



BUSINESS PAPER

Ordinary Council Meeting

28 August 2025

Mark Kelleher

Interim Chief Executive Officer

**Notice is hereby given that an Ordinary Meeting of Council of the
Yarrabah Aboriginal Shire Council
will be held in the Yarrabah Aboriginal Shire Council Chambers on:
Thursday 28 August 2025 at 09:00am**

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- 1 WELCOME**
- 2 ACKNOWLEDGEMENT TO COUNTRY**
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- 4 CONFIRMATION OF PREVIOUS MINUTES**

Ordinary Council Meeting - 23 July 2025

Special Council Meeting - 30 July 2025

**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE YARRABAH ABORIGINAL SHIRE COUNCIL CHAMBERS
ON WEDNESDAY, 23 JULY 2025 AT 9.00AM**

PRESENT: Cr Daryl Sexton (Mayor), Cr Michael Sands, Cr Amy Neal (Deputy Mayor), Cr Brian Underwood, Cr Hezron Murgha, Director -

IN ATTENDANCE: Richard Wright (CEO), Corporate Services Mike Mair, Director - People and Communities Richard Fitowski, Director - Infrastructure Sam Bann, Director - Building Services Wayne Douglas, Executive Assistant Leona Worrell (Minute taker)

1 MEETING OPEN

Mayor Sexton declared the meeting open at 10.04am.

The Mayor welcomed councillors and staff members present to the meeting.

One minute silence was observed to respect those who have passed away.

Deputy Mayor Amy Neal opened with a word of Prayer.

2 ACKNOWLEDGEMENT TO COUNTRY

The Mayor acknowledged the traditional custodians the Gunggandji People whose country this meeting is being held today, acknowledgement to their elders, past present and emerging.

Acknowledgment also offered to the other Trustees of this land the Northern & Southern PBCs, the Stolen Generations and all Yarrabah people whose elders past present and emerging also call Yarrabah home and support progress in the Shire.

3 APOLOGIES

Nil

4 CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION 01:23/07/2025

That the minutes of the Ordinary Council Meeting held on 18 June 2025 be adopted.

Moved: Cr Daryl Sexton

Seconded: Cr Hezron Murgha

CARRIED 5/5

5 BUSINESS ARISING FROM PREVIOUS MINUTES**6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES**

The Mayor reminded the Councillors of the requirement to declare their conflicts of interest to the CEO prior to the meeting and called on all councillors to re-declare them now.

- Councillor Hezron Murgha declared a conflict of interest in relation to items 7.9 and 7.14 due to family ties.
- Mayor Daryl Sexton and Councillor Michael Sands declared a conflict of interest in relation to item 7.11 due to family ties.
- Deputy Mayor Amy Neal declared a conflict of interest in relation to items 7.13 due to family ties.

The CEO confirmed that these declarations had been received prior to the meeting.

7 MATTERS FOR DISCUSSION**7.1 CEO OPERATIONAL REPORT****PURPOSE OF THE REPORT**

Monthly Council meeting report on the operational and strategic performance of council business for months of June / August 2025.

CEO read to the report

RESOLUTION 02:23/07/2025

That Council accept the CEO Operational Report, tabled as read.

Moved: Cr Daryl Sexton

Seconded: Cr Hezron Murgha

CARRIED 5/5

At 10.47am meeting adjourned

At 11.07am meeting reconvened

Note Mayor Daryl Sexton was temporarily absent and expected to return

At 11.08am Director Corporate Services entered the meeting

At 11.23am Mayor Daryl Sexton returned to the meeting

7.2 YASC MONTHLY FINANCIAL REPORT**PURPOSE OF THE REPORT**

Provide council with monthly financial report. This report covers the financial period 30th June 2025.

Director Corporate Services read to the report

RESOLUTION 03:23/07/2025

That Council accept the 30th of June 2025 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report
8. Grant Report

Moved: Cr Michael Sands

Seconded: Cr Amy Neal

CARRIED 5/5

7.3 2025-2026 BUDGET**PURPOSE OF THE REPORT**

Council to adopt the 2025/26 Budget

Director Corporate Services read to the report

RESOLUTION 04:23/07/2025 RESOLUTION 05:23/07/2025

That Council resolve to adopt Council's budget for 2025-2026.

Moved: Cr Daryl Sexton

Seconded: Cr Amy Neal

CARRIED 5/5

At 11.35am Director Corporate Services left the meeting

11.46am moved into Closed session.

Item 9 was brought forward on the agenda to accommodate Councillor Brian Underwood, who needed to leave the meeting early. This item required the presence of all Councillors.

9 CONFIDENTIAL MATTERS

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

9.1 CEO Separation - Appointment of Acting / Interim CEO

This matter is considered to be confidential under Section 275 - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the appointment, dismissal or discipline of employees.

RECOMMENDATION

That Council moves into Closed Council.

9.2 MOVED INTO CLOSED COUNCIL SESSION

RESOLUTION 05:23/07/2025

Moved: Cr Michael Sands

Seconded: Cr Brian Underwood

CARRIED 5/5

9.3 MOVED INTO OPEN COUNCIL MEETING

RESOLUTION 06:23/07/2025

That council resolve:-

- to note and accept the correspondence from the Chief Executive Officer (CEO).
- confirm the separation date of employment of the CEO as close of business on 8 August 2025.
- appoint an interim CEO until the recruitment process for the permanent position is finalised and instruct the CEO to make inquiries regarding a suitable candidate.
- If an Interim CEO is not appointed by the above date, appoint the Director of Corporate Services, Mike Mair, as Acting Chief Executive Officer, effective 9 August 2025, until such time as an Interim CEO is appointed.
- All authorities and delegations of the CEO will be applicable to the Acting Chief Executive Officer during this interim period.

Moved: Cr Daryl Sexton

Seconded: Cr Amy Neal

CARRIED 5/5

At 12.03pm meeting adjourned

Visit from RACQ Foundation Representatives

Council received a visit from representatives of the RACQ Foundation, including the General Manager of Operations and the Chairperson.

The purpose of the visit was to provide an update on the progress of several key community projects currently being delivered in partnership with the RACQ Foundation, including:

- The Men's Shed Market Garden start-up and setup
- Garden beautification at the Women's Elders Hub
- The clean-up and mural installation at Bishop Malcolm Park

The visit also served to acknowledge the positive momentum and inspiration sparked among the leaders of these various community initiatives. Their enthusiasm and commitment have grown significantly as a result of this support, with many expressing renewed motivation to continue developing and expanding their efforts.

The visit highlighted not only the tangible progress made, but also the strength of the partnership between Council and the RACQ Foundation — a collaboration that is fostering pride, connection, and real opportunity within the Yarrabah community.

Visit from Newly Appointed Officer in Charge – Yarrabah Police

Council also welcomed a visit from the newly appointed Officer in Charge of the Yarrabah Police Station, who introduced himself to the Mayor, Councillors.

The introductory visit was an opportunity to begin building a positive working relationship between Council and local police leadership. The Officer in Charge expressed his commitment to collaborative community engagement, community safety, and maintaining open communication with Council.

Council looks forward to working closely with him and the broader local QPS team to support proactive, community-led safety initiatives and strengthen local partnerships.

At 2.17pm meeting reconvened

Note apologies for Councillor Brian Underwood

7.4 NEW POLICY - PERSONAL BELONGINGS POLICY - DAY-CARE CENTRE**PURPOSE OF THE REPORT**

To seek Council's adoption of the proposed **Day-Care Centre – Personal Belongings Policy**.

This policy sets out clear guidelines and expectations regarding personal items that children may bring to the Centre. Its aim is to support a safe, secure, and respectful environment for all children, while also accommodating individual needs and preferences in a consistent and manageable way.

CEO read to the report

RESOLUTION 07:23/07/2025

1. That Council resolve to endorse and adopt the new Personal Belongings Policy for the Day-Care Centre.
2. Authorise the CEO and Director People and Communities to undertake all necessary actions to implement the policy.
3. Day-Care staff must ensure that all patrons of the Day-Care Centre are made aware of this policy and its requirements.

Moved: Cr Daryl Sexton

Seconded: Cr Amy Neal

CARRIED 4/4

7.5 TENDER APPROVAL - DESIGN & CONSTRUCT: WASTEWATER LAGOON SURFACE AERATION & SWITCHBOARD UPGRADE**PURPOSE OF THE REPORT**

To seek Council endorsement to award the Design & Construct: Wastewater Lagoon Surface Aeration & Switchboard Upgrade.

CEO read to the report

RESOLUTION 08:23/07/2025

That Council resolve to award the Contract Package for the Design & Construct: Wastewater Lagoon Surface Aeration & Switchboard Upgrade to Austek Py Ltd.

Moved: Cr Michael Sands

Seconded: Cr Hezron Murgha

CARRIED 4/4

7.6 PEOPLE & COMMUNITIES - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To provide Council an update on operational activities undertaken within the Department of People and Communities.

CEO read to the report

RESOLUTION 09:23/07/2025

That Council accept the Director of People and Communities Operational Report, tabled as read.

Moved: Cr Michael Sands

Seconded: Cr Amy Neal

CARRIED 4/4

7.7 BUILDING SERVICES - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To report to Council the status/activities of Building Services areas for the months of June 2025 to July 2025.

CEO read to the report

RESOLUTION 10:23/07/2025

That Council accept the Director of Building Services Operational Report, tabled as read.

Moved: Cr Daryl Sexton

Seconded: Cr Michael Sands

CARRIED 4/4

7.8 INFRASTRUCTURE - OPERATIONAL REPORT**PURPOSE OF THE REPORT**

To report to Council the status/activities of Infrastructure Department areas for the June/July 2025

CEO read to the report

RESOLUTION 11:23/07/2025

That Council accept the report of the Director-Infrastructure, tabled as read.

Moved: Cr Daryl Sexton

Seconded: Cr Michael Sands

CARRIED 4/4

Councillor Hezron Murgha declared a conflict of interest and abstained from voting on this matter.

7.9 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

CEO read to the report

RESOLUTION 12:23/07/2025

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

o [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Amy Neal

Seconded: Cr Daryl Sexton

CARRIED 3/3

7.10 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report

RESOLUTION 13:23/07/2025

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

o [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Amy Neal

Seconded: Cr Daryl Sexton

CARRIED 4/4

Mayor Daryl Sexton declared a conflict of interest and abstained from voting on this matter.

7.11 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report

RESOLUTION 14:23/07/2025

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

o [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Amy Neal

Seconded: Cr Hezron Murgha

CARRIED 3/3

7.12 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report

RESOLUTION 15:23/07/2025

That Council resolve to endorse the recommendation provided by the CEO to accept the application for confirmation of Aboriginality community affiliation as submitted by the following person:

o [REDACTED]

It is further recommended that this action is moved and seconded by the signing Councillors.

Moved: Cr Daryl Sexton

Seconded: Cr Hezron Murgha

CARRIED 4/4

Deputy Mayor Amy Neal declared a conflict of interest and abstained from voting on this matter.

7.13 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:**PURPOSE OF THE REPORT**

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED].

CEO read to the report

RESOLUTION 16:23/07/2025

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by [REDACTED]

1. To accept the application as submitted

Moved: Cr Daryl Sexton

Seconded: Cr Michael Sands

CARRIED 3/3

Councillor Hezron Murgha declared a conflict of interest and abstained from voting on this matter.

7.14 CONFIRMATION OF ABORIGINALITY / COMMUNITY AFFILIATION APPLICANT FORM:

PURPOSE OF THE REPORT

Present information to council from community resident seeking Confirmation of Aboriginality endorsement consideration. Applicant – [REDACTED]

CEO read to the report

RESOLUTION 17:23/07/2025

That Council resolve, in relation to the application for confirmation of Aboriginality/Community Affiliation as submitted by Simon BIGGS.

1. To accept the application as submitted for:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

Moved: Cr Daryl Sexton

Seconded: Cr Michael Sands

CARRIED 3/3

8 CORRESPONDENCE**8.1 CORRESPONDENCE - NEWLY APPOINTED DIRECTOR-GENERAL - DEPARTMENT OF WOMEN, TORRES STRAIT ISLANDER PARTNERSHIPS AND MULTICULTURALISM****PURPOSE OF THE REPORT**

To table correspondence addressed to the Mayor, received from the **Director-General of the Department of Women, Torres Strait Islander and Multicultural Affairs**, introducing herself following her recent appointment.

CEO read to the report

RESOLUTION 18:23/07/2025

That Council note the correspondence tabled, as read.

Moved: Cr Daryl Sexton

Seconded: Cr Hezron Murgha

CARRIED 4/4**8.2 CORRESPONDENCE - TERRY JAMES MP****PURPOSE OF THE REPORT**

To table correspondence to Council from Mr. Terry James MP, Member for Mulgrave offering congratulations for gaining support with the proposed planning work of the Yarrie Homes Guideline and the Balamba Structure plan.

CEO read to the report

RESOLUTION 19:23/07/2025

That Council note the correspondence tabled, as read.

