224.00	28,268.00	0	(28,360.13)	14,131.87
Queensland Reconstruction Authority					
Get Ready Qld	8,991.00	7,848.00	0	(9,300.88)	7,538.12
NQNDMP Flood Study	(93,255.00)	94,983.54	0	(1,728.54)	0
NQNDMP Buddahadoo Road Drainage Upgrades	3,566.00	314,604.19	0	(384,868.50)	(66,698.31)
LRRG Disaster Coordination Centre Generator	0	116,912.81	0	(133,776.31)	(16,863.50)
LRRG Weather Station	0	12,000.00	0	(1,862.00)	10,138.00
QRA LRRG Stormwater Drainage	0	103,899.30	0	(179,809.24)	(75,909.94)
DRFA 24-25	0	255,056.27	0	(871,915.03)	(616,858.76)
QDRF	4,689.61	0	0	0	4,689.61
REPA 2021	(929,882.00)	1,086,210.88	0	(156,328.88)	0.00
QRRRF 2020	(115,208.00)	89,801.93	0	0	(25,406.07)
REPA 2023	(1,767.00)	653,789.03	0	(261,708.01)	390,314.02
Total: Queensland Reconstruction Authority	(1,122,865.39)	2,735,105.95	0	(2,001,297.39)	(389,056.83)
LGAQ					
Coastal Hazard Adaption	0	0	0	0	0
Total: LGAQ	0	0	0	0	0
Department of Transport and Main Roads					
TIDS	(13,324.00)	72,610.00	0	(75,369.09)	(16,083.09)
Cycle Paths Stage 1	20,164.92	0	0	0	20,164.92
Cycle Paths Stage 2	(34,567.50)	0	0	0	(34,567.50)
Total: Department of Transport and Main Roads	(27,726.58)	72,610.00	0	(75,369.09)	(30,485.67)
Department of Infrastructure & Regional Dev					
Roads to Recovery	181,023.00	0	0	(181,023.00)	0
Total: Department of Infrastructure & Regional Dev	181,023.00	0	0	(181,023.00)	0
Department of State Development					
RTC Extension Design (MIPP2)	0	0	0	0	0
Total: Department of State Development	0	0	0	0	0
Department of Aboriginal and Torres Strait Islander Partnerships					
DFV Social Reinvestment	(10,000.00)	10,000.00	0	0	0
Service Enhancement	27,000.00	135,000.00	0	(23,226.66)	138,773.34
Yarrabah Seahawks (DATSIP)	15,000.00	0	0	(15,000.00)	0
Showcasing Yarrabah (DATSIP)	26,036.00	2,500.00	0	0	28,536.00
Emergency Relief Grant	0	10,000.00	0	(2,353.43)	7,646.57
Yarrabah Leaders Forum	42,272.00	0	0	(42,271.91)	0.09
Social Reinvestment Project	31,500.17	0	0	0	31,500.17
Community Safety Plan	44,193.00	50,000.00	0	(25,000.00)	69,193.00
Total: Department of Aboriginal and Torres Strait Islander Partnerships	176,001.17	207,500.00	0	(107,852.00)	275,649.17
FNQROC					
Transport Network Plan	0	0	0	0	0
Total: FNQROC	0	0	0	0	0
RACQ Road Numbering					
RACQ Road Numbering	0	0	0	(40,543.00)	(40,543.00)
Total: RACQ Road Numbering	0	0	0	(40,543.00)	(40,543.00)
Untied					
Untied	0	0	15,302,374.53	(14,414,226.65)	888,147.88
Total: Untied	0	0	15,302,374.53	(14,414,226.65)	888,147.88
Grand Total	3,378,884.07	40,380,936.19	15,664,457.36	(31,080,764.26)	28,343,513.36
Negative Grants					-3,289,591.96
Tied Grants					24,793,678.97

7.3 2025-2026 BUDGET

File Number: 03.MFD_OM.20240723

Author: Mike Mair, Director - Corporate Services

PURPOSE OF THE REPORT

Council to adopt the 2025/26 Budget

BACKGROUND

Section 169 of the Local Government Regulations 2012 requires to the Council to adopt an annual budget

COMMENT

Council workshopped the budget on 8 July 2025 in conjunction with the CEO and Director Corporate Services.

ATTACHMENTS

1. YASC Budget 2025-2026
2. Regulatory Fees and Charges 2025-2026
3. Revenue Statement 2025-2026
4. Revenue Policy 2025-2026

RECOMMENDATION

That Council resolve to adopt Council's budget for 2025-2026.



Yarrabah Aboriginal Shire Council Budget

FOR THE YEAR ENDED 30 JUNE 2026

YARRABAH ABORIGINAL SHIRE COUNCIL
BUDGET STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2026
BUDGET CAPITAL WORKS PROGRAM

	Cost	Funding Source		
		Grant	Revenue	Total
TECHNICAL SERVICES				
Councillors				
Motor Vehicles	\$ -			\$ -
Total	\$ -	\$ -	\$ -	\$ -
Roads and Streets				
QRA Repa 2023	\$ 1,354,000	\$ 1,354,000		\$ 1,354,000
Total	\$ 1,354,000	\$ 1,354,000	\$ -	\$ 1,354,000
Housing				
Building Upgrades	\$ 2,643,187	\$ 2,643,187	\$ -	\$ 2,643,187
New Construction	\$ 3,956,945	\$ 3,956,945	\$ -	\$ 3,956,945
Total	\$ 6,600,132	\$ 6,600,132	\$ -	\$ 6,600,132
Plant & Equipment				
Plant & Equipment	\$ 510,901	\$ 390,901	\$ 120,000	\$ 510,901
Total	\$ 510,901	\$ 390,901	\$ 120,000	\$ 510,901
Infrastructure				
Sewerage Pump Stations ICCIP	\$ -	\$ -		\$ -
Water Mains Upgrade ICCIP	\$ -	\$ -		\$ -
Lggsp - Water Treatment Plant	\$ 661,240	\$ 661,240		\$ 661,240
Remote Indigenous Capital Program	\$ 500,000	\$ 500,000	\$ -	\$ 500,000
Forward Remote Capital Program	\$ 3,950,000	\$ 3,900,000	\$ 50,000	\$ 3,950,000
Storm Water Drainage	\$ 20,000	\$ 20,000	\$ -	\$ 20,000
Total	\$ 5,131,240	\$ 5,081,240	\$ 50,000	\$ 5,131,240
Buildings				
Works for Qld Program - 24 -27	\$ 2,143,463	\$ 2,143,463		\$ 2,143,463
Total	\$ 2,143,463	\$ 2,143,463	\$ -	\$ 2,143,463
COMMUNITY SERVICES				
Plant & Equipment				
SES	\$ 2,000	\$ 2,000	\$ -	\$ 2,000
IT Hardware & Software Upgrade	\$ 120,000	\$ -	\$ 120,000	\$ 120,000
Buildings - CDP Like Activities	\$ 7,078	\$ 7,078		\$ 7,078
Reef Action Plans (DISR)	\$ 381,823	\$ 381,823	\$ -	\$ 381,823
Total	\$ 510,901	\$ 390,901	\$ 120,000	\$ 510,901
	\$ -			
TOTAL CAPITAL WORK PROGRAM	15,739,736	15,569,736	170,000	15,739,736

YARRABAH ABORIGINAL SHIRE COUNCIL
BUDGET STATEMENTS FOR 10 Years Ending 30 June 2035
BUDGET STATEMENT OF INCOME AND EXPENDITURE

	Forecast 2024/25 \$	Budget 2025/26 \$	Budget 2026/27 \$	Budget 2027/28 \$	Budget 2028/29 \$	Budget 2029/30 \$	Budget 2030/31 \$	Budget 2031/32 \$	Budget 2032/33 \$	Budget 2033/34 \$	Budget 2034/35 \$
INCOME											
Recurrent revenue:											
Levies & charges	189,017	288,392	297,044	305,955	315,134	324,588	334,326	344,356	354,686	365,327	376,287
Rental income	3,140,851	3,303,167	3,468,325	3,641,742	3,823,829	4,015,020	4,215,771	4,426,560	4,647,888	4,880,282	5,124,296
Interest received	467,938	150,000	154,500	158,363	162,322	166,380	170,539	174,803	179,173	183,652	188,243
Sales revenue	6,596,284	6,938,086	7,284,990	7,467,115	7,653,793	7,845,138	8,041,266	8,242,298	8,448,355	8,659,564	8,876,053
Other recurrent income	605,637	614,317	645,033	677,285	711,149	746,706	784,042	823,244	864,406	907,626	953,008
Grants, subsidies, contributions and donations	12,201,559	8,769,770	9,208,259	9,668,672	10,152,105	10,659,711	11,192,696	11,752,331	12,339,948	12,956,945	13,604,792
Total recurrent income	23,201,285	20,063,733	21,058,152	21,919,131	22,818,332	23,757,543	24,738,640	25,763,591	26,834,456	27,953,397	29,122,679
Capital Revenue:											
Grants, subsidies, contributions and donations & capital incor	12,218,649	16,763,829	15,400,000	14,000,000	15,400,000	15,500,000	14,100,000	15,400,000	15,600,000	14,200,000	15,600,000
Gain on investment	-	-	-	-	-	-	-	-	-	-	-
Total capital income	12,218,649	16,763,829	15,400,000	14,000,000	15,400,000	15,500,000	14,100,000	15,400,000	15,600,000	14,200,000	15,600,000
TOTAL INCOME	35,419,934	36,827,562	36,458,152	35,919,131	38,218,332	39,257,543	38,838,640	41,163,591	42,434,456	42,153,397	44,722,679
EXPENSES											
Recurrent expenses:											
Employee benefits	7,388,919	8,188,764	8,598,202	9,028,112	9,479,518	9,953,494	10,451,168	10,973,727	11,522,413	12,098,534	12,703,460
Materials and services	12,074,213	13,106,375	13,761,694	14,312,161	14,741,526	15,183,772	15,639,285	16,108,464	16,591,718	17,089,469	17,602,153
Finance costs	514,621	513,101	515,000	515,000	515,000	515,000	515,000	515,000	515,000	515,000	515,000
Depreciation	6,533,498	6,914,954	7,260,702	7,623,737	7,852,449	8,088,023	8,330,664	8,580,583	8,838,001	9,103,141	9,376,235
Total recurrent expenses	26,511,251	28,723,194	30,135,598	31,479,011	32,588,493	33,740,289	34,936,117	36,177,774	37,467,132	38,806,144	40,196,849
NET RESULT FROM NORMAL ACTIVITIES	8,908,683	8,104,367	6,322,554	4,440,121	5,629,838	5,517,254	3,902,523	4,985,817	4,967,324	3,347,253	4,525,831
OPERATING RESULT - Adj for Capital Income	-3,309,966	-8,659,461	-9,077,446	-9,559,879	-9,770,162	-9,982,746	-10,197,477	-10,414,183	-10,632,676	-10,852,747	-11,074,169

Main Assumptions

- Electricity - 40% Increase
- Insurance - 20 % Increase
- Salary Increase - Based on Sep 24 Increase of 5.75%
- Budgeted at extrapolated current year actuals plus 5%
- Grant Revenue per funding agreement

YARRABAH ABORIGINAL SHIRE COUNCIL
BUDGET STATEMENTS for 10 Years Ending 30 June 2035
BUDGET BALANCE SHEET

	Forecast 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28	Budget 2028/29	Budget 2029/30	Budget 2030/31	Budget 2031/32	Budget 2032/33	Budget 2033/34	Budget 2034/35	Assum %
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
<u>CURRENT ASSETS</u>												
Cash and cash equivalents	14,932,215	14,086,826	13,570,082	12,933,940	12,316,228	11,821,505	11,354,692	10,921,092	10,626,417	10,376,810	10,178,876	
Trade and other receivables	3,247,551	2,398,021	2,489,828	2,590,120	2,699,746	2,819,649	2,950,860	3,135,835	3,337,795	3,558,305	3,775,151	
Inventories	171,485	176,630	181,928	187,386	193,008	198,798	204,762	210,905	217,232	223,749	230,462	
Total current assets	18,351,251	16,661,476	16,241,838	15,711,446	15,208,981	14,839,952	14,510,314	14,267,832	14,181,444	14,158,865	14,184,489	
<u>NON-CURRENT ASSETS</u>												
Investments	-	-	-	-	-	-	-	-	-	-	-	
Property, plant and equipment	185,518,335	192,106,335	197,644,756	203,184,285	208,724,922	214,266,667	219,809,520	225,353,482	230,898,553	236,444,733	241,992,022	0.02%
Total non-current assets	185,518,335	192,106,335	197,644,756	203,184,285	208,724,922	214,266,667	219,809,520	225,353,482	230,898,553	236,444,733	241,992,022	
TOTAL ASSETS	203,869,586	208,767,811	213,886,595	218,895,731	223,933,903	229,106,619	234,319,834	239,621,314	245,079,997	250,603,597	256,176,510	
<u>CURRENT LIABILITIES</u>												
Trade and other payables	7,325,073	6,390,000	6,390,639	6,391,278	6,391,917	6,392,556	6,393,196	6,393,835	6,394,474	6,395,114	6,395,753	0.01%
Provisions	775,419	814,190	895,609	985,170	1,083,687	1,192,056	1,311,261	1,442,387	1,586,626	1,745,288	1,919,817	
Total current liabilities	8,100,492	7,204,190	7,286,248	7,376,448	7,475,604	7,584,612	7,704,457	7,836,222	7,981,100	8,140,402	8,315,571	
<u>NON-CURRENT LIABILITIES</u>												
Provisions	1,730,485	1,782,400	1,835,872	1,890,948	1,947,676	2,006,106	2,066,290	2,169,604	2,278,084	2,391,988	2,487,668	
Total non-current liabilities	1,730,485	1,782,400	1,835,872	1,890,948	1,947,676	2,006,106	2,066,290	2,169,604	2,278,084	2,391,988	2,487,668	
TOTAL LIABILITIES	9,830,977	8,986,590	9,122,119	9,267,396	9,423,280	9,590,718	9,770,746	10,005,826	10,259,184	10,532,391	10,803,239	
NET COMMUNITY ASSETS	194,038,609	199,781,220	204,764,473	209,628,334	214,510,621	219,515,899	224,549,086	229,615,486	234,820,810	240,071,204	245,373,270	
<u>COMMUNITY EQUITY</u>												
Asset revaluation reserve	122,082,451	128,670,451	134,170,451	139,670,451	145,170,451	150,670,451	156,170,451	161,670,451	167,170,451	172,670,451	178,170,451	
Retained surplus (deficiency)	71,956,157	71,110,768	70,594,024	69,957,882	69,340,170	68,845,447	68,378,634	67,945,034	67,650,359	67,400,753	67,202,818	
TOTAL COMMUNITY EQUITY	194,038,608	199,781,219	204,764,473	209,628,333	214,510,621	219,515,898	224,549,085	229,615,486	234,820,811	240,071,204	245,373,270	
	0	0	-0	0	0	0	0	0	-0	0	-0	

YARRABAH ABORIGINAL SHIRE COUNCIL
BUDGET STATEMENTS for 10 Years Ending 30 June 2035
BUDGET STATEMENT OF CASH FLOWS

	Forecast 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28	Budget 2028/29	Budget 2029/30	Budget 2030/31	Budget 2031/32	Budget 2032/33	Budget 2033/34	Budget 2034/35
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cash flows from operating activities:											
Receipts from customers	6,876,316	7,327,695	7,712,068	7,935,355	8,165,076	8,401,432	8,644,634	8,894,897	9,152,448	9,417,517	9,690,348
Payments to suppliers and employees	-19,463,131	-21,295,139	-22,359,896	-23,340,274	-24,221,044	-25,137,266	-26,090,454	-27,082,191	-28,114,131	-29,188,003	-30,305,614
	-12,586,815	-13,967,444	-14,647,828	-15,404,918	-16,055,968	-16,735,833	-17,445,820	-18,187,293	-18,961,683	-19,770,486	-20,615,266
Interest received	467,938	150,000	154,500	158,363	162,322	166,380	170,539	174,803	179,173	183,652	188,243
Rental income	3,140,851	3,303,167	3,468,325	3,641,742	3,823,829	4,015,020	4,215,771	4,426,560	4,647,888	4,880,282	5,124,296
Non capital grants and contributions	12,201,559	8,769,770	9,208,259	9,668,672	10,152,105	10,659,711	11,192,696	11,752,331	12,339,948	12,956,945	13,604,792
Net cash inflow (outflow) from operating activities	3,223,532	-1,744,507	-1,816,744	-1,936,142	-1,917,712	-1,894,723	-1,866,813	-1,833,600	-1,794,675	-1,749,606	-1,697,934
Cash flows from investing activities											
Payments for property, plant and equipment	-11,996,050	-15,864,711	-14,100,000	-12,700,000	-14,100,000	-14,100,000	-12,700,000	-14,000,000	-14,100,000	-12,700,000	-14,100,000
Proceeds from sale of property, plant and equipment											
Grants, subsidies, contributions and donations	12,218,649	16,763,829	15,400,000	14,000,000	15,400,000	15,500,000	14,100,000	15,400,000	15,600,000	14,200,000	15,600,000
Net cash inflow (outflow) from investing activities	222,599	899,117	1,300,000	1,300,000	1,300,000	1,400,000	1,400,000	1,400,000	1,500,000	1,500,000	1,500,000
Net increase (decrease) in cash held	3,446,131	-845,389	-516,744	-636,142	-617,712	-494,723	-466,813	-433,600	-294,675	-249,606	-197,934
Cash at beginning of reporting period	11,486,084	14,932,215	14,086,826	13,570,082	12,933,940	12,316,228	11,821,505	11,354,692	10,921,092	10,626,417	10,376,810
Cash at end of reporting period	14,932,215	14,086,826	13,570,082	12,933,940	12,316,228	11,821,505	11,354,692	10,921,092	10,626,417	10,376,810	10,178,876

YARRABAH ABORIGINAL SHIRE COUNCIL
BUDGET STATEMENTS for 10 Years Ending 30 June 2035
BUDGET STATEMENT OF CHANGES IN EQUITY

