

**MINUTES OF YARRABAH ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE YARRABAH ABORIGINAL SHIRE COUNCIL CHAMBERS
ON WEDNESDAY, 18 MARCH 2026 AT 0900**

- PRESENT:** Cr Daryl Sexton (Mayor), Cr Michael Sands, Cr Amy Neal, Cr Brian Underwood & Cr Hezron Murgha
- IN ATTENDANCE:** Michael Miller (Chief Executive Officer), Sam Bann (Director Infrastructure) & Melissa Gudgeon (Executive Assistant)
- INVITED GUESTS:** Sargeant Mark Eaton (QPS) & PLO Milton Bounghi
Astrid Waugh (DLGWV), Emily Carrigan (DLGWV) & Mel Ison – Regional Advisor, Cairns office
Alex Ung (UNGANCO) & John Bishop (UNGANCO)

1 MEETING OPEN AND WELCOME

The Mayor declared the meeting open at 9:15am and welcomed Councillors, staff and attendees.

A one-minute silence was observed in respect of those who have passed away.

Cr Amy Neal opened the meeting with a prayer.

2 APOLOGIES

There were **no apologies received**.

3 CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION 01:18/03/2026

That the minutes of the Ordinary Council Meeting held on 18 February 2026 be confirmed as a true and correct record.

Moved: Cr Brian Underwood

Seconded: Cr Michael Sands

CARRIED

4 BUSINESS ARISING FROM PREVIOUS MINUTES

NIL

5 DISCLOSURE OF INTEREST – COUNCIL / REGISTER UPDATES

The Mayor reminded Councillors of their obligations to declare any conflicts of interest.

No declarations were made.

6 MATTERS FOR DISCUSSION**6.1 CEO OPERATIONAL REPORT - MARCH****PURPOSE**

To present the Chief Executive Officer Operational Report for March 2026.

RESOLUTION 02:18/03/2026

That Council receives and notes the CEO Operational Report for March 2026.

Moved: Cr Michael Sands

Seconded: Cr Brian Underwood

CARRIED

Adjournment: 10:25am

Sergeant Mark Eaton and PLO Milton Bounghi left the meeting.

Reconvened: 10:40am

6.2 ROTATION OF DEPUTY MAYOR**PURPOSE OF THE REPORT**

To consider the appointment of a Deputy Mayor for a twelve (12) month term.

RESOLUTION 03:18/03/2026

That Council:

1. Notes the completion of Cr Amy Neal's term as Deputy Mayor;
2. Appoints Cr Michael Sands as Deputy Mayor for a period of twelve (12) months; and

Confirms that this appointment supersedes the previous rotation arrangement, with the position to be reviewed annually at Council's discretion.

Moved: Mayor Daryl Sexton

Seconded: Cr Brian Underwood

CARRIED

11:00am – Mike Mair entered the meeting

6.3 YASC MONTHLY FINANCIAL REPORT**PURPOSE**

To present the monthly financial report for the period ending February 2026.

RESOLUTION 04:18/03/2026

That Council receives and notes the Monthly Financial Report for February 2026.

Moved: Cr Michael Sands

Seconded: Cr Hezron Murgha

CARRIED

6.4 POLICY REVIEW - PROCUREMENT**PURPOSE OF THE REPORT**

To consider amendments to the Procurement Policy in line with legislative updates.

RESOLUTION 05:18/03/2026

That Council:

1. Adopts the recommended amendments to Sections 8, 9, 10 and 11 of the Procurement Policy to align with Chapter 6 of the Local Government Regulation;
2. Adopts the recommended amendments to Section 25 (Financial Delegations); and
3. Delegates authority to the Chief Executive Officer to implement the adopted changes.

Moved: Mayor Daryl Sexton

Seconded: Cr Amy Neal

CARRIED

6.5 PEOPLE & COMMUNITIES**PURPOSE**

To present the Director of People and Communities Report for March 2026.

RESOLUTION 06:18/03/2026

That Council receives and notes the Director of People and Communities Report for March 2026.

Moved: Mayor Daryl Sexton

Seconded: Cr Brian Underwood

CARRIED

6.6 BUILDING SERVICES - MARCH**PURPOSE**

To present the Building Services Report for March 2026.

RESOLUTION 07:18/03/2026

That Council receives and notes the Building Services Report for March 2026.

Moved: Cr Brian Underwood

Seconded: Cr Michael Sands

CARRIED

Adjournment**(Lunch):**

12:00pm

Astrid Waugh, Emily Carrigan and Mel Ison (DLGWV) joined the meeting.

Reconvened: 12:30pm

Astrid Waugh presented on Local Government legislative reforms.

1:15pm – DLGWV representatives left the meeting

1:30pm – Sam Bann, Alex Ung and John Bishop presented on project funding and timelines

2:25pm – Presenters left the meeting

Meeting reconvened: 2:30pm

6.7 DIRECTOR OF INFRASTRUCTURE REPORT**PURPOSE**

To present the Director Infrastructure Report for March 2026.

RESOLUTION 08:18/03/2026

That Council receives and notes the Director Infrastructure Report for March 2026.

Moved: Cr Michael Sands

Seconded: Cr Brian Underwood

CARRIED

6.8 STATUTORY 10-YEAR PLANNING SCHEME REVIEW AND PROPOSED PLANNING SCHEME AMENDMENT**RESOLUTION 09:18/03/2026**

That Council:

- a) Receives and notes the report titled “Yarrabah Statutory 10-Year Planning Scheme Review – Outcomes Report”;
- b) Proposes to amend the Planning Scheme under section 18 of the Planning Act 2016;
- c) Reviews and amends Planning Scheme Policies and prepares new policies as required under section 22 of the Planning Act 2016; and
- d) Delegates authority to the Chief Executive Officer to prepare and progress the proposed amendments in accordance with the Minister’s Guidelines and Rules.

Moved: Cr Michael Sands

Seconded: Mayor Daryl Sexton

CARRIED

7 CORRESPONDENCE

Nil

8 STRATEGIC PORTFOLIO UPDATE

Councillors provided updates on meetings, travel and portfolio matters.

9 CONFIDENTIAL MATTERS

Nil

10 GENERAL BUSINESS

The following matters were raised and noted:

130th LGAQ Annual Conference

Council noted attendance at the 130th LGAQ Annual Conference & Coastal Leaders Forum

Ministerial Engagement Preparation

Council noted the requirement to convene a Trustee Meeting in April 2026 following the next Ordinary Council Meeting.

No formal resolutions were made.

11 CLOSE OF MEETING

The next Ordinary Council Meeting is scheduled for Wednesday, 15 April 2026.

The Mayor thanked Councillors and staff for their attendance and participation.

The meeting closed at 3:25pm.

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MAYOR

UNCONFIRMED