Moved: Cr Daryl Sexton

Seconded: Cr Amy Neal

CARRIED 4/4

8.3 CORRESPONDENCE - CLIMATE CHANGE AND COASTAL IMPACTS CASE STUDY**PURPOSE OF THE REPORT**

To table correspondence received from Percy Neal regarding a case study on the impacts of climate change on coastal processes, including sea level rise and extreme sea level events, and their effects on Country and cultural practices.

CEO read to the report

RESOLUTION 20:23/07/2025

That Council note the correspondence tabled, as read.

Moved: Cr Daryl Sexton

Seconded: Cr Michael Sands

CARRIED 4/4

8.4 CORRESPONDENCE - REQUEST FOR SPONSORSHIP – PAUL BOWMAN CUP CARNIVAL**PURPOSE OF THE REPORT**

To inform Council of a request for financial assistance received from **Ms Nita Ambrym**, on behalf of her son, **Howard Mundraby**, who has been selected to represent the **Southern Suburbs Junior Rugby League Club U/9s** at the upcoming **Paul Bowman Cup Carnival** in **Proserpine**, scheduled for **20–21 September 2025**.

CEO read to the report

RESOLUTION 21:23/07/2025

That Council:-

1. Note the correspondence tabled as read.
2. Instruct the CEO to facilitate a donation of \$150.00 in accordance with the Community Grants Policy.

Moved: Cr Daryl Sexton

Seconded: Cr Amy Neal

CARRIED 4/4

8.5 CORRESPONDENCE - REQUEST FOR SPONSORSHIP – CHOPPYS BOXING CLUB**PURPOSE OF THE REPORT**

To inform Council of a request for financial assistance received from **Choppys Boxing Club** for sponsorship/financial support for club members to attend a boxing tournament in Weipa.

CEO read to the report

RESOLUTION 22:23/07/2025

That Council:-

1. Note the correspondence tabled as read.
2. That Council instruct the CEO to advise the applicant that, in view of Council's ongoing in-kind support—providing access to the facility at no cost—the application is not supported at this time, in the interest of ensuring other community groups have the opportunity to access Council's support.

Moved: Cr Hezron Murgha

Seconded: Cr Amy Neal

CARRIED 4/4

10 CLOSE OF MEETING

Date for the next Council Ordinary Meeting is Wednesday 20 August 2025.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 3.03pm.

.....
MAYOR

**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL
SPECIAL COUNCIL MEETING
HELD AT THE YARRABAH ABORIGINAL SHIRE COUNCIL CHAMBERS
ON WEDNESDAY, 30 JULY 2025 AT 4.00PM**

PRESENT: Cr Daryl Sexton (Mayor), Cr Michael Sands, Cr Amy Neal, Cr Brian Underwood,
Cr Hezron Murgha

IN ATTENDANCE: Richard Wright (CEO)

1 WELCOME

Mayor Daryl Sexton declared the meeting open at 4.28pm.

The councillors and staff members present were welcomed to the meeting.

One minutes silence was observed to respect those who have passed away.

2 APOLOGIES

Nil

3 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

The Mayor reminded the councillors of the need to declare their conflicts of interest as required for items in the meeting.

Deputy Mayor declared conflict of interest to the new item presented at the meeting, due to family ties.

The CEO confirmed that this declaration had been received prior to the matter.

4 STRATEGIC PORTFOLIO UPDATE

Nil.

5 CONFIDENTIAL MATTERS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

5.1 Appointment of Interim CEO

This matter is considered to be confidential under Section 275 - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the appointment, dismissal or discipline of employees.

Deputy Mayor Amy Neal left the meeting due to family ties to this matter at 4.40pm.

RESOLUTION 01:30/07/2025

That Council moves into Closed Council from Open Council.

Moved: Cr Daryl Sexton

Seconded: Cr Brian Underwood

CARRIED 4/4

RESOLUTION 02:30/07/2025

That Council moves out of Closed Council into Open Council.

Moved: Cr Daryl Sexton

Seconded: Cr Brian Underwood

CARRIED 4/4

RESOLUTION 03:30/07/2025

That resolve:-

- Confirm the appointment of Mr Mark Kelleher due to extensive experience in similar roles, as Interim CEO until recruitment of this position is finalised.
- Such role to commence on 4 August 2025.
- All authorities and delegations of the CEO will be applicable to the Interim Chief Executive Officer during this period

Moved: Cr Hezron Murgha

Seconded: Cr Brian Underwood

CARRIED 4/4

Deputy Mayor re-entered the meeting at 5.10pm.

6 CLOSE OF MEETING

Date for the next Council Ordinary Meeting is Tuesday 20 August 2025.

The Mayor thanked the councillors and staff for their participation and attendance at the meeting.

Meeting closed at 5.13 pm.

.....
MAYOR

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

7 MATTERS FOR DISCUSSION

7.1 CEO OPERATIONAL REPORT

File Number: 01.MFD_OM.20250828

Author: Chief Executive Officer, Chief Executive Officer

PURPOSE OF THE REPORT

Monthly Council meeting report on the operational and strategic performance of council business for months of July / August 2025.

KEY FOCUS AREAS

This monthly report covers the period from 18th July 2025 to 28th August 2025.

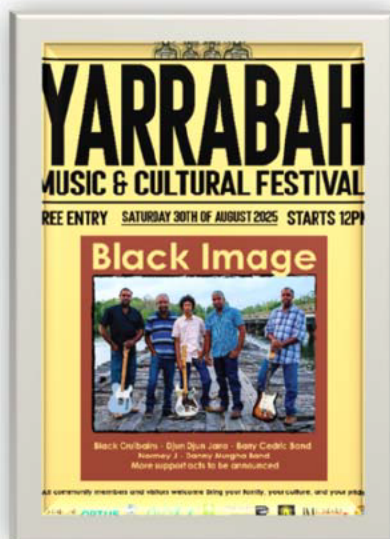
UPCOMING MEETINGS / EVENTS

Yarrabah Music & Cultural Festival 2025, taking place on Saturday, 30th August 2025, from 12PM onwards.

This year's festival will once again bring together music, culture, arts, and community in a celebration for all to enjoy. Please find attached the official flyer and poster for distribution across your networks, community spaces, and online platforms.

Key Details:

- **Date: Saturday, 30th August 2025**
- **Time:** Gates open 12PM
- **Location:** Bishop Malcolm Park in Yarrabah, Yarrabah
- **Admission:** Free entry – no tickets required
- **Highlights:** Live performances, arts & crafts stalls, food markets, and cultural celebrations.



- ◇ **Yarrabah Annual Inspector-General of Emergency Management (IGEM) Review** -aim to identify opportunities for improvements and highlight good practices in preparedness and response – 21 August. Mayor CEO attended with Dep. Mayor Neale & Cr Underwood
- ◇ **TCICA Meeting** – 04th September. Mayor & CEO to attend
- ◇ **FNQROC Board Meeting** – 1st & 2nd October. Mayor & CEO to attend in Atherton
- ◇ **2025 Elected Member Update: Yarrabah Aboriginal Shire Council [In-person]** – Monday 15th September

GOVERNANCE

We are actively monitoring and reviewing internal processes to ensure ongoing compliance with all relevant legislative and regulatory requirements.

GRANTS MANAGEMENT

Grants Team continue to build a comprehensive list/status of all grant briefs, grants considered, grants applied and forecast opportunities in collaboration with each Department.

Council has acquired a Contract Management Software that will be used to record all grants and ensure better visibility of contractual obligations and milestones. This is being implemented.

GRANTS SUBMITTED DURING PERIOD

- **Queensland Government – Queensland Reconstruction Authority – Get Ready Queensland Program** – Funding to enhance community resilience and preparedness for natural disasters
– **\$8,720**

SUCCESSFUL GRANTS

- **Queensland Government – Department of Education – Arts Queensland – First Nations Commissioning Fund** – Yarrabah Music Festival 2025 - **\$50,000**
- **Queensland Government - Department of Housing, Local Government and Planning and Public Works – Scheme Supply Fund** – Planning Scheme Amendment to incorporate the Yarrie Homes Guideline and Balamba Structure - **\$100,000**

UNSUCCESSFUL GRANTS

- **NIL**

GRANTS AWAITING OUTCOME

- **Australian Government – Department of Climate Change, Energy, the Environment and Water – Community Energy Upgrade Fund – Round 2** Empower Yarrabah Microgrid Project, Solar Phase – **\$425,000**

- **Australian Government – Indigenous Languages and Arts Program – Indigenous Language Grants – Gunggandji Season Calendar – \$15,000**
- **Australian Government – Department of Infrastructure, Transport, Regional Development, Communications and the Arts – Safer Communities Partnership Funds – Yarrabah CCTV Upgrade Project – \$283,000**
- **Queensland Government – Queensland Reconstruction Authority - Disaster Resilience Fund – Empower Yarrabah – Microgrid Project - \$2,636,720**
- **Australian Government – Department of Industry, Science and Resources – Department of Infrastructure, Transport, Regional Development Communications and the Arts - Regional Precincts and Partnerships Program - Stream two -Precinct delivery. Yarrabah Retail and Commercial Precinct - \$15 Million**

GRANT OPPORTUNITIES

- **Australian Government – Department of Climate Change, Energy, the Environment and Water - Community Energy Upgrades Fund – Funding for energy efficiency and electrification upgrades of local government facilities - Up to \$2,500,000**
- **Australian Government – Indigenous Land and Sea Corporation – Our Country Our Future- Invited to apply to fund part of the Employer Yarrabah Project – Up to \$2,600,000**
- **Australian Government – Australian Renewable Energy Agency – Advancing Renewable Program – Funding for initiatives that optimise transition to renewable Energy – No Maximum amount**
- **Australian Government – Department of Education – Early Childhood Education and Care Worker Retention Payment Grant – Funding to support wage increases for childcare and OSHC workers employed under eligible workplace instruments – No maximum amount**

PROJECT UPDATE

Project Description	Funding	Project Status	Monthly Update - August 2025	Status
Balamba Stage 1 Civil	NAHA Funding	In Progress/ On Track	Design Contract has been awarded. Prestart meeting to be held in August	●
Stage 1 Ambrym Street Redevelopment (Civil)	Forward Capital Program	In Progress/ On Track	Design Contract has been awarded. Prestart meeting to be held in August	●
Bulguru Park Cabins - Supply and Installation		In Progress/ On Track	Works on track for completion in September. 7 Prefabricated homes delivered to community in July/August.	●

Bulguru Park - Civil Works Package		In Progress/ On Track	Works in Progress - culverts are expected to be completed August 2025. Road construction in progress.	●
Program 1 - Construction of 5 New dwellings and 2 x Extensions	Capital Housing Program	In Progress/ On Track	Survey complete to all properties.	●
Program 2 - Construction of 8 x Extensions		In Progress/ On Track	Anticipate 2-3 months for completion of all designs and construction to commence mid year 2025.	●
Program 3 - Construction of 8 x Extensions		In Progress/ On Track	Council are currently working with Wugu to identify apprenticeship opportunities for upcoming works. Meeting scheduled with Council training team and Wugu for June 2025.	●
Disaster Coordination Centre - Stormwater Improvements		In Progress/ On Track	Project funding will not be closed out until after next wet season in the event additional works are required. There are some additional works to be complete post wet season 2025	●
Disaster Coordination Centre - Generator	LRRG	In Progress/ On Track	Works complete - minor defects complete	●
Weather Monitoring Infrastructure		Completed	Weather System Infrastructure has been installed - currently not on Council Dashboard. Council to identify further funding to secure data on dashboard.	●
YASC.0025 Sealed Works Package	DRFA 2023	In Progress/ On Track	Works commenced November 2024. Anticipate to be complete works throughout the next Quarter. Anticipating an underspend on this project as YASC are typically cost efficient delivering these works.	●
YASC.0033 Flood Warning Systems		In Progress/ On Track	Contractor completed works to reinstate the flood warning systems within the community however they identified additional issues with 2 sites and 3 sites require 4G sim cards.	●
2023 Betterment Reservoir Road		In Progress/ On Track	Detailed civil design complete. Procurement underway to secure materials and subcontractors. Council to commence works in September	●
YASC.0032 Unsealed Works Package	DRFA 2024 - TC Jasper	In Progress/ On Track	Council anticipate commencing works September 2025	●
YASC.0034 Sealed Works Package		In Progress/ On Track	Works commenced November 2024. Anticipate to be complete works throughout the next Quarter. Anticipating an underspend on this project as YASC are typically cost efficient delivering these works.	●
Council Facility Improvements and Resilience	Work for Queensland	In Progress/	Elders hub refurb completed in August 2025. Minor paint	●

	d 5 24-27	On Track	finishes to be finalised.	
Esplanade Beautification		In Progress/ On Track	Planning in progress	●
Bishop Malcolm Park - stage security and fencing improvements		In Progress/ On Track	Works in progress- fencing complete. Stage security screens are currently being fabricated and programmed to be installed in 8 weeks.	●
Cemetery Upgrade - Fencing New and Old Cemetery		In Progress/ On Track	Fencing has been completed - painting is scheduled for August	●
Public Toilet Blocks - Wungu and Jilji		In Progress/ On Track	Wungu completed with turf laid last week. Proposal for Kunjura toilet block has been issued to GMYPPBC for feedback. In the interim, subcontractor and material quotes are being sourced.	●
Museum Boardwalk and Amphitheatre		In Progress/ On Track	Design for Amphitheatre RFQ has been evaluated and approved for contract award. Museum Boardwalk concept brief has been issued to Northern PBC for feedback. Council has engaged surveyors to complete site pickup.	●
Yarrabah Lookout - Walking Trail and Facilities		In Progress/ On Track	Planning in progress - Surveyor consultant has confirmed the proposed alignment is not be feasible. Additional options have been investigated and also are not feasible.	●
Extension of the Gillian Bann Women Facility and the construction of the bottom Field	Play Our Way Program	Prestart	Federal Government Department Health and Aged Care - funding issued to Council. Council to begin design procurement	●
Emergent Works DRFA 2025	DRFA (QRA)	Completed	Close out reports with funding approval received. Reimbursement expected to Council in August 2025	●
Roads to Recovery 2024-2029	Roads to Recovery 24-29	Prestart	Council to consider co-contribution to larger projects - consider utilising funding to contribute to Range Road Lookout if budget concerns arise.	●
Loban Lane and Smith Street Drainage Improvements	LRRG (QRA)	Prestart	Job codes being generated, Engineering proposals submitted for PO's to be raised. Works expected to commence during October 2025.	●
Stage 1 Ambrym Street - Construction of 10 x Houses		Prestart	Design RFQ's to be issued utilising 'Yarri Homes', MG/NH to liaise and discuss RFQ procedure.	●

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the CEO Operational Report, tabled as read.