	ASSET REVALUATION RESERVE									
	2025/26 Budget	2026/27 Budget	2027/28 Budget	2028/29 Budget	2029/30 Budget	2030/31 Budget	2031/32 Budget	2032/33 Budget	2033/34 Budget	2034/35 Budget
Opening Balance	122,082,451	128,670,451	134,170,451	139,670,451	145,170,451	150,670,451	156,170,451	161,670,451	167,170,451	172,670,451
Adjustment on opening balance										
Revaluation of property, plant and equipment	6,588,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000
Available for sale investments										
Valuation gains (losses)										
Transferred to income statement on sale										
Impairment losses										
Net income recognised directly in equity	6,588,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000
Surplus (Loss) for period										
Total recognised income and expense	0	0	0	0	0	0	0	0	0	0
Closing balance	128,670,451	134,170,451	139,670,451	145,170,451	150,670,451	156,170,451	161,670,451	167,170,451	172,670,451	178,170,451

	RETAINED SURPLUS									
	2025/26 Budget	2026/27 Budget	2027/28 Budget	2028/29 Budget	2029/30 Budget	2030/31 Budget	2031/32 Budget	2032/33 Budget	2033/34 Budget	2034/35 Budget
Opening Balance	71,956,157	71,110,768	70,594,024	69,957,882	69,340,170	68,845,447	68,378,634	67,945,034	67,650,359	67,400,753
Adjustment on opening balance										
Revaluation of property, plant and equipment										
Available for sale investments										
Valuation gains (losses)										
Transferred to income statement on sale										
Impairment losses										
Net income recognised directly in equity	0	0	0	0	0	0	0	0	0	0
Surplus (Loss) for period	-845,389	-516,744	-636,142	-617,712	-494,723	-466,813	-433,600	-294,675	-249,606	-197,934
Total recognised income and expense	-845,389	-516,744	-636,142	-617,712	-494,723	-466,813	-433,600	-294,675	-249,606	-197,934
Closing balance	71,110,768	70,594,024	69,957,882	69,340,170	68,845,447	68,378,634	67,945,034	67,650,359	67,400,753	67,202,818

	TOTAL									
	2025/26 Budget	2026/27 Budget	2027/28 Budget	2028/29 Budget	2029/30 Budget	2030/31 Budget	2031/32 Budget	2032/33 Budget	2033/34 Budget	2034/35 Budget
Opening Balance	194,038,608	199,781,219	204,764,475	209,628,333	214,510,621	219,515,898	224,549,085	229,615,486	234,820,811	240,071,204
Adjustment on opening balance										
Revaluation of property, plant and equipment	6,588,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000
Available for sale investments										
Valuation gains (losses)										
Transferred to income statement on sale										
Impairment losses										
Net income recognised directly in equity	6,588,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000	5,500,000
Surplus (Loss) for period	-845,389	-516,744	-636,142	-617,712	-494,723	-466,813	-433,600	-294,675	-249,606	-197,934
Total recognised income and expense	-845,389	-516,744	-636,142	-617,712	-494,723	-466,813	-433,600	-294,675	-249,606	-197,934
Closing balance	199,781,219	204,764,475	209,628,333	214,510,621	219,515,898	224,549,085	229,615,486	234,820,811	240,071,204	245,373,270

 Local Government Tier 8 Back to												
Tier 8	Actual	5 Year Average Result	Budget									
Year ended	30/06/2025	Budgeted 30/06/2025 to 30/06/2029	30/06/2026	30/06/2027	30/06/2028	30/06/2029	30/06/2030	30/06/2031	30/06/2032	30/06/2033	30/06/2034	30/06/2035
Yarabah Aboriginal Shire Council												
Council Narrative												
1 Council Controlled Revenue Ratio												
(Net Rates, Levies and Charges Add Fees and Charges / Total Operating Revenue)	45%	55%	56%	56%	55%	55%	54%	54%	54%	53%	53%	53%
As council-controlled revenue is a contextual measure, there are no targets specified for this ratio. Identify key drivers and contributing factors that may or may not be beyond council's control.												
2 Population Growth Ratio												
(Prior Year Estimated Population - Previous Year Population / Previous Year Estimated Population)	2,950		2,990	3,030	3,080	3,130	3,180	3,230	3,280	3,330	3,380	3,430
Population Published 30/06/2021 2,505	1.75%	1.85%	1.72%	1.34%	1.34%	1.65%	1.62%	1.60%	1.57%	1.55%	1.52%	1.50%
Population Published 30/06/2022 2,559												
Population Estimate 30/06/2023 2,950												
Population Estimate 30/06/2024 2,900												
As population growth is a contextual measure, there are no targets for this ratio. Identify key drivers and contributing factors that may or may not be beyond council's control.												
3 Operating Surplus Ratio												
(Net Operating Surplus / Total Operating Revenue) (%)	(14.3%)	(42.8%)	(43.2%)	(43.1%)	(43.6%)	(42.8%)	(42.8%)	(41.2%)	(40.4%)	(39.6%)	(38.8%)	(38.0%)
Is a contextual measure, there are no targets for this ratio for Tier 8. Tier 3-4 should be greater than 0%, Tier 5 should be greater than 12.0%. Identify key drivers and contributing factors that may or may not be beyond council's control.												
4 Operating Cash Ratio												
(Operating Result add Depreciation and Amortisation add Finance / Total Operating Revenue) (%)	16.1%	(6.2%)	(6.1%)	(6.2%)	(6.5%)	(6.1%)	(5.8%)	(5.5%)	(5.1%)	(4.8%)	(4.4%)	(4.1%)
Target Ratio Limit - Greater than 0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Is Operating Cash Ratio Greater than target band?	No	No	No	No	No	No	No	No	No	No	No	No
Identify key drivers and contributing factors that may or may not be beyond council's control.												
5 Unrestricted Cash Expenses Cover Ratio												
(Total Cash and Equivalents add Current Investments add Available Ongoing GTC Working Capital Facility Limit less Externally Restricted Cash) / (Total Operating Expenditure less Depreciation and Amortisation less Finance Costs)	3.96	2.89	3.41	3.13	2.86	2.62	2.43	3.13	2.90	2.72	2.56	2.42
*Note - We have Based this on 1 month. Target Ratio Limit - Greater than 4 months Required as single-year result only Identify key drivers and contributing factors that may or may not be beyond council's control.												
Target Ratio Limit - Greater than 4 months Required as single-year result only	4	4	4	4	4	4	4	4	4	4	4	4
Is Unrestricted Cash Expense Cover Ratio Greater than target band?	No	No	No	No	No	No	No	No	No	No	No	No
6 Asset Sustainability Ratio												
(Capital Expenditure on the Replacement of Assets (Renewals) / Depreciation Expenses)	85.8%	88.2%	107.2%	99.7%	77.8%	83.9%	81.5%	71.3%	76.4%	74.7%	65.4%	70.5%
Target Ratio Greater than 90%	90.0%	90.0%	90.0%	90.0%	90.0%	90.0%	90.0%	90.0%	90.0%	90.0%	90.0%	90.0%
Does Asset Sustainability Ratio fall above the lower limit?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Identify key drivers and contributing factors that may or may not be beyond council's control.												
7 Asset Consumption Ratio												
Written Down Replacement Cost of Depreciable Infrastructure Assets / Current Replacement Cost of Depreciable Infrastructure Assets (%)	74.1%	72.8%	73.8%	73.1%	72.8%	72.8%	71.5%	71.8%	70.5%	70.1%	69.8%	69.1%
Identify key drivers and contributing factors that may or may not be beyond council's control.												
Written Down Value of Infrastructure Assets	59,176,468	58,646,005	58,998,938	58,821,942	58,645,476	58,469,539	58,294,131	58,128,248	57,944,891	57,771,056	57,597,743	57,424,950
Gross Current Replacement Cost of Infrastructure Assets	79,876,644	80,840,292	80,136,151	80,516,936	80,839,003	81,162,359	81,487,008	81,812,057	82,140,209	82,468,769	82,798,444	83,125,839
Target Ratio Greater than 90%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%
Does Asset Consumption Ratio fall above the lower limit?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes



Schedule of Fees & Charges
2025-26

YARRABAH ABORIGINAL SHIRE COUNCIL
REGULATORY FEES AND CHARGES 2022-23

Description	Unit	Fee	GST	Total Fee	Conditions	Legislation /Local Law	Legislation (imposing application fee or responsibility)
<u>REGISTRATION FEES</u>							
<i>Full Registration Fee - Cats/Dogs (Max 2 of each)</i>							
Full Registration Fee - Desexed Dog (Proof Required: Vets Certificate or Statutory Declaration)	Dog/Cat	\$ 30.00	Exempt	\$ 30.00		S97(2) (a)	
Full Registration Fee - Microchipped - Entire Animal	Dog/Cat	\$ 60.00	Exempt	\$ 60.00		S97(2) (a)	
Pensioner Discount - Full Registration Fee - Desexed & Microchipped Dog (Proof Required: Vets Certificate or Statutory Declaration)	Dog/Cat	\$ 10.00	Exempt	\$ 10.00		S97(2) (a)	
Pensioner Discount - Full Registration Fee - Microchipped - Entire Animal	Dog/Cat	\$ 30.00	Exempt	\$ 20.00		S97(2) (a)	
Replacement of Registration Tag	Tag	\$ 5.50	Exempt	\$ 5.50		S97(2) (a)	
<u>Full Registration Fee - Livestock</u>							
Stallion on approval	Animal	\$ 500.00	Exempt	\$ 499.00		S97(2) (a)	
Mare	Animal	\$ 150.00	Exempt	\$ 500.00		S97(2) (a)	
Foal	Animal	\$ 100.00	Exempt	\$ 100.00		S97(2) (a)	
Gelding (Proof Required: Vets Certificate of Statutory Declaration)	Animal	\$ 50.00	Exempt	\$ 50.00		S97(2) (a)	
<u>POUND FEES - IMPOUNDED ANIMALS</u>							
Horses, Goats, Cattle per day including feed	Animal	\$ 50.00	Exempt	\$ 50.00		S97(2) (d)	
Dogs, cats , domestic animals per day including feed	Animal	\$ 20.00	Exempt	\$ 20.00		S97(2) (d)	
<u>BUDGET AND FINANCE</u>							
Copy of Budget - Printed B & W	Copy - Entire	\$ 19.77	\$ 1.98	\$ 21.75		S97(2) (c)	
Annual Report - including financial statements - Printed B & W	Copy - Entire	\$ 11.82	\$ 1.18	\$ 13.00		S97(2) (c)	
Copy of Disaster Management Plan	Copy - Entire	\$ 22.73	\$ 2.27	\$ 25.00		S97(2) (c)	
<u>FREEDOM OF INFORMATION (FOI)</u>							
FOI Applications - Personal	Application	\$ 49.00	\$ 4.90	\$ 53.90		S97(2) (c)	Right to Information Act 2009, Section 59 Right to Information Act 2009, Section 60; Right to Information Regulation 2009, Section 4. Right to Information Act 2009, Section 60 Right to Information Act 2009, Section 56 & 60; Right to Information Regulation 2009, s5.
FOI Applications - Non Personal	Application	\$ 49.00	\$ 4.90	\$ 53.90		S97(2) (c)	
FOI Applications - Application Research (Min charge applies after 5hrs research)	Hour	\$ 21.36	\$ 2.14	\$ 23.50		S97(2) (c)	
FOI Applications - Application Research/Supervision of applicant(s) review (Min 5 hours work prior to charging)	each 15 min	\$ 7.59	\$ 0.76	\$ 8.35		S97(2) (c)	

YARRABAH ABORIGINAL SHIRE COUNCIL
NON REGULATORY FEES AND CHARGES 2025-26

Description	Unit	Fee	GST	Total Fee	Conditions	Legislation /Local Law	Legislation (imposing application fee or responsibility)
<u>ADMINISTRATIVE</u>							
Photocopying up to 10 A4 - B & W	Per Page	\$ 0.45	\$ 0.05	\$ 0.50		S262(2)(c)	Local Government Act 2009
Photocopying 10 or more A4 - B & W	Per Page	\$ 0.27	\$ 0.03	\$ 0.30		S262(2)(c)	Local Government Act 2009
Photocopying A3 - B & W	Per Page	\$ 0.91	\$ 0.09	\$ 1.00		S262(2)(c)	Local Government Act 2009
Photocopying - Colour A4	Per Page	\$ 1.36	\$ 0.14	\$ 1.50		S262(2)(c)	Local Government Act 2009
Photocopying - Colour A3	Per Page	\$ 1.82	\$ 0.18	\$ 2.00		S262(2)(c)	Local Government Act 2009
Use of Facsimile Machine	Each	\$ 2.00	\$ 0.20	\$ 2.20			
Refund Requests on Sundry	Per Request	\$ 22.73	\$ 2.27	\$ 25.00			
Reject Wages Charges	Per person	\$ 5.00	\$ 0.50	\$ 5.50			
Dishonoured Cheque Fee	Per dishonour	\$ 14.55	\$ 1.45	\$ 16.00			
<u>ENVIRONMENTAL HEALTH</u>							
Food business licence	Annual fee	\$ 136.37	\$ 13.63	\$ 150.00		S97(2)(a)	Food Act 2006, section 52
Temporary food licence	Per event	\$ 45.45	\$ 4.55	\$ 50.00		S97(2)(a)	Food Act 2006, section 52
Stall fee - temporary	Per day	\$ 45.45	\$ 4.55	\$ 50.00		S97(2)(a)	Food Act 2006, section 52
Mobil vendors licence	Annual fee	\$ 45.45	\$ 4.55	\$ 50.00		S97(2)(a)	Food Act 2006, section 52
Horse burial - within town limits	Per horse	\$ 236.37	\$ 23.63	\$ 260.00		S97(2)(a)	
Horse burial - outside town limits	Per horse				Price on application	S97(2)(a)	
Vet visit	Per animal	\$ 18.18	\$ 1.82	\$ 20.00		S97(2)(a)	
<u>TIP FEES</u>							
General waste	Per ute tray/trailer	\$ 9.09	\$ 0.91	\$ 10.00			
Construction and demolition waste	Per tonne	\$ 180.00	\$ 18.00	\$ 198.00			
<u>NEW WATER SERVICE</u>							
New 20mm Town area (within existing network)	Per Connection	\$ 1,183.50	-	\$ 1,183.50		s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
20 mm Domestic / Rural (within existing network)	Per Connection				Fixed quote	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165
Fire Service: New 100mm	Per Connection				Cost	s97(2)(a)	Water Supply (Safety & Reliability) Act 2008 S165

Admin

YARRABAH ABORIGINAL SHIRE COUNCIL
NON REGULATORY FEES AND CHARGES 2025-26

<u>NEW WASTE WATER</u>						
Plumbing Application Fee (maximum of 6 fixtures)	Per Application	\$ 417.10	-	\$ 417.10	s97(2)(e)	Plumbing & Drainage Act s85 & s86
Each Additional Fixture (ie. > 6 fixtures)	Per Fixture	\$ 30.10	-	\$ 30.10	s97(2)(e)	Plumbing & Drainage Act s85 & s86
<u>DEVELOPMENT APPLICATIONS</u>						
Lodgement Fee (Associated with Development Permit for Building Works) Note: The fee is levied for the service provided in receiving from the private certifier a copy of the application, the decision notice, and any other prescribed documents etc. required by the legislation, including receipt of fee if paid at the time of lodgement, subsequent lodgement of certificate of classification, and cost of records storage. This fee is also applicable to Council approved building applications.						
CLASS 1a: Dwelling	Per Lodgement	\$ 169.50	-	\$ 169.50	s97(2)(a)	Planning Act 2016, Section 51
CLASS 10b: Swimming Pools, Spas, Above Ground Pools						
CLASS 5, 6, 7, 8 & 9 Fit-Outs - No Structural Building Work						
CLASS 1a: Additions / Alterations (Major & Minor)						
CLASS 10a: Garage, Carport, Shed, Fences, Demolition (all applications)						
Change of Classification	Per Lodgement	\$ 107.10	-	\$ 107.10	s97(2)(a)	Planning Act 2016, Section 51
CLASS 2 to 9: up to, but not including 500m2	Per Lodgement	\$ 358.80	-	\$ 358.80	s97(2)(a)	Planning Act 2016, Section 51
CLASS 2 to 9: 500m2 and greater	Per Lodgement	\$ 485.70	-	\$ 485.70	s97(2)(a)	Planning Act 2016, Section 51
Fee for each additional transaction (other than technical assessment, decisions, inspections and notices), where the additional transaction is initiated by the client; for example where the lodgement fee is not paid at the time of lodgement of the decision notice.						
	Per Lodgement	\$ 107.10	-	\$ 107.10	s97(2)(a)	Planning Act 2016, Section 51

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YARRABAH ABORIGINAL SHIRE COUNCIL
NON REGULATORY FEES AND CHARGES 2025-26

Description	Unit	Fee	GST	Total Fee	Conditions
<u>AQUATIC CENTRE</u>					
Casual Entry Fees					
Children under 3 years					
Children from 3 years and under 15 years	per session	\$ 2.72	\$ 0.28	\$ 3.00	
Persons over 15 years (Adult)	per session	\$ 3.63	\$ 0.37	\$ 4.00	
Pension card holders (Centrelink card holders of full time students)	per session	\$ 2.72	\$ 0.28	\$ 3.00	
Spectator	per session	\$ 1.36	\$ 0.14	\$ 1.50	
Multiple Passes					
Family Ticket (2 adults + 3 children) \$1.00 for each extra child	per session	\$ 13.63	\$ 1.37	\$ 15.00	
10 visit pass (child, pensioner, Centre Link, full time student)		\$ 24.54	\$ 2.46	\$ 27.00	
10 visit pass (Adults)		\$ 32.72	\$ 3.28	\$ 36.00	
25 visit pass (child, pensioner, Centre Link, full time student)		\$ 60.00	\$ 6.00	\$ 66.00	
25 visit pass (Adults)		\$ 80.00	\$ 8.00	\$ 88.00	
Annual Passes					
Adult annual pass	per year	\$ 45.45	\$ 4.55	\$ 50.00	
Child annual pass		\$ 27.27	\$ 2.73	\$ 30.00	
Family annual pass (up to 6 children under 15 years)		\$ 227.27	\$ 22.73	\$ 250.00	
Schools, Clubs		\$ 909.09	\$ 90.91	\$ 1,000.00	
Special Activities					
Hire during normal operating hours					
Water play area 2 hour limite (Restrictions apply)	per 2 hours	\$ 54.54	\$ 5.46	\$ 60.00	
Lane hire per hour	per hour	\$ 22.72	\$ 2.28	\$ 25.00	
25 metre pool hire (for events other than carnivals)	per hour	\$ 40.90	\$ 4.10	\$ 45.00	

YARRABAH ABORIGINAL SHIRE COUNCIL
NON REGULATORY FEES AND CHARGES 2025-26

HIRING OF GOODS

ITEM:	AMOUNT	GST	TOTAL
Art Centre - Undercover area	\$ 454.54	\$ 45.46	\$ 500.00
Museum Work Room	\$ 68.18	\$ 6.82	\$ 75.00
Community Hall	\$ 454.54	\$ 45.46	\$ 500.00
Community Hall - Wakes	\$ 227.27	\$ 22.73	\$ 250.00
Library	\$ 90.00	\$ 9.00	\$ 99.00
Training Room - Administration	\$ 180.00	\$ 18.00	\$ 198.00
Meeting Room - Administration	\$ 180.00	\$ 18.00	\$ 198.00

Hall Bond \$1000. No bond required for public meetings or wakes. Half day rate for the Community Hall \$250 incl GST. Chairs and tables not included in hire for weddings and parties.