7.2 YASC MONTHLY FINANCIAL REPORT

File Number: 02.MFD_OM.20250723

Author: Mike Mair, Director - Corporate Services

PURPOSE OF THE REPORT

Provide council with monthly financial report. This report covers the financial period 31st July 2025.

BACKGROUND

This report is created with the following in mind:

Local Government Regulations, s204 - Financial

(1) The local government must prepare a financial report.

(2) The chief executive officer must present the financial report—

(a) if the local government meets less frequently than monthly—at each meeting of the local government; or

(b) otherwise—at a meeting of the local government once a month.

(3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

CEO delegates the reporting responsibility to the Corporate Services Director – Mike Mair.

COMMENT

The information provided in this report reflects the financial accounts and statements for the month end.

The content of the reports to include information on the following:

Overview of

1. Operating results
2. Current Debtors
 - Trade Debtors & Trade Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Commercial leases
7. Areas of Interest Report

POLICY/FUNDING CONSIDERATIONS

Local Government Regulations, s204 - Financial

RISK

Compliance.

CONSULTATION

Executive Leadership Team

Finance Manager

ATTACHMENTS

1. Finance Report July 2025
2. Areas of Interest Report July 2025

RECOMMENDATION

That Council accept the 31st July 2025 Finance Reports as tabled.

1. Operating results
2. Current Debtors:
 - Trade Debtors & Creditors,
 - Housing Debtors
3. Capital works
4. Balance sheet
5. Cash position
6. Status of Commercial leases
7. Areas of Interest Report

**CORPORATE SERVICES REPORT
TO THE YARRABAH ABORIGINAL SHIRE COUNCIL
For the Period Ended 31 July 2025**

FINANCIAL SERVICES

I. Overview of Operating Results as at 31 July 2025

	ACTUAL YTD	BUDGET YTD 24/25	VARIANCE	VARIANCE	BUDGET FY 24/25
	\$	\$	\$	%	\$
Recurrent Income					
Fees & charges	2,020	24,033	-22,013	-92%	288,392
Other incomes	75,324	51,193	24,131	47%	614,317
Rental income	261,494	275,264	-13,770	-5%	3,303,167
Interest received	56,519	12,500	44,019	352%	150,000
Sales & recoverable works	680,026	578,174	101,852	18%	6,938,086
Grants & Subsidies	804,093	730,814	73,279	10%	8,769,770
	1,879,476	1,671,978	207,498	12%	20,063,732
Recurrent Expenditure					
Employees costs	576,422	682,397	-105,975	-16%	8,188,764
Materials and services	983,723	1,092,198	-108,475	-10%	13,106,375
Finance costs	1,888	42,758	-40,870	-96%	513,101
Donations Paid	0	-	0		0
Depreciation	561,491	576,246	-14,755	-3%	6,914,954
	2,123,525	2,393,600	-270,074	-11.28%	28,723,194
Less: Capitalised Expenses					
	2,123,525	2,393,600	-270,074	11.28%	28,723,194
Net Operating Profit	-244,049	-721,622	477,573	-66%	-8,659,462

Council's Operating result is a loss of \$244K as at 31 July 2025, better than budget by \$478K.

Recurrent income is over budget by \$207K. Grants & subsidies are over budget by \$73K .

Recurrent expenditure is \$270K under budget. Finance costs are under budget by \$41K as a result of the budgeted provision for Bad Debts not yet being taken up. Employee costs and Materials and Services are under budget by 106K and 108K respectively. It needs to be noted that the savings in wages is because the budgeted wage case increase does not occur until the State Wage case is decided usually by September every year.

Housing Planned Maintenance net profit is \$169k for the month which continues the strong trend over the last 18 months of operations.

Liquidity Highlights

II. Current Trade Debtors, Housing Debtors & Trade Creditors

	90 Days	60 Days	30 Days	Current	Total
Total Debtor Type	\$0.00	\$0.00	\$0.00	\$0.00	-
Debtors Sundry	290,501	642,758	8,739	644,838	1,586,835
Blockholders Service Fees	438,647	-	1,025	14,333	425,339
Commercial Service Fees	148,682	-	-	1,516	150,198
Grants	479	-	-	-	479
Ex - Rent (pre 2013)	971,677	-	-	15,635	956,042
Trustee Leases	21,042	-	-	-	21,042
Commercial Leases	44,678	614	17,322	26,033	88,647
Daycare Debtors	137,844	564	774	2,654	141,836
Housing Current Rent	3,321,657	1,968	1,289	675	3,325,589
TOTAL DEBTORS	5,375,205	645,904	29,149	645,748	6,696,006
TOTAL CREDITORS	2,940	23,546	140,990	608,759	776,235

Of the \$6.696M owing to Council, only \$2.08M is estimated as collectable with \$4.616 million included in our provision for doubtful debts. The doubtful debts provision was increased by \$368k at the end of last financial year.

Snapshot: SOCIAL HOUSING DEBT LEVEL (CURRENT)

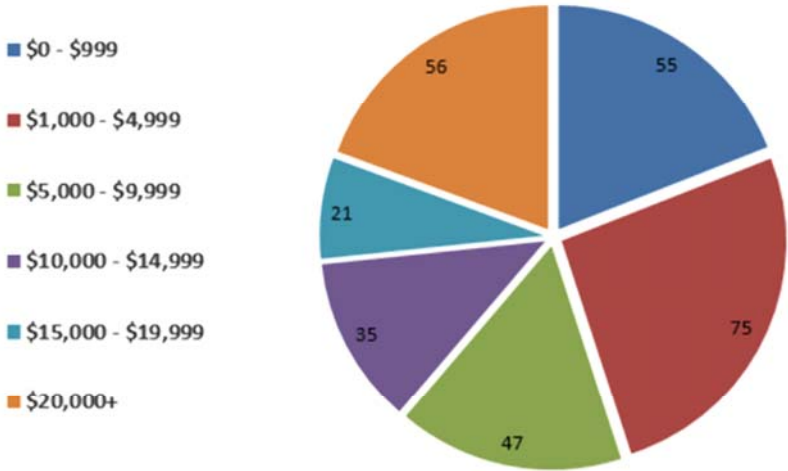
Over the past 12 months, the rental arrears to Council for social housing has increased by \$352,634 (12%) from \$2,972,955 to \$3,325,588. A review of debtors has highlighted the following:

60% of current tenants are in arrears and 234 total tenants owe over \$1,000 which has decreased by 2 on that of the previous quarter.

The 56 debtors owing over \$20K increased by 54K from \$1,913M to \$1,967M.

	# Tenants	# Tenants	# Tenants	# Tenants	# Tenants
Amount Owning to Council	Jul-24	Oct-24	Jan-25	Apr-25	Jul-25
\$0 - \$999		59	64	59	55
\$1,000 - \$4,999	79	76	74	76	75
\$5,000 - \$9,999	55	56	54	46	47
\$10,000 - \$14,999	31	31	32	36	35
\$15,000 - \$19,999	19	15	19	21	21
\$20,000+	47	52	52	53	56
Total Tenants Over \$1,000	231	230	231	232	234

Number of Tenants in Arrears



Monthly movement to housing debt	
Month	Actual increase/(decrease)
July 2024	25,896
August 2024	10,605
September 2024	58,208
October 2024	14,043
November 2024	- 10,670
December2024	59,359
January 2025	27,658
February 2025	30,536
March 2025	65,942
April 2025	14,591
May 2025	19,932
June 2025	59,526
July 2025	8,633



III. Capital Works

The following is an overview of Capital Works for specific large projects. The capital project reviews are for the total project from start to completion. This means the below totals may encompass more than one financial year.

Capital Expenditure 31/07/2025	Total Grant Budget	Monies Received to Date	Expenses to Date	Expenditure Variation v	Brief Description
Sewerage Pump Stations (ICCIP)	471,313	719,063	608,497	- 137,184	Replace gantrys,pump upgrades and maintenance, SCADA, assesment of future expansion, new switchboard pump
Water Mains Upgrade (ICCIP)	1,999,862	1,963,900	2,168,892	- 169,030	Replace water main Back Beach Road,SCADA, Fit bore 2 & 7 pumps, water treatment upgrade.
Forward Capital Program	5,927,444	1,978,089	3,999,900	1,927,544	16 Lots Djenghi, 10 houses Gurmngga St
Water Treatment Plant Upgrade (LGGSP)	1,253,159	375,948	90,656	1,162,503	Water Treatment Plant upgrade
Landfill Operational Equipment (DES)	2,424,465	2,424,465	2,284,207	140,258	14T Excavator, 10T Front End Loader, 10T Backhoe, 14T Tipper, Front Load Tractor, Wood Chipper, Machinery Housing Bay
Remote Indigenous Capital - Balamba subdivision (Dept of Housing)	5,000,000	1,500,000		5,000,000	Balamba area link infrastructure and 20 lots subdivision
Housing Construction 24-25 (Dept of Housing)	9,982,620	2,994,786	224,352	9,758,268	30 Schriber, 11 Garrana St, 109 Back Beach Rd, 3 Walker Close, 7 Walker Close plus 15 houses / extension over the next 3 years.
Housing Construction 24-25 (Ambrym St) (Dept of Housing)	7,939,500	2,381,850	-	7,939,500	10 new Houses in the Ambrym St development
Works for Qld 5 - 24/27	4,920,000	2,460,000	649,279	4,270,721	Council facility Improvements, Esplanade beautification, BMP stage, Cemetary Upgrade, Public Toilets - Wungu & Jilji, Museum Boardwalk, Yarrabah Lookout
Master Planning & Approval 45 Social Houses	976,200	683,340	292,470	683,730	Master Planning & approvals for 45 Social Houses
Water & Sewerage Treament upgrade	18,832,522	13,182,765	-	18,832,522	Water & Sewerage treatment upgrade
	\$59,727,085	\$30,664,205	\$10,318,251		

IV. Balance Sheet

Yarrabah Aboriginal Shire Council Statement of Financial Position As at 31 July 2025		
	Council	
	As at 31 July 2025	As at 30 June 2025
	\$	\$
Current assets		
Cash and cash equivalents	37,601,888	35,171,203
Trade and other receivables	6,295,954	5,264,955
Inventories	203,252	239,131
Total current assets	44,101,094	40,675,288
Non-current assets		
Property, plant and equipment	174,961,779	173,804,935
Total non-current assets	174,961,779	173,804,935
Total assets	219,062,873	214,480,224
Current liabilities		
Trade and other payables	31,718,628	27,609,195
Provisions	669,586	669,586
Total current liabilities	32,388,214	28,278,781
Non-current liabilities		
Provisions	2,022,245	2,022,544
Total non-current liabilities	2,022,245	2,022,544
Total liabilities	34,410,458	30,301,325
Net community assets	184,652,414	184,178,899
Community equity		
Asset revaluation surplus	118,780,390	118,780,390
Retained surplus/(deficiency)	65,872,024	65,398,509
Total community equity	184,652,414	184,178,899

The major movement in cash is the upfront payment of Indigenous Council's Funding Program (ICFP) \$4.88M which was partially offset by the payment of Council's 25-26 ISR insurance of \$1.257M.

The major movement in Trade Creditors and other payables is the ICFP and FA Grant funding which will be allocated to Grant Income equally over the year.

V. Cash Position

	\$	\$
CBA - General Fund	4,062,044	
CBA - Housing Fund	681,643	
CBA - Remote Capital	249,490	
CBA - Remote Indigenous Capital	4,120,038	
CBA - Trust Acc	149,610	
QTC - Leases	357,659	
QTC - Investment	11,106,480	
QTC - Forward Capital	374,019	
QTC - Yarrabah Housing Construction GEN	3,313,770	
QTC - Water & Sewer Upgrade	13,182,765	
Cash Floats	<u>4,369</u>	
Total Cash		37,601,888
Trade Debtors	6,696,006	
Provision Doubtful Debts	<u>(4,615,742)</u>	2,080,264
Less: Trade Creditors		(776,235)
Less: Tied Grant Funds		(25,494,254)
Less: Current Commitments		(6,704,907)
Cash Position at EOM		<u><u>6,706,756</u></u>

VI. Commercial Leases

Status of Council Commercial Leases	No.
Total Council leasable properties	21
No. of current leases outstanding	1
<i>Being made up of those:</i>	
- Expression of interest released	1
- awaiting signature of tenant	0
- Expression of interest to be done	0

VII. Other

1. EOY 24-25 External audit visit is due to commence 8th September. It is anticipated that all government reporting deadlines will be met.

Mike Mair

Director Corporate Services



300. Program GL Report with IE Code Detail

1:29 PM
Thursday, 14 August, 2025

YARRABAH ABORIGINAL SHIRE COUNCIL

For Period Ending: 31/07/2025

Year: 25/26

8%

	Current Budget	YTD Actual	Order Value	Total Actual	Variance \$	Variance %
Sub Programme: 307 Pool						
Operating Income						
13071000 Pool - Income						
114 Pool Income	5,000.00	0.00	0.00	0.00	5,000.00	0%
Total: 13071000	5,000.00	0.00	0.00	0.00	5,000.00	0
Total Act Type: OPERATING INCOME	5,000.00	0.00	0.00	0.00	5,000.00	0%
Operating Expenditure						
13072000 Pool - Employee Costs						
201 Salaries & Wages	75,000.00	4,308.43	0.00	4,308.43	(70,691.57)	6%
203 Sick Leave	12,600.79	0.00	0.00	0.00	(12,600.79)	0%
206 Annual Leave	5,198.27	0.00	0.00	0.00	(5,198.27)	0%
207 Sick Leave	445.98	0.00	0.00	0.00	(445.98)	0%
208 Superannuation	9,000.00	516.55	0.00	516.55	(8,483.45)	6%
211 Workwear	300.00	0.00	0.00	0.00	(300.00)	0%
212 Workover	907.27	0.00	0.00	0.00	(907.27)	0%
Total: 13072000	103,452.31	4,824.98	0.00	4,824.98	(98,627.33)	(5%)
13072100 Pool - Materials & Services						
310 Electricity & gas	29,418.54	1,170.80	0.00	1,170.80	(28,247.74)	4%
318 Insurance - Other	33,266.88	2,509.64	0.00	2,509.64	(30,757.24)	8%
321 Materials & operating	12,885.45	2,187.93	13,894.21	16,082.14	3,196.69	125%
323 Motor Vehicle - Fuel & oil	500.00	273.64	0.00	273.64	(226.36)	55%
332 R&M - Buildings	30,522.76	0.00	0.00	0.00	(30,522.76)	0%
333 R&M - Equipment	4,512.20	0.00	445.18	445.18	(4,067.02)	10%
339 Telephone & internet	514.78	50.00	0.00	50.00	(464.78)	10%
345 Minor Equipment	1,500.00	0.00	0.00	0.00	(1,500.00)	0%
Total: 13072100	113,120.61	6,192.01	14,339.39	20,531.40	(92,589.21)	(18%)
Total Act Type: OPERATING EXPENDITURE	216,572.92	11,016.99	14,339.39	25,356.38	(191,216.54)	12%
Net Profit(Loss): Pool	(211,572.92)	(11,016.99)	(14,339.39)	(25,356.38)	(186,216.54)	11%
Sub Programme: 502 Planned Maintenance						
Operating Income						
15021000 Planned Maintenance - Income						
153 Services - Housing Maintenance	6,227,288.40	386,718.13	0.00	386,718.13	5,840,570.27	6%
154 Services - Contract Works	215,893.58	100,699.50	0.00	100,699.50	115,194.08	47%
Total: 15021000	6,443,181.98	487,417.63	0.00	487,417.63	5,955,764.35	8%
Total Act Type: OPERATING INCOME	6,443,181.98	487,417.63	0.00	487,417.63	5,955,764.35	8%
Operating Expenditure						
15022000 Planned Maintenance - Employee Costs						
201 Salaries & Wages	318,436.52	25,620.93	0.00	25,620.93	(292,815.59)	8%
208 Superannuation	38,212.38	3,003.16	0.00	3,003.16	(35,209.22)	8%
211 Workwear	509.92	0.00	0.00	0.00	(509.92)	0%
321 Materials & operating	0.00	21.58	0.00	21.58	21.58	(100%)
998 Stock Overheads	0.00	4.32	0.00	4.32	4.32	(100%)
Total: 15022000	357,158.82	28,649.99	0.00	28,649.99	(328,508.83)	(8%)
15022100 Planned Maintenance - Materials & Services						
310 Electricity & gas	7,223.01	0.00	0.00	0.00	(7,223.01)	0%
321 Materials & operating	87,568.45	2,649.54	0.00	2,649.54	(84,918.91)	3%
332 R&M - Buildings	78,438.04	6,265.00	0.00	6,265.00	(72,173.04)	8%
334 R&M - Houses	4,554,072.81	280,090.43	90,349.78	370,440.21	(4,183,632.60)	8%
335 R&M - Infrastructure	0.00	490.00	0.00	490.00	490.00	(100%)
344 Travel - other	3,000.00	0.00	0.00	0.00	(3,000.00)	0%
345 Minor Equipment	13,371.09	0.00	0.00	0.00	(13,371.09)	0%
346 Motor Vehicles - expenses	2,000.00	0.00	0.00	0.00	(2,000.00)	0%
998 Stock Overheads	11,869.28	529.92	0.00	529.92	(11,339.36)	4%
999 Plant Recovery	4,867.62	0.00	0.00	0.00	(4,867.62)	0%
Total: 15022100	4,762,410.30	290,024.89	90,349.78	380,374.67	(4,382,035.63)	(8%)
Total Act Type: OPERATING EXPENDITURE	5,119,569.12	318,674.88	90,349.78	409,024.66	(4,710,544.46)	8%
Net Profit(Loss): Planned Maintenance	1,323,612.86	168,742.75	(90,349.78)	78,392.97	1,245,219.89	8%

Sub Programme: 701 ICFP - Water

Operating Income

17011000	Water - Income							
101	Service Charges	91,660.00	0.00	0.00	0.00	91,660.00	0%	
Total: 17011000		91,660.00	0.00	0.00	0.00	91,660.00	0	
Total Act Type: OPERATING INCOME		91,660.00	0.00	0.00	0.00	91,660.00	0%	

Operating Expenditure

17012000	Water - Employee Costs							
201	Salaries & Wages	149,709.75	10,339.96	0.00	10,339.96	(139,369.79)	7%	
203	Sick Leave	3,929.77	0.00	0.00	0.00	(3,929.77)	0%	
206	Annual Leave	11,045.12	938.88	0.00	938.88	(10,106.24)	9%	
207	Sick Leave	0.00	238.22	0.00	238.22	238.22	(100%)	
208	Superannuation	17,965.17	1,110.02	0.00	1,110.02	(16,855.15)	6%	
211	Workwear	500.00	0.00	0.00	0.00	(500.00)	0%	
212	Workover	3,836.38	0.00	0.00	0.00	(3,836.38)	0%	
Total: 17012000		186,986.19	12,627.08	0.00	12,627.08	(174,359.11)	(7%)	
17012100	Water - Materials & Services							
308	Contractors fees	10,000.00	0.00	0.00	0.00	(10,000.00)	0%	
310	Electricity & gas	227,277.31	0.00	0.00	0.00	(227,277.31)	0%	
318	Insurance - Other	9,015.41	680.12	0.00	680.12	(8,335.29)	8%	
321	Materials & operating	219,693.39	25,878.65	116,549.74	142,428.39	(77,265.00)	65%	
323	Motor Vehicle - Fuel & oil	7,383.28	1,440.17	0.00	1,440.17	(5,943.11)	20%	
327	Motor Vehicle - R&M	1,000.00	0.00	0.00	0.00	(1,000.00)	0%	
333	R&M - Equipment	21,130.77	0.00	36,907.06	36,907.06	15,776.29	175%	
335	R&M - Infrastructure	30,586.60	0.00	0.00	0.00	(30,586.60)	0%	
338	Subscriptions	3,042.55	0.00	0.00	0.00	(3,042.55)	0%	
339	Telephone & internet	2,987.84	149.21	0.00	149.21	(2,838.63)	5%	
346	Motor Vehicles - expenses	2,162.78	0.00	0.00	0.00	(2,162.78)	0%	
Total: 17012100		534,279.93	28,148.15	153,456.80	181,604.95	(352,674.98)	(34%)	
17018000	Water - Depreciation							
901	Buildings Depreciation	344,164.23	0.00	0.00	0.00	(344,164.23)	0%	
Total: 17018000		344,164.23	0.00	0.00	0.00	(344,164.23)	0	
Total Act Type: OPERATING EXPENDITURE		1,065,430.35	40,775.23	153,456.80	194,232.03	(871,198.32)	18%	
Net Profit(Loss): ICFP - Water		(973,770.35)	(40,775.23)	(153,456.80)	(194,232.03)	(779,538.32)	17%	

Sub Programme: 802 ICFP - Waste Mgmt

Operating Income

18021000	Waste - Income							
101	Service Charges	80,090.16	0.00	0.00	0.00	80,090.16	0%	
130	Waste levy income	133,117.67	0.00	0.00	0.00	133,117.67	0%	
Total: 18021000		213,207.83	0.00	0.00	0.00	213,207.83	0	
Total Act Type: OPERATING INCOME		213,207.83	0.00	0.00	0.00	213,207.83	0%	

Operating Expenditure

18022000	Waste - Employee Costs							
201	Salaries & Wages	106,735.59	0.00	0.00	0.00	(106,735.59)	0%	
208	Superannuation	12,808.27	0.00	0.00	0.00	(12,808.27)	0%	
Total: 18022000		119,543.86	0.00	0.00	0.00	(119,543.86)	0	
18022100	Waste - Materials & Services							
315	Hire of equipment	391,878.45	34,911.78	0.00	34,911.78	(356,966.67)	9%	
321	Materials & operating	6,091.55	516.36	0.00	516.36	(5,575.19)	8%	
323	Motor Vehicle - Fuel & oil	470.37	27.82	0.00	27.82	(442.55)	6%	
332	R&M - Buildings	20.00	0.00	0.00	0.00	(20.00)	0%	
346	Motor Vehicles - expenses	1,092.32	0.00	0.00	0.00	(1,092.32)	0%	
Total: 18022100		399,552.69	35,455.96	0.00	35,455.96	(364,096.73)	(9%)	
Total Act Type: OPERATING EXPENDITURE		519,096.55	35,455.96	0.00	35,455.96	(483,640.59)	7%	
Net Profit(Loss): ICFP - Waste Mgmt		(305,888.72)	(35,455.96)	0.00	(35,455.96)	(270,432.76)	5%	

Sub Programme: 819 Container Exchange

Operating Income

18091710	Container Exchange - Sales Income Gen							
121	Commission	40,000.00	2,222.90	0.00	2,222.90	37,777.10	6%	
Total: 18091710		40,000.00	2,222.90	0.00	2,222.90	37,777.10	6%	
Total Act Type: OPERATING INCOME		40,000.00	2,222.90	0.00	2,222.90	37,777.10	6%	

Operating Expenditure

18092000	Container Exchange - Employee costs							
201	Salaries & Wages	49,206.35	3,710.75	0.00	3,710.75	(45,495.60)	8%	
206	Annual Leave	1,409.84	0.00	0.00	0.00	(1,409.84)	0%	
208	Superannuation	5,904.76	444.89	0.00	444.89	(5,459.87)	8%	
Total: 18092000		56,520.95	4,155.64	0.00	4,155.64	(52,365.31)	(7%)	
18092100	Container Exchange - Materials and Services							
321	Materials & operating	7,312.61	2.98	0.00	2.98	(7,309.63)	0%	
Total: 18092100		7,312.61	2.98	0.00	2.98	(7,309.63)	(0%)	
Total Act Type: OPERATING EXPENDITURE		63,833.56	4,158.62	0.00	4,158.62	(59,674.94)	7%	
Net Profit(Loss): Container Exchange		(23,833.56)	(1,935.72)	0.00	(1,935.72)	(21,897.84)	6%	

7.3 PEOPLE & COMMUNITIES - OPERATIONAL REPORT

File Number: 03.MFD_OM.20250828

Author: Richard Fitowski, Director People and Communities

PURPOSE OF THE REPORT

To provide Council an update on operational activities undertaken within the Department of People and Communities.