Marquee hire are for funerals only

Room & Tent Hire Charges

YARRABAH ABORIGINAL SHIRE COUNCIL
NON REGULATORY FEES AND CHARGES 2023-24

Rental Charges Per Week

No of Bedrooms	Amount
1	\$ 90.00
2	\$ 105.00
3	\$ 120.00
4	\$ 150.00
5	\$ 160.00
6	\$ 165.00

Rental Charges adjusted for H/H income

Annual rodent & pest control treatment	\$ 100.00
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Commercial Rent Per Annum

Per square Metre	Amount
Per square Metre	\$285

(Local Discounts do apply)

Container Hire Per Month

Per Month	Amount
Council Container housed on Council land	\$250
Contractor Container housed on Council land	\$100

Rental Charges

YARRABAH ABORIGINAL SHIRE COUNCIL
NON REGULATORY FEES AND CHARGES 2025-26

Machinery - Grant Recovery Wet Hire Rates

ITEM:	Rate per Hour:	Prices:	GST Prices:	TOTAL:
Backhoe	Per Hour	\$ 235.00	\$ 23.50	\$ 258.50
Excavator	Per Hour	\$ 300.00	\$ 30.00	\$ 330.00
Grader	Per Hour	\$ 305.00	\$ 30.50	\$ 335.50
Roller	Per Hour	\$ 260.00	\$ 26.00	\$ 286.00
Water Truck	Per Hour	\$ 260.00	\$ 26.00	\$ 286.00
4m3 Ton Truck	Per Hour	\$ 225.00	\$ 22.50	\$ 247.50
10m3 Ton Truck	Per Hour	\$ 235.00	\$ 23.50	\$ 258.50
Case Loader	Per Hour	\$ 235.00	\$ 23.50	\$ 258.50
Dingo	Per Hour	\$ 210.00	\$ 21.00	\$ 231.00
Tractor with Slasher	Per Hour	\$ 220.00	\$ 22.00	\$ 242.00

Labour Rates

ITEM:	Rate per Hour:	Prices:	GST Prices:	TOTAL:
Carpenter	Per Hour	\$ 120.00	\$ 12.00	\$ 132.00
Plumber	Per Hour	\$ 120.00	\$ 12.00	\$ 132.00
Electrician	Per Hour	\$ 120.00	\$ 12.00	\$ 132.00
Painter	Per Hour	\$ 120.00	\$ 12.00	\$ 132.00
Tiler	Per Hour	\$ 120.00	\$ 12.00	\$ 132.00
Labourer	Per Hour	\$ 120.00	\$ 12.00	\$ 132.00

Plant & Labour Hire

YARRABAH ABORIGINAL SHIRE COUNCIL
NON REGULATORY FEES AND CHARGES 2025-26

CHILD CARE CENTRE FEES

Description	Amount
Full Time (per week)	\$225.00
Daily	\$45.00

Childcare Charges

YARRABAH ABORIGINAL SHIRE COUNCIL
NON REGULATORY FEES AND CHARGES 2020-21

RESIDENTIAL AND COMMERCIAL CHARGES
LOCAL LAWS 1 (Part 7) RATES, CHARGES AND FEES 2025-26

Class of Service	Unit	Rate
# Waste Management - Private Home Owners	Per Wheelie Bin	\$345.77
# Waste Management - Commercial	Per Wheelie Bin	\$506.25
Sewerage - Private Home Owners	Per W/C	\$640.65
Sewerage - Commercial	Per W/C	\$937.38
Water - Private Home Owners	Per Water Outlet	\$112.45
Water - Commercial	Per Water Outlet	\$149.68
Lease No Dwelling	Per Lease	\$159.57

2 services per week - Commercial and residential

Replacement bin at tenants cost - \$104.50 plus GST = \$114.95

YARRABAH ABORIGINAL SHIRE COUNCIL
NON REGULATORY FEES AND CHARGES 2025-26

INTERNMENT FEES

Description	Fee(incl. GST)	GST	Fee Type	LGA S97(1)
Sinking a grave - Adult (5yrs and Over)	\$ 580.00	\$ 52.72	Non Regulatory	S97(1)
Sinking a grave - Child (Under 5yrs)	\$ 275.00	\$ 25.00	Non Regulatory	S97(1)
Community Hall available for wake	\$ 250.00	\$ 22.73	Non Regulatory	S97(1)

This excludes any additional requirements for facilities away from graveside

Price on application for Funerals held outside business hours



YARRABAH
ABORIGINAL SHIRE COUNCIL

Revenue Statement 2025/2026

Section 104 (5)(a)(iv) of the Local Government Act 2009 and Section 172 of the Local Government Regulation 2012 requires the Council to adopt a Revenue Statement for each financial year and to include certain information therein.

The purpose of the revenue statement is to set out the revenue measures adopted by Council to frame the 2025/2026 Budget.

The Local Government Regulation 2012 s169(2)(b) and s172 states that the revenue statement must state –

- 1)
 - a) If the local government levies differential general rates –
 - i) the rating categories for rateable land in the local government area; and
 - ii) a description of each rating category; and
 - b) if the local government levies special rates or charges for a joint government activity – a summary of the terms of the joint government activity; and
 - c) if the local government fixes a cost-recovery fee – the criteria used to decide the amount of the cost-recovery fee; and
 - d) if the local government conducts a business activity on a commercial basis – the fees the local government receives for the activity.
- 2) The revenue statement for a financial year must include the following information for the financial year –
 - a) An outline and explanation of the measures that the local government has adopted for raising revenue, including an outline and explanation of –
 - i) The rates and charges to be levied in the financial year; and
 - ii) The concessions for rates and charges to be granted in the financial year;
 - b) Whether the local government has made a resolution limiting an increase of rates and charges.

RATES AND CHARGES

Council is required to raise an amount of revenue it sees as being appropriate to maintain assets and provide services to the shire as a whole. However, Council is unable to levy general rates based on the unimproved capital value of the land as is the case with all other non-indigenous local governments in Queensland.

Council will be guided by the principle of user pays in the making of any charges. Fees and charges are determined by resolution at Council's budget meeting each year and become effective from 1 July.

Council expects to marginally increase the operating capability in 2025/2026 to maintain and deliver services to the reasonable expectations of the community.

Council has not made a resolution limiting an increase of rates and charges for commercial properties.

The contents of this Revenue Statement contains an outline and explanation of the measures that the local government has adopted for raising revenue, consistently with section 172(2)(a) of the Local Government Regulation 2012 .

1. GENERAL RATES

Not applicable to the Yarrabah Aboriginal Shire Council.

2. UTILITY CHARGES

Council has determined that it will make and levy charges for the supply of water, sewerage and waste management services in accordance with the provisions set out in section 92(4) of the Local Government Act 2009 and *Section 99 of the Local Government Regulation 2012*. Commercial Utility charges have been increased by 10.00 % this financial year. Water is still subsidised by Council to remain affordable to the Community.

a) Water

Charges are not based on the value of land. They are levied to cover costs associated with the operation, refurbishment and maintenance of services as per section 101(2)(a) of the *Local Government Regulation 2012*.

Council adopted the following water charges to be made and levied for the 2025/2026 financial year:

For premises connected to the Yarrabah Water Scheme a charge for each classification being in accordance with Table 1.

Table 1: Water Charging Schedule

No	Category		Charge
1	Residential	Per water outlet	\$112.45
2	Vacant Land		Nil
3	Commercial	Per water outlet	\$149.68

b) Waste Management

An annual waste management charge for the purpose of removal and disposal of perishable waste only for the year 2025/2026 will be set at an amount of \$345.77 (residential) and \$506.25 (commercial) for a bi-weekly service per wheelie bin.

No	Category		Charge
1	Residential	Per wheelie bin	\$345.77
2	Vacant Land		Nil
3	Commercial	Per wheelie bin	\$506.25

Council has adopted a fee structure that provides a 240 litre Wheelie Bin service to apply on all improved properties for refuse removal and disposal and levied on each separate occupancy (whether occupied or vacant). Where land is for the first time built on during the year the charge shall be made from the date the structure is occupied, calculated proportionately for the unexpired part of the year.

c) Sewerage

Sewerage charges will be made for the cost of supplying a service for the removal of sewerage, for the financial year 2025/2026. In respect of the Yarrabah sewerage scheme Council will levy the following sewerage charges for the 2025/2026 financial year.

Charges are not based on the value of land. They are levied to cover costs associated with the operation, refurbishment and maintenance of services.

For premises connected to the Yarrabah Sewerage Scheme a charge for each classification being in accordance with Table 2.

Table 2: Sewerage Charging Schedule

No	Category		Charge
1	Residential	Per dwelling	\$640.65 per pedestal
2	Vacant Land		Nil
3	Commercial		\$937.98 per pedestal

3. FEE ON RESIDENTS

Section 100(2) of the *Local Government Act 2009* allows Council, by resolution, to levy a fee on residents of its local government area.

Council will levy a fee on those residents who hold a lease, licence or other interest in land ("Interest"), where the parcel of land over which the Interest relates does not contain a dwelling. This fee shall be set at \$159.57.

4. FEES AND CHARGES

Council's adopted Fees and Charges register includes a mixture of regulatory and user pays fees. The regulatory charges are identified as such in Council's Fees and Charges Schedule and have been determined with reference to the relevant legislation and where applicable recover the cost of performing the function.

The Fees and Charges register includes fees for the provision of services that applies where the resident is a lessee of vacant land. This is to cover the costs of road maintenance and parks and gardens beautification within the Shire area.

5. ON COST RATES

Council reviews on cost rates to enable financial recovery for overheads to works and services provided by Council to both its internal and external works.

6. DEPRECIATION

Council has budgeted to fund depreciation on its assets.

7. COST RECOVERY FEES

Council imposes cost - recovery fees for services and facilities supplied by it including (among other things) for any entitlement, facility, service or thing supplied, approval, consent, licence, permission, registration or information given, admission to any structure or place, receipt of any application, product or commodity supplied or inspection undertaken.

The criterion used to decide the amount of the cost-recovery fee is the quantum of the actual cost of providing these services and facilities.

Pursuant to section 97(4) of the Local Government Act 2009, cost-recovery fees must not be more than the cost to Council of taking the action for which the fee is charged.

8. INFRASTRUCTURE FUNDING

The level of new development occurring is quite limited but Council charges for infrastructure are applied as the opportunity arises. Infrastructure standards tend to be basic in order to encourage development to occur.

9. COMMERCIAL BUSINESS

Council has the power to conduct business activities, such as the above described business activities, and make business activity fees for services and facilities it provides on this basis. Business activity fees are made where Council provides a service and the other party to the transaction can choose whether or not to avail itself of the service. Business activity fees are a class of charge, which are purely commercial in application and are subject to the Commonwealth's Goods and Services Tax.



REVENUE POLICY

STATUTORY POLICY
YASC-S-POL008 – V12



19 June 2025
YARRABAH ABORIGINAL SHIRE
COUNCIL
56 Sawmill Rd Yarrabah, QLD 4871

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AUTHORITY

Local Government Act 2009, Part 3

Local Government (Finance, Plans and Reporting) Regulation 2012, Section 172

RESPONSIBILITY

Responsible Manager: Councillors and all Officers

Policy Administrator: Chief Executive Officer

Approving Body: Yarrabah Aboriginal Shire Council

CONTEXT

This Policy should be read in conjunction with the Queensland Local Government Act 2009 and Yarrabah Aboriginal Shire Council's Mission and Vision statements.

PURPOSE

The Revenue Policy provides the parameters under which Council develops its annual budget. In the current financial year, the Council will levy rates and charges in compliance with this policy.

The purpose of this Revenue Policy is to set out the principles used by Council in the current financial for-

- The making of fees and charges;
- The levying of fees;
- The recovery of fees and charges; and
- Concessions for fees and charges.

SCOPE

This policy applies to all aspects of making, levying, recovering and granting concessions for rates and utility charges, and setting of cost recovery fees and infrastructure charges for Yarrabah Aboriginal Shire Council.

RESPONSIBILITY

All Councillors and Council officers must comply with this policy.

PRINCIPLES***Principles used for the making of fees and charges:***

In general, Council will be guided by the principle of user pays in the making of fees and charges to minimise the impact of fees and charges on the efficiency of the local economy. Council will also have regard to the principles of -

- i. transparency in the making of fees and charges;
- ii. having in place a fees and charges regime that is simple and inexpensive to administer;
- iii. equity by taking account of the different levels of capacity to pay within the local community; and flexibility to take account of changes in the local economy.

Principles Used for the Recovery of fees and charges:

Council will exercise its fees and charges recovery powers in order to reduce the overall burden on the community. It will be guided by the principles of -

- i. transparency by making clear the obligations of fees and charges payers and the processes used by Council in assisting them meet their financial obligations;
- ii. making the processes used to recover outstanding fees and charges clear, simple to administer and cost effective;
- iii. capacity to pay in determining appropriate arrangements for different sectors of the community;
- iv. equity by having regard to providing the same treatment for fee payer with similar circumstances; and
- v. flexibility by responding where necessary to changes in the local economy.

Concessions for fees and charges

In considering the application of concessions, Council will be guided by the principles of:

- i. equity by having regard to the different levels of capacity to pay within the local community;
- ii. the same treatment for fees and charges payers with similar circumstances;
- iii. transparency by making clear the requirements necessary to receive concessions; and
- iv. flexibility to allow Council to respond to local economic issues.

Concessions

Consideration may be given by Council to granting a class concession in the event all or part of the local government area is declared a natural disaster area by the State Government.

PROCEEDURE

- a) The Yarrabah Aboriginal Shire Council must adopt the policy;
- b) The Chief Executive Officer must implement the adopted policy; and
- c) All Council officers must implement fees and charges in accordance with the CEO's directives.

REVIEW

It is the responsibility of the Director, Corporate Services, drawing on advice from other Directors, to monitor the adequacy of this policy and recommend appropriate changes.

At a minimum, Council will formally review this policy annually as required under the Local Government Regulation 2012 Section 198.

Reviewed Date:	21/July/2019	Resolution No: 25	Version No. 6
Reviewed Date:	30/January/2020	Resolution No: 02	Version No. 7
Reviewed Date:	30/July/2020	Resolution No: 02:30/07/2020	Version No. 8
Reviewed Date:	18/May/2022	Resolution No: 10:18/05/2022	Version No. 9
Reviewed Date:	29/June/2023	Resolution No: 11:29/06/2023	Version No. 10
Reviewed Date:	26/July/2024	Resolution No: 12:26/07/2024	Version No. 11
Reviewed Date:	19/June/2025	Resolution No: 04:19/06/2025	Version No. 12
Next Review Date:	2026		

Richard Wright
Chief Executive Officer

7.4 NEW POLICY - PERSONAL BELONGINGS POLICY - DAY-CARE CENTRE

File Number: 04.MFD_OM.20250723

Author: Richard Fitowski, Director People and Communities

PURPOSE OF THE REPORT

To seek Council's adoption of the proposed **Day-Care Centre – Personal Belongings Policy**.

This policy sets out clear guidelines and expectations regarding personal items that children may bring to the Centre. Its aim is to support a safe, secure, and respectful environment for all children, while also accommodating individual needs and preferences in a consistent and manageable way.

COMMENT

This is a newly proposed policy that has not previously formed part of the annual policy review schedule. The need for its development has emerged in response to recent operational observations and concerns regarding the management of personal belongings brought in by children.

The policy aims to address issues related to safety, hygiene, storage limitations, and consistency in practice. It reflects a proactive approach to ensure clear expectations are in place for both families and staff, aligning with best practices in the early childhood sector.

POLICY CONSIDERATIONS

Policy review

RISK

- Policy compliance
- Regulatory compliance
- Communication
- Service standard

CONSULTATION

- YASC CEO
- Director People and Communities

ATTACHMENTS**1. Day-care Centre Personal Belongings Policy (DRAFT****RECOMMENDATION**

1. That Council resolve to endorse and adopt the new Personal Belongings Policy for the Day-Care Centre.
2. Authorise the CEO and Director People and Communities to undertake all necessary actions to implement the policy.

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PERSONAL BELONGINGS POLICY QA6

Yarrabah Aboriginal Shire Council Daycare Centre

D-POL 096 – V1



2025

YARRABAH ABORIGINAL SHIRE COUNCIL
56 Sawmill Rd Yarrabah, QLD 4871

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1. LEGISLATION AND AUTHORITY

Education and Care Services National Regulations 2011 (Regs 168)

National Quality Framework for Early Childhood Education and Care

National Quality Standard (NQS): Quality Area 6 – Collaborative Partnerships with Families and Communities

YASC Code of Conduct

2. COUNCIL'S STATEMENT

Yarrabah Aboriginal Shire Council ('Council') conducts its business with integrity, honesty and fairness. All employees are expected to work within the rules and actions of Council and will comply with all relevant laws, regulations, codes and corporate standards.

Everyone representing Council must reflect the highest standards of behaviour. Our relationships are critical to the ongoing success of our organisation. Our leaders have a responsibility to foster a culture where ethical conduct is recognised, valued and applied at all levels.