OPERATIONAL UPDATE

This report covers activities for the period of July 2025 and provides Council information on activities and progress of projects for the Department in line with Council functions, community services, funding agreements and project timelines in these areas:

1. Community Housing
2. Early Learning Centre
3. Yarrabah Indigenous Knowledge Centre
4. Yarrabah Arts Cultural Precinct
5. Community Events & Programs
6. Human Resources
7. Workplace Health and Safety and Security

1. COMMUNITY HOUSING

Housing report – July

Total Number of stock	Year to Date Occupied	Current Vacant	Total Stock
	390	3x Utilised as transitional	393
Financials JULY	Rent Charged for housing stock	Rent Payments received	Rental Arrears received
	\$210,406.44	\$205,758.11	\$21,436.71
Arrears	Total to date	Total FY25	Vacated
	229 tenants \$2,910,637.44	206 tenants \$2,492,706.86	49 - \$414,351.17
Property Inspections	FY2025 to date - complete	Monthly inspections Completed	Monthly Inspections Scheduled
	151	17	33

Engagement activities	Number of discussions with tenants regarding arrears/enquiries Month	Number of discussions with tenants regarding arrears/enquiries FY2024 to Date	Housing Waitlist
	116	1579	433 Applicants 2 New applicants 6 Waitlist updates
Arrears Management (Form11)	First Notice Form11's Rental Arrears issued Month to Date	Total Form 11's Rental Arrears issued FY2024 to Date	Monthly Rental statements
	0	43	388
	Second Notice 11's issued Month to Date	Third Notice 11's issued Month to date	Number of notice to leave (form12)
	0	0	0

Monthly Overview

- During the past 2 months our focus has been to respond to our compliance return as requested by the Department of Housing - Regulatory Services.
- Client/tenant visits were still conducted to discuss rental accounts, and we are still undertaking our annual review with limited response from community.

2. EARLY LEARNING CENTRE (DAYCARE)

1. July has been quite busy, with two existing enrolments returning to care five days a week and three new enrolments. This means all rooms are becoming busier and are now almost at full capacity, with 38 of the 42 places filled.
2. We submitted the Community Childcare Fund Restricted Program (CCFR) Budget Planner in this period. We are also preparing for professional development on 8 August, where all staff will receive training on how to better support children with special needs, delivered through Inclusion Support Children.
3. NAIDOC Week was a fun and busy time at the Centre. While the Indigenous dancers and the art stamping T-shirt project with the Museum staff could not go ahead due to scheduling conflicts, we still had a great week. We ended on a high note by hosting our first-ever disco, which was a huge success, with six families attending and all staff joining in.

4. Pyjama Day was another highlight, sparking community conversation about how “cool” it was for us to participate. We raised \$80.00, with around 10–12 children and all educators taking part.

5. We have received very positive parent feedback about the children’s learning progress, the new programming and planning being implemented, and how they can see that learning reflected in the rooms. Parents are also enthusiastic about the events we have been participating in and the upcoming activities, including Jeans for Genes Day.

6. We are also organising a visit from the Junior Rangers from the Gunggandji-Mandingalbay Yidinji, who will share their work and projects to teach our children about caring for the environment, in recognition of Keep Australia Beautiful Week.

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9.

10.

The Pyjama Foundation
43 111 196 742
Unit 1, 43-49 Sandgate Road, Albion, QLD 4010
The Pyjama Foundation
(07) 3256 8802
donate@thepyjamafoundation.com



31st July 2025

Donation Receipt #NPD2395115

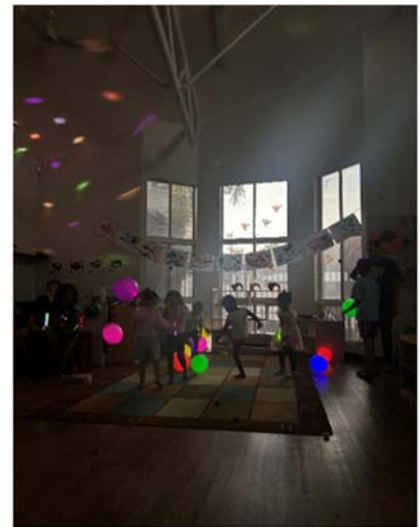
Donor Details

Diarmid Hastie
10 Sawmill Rd. Yarrabah QLD 4871 Australia

Donation Details

Qty	Item	Sub Total
1	Pyjama Day Donation	\$80.25
Total		\$80.25
Payment Method		link

Thank you for your generosity—your donation will empower children in foster care to dream BIG and build brighter futures.



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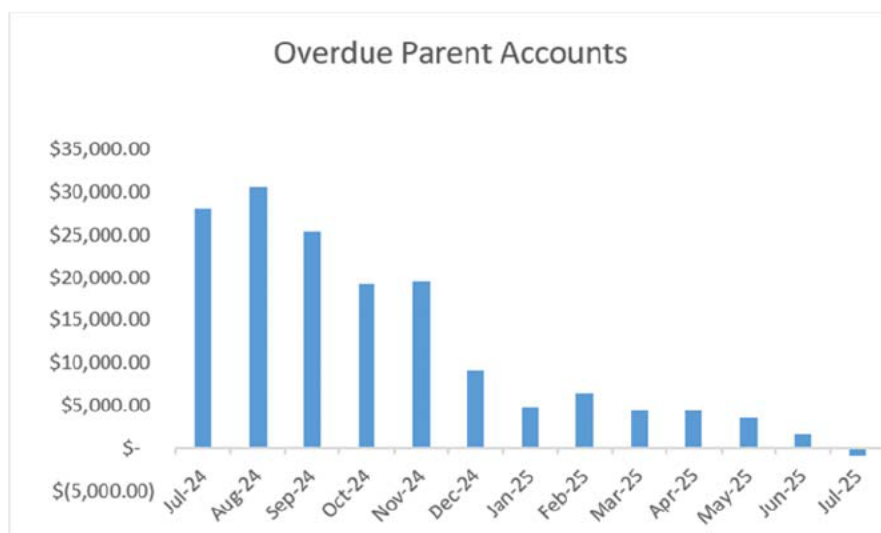
17.

18.

19. Finance update

20. For the first time, at the end of July, the Centre is in credit — with a balance of \$834.75.

21.

**22. Number of Children in Attendance Daily**

Tiny Tots	7
Toddlers	8
Jnr Kindy	18
Inclusion Support	5
Total	<u>38</u>

3. YARRABAH INDIGENOUS KNOWLEDGE CENTRE

First 5 forever	16
Secondary school bus count	679
Primary school bus count	1240
Door Count	189

The IKC continues to provide a safe, welcoming space for community members to relax, read, access technology, and connect.

This period we celebrated NAIDOC Week. A week full of engaging and meaningful activities designed to help children learn about and appreciate Aboriginal and Torres Strait Islander culture, histories, and contributions. Each day featured a hands-on activity that fostered creativity, cultural understanding, and connection.

Boomerang Making & Indigenous Colouring-In

We began the week with traditional boomerang making. The children decorated their boomerangs

using vibrant patterns inspired by Aboriginal art. Alongside this, they participated in Indigenous-themed colouring-in activities, which encouraged mindfulness and introduced traditional symbols and stories.

Plaiting Headbands and Bracelets

Children explored traditional weaving techniques by plaiting headbands and bracelets. This activity supported fine motor skills while highlighting the significance of adornment and weaving in Indigenous culture

Arts & Crafts and Flag Making

This activity was dedicated to a broader exploration of Aboriginal and Torres Strait Islander identity through arts and crafts. A key focus was creating the Aboriginal and Torres Strait Islander flags. Children learned about the meaning behind the colours and symbols as they crafted their own flags to display proudly.

Movie Day

As a part of the week, we hosted a movie day featuring age-appropriate Indigenous stories and content. This was an engaging way for the children to listen to and learn from Aboriginal and Torres Strait Islander voices, deepening their understanding of culture through storytelling.

Community NAIDOC in the Park

The community came together to celebrate NAIDOC Day at Bishop Malcolm Park. The event featured a vibrant parade with floats, including the NAIDOC Prince and Princess proudly riding on one of them. Cultural dances were performed, passed down through generations from our ancestors, and shared with our people as a powerful expression of identity and tradition.

The celebrations ended with a traditional kup-murri cooked in an underground earth oven bringing people together over delicious, culturally significant food.

4. YARRABAH ARTS AND CULTURAL PRECINCT

The Yarrabah Arts and Cultural Precinct (YACP) continues to serve as a vital hub for cultural preservation and community engagement, showcasing and celebrating the artistic heritage of Yarrabah.

Patronage and Sales

Since 1 July 2025, Yarrabah Arts & Cultural Precinct has welcomed 312 visitors and generated \$17,050.00 in sales

Number of patrons	Month to Date	Year to Date
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	312	312
Sales	Month to Date	Year to Date (from 1 July 2025)
	\$17,050.00	\$17,050.00

23. Upcoming Events, Projects, and Art Awards

24. Yarrabah Emergency Services Art Brief – Request for Artwork

We were successful with three artist applications for the Yarrabah Emergency Services Art Brief. Each artist has been awarded a prize of \$1,000.

25. Bailey Crystalbrook

We have been invited to hold an exhibition at Bailey Crystalbrook as part of their art program. The exhibition has been confirmed for October/November.

26. Community Engagement and Sales

We continue to restock Yarrabah artists' works in the Cairns Art Gallery Shop and NorthSite Arts, which has been successful in generating sales. We have also connected with Ancient Journeys, based on the Cairns Esplanade, who have invited YACP to showcase works in their shop/gallery.

27. Cairns Indigenous Art Fair (CIAF)

We attended CIAF, held from 11–13 July 2025 at the Cairns Tanks Centre. Staff worked from Thursday to Sunday, and we received positive feedback on the artworks created. A total of \$13,700 in sales was made. Images of our CIAF exhibition are included below.



Darwin Aboriginal Art Fair (DAAF)

We are preparing for the DAAF markets and *Country to Couture* on 5–10 August. Our trainee, Zikiah Murgha-Miller, was successful in her modelling application and will model one of Yarrabah's designs at *Country to Couture*. All artworks need to be transported to Darwin before the 5 August bump-in. All artworks have been completed, photographed, and placed on the SAM database.

DAAF has also requested all Art Centres complete monthly modules; we have finalised the April and June modules along with the online Safety Induction.

Gindaja – NAIDOC Activity

We participated in the Gindaja NAIDOC celebration by facilitating shirt printing. Gindaja provided the shirts. The activity ran for three hours, and the artist will be paid an artist fee.

Junior Rangers – Mandingalbay Yidinji-Gunggandji Rangers / Yarrabah High School

We held a textile workshop for the Mandingalbay Yidinji-Gunggandji Rangers and Yarrabah High School students as part of their Junior Rangers Program. Approximately 18 students attended. Activities included screen printing on shirts and a guided walk through the Museum. An artist also spoke about their stories and how they related to the students' current unit of study.

RACQ Foundation – Community Week

YACP hosted the RACQ Foundation team during their program delivery for the week. RACQ used the kiosk for the Welcome to Country, daily lunches, and a community BBQ.

Mandingalbay Yidinji-Gunggandji Rangers and Gunggandji Land and Sea Rangers – NAIDOC Evening Event

YACP hosted the combined Ranger Groups for their NAIDOC Evening Event. Approximately 200 people attended.

Social Media Highlights

- Post Reach: 27,986
- Post Engagement: 8276

5. COMMUNITY EVENTS AND PROGRAMS

28. Community Engagement and Events

Throughout July, the Community Services Officer (CSO) assisted in organising and supporting various community events and initiatives. Key activities included:

Yarrabah Music Festival

The CSO met with representatives from Darrell Enoch to discuss planning for the upcoming Yarrabah Music Festival, scheduled to take place on 30th August 2025.

29. Choppy's Boxing Club

Choppy's Boxing Club hosted their tournament on 12th July at the Yarrabah Community Hall, delivering a fantastic and successful night of competition. Most of the local boxers came away with wins, showcasing the talent and dedication within our community.

The club has already set the date for their next tournament — 25th October 2025 — promising another exciting evening for local sports fans.

A special congratulations to Kyden Mossman, who secured his first junior bout victory for the club.

Victim Assist Meetings

The CSO continued active participation in Victim Assist meetings, working collaboratively with local stakeholders. The date for the next meeting is yet to be confirmed.

Foundation Day

Foundation Day was held on 4th July at Jilara Oval from 9:00 am to 4:00 pm and was a great success, with a fantastic community turnout. The day was filled with fun especially for the children who enjoyed a wide range of races — from the youngest participant's right through to our "Granny & Popeye" races, which had everyone cheering.

Wugu Nyambil added a sweet touch to the day with their ice-cream van and connected with community members to encourage sign-ups for the Parenting Pathway Program for families with children under six, a great outcome for community engagement.

Mutkin created a comfortable and welcoming area especially for elders to relax and enjoy the festivities.

The Seahawks played a big role in keeping everyone fed, assisting with cooking lunch and running the kiosk throughout the day.

30. Yarrabah NAIDOC 2025

The Yarrabah NAIDOC Celebrations were a great success, filled with vibrant music, a variety of stalls, and a strong sense of community pride. Local performers and guest artists entertained the crowd throughout the day, while community and market stalls offered lovely food, handmade goods, and information about local services. It was a pleasant occasion that brought people together to celebrate culture, history, and community spirit.

31. RACQ Foundation

The RACQ Foundation visits Yarrabah every few years to assist the community by maintaining and restoring areas that need attention. During their recent visit, they completed several important projects. At Bishop Malcolm Park, they restored the stage and painted a vibrant mural on the wall, with the help of local children who thoroughly enjoyed taking part. At the Elders' Hub, they planted greenery and assisted with the finishing touches, creating a welcoming and relaxing space.

32. They also ran sewing classes at the Community Hall and Museum, giving participants the opportunity to learn new skills in a friendly environment. On their final day in Yarrabah, the RACQ Foundation hosted a community celebration at the Museum, featuring a BBQ, live music, and opportunities for community members to connect, celebrate, and enjoy the day together.

33.



34.



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36.

37. Upcoming Events

- Yarrabah Music Festival – 30 August 2025
- Get Ready Week 6-12 October
- Choppy's Boxing Tournament – 25 October 2025
- Yarrabah DOGIT Day – 27 October 2025

Venue Facilities

Venue Bookings for the Month total:	
Community Hall Booking	29 Bookings (inlc. In-kind support)

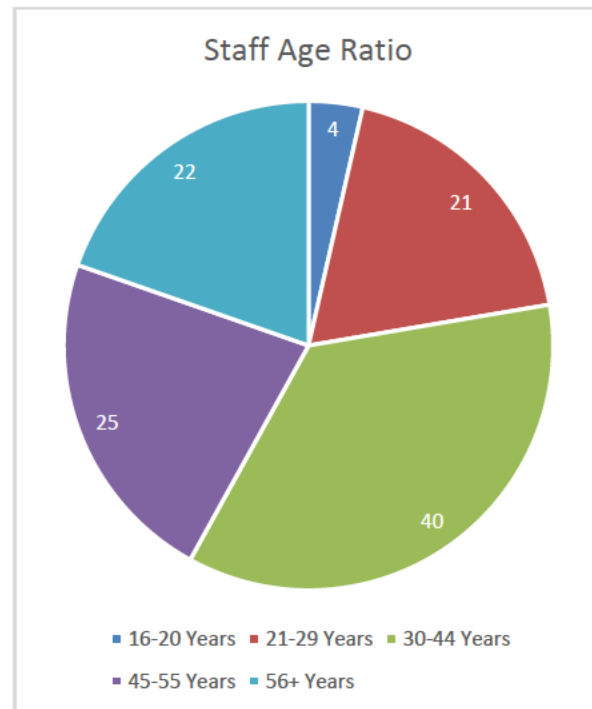
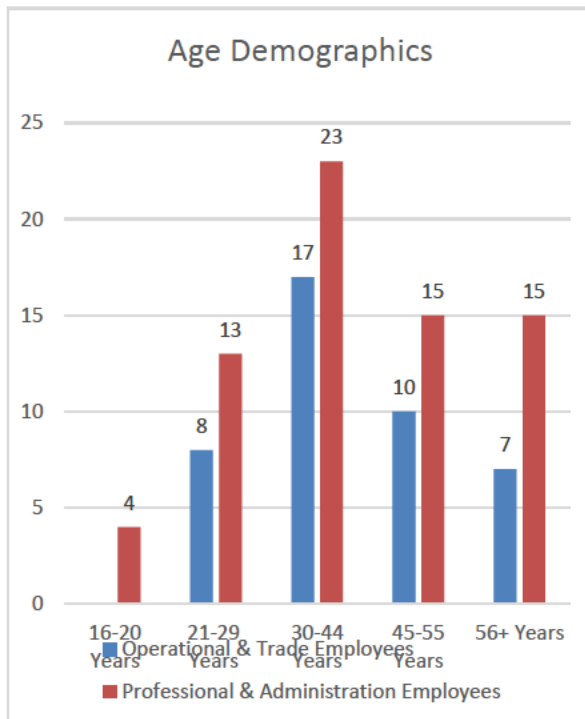
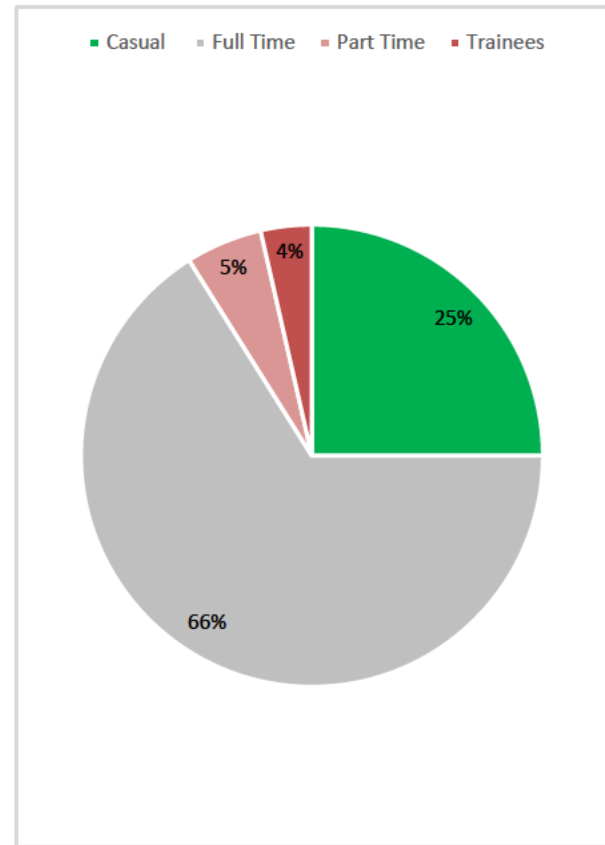
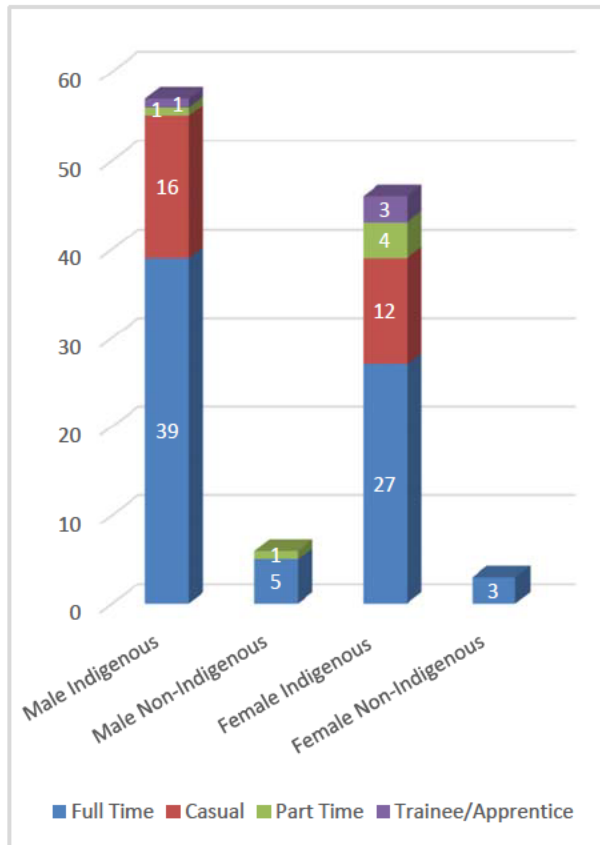
RTC Rooms	Booked daily for Training- WUGU
IKC Meeting Room	Booked daily for Training - WUGU
HR Training Room / meeting	Booked daily for Training - WUGU
Bishop Malcolm Park	4 Booking

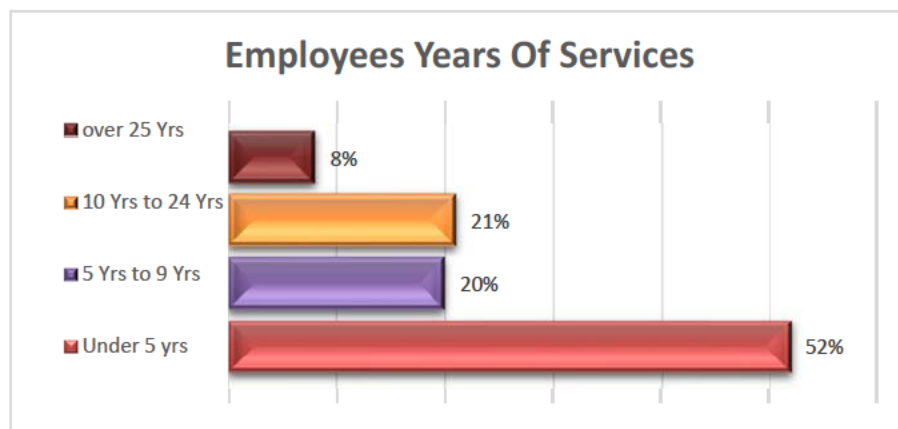
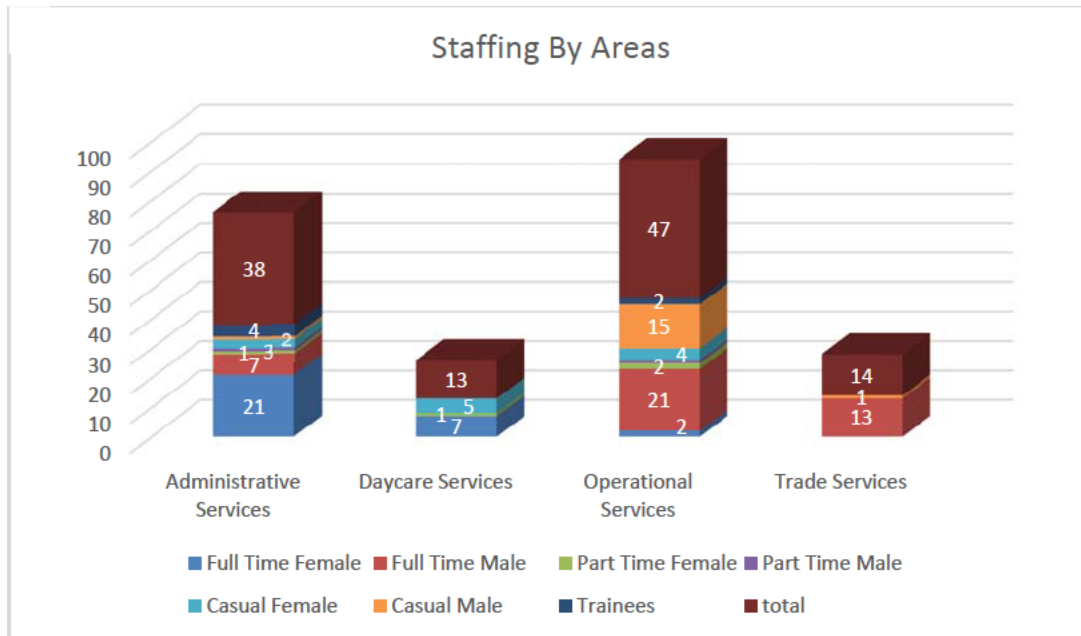
6. HUMAN RESOURCES

STAFFING:

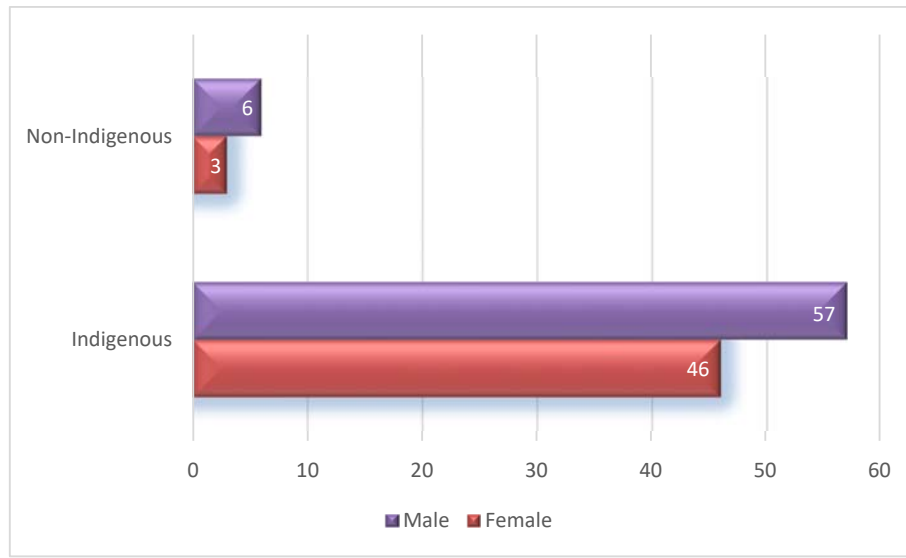
Our current employment Ratios are as follows:

COUNCIL EMPLOYEES	MALE INDIGENOUS	MALE NON- INDIGENOUS	FEMALE INDIGENOUS	FEMALE NON- INDIGENOUS	TOTAL
Full Time	39	5	27	3	74
<i>Trainees/Apprentice</i>	1	0	3	0	4
Part Time	1	1	4	0	6
Casual	16	0	12	0	28
TOTAL	57	6	46	3	112
<i>Wugu Nyambil WFD Participants</i>	5	0	1	0	6
<i>Students Work Experience</i>	3	0	3	0	6





Graph for indigenous / non indigenous employees



RESIGNATIONS / TERMINATIONS:

None this period

RECRUITING:

- Lead Educator - Diploma Qualified
- Childcare Assistant Educator - Qualified

OTHERS:

Work for the Dole Placements - Admin

Work for the Dole Placements – Parks & Gardens

7. WORKPLACE HEALTH AND SAFETY

38. Safety Induction

The Council Online Safety Induction has been updated to feature Council employees as models, making it more relevant as a Yarrabah Council induction.