This policy is to be read in conjunction with the Code of Conduct and the Family Participation Policy to ensure respectful and clear expectations for bringing personal belongings to the daycare.

3. COMMENCEMENT OF POLICY

This Policy will commence from 24 July 2025. It replaces any previous versions or informal practices regarding personal items brought to the daycare.

4. APPLICATION OF THE POLICY

This Policy applies to parents/guardians and families of children enrolled at YASC Daycare, as well as to all staff members involved in supervising children and supporting family engagement.

5. POLICY OBJECTIVE

The objective of this policy is to outline clear procedures and expectations around children bringing personal items (such as toys, blankets, and comforters) from home to ensure safety, avoid disputes, and reduce the risk of damage or loss. R160-162

6. RATIONALE

While personal items from home may provide comfort and familiarity for children, they can also create conflict, pose hygiene risks, or become damaged or lost. This policy helps strike a balance by allowing appropriate items under certain conditions, while ensuring shared responsibility and safe practices.

7. POLICY COMMUNICATION

Information relating to this policy is communicated throughout the service using a variety of the following:

Newsletters, emails, Parent and Team handbooks, team meetings and memos, notice boards and posters, pamphlets and information sheets in the foyer, Educational Leader conversations and support from Yarrabah Daycare.

8. STRATEGIES AND PRACTICES

- Parents are discouraged from sending valuable or irreplaceable items to the centre unless previously discussed with the Centre Director or room staff.
- Personal comfort items such as blankets or soft toys are permitted for rest time and must be clearly labelled with the child's full name.
- All personal belongings must be stored in the child's designated locker or cubby and not shared with other children.
- The service is not responsible for the loss, damage or theft of personal items brought from home.
- Educators may request that specific items be left at home if they cause disruption, present a safety hazard, or lead to conflict among children.
- Team members will model respect for children's belongings while encouraging children to do the same.

9. REFERENCES

Education and Care Services National Regulations (2011) – Reg 168

National Quality Standard – QA6

Early Years Learning Framework (EYLF) – Outcome 1: Children have a strong sense of identity

10. RESOURCES

The Australian Children's Education & Care Quality Authority: <http://www.acecqa.gov.au/>

11. VARIATIONS

Council reserves the right to vary, replace or terminate this policy from time to time.

12. DOCUMENT CONTROL

Adoption Date:	23 July 2025	Resolution No:	Version No.: 1
Next Review Date:	July 2026		
Responsible Officer:	Director – People & Communities		

Richard Fitowski
Director – People & Communities

7.5 TENDER APPROVAL - DESIGN & CONSTRUCT: WASTEWATER LAGOON SURFACE AERATION & SWITCHBOARD UPGRADE

File Number: 05.MFD_OM.20250723

Author: Sam Bann, Director Infrastructure

PURPOSE OF THE REPORT

To seek Council endorsement to award the Design & Construct: Wastewater Lagoon Surface Aeration & Switchboard Upgrade.

BACKGROUND

Tenders Received

- Four (4) contractors were received

COMMENT

The Tender Evaluation was undertaken by:

- Director of Infrastructure
- Team Leader Water and Wastewater
- Process Engineer

The Tender Review included:

- consideration to the Tenderers relevant experience, skills and experience, and tenderers resources;
- demonstrated understanding, price and consideration to Local Indigenous Employment.

POLICY/FUNDING CONSIDERATIONS

Funding has been secured. The Recommended tenderer has come in within the budget.

ATTACHMENTS**1. Tender - Design & Construct: Wastewater Lagoon Surface Aeration & Switchboard Upgrade****RECOMMENDATION**

That Council resolve to award the Contract Package for the Design & Construct: Wastewater Lagoon Surface Aeration & Switchboard Upgrade to Austek Py Ltd.



TENDER EVALUATION REPORT

FOR

DESIGN AND CONSTRUCT: WASTEWATER LAGOON SURFACE AERATION AND SWITCHBOARD UPGRADE

YASC-2024-003

Submitted Tenderer Price	\$287,305.35 ex GST Total (Lump sum items only)			
Recommendations	The evaluation panel members recommend to the Yarrabah Aboriginal Council that the tender from Austek Pty Ltd be accepted for \$287,305.35 ex GST			
Approval	Name	Richard Wright	Position	Chief Executive Officer
	Sign		Date	

Document Control

Approval			
Reviewer signature	<i>A.P. Ung</i>	Approver signature	
Name	Alex Ung	Name	Samuel Bann
Title	Owners Engineer	Title	Director Infrastructure
Date	15 July 2025	Date	

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EXECUTIVE SUMMARY

Yarrabah Aboriginal Shire Council was successful in its submission for Reef Guardian funding for the upgrade of the wastewater treatment lagoon surface aeration system. The project involves replacing the original aeration system which failed a number of years ago. Reinstatement of an aeration system within the primary treatment lagoon will greatly improve the performance of the wastewater treatment plant. It will significantly reduce the release of ammonia and other nutrients to Kappa Creek which discharges to the Great Barrier Reef lagoon.

Council released a Request for Tender to the open market via VendorPanel on 5th July 2024. At tender close on 6th August 2024, 4 tender submissions had been received. The submissions were circulated to the evaluation panel members and an evaluation meeting was held 11th September 2024. The evaluation panel consisted of:

Name	Organisation	Role
Samuel Bann	Yarrabah ASC	Director Infrastructure
Vince Schrieber	Yarrabah ASC	Team Leader Water and Wastewater
John Bishop	UNGANCO	Process Engineer

The evaluation criteria and final scores for each submission are provided below.

Criteria	Weighting	Aquatec Maxcon	Austek	SNG Engineering	Waste Water Works
Work Procedures and Methodology	30%	2.10	2.40	1.50	1.20
Key Personnel	20%	2.40	1.40	1.20	0.2
Experience and Track Record (Contractor and Equipment)	25%	1.75	1.50	1.50	1.25
Program of Works	20%	1.40	1.80	1.60	1.20
Business Profile (Local, Social and Sustainability)	5%	0.20	0.25	0.15	0.15
Total Weighted Score	-	6.65	7.35	5.95	4.00
Lump Sum Price	-	\$1,600,344	\$494,358	\$802,012	\$467,672
Value for Money	Non-Weighted	Low	Good	Low	Low

Austek's overall technical score of 7.35 (from a maximum available score of 10) indicates that the tenderer has the capacity, resources and experience to design and construct the lagoon aeration upgrade project (see Report Section 4.2-4.6). The panel agrees that the proposal demonstrates value for money (see Report Section 4.7).

All tendered prices were in excess of the approved funding under the Reef Guardian program which prohibited immediate award of the contract. Council sought additional funding from a number of streams including further funding from the Reef Guardian program and the Housing Support Package Critical Enabling Infrastructure fund (HSP CEI).

Negotiations with Reef Guardian have now concluded and unfortunately additional funding was not secured. On this basis, it is recommended that a contract is awarded to for the aeration system and electrical switchboard scope only, in order to meet the Reef Guardian funding deadlines. Consequently, the provisional sum items which include the screening system, flowmeter, aerator shade structure and the 24-month maintenance package will not be awarded as part of this contract. As these elements are not linked to the Reef Guardian funding deadlines, these may be awarded at a later date, utilising the approved Housing Support Package funding.

The evaluation panel members recommend to the Yarrabah Aboriginal Council that the tender from Austek Pty Ltd be accepted for \$287,305.35 ex GST

1. PROJECT DETAILS

1.1. Aim and Description

Yarrabah is an Aboriginal community located approximately 12km east of Cairns. By road, the coastal community is 60km from the Cairns central business district (CBD). The location of the wastewater treatment lagoons and project site are provided in the image below.

Yarrabah Aboriginal Shire Council (YASC) is seeking to improve the performance of the wastewater treatment lagoons by reinstating failed aeration, mixing and associated equipment such as the switchboard and remote monitoring telemetry. These improvements will greatly improve the current treatment process, resulting in an improvement in effluent quality released the receiving environment. In addition, the installation of a screening system and flowmeter is proposed to reduce contamination of the lagoon, and to monitor and record the volume of wastewater being treated and released to the environment. As these scope items were not part of the original Reef Guardian grant, the tenderers were requested to price these separately as provisional sum items so that they could be awarded at Council's discretion.



1.2. Scope of Work

The scope of the Wastewater Lagoon Surface Aeration and Switchboard Upgrade includes:

- Equipment selection and design of a new lagoon aeration system which provides adequate aeration and mixing performance and meets the Council's operation and maintenance requirements.
- Design and construction of a new electrical switchboard with remote monitoring capability (integration into the upgraded SCADA system).
- Selection and design of an influent wastewater screening system to limit contamination of the lagoon biosolids.

- Selection and design of a flow meter to measure wastewater flows entering the lagoon.
- Installation, testing, commissioning and training related to the new and upgraded assets.

2. TENDER PROCESS

2.1. Request For Tender

The tender documentation was issued to the open market on the VendorPanel platform on Friday 5th July 2024 with a closing date and time of 4.00pm Tuesday 2nd August 2024. The invitation requested the quote to be valid for 90 days. The quote therefore expired Thursday 31st October 2024. Once we had certainty of the availability of funding, the preferred tenderer provided revised pricing.

2.2. Tender Briefings/Site Inspections

A non-compulsory tender briefing was held at the project site on Friday 19th July 2024.

2.3. Addenda and Information Documents

During the tender period a number of questions were posed by prospective tenderers and subsequently responded to by YASC. This process was undertaken within the VendorPanel online platform. In addition, two addenda were issued that related to technical details of the feeding sewerage pumpstation and amended returnable tender schedules.

2.4. Tender Receipt and Opening

At the tender closing date four tender submissions were received. The submissions were forwarded to Tender Assessment Panel Members on the 4th August 2024.

3. TENDER ASSESSMENT

3.1. Tender Assessment Panel Members

The Tender Assessment Panel Members are detailed in Table 1.

Table 1 – Assessment Panel Members

Name	Organisation	Role
Samuel Bann	Yarrabah Aboriginal Shire Council	Director of Infrastructure
Vincent Schrieber	Yarrabah Aboriginal Shire Council	Water and Wastewater Operations
John Bishop	UNGANCO	Process Engineer

A tender evaluation meeting was held Wednesday 18th September 2024. All panel members attended the meeting with Clayton Abreu from UNGANCO joining as an independent observer.

Although panel members are all part of the water industry as Council Officers or consultants, no members had conflicts of interest to declare.

3.2. Tender Assessment Procedure

Individual Assessments

The Procurement Administrator shared the following documentation with the tender assessment panel prior to the evaluation meeting:

- All documents included in the tender request;
- Probity and Evaluation Plan; and
- The Tender submission.

The Probity and Evaluation Plan consisted of the principles of probity which all panels members understood and accepted.

The Evaluation Template was provided for notes and scoring and listed the evaluation criteria as listed in the tender briefing. A Scoring Table was included to provide guidance on scoring.

Group Assessment

The Panel Members discussed their individual assessments and scores in an MS Teams meeting on 18th September 2024. The Panel then discussed the price tendered and whether the tender provided Value For Money.

4. DETAILED EVALUATION

4.1. Evaluation Criteria and Weighting

The panel commenced a detailed assessment of the tender by discussing the panel members' individual weighted scores for each criterion. These criteria are shown in Table 2.

Table 2 – Evaluation Criteria

Criteria	Weighting
Work Procedures and Methodology	30%
Key Personnel	20%
Experience and Track Record (Contractor and Equipment)	25%
Program of Works	20%
Business Profile (Local, Social, Sustainability, Participation)	5%
Value for Money	Non-Weighted

4.2. Work Procedures and Methodology (30%)

The panel members discussion and written comments are summarised as follows:

Tenderer: Aquatec Maxcon

- Proposal is to install 2 floating aerators with access walkways for inspection and maintenance. Although the platforms assist with access, ongoing maintenance is likely to present challenges
- A 10mm aperture bar screen with overflow and alarm proposed. Capture rate may not be optimal
- Tender submission was detailed and generally satisfied requirements of the scope and RFT.
- Austek will be undertaking the electrical scope. They have an excellent understanding of YASC's requirements.
- Corrosion and aerosol control comments demonstrates a good understanding of site specific requirement.
- Piers have been proposed which may present some risk to the existing lagoons.

Tenderer: Austek

- Proposal is to install Lagoon Master Aerator from MAK Water. Blower and bubble plume aeration and mixing system.
- Static run down screen proposed with concrete bunding draining to lagoon. Redundancy proposed by proposing spare blower. Additional screening options proposed via post tender closing clarifications.
- Tender submission was detailed and generally satisfied requirements of the scope and RFT. Significant market research was undertaken to determine aerator choice to meet project objectives.
- Significant consideration given to the interface and risk with lagoon desludging project.
- Electrical and SCADA scope completed inhouse. Remote monitoring and alarm resets proposed.

Tenderer: SNG Engineering

- Proposal is to install Lagoon Master Aerator from MAK Water. Blower and bubble plume aeration and mixing system.
- Static run down screen proposed with concrete bunding draining to lagoon.
- Tender submission lacks significant detail.

Tenderer: Waste Water Works

- Proposal is to install Gormann Rupp Echo Storm shore mounted venturi aerator. Rotary screen drum screen proposed. Overall, a poor quality submission due to lack of detail.
- Very basic methodology. Essentially a repeat of YASC's scope document. Little effort put into submission

The panel scores for Work Procedures and Methodology are as per Table 3.

Table 3 – Assessed Score for Work Procedures and Methodology

Criteria	Sam Bann	Vincent Schrieber	John Bishop	Averaged Final Score
Aquatec Maxcon	6.0	7.0	7.0	6.7
Austek	7.0	8.0	8.0	7.7
SNG Engineering	5.0	5.0	5.0	5.0
Waste Water Works	3.0	3.0	1.0	2.3

4.3. Assessment of Key Personnel (20%)

The panel members discussion and written comments are summarised as follows:

Tenderer: Aquatec Maxcon

- The team proposed appears adequate for the scope. CV's of key staff provided.
- Austek have been proposed for electrical and switchboard works. McMahon services from Townsville are completing the civil and mechanical scope.
- Significantly experienced organisation with depth of resources. Primarily treatment plant and large project D&C contractor.

Tenderer: Austek

- The team proposed appears adequate for the scope. CV's of key staff provided.
- Very strong in electrical and SCADA. Partnered with MAK Water who have 30 yrs experience in water industry. Koppen Construction will complete civil scope.
- Currently working in YASC on SCADA upgrades
- Significant experience in indigenous communities through Cape York and Torres Strait.

Tenderer: SNG Engineering

- The team proposed appears adequate for the scope. CV's of key staff provided.
- Partnered with MAK Water who have 30 yrs experience in water industry. Metroid is undertaking electrical scope.
- Staff has experience in delivering wastewater projects but mainly WWTP/WTP and SPS projects.

Tenderer: Waste Water Works

- No key personnel info provided.

The panel scores for Key Personnel are as per Table 4.

Table 4 – Assessed Score for Key Personnel

Criteria	Sam Bann	Vincent Schrieber	John Bishop	Averaged Final Score
Aquatec Maxcon	7.0	6.0	6.0	6.3
Austek	8.0	9.0	7.0	8.0
SNG Engineering	5.0	5.0	6.0	5.7
Waste Water Works	1.0	3.0	1.0	1.7

4.4. Experience and Track Record (Contractor and Equipment) (25%)

The panel members discussion and written comments are summarised as follows:

Tenderer: Aquatec Maxcon

- Currently engaged in \$33M D&C for a WWTP. 3 aerators installed at Urunga STP for \$750k.
- Wujal Wujal recovery project quoted, Douglas WWTP clarifiers but not aeration.
- Did not mention the long running and poor performance with CRC at Freshwater Creek WTP.

Tenderer: Austek

- Project references provided. Reference sites for Lagoon Master Aerator provided with PTCC 1. No installations of this aerator currently in Australia. 80 installations in NZ and 1000 worldwide.
- Austek have undertaken a number of projects for YASC and have performed well (SCADA project most recently)
- Koppen's have very strong track record in Cairns and Yarrabah.

Tenderer: SNG Engineering

- Project references provided. Reference sites are for treatment projects and pump/pipeline works. Rather than surface aeration
- Submission lacks detail and is bulked out with SWMS and management plans.

Tenderer: Waste Water Works

- Some project references provided but not enough detail to understand capability

The panel scores for Experience and Track Record (Contractor and Equipment) are as per Table 5.

Table 5 – Assessed Score for Experience and Track Record (Contractor and Equipment)

Criteria	Sam Bann	Vincent Schrieber	John Bishop	Averaged Final Score
Aquatec Maxcon	6.0	7.0	7.0	6.7
Austek	7.0	7.0	6.0	6.7
SNG Engineering	6.0	6.0	6.0	6.0
Waste Water Works	4.0	2.0	5.0	3.7

4.5. Program of Works (20%)

The panel members discussion and written comments are summarised as follows:

Tenderer: Aquatec Maxcon

- Project Gantt chart provided. Adequately detailed with key milestone identified.
- 280 day program. Completion date likely to be in Sept 2025. This is later than preferred as per grant agreement.

Tenderer: Austek

- Project Gantt chart provided. Adequately detailed with key milestone identified.
- 165 day program. Completion date likely to be in May 2025. This is acceptable as per grant agreement.

Tenderer: SNG Engineering

- Project Gantt chart provided. Adequately detailed with key milestone identified.
- 199 day program. Completion date likely to be in May 2025. This is acceptable as per grant agreement.

Tenderer: Waste Water Works

- No formal program provided only reference to completion in 12 weeks from award.

The panel scores for Program of Works are as per Table 6.

Table 6 – Assessed Score for Program of Works

Criteria	Sam Bann	Vincent Schrieber	John Bishop	Averaged Final Score
Aquatec Maxcon	5.0	5.0	7.0	5.7
Austek	6.0	7.0	9.0	7.3
SNG Engineering	6.0	6.0	8.0	6.7
Waste Water Works	3.0	3.0	6.0	4.0

4.6. Business Profile (Local, Social, Sustainability, Participation) (5%)

The panel members discussion and written comments are summarised as follows:

Tenderer: Aquatec Maxcon

- No local office or staff in YASC or FNQ. Reasonable knowledge of the area given work in Cairns and Wujal Wujal.
- Utilising Austek and McMahon (Cairns and Townsville)
- Apprentice and traineeship programs, indigenous engagement policy and disability employer. 4 indigenous staff employed in the AQM group.