39. The three employees featured are the WH&SO Officer and two administration staff members from the Works Department Office front reception. The updated Online Safety Induction should be ready in the coming weeks.

40. LGW Audit

Work is ongoing to address the findings from the 2024 Audit. This is a steady process that will take some time to complete, ensuring all requirements and auditor recommendations are met for compliance.

41. The WH&SO Officer attended the LGMS Conference on 29–30 July 2025 in Cairns. The conference included presentations on topics such as psychosocial risks, risks in water operations, people and safety leadership, risk management, national tool audits and findings, council safety case studies, and injury management. The event was valuable for networking with other safety personnel from Shire Councils and discussing shared challenges.

Safety Committee

The Safety Committee meeting was held on Tuesday 15 July at 10:00am in the HR Training Room. There was a strong response from staff representatives from all Council departments.

Incidents and Hazards

No incidents were reported by in July, indicating that staff are working safely in their roles.

One hazard was reported: a drain cover had been removed and thrown into the drain pit. The cover was retrieved and replaced.

The Yarrabah Arts Centre also raised a safety concern regarding the gas gauges for the pottery kilns, which were found non-compliant by the supplier. A work order was raised, and a plumber was engaged to make the equipment safe to use again.

Security

The Security Team continues to work hard to minimise break-ins and damage to Council property, including moving youth away from Council buildings. They also patrol the Mutkin Age Care facilities at night to ensure the safety of residents and supporting the Emergency Department bus service used by nurses and hospital staff.

On 30 July, security logs reported that youth were planning to ambush the security team at Reeves Creek by lighting fires on the road. They also set fire to playground equipment in the area. In addition, children were removed from the Works Compound after being found hiding inside a storage shed.

Test and Tagging

All testing and tagging is up to date. The industrial areas are scheduled for testing next month when due.

Yarrabah Council Spot Checks – Vehicles / Machinery and Safety Documentation

Spot checks conducted on 30 July 2025:

- Mazda Bravo 098–JTG: prestart and licence current.
- Toyota Hilux 679–WTN: prestart and licence current.
- Nissan 835–XPO: prestart and licence current.
- Hino XB3–6T2: no prestart book, licence current.
- Telehandler (no plates): not registered, licence current – should not be on the road until registered.
- Toyota Dyna 063–GOY: prestart and licence current.
- Toyota Hilux 882–MCO: no prestart book, licence current.

42.

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- 46.
- 47. Drug Testing
- 48. All tests were negative during this period
- 49.

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the Director of People and Communities Operational Report, tabled as read.

7.4 INFRASTRUCTURE - OPERATIONAL REPORT

File Number: 04.MFD_OM.20250828

Author: Sam Bann, Director Infrastructure

PURPOSE OF THE REPORT

To report to Council the status/activities of Infrastructure Department areas for the month of July/Aug 2025

OPERATIONAL UPDATE

This report covers performance up to and including the 08 August 2025. Items contained below reflect actions and tasks performed to progress the projects in-line with funding agreements and project plans.

Planning and engagement with stakeholders and consultants about programmed/scheduled works.

NOTE:

YASC Infrastructure Department to continue assisting community clean up between regular duties within daily work plan in preparation for upcoming community events, preparation for HPC country game 26th July 2025.

INFRASTRUCTURE AREA -GENERALS

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Roads	Routine and Reactive Maintenance Plan	Roads Weekly Work plan Road and Road Reserve Maintenance, drains and easements, including reactive works. Setting up stockpile and lay down area for public Vegetation removal assisting RACQ and Men Shed Require Addition Funding for extra resources to meet the organization demand and
Waste Management	Routine and Reactive Maintenance Plan	Continuing current waste management strategy. Rubbish collection and waste management at the tip (refer to enhance Waste Management project) 15 T Mix waste disposed via Skip Bin service Does not include 5 x 3m3 Skip bins placed around YASC facilities. 45 T General waste disposed via kerbside collection Require Funding for extra additional resources to meet the organization demand

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Mechanics	Routine Maintenance Plan	General fleet management <u>Services and Repairs</u> 134VYA – Universal joint Idler arm replacement Tilt Trailer – hydraulic lift repair XQ71SB – COI and Gantry inspection currently under repairs to pass COI 910TDG – Replace starter Motor Ongoing track maintenance to 3t Excavator General maintenance on Mowing equipment. replace mowing blades on all Toro Zero Turns Auction date to be confirmed pending fleet availability Require funding for addition resource for small motor repairs and maintenance
Parks & Gardens	Routine Maintenance Plan	Ongoing maintenance throughout community as per General work plan CDP Like Project - Commenced general works within Museum, Jilara Oval and surrounding areas. - Work plan to be completed pending TAFE training schedule to completion. W4D Project Parks and Garden RD 2 Commenced Museum project commenced Require Funding for additional resource to meet the organization demand

<u>TEAMS</u>	<u>JOB DESCRIPTION</u>	<u>ACTIONS</u>
Animal Control	Routine preventative Action Plan	Animal Management work plan Dog impound currently at capacity. 17 dogs collected 10 removed 8 Dogs treated for flea ticks and worm 1 horse collected and removed. Ongoing horse impound facility repairs. Animal Census and VET Visit scheduled for September time and date to be confirmed
Environmental Health	Routine preventative Action Plan	Environmental Health work plan YASC has very limited engagement in HH inspection due to available resource from ATSI Health Team Weed management – 200+ m2 treated <u>Pest program update</u> - 1 active Pending follow up inspections
ESO	Water Routine and Reactive Maintenance Plan _____ Sewerage Routine and	Routine maintenance as per DWQMP Daily Water quality monitoring No exceedance in weekly verification monitoring - July water quality results will be tabled for review by Council. Planning in progress for annual reservoir clean. Registration details reviewed and submitted to water supply regulators SWIM Annual report for water and Sewerage WIP Currently extracting from bore 6 due to bore 5 failure and bore 7 starter failure. Austek investigated and found fault in motor meg down. Bore 7 motor, replace on the Friday 17th (Public holiday) currently connected to temporary VSD bore until VSD investigated in switch bored. Bore 5 had an electrical failure resulting in motor fault. Attempted to remove pump from well with difficulties due to pump head jammed in well. Friday 25th July ESO Staff managed to remove pump from well and ordered new pump and cable to suit.

	reactive Maintenance Plan	Awaiting on electrical instruments to arrive to reinstall bore 5. Investigation Report to be developed when all bores are operational. Ongoing sewerage pump station maintenance Sewerage Pump Stations weekend call outs on - SPS 8 – 6th & 12th July - SPS 7 – 12th & 19th July - SPS 3 – 20th & 26th No Duty Standby in SPS 8 awaiting contractor to replace valve due to high risk work. Sewerage treatment plant fence completed, report submitted with QPWS for croc monitoring prior to upgrades commencing
Aquatic centre	Routine Maintenance Plan	General Routine maintenance Water and ground maintenance

CAPITALS**ICCIP – Indigenous Council Critical Infrastructure Program**

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
1.05	Water and Sewer combined SCADA upgrade ICCIP 1.05	95%	Defect rectifications completed, training and handover to be scheduled.
1.16	Generator for Bore 6	40%	WIP Awaiting on Gen Set to be delivered
1.22	Generator to Pump Station 6&7	100%	Completed
2.16	Install New Fencing to Sewerage Treatment Plant	100%	Completed

LGGSP Water treatment plant upgrade - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
LGGSP	Water treatment plant	10%	EOT on Hold pending other funding

	refurbishment		source. (Advise from department) Preparing Variation for change of scope.
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Reef Guardian Council Grant - CAPITAL WORKS

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
ALCRAP000060	Reef action plan – STP de-sludge & upgrade electrical switchboard	15%	ARKWOOD scheduled to commence September aligning with FNQROC service schedule.
ALCRAP000012	Reef action plan – STP Upgrade – Surface Aerators	15%	Contract awarded procurement in progress
ALCRAP000011	Reef action plan – Above Ground Fuel Tanks	10%	Procurement pathway being developed. Project establishment deadline is Oct 2025. Priority of delivery is on the wastewater projects.

Enhance Waste Management

<u>PROJECT ID</u>	<u>JOB DESCRIPTION</u>	<u>COMPLETED</u>	<u>ACTIONS</u>
Waste Transfer Station Clean Up	This activity involves the removal of accumulated waste and debris from the current facility.	95%	Works complete to remove waste from community. Ongoing maintenance Review ongoing waste management strategy.
Ongoing maintenance and operational costs	This encompasses routine maintenance tasks such as equipment servicing, repairs and facility upkeep necessary for operational control of the transfer station.	10%	Ongoing project for 3 years. 2 x waste operators have been appointed to management of the waste facility

ATTACHMENTS

Nil

RECOMMENDATION

That Council accept the report of the Director-Infrastructure, tabled as read.

7.5 BUILDING SERVICES

File Number: 05.MFD_OM.20250828

Author: Wayne Douglas, Director Building Services

PURPOSE OF THE REPORT

To report to Council the status/activities of Building Services areas for the months of July 2025 to August 2025.

FOCUS AREAS**The focus for the Building Services Department over this period:**

- The upcoming financial year upgrade program was expected to be underway by now but there seems to be delays in getting the tenders to council. We have had much to say about the delays as there could be financial repercussions for council's bottom line.
- YASC are still on restricted work orders and have been since March. Many repairs & maintenance requests are still on hold which is proving to be very frustrating for council and no doubt the Yarrabah community. We are pushing the relevant bodies hard to bring the maintenance stream back to normal. Hopefully this will be resolved in the very near future.
- Ongoing - Designing the internal work orders and purchase orders to contractors section in the software is now underway. This may be ongoing for a few months but once implemented it will assist us to better manage council facilities work as well as external works.
- Ongoing - Compiling a list of contractors with contact details for owners to access for private works. There is a requirement for this to happen as property owners have much trouble finding a contractor who will commit to coming over the range to do any work.

QBUILD**Repairs & Maintenance - QBuild Work Orders**

50.		51. Unplanned Maintenance		52. Healthy Housing Program R2	
53. Days		54. 17 th July 2025	55. 19 th Aug 2025	56. 17 th July 2025	57. 19 th Aug 2025
58. + 365		59. 0	60. 0	61. 1	62. 2
63. 181 - 365		64. 43	65. 44	66. 25	67. 26
68. 121 - 180		69. 116	70. 92	71. 9	72. 7
73. 91 - 120		74. 49	75. 19	76. 8	77. 0
78. 61 - 90		79. 10	80. 27	81. 0	82. 0
83. 30 - 60		84. ?	85. 71	86. 0	87. 0
88. < 30		89. ?	90. 90	91. 0	92. 0

93. TOTAL	94. 218**	95. 344	96. 43	97. 35
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R&M Roundup

We are encouraging tenants to keep reporting maintenance to QBuild MRC by ringing the hotline. We cannot fix issues if they are not reported. If tenants are having trouble reporting required maintenance then our team is here to assist.

Current status on raising work orders remains as per the following: All QBuild considered urgent requests are being raised with all other requests being “banked” until QBuild has the green light from the Department of Housing. This is posing a bit of a problem for council as tenants are believing the work orders are raised for council action when they have not. The question marks in the bottom 2 cells are unknown as council did not receive aged reports during May/June/July.

Healthy Housing round 2 status:

Initial inspections are still on hold with still 54% of these inspections completed. There are still 41 properties sitting at 100% completed. Current data shows we are 94% through 54% of the program.

The teams have been conducting HLP visits with tenants to continue the good work of community engagement. Unofficially, the Department of Housing have committed to this program now until end of June 2026. Considering council has not seen any movement in this area for 4 months it is difficult to gauge the volume of work coming our way in the near future.

NAHA UPGRADES**98. 2024-2025 Planned Projects****99. REFURBISHMENTS**

100. 16 Ambrym St	101. 100%	102. Interior works at internal paint stage. Exterior works underway. PFD 25/04/2025
103. 67 Workshop Road	104. 100%	105. PO received from QBuild. PO sent to contractor. Works are now underway. PFD 14/07/2025
106. 209 Back Beach Road (RHO)	107. 100%	108. Works fully completed.
109. 72 Workshop Road	110. 100%	111. PO received from QBuild and PO sent to contractor. Materials have been ordered. PSD 21/07/2025. PFD 08/08/2025
112. 74 Workshop Road	113. 100%	114. PO received from QBuild and PO sent to contractor. Materials have been ordered. PFD 22/07/2025
115.	116.	117.
118.		
119. KITCHEN UPGRADES		

98. 2024-2025 Planned Projects

99. REFURBISHMENTS

120. 38 Gribble Street	121. 100%	122. Works fully complete
123. 2/20 Stanley Street	124. 100%	125. Works fully complete
126. 2 Walker Close	127. 100%	128. Works fully complete
129. 8 Schreiber Street	130. 100%	131. Works fully complete
132. 15 Schreiber Street	133. 100%	134. Works fully complete
135. 2 Schreiber Street	136. 100%	137. Works fully complete
138. 30 Gribble Street	139. 100%	140. Works fully complete
141. 6 Walker Close	142. 100%	143. Works fully complete
144. 1a Stonewig Close	145. 100%	146. Works fully complete
147. 12 Ambrym Street	148. 100%	149. Works fully complete
150. 41 Back Beach Road	151. 100%	152. PO received. PO sent to contractor. Materials ordered. PFD 22/07/2025
153. 27 Garanna Street	154. 100%	155. Works fully complete
156. FLOORING UPGRADES		
157. 28 Sawmill Road	158. 15%	159. PO received. Waiting on availability of transitional housing.
160. 35a Gribble Street	161. 15%	162. PO received. Waiting on availability of transitional housing.
163. 20 Workshop Road	164. 15%	165. PO received. Waiting on availability of transitional housing.
166. 22 Sawmill Road	167. 15%	168. PO received. Waiting on availability of transitional housing.
169. 82 Workshop Road	170. 15%	171. PO received. Waiting on availability of transitional housing.
172. 46 Stanley Street	173. 15%	174. PO received. Waiting on availability of transitional housing.
175. 55 Workshop Road	176. 100%	177. Works fully complete
178. 62 Stanley Street	179. 15%	180. PO received. Waiting on availability of transitional housing.
181. 152 Range Road	182. 15%	183. PO received. Waiting on availability of transitional housing.
184. 1020 Back Beach Road	185. 15%	186. PO received. Waiting on availability of transitional housing.
187. 21 Sawmill Road	188. 100%	189. Works fully complete

98. 2024-2025 Planned Projects

99. REFURBISHMENTS

190. 43 Workshop Road	191. 15%	192. PO received. Waiting on availability of transitional housing.
193. 5 Walker Close	194. 15%	195. PO received. Waiting on availability of transitional housing.
196. 71 Workshop Road	197. 100%	198. Works fully complete 199.
200. 78 Workshop Road	201. 15%	202. PO received. Waiting on availability of transitional housing.
203. 58 Gribble Street	204. 15%	205. PO received. Waiting on availability of transitional housing.
206. 6 Walker Close	207. 15%	208. PO received. Waiting on availability of transitional housing.
209. 84 Workshop Road	210. 15%	211. PO received. Waiting on availability of transitional housing.
212. 6 Connolly Close	213. 10%	214. PO received. PO to be sent to contractor. Waiting on availability of transitional housing.

215. HOME MODIFICATIONS

216. 28 Stanley Street – DM-2798	217. 100%	218. Works fully complete
219. 10 Sawmill Road – DM-2827	220. 100%	221. Works fully complete
222. 10 Walker Close – DM-2796	223. 100%	224. Works fully complete
225. 10 Walker Close – DM-	226. 100%	227. Works fully complete
228. 74 Workshop Road – DM-2853	229. 100%	230. Works fully complete
231. 5a Beach Street – DM-	232. 100%	233. Works fully complete
234. 62 Workshop Road – DM-2866	235. 100%	236. Works fully complete
237. 15 Schreiber Street – DM-2874	238. 55%	239. WIP. PFD 30/07/2025
240. 19 Smith Street – DM-2979	241. 15%	242. PO received from QBuild and PO sent to contractor. Works delayed due to unexpected circumstances. Planned start date now 27/08/2025

243. 40 Gribble Street – DM-2842	244. 100%	245. Works fully complete
246. 4/15 Workshop Road – DM-2841	247. 100%	248. Tyrex ramp installed. All other items are not wanted by the tenant. Mark off as fully complete.
249. 4 Major Close – DM-2835	250. 100%	251. Works fully complete
252. 52 Stanley Street – DM-2833	253. 100%	254. Works fully complete
255. 51 Workshop Road – DM-2803	256. 95%	257. Handrails have now been installed and contractor has yet to paint the rails with heat reflective paint. PFD 22/08/2025
258. 2 Ambrym Street – DM2768	259. 100%	260. Works fully complete
261. 10 Ambrym Street – DM-3007	262. 15%	263. PO received from QBuild and PO issued to contractor. PSD 28/08/2025
264. 90 Workshop Road – DM-3015	265. 15%	266. PO received from QBuild and PO issued to contractor. PSD 08/09/2025
267. 1a Stonewig Close – DM-3038	268. 100%	269. Works fully complete
270. 16 Sawmill Road – DM-3078	271. 15%	272. Materials currently being ordered
273. 117b Back beach Road – DM-3153	274. 15%	275. Materials currently being ordered
276. 54 Stanley Street – DM-3030	277. 15%	278. Materials currently being ordered
279. 98 Workshop Road – DM-2816	280. 10%	281. PO just received from QBuild. PO to be sent to contractor.
282. 28 Sawmill Road – DM-3086	283. 10%	284. PO just received from QBuild. PO to be sent to contractor.
285. 8/20 Stanley Street – DM-2928	286. 15%	287. COLA now complete so fencing works can begin.
288. BATHROOMS		
289. 59 Workshop Road	290. 100%	291. Works fully complete
292. 8a Beach Street	293. 100%	294. Works fully complete
295. 36 Gribble Street	296. 100%	297. Works fully complete
298. 39a Back Beach Road	299. 100%	300. Works fully complete
301. 32 Sawmill Road	302. 35%	303. PO received. PO sent to contractor. Tenants relocated and bathroom upgrade is currently being done the same time as the internal paint upgrade.

		304. PFD 08/09/2025
305. 8 Major Close	306. 100%	307. Fully completed. To be invoiced.
308. 25 Schreiber Street	309. 100%	310. Works fully complete
311. 3 Beach Street	312. 100%	313. Works fully complete
314. 24 Gribble Street	315. 15%	316. PO received. PO sent to contractor. Works currently being planned.
317. 6 Walker Close	318. 15%	319. PO received. PO sent to contractor. Materials ordered and start date imminent.
320. 2 Dabah Close	321. 10%	322. PO just received from QBuild. PO to be sent to contractor.
323. LAUNDRY		
324. 59 Workshop Road	325. 100%	326. Fully completed. To be invoiced.
327. 38 Stanley Street	328. 100%	329. Works fully complete
330. PAINTS		
331. 5 Walker Close	332. 100%	333. Internal pre paint Maintenance
334. 5 Walker Close	335. 15%	336. Internal paint
337. 32 Sawmill Road	338. 100%	339. Internal pre paint Maintenance
340. 32 Sawmill Road	341. 25%	342. Internal paint started 18/08/2025. Will be completed within 2 weeks.
343.	344.	345.
346. OTHER MAJOR WORKS		
347. Various water service upgrades	348.	349. Ongoing
350. Various API	351.	352. Ongoing
353. 17 Ambrym Street – Windows & doors	354. 100%	355. Works fully complete.
356. 23 Smith Street – Hot water service works	357. 100%	358. Works fully complete.
359. 56 Stanley Street - Fencing	360. 15%	361. PO received from QBuild. PO sent to contractor.
362. AWAITING APPROVALS & PO		
363. Various properties	364.	365. Painting upgrades
366. 57 Workshop Road	367.	368. Bathroom
369. 54b Workshop Road	370.	371. Flooring – Possibly cancelled
372. 54b Workshop Road	373.	374. Kitchen
375. 16 Smith Street	376.	377. Driveway/Paths
378. 9/9 Gribble Street	379.	380. Refurbishments

381. 58 Gribble Street	382.	383. COLA
384. 11/9 Gribble Street	385.	386. Refurbishments
387. 39 Sawmill Road	388.	389. Kitchen
390. 7 Major Close	391.	392. Internal paint
393. 26 Stanley Street	394.	395. Issued QBuild direct to contractor. Dismod.
396. 21 Smith Street	397.	398. Refurbishments
399. 8 Walker Close	400.	401. Bathroom
402. 38 Gribble Street	403.	404. Internal paint
405. 25 Gribble Street	406.	407. Bathroom & flooring
408. 63 Workshop Road	409.	410. Bathroom

ATTACHMENTS

Nil

RECOMMENDATION

That Council resolve to:

1. Council note the Building Services Report as presented

7.6 TENDER REVIEW - YASC TRADES & SERVICES

File Number: 06.MFD_SM.20240828

Author: Michael Geoghegan, Project Contractor

PURPOSE OF THE REPORT

To seek Council resolution to endorse the establishment of a Preferred Supplier Arrangement (PSA) through the creation of a prequalified list of suppliers for:

- YASC 2025-001 Trades and Services
- YASC 2025-002 Occasional Plant Hire & Quarry Materials

BACKGROUND

Yarrabah Aboriginal Shire Council (YASC) issued public tenders to establish prequalified supplier panels under the following arrangements:

- **YASC 2025-001 Trades and Services** – to support Council operations across a broad range of maintenance and project delivery activities.
- **YASC 2025-002 Occasional Plant Hire & Quarry Materials** – to provide access to plant, equipment, and quarry materials on an as-needed basis.

Tender submissions were received, evaluated against published criteria, and recommendations have been made for inclusion in a prequalified list of suppliers.

The process has been undertaken in compliance with Council's Procurement Policy and legislative requirements.

COMMENT

The evaluation process has:

- been conducted in accordance with the Local Government Regulation 2012 requirements for Preferred Supplier Arrangements;
- applied transparent and equitable assessment against the published tender evaluation criteria;
- identified a recommended panel of prequalified suppliers for both arrangements.

Endorsing the recommended supplier lists will enable Council to efficiently procure trades, services, plant hire, and materials to deliver community outcomes, whilst ensuring compliance and best value.

CONSULTATION

Internal consultation with Council's Executive Team and relevant operational staff has been undertaken throughout the tender and evaluation process.

ATTACHMENTS

1. **YASC 2025-001 Trades and Services (under separate cover)**
2. **YASC 2025-002 Occasional Plant Hire & Quarry Materials (under separate cover)**

RECOMMENDATION

That Council resolve to endorse the establishment of Preferred Supplier Arrangements for:

1. **YASC 2025-001 Trades and Services, and**
2. **YASC 2025-002 Occasional Plant Hire & Quarry Materials,**

and adopt the recommended prequalified supplier lists as evaluated and provided in the attached reports.

Further, to support local business opportunities, Council may, at its discretion, accept late tender responses from local trades or businesses located within the Yarrabah LGA only.

- Tender documentation will remain available on Council's website, and
- Local businesses may submit responses to procurement@yarrabah.qld.gov.au for consideration.

8 CORRESPONDENCE**8.1 SPONSORSHIP – YARRABAH SEAHAWKS WOMEN'S TEAM - COMMUNITY BARBECUE**

File Number: 07.COR_OM.20250828

Author: Mark Kelleher, Interim Chief Executive Officer

PURPOSE OF THE REPORT

To seek formal endorsement by Council for sponsorship for a Community Barbecue conducted by Yarrabah Seahawks Women's Team.

BACKGROUND

1. On 7th August 2025 a request by way of email correspondence was received from Yarrabah Seahawks Women's team requesting sponsorship to conduct a community barbecue in recognition of the team reaching the FNQRL Grand Final.
2. In conversations with the CEO, it was determined this event was proposed to occur on Friday 8th August 2025 or following the match on Saturday 9th August 2025.
3. The Mayor and Councillor Sands had spoken to the CEO, confirming their support for this request.

COMMENT

In view of the very short time period from request to event, and support provided by the Mayor and Councillor Sands the CEO acted accordingly and the sponsorship amount of \$1,000.00 was provided.

The level of assistance available through the Council's Community Grants Policy is limited by Council's budget decisions and its strategic priorities.

Only one entitlement shall be considered in the financial year per individual, team or organisation that apply to the Council prior to the event for assistance and meet these criteria.

The Policy provides that community grants are capped at \$1,000.00 per year per organisation.

Formal endorsement by resolution is now sought to support action taken.

POLICY/FUNDING CONSIDERATIONS

Community Grants Policy

ATTACHMENTS

1. Email - Sponsorship Request - Yarrabah Seahawks Womens Team (under separate cover)

RECOMMENDATION

That Council:-

1. Note the correspondence tabled as read.
2. Endorse the actions taken by the CEO with regards to this matter.

9 CONFIDENTIAL MATTERS

Nil

10 CLOSE OF MEETING