Tenderer: Austek

- Local Cairns business. Utilising civil sub-contractor from Cairns.
- Currently YASC preferred SCADA contractor and hold electrical maintenance contract which will ultimately include the lagoon site.

Tenderer: SNG Engineering

- No local office or staff in YASC or FNQ.
- Do not appear to be using local subcontractors.

Tenderer: Waste Water Works

- Head office in Townsville and branch in Cairns. 2 apprentices employed and will work on this job,
- No formal employment policies. Very basic submission.

The panel scores for Business Profile (Local, Social, Sustainability, Participation) are as per Table 7.

Table 7 – Assessed Score for Business Profile (Local, Social, Sustainability, Participation)

Criteria	Evaluation Panel Score
Aquatec Maxcon	4.0
Austek	5.0
SNG Engineering	2.0
Waste Water Works	3.0

4.7. Value for Money Assessment

The panel members discussion and written comments are summarised as follows:

Tenderer: Aquatec Maxcon

- Very high price relative to other offers at \$1.6M.
- Aeration solution is good but difficult to justify the cost. Currently grant funding is significantly in adequate.
- Variation rates are high but not excessive. Some contractual departures to discuss if shortlisted.
- Value for money is considered low.

Tenderer: Austek

- Pricing is competitive at approx. \$494k including screening and flowmeter.
- Very competitive with regarding to electrical scope.
- Significantly cheaper than another bidder who is offering the same mechanical equipment.
- Variation rates are reasonable and no contractual departures.
- Ongoing support of this equipment is via the existing maintenance contract.
- SCADA integration risk is negligible as Austek delivery the balance of the SCADA system.
- Value for money is considered good.

Tenderer: SNG Engineering

- Pricing is significantly higher than Austek who are providing the same solution (approx. \$800k including screening and flowmeter).
- Variation rates are very high.
- Some electrical and SCADA integration risk due to electrical contractor not worked on YASC systems.
- Value for money is considered low.

Tenderer: Waste Water Works

- Pricing is competitive with the Austek offer but submission lacks so much detail and missing the intent of the RFT. It is very difficult to be confident with what is being offered. This submission and the lack of detail constitutes high risk to YASC.
- Value for money is considered low.

The Panel agreed that the only tender that represented acceptable value for money was the Austek submission.

4.8. Tender Evaluation Outcome

The weighted overall scores for the assessment are provided in Table 8 below:

Table 8 – Overall Evaluation Outcome

Criteria	Weighting	Aquatec Maxcon	Austek	SNG Engineering	Waste Water Works
Work Procedures and Methodology	30%	2.10	2.40	1.50	1.20
Key Personnel	20%	2.40	1.40	1.20	0.2
Experience and Track Record (Contractor and Equipment)	25%	1.75	1.50	1.50	1.25
Program of Works	20%	1.40	1.80	1.60	1.20
Business Profile (Local, Social and Sustainability)	5%	0.20	0.25	0.15	0.15
Total Weighted Score	-	6.65	7.35	5.95	4.00
Lump Sum Price	-	\$1,600,344	\$494,358	\$802,012	\$467,672
Value for Money	Non-Weighted	Low	Good	Low	Low

As per the evaluation rating criteria, an overall score of 7.35 represents a 'Good' to 'Very Good' offer that confirms the offer satisfies the requirements of the tender with minor additional benefits, has provided an above average response which exceeds Council's expectations in relation to the relevant criterion, and sufficient supporting evidence has been provided.

This overall technical score combined with an overall demonstrated value for money, demonstrates that Austek has the capability and resources to complete the project to the required standard.

5. FUNDS AVAILABILITY

There are two approved grants that relate to this project:

- ALCRAP000012 – Installation of Surface Aeration System (\$210,000)
- ALCRAP000060 – Sewage Treatment Plant Upgrade (\$510,000)

Based on the approved scopes, the cost of the aeration unit is covered by ALCRAP000012 whereas the electrical switchboard scope is covered by ALCRAP000060. In order to improve the quality of biosolids, reduce contamination, and achieve compliance, the screening system and flowmeter were added to the tender scope but was requested to be priced as optional (provision sum) items. Additional funding for these elements has been secured through the Housing Support Program grant stream. Council Officers also identified that there may be an opportunity for an exemption to the landfill levy charges associated with the disposal of biosolids. Council has been successful in negotiating this exemption which is expected to reduce the cost of biosolids disposal by up to \$90,000. The exemption is also a contributing factor in Council's ability to now award this contract.

Given the time between tender evaluation and confirmation of the landfill levy exemption and HSP funding, the 90 day tender validity period expired. Revised pricing was sought from Austek and has been adopted into this report. The total cost to deliver the full scope of works is \$543,478 ex GST, \$287,305 of which is the original Reef Guardian approved scope. As a result, this recommendation report relates only to the award of a contract to deliver the fully funded and approved Reef Guardian scope. A second recommendation will be made to Council once we are able to progress the HSP CEI scope (screen and flowmeter).

6. RECOMMENDATION

The Evaluation Panel Members recommend to the Yarrabah Aboriginal Council that the tender from Austek Pty Ltd be accepted for \$287,305.35 ex GST.

7.6 PEOPLE & COMMUNITIES - OPERATIONAL REPORT

File Number: 06.MFD_OM.20250723

Author: Richard Fitowski, Director People and Communities

PURPOSE OF THE REPORT

To provide Council an update on operational activities undertaken within the Department of People and Communities.

OPERATIONAL UPDATE

This report covers activities for the period of June/July 2025 and provides Council information on activities and progress of projects for the Department in line with Council functions, community services, funding agreements and project timelines in these areas:

1. Community Housing
2. Early Learning Centre
3. Yarrabah Indigenous Knowledge Centre
4. Yarrabah Arts Cultural Precinct
5. Community Events & Programs
6. Human Resources
7. Workplace Health and Safety and Security

1. COMMUNITY HOUSING

Housing report – June

Total Number of stock	Year to Date Occupied	Current Vacant	Total Stock
	389	1x Awaiting scope of works 3x Utilised as transitional	391
Financials JUNE	Rent Charged for housing stock	Rent Payments received	Rental Arrears received
	\$261,283.05	\$172,510.04	\$16,374.63
Arrears	Total to date	Total FY24	Vacated
	237 tenants \$2,901,724.93	206 tenants \$2,492,706.86	49 - \$415,111.17
Property Inspections	FY2024 to date - complete	Monthly inspections Completed	Monthly Inspections Scheduled
	134	23	69

Engagement activities	Number of discussions with tenants regarding arrears/enquiries Month	Number of discussions with tenants regarding arrears/enquiries FY2024 to Date	Housing Waitlist
	66	1463	431 Applicants 1 New applicant 5 Waitlist updates
Arrears Management (Form11)	First Notice Form11's Rental Arrears issued Month to Date	Total Form 11's Rental Arrears issued FY2024 to Date	Monthly Rental statements
	0	43	388
	Second Notice 11's issued Month to Date	Third Notice 11's issued Month to date	Number of notice to leave (form12)
	0	0	0

Monthly Overview

- In the month of June we have commenced 13 deductions to address rent/arrears.
- We are still conducting the Annual Rent review across our housing stock.
- We have not issued any notices (Form 11) during this period, as our staff have been focused on completing a housing audit required by the Department of Housing and Public Works. This audit has now been completed and submitted.

2. EARLY LEARNING CENTRE (DAYCARE)

• Attendance

Attendance remained steady across most rooms throughout June. However, due to school holidays, some families chose to keep their children at home. On average, 36 children attended the Centre each day.

• Community Child Care Fund (CCCFR) Submission

The Community Child Care Fund Restricted (CCCFR) Budget Planner has been submitted to the Centre for completion. This submission supports funding allocation for the next two years, allowing us to apply for additional grant funding to assist with the ongoing operational needs of the Day Care.

• Inclusion Support and Autism QLD Partnership

We have recently engaged with Queensland Autism regarding the support needs of children with

additional requirements. Through the Queensland Inclusion Support Program, our educators will receive specialised training to better support children with special needs within the Centre.

- With the growing number of children requiring inclusion support, equipping staff with the appropriate knowledge and strategies has become essential. We welcome this partnership and the opportunity to strengthen our inclusive practices.

- **Excursion – Cairns Aquarium**

- The Centre was the talk of the community this month following our successful excursion to the Cairns Aquarium on Thursday, 12 June 2025.

- We transported 19 children of varying age groups by bus, and the day ran smoothly without incident. The children were extremely excited and well-behaved throughout the visit.

- Post-excursion feedback from parents was overwhelmingly positive, with many reporting that their children spoke enthusiastically about what they saw and learned during the trip.

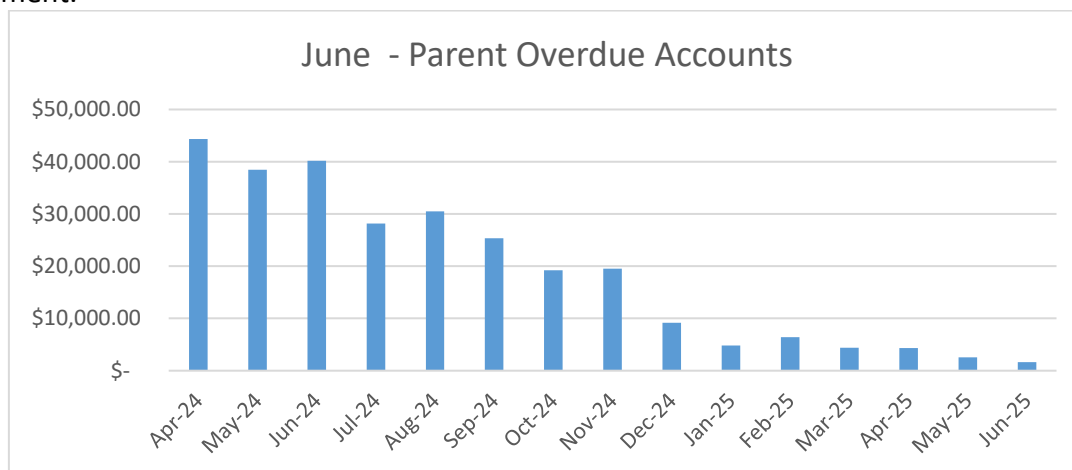
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Financials and Inclusion Support

As of 30 June, the Centre has a total of \$1,663.25 in outstanding parent debt—the lowest amount recorded in the past eighteen months, reflecting positive progress in debt recovery and family engagement.



- **Number of Children in Attendance Daily**

Tiny Tots	8
Toddlers	8
Jnr Kindy	15
Inclusion Support	5

Total	<u>36</u>
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3. YARRABAH INDIGENOUS KNOWLEDGE CENTRE

First 5 forever	40
Secondary school bus count	759
Primary school bus count	1353
Door Count	277
Holiday Program	130

First 5 Forever Promotional Day

Our First 5 Forever Promotional Day was a great success, filled with energy, creativity, and terrific participation from both children and parents.

We welcomed over 40 children, accompanied by their families, who eagerly engaged in a variety of hands-on activities. From painting and reading to tie-dyeing shirts, drawing, and colouring, each activity station was designed to promote creativity, early learning, and fun—perfectly aligning with the goals of the First 5 Forever program.

Our staff were instrumental in the event's success, staying actively involved throughout the day to ensure every participant felt supported and welcome.



To support program registration, a dedicated station was set up for parents to complete consent forms prior to their children participating, which helped ensure smooth and safe coordination of the day's activities.



A major highlight was the presence of the State Libraries QLD film crew from Brisbane, who captured the vibrant atmosphere and energy of the event. Their documentation brought an extra level of excitement and professionalism to the day.

State Library Partnership

The State Library of Queensland remains our strongest and most consistent partner. Their ongoing support ensures we have the resources, guidance, and encouragement necessary to deliver high-quality early literacy programs to our community.

One key service is the regular book exchange, which keeps our collection fresh, engaging, and tailored to the interests and needs of local families.

In addition to logistical support, we hold weekly Microsoft Teams catch-ups with the State Library team. These meetings are an invaluable opportunity to share updates, address any challenges, and remain aligned with the First 5 Forever program's vision.

We were also fortunate to have staff from the State Library attending the Promotional Day. They volunteered their time and actively supported the children’s activities, playing a significant role in the smooth running and positive spirit of the event. Their contribution was warmly appreciated.

4. YARRABAH ARTS AND CULTURAL PRECINCT

The Yarrabah Arts and Cultural Precinct (YACP) continues to serve as a vital hub for cultural preservation and community engagement, showcasing and celebrating the artistic heritage of Yarrabah.

Patronage and Sales

Visitor Numbers & Sales

Since 1 July 2024, Yarrabah Arts & Cultural Precinct has welcomed 911 visitors, with 142 visits in May.

Year-to-date sales total \$132,936.40, with \$21,000.00 generated in June.

Number of patrons	Month to Date	Year to Date
	142	911
Sales	Month to Date	Year to Date (from 1 July 2024)
	\$21,000.00	\$132,936.40

Upcoming Events, Projects & Art Awards

UMI Arts – 20th Anniversary Exhibition

Artists Michelle Yeatman and Wayne Connolly were invited to showcase their ceramic works at the UMI Arts Freshwater Saltwater 20th Anniversary Exhibition at the Cairns Mulgrave Gallery. The exhibition launched successfully on Saturday, 28 June 2025, featuring 16 ceramic pieces by Michelle Yeatman and 2 by Wayne Connolly. The event generated significant exposure for our artists.

Yarrabah Emergency Services Art Brief – Request for Artwork

Artists Philomena Yeatman, Shane Bulmer, and Edna Ambrym were entered into the Yarrabah

Emergency Services Department Artwork application, with five \$1,000 prizes available. Winners were to be announced in early June; we are still awaiting the results.

Community Engagement & Sales

We continue to restock Yarrabah artists' work at the Cairns Art Gallery Shop and NorthSite Contemporary Arts, which has contributed positively to sales.

Cairns Indigenous Art Fair (CIAF)

Preparations are underway for CIAF, scheduled for 11–13 July 2025 at the Cairns Tanks Centre. This year's theme, *Pay Attention!*, challenges artists to create contemporary, thought-provoking works that connect visual and performing arts, educational talks, site activations, and cultural programs.

YACP artists completed their artworks by 25 May for photography and upload to the SAM database, with final submission to CIAF by 30 May. CIAF has approved the works, and we are ready for delivery.

Darwin Aboriginal Art Fair (DAAF)

Planning is ongoing for DAAF, including markets and the Country to Couture event from 5th–10th August. Trainee Zikiah Murgha-Miller was successfully selected to model one of Yarrabah's designs at Country to Couture.

All artworks must be transported to Darwin by 5 August (bump-in). Staff aim to have all works completed by the end of June for photography and SAM upload. DAAF has also requested monthly training module submissions. The April module has been completed, and the next is due 2 June.

Yarrabah Day Care – NAIDOC Activity

YACP has been invited to run a NAIDOC shirt-printing activity for Yarrabah Day Care. The Day Care will supply the shirts, and the session will run for approximately 1.5 hours.

Gindaja – NAIDOC Activity

We have also been invited to conduct a shirt-printing session for Gindaja's NAIDOC celebrations. Gindaja will supply the shirts, and the session will run for 3 hours. Participating artists will be paid an artist fee.

Bailey Crystalbrook Exhibition

YACP has been invited to exhibit at Bailey Crystalbrook. Dates are still to be confirmed.

NAIDOC Awards

We nominated Philomena Yeatman for the NAIDOC Artist Award. Unfortunately, the nomination was unsuccessful.

Operational Updates & Funding

Website Development: YACP's new website, funded by BIA-SDFP, is nearly complete and will include an online store to expand artists' global reach. A training session with Simone Arnol, Petrina Bassani, and Zikiah Murgha-Miller took place on 28 March, with the website launch scheduled for July.

Traineeship: Zikiah Murgha-Miller commenced on 11 February 2025 and has been proactive in tasks including filing, reception, sales, commissions, studies, tourist hosting, and team support.

Grounds Maintenance: Council staff and one CDEP participant have commenced in their groundskeeping roles.

Funding Success: We secured \$25,000 in Queensland Arts funding for infrastructure upgrades. Artists have requested improvements to the kitchen and washout bays.

Social Media Highlights

- Post Reach: 29,563
- Post Engagement: 9,876

5. COMMUNITY EVENTS AND PROGRAMS

Community Engagement and Events

Throughout June, the Community Services Officer (CSO) assisted in organising and supporting various community events and initiatives. Key activities included:

Yarrabah Music Festival

The CSO met with representatives from Darrell Enoch to discuss planning for the upcoming Yarrabah Music Festival, scheduled to take place in 30th August 2025.

Choppy's Boxing Club

Choppy's Boxing Club continued regular training sessions at the Yarrabah Community Hall throughout the month in preparation for upcoming tournaments. The team remains committed to training and building momentum for future competitions.

Victim Assist Meetings

The CSO continued active participation in Victim Assist meetings, working collaboratively with local stakeholders. The date for the next meeting is yet to be confirmed.

Foundation Day

The CSO continued active involvement in the planning and coordination of Foundation Day. Unfortunately, the event did not proceed as scheduled due to adverse weather conditions. However, it was rescheduled and held on Friday, 4th July 2025.

Venue Facilities

Venue Bookings for the Month total:	
Community Hall Booking	26 Bookings (inlc. In-kind support)
RTC Rooms	Booked daily for Training- WUGU
IKC Meeting Room	Booked daily for Training - WUGU

HR Training Room / meeting	Booked daily for Training - WUGU
Bishop Malcolm Park	1 Booking

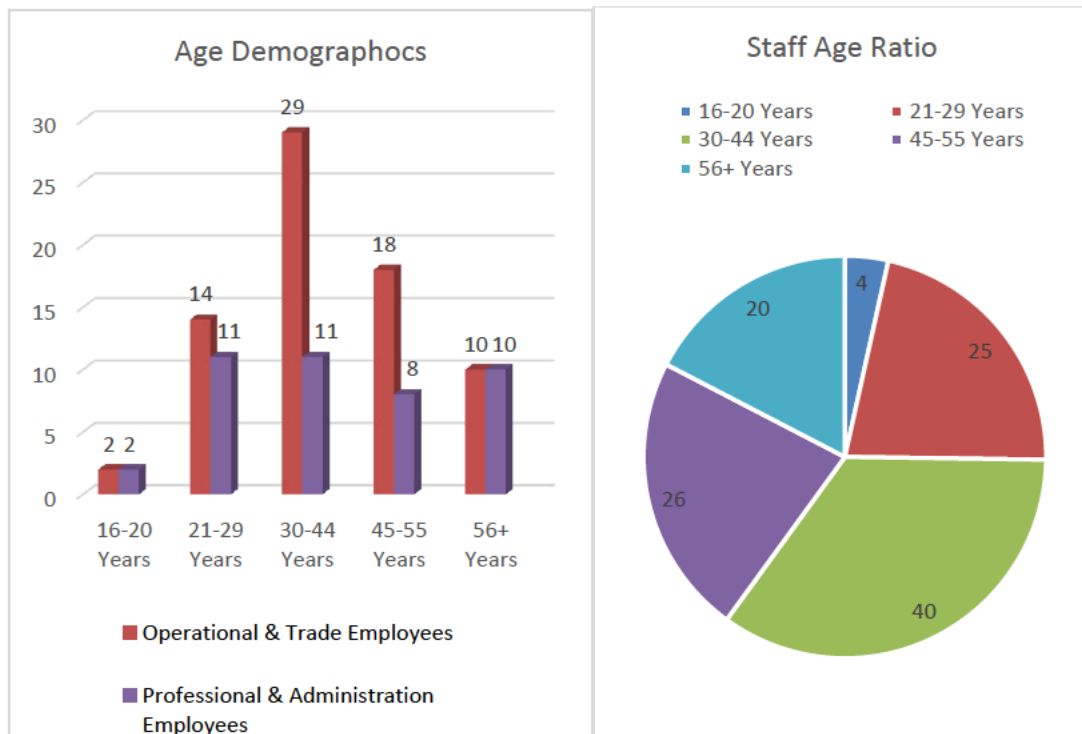
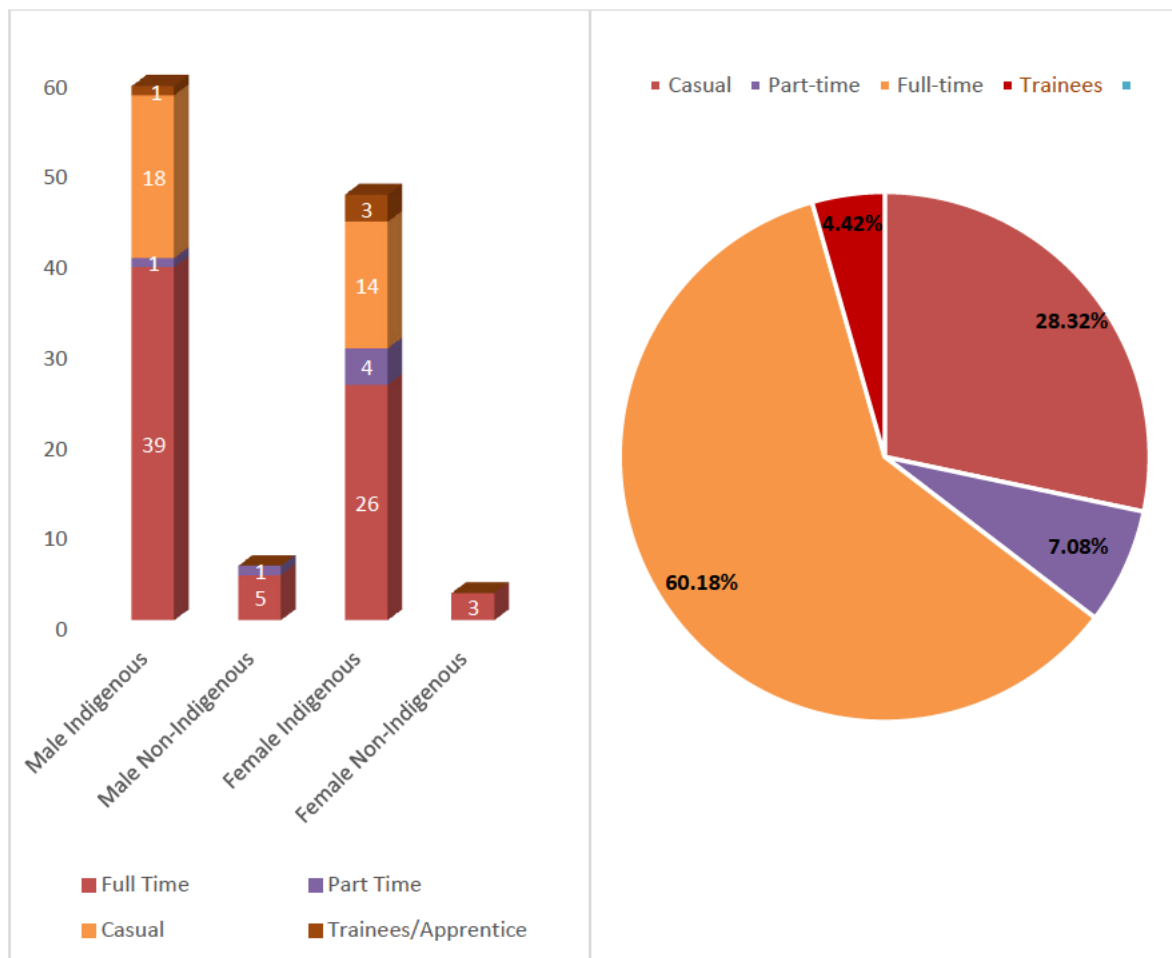


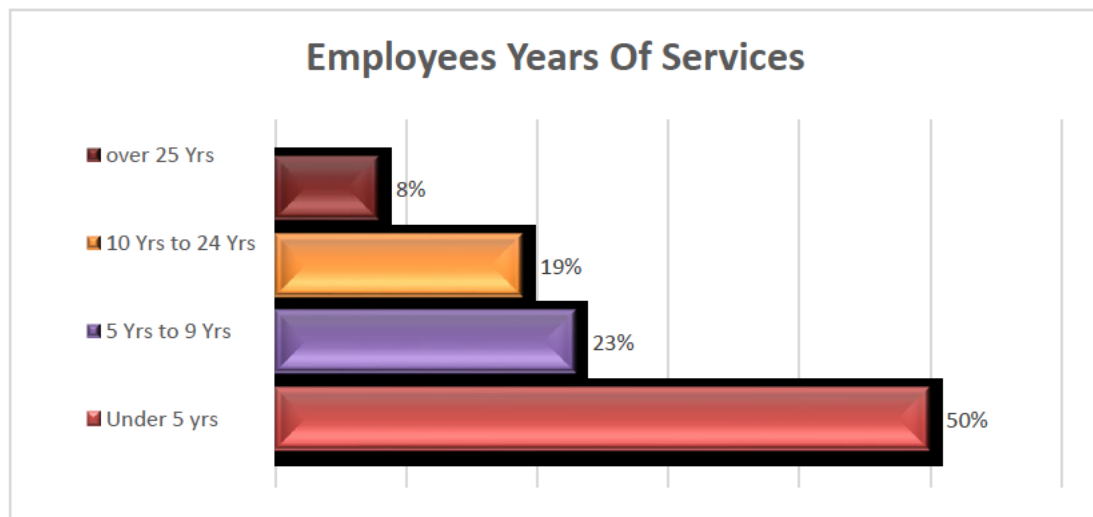
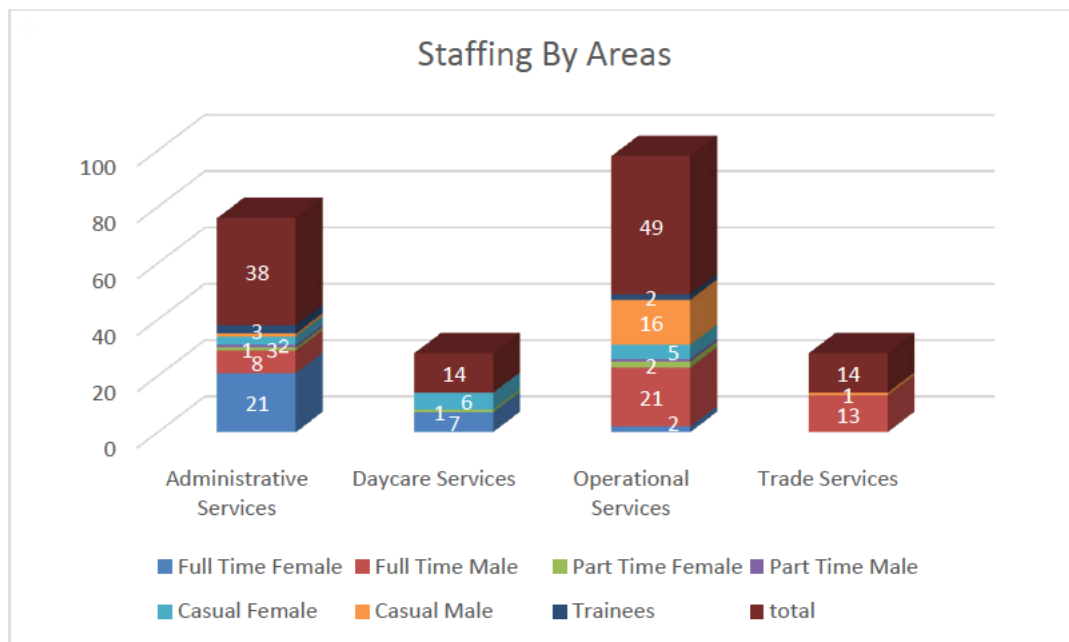
6. HUMAN RESOURCES

STAFFING:

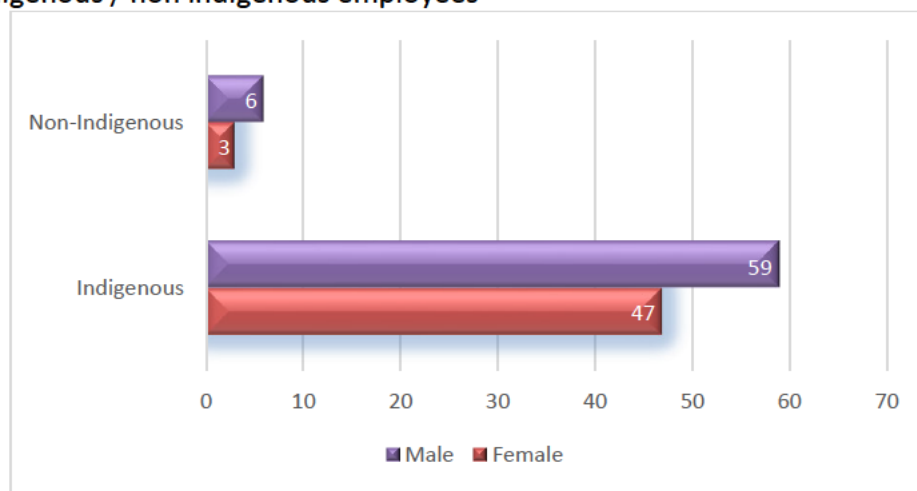
Our current employment Ratios are as follows:-

COUNCIL EMPLOYEES	MALE INDIGENOUS	MALE NON- INDIGENOUS	FEMALE INDIGENOUS	FEMALE NON- INDIGENOUS	TOTAL
Full Time	39	5	26	3	73
<i>Trainees/Apprentice</i>	1	0	3	0	4
Part Time	1	1	4	0	6
Casual	18	0	14	0	32
TOTAL	59	6	47	3	115
<i>Wugu Nyambil-WFD Participants</i>	2	0	0	0	2
<i>Students-Work Experience</i>	3	0	3	0	6





Graph for indigenous / non indigenous employees



RESIGNATIONS / TERMINATIONS:

- Childcare Assistant Educator – Qualified
- Security Support Officer, Casual
- Solid Waste Labourer, Casual

RECRUITING:

- Lead Educator - Diploma Qualified
- Childcare Assistant Educator - Qualified
- Administration Support Officer – Works Depot, Casual

OTHERS:

Work for the Dole Placements - Admin

Work for the Dole Placements – Parks & Gardens

7. WORKPLACE HEALTH AND SAFETY

- **Safety Inductions**

The Director of People & Communities requested changes to our online TANDI Safety Induction presentation. It was identified that the platform did not accommodate workers with literacy challenges, resulting in some staff being unable to complete the induction. Following consultation with TANDI, a voice-over has now been added throughout the online induction. This update aims to improve accessibility and support new employees in completing and understanding the induction process.

- **LGW Audit**

A consultant from LGW was in Yarrabah on the 24th and 25th of June to work with the Director of P & C and WHS Coordinator on the Non-Conformance and Opportunities for Improvement Corrective Action Plan. Several outstanding items were closed during this time. Good progress was made with the consultant's guidance; however, there are still actions to be addressed. Work will continue to ensure full compliance.

- **Safety Committee**

The Safety Committee meeting scheduled for 3 July 2025 in the HR Meeting Room was cancelled due to lack of quorum.

The meeting has been rescheduled for Tuesday, 15 July 2025 at 10:00 AM in the HR Meeting Room.

- **Incidents / Hazards**

Incident reports were minimal in June.

•

- **Security**

The Security Team has been actively patrolling Council assets and responding to incidents involving juveniles around Council buildings.

They continue to support the Yarrabah Emergency Department with nighttime patrols through Reeves Creek, assisting the hospital bus and preventing incidents.

Recently, there have been multiple incidents involving youth burning wheelie bins near the RTC and Primary School.

As part of our commitment to supporting stakeholders and the wider community, our security team now conducts drive-through patrols in Mutkin to assist vulnerable and elderly residents.

- **Test and Tagging**

- All Council sites are currently up to date with test and tagging requirements. However, WHS Coordinator will follow up with the Director of Building Services regarding the six-monthly RCD testing on switchboards across Council buildings, and plan future inspections with our electricians.

- Spot Checks – Vehicles/Machinery and Safety Documentation
- Spot checks were conducted on 8 July 2025 for the following assets. All pre-starts, SWMS, and licenses were current unless otherwise noted:

- Forklift – Prestart, SWMS, license: ✓
- Store Van 124 – WRO – Prestart, license: ✓
- Nissan UD XQ-39A0 – Prestart, SWMS, license: ✓
- Excavator 30t – 746-4C3 – Prestart, SWMS, license: ✓
- Isuzu XQ-48NY – Prestart, SWMS, license: ✓
- Backhoe Cat – Prestart, SWMS, license: ✓
- Fuso Canter XQ715B – Prestart, license: ✓
- Nissan 835-XPO – Prestart, license: ✓
- Isuzu Tipper XB-39SP – Prestart, SWMS, license: ✓
- Great Wall 379-WFU – Prestart, license: ✓
- Toyota Hilux 679-WTN – Prestart, license: ✓
- Digger Excavator Case 746-7C3 – Prestart, SWMS, license: ✓
- Cat Grader 87422C – Prestart, SWMS, license: ✓

- **Drug Testing**
- All tests were negative during this period
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ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the Director of People and Communities Operational Report, tabled as read.

7.7 BUILDING SERVICES - OPERATIONAL REPORT

File Number: 07.MFD_OM.20250723

Author: Wayne Douglas, Director Building Services

PURPOSE OF THE REPORT

To report to Council the status/activities of Building Services areas for the months of June 2025 to July 2025.

FOCUS AREAS**The focus for the Building Services Department over this period:**

- We are looking at making improvements to communication between council and tenants so the tenants are better informed on what is happening.
- The upcoming financial year upgrade program is being finalised with 95% of scoping completed by QBuild. Once they compile all the information we should see the final list within the next couple of weeks so we can plan the works and notify tenants.
- Designing the internal work orders and purchase orders to contractors section in the software is now underway. This may be ongoing for a few months but once implemented it will assist us to better manage council facilities work as well as external works.
- Compiling a list of contractors with contact details for owners to access for private works. There is a requirement for this to happen as property owners have much trouble finding a contractor who will commit to coming over the range to do any work.

QBUILD**Repairs & Maintenance - QBuild Work Orders**

	Unplanned Maintenance		Healthy Housing Program R2	
Days	11 th June 2025	17 th July 2025	11 th June 2025	17 th July 2025
+ 365	0	0	0	1
181 - 365	106	43	28	25
121 - 180	123	116	23	9
91 - 120	90	49	9	8
61 - 90	80	10	13	0
30 - 60	110	?	0	0
< 30	130	?	0	0
TOTAL	639	218**	73	43

R&M Roundup

We are encouraging tenants to keep reporting maintenance to QBuild MRC by ringing the hotline. We cannot fix things if they are not reported. If tenants are having trouble reporting required maintenance then our team is here to assist.

Current status on raising work orders remains as per the following: All QBuild considered urgent requests are being raised with all other requests being “banked” until QBuild has the green light from the Department of Housing. This is posing a bit of a problem for council as tenants are believing the work orders are raised for council action when they have not. On the plus side it is providing council with a chance to get on top of the aged report. The numbers in the table above are reflective of our team’s hard work. The question marks in the bottom 2 cells are unknown as council has not received an aged report from QBuild since 2nd of May 2025. Working off that report there are 759 work orders in total, with 541 work orders closed and invoiced. Only 187 work orders remain uncompleted. 31 have been completed and waiting to be invoiced.

Healthy Housing round 2 status:

Inspections have stalled until the new financial year with still 54% of initial inspections completed. There are still 41 properties sitting at 100% completed. Current data shows we are 92% through 54% of the program. With only 43 HH work orders remaining open with 14 of those completed and progressing to invoicing. This leaves 29 only work orders currently in progress.

I am now told the HH teams should be back in community at full capacity in late July. Unofficially, the Department of Housing have committed to this program now until end of June 2026. Considering council has not seen any movement in this area for 3 months it is difficult to gauge the volume of work coming our way in the near future.

NAHA UPGRADES**2024-2025 Planned Projects****REFURBISHMENTS**

16 Ambrym St	100%	Interior works at internal paint stage. Exterior works underway. PFD 25/04/2025
67 Workshop Road	95%	PO received from QBuild. PO sent to contractor. Works are now underway. PFD 14/07/2025
209 Back Beach Road (RHO)	100%	Works fully completed.
72 Workshop Road	25%	PO received from QBuild and PO sent to contractor. Materials have been ordered. PSD 21/07/2025. PFD 08/08/2025
74 Workshop Road	95%	PO received from QBuild and PO sent to contractor. Materials have been ordered. PFD 22/07/2025

2024-2025 Planned Projects

REFURBISHMENTS

KITCHEN UPGRADES		
38 Gribble Street	100%	Works fully complete
2/20 Stanley Street	100%	Works fully complete
2 Walker Close	100%	Works fully complete
8 Schreiber Street	100%	Works fully complete
15 Schreiber Street	100%	Works fully complete
2 Schreiber Street	100%	Works fully complete
30 Gribble Street	100%	Works fully complete
6 Walker Close	100%	Works fully complete
1a Stonewig Close	100%	Works fully complete
12 Ambrym Street	100%	Works fully complete
41 Back Beach Road	95%	PO received. PO sent to contractor. Materials ordered. PFD 22/07/2025
27 Garanna Street	100%	Works fully complete
FLOORING UPGRADES		
28 Sawmill Road	15%	PO received. Waiting on availability of transitional housing.
35a Gribble Street	15%	PO received. Waiting on availability of transitional housing.
20 Workshop Road	15%	PO received. Waiting on availability of transitional housing.
22 Sawmill Road	15%	PO received. Waiting on availability of transitional housing.
82 Workshop Road	15%	PO received. Waiting on availability of transitional housing.
46 Stanley Street	15%	PO received. Waiting on availability of transitional housing.
55 Workshop Road	100%	Works fully complete
62 Stanley Street	15%	PO received. Waiting on availability of transitional housing.
152 Range Road	15%	PO received. Waiting on availability of transitional housing.
1020 Back Beach Road	15%	PO received. Waiting on availability of transitional housing.
21 Sawmill Road	55%	Floor grinding currently underway to prepare floor for

2024-2025 Planned Projects

REFURBISHMENTS

		vinyl. PFD 27/07/2025
43 Workshop Road	15%	PO received. Waiting on availability of transitional housing.
5 Walker Close	15%	PO received. Waiting on availability of transitional housing.
71 Workshop Road	100%	Works fully complete
78 Workshop Road	15%	PO received. Waiting on availability of transitional housing.
58 Gribble Street	15%	PO received. Waiting on availability of transitional housing.
6 Walker Close	15%	PO received. Waiting on availability of transitional housing.
84 Workshop Road	15%	PO received. Waiting on availability of transitional housing.

HOME MODIFICATIONS

28 Stanley Street – DM-2798	100%	Works fully complete
10 Sawmill Road – DM-2827	100%	Works fully complete
10 Walker Close – DM-2796	100%	Works fully complete
10 Walker Close – DM-	100%	Works fully complete
74 Workshop Road – DM-2853	100%	Works fully complete
5a Beach Street – DM-	100%	Works fully complete
62 Workshop Road – DM-2866	100%	Works fully complete
15 Schreiber Street – DM-2874	45%	WIP. PFD 30/07/2025
19 Smith Street – DM-2979	15%	PO received from QBuild and PO sent to contractor. Works currently being planned. Planned start date 28/07/2025
40 Gribble Street – DM-2842	100%	Works fully complete
4/15 Workshop Road – DM-2841	100%	Tyrex ramp installed. All other items are not wanted by the tenant. Mark off as fully complete.
4 Major Close – DM-2835	100%	Works fully complete
52 Stanley Street – DM-	100%	Works fully complete

2833		
51 Workshop Road – DM-2803	90%	Waiting on fabrication and hot dipped galvanising of handrails. Temporary handrails have been put in place to allow tenant to access completed works. PFD 15/08/2025
2 Ambrym Street – DM2768	100%	Works fully complete
10 Ambrym Street – DM-3007	15%	PO received from QBuild and PO issued to contractor. PSD 28/08/2025
90 Workshop Road – DM-3015	10%	PO received from QBuild. PO to be issued to contractor.
BATHROOMS		
59 Workshop Road	100%	Works fully complete
8a Beach Street	100%	Works fully complete
36 Gribble Street	100%	Works fully complete
39a Back Beach Road	100%	Works fully complete
32 Sawmill Road	15%	PO received. PO sent to contractor. Contractors are having difficulty with access due to tenants asleep, etc. Tenants will be relocated to allow internal painting works and bathroom upgrade to be completed. PFD 15/08/2025
8 Major Close	100%	Fully completed. To be invoiced.
25 Schreiber Street	100%	Works fully complete
3 Beach Street	100%	Works fully complete
LAUNDRY		
59 Workshop Road	100%	Fully completed. To be invoiced.
38 Stanley Street	100%	Works fully complete
PAINTS		
5 Walker Close	100%	Internal pre paint Maintenance
5 Walker Close	15%	Internal paint
32 Sawmill Road	100%	Internal pre paint Maintenance
32 Sawmill Road	15%	Internal paint – See above in bathroom section.
OTHER MAJOR WORKS		
Various water service upgrades		Ongoing
Various API		Ongoing
17 Ambrym Street – Windows	100%	Works fully complete.

& doors		
23 Smith Street – Hot water service works	100%	Works fully complete.
AWAITING APPROVALS & PO		
Various properties		Painting upgrades
57 Workshop Road		Bathroom
54b Workshop Road		Flooring – Possibly cancelled
54b Workshop Road		Kitchen
16 Smith Street		Driveway/Paths
6 Connolly Close		Flooring
9/9 Gribble Street		Refurbishments
58 Gribble Street		COLA
11/9 Gribble Street		Refurbishments
39 Sawmill Road		Kitchen
6 Walker Close		Bathroom
26 Stanley Street		Issued QBuild direct to contractor. Dismod.
21 Smith Street		Refurbishments
98 Workshop Road		Dismod
8 Walker Close		Bathroom
2 Dabah Close		Bathroom
25 Gribble Street		Bathroom & flooring
63 Workshop Road		Bathroom

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the Director of Building Services Operational Report, tabled as read.

7.8 INFRASTRUCTURE - OPERATIONAL REPORT

File Number: 08.MFD_OM.20250723

Author: Sam Bann, Director Infrastructure

PURPOSE OF THE REPORT

To report to Council the status/activities of Infrastructure Department areas for the June/July 2025

OPERATIONAL UPDATE

This report covers performance up to and including the 08 July 2025. Items contained below reflect actions and tasks performed to progress the projects in-line with funding agreements and project plans.

Planning and engagement with stakeholders and consultants about programmed/scheduled works.

NOTE:

YASC Infrastructure Department to continue assisting community clean up between regular duties within daily work plan in preparation for upcoming community events.

INFRASTRUCTURE AREA -GENERALS

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Roads	Routine and Reactive Maintenance Plan	Roads Weekly Work plan Road and Road Reserve Maintenance, drains and easements, including reactive works. Require Addition Funding for extra resources to meet the organization demand and
Waste Management	Routine and Reactive Maintenance Plan	Continuing current waste management strategy. Rubbish collection and waste management at the tip (refer to enhance Waste Management project) 20T Mix waste disposed via Skip Bin service Does not include 5 x 3m3 Skip bins placed around YASC facilities. 51.94 T General waste disposed via kerbside collection Require Funding for extra additional resources to meet the organization demand

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Mechanics	Routine Maintenance Plan	General fleet management Services and repairs - Service and repairs to parks and Garden Toro's - Service 075 LFL - Backhoe front and rear tyre repair - Replace alternator 434 KK6 - Inspect and repair fuel leak 878 ZSJ - Inspect and repair break line 835XPO - Prepare fuso to hand over to carpenters - Diagnose suspension 1354VYA General maintenance on Mowing equipment. Auction date to be confirmed pending fleet availability Require funding for addition resource for small motor repairs and maintenance
Parks & Gardens	Routine Maintenance Plan	Ongoing maintenance throughout community as per General work plan CDP Like Project - Commencing general works within Museum, Jilara Oval and surrounding areas. - Training provider completed enrolment for Cert II horticulture W4D Project Parks and Garden RD 2 Commenced Museum project commenced Require Funding for additional resource to meet the organization demand

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Animal Control	Routine preventative Action Plan	Animal Management work plan Dog impound currently at capacity. 10 dogs collected and removed 4 Dogs treated for flea ticks and worm 1 horse collected and removed. Ongoing horse impound facility repairs. Animal Census and VET Visit to be scheduled for September time and date to be confirmed
Environmental Health	Routine preventative Action Plan	Environmental Health work plan YASC has very limited engagement in HH inspection due to available resource from ATSI Health Team <u>Pest program update</u> - 14 Completed and Invoiced - 1 active Pending follow up inspections - HH to confirm next round of inspection
ESO	Water Routine and Reactive Maintenance Plan Sewerage Routine and reactive Maintenance Plan	Routine maintenance as per DWQMP Daily Water quality monitoring Planning in progress for annual reservoir clean. June 17th to 19th staff attended Water Symposium in Weipa, also completed micro credential training during the symposium. June water quality results will be tabled for review by Council. Ongoing sewerage pump station maintenance Sewerage Pump Stations weekend call outs on - SPS 3 – 08th, 9th 22nd & 28th June - SPS 7 - 9th & 22nd June - SPS 2 – 08th June - SPS 8 - 22nd & 28th June No Duty Standby in SPS 8 awaiting contractor to replace valve due to high risk work.
Aquatic	Routine Maintenance	General Routine maintenance Water and ground maintenance

centre	Plan	
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CAPITALS**ICCIP – Indigenous Council Critical Infrastructure Program**

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
1.05	Water and Sewer combined SCADA upgrade ICCIP 1.05	95%	Defect rectifications completed, training and handover to be scheduled.
1.16	Generator for Bore 6	40%	WIP, Estimated completion date Late June 2025, ETA of Generator in June.
1.22	Generator to Pump Station 6&7	5%	Procurement in Progress Contractor to be issued Purchase order
2.16	Install New Fencing to Sewerage Treatment Plant	40%	WIP, project commenced, estimated completion June 2025.

LGGSP Water treatment plant upgrade - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
LGGSP	Water treatment plant refurbishment	10%	EOT on Hold pending other funding source. (Advise from department) Preparing Variation for change of scope.

Reef Guardian Council Grant - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
ALCRAP000060	Reef action plan – STP de-sludge & upgrade electrical switchboard	15%	Purchase order to be issued, contractor propose to commence August with FNQROC service schedule.
ALCRAP000012	Reef action plan – STP Upgrade – Surface Aerators	15%	Procurement in progress
ALCRAP000011	Reef action plan – Above	10%	Procurement pathway being developed. Project establishment

	Ground Fuel Tanks		deadline is Oct 2025. Priority of delivery is on the wastewater projects.
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Enhance Waste Management

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
Waste Transfer Station Clean Up	This activity involves the removal of accumulated waste and debris from the current facility.	95%	Works complete to remove waste from community. Ongoing maintenance Review ongoing waste management strategy.
Ongoing maintenance and operational costs	This encompasses routine maintenance tasks such as equipment servicing, repairs and facility upkeep necessary for operational control of the transfer station.	10%	Ongoing project for 3 years. 2 x waste operators have been appointed to management of the waste facility

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the report of the Director-Infrastructure, tabled as read.

7.9 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 09.MFD_OM.20250723

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

BACKGROUND

Applicant for consideration identified as [REDACTED]. Mother: [REDACTED].

Council's process for providing confirmation of persons known to Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Deputy Mayor Amy Neal and Councillor Brian Underwood on 24th June 2025.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

○ [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

[Redacted]

(First Name) (Other Name) (Last Name)

Born on _____ at Cairns Base Hospital, Cairns

And now living at: _____
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was [Redacted]

My father's name is / was: [Redacted]

My language group and /or home community is: Yarrabah

Connection with this community: Gunggandji, Yidindji, Kuku-Yalanji

Culturally I identify as: Indigenous

I have lived or formally lived in this community for 16+ years.

Contact email address: _____

Contact phone #: _____

Signature: _____ Date: ____/____/____
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council

Name: Amy Neal Position: Deputy Mayor

Signature: [Signature] Date: 06/06/2025

Name: Brian Underwood Position: Councillor

Signature: Brian Underwood Date: 06/06/2025

YASCCOA202401_V2

7.10 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 10.MFD_OM.20250723

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Mother: [REDACTED]
[REDACTED]

Council's process for providing confirmation of persons known to Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Councillor Brian Underwood and Deputy Mayor Amy Neal and on 11th June 2025.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, _____
(First Name) (Other Name) (Last Name)

Born on _____

And now living at _____
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / Ms _____

My father's name is / Ms _____

My language group and /or home community is YARRABAH

Connection with this community : _____

Culturally I identify as Aboriginal

I have lived or formally lived in this community for over 40 years.

Contact email address: _____

Contact phone #: _____ Other relevant information: _____

Signature: _____ Date: 10/06/2025
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicant's community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council

Resolution No.: _____

Name: Brian Underwood Position: Councillor

Signature: Brian Underwood Date: 11/06/2025

Name: Amy Neal Position: Deputy Mayor

Signature: Amy Neal Date: 11/06/2025

YASCVSEP2024

7.11 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 11.MFD_OM.20250723

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Mother: [REDACTED].

Council's process for providing confirmation of persons known to Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Councillor Brian Underwood and Deputy Mayor Amy Neal and on 25th June 2025.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation of Aboriginality Form [REDACTED]****RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

- [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, _____
(First Name) (Other Name) (Last Name)

Born on _____

And now living at _____
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was _____

My father's name is / was _____

My language group and /or home community is Yarrabah

Connection with this community : T/O

Culturally I identify as Aboriginal

I have lived or formally lived in this community for 32 years.

Contact email address: _____

Contact phone #: _____ Other relevant information: _____

Signature: _____ Date: 24/06/2025

(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicant's community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: **Yarrabah Aboriginal Shire Council**

Resolution No.: _____

Name: Brian Underwood Position: Councillor

Signature: Brian Underwood Date: 25/06/2025

Name: Amy Neal Position: Deputy Mayor

Signature: Amy Neal Date: 25/06/2025



YASCSEP2024

7.12 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 12.MFD_OM.20250723

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

BACKGROUND

Applicant for consideration identified as [REDACTED].

Council's process for providing confirmation of persons known to Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

Due to the urgency of this matter, this application was endorsed by Councillor Brian Underwood and Mayor Daryl Sexton and on 25th June 2025.

The approved form was signed, sealed, and recorded in the common seal register.

ACTION

Formal resolution by Council endorsing confirmation.

ATTACHMENTS**1. Confirmation of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

○ [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

c/- Post Office YARRABAH 4871
56 Sawmill Road YARABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, [REDACTED]
(First Name) (Other Name) (Last Name)

And now living at: [REDACTED]
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was: [REDACTED]

My father's name is / was: [REDACTED]

My language group and /or home community is: Gunggandji + Mandingalbaj

Connection with this community: Family Connection / Traditional Owner.

Culturally I identify as: Aboriginal

I have lived or formally lived in this community for 0 years.

Contact email address: [REDACTED]

Contact phone #: [REDACTED]

Signature: [REDACTED] Date 19/06/2025
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: <u>Brian Underwood</u>	Position: <u>Councillor</u>
Signature: <u>[Signature]</u>	Date: <u>15/06/2025</u>
Name: <u>Daryl Sexton</u>	Position: <u>Mayor</u>
Signature: <u>[Signature]</u>	Date: <u>25/06/2025</u>

YASCCOA202401_V2

7.13 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 13.MFD_OM.20250423

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Parents are [REDACTED]. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

ACTION

If confirmed – form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to make application to the relevant PBC.

ATTACHMENTS**1. Confirmation of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, [REDACTED] (First Name) [REDACTED] (Other Name) [REDACTED] (Last Name)
Born on [REDACTED]
And now living at [REDACTED] (Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / ~~was~~ [REDACTED]
My father's name is / ~~was~~ [REDACTED]

My language group and /or home community is Yarrabah

Connection with this community : My parents and 3 of my grandparents

Culturally I identify as [REDACTED]

I have ~~lived~~ or formally lived in this community for 16 years.

Contact email address: [REDACTED]

Contact phone #: [REDACTED] Other relevant information: [REDACTED]

Signature: [REDACTED] Date: 25/06/25
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicant's community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Resolution No.:	
Name:	Position:
Signature:	Date:
Name:	Position:
Signature:	Date:

YASCVSEP2024

7.14 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

File Number: 14.MFD_OM.20250423

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

BACKGROUND

Applicant for consideration identified as [REDACTED]. Parents are Diane BIGGS and Mathew MURGHA. The following documents have been prepared in accordance with the provisions of the Local Government Act 2009 and other relevant statutes.

Council's process for providing confirmation of persons known to authorised person in Council or have family ties in community. The attached application received from persons seeking Council's confirmation / endorsement. This will grant support to confirm their cultural identity and affiliation to Yarrabah.

As a note, requirements for access to programs or services now calls for applicants to provide confirmation to support Indigenous progress or development. It requires individuals to demonstrate their connection to country and confirm their aboriginality status.

ACTION

If confirmed – form to be signed, sealed and recorded in the common seal register.

If not confirmed – Applicant to be advised in writing and referred to make application to the relevant PBC.

ATTACHMENTS**1. Confirmation of Aboriginality Form - [REDACTED]****RECOMMENDATION**

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED].

1. To accept the application as submitted

or

not accept the application as submitted. The CEO is instructed to advise the applicant in writing to make application to the relevant PBC for determination

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, _____
(First Name) (Other Name) (Last Name)

Born on _____

And now living at: _____
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is ~~/was~~ _____

My father's name is ~~/was~~ _____

My language group and /or home community is: Gungandi

Connection with this community _____

Culturally I identify as: A _____

I have lived or formally lived in this community for 35 years.

Contact email address: _____

Contact phone #: _____

Signature _____ Date 09 / 07 / 2025
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: **Yarrabah Aboriginal Shire Council**

Name: _____ Position: _____

Signature: _____ Date: ____/____/____

Name: _____ Position: _____

Signature: _____ Date: ____/____/____

Delivery Mode : Post
Our Reference : 3683722



History Record

Registered name changed from Simon Garth Murcha to Simon Garth Biggs under Act No.31 of 2003.
H.E. Lucas, Acting Registrar-General, 15 September 2008.



3DB - 3POS - 3683722 - 1 - 1



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Queensland BIRTH CERTIFICATE

REGISTRATION NUMBER
1984/ 68273

CHILD Name and Surname Sex Date of Birth Place of Birth	<i>Simon Garth Biggs</i>
MOTHER Name and surname Maiden name Age and birthplace	
FATHER Name and surname Occupation Age and birthplace	
PREVIOUS CHILDREN OF RELATIONSHIP Names and ages	
INFORMANT Name, description or relationship, and residence	
REGISTRAR Name Date of registration Place of registration	<i>K. W. Redman</i> <i>29 October 1984</i> <i>Brisbane</i>
NOTES (if any) <i>Refer to back of this certificate for History Record</i>	

CAUTION: A person who unlawfully alters a Certificate issued by the Registry of Births, Marriages, or Deaths, whether by erasure, obliteration, removal, addition or otherwise is guilty of a CRIME, and liable to the punishment by law. (See Sections 488 of the "Criminal Code".)



I, David John, Registrar-General, certify that the above is a true copy of particulars recorded in a Register kept in the General Registry at Brisbane

Dated: 10 November 2018

[Signature]
Registrar-General

N.B. Not Valid Unless Bearing the Authorised Seal and Signature of the Registrar-General

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, _____
(First Name) (Other Name) (Last Name)

Born on _____

And now living at: _____
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was _____

My father's name is / was: _____

My language group and /or home _____

Connection with this community: _____

Culturally I identify as: A proud Aboriginal man from the Gunggandi tribe.

I have lived or formally lived in this community for 0 years.

Contact email address: _____

Contact phone #: _____

Signature: _____ Date 09 / 07 / 2025
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: **Yarrabah Aboriginal Shire Council**

Name: _____ Position: _____

Signature: _____ Date: _____/_____/_____

Name: _____ Position: _____

Signature: _____ Date: _____/_____/_____

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, [REDACTED]

Bo [REDACTED]

And now living at: _____
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was [REDACTED]

My father's name is / was: [REDACTED]

My language group and /or home community is: Gun g gandi

Connection with this community [REDACTED]

Culturally I identify as: A proud aboriginal man from the Gun g gandi tribe.

I have lived or formally lived in this community for 0 years.

Contact email address: _____

Contact phone #: _____

Signature: [REDACTED] Date 09 / 07 / 2025
(Signature of person or guardian if person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: **Yarrabah Aboriginal Shire Council**

Name: _____ Position: _____

Signature: _____ Date: ____/____/____

Name: _____ Position: _____

Signature: _____ Date: ____/____/____

c/- Post Office YARRABAH 4871
56 Sawmill Road YARRABAH
www.yarrabah.qld.gov.au



Phone (07) 4056 9120
Fax (07) 4056 9167
Email: council@yarrabah.qld.gov.au

ABN 30 977 526 871

CONFIRMATION OF ABORIGINALITY/COMMUNITY AFFILIATION

I, [REDACTED] [REDACTED] [REDACTED]
(First Name) (Other Name) (Last Name)

Born on [REDACTED] at [REDACTED]

And now living at: [REDACTED]
(Your full address)

Declare that I am Aboriginal and/or Torres Strait Islander (cross whichever refers to you)

My mother's name is / was: [REDACTED]

My father's name is / was: [REDACTED]

My language group and /or home community is: [REDACTED]

Connection with this community [REDACTED]

Culturally I identify as: A pro [REDACTED]

I have lived or formally lived in this community for 0 years.

Contact email address: [REDACTED]

Contact phone #: [REDACTED]

Signature: [REDACTED] Date 09 / 07 / 2025
(Signature of person is under 18 years of age before whom the declaration is made)

To be completed by an incorporated Aboriginal and /or Torres Strait Islander Organisation or association within the applicants community.

The above person is accepted and recognised as a member or was a member of the Yarrabah Aboriginal Shire.

Name of Organisation: Yarrabah Aboriginal Shire Council	
Name: _____	Position: _____
Signature: _____	Date: ____/____/____
Name: _____	Position: _____
Signature: _____	Date: ____/____/____

YASCCOA202401_V2

8 CORRESPONDENCE

8.1 CORRESPONDENCE - NEWLY APPOINTED DIRECTOR-GENERAL - DEPARTMENT OF WOMEN, TORRES STRAIT ISLANDER PARTNERSHIPS AND MULTICULTURALISM

File Number: 01.COR_OM.20250723

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To table correspondence addressed to the Mayor, received from the **Director-General of the Department of Women, Torres Strait Islander and Multicultural Affairs**, introducing herself following her recent appointment.

BACKGROUND

The Director-General, Natalie Wilde has written to formally introduce herself and express interest in arranging a meeting with Council. The purpose of the meeting is to discuss mutual priorities and explore opportunities for effective collaboration toward shared goals.

The CEO will respond accordingly, confirming Council's interest and proposing a mutually convenient time to meet.

ATTACHMENTS

1. Letter from the Newly Appointed Director-General

RECOMMENDATION

That Council note the correspondence tabled, as read.



Office of the
Director-General

Department of
**Women, Aboriginal and
Torres Strait Islander Partnerships
and Multiculturalism**

Our reference: MN04265-2025

Cr Daryl Sexton
Mayor
Yarrabah Aboriginal Shire Council
Mayor@yarrabah.qld.gov.au

Dear Mayor Sexton

I am writing to introduce myself as the newly appointed Director-General of the Department of Women, Aboriginal and Torres Strait Islander Partnerships and Multiculturalism. It is an honour to step into this role and to have the opportunity to work alongside Queensland's regional and remote Aboriginal and Torres Strait Islander communities and their representative bodies, including Yarrabah Aboriginal Shire Council, who play a vital role in advancing the important work of my department.

I would welcome the opportunity to meet with you, to discuss your priorities and explore how we can collaborate effectively to achieve our shared goals. I am committed to fostering strong partnerships and ensuring that we remain responsive to the needs of the communities we serve.

If you would like to arrange a meeting, or if there are matters requiring immediate attention, please contact my office on 3017 5801 or email watsipm_odg@dsdsatsip.qld.gov.au.

I look forward to working closely with you and building a productive and meaningful relationship, and I am excited about the opportunities ahead and the positive impact we can achieve together.

Your sincerely

A handwritten signature in black ink, appearing to read "Natalie Wilde".

Natalie Wilde
Director-General
02/07/2025

Cc: Mr Richard Wright
Chief Executive Officer
rwright@yarrabah.qld.gov.au

1 William Street
Brisbane Queensland 4000
GPO Box 806 Brisbane
Queensland 4001 Australia

8.2 CORRESPONDENCE - TERRY JAMES MP

File Number: 02.COR_OM.20250723

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To table correspondence to Council from Mr. Terry James MP, Member for Mulgrave offering congratulations for gaining support with the proposed planning work of the Yarrie Homes Guideline and the Balamba Structure plan.

BACKGROUND

The letter has been received from the **Member for Mulgrave**, advising that the **proposed Planning Scheme** aims to remove or reduce barriers to housing delivery. The intent is to facilitate more efficient planning approvals to enable the timely release of new residential lots and the delivery of **social housing**.

ATTACHMENTS**1. Letter from Terry James MP Member for Mulgrave****RECOMMENDATION**

That Council note the correspondence tabled, as read.



**Terry
JAMES MP**
MEMBER FOR MULGRAVE



Cr Daryl Sexton
Mayor
Yarrabah Aboriginal Shire Council
56 Sawmill Rd, Yarrabah QLD 4871

16 June 2025

RE: CONGRATULATIONS - FUNDING SUPPORT FOR YOUR PLANNING SCHEME

Dear Daryl,

Just a brief note to offer congratulations to you and your Council for gaining support with the alterations you wish to make to your planning scheme.

Information we received from the Minister's Office indicates that the proposed planning work will include the following:

Incorporation of the Yarrie Homes Guideline and a Balamba Structure Plan, which are currently being developed, into the Planning Scheme.

Review of the scheme to remove or reduce barriers to delivery of houses and facilitate efficiency in planning approvals to deliver new lots and social houses

A secondary aspect of the proposal is the broader planning scheme review including:

- Alignment amendment
- the Strategic Framework
- Zone mapping updates
- Code drafting
- Infrastructure planning.

I wish you well with these planned activities and please let me know if there is more I can do to help.

Yours sincerely,

Terry James MP
Member for Mulgrave

8.3 CORRESPONDENCE - CLIMATE CHANGE AND COASTAL IMPACTS CASE STUDY

File Number: 03.COR_OM.20250723

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To table correspondence received from Percy Neal regarding a case study on the impacts of climate change on coastal processes, including sea level rise and extreme sea level events, and their effects on Country and cultural practices.

BACKGROUND

The case study is in two parts.

In the first part, the team will collaborate with the Gura Buna Gungganghji (GBG) people of Yarrabah community to understand the impacts of coastal changes on their region.

For the second component, the team plans to engage with up to six low-lying island communities in the Torres Strait to document their experiences and traditional knowledge related to coastal changes. These islands have already been significantly affected by sea level rise, with various notable impacts.

This engagement includes organising community meetings, council discussions, and on-Country visits to gather insights and share information.

Beyond documenting these changes in coastal ecosystems and the cultural significance of these changes, this project aims to address the critical gap in literature concerning climate change impacts on First Nations peoples in Australia, contributing valuable Indigenous knowledge to forthcoming Intergovernmental Panel on Climate Change (IPCC) assessment reports. Through community-led workshops and structured engagement, this research captures the unique integration of traditional ecological and cultural knowledge with contemporary science-based assessments and mapping overlays.

ATTACHMENTS**1. Correspondence - Climate Change & Coastal Impacts Case Study****RECOMMENDATION**

That Council note the correspondence tabled, as read.

From: Percy Neal <nulsa.neal@icloud.com>
Sent: Sunday, 25 May 2025 12:22 PM
To: Paul J Neal <campfiredreaming@gmail.com>
Cc: Richard Wright <rwright@yarrabah.qld.gov.au>; Daryl Sexton <mayor@yarrabah.qld.gov.au>; Amy Neal <aneal@yarrabah.qld.gov.au>; Brian Underwood <Bunderwood@yarrabah.qld.gov.au>; Hezron Murgha <Hmurgha@yarrabah.qld.gov.au>; Michael Sands <msands@yarrabah.qld.gov.au>
Subject: Re: Climate Change and Coastal Impacts

Good idea for all Ybah, Yarrabeans , PBC, Gurabana people we must get behind an support to honour our ancestors of the past and for our future generations, Nuls

Sent from my iPhone

On 23 May 2025, at 3:21 pm, Paul J Neal <campfiredreaming@gmail.com> wrote:

Greetings; Mr Mayor Darryl Sexton, Yarrabah Councillors and CEO Mr Richard Wright

Thanks CEO for allocating time to meet with our team from the First people Gathering on climate change and and how it will increase coastal impacts.

In highlighting our concerns and placing them on the national agenda and international agenda it will open doors for funding to prepare and better plan for the future of Yarrabah and Yarrabah people.

I am part of the coastal impact project team and working with Hilda Mosby in a Partneship study giving us the attention we need.

This case study will examine how climate change affects coastal processes such as sea level rise and extreme sea level events and how these changes affect Country and cultural practices.

The case study is in two parts. In the first part, the team will collaborate with the Gura Buna Gungganghji (GBG) people of Yarrabah community to understand the impacts of coastal changes on their region. For the second component, the team plans to engage with up to six low-lying island communities in the Torres Strait to document their experiences and traditional knowledge related to coastal changes. These islands have already been significantly affected by sea level rise, with various notable impacts. This engagement includes organising community meetings, council discussions, and on-Country visits to gather insights and share information.

Beyond documenting these changes in coastal ecosystems and the cultural significance of these changes, this project aims to address the critical gap in literature concerning climate change impacts on First Nations peoples in Australia, contributing valuable Indigenous knowledge to forthcoming Intergovernmental Panel on Climate Change (IPCC) assessment reports. Through community-led workshops and structured engagement, this research captures the unique integration of traditional ecological and cultural knowledge with contemporary science-based assessments and mapping overlays.

Gura Buna Gunnganghji invites Yarrabah council to partake in this unique and rare opportunity to express our Yarrabah views.

Yarrabah concerns for our coastline is a very close issues to us all especially with our cemeteries our resting places.

We will require space for councillors and our team of 12 to 15 including GBG working group members and if we could use your venue to conduct our presentation.

I am hoping to invite the PBCs for their information and other community groups to pass on their concerns.

GBG would like to meet with YASC to form a trusting relationship for the better of the Yarrabah community.

Kind regards

Djungan Paul Neal

8.4 CORRESPONDENCE - REQUEST FOR SPONSORSHIP – PAUL BOWMAN CUP CARNIVAL

File Number: 04.COR_OM.20250723

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To inform Council of a request for financial assistance received from **Ms Nita Ambrym**, on behalf of her son, **Howard Mundraby**, who has been selected to represent the **Southern Suburbs Junior Rugby League Club U/9s** at the upcoming **Paul Bowman Cup Carnival** in **Proserpine**, scheduled for **20–21 September 2025**.

BACKGROUND

Ms Ambrym has submitted a written request (attached) outlining the details of the Paul Bowman Cup Carnival—a major event in the junior rugby league calendar that attracts teams from across the region. Her son, Howard Mundraby, is honoured and excited to have been selected to participate in this representative opportunity.

Ms Ambrym is seeking financial support from Council to assist with **travel and other associated costs** related to the event, in order to help make her son's participation possible.

POLICY/FUNDING CONSIDERATIONS

Community Grants Policy

COMMENT

Council may consider this request falls within the ambit of Council's Community Grants Policy.

The level of assistance available through the programme is limited by Council's budget decisions and its strategic priorities.

Only one entitlement shall be considered in the financial year per individual, team or organisation that apply to the Council prior to the event for assistance and meet these criteria.

The Policy provides that community grants are capped at \$1,000.00 per year per organisation and \$150.00 per year for an individual.

ATTACHMENTS**1. Letter From Nita Ambrym Requesting Sponsorship****RECOMMENDATION**

That Council:-

1. Note the correspondence tabled as read.
2. Instruct the CEO with regards to this matter.

Wednesday, 16 July 2025

Richard Wright

Chief Executive Officer

Yarrabah Aboriginal Shire Council

56 Sawmill Road

Yarrabah QLD 4871

RE: Sponsorship Request – Paul Bowman Carnival Cup (Howard Mundraby)

Dear Mr Wright,

I am writing to kindly request sponsorship support from Yarrabah Aboriginal Shire Council on behalf of my son, **Howard Mundraby**, a proud Yarrabah community member and current student at Yarrabah State School. Howard has been selected to represent the **Southern Suburbs Junior Rugby League Club U/9s** at the upcoming **Paul Bowman Cup Carnival**, which will take place in **Proserpine from 20–21 September 2025**.

This will be **Howard's very first time competing in a cup carnival**, and he is extremely excited and proud to have been chosen. It's a significant achievement for him, our family, and the Yarrabah community.

Howard is a passionate and dedicated young athlete who consistently demonstrates strong sportsmanship, discipline, and community spirit both on and off the field. His involvement in junior rugby league has played an important role in building his confidence and teamwork skills.

The Paul Bowman Carnival is a major event in the junior rugby league calendar, attracting teams from across the region. It presents an invaluable opportunity for Howard to further develop his sporting abilities while proudly representing his club and community.

To support his participation, we are seeking sponsorship to assist with travel, accommodation, and associated expenses. Any financial contribution or in-kind support from Council would be greatly appreciated and will directly support Howard's involvement in this important event.

Your support will help empower and encourage our younger generation to pursue healthy, active lifestyles and remain connected to their culture and community.

Thank you for considering this request. I would be happy to provide any further information or meet with you to discuss this opportunity.

Kind regards,

Nita Ambrym

(Mother)

8.5 CORRESPONDENCE - REQUEST FOR SPONSORSHIP – CHOPPYS BOXING CLUB

File Number: 05.COR_OM.20250723

Author: Richard Wright, Chief Executive Officer

PURPOSE OF THE REPORT

To inform Council of a request for financial assistance received from **Choppys Boxing Club** for sponsorship/financial support for club members to attend a boxing tournament in Weipa.

BACKGROUND

“From: Choppy's Boxing Club <choppysboxingclub@gmail.com>

Sent: Tuesday, 15 July 2025 3:08 PM

Subject: Request for Support - Vehicle Hire for Upcoming Boxing Tournament in Weipa

Dear Richard

I hope this message finds you well.

We are reaching out to request support in covering the cost of vehicle hire for our upcoming trip to Weipa for a Boxing Tournament. We will be taking two trainers and up to five boxers, and the total cost, including the security bond deposit comes to approximately \$3,500.

Over the weekend, our local tournament welcomed eight participating clubs and successfully matched 13 competitive bouts. Choppy's Boxing Club proudly secured both the Junior and Senior Main Event victories. We fielded six boxers in total, achieving four wins and two runner-up results. We would like to keep strengthening their skills and growth in the Art of Boxing.

We kindly ask if the YASC, as our major sponsor, would consider covering the amount to help us get the team to the event safely and efficiently.

Please find attached the quote from the car hire company for your reference. Let us know if you need any additional information.

Thank you once again for your continued support.

Regards

Joyce F.T - Manager

Choppy's Boxing Club”

POLICY/FUNDING CONSIDERATIONS

Community Grants Policy

COMMENT

Council may consider this request falls within the ambit of Council’s Community Grants Policy.

The level of assistance available through the programme is limited by Council’s budget decisions and its strategic priorities.

Only one entitlement shall be considered in the financial year per individual, team or organisation that apply to the Council prior to the event for assistance and meet these criteria.

The Policy provides that community grants are capped at \$1,000.00 per year per organisation.

ATTACHMENTS

Nil

RECOMMENDATION

That Council:-

1. Note the correspondence tabled as read.
2. Instruct the CEO with regards to this matter.

9 CONFIDENTIAL MATTERS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

9.1 CEO Separation - Appointment of Acting CEO

This matter is considered to be confidential under Section 275 - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the appointment, dismissal or discipline of employees.

10 CLOSE OF MEETING